

# AGENDA

## *REGULAR MEETING OF COUNCIL*

**Monday, January 26, 2026**  
**7:00 p.m.**

**Council Chambers, Municipal Hall**  
**355 West Queens Road**  
**North Vancouver, BC**

**Watch at <https://dnvorg.zoom.us/j/64484156494>**

**Council Members:**

Mayor Mike Little  
Councillor Jordan Back  
Councillor Betty Forbes  
Councillor Jim Hanson  
Councillor Herman Mah  
Councillor Lisa Muri  
Councillor Catherine Pope



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355 West Queens Road  
North Vancouver, BC V7N 4N5  
604-990-2311  
**DNV.org**

## **REGULAR MEETING OF COUNCIL**

**7:00 p.m.**

**Monday, January 26, 2026**  
**Council Chambers, Municipal Hall,**  
**355 West Queens Road, North Vancouver**  
Watch at <https://dnvorg.zoom.us/j/64484156494>

## **AGENDA**

We respectfully acknowledge the original peoples of these lands and waters, specifically the səlilwətaɬ (Tsleil-Waututh), Skw̱xwú7mesh Úxwumixw (Squamish), and xʷməθkʷəy̓əm (Musqueam), on whose unceded ancestral lands the District of North Vancouver is located. We value the opportunity to learn, share, and serve our community on these unceded lands.

### **CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION**

- Bylaw 8650 – OCP Amendment 1900-1950 Sandown Place
- Bylaw 8651 – Rezoning 1900-1950 Sandown Place
- Bylaw 8739 – OCP Amendment 520 Mountain Highway
- Bylaw 8738 – Rezoning 520 Mountain Highway

### **1. ADOPTION OF THE AGENDA**

#### **1.1. January 26, 2026 Regular Meeting Agenda**

*Recommendation:*

THAT the agenda for the January 26, 2026 Regular Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

### **2. ADOPTION OF MINUTES**

### **3. PUBLIC INPUT**

(limit of three minutes per speaker to a maximum of thirty minutes total)

### **4. RECOGNITIONS**

## **5. DELEGATIONS**

### **5.1. 7<sup>th</sup> Crown Pathfinders**

**p.11-22**

Re: Bees and Butterfly Friends; Pollinators in Our Community

Application Form

Attachment 1: PowerPoint Presentation

## **6. RELEASE OF CLOSED MEETING DECISIONS**

### **6.1. January 13, 2026 Closed Special Meeting**

#### **6.1.1. North Vancouver Recreation and Culture Commission Reappointments**

THAT Councillor Mah is appointed to the North Vancouver Recreation and Culture Commission for the 2026 term;

AND THAT Councillor Muri is appointed to the North Vancouver Recreation and Culture Commission for the 2026 term;

AND THAT the Chief Administrative Officer or acting designate is appointed to the North Vancouver Recreation and Culture Commission for the 2026 term;

AND THAT Councillor Forbes is appointed to the Municipal Library Board for the 2026 term;

AND FINALLY THAT the resolution is released to the public.

## **7. COMMITTEE OF THE WHOLE REPORT**

## **8. REPORTS FROM COUNCIL OR STAFF**

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

*Recommendation:*

THAT items \_\_\_\_\_ are included in the Consent Agenda and are approved without debate.

**8.1. 2190 Badger Road, North Vancouver Business Licence Application Denial** p.25-31  
File No. 08.3226.02

Report: Chief Bylaw Officer, Regulatory Review and Compliance, January 14, 2026

*Recommendation:*

THAT Council uphold the decision to deny the business licence application submitted by Carrie Tessarolo (the “Applicant”) to operate a Short-Term Rental Accommodation at 2190 Badger Rd due to non-compliance with the District’s Zoning Bylaw.

**8.1.1. Applicant Submission** p.33-37

**8.2. Bylaw 8750: Tenant Relocation Assistance** p.39-49  
File No. 09.3900.20/000.000

Report: Deputy Corporate Officer, Legislative Services, January 13, 2026

Attachment 1: Bylaw 8750

*Recommendation:*

THAT “District of North Vancouver Residential Tenant Relocation Assistance Bylaw 8750, 2025” is ADOPTED.

AND THAT “District of North Vancouver Residential Tenant Relocation Assistance Policy” is repealed.

**8.3. Bylaw 8758: Liquor Store Relocation in Edgemont Village** p.49-52  
File No. 08.3060.20/049.24

Report: Deputy Corporate Officer, January 5, 2026

Attachment 1: Bylaw 8758

*Recommendation:*

THAT “District of North Vancouver Rezoning Bylaw 1457 (Bylaw 8758)” is ADOPTED.

**8.4. New Fire and Rescue Services Bylaw 8762**

**p.53-113**

File No.

Report: Fire Chief, January 13, 2026

Attachment 1: Bylaw 8762

Attachment 2: Bylaw 8776

Attachment 3: Bylaw 8769

*Recommendation:*

THAT “Fire and Rescue Services Bylaw 8762, 2026” is given FIRST, SECOND and THIRD Readings.

AND THAT “Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8776, 2025 (Amendment 84)” is given FIRST, SECOND and THIRD Readings;

AND THAT “Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769, 2025 (Amendment 6)” is given FIRST, SECOND and THIRD Readings.

**8.5. Fees and Charges Bylaw 6481, 1992 Amendment Bylaw 8777, 2025**

**p.115-198**

**(Amendment 98)**

File No. Budget Development

Report: Section Manager, Financial Planning, January 12, 2026

Attachment 1: Redlined Document of Bylaw Tables

Attachment 2: Bylaw 8777

*Recommendation:*

THAT “Fees and Charges Bylaw 6481, 1992 Amendment 8777 2025 (Amendment 98)” is given FIRST, SECOND, and THIRD Readings.

**8.6. Proposed Changes to Development Permits, Minor Development Variance**

**p.199-206**

**Permits, and Public Hearings**

File No.

Report: Development Planner and DAPR Program Coordinator, January 6, 2026

Attachment 1: 8763

Attachment 2: 8764

*Recommendation:*

THAT “District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 8763, 2025 (Amendment 61)” is given SECOND Reading;

AND THAT “Development Procedures Bylaw 8144, 2017 Amendment Bylaw 8764, 2025 (Amendment 7)” is given SECOND and THIRD Readings;

AND THAT pursuant to Section 475 and Section 476 of the Local Government Act, additional consultation is not required beyond that already undertaken with respect to Bylaw 8763;

AND THAT in accordance with Section 477 of the Local Government Act, Council has considered Bylaw 8763 in conjunction with its Financial Plan and applicable Waste Management Plans;

AND THAT Bylaw 8763 is referred to a Public Hearing.

**8.7. 2026 Social Service Grants – Core Funded Agencies**  
File No. 05.1930/Grants and Sponsorship/2026

**p.207-223**

Report: Community Planner, January 7, 2026

Attachment 1: Recommended 2026 Budget for District of North Vancouver Core Grants and Allocation to Agencies

*Recommendation:*

THAT a budget of \$1,902,040 is approved for social service core funding grants in 2026, and disbursed to agencies in accordance with the January 7, 2026 report of the Community Planner entitled “2026 Social Service Grants – Core Funded Agencies”.

**9. REPORTS**

**9.1. Mayor**

**9.2. Chief Administrative Officer**

**9.3. Councillors**

**9.4. Metro Vancouver Committee Appointees**

**10. ADJOURNMENT**

*Recommendation:*

THAT the January 26, 2026 Regular Meeting of Council for the District of North Vancouver is adjourned.

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## **DELEGATIONS**

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## 5.1 Delegation to Council Request Form

District of North Vancouver

Corporate Officer

355 West Queens Rd, North Vancouver, BC V7N 4N5

Phone: 604-990-2311

Email: [signup@dnv.org](mailto:signup@dnv.org)

**COMPLETION:** To ensure legibility, please complete (type) online then print. Sign the printed copy and submit via mail or email to the department and address indicated above. If you have any questions about this form, please call the number indicated above.

**Delegations have five minutes to make their presentation. Questions from Council may follow.**

Name of group wishing to appear before Council: 7th Crown Pathfinders

Title of Presentation: Bees and Butterfly Friends; Pollinators in Our Community

Name of person(s) to make presentation: Charlie, Isabelle, Maya, Zoe, Cedar, Astrid, Charlotte, Sophie and Maya D

Purpose of Presentation:

Information only  
 Requesting a letter of support  
 Other – please describe below:

Attach separate sheet if additional space is required

Seeking council to take the actions outlined in the presentation including getting rid of invasive species in DNV, pursue more lawn alternative on DNV property, support school pollinator programs and gardens and use zoning laws to require living walls and green spaces on big buildings

**Note:** Delegation requests will not be accepted if they are requesting financial assistance of any kind or are in relation to any potential or current development application with the District.

Contact person (if different than above): Analise Saely

Daytime telephone number: [REDACTED]

Email address: [REDACTED]

Will you be providing supporting documentation?  Yes  No

If yes:  Handout  Digital Format  PowerPoint Presentation

**Note:** All supporting documentation must be provided 14 days prior to your appearance date.

This form and any background material provided will be published in the public agenda.

Arrangements can be made upon request for you to familiarize yourself with the Council Chambers equipment on or before your presentation date.

Please note:

- Council Chambers operates in a Windows environment.
- Videos and audio clips are not supported except by special accommodation.
- Disturbing or graphic images are not permitted to be displayed at any time.

## Delegation to Council Request Form

### Rules for Delegations:

1. Delegations must submit a Delegation to Council Request Form to the Corporate Officer. Submission of a request does not constitute approval nor guarantee a date. The request must first be reviewed by the Corporate Officer.
2. The Corporate Officer will review the request and, if approved, arrange a mutually agreeable date with you. You will receive a signed and approved copy of your request form as confirmation.
3. Only one delegation will be permitted at any Regular Meeting of Council.
4. Delegations must represent an organized group, society, institution, corporation, etc. Individuals may not appear as delegations.
5. Delegations are scheduled on a first-come, first-served basis, subject to direction from the Mayor, Council, or Chief Administrative Officer.
6. The Mayor or Chief Administrative Officer may reject a delegation request if it regards an offensive subject, has already been substantially presented to council in one form or another, deals with a pending matter following the close of a public hearing, or is, or has been, dealt with in a public participation process.
7. Supporting submissions for the delegation should be provided to the Corporate Officer by noon 14 days preceding the scheduled appearance.
8. Delegations will be allowed a maximum of five minutes to make their presentation.
9. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
10. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.
11. Delegations may not display or include disturbing or graphic images as part of their presentation.
12. Please note the District does not provide grants or donations through the delegation process.
13. Delegation requests that are non-jurisdictional or of a financial nature may not be accepted.

### Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request, if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Confidential Council Clerk may ask for any relevant notes (if not handed out or published in the agenda) to assist with the accuracy of minutes

I understand and agree to these rules for delegations

**Analise Saely**

Name of Delegate or Representative of Group

**Saely, Analise**

Digitally signed by: Saely, Analise  
DN: CN = Saely, Analise C = CA O = GC OU = EC-EC  
Date: 2025.11.02 18:04:46 -08'00'

Signature

**November 2, 2025**

Date

### For Office Use Only

Approved by:

Corporate Officer

Deputy Corporate Officer



Appearance date:

\_\_\_\_\_

Receipt emailed on:

\_\_\_\_\_

Rejected by:

Mayor

\_\_\_\_\_

Applicant informed on:

\_\_\_\_\_

CAO

\_\_\_\_\_

Applicant informed by:

\_\_\_\_\_

The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with the District of North Vancouver's Corporate Officer by telephone at 604-990-2207 or in person at 355 W Queens Road, North Vancouver.

# Bee and Butterfly Friends: Pollinators in Our Community





# Why Pollinators Matter and How YOU Can Protect Them

Presentation by the 7th Crown Pathfinders

# What is a Pollinator?



- Pollinators help plants reproduce by moving pollen
- Examples: bees, butterflies, bats, and birds
- Without pollinators, many of our foods wouldn't grow

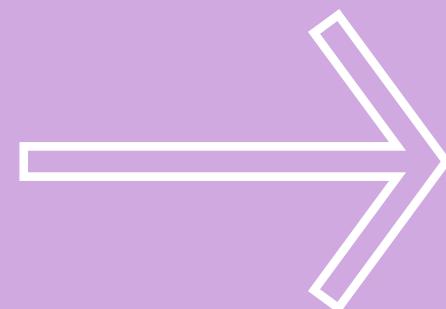
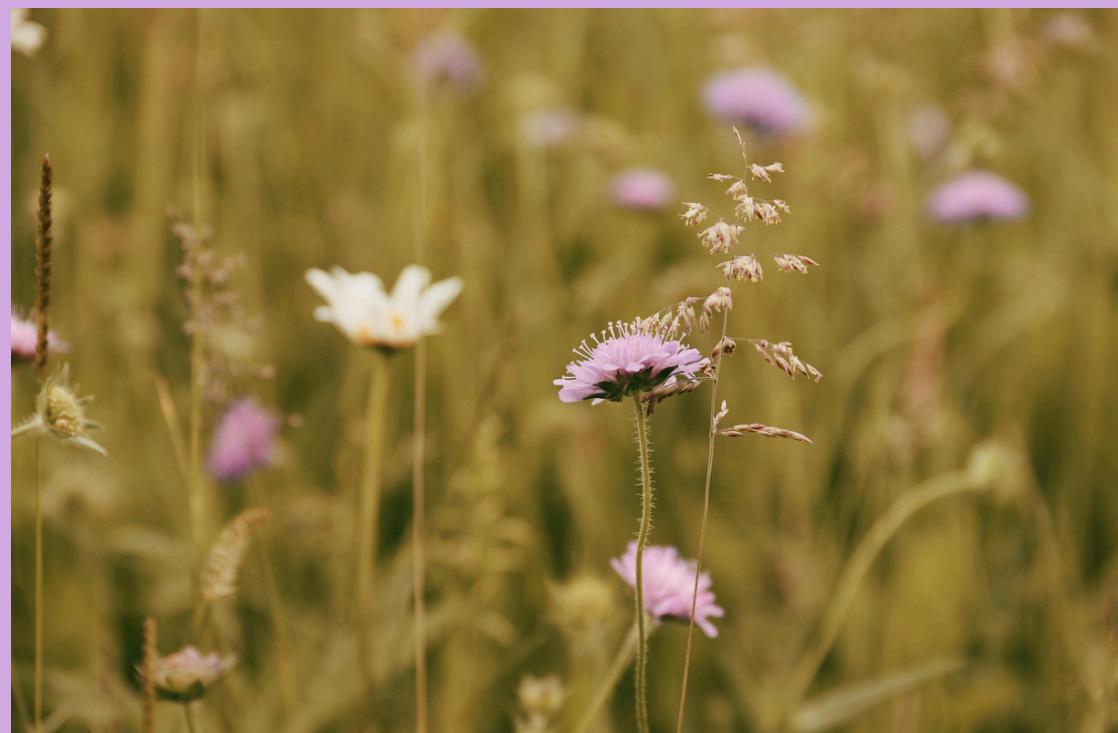


# Why Are Pollinators Important Locally?

- They help support biodiversity and healthy gardens
- They help local parks and farms in North Vancouver
- They are important for fruits and vegetables we eat

# Challenges Pollinators Face

- Habitat loss and less wildflower areas
- Pesticides and chemicals
- Climate change that effects bloom times
- Fewer plants = fewer food choices



# Removal of Invasive Species



himalayan blackberry



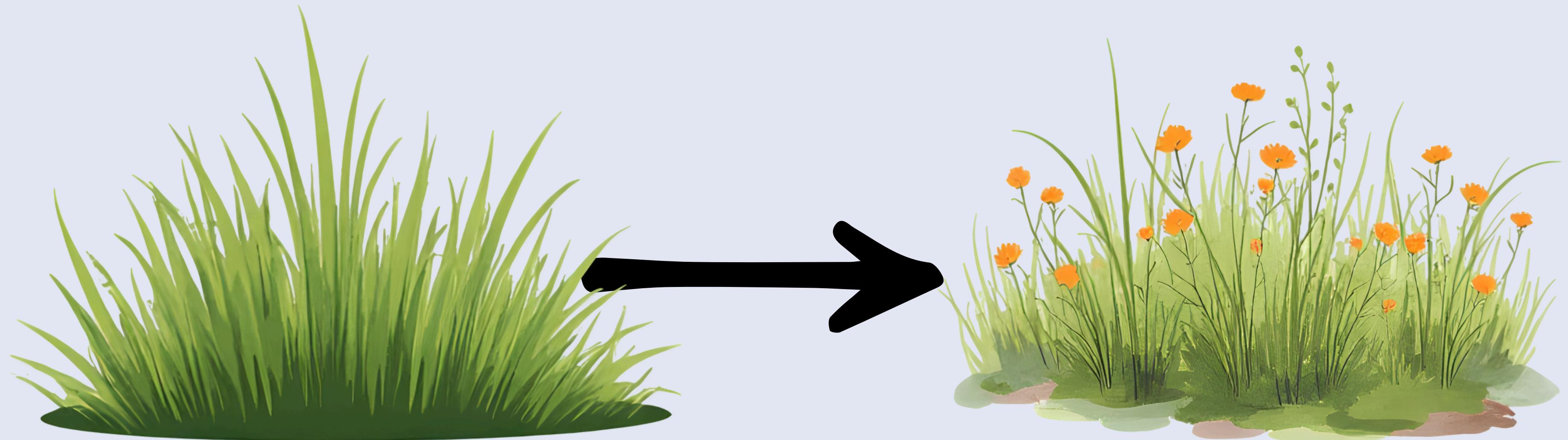
knotweed



english ivy

# Lawn Alternatives

(Clover and wildflowers)



# School Pollinator Programs and Gardens



# Living Walls and Rooftop Gardens





Thank You for Your Attention

## REPORTS

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<b>AGENDA INFORMATION</b>	
<input checked="" type="checkbox"/> Regular Meeting	Date: January 26, 2026
<input type="checkbox"/> Other:	Date: _____

CW
Dept. Manager


GM/ Director


CAO

## The District of North Vancouver REPORT TO COUNCIL

January 14, 2026  
File: 08.3226.02

**AUTHOR:** Carol Walker, Chief Bylaw Officer – Regulatory Review and Compliance

**SUBJECT:** **2190 Badger Rd, North Vancouver  
Business Licence Application Denial**

### **RECOMMENDATION:**

THAT Council uphold the decision to deny the business licence application submitted by Carrie Tessarolo (the “Applicant”) to operate a Short-Term Rental Accommodation at 2190 Badger Rd due to non-compliance with the District’s Zoning Bylaw.

### **REASON FOR REPORT:**

To provide the Applicant an opportunity for Council reconsideration in accordance with the requirements of section 60(5) of the *Community Charter* regarding the denial of a business licence.

### **SUMMARY:**

The subject of this report is the appeal of the denial of the business licence application by the Applicant in relation to the application for a business licence to operate a short-term rental accommodation (“STR”) at 2190 Badger Rd. Under the Zoning Bylaw, the operation of an STR is permitted in a dwelling unit at the property host’s principal residence or secondary suite. The Zoning Bylaw also requires that one off-street (on property) parking stall is provided for the short-term rental accommodation.

The single-family property at 2190 Badger Rd, which is zoned Residential Single-Family Zone 4 (RS4), does not currently have any off-street parking and is non-compliant with the Zoning Bylaw.

**BACKGROUND:**

On September 25, 2025, the Applicant submitted a business licence application to operate a short-term rental accommodation at 2190 Badger Rd. As part of the application, a Parking Plan was provided that proposed the short-term rental parking on the District's boulevard (see Figure 1). The proposed use of the boulevard for vehicle parking is contrary to District bylaws. The applicant was advised accordingly and was also informed of Council's upcoming review of the STR Parking Policy.

At its Regular Meeting on [November 17, 2025](#), Council provided policy direction for STR business licence applications for which parking compliance is an issue.

- For properties with zero off-street parking spaces staff may review the potential for a parking licence agreement.
- The licence agreement formalizes the use of the boulevard, mitigates District liability and the licence requires the payment of a fee.

The approach regarding parking for STR business licence applications was adopted by Council.

Staff subsequently advised the applicant of Council's policy direction.

**ANALYSIS:**

**Historic Context:**

Staff reviewed historic records pertaining to the single-family property. The review showed historical aerial view of the property in 2003 having a driveway leading to a garage (see Figure 2) and aerial view from 2007 shows the driveway removed and a parking pad developed along the District's boulevard without authorization (see Figure 3).

The historical findings were communicated to the applicant as well as the potential for consideration for a parking licence review and possible agreement due to insufficient off-street parking to be in compliance with the short-term rental regulations.

**Zoning and Off-Street Parking Requirements:**

The property at 2190 Badger Rd is zoned Residential Single-Family Zone 4 (RS4), which allows for Short-Term Rental Accommodations. The property was developed in 1983 and contains a registered unauthorized secondary suite. Part 10 of the Zoning Bylaw requires a base rate of 2 off-street parking for a dwelling unit and 1 space in addition to the base rate for Single family residential building with secondary suite or a coach house. There are no records on file in relation to the modification of the driveway or parking pad. The driveway removal and installation of the multi-vehicle parking pad without permit, while it predates the current ownership, does not establish rights or precedent for municipal land occupation.

The last drawing on record, BLD2006-00002 shows a garage on the northwest side of the property. Upon review of the latest sales information, it appears unpermitted work has been conducted which shows the garage has been incorporated into the house as a foyer.

**Community Charter – Assistance to Businesses:**

Use of public land by a business or commercial purposes differ than its use by a resident. The District is not permitted to provide assistance to businesses (including providing the use of District land assets for less than market value) except in limited circumstances as set out in the Section 25 of the *Community Charter*. As the Applicant is engaged in the business of providing short-term rental accommodation, the Applicant must pay the District's licence fee for use of District land for the parking spot required for the short-term rental business; otherwise, the granting of the licence would be assistance to a business.

**Street and Traffic Bylaw Requirements:**

Parking on boulevards is not permitted in the Street and Traffic Bylaw without a licence agreement. Parking on the boulevard impacts pedestrian access and safety and the installation of a multi-vehicle parking pad on the boulevard effectively privatizes the frontage and precludes other vehicles from being able to park on-street.

**Parking Licence Agreement:**

In specific circumstances where off-street parking, due to historic legal non-conforming conditions or topographic constraints, a licence to occupy municipal property may be considered. Such applications are assessed by Transportation Department and Real Estate and Properties Department on a case-by-case basis, including, servicing constraints, future access needs, and public interest considerations (i.e., pedestrian safety and traffic management). A Parking Licence Agreement formalizes the use of the boulevard and carries associated annual fees.

The Applicant was provided the option to enter into a licence agreement and the reasons for the need for the licence agreement was explained to the Applicant; however, the Applicant declined to enter into the licence agreement on the grounds that the Applicant is currently using the boulevard for residential parking free of charge. Another option available to the applicant would be to reinstall the driveway within their property which would make it compliant with the Zoning Bylaw and the Short-Term Rental Accommodation off-street parking requirements, and a business licence would be issued.

**SUBJECT: 2190 Badger Rd, North Vancouver  
Business Licence Application Denial**

January 14, 2026

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Figure 1. Parking plan submitted by the Applicant:



Figure 2. Aerial view showing driveway in 2003:



**SUBJECT: 2190 Badger Rd, North Vancouver  
Business Licence Application Denial**

January 14, 2026

Page 5

Figure 3. Current view showing District boulevard and property line, nearby community mailboxes and public trail accessing Gallant Ave:



**EXISTING POLICY:**

The District's Zoning Bylaw stipulates how land can be used and the regulations relating to permitted uses including off-street parking requirements.

The District's Business Licence Bylaw requires all operators of a business to apply for and obtain a valid business licence.

Section 60(5) of the *Community Charter* provides that if an application for a business licence is refused, the applicant is entitled to have Council reconsider the matter.

Section 25 of the *Community Charter* provides general prohibition against assistance to business and exceptions.

**Timing/Approval Process:**

The Clerk will immediately advise the Applicant of Council's decision to either uphold or deny the appeal of the business licence denials or make an alternate order.

**Concurrence:**

The report has been reviewed by and is supported by the Municipal Solicitor.

**Financial Impacts:**

There are no anticipated financial impacts to the District as a result of this report.

**Role of Council:**

Council has a quasi-judicial role when hearing an appeal regarding the denial of a business licence application. Council has the authority to exercise discretion in its decision on such matters and is obligated to act in accordance with the rules of natural justice. These rules are:

1. Provide persons specifically affected by the decision a reasonable opportunity to be heard;
2. Listen fairly to both sides; and
3. Reach a decision that is free from bias.

**Conclusion:**

As the Applicant has not agreed to enter into a licence agreement for the boulevard parking spot required to operate the short-term rental accommodation business as required by District bylaws, it is recommended by the Chief Bylaw Officer that the business licence application submitted by the Applicant be denied.

**Options:**

1. THAT Council uphold the decision to deny the business licence application submitted by the Applicant to operate a short-term rental accommodation business at 2190 Badger Road; or
2. THAT Council provide direction to staff on alternative direction.

Respectfully submitted,

*Carol Walker*

Carol Walker  
Chief Bylaw Officer

**SUBJECT: 2190 Badger Rd, North Vancouver  
Business Licence Application Denial**

January 14, 2026

Page 7

**REVIEWED WITH:**

<input type="checkbox"/> Business and Economic	_____	<input type="checkbox"/> Finance	_____	External Agencies:
<input type="checkbox"/> Bylaw Services	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> Library Board
<input type="checkbox"/> Clerk's Office	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Museum and Archives
<input type="checkbox"/> Climate and Biodiversity	_____	<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> NSEM
<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Integrated Planning	_____	<input type="checkbox"/> NS Health
<input checked="" type="checkbox"/> Community Planning	ZT	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Parks	_____	<input type="checkbox"/> RCMP
<input type="checkbox"/> Development Planning	_____	<input checked="" type="checkbox"/> Real Estate	JR	<input type="checkbox"/> Other:
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Review and Compliance	_____	_____
<input type="checkbox"/> Environment	_____	<input checked="" type="checkbox"/> Solicitor	RP	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Utilities	_____	_____

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## **Applicant Submission**

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**From:** Carrie Crittenden [REDACTED]  
**Sent:** January 13, 2026 12:58 PM  
**To:** Mayor and Council - DNV  
**Cc:** Gianni Tessarolo  
**Subject:** Council meeting materials

**CAUTION:** This email originated from outside of the DNV. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, I would like to include the two attached photos in the upcoming council meeting on **Monday, January 26<sup>th</sup>, 2026, at 7pm.**

Hello Council, thank you for the opportunity to hear my thoughts

I'm requesting reconsideration of the denial of my Short-Term Rental license for 2190 Badger Road. The denial was based on a requirement to purchase a parking pass, despite

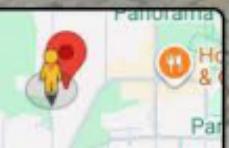
my property having ample, well-maintained off-street parking that fully meets the intent of the bylaw to prevent neighborhood congestion.

I understand the District's goal of managing parking impacts, but recent discussions have acknowledged the need for flexibility, including parking plans and boulevard agreements. My property exceeds these requirements.

What I find confusing is why I would need to pay for parking when street parking in the area is free and people use it daily. My property already eliminates any impact on neighbors and streets, and requiring a paid pass seems unnecessary and inconsistent with the bylaw's purpose.

A rigid interpretation of the bylaw, without considering actual parking availability, seems inconsistent with the District's intent to balance community concerns with economic opportunity. I respectfully ask that my application be reconsidered based on these factors.

Thank you for your time.





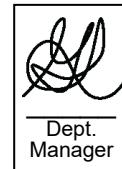
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## AGENDA INFORMATION

Regular Meeting  
 Other:

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_



## The District of North Vancouver REPORT TO COUNCIL

January 13, 2026  
 File: 09.3900.20/000.000

**AUTHOR:** Rhonda Schell, Deputy Corporate Officer, Legislative Services  
**SUBJECT:** **Bylaw 8750: Tenant Relocation Assistance**

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**RECOMMENDATION:**

THAT “District of North Vancouver Residential Tenant Relocation Assistance Bylaw 8750, 2025” is ADOPTED.

AND THAT “District of North Vancouver Residential Tenant Relocation Assistance Policy” is repealed.

**BACKGROUND:**

Bylaw 8750 received first reading on October 20, 2025. The bylaw received second and third readings on January 12, 2026 ([Staff Report dated December 2, 2025](#)).

The bylaw is now ready to be considered for adoption by Council and will replace the Residential Tenant Relocation Assistance Policy.

**Options:**

1. Adopt the bylaw and repeal the policy;
2. Give no further readings and abandon the bylaw at third reading; or,
3. Rescind third reading and debate possible amendments to the bylaw.

Respectfully submitted,

Rhonda Schell  
 Deputy Corporate Officer, Legislative Services

## Attachments:

1. Bylaw 8750

<b>REVIEWED WITH:</b>		
<input type="checkbox"/> Business and Economic _____ <input type="checkbox"/> Bylaw Services _____ <input type="checkbox"/> Clerk's Office _____ <input type="checkbox"/> Climate and Biodiversity _____ <input type="checkbox"/> Communications _____ <input type="checkbox"/> Community Planning _____ <input type="checkbox"/> Development Engineering _____ <input type="checkbox"/> Development Services _____ <input type="checkbox"/> Engineering Infrastructure _____ <input type="checkbox"/> Engineering Public Works _____ <input type="checkbox"/> Environment _____ <input type="checkbox"/> Facilities _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Services _____ <input type="checkbox"/> Golf _____ <input type="checkbox"/> Housing _____ <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Integrated Planning _____ <input type="checkbox"/> ITS _____ <input type="checkbox"/> Parks _____ <input type="checkbox"/> Real Estate _____ <input type="checkbox"/> Solicitor _____ <input type="checkbox"/> Transportation _____	External Agencies: <input type="checkbox"/> Library Board _____ <input type="checkbox"/> Museum and Archives _____ <input type="checkbox"/> NSEM _____ <input type="checkbox"/> NS Health _____ <input type="checkbox"/> NVRC _____ <input type="checkbox"/> RCMP _____ <input type="checkbox"/> Other: _____

**The Corporation of the District of North Vancouver**

**Bylaw 8750**

A bylaw to regulate the assistance of residential tenant relocation

---

The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “Residential Tenant Relocation Assistance Bylaw 8750, 2025”.

**Definitions**

2. In this bylaw:
  - a) “CMHC Median Rent Level” means the most recently published median rent level as published annually by the Canadian Mortgage and Housing Corporation;
  - b) “Demolition Permit” has the meaning given to it under the District of North Vancouver Construction Bylaw, 8271;
  - c) “District” means the Corporation of the District of North Vancouver;
  - d) “Dwelling Unit” has the meaning given to it in the *Zoning Bylaw*;
  - e) “Eligible Tenant” means a person residing in a *Rental Unit* pursuant to a *Tenancy Agreement* entered into between that person and the *Owner* of the *Rental Unit* on the date that a *First Development Application* is made to the *District*;
  - f) “Eviction Notice” means a notice issued to a *Tenant* to vacate a *Dwelling Unit*;
  - g) “First Development Application” means a complete application submitted to the *District* by an *Owner* to do one of the following:
    - i. amend the *Zoning Bylaw*;
    - ii. obtain a land use permit (as defined in section 455 of the *Local Government Act*, RSBC 2015, c.1); or
    - iii. obtain a *Building Permit*

for a proposed development where, if the said application were to be granted, entered into, or issued, and if the proposed development were thereafter to

proceed, then the result would be demolition of *Residential Property*, but the term *First Development Application* does not include a *Preliminary Application*;

- h) “General Manager” means the person appointed as the General Manager of Planning, Properties & Permits, and any person designated in writing by the General Manager of Planning, Properties & Permits to carry out any administrative act or function under this bylaw;
- i) “Owner” means the owner of a *Proposed Redevelopment Site*;
- j) “Proposed Redevelopment Site” means a parcel or parcels upon which *Residential Property* is located in relation to which the *Owner* has made a *First Development Application*;
- k) “Redevelopment” has the meaning given to it in section 61.3 of the *Community Charter*, SBC 2003, c. 26, as amended or replaced;
- l) “Rental Unit” means a *Dwelling Unit* rented or intended to be rented to a *Tenant*;
- m) “Residential Property” has the meaning given to it section 63.1 of the *Community Charter*, RSBC 2015, c.1);
- n) “Residential Tenancy Act” means the *Residential Tenancy Act*, SBC 2002 c. 78, as amended or replaced from time to time;
- o) “Right of First Refusal” means the right to make the first offer to enter into a *Tenancy Agreement* before anyone else can;
- p) “Tenancy Agreement” has the meaning given to it in the *Residential Tenancy Act*, SBC 2002, c. 78;
- q) “Tenant” means a person residing in a *Rental Unit* pursuant to a *Tenancy Agreement* entered into between that person and the *Owner* of the *Rental Unit*, and *Tenants* means more than one *Tenant*;
- r) “Tenant Relocation Assistance Plan” means a form prescribed by the *General Manager* which includes in writing the *Tenant Supports* being provided to *Eligible Tenants* and other pertinent information in order to confirm the requirements in this bylaw are being met;
- s) “Tenant Relocation Coordinator” means a professional hired by the *Owner*, as required by this bylaw, who is experienced in assisting *Tenants* with relocation;
- t) “Tenant Supports” means the financial compensation and other assistance and supports provided to *Eligible Tenants* by the *Owner* as required by this bylaw;

- u) “Vulnerable Tenants” means an *Eligible Tenant* who due to factors such as age, cultural, economic, health, social and personal limitations face increased risks or challenges securing housing;
- v) “Zoning Bylaw” means the District of North Vancouver Zoning Bylaw, 3210, as amended or replaced.

## **Delegation**

3. Council delegates to the *General Manager* the powers of Council to administer this bylaw including prescribing the form of applications required pursuant to this bylaw.

## **Applicability**

4. This bylaw does not apply to a *Redevelopment* of any building or combination of buildings containing fewer than five (5) *Dwelling Units* that are occupied or available for occupancy by *Tenants* on the date that the *First Development Application* in relation to the *Redevelopment* is submitted to the District, including in single-family homes, strata units, and purpose-built rental units.
5. This bylaw does not replace or affect in any way the requirements set out in the *Residential Tenancy Act*.
6. The *Tenant Supports* are intended to set minimum requirements only and do not affect the discretion of the *Owner* to provide more or other assistance to *Tenants*.

## **Tenant Supports**

7. *Tenant Supports* must be provided to *Eligible Tenants* as specified in this bylaw.
8. *Tenant Supports* must not be used in Community Amenity Contribution negotiations and do not satisfy Amenity Cost Charge requirements.
9. The *Owner* or its agent must provide to the *District* concurrently with and as part of the *First Development Application* the following information in relation to the *Proposed Redevelopment Site*:
  - a) the number of *Rental Units*;
  - b) the number of *Eligible Tenants* residing in each *Rental Unit*;
  - c) the date that each *Eligible Tenant* in each *Rental Unit* first occupied the *Rental Unit*;
  - d) the amount of rent being paid by *Eligible Tenants* for each *Rental Unit* as of the date of the *First Development Application*;

- e) the number of bedrooms in each *Rental Unit*; and
- f) a complete *Residential Tenant Relocation Assistance Plan* in the form prescribed by the *General Manager*.

10. The *Owner* or its agent must provide each *Eligible Tenant* with the following information within two (2) weeks of the date that the *Residential Tenant Relocation Assistance Plan* pursuant to section 9(f) is accepted by the *District*:

- a) notice in writing that plans for *Redevelopment* are being made;
- b) a statement that the notice is not an *Eviction Notice*;
- c) a copy of this bylaw;
- d) the contact information for the *Tenant Relocation Assistance Coordinator* engaged by the *Owner* pursuant to section 19;
- e) instructions on accessing the current *District* webpage for tenant relocation assistance information;
- f) a copy of the accepted *Tenant Relocation Assistance Plan* in the form prescribed by the *General Manager*; and
- g) information on tenant resources, including, but not limited to, the Residential Tenancy Branch webpage and any resources available through the Tenant Resource and Advisory Centre.

11. The *Owner* must provide *Tenant(s)* with the date, time and place of every Council meeting, workshop, public information meeting, and public hearing related to a proposed *Redevelopment* as soon as possible once the date, time and place are publicly available, by delivering a notice of each meeting, workshop, public information meeting, or public hearing to every *Rental Unit* on the *Proposed Redevelopment Site* and by posting a copy of the said notice in a conspicuous place on the *Proposed Redevelopment Site*.

12. After a *Demolition Permit* is issued by the *District* for any *Residential Property* that is subject to this bylaw, the *Owner* must deliver to all *Eligible Tenants* an *Eviction Notice* providing no less than six (6) months notice to vacate.

13. On or before the date that an *Eligible Tenant* moves out of a *Rental Unit*, the *Owner* shall pay to the *Eligible Tenant* \$35 per month for each month that the *Eligible Tenant* has resided in the building in which the *Rental Unit* is located.

14. On or before the date that the last *Eligible Tenant* moves out of a *Rental Unit*, the Owner shall pay to *Eligible Tenants* an amount equivalent to four months' rent payable under the *Tenancy Agreement*, and where multiple *Eligible Tenants* reside together in one *Rental Unit*, the Owner may make this payment to one of the *Eligible Tenants* in trust for all of the *Eligible Tenants* residing in the *Rental Unit*.

15. On or before the date that the last *Eligible Tenant* moves out of a *Rental Unit*, the Owner shall pay the following additional compensation for moving expenses to *Eligible Tenants* in the amount of:

- i. \$1,000 for studio and 1-bedroom units;
- ii. \$1,250 for 2-bedroom units; or
- iii. \$1,500 for 3-bedroom or larger units

and where multiple *Eligible Tenants* reside together in one *Rental Unit*, the Owner may make this payment to one of the *Eligible Tenants* in trust for all of the *Eligible Tenants* in the *Rental Unit*.

16. The Owner must hire or appoint a *Tenant Relocation Coordinator* to assist *Eligible Tenants* in finding new replacement *Dwelling Units*.

17. Without limiting section 16, the *Tenant Relocation Coordinator* must:

a) provide to each household occupied by *Eligible Tenants* a list of at least three (3) available replacement *Rental Units* with the following attributes:

- i. the same number of bedrooms as the *Eligible Tenant's* current *Rental Unit*;
- ii. located within the *District*, unless otherwise specified by the *Eligible Tenant*;
- iii. the maximum rent must not exceed the greater of:
  1. 10% above the *Eligible Tenant's* current rent; or
  2. 10% above the most recently published *CMHC Median Rent Level*, by number of bedrooms, for Metro Vancouver

except in the case where the *Eligible Tenant* has requested that the *Tenant Relocation Coordinator* provide a list of more expensive available *Rental Units*;

- iv. if no comparably priced replacement rental *Dwelling Units* are available, then maximum rent for replacement rental *Dwelling Units* must be the closest comparable rate; and
- v. the replacement *Rental Unit* must meet other needs or preferences specified by the *Eligible Tenants*.

b) set up viewing times for replacement *Rental Units* for the *Eligible Tenant* upon request from an *Eligible Tenant*.

18. The *Owner* must offer *Eligible Tenants* the *Right of First Refusal* in any new purpose-built *Rental Units* in any new building on the *Proposed Redevelopment Site* constructed after the *Redevelopment*.

19. In the case where *Rental Units* are replaced with below-market *Dwelling Unit(s)* in a new building on the *Proposed Redevelopment Site*, an *Eligible Tenant* who wishes to exercise their *Right of First Refusal* under section 18 must meet any applicable eligibility requirements for those *Dwelling Unit(s)*.

20. Where an *Eligible Tenant* exercises the *Right of First Refusal* under sections 18 or 19, moving expenses under section 15 must be paid by the *Owner* at both the initial move out stage and when the *Eligible Tenant* moves into the new building on the *Proposed Redevelopment Site*.

21. For *Eligible Tenants* exercising the *Right of First Refusal* under section 18, in cases where temporary *Dwelling Units* on the *Proposed Redevelopment Site* are available, the *Owner* must provide the option to *Eligible Tenants* to occupy the temporary *Dwelling Units* as interim housing.

22. In cases involving *Vulnerable Tenants*, the *Tenant Relocation Coordinator* must provide the *Vulnerable Tenant* with information about housing and other supports upon request of the *Vulnerable Tenant*, including at minimum, but not limited to, those available through:

- i. BC Housing Rental Assistance Programs;
- ii. Health services; and
- iii. Non-profit organizations.

23. The *Owner* must provide the following to any prospective *Tenant* who wishes to enter into a *Tenancy Agreement* after the date that the *Owner* or its agent makes to the *District* a *First Development Application* (and who therefore is not an *Eligible Tenant* under this bylaw):

- a) notice in writing that plans for *Redevelopment* are being made; and

- b) a written statement that the rights of the prospective *Tenant*, should the prospective *Tenant* enter into a *Tenancy Agreement*, will be as set out in the *Residential Tenancy Act*, and the prospective *Tenant* would not be entitled to the *Tenant Supports* under this bylaw.

24. Provision of *Tenant Supports* by an *Owner* pursuant to this bylaw is entirely at the cost and expense of the *Owner* and does not affect or fetter in any way the *District's* discretion to approve or deny a *First Development Application*.

25. The *Owner* must provide any other information requested by the *General Manager* to confirm that the *Owner* has met all requirements in this bylaw to the satisfaction of the *General Manager*.

### **Severability**

26. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

**READ** a first time October 20, 2025

**READ** a second time January 12, 2026

**READ** a third time January 12, 2026

### **ADOPTED**

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Mayor

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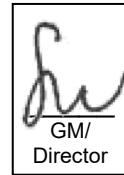
Corporate Officer

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**AGENDA INFORMATION**

Regular Meeting  
 Other:

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_



## **The District of North Vancouver**

### **REPORT TO COUNCIL**

January 5, 2026  
 File: 08.3060.20/049.24

**AUTHOR:** Rhonda Schell, Deputy Corporate Officer, Legislative Services  
**SUBJECT:** **Bylaw 8758: Liquor Store Relocation in Edgemont Village**

**RECOMMENDATION:**

THAT “District of North Vancouver Rezoning Bylaw 1457 (Bylaw 8758)” is ADOPTED.

**BACKGROUND:**

Bylaw 8758 received first, second and third readings on December 8, 2025. ([Staff report dated November 13, 2025](#)). Bylaw 8758 received approval from the Ministry of Transportation and Transit on January 5, 2026.

The bylaw is now ready to be considered for adoption by Council.

**Options:**

1. Adopt the bylaw;
2. Give no further readings and abandon the bylaw at third reading; or,
3. Rescind third reading and debate possible amendments to the bylaw.

Respectfully submitted,

Rhonda Schell  
 Deputy Corporate Officer, Legislative Services

## Attachment:

## 1. Bylaw 8758

<b>REVIEWED WITH:</b>					
<input type="checkbox"/> Business and Economic	—	<input type="checkbox"/> Finance	—	External Agencies:	—
<input type="checkbox"/> Bylaw Services	—	<input type="checkbox"/> Fire Services	—	<input type="checkbox"/> Library Board	—
<input type="checkbox"/> Clerk's Office	—	<input type="checkbox"/> Golf	—	<input type="checkbox"/> Museum and Archives	—
<input type="checkbox"/> Climate and Biodiversity	—	<input type="checkbox"/> Housing	—	<input type="checkbox"/> NSEM	—
<input type="checkbox"/> Communications	—	<input type="checkbox"/> Human Resources	—	<input type="checkbox"/> NS Health	—
<input type="checkbox"/> Community Planning	—	<input type="checkbox"/> Integrated Planning	—	<input type="checkbox"/> NVRC	—
<input type="checkbox"/> Development Engineering	—	<input type="checkbox"/> ITS	—	<input type="checkbox"/> RCMP	—
<input type="checkbox"/> Development Services	—	<input type="checkbox"/> Parks	—	<input type="checkbox"/> Other:	—
<input type="checkbox"/> Engineering Infrastructure	—	<input type="checkbox"/> Real Estate	—		
<input type="checkbox"/> Engineering Public Works	—	<input type="checkbox"/> Solicitor	—		
<input type="checkbox"/> Environment	—	<input type="checkbox"/> Transportation	—		
<input type="checkbox"/> Facilities	—		—		

**The Corporation of the District of North Vancouver**

**Bylaw 8758**

A bylaw to amend District of North Vancouver Zoning Bylaw 3210, 1965

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The Council for The Corporation of the District of North Vancouver enacts as follows:

**1. Citation**

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1457 (Bylaw 8758)".

**2. Amendments**

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) The Zoning Map is amended in the case of lands illustrated in the attached map (Schedule A) by rezoning the land from General Commercial zone 1 (C1) to General Commercial zone 1L (C1L).

**READ** a first time December 8, 2025

**READ** a second time December 8, 2025

**READ** a third time December 8, 2025

**APPROVED** by the Ministry of Transportation and Transit on January 5, 2026

**ADOPTED**

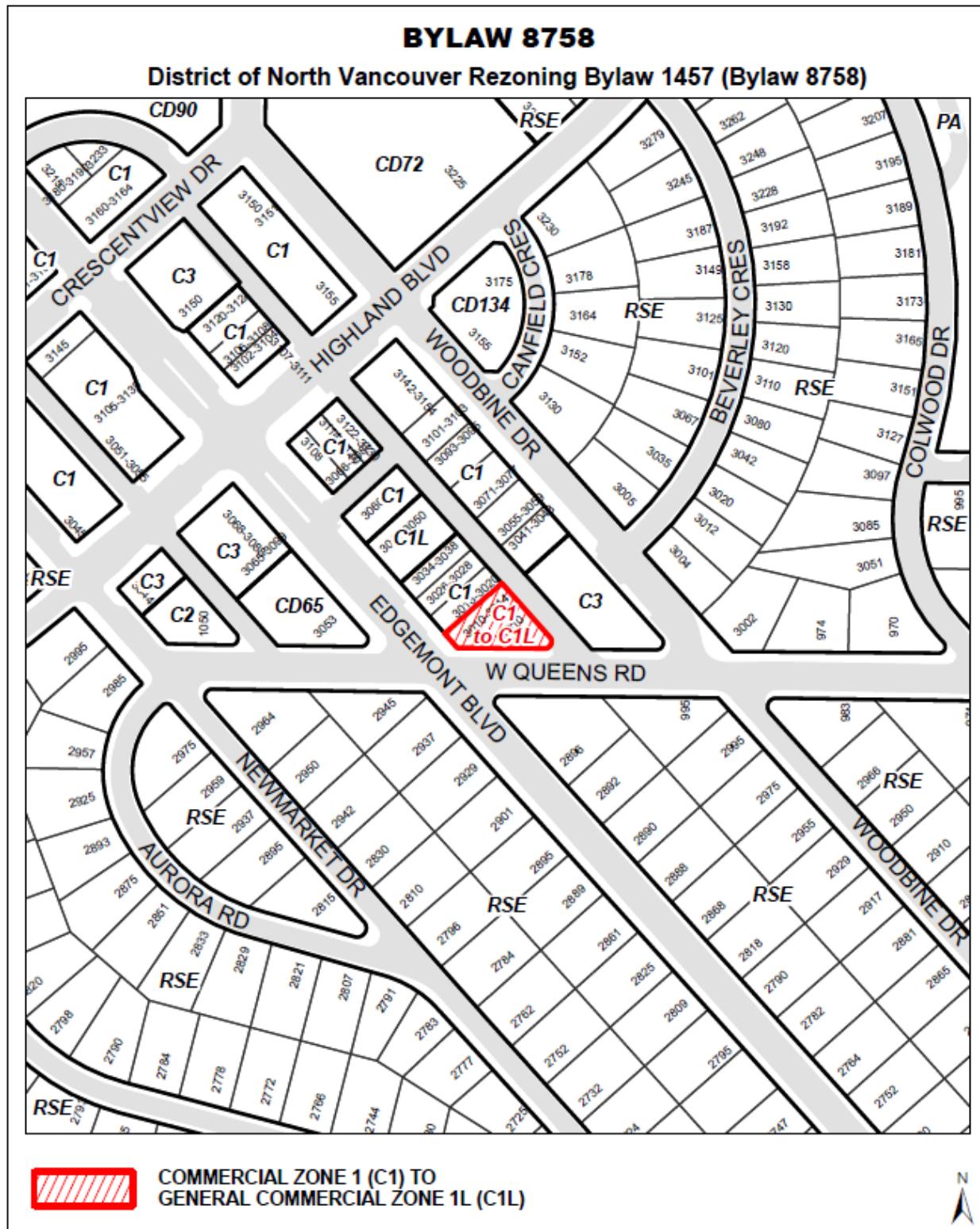
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Mayor

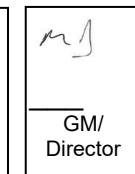
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Corporate Officer

Schedule A to Bylaw 8758



<b>AGENDA INFORMATION</b>	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____


Dept. Manager


GM/ Director


CAO

## The District of North Vancouver REPORT TO COUNCIL

January 13, 2026

**AUTHOR:** Mike Danks - Fire Chief

**SUBJECT:** **New Fire and Rescue Services Bylaw 8762**

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### **RECOMMENDATION:**

THAT Fire and Rescue Services Bylaw 8762, 2026 is given FIRST, SECOND and THIRD readings.

AND THAT Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8776, 2025 (Amendment 84) is given FIRST, SECOND and THIRD readings;

AND THAT Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769, 2025 (Amendment 6) is given FIRST, SECOND and THIRD readings.

### **REASONS FOR REPORT:**

The report to Council outlines an updated Fire and Rescue Services Bylaw to ensure compliance with the new provincial *Fire Safety Act*, effective August 1, 2024, and to modernize fire safety provisions within the District. The new bylaw also aligns the District's bylaw with the City of North Vancouver (CNV) and District of West Vancouver (DWV) by reflecting updates found in CNV's fire bylaw, which was the most recently updated with consultation from DNV and DWV. Key updates include the mandatory designation of Fire Inspectors and Investigators, updated evacuation requirements, revised definitions, and adjustments to certain bylaw document headings.

### **SUMMARY:**

The proposed new Fire and Rescue Services Bylaw 8762 ensures compliance with the new *Fire Safety Act* (effective August 1, 2024) and modernizes provisions for fire safety within the District. Key changes are included in the Background section below.

**BACKGROUND:**

Fire and Rescue Services Bylaw 8762, 2026

The provincial *Fire Safety Act* replaced the Province of BC's *Fire Services Act* in 2024, introducing significant changes for local governments, including:

- Mandatory designation of Fire Inspectors and Investigators.
- Clear authority for tactical and preventative evacuations.
- Revised definitions.
- Enhanced compliance and enforcement tools, including cost recovery and administrative penalties.

The Fire and Rescue Services Bylaw 8762 has been modernized by adding:

- Enforcement provisions for parkade, storage room, and bicycle storage room fire hazards including storage of combustible and flammable materials.

Bylaw 8762 will repeal and replace Fire and Rescue Services Bylaw 8511 which was adopted under the previous legislative framework and requires updates to reflect these changes and to maintain alignment with provincial legislation.

**ANALYSIS:**

Fire and Rescue Services Bylaw 8762 incorporates the following changes:

**1. Compliance with *Fire Safety Act***

- Designation of Fire Inspectors and Investigators: Now mandatory under the *Fire Safety Act*; previously optional. The authority to designate Fire Inspectors and Investigators has been delegated from the provincial level to each municipality. (Section 4.2)
- Fire Inspectors and Investigators must comply with minimum training standards as defined by the British Columbia Office of the Fire Commissioner.
- Evacuation Provisions: Updated to include tactical and preventative evacuations as authorized by the Fire Chief. Previously evacuation orders came from the Fire Commissioner of British Columbia. (Section 4.10)
- Revised definitions (e.g., Fire Hazard, Fire Investigator, Fire Safety Inspection) to match the *Fire Safety Act*. (Schedule A)

**2. Technical and Safety Enhancements**

- Clarifying areas where combustible materials may not be stored including private parking stalls, bicycle storage rooms, and bicycle storage lockers. The previous wording was not clear on new types of storage areas. (Section 6.62).
- Re-numbering and general formatting improvements for clarity.

**3. Cost Recovery and Enforcement**

- Authority for the Fire Chief to charge owners for hazardous material responses, consistent with practices in other municipalities. Some examples are Abbotsford, Coquitlam, Port

Moody. This allows extra response capability if the North Vancouver City Fire Department hazardous materials unit is not available. (Section 7.11).

- The ability to charge for fire inspections and non-compliance with the *Fire Safety Act*. (Sections 7.3,7.4).
- Added fine for the building owner or owners' representative failure to attend to an alarm call within 45 minutes (Section 4.28(d)).

### Bylaw Notice Enforcement Bylaw 7458 Amendment Bylaw 8776

To write bylaw notices for the fines contained in the proposed Fire and Rescue Services Bylaw, 8762, an amendment to the Bylaw Notice Enforcement Bylaw is required.

### Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769

The Fireworks Regulation Bylaw 7456, 2004 requires an amendment to streamline yearly permit fee to sell, purchase, possess or discharge fireworks to be consistent with the annual fees and charges review process. This requires an amendment to replace the current \$2.00 permit fee with "fee as prescribed in the Fees and Charges Bylaw in Schedule A".

### **Concurrence**

Staff from the Finance, Development Planning, Bylaw Services, and Legal departments have reviewed and concur with this report.

### **COMMUNICATION**

A new Fire and Rescue Services Bylaw creates an opportunity to further communicate preventative fire safety within the community through social media and updates to the DNV website.

### **SOCIAL POLICY IMPLICATIONS**

Understanding, communicating and managing risk is integrated with community values related to public safety.

### **ENVIRONMENTAL IMPACT**

Changes to this regulation will allow the fire services to better reduce and mitigate risk from fire in the community. Through an aligned service provision across the North Shore, we will collectively be providing this benefit to our greater community. Reducing the risk of fire has a positive impact on the environment.

### **CONCLUSION**

The proposed bylaw ensures compliance with provincial legislation, modernizes the Fire and Rescue Services Bylaw and improves operational efficiency.

**OPTIONS**

- 1) THAT Fire and Rescue Services Bylaw 8762, 2026 is given FIRST, SECOND and THIRD readings;  
AND THAT Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8776, 2025 (Amendment 84) is given FIRST, SECOND and THIRD readings;  
AND THAT Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769, 2025 (Amendment 6) is given FIRST, SECOND and THIRD readings.
- 2) THAT staff are directed to take other action

Respectfully submitted,



Mike Danks

Attachments:

1. Fire and Rescue Services Bylaw 8762, 2026
2. Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8776, 2025 (Amendment 84)
3. Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769, 2025 (Amendment 6)

<b>REVIEWED WITH:</b>					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input checked="" type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input checked="" type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input checked="" type="checkbox"/> Bylaw Services	_____		
<input type="checkbox"/> Review and Compliance	_____	<input type="checkbox"/> Planning	_____		
<input type="checkbox"/> Climate Action	_____				

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**The Corporation of the District of North Vancouver**

**Bylaw 8762**

A bylaw to regulate the prevention and suppression of fire and the protection of life and property in the District of North Vancouver.

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The Council for The Corporation of the District of North Vancouver enacts as follows:

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- 1.2 Minimum Competency Training Level

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## **INTRODUCTION**

### **Citation**

1.1 This bylaw may be cited as "Fire and Rescue Services Bylaw 8762, 2026".

### **Minimum Competency Training Level**

1.2 The *District* of North Vancouver Fire and Rescue Service is a Full Service Operation according to the British Columbia Structure Firefighters Minimum Training Standards, prepared by the Officer of the Fire Commissioner of British Columbia, pursuant to paragraph 4(1)(d) of the *Fire Safety Act*.

## **INTERPRETATION AND APPLICATION**

### **Words and Phrases**

2.1 Unless specifically defined herein, words and phrases used in this bylaw shall be construed in accordance with the meanings assigned to them by the *Fire Safety Act*, the *Building Code*, the *Fire Code* or the *Community Charter*, all as may be amended or replaced, as the context and circumstances require.

### **Definitions**

2.2 The definitions of terms used in this bylaw are contained in Schedule A of this bylaw and form part of this bylaw.

### **Conflict**

2.3 In the event of a conflict, discrepancy, variation or inconsistency between any provision of this bylaw and the *Fire Safety Act*, the *Fire Code* or the *Building Code*, the provisions of the *Fire Safety Act*, the *Fire Code* or the *Building Code*, as the case may be, shall prevail over the provisions of this bylaw to the extent of any conflict, discrepancy, variation or inconsistency.

### **Application**

2.4 The provisions of this bylaw apply to all *Buildings*, structures, *Premises* and conditions within the *District* and, for certainty, apply to both existing *Buildings* and *Buildings* under construction.

### **Duty of Care**

2.5 This bylaw does not create any duty of care whatsoever on the *District* or its elected officials, officers, employees or agents in respect of enforcement or failure to enforce this bylaw. Neither the failure to administer or enforce, nor the incomplete or inadequate administration or enforcement of this bylaw or inspections made by the *Fire Chief* or *Fire Inspector* gives rise to a cause of action in favour of any person.

## **FIRE DEPARTMENT OPERATIONS**

### ***Fire Chief***

3.1 The *Fire Chief* is appointed by the *Municipal Council*.

3.2 Any references to the *Fire Chief* in this bylaw shall include a reference to any person duly authorized by the *Fire Chief* to exercise any of the *Fire Chief's* powers or to carry out any of the *Fire Chief's* duties under this bylaw.

## **Authority of *Fire Chief***

3.3 The *Fire Chief* is authorized to:

- (a) Manage, control, supervise and enforce the activities of the *Fire Department* and its *Members*;
- (b) Appoint or authorize *Members* to exercise any of the *Fire Chief*'s powers on such terms and conditions as the *Fire Chief* considers appropriate and revoke any such appointment or authorization;
- (c) Carry out all other actions the *Fire Chief* is authorized to perform pursuant to this bylaw, the *Fire Code*, the *Fire Safety Act* and any statute or regulation; and
- (d) Make such *Orders* as the *Fire Chief* deems necessary with respect to any of the matters referred to in this bylaw.

3.4 The *Fire Chief*, *Fire Inspectors*, *Fire Investigators* and every *Member* authorized by the *Fire Chief* is authorized to take all measures considered necessary to:

- (a) Prevent, suppress, control and extinguish fires;
- (b) Provide *Incident Response*;
- (c) Provide *Fire Safety Inspection* and *Fire Investigation* services;
- (d) Provide *Fire Code* review for *Buildings*;
- (e) Protect life and property; and
- (f) Have the care, custody and control of all *Fire Department* apparatus, equipment and buildings.

3.5 No apparatus of the *Fire Department* shall be used beyond the jurisdictional boundaries of the *District* without the permission of the *Fire Chief*.

## **Conduct of Persons**

3.6 A person must not:

- (a) Impede in any way any *Member* in the execution of their duties, including but not limited to:
  - (i) providing an *Incident Response*;
  - (ii) investigating a fire scene;
  - (iii) investigating a *Building* to determine the cause of activation of a *Fire Alarm System*, sprinkler system or other fire or *Life Safety System*;
  - (iv) investigating a complaint of a *Fire Hazard*; or

- (v) conducting a *Fire Safety Inspection* as required by the *Fire Safety Act* or this bylaw;
- (b) Enter an incident area without the permission of the *Fire Chief* except for those duly authorized by the *Fire Chief* or any *Member* in charge at an incident;
- (c) Drive a vehicle over any fire hose; or
- (d) Falsely represent themselves as a *Member* or wear or display the *Fire Department* badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.

3.7 The *Fire Chief* or any *Member* designated by the *Fire Chief* to be in charge at an incident may order any person at or near an *Incident Response* to render reasonable assistance to mitigate an incident.

### **Vacant and Fire-Damaged Buildings**

3.8 The *Owner(s)* or *Owner's Authorized Agent* of a vacant or fire-damaged *Building* must promptly take all steps necessary to secure the *Building* against the entry of unauthorized persons, including, but not limited to, guarding the *Building* and securing all openings to the *Building* and surrounding the *Building*, if so ordered by the *Fire Chief*, to the satisfaction of the *Fire Chief*. In such events, the *Owner(s)* or *Owner's Authorized Agent* or *Occupier* of the property must pay the cost to secure the *Building* and land surrounding the *Building*.

3.9 The *Fire Chief* or any *Member* has the authority, at all times, by day or night, to provide a post-incident watch for a period of time deemed necessary to secure the vacant or fire-damaged *Building* and any necessary surrounding land against further incident, or to engage the services of a security company or security person to maintain a *Fire Watch* for the *Building* and surrounding land, to perform site security or to secure a vacant or fire-damaged *Building* and any necessary surrounding land at the expense of the *Owner(s)* or *Owner's Authorized Agent* or *Occupier* and any such measures taken are considered services provided in relation to lands or improvements.

### **Demolition**

3.10 The *Fire Chief* and any *Member* authorized by the *Fire Chief* may order the damage, destruction or demolition of any *Building*, part of a *Building*, structure, equipment or other private property as may be necessary to extinguish, suppress or prevent the spread of fire or prevent the potential collapse of a *Building* resulting from an *Incident Response*.

3.11 None of the *District*, the *Fire Department* or any of their elected or appointed officials, officers, employees or *Members* is obligated to restore or pay compensation for property damaged, destroyed or demolished pursuant to section 3.10.

3.12 If the *Fire Chief* or a *Member* arranges for damage, destruction or demolition pursuant to section 3.10, the *Owner(s)* or *Owner's Authorized Agent* of the property subject to such services must pay to the *District* the hourly rate of equipment and staffing costs of each *Member* for the actual time the *Member* and equipment attended at the site, plus any other expenses incurred by the *Fire Department* in relation to the *Incident Response* as prescribed in the *Fees and Charges Bylaw*.

### **Commandeer Privately Owned Equipment**

3.13 The *Fire Chief* or any *Member* in charge at an *Incident Response* has the authority to commandeer privately owned equipment which the *Fire Chief* or *Member* considers necessary to deal with the *Incident Response* and the *Owner* of such equipment will be compensated in accordance with standard industry rates.

### **Safe Handling of Dangerous Goods**

3.14 Every *Owner(s)* or *Owner's Authorized Agent*, carrier, agency, organization or other person having responsibility for the transport, storage or use of *Dangerous Goods* is responsible, at their own cost, for the clean-up and safe disposal of all such *Dangerous Goods* arising from any incident and where the person fails to clean up and/or dispose of such *Dangerous Goods* adequately (as determined by the *Fire Chief*), such person must pay the actual costs and expenses incurred by the *Fire Department* or its contractors in mitigating the incident involving *Dangerous Goods* and pay the actual costs and expenses incurred to clean up and safely dispose of the *Dangerous Goods* as prescribed in the *Fees and Charges Bylaw*.

### **Tampering with Fire Protection Equipment**

3.15 A person must not:

- (a) Tamper with, alter or damage in any way any *Fire Protection Equipment* of any kind except as may be required for maintenance and service; or
- (b) Reset or silence a *Fire Alarm System* until authorized by the *Fire Chief*.

## **PUBLIC SAFETY**

### **Regular System of Inspections**

4.1 The *Fire Chief* is authorized and required to implement a risk-based compliance monitoring system for public buildings consisting of *Fire Safety Inspections* and fire safety assessments as required by the *Fire Safety Act* to ensure that owners of public *Buildings* comply with the *Fire Safety Act* and its regulations.

### **Fire Inspectors and Fire Investigators**

4.2 The *Fire Chief* must:

- (a) Designate, in writing, persons or classes of persons as *Fire Inspectors* to conduct *Fire Safety Inspections* provided that any such designated individual meets the applicable standards established by the *Fire Commissioner* in accordance with the *Fire Safety Act*; and
- (b) Designate, in writing, persons or classes of persons as *Fire Investigators* to conduct *Fire Investigations* provided that any such designated individual meets the applicable standards established by the *Fire Commissioner* in accordance with the *Fire Safety Act*.

4.3 *Fire Inspectors* are authorized to enforce rules, regulations and policies for the administration and operation of the *Fire Department* as directed by the *Fire Chief*.

4.4 The *Fire Chief* and *Fire Inspectors* are authorized to:

- (a) Enter on property and inspect *Premises* for conditions that may cause a fire, increase the danger of a fire or increase the danger to persons or property from a fire;
- (b) Take measures to prevent and suppress fires, including demolition of *Buildings* or other structures and removal or cutting of natural or planted vegetation to prevent the spreading of fires;
- (c) Order an *Owner(s)*, *Owner's Authorized Agent* or *Occupier* to undertake any actions to remove or reduce anything or condition that is a *Fire Hazard* or increases the danger of fire;
- (d) Provide *Incident Response*;
- (e) Exercise any of the powers conferred to a *Fire Chief* or *Fire Inspector* under the *Fire Safety Act*;
- (f) Create and enforce rules, orders, regulations and policies respecting fire prevention and suppression and the protection of life, property and the environment;
- (g) Inquire into, investigate and record the causes of fires in the *District*;
- (h) Collect and disseminate information in regard to fires in the *District*;
- (i) Investigate and hold inquiries into fires in the *District*;
- (j) Study methods of fire prevention; and/or
- (k) Provide advice and make recommendations to *Council*, other officers and employees of the *District* and the public in relation to:
  - (i) the installation or maintenance of *Fire Protection Equipment*; and
  - (ii) fire prevention generally.

#### **Emergency Fire Protection System Inspection, Testing and Maintenance**

4.5 Every *Occupier*, *Owner(s)* or *Owner's Authorized Agent* must undertake required actions to correct violations within the time specified in a report, notice or *Order*.

4.6 The *District* may undertake required actions to correct violations, but is not obligated to carry out such work. The *Fire Chief* has the authority, at all times, by day or night to hire or engage the services of a fire protection service company to repair, inspect or maintain *Fire Protection Equipment* that may require repair, inspection or maintenance and the costs are to be paid by the *Occupier*, *Owner(s)* or *Owner's Authorized Agent*. Any such measures taken are considered services provided in relation to lands or improvements.

4.7 Every person who is required under any provision of the *Fire Code* to perform or cause to be performed any inspection or test of *Fire Protection Equipment*, whether annually or otherwise, must ensure that:

- (a) The inspection or test is performed by a *Certified Fire Protection Technician* and in accordance with the *Fire Code*; and
- (b) The inspection or test is recorded or the *Fire Protection Equipment* tagged or labelled in accordance with the *Fire Code* and any regulations or bylaws under the *Professional Governance Act*, SBC 2018, c. 47, as amended or replaced, and acceptable to the *Authority Having Jurisdiction*.

4.8 All *Fire Protection Equipment* in *Buildings* with two or more strata corporations must be serviced by a common *Certified Fire Protection Technician*.

#### **False Information**

4.9 A person must not withhold or falsify any information required by any *Member*, nor refuse to assist a *Member* in their responsibilities under this bylaw.

#### **Evacuations**

4.10 Upon activation of a fire alarm, the *Owner(s)* or *Owner's Authorized Agent* and all *Occupiers* must exit the *Building*, if possible, or remain inside the suite, unit, *Building* or *Area of Refuge* as directed in the *Fire Safety Plan* for the *Building* or comply with the orders or directions of the *Fire Chief* or *Member*, until the *Fire Chief* or officer in charge authorizes re-entry into the *Building* or premise and/or the re-setting of the *Fire Protection Equipment* and/or the all clear is given.

4.11 If a *Fire Chief*, or a person authorized by a *Fire Chief*, believes that there is an immediate threat to life due to a *Fire Hazard* or explosion, the *Fire Chief* or person authorized by the *Fire Chief* may evacuate a geographic area or *Premises*. Persons evacuated under this section must not return to the geographic area or *Premises* until notified by the *Fire Chief* or person authorized by the *Fire Chief* that it is safe to do so.

4.12 *Council* or the *Fire Commissioner* may evacuate *Premises* if either believes that conditions exist on or in the *Premises* that a fire on or in the *Premises* would endanger life and the owner of the *Premises* has failed to comply with an order issued under section 11 of the *Fire Safety Act*.

4.13 *Council* or the *Fire Commissioner* may secure evacuated *Premises* if the *Owner* fails to secure the *Premises* to prevent unauthorised entry. If *Council* secures evacuated *Premises*, the *Council* may recover the costs in accordance with section 16 of the *Fire Safety Act*.

#### **Fire Watch**

4.14 A *Fire Watch* is required:

- (a) When any *Life Safety System* is taken out of service, requires servicing, has been silenced or shut down, or as otherwise directed by a *Member*; and
- (b) When doing *Hot Works* or as required in a special *Permit* or *Fire Safety Plan*.

4.15 When a *Fire Watch* has been initiated, the person assigned to perform the *Fire Watch* must have the means and ability to comply with all of the following:

- (a) Communicate effectively with *Building* occupants and emergency personnel;
- (b) Notify the *Fire Department* in the event of a fire emergency;
- (c) Notify the *Building Occupiers* in the event of a fire emergency;
- (d) Ensure that all public areas on all floors of the *Building* are patrolled at least once every 45 minutes;
- (e) Maintain a logbook on the *Premises* to be immediately available for inspection by the *Fire Chief*;
- (f) Relay any special orders or pertinent information to any person relieving the *Owner* of the *Fire Watch* duty;
- (g) Remain on duty until relieved by another *Assigned Fire Watch Person* that complies with this section;
- (h) Have an easily visible means of identification, such as an armband or nametag; and
- (i) Must not have other assigned duties that negate their ability to perform the *Fire Watch* as detailed in this section 4.15.

The *Fire Watch* must be maintained until *Fire Department* personnel have been notified that the *Life Safety Systems* are back in service.

### **Review of Building Construction Plans**

4.16 The *Fire Chief* or any *Member* is authorized to review plans and inspect the construction of all new *Buildings* and structures, other than single family dwellings, in order to establish that the fire protection facilities and equipment in the *Building* comply with the *Fire Code* and all other applicable fire-related regulations, codes and standards. The *Fire Chief* may charge a fee for such review as prescribed in the *Fees and Charges Bylaw*.

### **Alternate Solutions to Prescribed Code**

4.17 A design solution from a *Registered Professional* for an *Alternate Solution* that is approved by the *District's Building Department* is subject to the following requirements:

- (a) *Alternate Solutions* must be functionally demonstrated before *Occupancy* of a *Building* is authorized by the *Fire Chief*;
- (b) *Alternate Solutions* must be serviced and maintained in accordance with applicable codes and standards as represented by the system components in the *Inspection of Premises and Fire Protection Equipment* section of this bylaw and must be operational at all times;
- (c) A copy of the *Alternate Solution* and the service and maintenance requirements must be included in the *Fire Safety Plan*;

- (d) *Alternate Solutions* that include interconnected components of property and/or multiple property strata(s) must be serviced by a common fire protection service company in order to maintain the operational function of the *Alternate Solution*; and
- (e) A functional demonstration of an *Alternate Solution* may be requested by the *Fire Department* at any time in which case the *Owner* of the property must pay the applicable fee prescribed in the *Fees and Charges Bylaw* for the attendance and review by the *Fire Department*.

### **Technical Assistance**

4.18 If, in the opinion of the *Fire Chief*, a design proposal for a *Building* requires an independent review, the *Fire Chief* is authorized, at the *Owner's* expense, to retain the services of a *Registered Professional* with expertise in the proposed design to review the design proposal and provide an evaluation, including making recommendations for changes to the proposed design, operation, process, or new technology. The cost for the *Registered Professional* must be paid by the *Building Owner* upon receipt of an invoice from the *District*.

### **Code Analysis**

4.19 The *Fire Chief* may require an *Owner(s)* or *Owner's Authorized Agent* of a *Building* to provide, at the *Owner's* expense, confirmation from a *Registered Professional* that the *Building* or use within the *Building* is adequately protected against *Fire Hazards* in conformance with the *Building Code*, the *Fire Code* and any associated regulations.

4.20 If required by the *Fire Chief*, the *Owner's Registered Professional* must provide an evaluation of the *Building* or use and, where applicable, recommended upgrades to the *Building* or *Life Safety Systems*.

### **Construction Fire Safety Planning**

4.21 An *Owner(s)* or *Owner's Authorized Agent* must at the time of *Building Permit* application submit a *Construction Fire Safety Plan* for review and acceptance in a form and diagram template acceptable to the *Fire Chief* together with the *Construction Fire Safety Plan* review fee prescribed in the *Fees and Charges Bylaw*.

4.22 The *Owner(s)* or *Owner's Authorized Agent* must ensure that *Construction Fire Safety Plan* is kept up to date, including but not limited to:

- (a) The emergency contact information; and
- (b) The changing hazards or risks at the construction site and mitigation strategies.

4.23 The *Owner(s)* or *Owner's Authorized Agent* must:

- (a) Submit updates to the *Construction Fire Safety Plan* to the *Fire Department* for review and acceptance together with the applicable fee prescribed in the *Fees and Charges Bylaw*; and
- (b) Ensure that the *Construction Fire Safety Plan* includes a *Fire Code* Exposure Report per *Fire Code*, prepared by a *Registered Professional* in accordance with

the *Fire Code*, to identify risks to adjacent properties and the mitigation methods that will be used on the construction site.

### **Fire Safety Plan/Emergency Planning**

4.24 The Owner(s) or Owner's Authorized Agent of any of the following must provide fire emergency planning and procedures conforming to section 2.8. of the *Fire Code*:

- (a) *Buildings* containing assembly or care and detention occupancy as per the *Building Code*;
- (b) *Buildings* required to have a *Fire Alarm System*;
- (c) Demolition and construction sites;
- (d) Indoor and outdoor storage areas;
- (e) Properties where *Flammable and Combustible Liquids* are stored or handled; and
- (f) Properties where *Hazardous Materials* are stored or processed.

4.25 The Owner(s) or Owner's Authorized Agent must:

- (a) Where required to have a *Fire Safety Plan* per the *Fire Code*, submit the plan for review and acceptance in a form and diagram template acceptable to the *Fire Chief* together with the *Fire Safety Plan* review fee prescribed in the *Fees and Charges Bylaw*;
- (b) Review the approved *Fire Safety Plans* at least every twelve (12) months to ensure that the emergency contact information is up to date;
- (c) Forward any changes in the use, design or *Life Safety Systems* to the *Fire Department* for review and acceptance together with the *Fire Safety Plan* review fee prescribed in the *Fees and Charges Bylaw*; and
- (d) Ensure that every *Fire Safety Plan* is placed in a locked cabinet located at the *Fire Department Response Point* or other location acceptable to the *Fire Chief*.

### **Pre-Incident Fire Plans**

4.26 The Owner(s) or Owner's Authorized Agent of any *Building* required by the *Fire Code* to have a *Fire Safety Plan* must, on the request of the *Fire Chief*, provide *Building* pre-plan information, including floor plans and diagrams showing the type and location of any *Building* service, *Fire Protection Equipment*, *Fire Department connection*, fire hydrant, *Fire Department Access Route* and *Hazardous Materials* storage or processing, in a form prescribed by the *Fire Chief*, and must pay the review fee prescribed in the *Fees and Charges Bylaw*.

### **Occupancy Contact Requirements**

4.27 The Owner(s) or Owner's Authorized Agent of a *Building* that has a *Fire Alarm System* or an automatic fire sprinkler system, monitored or non-monitored, must:

- (a) Provide a twenty-four hour emergency contact name and phone numbers for persons able to respond to a phone call and attend the *Premises* immediately; and
- (b) Provide additional *Building* contact names and phone numbers.

4.28 The contact persons required under section 4.27 must:

- (a) Have full access to the entire *Building* for which they have responsibility;
- (b) Be available to attend, enter and secure the *Premises* at all times of day and night to respond to an *Incident Response*;
- (c) Be able to take responsibility for the *Building* from the *Member* on completion of an *Incident Response*;
- (d) Attend all alarms at the *Building* within forty-five (45) minutes of being requested by the *Fire Department*; and
- (e) Secure the *Premises* within a reasonable time or when directed to do so by the *Fire Chief*.

## **REGULATION OF FIRE HAZARDS**

### ***Fire Hazards***

5.1 The *Fire Chief* or any *Fire Inspector* may, at all reasonable hours enter any *Premises* to inspect them and ascertain whether:

- (a) A *Fire Hazard* exists on the *Premises*;
- (b) The *Premises* are in such a state of disrepair that a fire starting in them might spread rapidly to endanger life or other property;
- (c) The *Premises* are so used or occupied that fire would endanger life or property; or
- (d) *Combustible* or explosive material is kept or other flammable conditions exist on the *Premises* so as to endanger life or property.

5.2 A person must not cause a *Fire Hazard*.

### ***Disposal of Material***

5.3 A person must not:

- (a) Dispose of any liquid, flammable substance or hazardous substance in any manner that could cause a *Fire Hazard* ;
- (b) Dispose of any explosive, *Flammable and Combustible Liquid, Hazardous Material* or any liquid of a petro-chemical nature without written permission from the *Fire Chief*;

- (c) Dispose of any lighted or extinguished cigarette, cigar, match, smoking or vaporizing equipment or other burning substance except into a garbage container or other container designed for such disposal; or
- (d) Dispose of yard waste or trimmings, trees, branches or any other materials which could cause a *Fire Hazard*.

### **Garbage and Recycling Containers**

5.4 Containers for the disposal, removal or storage of garbage, refuse, *Building* debris, paper, recyclable materials or *Combustible* material with any dimension greater than 1.5 metres must comply with the following requirements:

- (a) Be constructed of non-*Combustible* material;
- (b) Be equipped with a non-*Combustible* tight-fitting lid;
- (c) Have lids kept closed at all times, unless otherwise approved by the *Fire Chief*;
- (d) If the container is located outside of a *Building*, it must not be located within 5 metres of any *Combustible Building* or structure, unless stored within a non-*Combustible* structure or in a location approved by the *Fire Chief*; and
- (e) If the container is located outside of a *Building* and is a non-*Combustible* container with a self-closing lid and no hold-open devices, it must be located no closer than 1 metre from any *Combustible Building* or structure,

*Combustible* containers with dimensions greater than 1.5 metres are permitted to be stored in storage rooms specifically designed for the storage of garbage and recycling.

### **Combustible Waste Near Buildings**

- 5.5 An *Owner(s)* or *Owner's Authorized Agent* must not allow *Combustible* waste materials or garbage to remain adjacent to such *Building* for longer than forty-eight (48) hours.
- 5.6 The *District* may facilitate or cause the removal of *Combustible* materials from, in or around *Buildings* and in such event, the *Owner(s)* or *Owner's Authorized Agent* of the *Building* must pay the cost of such removal. Any such measures taken are considered services provided in relation to lands or improvements.

### **Explosion or Potential Explosion – Hazardous Substance**

- 5.7 It is the duty of the *Owner(s)* or *Owner's Authorized Agent* of any property, *Building*, *Premises*, motor vehicle, vessel or railway rolling stock, to immediately report the potential for or the occurrence of any *Explosion*, discharge, emission, escape or spill of a *Hazardous Materials* to the *Fire Chief*.

## **Open Air Fires**

### 5.8      Restrictions:

- (a)     Except as specifically permitted in this bylaw, a person must not light, ignite, start or cause to be lighted, ignited or started, a fire of any kind whatsoever in the open air, including airborne fire holding devices not under the control of the user (e.g. wish lanterns);
- (b)     A person must not burn for land clearing and/or construction purposes;
- (c)     All exterior solid fuel-fired appliances or devices are prohibited, including pizza ovens and outdoor fireplaces that were built without a municipal *Building Permit*;
- (d)     Existing wood-fired pizza ovens and outdoor fireplaces that were constructed and inspected through a municipal *Building Permit* may be permitted to operate, but must be in compliance with the *Metro Vancouver Air Quality Bylaw*.

### Exemptions:

- (e)     The *Fire Chief* may issue a *Permit* for open air burning fires and charge a *Permit* fee as prescribed in the *Fees and Charges Bylaw*. Any person to whom such a *Permit* has been issued must comply with the *Metro Vancouver Air Quality Bylaw*, as amended or replaced;
- (f)     The *Fire Chief* or designate may suspend an open air fire *Permit* if on the date specified, the wind and weather conditions, or other conditions such as fire danger rating, are not conducive to fire safety;
- (g)     CSA/ULC approved briquette, natural gas, electric or propane appliances are permitted provided such appliance is operated in accordance with its listed use and manufacturer's instructions. In the absence of defined operating instructions, the operator must:
  - (i) maintain a minimum of 1-metre clearance from the nearest structure, property line, overhead tree or other combustible material;
  - (ii) keep the appliance under constant supervision when in use;
  - (iii) provide an adequate extinguishing agent, such as a fire extinguisher or garden hose; and
  - (iv) dispose of used briquettes in a non-combustible container;
- (h)     Open air burning for the purposes of *Fire Department* approved training is permitted;
- (i)     Smokers that are ULC rated and fueled by electricity, propane, or natural gas where wood/mesquite is supplemental, and the appliance is used in accordance with the manufacturer's specifications, including clearance to *combustibles*, are permitted. Smoke generated from such device must be in compliance with *Metro Vancouver Air Quality Bylaw*.

## **Forest Fire Danger**

5.9 For the purpose of preventing forest fires within the *District*, the *Fire Chief* may:

- (a) Order the temporary closure to public use of outdoor trails, camping areas and other facilities located in or near forested areas, whether on municipal land, Crown land or private land;
- (b) Order the notification of the public regarding a closure under this section, including without limitation, the erection of signs and the publication and broadcasting of notices;
- (c) Order that a person not light, ignite, start, or maintain, or allow or cause to be lighted, ignited, started or maintained, a campfire or other kind of fire outdoors or within a grill, barbecue or other outdoor fireplace or appliance which uses wood, charcoal, briquettes;
- (d) Order that any procedures, activity or work program of any business, contractor, facility or their operations adjacent to a forest or park be stopped or modified as directed by the *Fire Chief*;
- (e) Modify and rescind any order under this section;
- (f) Exempt in writing any person or group of persons from an order issued under this section where the *Fire Chief* considers that such an exemption is unlikely to result in a fire, increase the danger of a fire or increase the danger to persons or property from fire; and
- (g) Suspend, revoke or deny any *Permits*.

5.10 An order under section 5.9 does not prevent any person from travelling to and from or occupying their residence or using a *Highway*.

5.11 A person must not:

- (a) Tamper with or remove any sign or notice placed pursuant section 5.9; or
- (b) Violate any order issued pursuant to section 5.9.

## **Interface Construction Protocols**

5.12 High-risk construction and demolition activity, as defined in the North Shore Interface Construction and Maintenance Protocol for High Risk Work During Periods of Extreme Fire Danger Ratings, will require a site-specific *Construction Fire Safety Plan* which must be available on site for review by the *Fire Chief* on request.

5.13 High-risk construction and demolition activity during high and extreme fire danger rated days, as established or declared by the Province, requires submission and acceptance of an interface construction mitigation checklist in the form required by the *Fire Department*.

5.14 The *Owner(s)* or *Owner's Authorized Agent* must:

- (a) Provide all mitigation measures that are required in the *Construction Fire Safety Plan* and/or the interface construction risk mitigation checklist, as applicable;
- (b) Where a site inspection is required to confirm that mitigation measures are in place during construction and/or demolition, pay the applicable fee prescribed in the *Fees and Charges Bylaw*; and
- (c) Ensure that the mitigation measures required pursuant to section 5.14(a) are complied with and/or must comply with any order by the *Fire Chief* to cease and desist any or all activities on site.

#### **Delegation of Authority – Fire Risk in Forest/Woodlands**

5.15 Where the *Fire Chief* determines that there is a fire or a risk of fire in a forest or woodland, the *Fire Chief* has the authority to take the following measures to prevent or suppress the fire:

- (a) Order the *Owner(s)* or *Owner's Authorized Agent*, *Occupier* or any other person who has contributed or may contribute to the risk of fire to cease any activity that may contribute to the risk of fire;
- (b) Order the *Owner(s)* or *Owner's Authorized Agent*, *Occupier* or any other person who has contributed or may contribute to a risk of fire to take specified reasonable actions to prevent or suppress a fire, including, but not limited to, cutting, removing and demolishing any trees, vegetation, *Buildings* and other things;
- (c) Order that no person enter or be in all or a portion of the forest or woodland unless authorized by the *Fire Chief*;
- (d) Enter on private or public forest or woodland and take any reasonable action to prevent or suppress a fire, including, but not limited to, cutting, removing and demolishing any trees, vegetation, *Buildings* and other things.

#### **Compliance with Orders**

5.16 If the *Fire Chief* makes an *Order* under section 5.15, any person to whom the *Order* is directed must:

- (a) Cease the activity specified in the *Order*; and/or
- (b) Take the actions specified in the *Order*.

5.17 If the *Fire Chief* makes an *Order* under section 5.15, a person must not enter or be in the forest or woodland specified in the *Order* unless authorized by the *Fire Chief*.

## **Right to Enter**

5.18 The *Fire Chief* may:

- (a) On reasonable notice, enter on property for the purpose of fire protection;
- (b) In the case of an emergency, as determined by the *Fire Chief* or any person authorized to act in the place of the *Fire Chief*, enter on property for the purpose of fire protection;
- (c) On reasonable notice, enter on property that is subject to a direction in or requirement of a bylaw to ascertain whether the direction or requirement is being met or the regulations under the bylaw are being observed.

## **INSPECTION OF PREMISES & FIRE PROTECTION EQUIPMENT**

### **Fire Department Access**

6.1 An *Owner(s)* or *Owner's Authorized Agent* must in relation to all property they own or control:

- (a) Maintain and keep all streets, yards and roadways provided for *Fire Department Access Routes* on private property clear and ready for use by *Fire Department* vehicles at all times;
- (b) Post signs in all fire lanes prohibiting parking with the wording "FIRE LANE – NO PARKING";
- (c) Ensure that all fire lanes are designed to meet *Fire Department* response needs and to meet the operational restrictions of *Fire Department* vehicles and apparatus;
- (d) Maintain *Fire Department Access Routes* in compliance with all applicable codes and standards;
- (e) Ensure the address of the *Building* is visible from the street frontage at all times;
- (f) Provide directional signage for entrances not visible from the primary *Fire Department Response Point*;
- (g) Maintain and keep corridors used by the public and exits free of obstructions; and
- (h) Design, install, keep, maintain and use devices on all required exit doors in accordance with the *Building Code*.

### **Fire Department Lock Boxes**

6.2 All *Premises*, not including single family dwellings, with a monitored or unmonitored fire alarm or an automatic fire sprinkler system, must install a *Fire Department Lock Box* conforming to the *Fire Department Lock Box* key and:

- (a) Maintenance and upgrades of the *Fire Department Lock Box* is the responsibility of the *Owner(s)* or *Owner's Authorized Agent*.

- (b) The *Owner(s)* or *Owner's Authorized Agent* is responsible for ensuring that the *Building* access, service rooms, and common area keys that are provided in the *Fire Department Lock Box*, are kept current.
- (c) Additional *Fire Department Lock Boxes* may be required to accommodate additional sets of access keys for high or complex *Buildings*.

6.3 For all new construction, the interior access stairs for providing access to all levels of each *Building* must be located within close proximity to the *Fire Department Response Point*, in a location acceptable to the *Fire Chief*.

#### **Indoor and Outdoor Storage**

6.4 An *Owner(s)* or *Owner's Authorized Agent* of a *Building* must in relation to all property they own or control:

- (a) Ensure indoor and outdoor storage is in compliance with the *Fire Code*;
- (b) Not permit *Combustible* materials to accumulate or be stored in and around *Buildings* in quantities or locations that constitute a *Fire Hazard*;
- (c) Ensure that all storage is contained within rooms designed for storage and that such storage rooms are designed in compliance with the requirements of the *Building Code*;
- (d) Not permit *Combustible* materials to accumulate or be stored in a *Storage Garage* or *Underground Storage Garage* designed for the parking of motor vehicles;
- (e) Not permit limited non-*Combustible* materials such as bicycles and metal ladders to be stored in a *Storage Garage* unless, they can remain in place during a fire without affecting aisles and means of egress and so as not to interfere with firefighting activities which is to be determined at the discretion of the *Fire Chief*,
- (f) Ensure that no storage units, cabinets or shelving, whether *Combustible* or non-*Combustible*, are located within a *Storage Garage*;
- (g) Not permit storage in the common area of a *Storage Garage*; storage is only to be permitted in storage rooms designed for storage use; and
- (h) Not permit storage in portable storage containers or bike lockers in the common area of a *Storage Garage*.

#### **Fire Separations**

6.5 Where *Fire Separations* are damaged so as to affect their integrity, the *Owner(s)* or *Owner's Authorized Agent* must, without delay, repair them in conformance with the *Fire Code* and *Building Code*.

#### **Fire Doors**

6.6 The *Owner(s)* or *Owner's Authorized Agent* of any *Building* must not block, wedge or keep open closures in *Fire Separations* or allow such action.

6.7 Every door used as a closure within a *Fire Separation* must have a permanent sign posted on the visible side of the door when the door is in the open position with the words "FIRE DOOR KEEP CLOSED".

#### **Identification of Floors**

6.8 The Owner(s) or Owner's Authorized Agent of every *Building* greater than 4 stories must ensure that the following requirements are complied with:

- (a) Display conspicuous signage of the floor level in all stairwells at each floor level. If numbers are used, the minimum height of those numbers is 100 mm. If wording is used, the dimensions and type must be not less than 50 mm by 100 mm on permanent plastic laminate or equivalent material;
- (b) Have stair numbering as follows:
  - (i) main exit stair from lobby to floor levels above is to be Stair #1;
  - (ii) other exit stair is to be Stair #2; and
  - (iii) no *Building* or complex may duplicate stair numbers, other than as stated in section 6.8(c);
- (c) For complex sites where there is more than one tower on a common podium and/or parkade, Stair #1 and Stair #2 should be duplicated in each tower. There must be no further duplication of Stair #1 and Stair #2;
- (d) Lettering must not be used for stair signage;
- (e) Stair number plan for complex sites is to be submitted to the *Fire Department* and the *Building Official* for review;
- (f) Stair numbers are to be clearly posted on both the inside of the stairwell and on the corridor side;
- (g) *Cross Over Floors* in a high building as defined by the *Building Code*, must be posted on the inside of the stairwell and identified on the fire alarm graphic annunciator; and
- (h) Stair numbers in a high building as defined by the *Building Code*, must be identified on the fire alarm graphic annunciator.

#### **Portable Extinguishers**

6.9 Portable fire extinguishers must be:

- (a) Selected and installed in conformance with the *Fire Code* and *NFPA 10*;
- (b) Located so as to be visible and readily accessible at all times; and
- (c) Inspected, tested and tagged annually by a *Certified Fire Protection Technician*.

#### **Exit Signs**

6.10 Illuminated exit signage must be installed in *Buildings* in accordance with the *Building Code*.

- 6.11 Illuminated exit signage with internal battery backup systems must be inspected, tested and maintained in conformance with the *Fire Code* and CAN/CSA C282-M, "Emergency Electrical Power Supply for Buildings".
- 6.12 Emergency power systems for illuminated exit signage must be inspected, tested and tagged annually by a *Certified Fire Protection Technician*.
- 6.13 Replacement of illuminated exit signage must be consistent to avoid combining current code green signs with previous code versions of red signs.
- 6.14 Records of monthly inspections of exit signage and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

### **Emergency Power Systems and Emergency Lighting Systems**

- 6.15 Emergency power systems and emergency lighting systems must be:

- (a) Installed in *Buildings* in accordance with the *Building Code*;
- (b) Inspected, tested and maintained in operable condition at all times in conformance with the *Fire Code* and CAN/CSA C282-M "Emergency Electrical Power Supply for Buildings"; and
- (c) Inspected, tested and tagged annually by a *Certified Fire Protection Technician*.

- 6.16 Records of monthly inspections of emergency power systems and emergency lighting systems and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

### **Exit Systems**

- 6.17 There must be no storage in access to exits and exits, including elevators, stair shafts, hallways and *Fire Escapes*.
- 6.18 Exit systems must be inspected, tested and maintained in operational condition at all times.
- 6.19 For multi-family residential *Buildings* and commercial *Buildings* with any *Fire Escape* where the difference in floor or ground level is more than 2 m:
  - (a) All such *Fire Escapes*, including their guards, handrails and connection to the building, shall be inspected for structural integrity by a *Registered Professional* at intervals not greater than 5 years; and
  - (b) All *Fire Escapes*, including their guards, handrails, and connection to the building, shall be maintained so as to be structurally sound and operational at all times.
- 6.20 Records of monthly inspections and the last two consecutive records of inspection by a *Registered Professional* for *Fire Escapes* must be kept on site and available for examination by the *Fire Chief* on request.

### **Smoke Control Systems and Fire Dampers**

6.21 Smoke control systems and fire dampers must be:

- (a) installed in accordance with the *Building Code*;
- (b) Inspected, tested and maintained in operable condition at all times in conformance with the *Fire Code and CAN/ULC-S1001 “Integrated Systems Testing of Fire Protection and Life Safety Systems”*; and
- (c) Inspected, tested and maintained annually by a *Certified Fire Protection Technician*.

6.22 Records of monthly inspections of smoke control systems and fire dampers and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

6.23 Inspection is required to confirm operation of smoke control systems and fire dampers, and the *Owner(s)* or *Owner’s Authorized Agent* must pay the applicable fee prescribed in the *Fees and Charges Bylaw*.

### **Fire Alarm and Voice Communication Systems**

6.24 *Fire Alarm Systems* and related systems must be:

- (a) Maintained in operable conditions at all times;
- (b) Inspected and tested in conformance with the *Fire Code and CAN/ULC-S536 “Inspection and Testing of Fire Alarm Systems”*; and
- (c) Inspected, tested and tagged annually by a *Certified Fire Protection Technician*.

6.25 Records of monthly inspections of *Fire Alarm Systems* and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

### **Fire Alarm System Monitoring and Certificate Posting**

6.26 The *Owner* or *Owner’s Authorized Agent* of any *Building* required by the *Building Code* or the *Construction Bylaw* to have a monitored *Fire Alarm System* installed as per ULC S561 must obtain a ULC Certificate or equivalent as approved by the *Fire Chief* and post it in a permanent manner in close proximity to the monitoring equipment or such other location acceptable to the *Fire Chief*.

6.27 The *Owner(s)* or *Owner’s Authorized Agent* of any *Building* containing a ULC monitored *Fire Alarm System* must immediately notify the *Fire Chief* if the monitoring service has been cancelled or changed or the ULC Certificate has been removed.

6.28 Records of monthly inspections of *Fire Alarm Systems* and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

## **Smoke Alarms**

6.29 Smoke alarms must be:

- (a) Installed in accordance with the *Building Code* and the *Fire Code*; and
- (b) Maintained in operable condition at all times and in conformance with CAN/ULC-S552 Inspection, Testing and Maintenance of Smoke Alarms.

6.30 Records of monthly inspections or smoke alarms and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

## **Standpipe and Hose Systems**

6.31 Standpipe and hose systems must be:

- (a) Installed in accordance with the *Building Code* and NFPA 14 Installation of Standpipe and Hose Systems and be operable at all times;
- (b) Inspected, tested and maintained in conformance with the *Fire Code* and NFPA 25 Inspections, Testing and Maintenance of Water-Based Fire Protection Systems;
- (c) Inspected, tested and tagged annually by a *Certified Fire Protection Technician*.

6.32 Records of monthly inspections of standpipe and hose systems and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

6.33 Unless otherwise approved by the *Fire Chief*, *Fire Department connections* must be located not less than 0.61m (24 inches) and not more than 0.91 m (36 inches) above the level of the adjacent grade or access level.

6.34 *Fire Department Connections* for standpipe and hose systems must:

- (a) Be clearly identified, clean, functional and with protective caps in place;
- (b) Have signage in place to clearly identify the area that the *Fire Department connection* serves and the maximum pumping pressure, if applicable; and
- (c) Be kept free and clear by at least one metre (three feet) from all shrubbery, trees, other vegetation, structures, *Buildings* and obstructions and be clearly visible at all times from the *Fire Department access route*.

## **Automatic Sprinkler Systems**

6.35 Automatic sprinkler systems must be:

- (a) Installed in conformance with the *Building Code*, *Fire Code*, the *Construction Bylaw*;

- (b) Inspected, tested and maintained annually in conformance with the *Fire Code* and *NFPA 25 Inspection, Testing and Maintenance of Water-Based Fire Protection System* and in accordance with good engineering practice; and
- (c) Inspected, tested and tagged annually by a *Certified Fire Protection Technician*.

6.36 *Fire Department Connections* for automatic sprinkler systems must be:

- (a) Clearly identified, clean, functional and with protective caps in place;
- (b) Located not less than 0.61 m (24 inches) and not more than 0.91 m (36 inches) above the level of the adjacent grade or access level, Unless otherwise approved by the *Fire Chief*; and
- (c) Kept free and clear by at least one metre (three feet) from all shrubbery, trees, other vegetation, structures, *buildings* and obstructions, and be clearly visible at all times from the *Fire Department Access Route*.

6.37 Signage must be in place to clearly identify the area the *Fire Department Connection* serves and the maximum pumping pressure if applicable.

6.38 Records of monthly inspections of automatic sprinkler systems and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

**Water Supply Systems for Fire Protection**

6.39 Fire hydrants must be maintained in operable condition at all times.

6.40 The colour coding and location of all fire hydrants in the *District* will be subject to the approval of the *Fire Chief* and the *Municipal Engineer*.

6.41 No person, except a *Member*, may use or take water from any water supply system nor make any attachment thereto without first obtaining authorization from the *Fire Chief*.

6.42 Fire hydrants must be in clear view from the driving lane when approached from either direction.

6.43 There must be a clear and unobstructed radius of one metre (three feet) around fire hydrants.

6.44 Fire hydrants must be maintained so that the centre of the 0.1 m (4 inch) port is not less than 0.46 m (18 inches) and not more than 0.91 m (36 inches) above the level of the adjacent grade.

6.45 Fire pumps must be inspected, serviced and tested at full rated capacity by a *Certified Fire Protection Technician* at least once per year to ensure that they are capable of delivering the rated flow.

6.46 Records of monthly inspections of fire pumps and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

6.47 The *Owner* of any property being used for manufacturing or industrial uses must ensure that the property is equipped with sufficient fire hydrants and water supply with pressure and quantity that is adequate to meet the demands for fire protection purposes to the satisfaction of the *Fire Chief*.

6.48 The *Owner(s)* or *Owner's Authorized Agent* of a property on which a private fire hydrant has been installed must:

- (a) Have the private fire hydrant flushed and drained and have all the threads of outlets and caps greased with waterproof grease not less than twice per calendar year;
- (b) Before November 1 of each year, provide the *Fire Chief* with a written report of the inspection, servicing and testing performed on the private fire hydrant during the previous 12 months;
- (c) Maintain the private fire hydrant so that the centre of the 0.1 m (4 inch) port is not less than 0.46 m (18 inches) and not more than 0.91 m (36 inches) above the level of the adjacent grade; and
- (d) Keep the ground surface clear of shrubs, trees, structures, debris and any obstructions of any kind within a radius of one metre around the private fire hydrant.

### **Special Fire Suppression Systems**

6.49 Where a *Special Fire Suppression System* has been installed, inspection, testing and maintenance must be provided in conformance with the *Fire Code* and/or applicable *NFPA* standard.

6.50 Records of monthly inspections for *Special Fire Suppression Systems* and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

### **Commercial Cooking Equipment**

6.51 Commercial cooking equipment, fire suppression, hood, vent and exhaust systems must be installed in accordance with the *Fire Code* and *NFPA* 96 - "Ventilation Control and Fire Protection of Commercial Cooking Operations."

6.52 Commercial cooking equipment and fire suppression systems must be inspected, tested and maintained in conformance with the *Fire Code* by a *Certified Fire Protection Technician* at intervals not greater than 6 months or more often if required to remove grease and other *Combustible* residues.

6.53 Commercial kitchen hood, vent and exhaust systems must be inspected, tested, maintained, and cleaned by a *Certified Fire Protection Technician* at intervals not greater than 6 months or more often as ordered by the Fire Chief if required to remove grease and other *Combustible* residues.

6.54 Records of monthly inspections of commercial cooking equipment and fire suppression systems and the last two consecutive testing and service reports must be kept on site and available for examination by the *Fire Chief* on request.

#### **In Building Emergency Responder Communication Enhancement Systems**

6.55 Radio amplification systems must be installed, maintained and inspected in *Buildings* as per the Radio Amplification Bylaw 8514.

#### **Carbon Monoxide/Gas Monitoring Systems**

6.56 Carbon monoxide and gas monitoring systems must be inspected, tested and maintained in conformance with the *Fire Code* and the manufacturer's instructions.

6.57 Records of the last two consecutive testing for Carbon monoxide and gas monitoring systems and service reports must be kept on site and available for examination by the *Fire Chief* on request.

#### **Access to Storage Areas**

6.58 The *Owner(s)* or *Owner's Authorized Agent* of a property must maintain adequate access for firefighting purposes to all portions of a storage area in accordance with the *Fire Code*.

#### **Enclosed Storage Garages**

6.59 *Enclosed Storage Garages* in any multifamily residential development must be used for the parking of vehicles only (including bicycles, scooters, motorcycles and motorized watercraft).

6.60 *Private Storage Garages* are not permitted.

6.61 "NO STORAGE PERMITTED" signage must be installed in all *Enclosed Storage Garages*.

6.62 Private parking stalls, bike storage rooms and/or bike storage lockers must not be used to store *Combustible* materials.

6.63 The *Fire Safety Plan* for an *Enclosed Storage Garage* must require the *Owner* or *Strata Corporation* to inspect the *Enclosed Storage Garages* monthly and enforce for compliance with sections 6.59 through 6.65, inclusive.

6.64 *Enclosed Storage Garages* must be available for inspection by the *Fire Department* at any time without notice and must not have the access or visibility of the garage blocked at any time.

6.65 Replacement of the door at the entrance to an *Enclosed Storage Garage* with a solid door is not permitted.

#### **Shipping Containers**

6.66 All *Shipping Containers* used for storage of *Dangerous Goods*, including but not limited to any flammable or *Combustible* liquids or *Combustible* materials must have the following identification information:

- (a) UN (United Nations) Placards for all stored *Dangerous Goods* must be visible on the two container sides most visible to emergency responders;
- (b) The name of the company/person responsible for the storage and an emergency telephone contact number must be marked on the shipping container in lettering visible from 10m; and
- (c) The shipping container and contents must be identified in the *Fire Safety Plan* for the property.

6.67 Any *Shipping Containers* being used for any kind of storage must have the following safety features in place prior to any use for storage:

- (a) One ventilation opening must be added within 150 mm of the floor in the container door primarily used for opening;
- (b) One ventilation opening must be added within 150 mm from the top of the container on the opposite end from the doors for cross ventilation;
- (c) The high ventilation opening required in section 6.67(b) must not directly vent toward a structure and must be equipped with a wind vent device designed to generate a venturi effect during low wind speeds; and
- (d) Where heavier than air flammable or *Combustible* liquids are stored in the shipping container, a ventilation opening at a low level as referenced in 6.67(a) must also be installed at the opposite end from the doors.

6.68 The ventilation openings in a *Shipping Containers* required in section 6.67 must be constructed in accordance with the following minimum requirements:

- (a) Containers 6m or less in length must have two 0.3 m x 0.3 m ventilation openings;
- (b) Containers over 6m in length must have two 0.5 m x 0.5 m ventilation openings;
- (c) Both ventilation openings must be covered by open grate wire mesh with greater than 50% free area; and
- (d) Both ventilation openings must remain unobstructed by stored materials at all times and must be kept clean of internal and external debris.

6.69 Where 1A flammable liquids (as defined in the *Fire Code*) in quantities greater than 4 litres are stored in a *Shipping Containers*, the *Shipping Containers* must be modified to withstand an internal *Explosion* as per the *Fire Code*, *Building Code* and *NFPA 68*.

6.70 Compressed gasses must not be stored within *Shipping Containers*.

6.71 Alternate engineered solutions for ventilation and *Explosion* protection in a *Shipping Containers* may be submitted to the *Fire Chief* for consideration.

## **Construction and Demolition Sites**

6.72 All construction and demolition sites must have a *Construction Fire Safety Plan* in accordance with section 4.21.

6.73 Prior to construction of any new water supply system or extension of an existing water supply system, the *Owner* of the property must submit plans for the water supply system, including the proposed fire hydrant locations and all components of the water supply system to the *Municipal Engineer* and the *Fire Chief* for review and acceptance.

6.74 Fire hydrants must not be decommissioned prior to review and acceptance by the *Municipal Engineer* and the *Fire Chief*.

6.75 All construction and demolition sites must immediately advise the *Municipal Engineer* and the *Fire Department* of all fire hydrant conditions affecting fire safety during the installation of the water supply to the site for mitigation measures, including, but not limited to, fire hydrants temporarily out of service, low water volumes and low water pressure.

6.76 Construction and demolition sites must maintain a *Fire Department access route* as required in the *Building Code* and *Fire Code*.

6.77 The *Owner(s)* or *Owner's Authorized Agent* of all construction and demolition sites must:

- Comply with the site-specific *Construction Fire Safety Plan*;
- Comply with the site-specific BCFC 5.6.1.2 Protection of Adjacent Buildings Report; and
- Ensure that the water supply to the site for mitigation measures proposed in the *Construction Fire Safety Plan* and the BCFC 5.6.1.2. Protection of Adjacent Buildings Report is installed at the beginning of construction and is functionally operational before a hazard exists.

### **New Fire Hydrants**

6.78 As part of the development of a property, the *Fire Chief* may require an *Owner* to provide additional fire hydrant(s) to be located and installed to address *Fire Department* operational requirements.

6.79 New fire hydrants must be installed so that the distribution density and fire flow requirements will meet the needs for each *Building*, structure or use that the new fire hydrant serves.

6.80 Fire hydrants must be installed in accordance with the following requirements:

- Installed in accordance with the *District's* standard;
- In residential areas - located generally at street intersections and no more than 150m apart. In high density residential, commercial or industrial areas, - located a maximum of 75m apart or as otherwise approved by the *Municipal Engineer* and the *Fire Department*; and

- (c) Installed so that the centre of the 0.1 m (4 inch) port is not less than 0.46 m (18 inches) and not more than 0.91 m (36 inches) above the level of the adjacent grade.

### **Flammable and Combustible Liquids**

6.81 *Flammable and Combustible Liquids* must be handled and stored in accordance with the *Fire Code*.

### **Hazardous Processes and Operations**

6.82 Any processes or operations that involve a risk from *Explosion*, high flammability or related conditions that may create a hazard to life safety must only be carried out in compliance with the *Fire Code*.

### **Dangerous Goods**

6.83 *Dangerous Goods* must be stored in accordance with the *Fire Code*.

### **Mobile Food Vendors**

6.84 Every *Mobile Food Vendor* operation must:

- (a) Apply for and obtain an annual inspection by the *Fire Chief*;
- (b) Comply with the commercial cooking equipment requirements in this bylaw; and
- (c) Situate all cooking appliances on a stable non-*Combustible* base with clearance from *Combustibles*.

6.85 All *Mobile Food Vendor* tents and awnings must have flame resistance conforming with CAN/ULC S-109 and identified with a factory label. Flame retardant treatments to tents and awnings must be renewed as often as required to meet the match test of *NFPA 705*.

6.86 All *Mobile Food Vendors* must have fire extinguishers that meet the requirements in section 6.9 and comply with the following, where applicable:

- (a) At least one portable multi-purpose extinguisher (minimum 4.54 kg (10-pound) 4A-10B:C);
- (b) A portable Class K wet chemical extinguisher for all deep fryers; and
- (c) A 2A rated water-type extinguisher or a 6L wet chemical fire extinguisher listed for Class K Fires if using solid fuel cooking appliances.

### **Special Events**

6.87 Any person organizing or hosting any *Special Event* must submit an application for an occupant load certificate together with a dimensioned site plan prepared by a *Registered Professional* must ensure that:

- (a) All cooking and *Mobile Food Vendor* operations comply with the commercial cooking equipment requirements in sections 6.51 through 6.54, inclusive;
- (b) Aisles with a minimum width of 3.0 metres are maintained between displays at all times;

- (c) The line of travel to an exit door by an aisle is not more than 45 metres;
- (d) Lobbies, foyers or access to exit are not blocked;
- (e) A special inspection is scheduled; and
- (f) All prescribed fees for *Special Events* in the *Fees and Charges Bylaw* have been paid.

6.88 Any person holding a *Special Event* that displays automobiles, motorcycles, scooters, or other fuel-operated vehicles in any public *Building* must ensure that the vehicles comply with the *Fire Code*, including, but not limited to:

- (a) The battery must be disconnected and the battery cable placed or tied in a position to prevent accidental battery contact;
- (b) Fuel tanks must be equipped with a key-locking cap or other similar locking device; and
- (c) The quantity of fuel in the fuel tank must not exceed the lesser of one quarter of the tank capacity or nineteen (19) litres (5 gallons).

### **Service Station Safety**

6.89 The operator of a service station must ensure that:

- (a) Every employee who acts as an attendant successfully completes a training program in fire safety and protection designed for service station employees within 30 days of being hired;
- (b) All fire extinguishers comply with the requirements in this bylaw;
- (c) One fire extinguisher is mounted on each of the dispensing service islands with conspicuous signs that clearly identify the location of each fire extinguisher;
- (d) Emergency signage is provided in each attendant's booth and in the office of the service station, providing instructions for dealing with any emergency involving a fire or potential fire, including instructions on how to shut off all electrical power to the pumps, evacuate the area and notify the *Fire Department*.

### **Integrated Fire Protection and Life Safety Systems Testing**

6.90 As per CAN/ULC-S1001, an *Integrated Testing Plan* must be submitted to the *Fire Department* for review as required by the *Building Code*.

6.91 The *Integrated Testing Coordinator* must ensure that system testing is coordinated with the *Fire Department* in advance of the occupancy of a *Building* being authorized by the *Fire Chief*.

6.92 The *Integrated Testing Coordinator* must coordinate with the *Fire Department* to conduct an *Integrated Test* one year after completion of the initial *Integrated Test*.

- 6.93 The *Integrated Testing Coordinator* must ensure that subsequent *Integrated Tests* are conducted at intervals not exceeding five years.
- 6.94 *Integrated Testing Reports* must be kept on site and available for examination by the *Fire Chief* on request.
- 6.95 As outlined in CAN/ULC-S1001, the *District* may request that any *Building* which has not undergone an initial *Integrated Test* provide an *Integrated Testing Plan*, conduct an *Integrated Test* and submit an *Integrated Testing Report*.
- 6.96 A functional demonstration of the *Integrated Test* may be required by the *Fire Department* and the *Owner* of the property must pay the applicable fee in the *Fees and Charges Bylaw*.

## **COST RECOVERY AND FEES**

### **Fees for Permits and Services**

- 7.1 Every person who requests any *Permits*, inspections and services from the *Fire Department* listed in the *Fees and Charges Bylaw* must pay the applicable fee unless otherwise exempted under this bylaw.
- 7.2 Payment of a fee or charge under this bylaw or the *Fees and Charges Bylaw* does not relieve a person from an obligation to pay any fee or charge prescribed under another enactment.

### **Inspections, Special Inspections, Follow-up and Re-inspections**

- 7.3 *Council* may charge the *Owner* of a public *Building* a fee prescribed in the *Fees and Charges Bylaw* for conducting a *Fire Safety Inspection*.
- 7.4 The *Fire Commissioner* may impose an administrative penalty if a person has failed to comply with an order made under section 11 of the *Fire Safety Act* or has contravened section 10(6) or 26(5) of the *Fire Safety Act*.
- 7.5 Where a special inspection is required to determine compliance with the *Fire Code* and/or municipal bylaws, the applicant may be required to pay the fee prescribed in the *Fees and Charges Bylaw*.
- 7.6 Where a second and/or subsequent inspections are required to determine compliance with instructions noted on a *Fire Department* "Fire Inspection Violation Report", the applicant must pay the re-inspection fee prescribed in the *Fees and Charges Bylaw*.

### **Fire Investigations**

- 7.7 Every *Owner* of property which requires a *Fire Investigation* and report pursuant to the *Fire Safety Act* must pay the minimum fee for *Fire Investigation* services as prescribed in the *Fees and Charges Bylaw* and, in addition, may have to pay other costs, including, but not limited to, overtime costs of fire investigators for an investigation lasting 4+ hours and/or requiring more than one fire investigator, tools/equipment/supplies that are lost, damaged or consumed as a result of *Fire Department* investigation or operations, and/or rentals of *Fire Department* equipment.

7.8 If, while completing an investigation pursuant to the *Fire Service Act*, the *Fire Chief* deems it necessary to obtain the services of a private investigation company, service contractor, industry specialist or consultant, site security or structure securing services and/or testing fees from an independent agency, the *Owner(s)* or *Owner's Authorized Agent* of the property shall pay all expenses incurred by the *District* in relation to such services. Any charges remaining unpaid on December 31 of that year will be added to and form part of the taxes payable on the property as taxes in arrears.

#### **Comfort Letter Requests**

7.9 Comfort letter requests may be fulfilled on payment of the fee prescribed in the *Fees and Charges Bylaw*. Additional fees may be charged for any requested on-site inspection to complete a comfort letter.

#### **Damaged or Contaminated Vehicles, Equipment, or Property**

7.10 The *Fire Chief* may charge an *Owner* or *Occupier* of a premise for the costs of decontamination, replacement or repair of *Fire Department* vehicles or equipment as prescribed in the *Fees and Charges Bylaw* where such vehicles or equipment has been damaged or contaminated by a hazardous substance or *Dangerous Goods* and requires decontamination, repair or replacement as a result of an incident at that *Owner* or *Occupier*'s property.

7.11 If services are required to clean up or properly dispose of hazardous material or dangerous good on or at a property, the *Fire Chief* may require an *Owner* or *Occupier* to pay the applicable fees for cleanup and disposal as specified in the *Fees and Charges Bylaw*.

#### **Development Review Fees**

7.12 When the *Fire Department* is involved in the process of *Building Permit* issuance or is required to perform an inspection or inspections in order to determine compliance with an issued *Building Permit*, the *Building Permit* holder must pay a fee prescribed in the *Fees and Charges Bylaw*. Such fee must be paid at the time of *Building Permit* issuance and may be waived for *District*-led civic projects on *District*-owned land in whole or in part, at the discretion of the *Fire Chief*.

#### **Occupant Load**

7.13 An *Owner*, *Occupier*, or *Owner's Authorized Agent* of a premise must ensure that the number of persons in a room does not exceed the maximum occupant load for that room for that use. Occupant loads are calculated as follows:

- (a) for all new construction - calculated in conformance with the *Building Code*; and/or
- (b) for all existing construction - calculated in conformance with the *Fire Code*.

7.14 Occupant load signage must be posted as required by the *Fire Code*:

- (a) in a conspicuous location near the principal entrance to the room or floor area;
- (b) in the form prescribed by the *Fire Commissioner*; and
- (c) signed by the *Fire Chief*.

7.15 Every person who requires an occupant load certificate for the purpose of assembly in an existing *Building* or area within the *District* must apply in the form specified by the *Fire Chief* and must include with the application:

- (a) Drawings certified by an architect or other *Registered Professional*;
- (b) Occupant load calculation form; and
- (c) Any other documentation required by the *Fire Chief*.

7.16 Every person who receives an occupancy load certificate must pay to the *District* the fee set out in the *Fees and Charges Bylaw*.

### **Event Approval**

7.17 If the approval of the *Fire Chief* is required by any Act, bylaw or procedure for an event to be permitted within the *District*, the *Fire Chief* will review the details of the event application and may:

- (a) Refuse approval if the *Fire Chief* determines that the event may be hazardous or create a nuisance;
- (b) Provide approval without condition; or
- (c) Provide approval subject to the conditions and restrictions that they deem necessary for safety and the prevention or the spread of fire.

7.18 If as a condition of event approval, the *Fire Chief* requires any number of *Members* to inspect or attend at an event site for any time before, during or after the event, for any reason, the person applying to the *District* for the event shall pay to the *District* the fees set out in the *Fees and Charges Bylaw*.

### **Filming Special Effects and Pyrotechnics**

7.19 Fire protection is required for *Special Effects*, *Special Events* and any other event involving pyrotechnics. A *Permit* is required in the form prescribed by the *Fire Chief* and must include a site plan, a description of the event including time and date, the risks of the event, training of staff, and the proposed mitigation measures for the event. The *Fire Chief* will review for acceptance the level of fire protection required based on the location and event specific risks.

7.20 *Permit*, inspection, and fire protection fees for the event must be paid to the *District* as prescribed in the *Fees and Charges Bylaw*.

### **Notification of Fire and Sprinkler Alarm Testing**

7.21 Any *Owner* or *Occupier* of *Premises* where there is a monitored *Fire Alarm System* must notify their fire alarm monitoring company prior to any service, test, repair, maintenance, adjustment alteration or installation of the system which might activate a *False Alarm* which would normally result in an emergency response.

7.22 Where an *Owner* or *Occupier* of *Premises* fails to notify as required in section 7.21, such *Owner* or *Occupier* must pay the applicable fee prescribed in the *Fees and Charges Bylaw*.

### **False Alarms and Nuisance Alarms**

7.23 The *Owner* or *Occupier* of *Premises* must pay the applicable fee prescribed in the *Fees and Charges Bylaw* on the occurrence of a second *False Alarm*, or *Nuisance Alarm*, and for each subsequent *False Alarm* or *Nuisance Alarm*, respecting the *Premises*.

## **PERMITS**

### **Issuance of Permit**

8.1 If a *Permit* is required under this bylaw, the *Fire Chief* will only issue such *Permit* if:

- (a) The proposed operation or occupancy conforms to this bylaw, the *Fire Code* and any other applicable bylaws or codes;
- (b) Receptacles, vehicles, *Buildings* and storage places to be used for the activity have been reviewed and accepted by the *Fire Chief*;
- (c) The proposed location for the activity is acceptable to the *Fire Chief* with respect to topography, proximity to other occupancies and adequacy of water supply for fire control; and
- (d) The *Permit* fee as prescribed by the *Fees and Charges Bylaw*, if required, has been paid.

### **Conditions of Permit**

8.2 A *Permit* issued by the *Fire Chief*:

- (a) Is not transferable and any change in use or *Occupancy* of a *Building* or *Premises* or change in operations to be conducted, requires a new *Permit*;
- (b) Is revocable where there is a violation of:
  - (i) any condition under which the *Permit* was issued; or
  - (ii) any violation of this bylaw;
- (c) must be posted in the *Premises* in a conspicuous place on the *Building* or structure to the satisfaction of the *Fire Chief*, and
- (d) may be revoked at any time at the discretion of the *Fire Chief*.

### **Permit Form**

8.3 Where in this bylaw a *Permit* is required for any activity, the application for a *Permit* must be in the form prescribed by the *Fire Chief* for such *Permit*.

## **ENFORCEMENT**

### **Orders**

9.1 If any provision of this bylaw has been contravened or has not been complied with, or has been complied with improperly or only in part, or conditions exist in or upon a *Building* or property to which the bylaw applied and which, in the opinion of the *Fire Chief*, constitute a *Fire Hazard* or otherwise constitute a hazard to life or property or both:

- (a) The *Fire Chief* may make an *Order* to ensure full and proper compliance with this bylaw and in particular, but without limiting the generality of the foregoing, may make such recommendations to the *Owner* or *Occupier* of the *Building* or property as the *Fire Chief* deems necessary to correct the contravention or to ensure compliance with this bylaw or to remove the hazards referred to in the bylaw; and
- (b) A person who is delivered an *Order*, whether by mail, sign, posting or personal delivery, must comply with it, either promptly or, if a time period for compliance is specified, within that time period. Any and all costs and expenses associated with compliance are the responsibility of the property *Owner* or other person to whom the *Order* is directed.

9.2 Where an *Order* issued by the *Fire Chief* is not complied with within the time specified, the *Fire Chief* may give such notice as the *Fire Chief* deems sufficient for entry onto the property or *Premises* and carrying out of any remedial work required to bring the property into a safe, compliant condition, including, without limitation:

- (a) Removal and safe disposal of any accumulation of *Combustible* material;
- (b) Installation of a fire safety device; or
- (c) Work to secure a vacant or fire-damaged *Building*.

9.3 In any circumstance where the *Fire Chief* has arranged for work to be carried out on, within, or for a property or *Building* to achieve compliance with an *Order*, the *Owner* of the property is liable to pay the *District* the total amount of all costs incurred by the *Fire Department* for the purpose.

9.4 If fees are charged for *Fire Safety Inspections* or reviews or charges payable in respect of other services to land or improvements that are undertaken under this bylaw, are not paid to the *District* by December 31st of the year in which they are due and payable, the amounts owing may be collected from the *Owner* in the same manner as for property taxes in arrears in accordance with Section 258(1) of the *Community Charter*.

### **Standard of Work**

9.5 The *Fire Chief* may, where work being completed is not covered by this bylaw or applicable codes, in the interest of safety adopt the latest edition of the National Fire

Protection Association codes, standards, recommended practices and manuals by reference or equivalent.

### **Rejection of Work**

9.6 The *Fire Chief* may, after the examination of any work, issue a written rejection which shall have the same force and effect as an *Order* issued under this bylaw.

### **Form of Order**

9.7 An *Order* made under this bylaw will be in writing and may be directed to the *Owner*, *Occupier* or lessee of the *Building* or property in respect of which the *Order* is made.

### **Serving and Compliance With Order**

9.8 An *Order* made under this bylaw will be served by delivering it or causing it to be delivered to the person to whom it is directed.

9.9 An *Owner(s)* or *Owner's Authorized Agent* of a *Building* or *Premises* must, after receipt of a violation report, inspection report or *Order* issued by the *Fire Chief*, comply within the stated timelines.

9.10 Where an *Order* has been made pursuant to this bylaw, the *Owner* must pay applicable fees for inspection prescribed in the *Fees and Charges Bylaw* and if upon re-inspection, a *Member* determines that the *Order* has not been complied with, the *Owner* must pay the applicable fee for each additional inspection as prescribed in the *Fees and Charges Bylaw*.

### **Cost Recovery**

9.11 The *District* may recover the costs and expenses of providing services to lands or improvements and/or incident response as outlined in this bylaw, jointly and severally from any person, *Owner(s)* or *Owner's Authorized Agent* responsible for the *Building* or *Premises*.

9.12 Fees and charges payable in relation to services provided to or in relation to lands or improvements may be collected as property taxes as per section 258(1) of the *Community Charter*. If the *Owner* does not pay the cost of the service, on or before December 31st in the year in which the service was done the cost shall be added to and form part of the taxes payable on the parcel as taxes in arrears.

### **Compensation to District**

9.13 Every person who, without necessary cause or required *Permit*, sets a fire to which the *Fire Department* responds, or in any manner makes or causes to be made a *False Alarm*, or causes a fire, damage to property or injury to persons that can be attributed to the use of fireworks contrary to the Fireworks Regulation Bylaw, or to the unauthorized cultivation, processing, manufacturing or storage of a controlled substance contrary to the *Controlled Drugs and Substances Act (Canada)*, SC 1996, c. 19, is deemed to have caused a nuisance in the community and, in addition to any fine or other penalty, as an extraordinary service fee is liable to compensate the *District* for the actual costs and expenses incurred by the *Fire Department* in responding to the fire, *False Alarm* or unauthorized activity. The amount of the extraordinary service fee will be calculated in accordance with the rates prescribed in the *Fees and Charges Bylaw*.

9.14 Whether or not a *Permit* is in effect, any person who fails to comply with this bylaw must, upon direction of the *Fire Chief*, immediately and completely extinguish any fire that the person has started, maintained or otherwise is responsible for, and at their own cost, promptly take any and all remedial measures that the *Fire Chief* considers necessary or advisable in the interest of fire safety and protection of life or property as communicated to that person.

9.15 If a person fails to extinguish a fire as directed by the *Fire Chief* or *Fire Officer*, the *Fire Chief* or *Fire Officer* may direct or cause it to be extinguished and in that circumstance, the *Permit* holder or other personal responsible is liable to pay the *District* the costs and expenses of extinguishment incurred by the *Fire Department* as prescribed in the *Fees and Charges Bylaw*.

9.16 Every person who is not a resident or ratepayer of the *District* and who causes, directs, allows or suffers an incident attended by the *Fire Department* is liable to pay the *District* for all costs and expenses incurred by the *Fire Department* in response to the incident as well as any fees imposed under the *Fees and Charges Bylaw*.

#### **Designation of the Bylaw**

9.17 Pursuant to the *Local Government Bylaw Notice Enforcement Act*, SBC 2003, c. 60, this bylaw is designated as a bylaw that may be enforced by bylaw notice and the *Fire Chief*, *Fire Inspectors* and Bylaw Enforcement Officers are designated to enforce this bylaw pursuant to the Bylaw Notice Enforcement Bylaw or as otherwise provided by this or any other bylaw of the *District*.

#### **Obstruction**

9.18 A person must not interfere with, delay, obstruct or impede any person lawfully authorized to enforce this bylaw in the performance of duties under this bylaw.

#### **Default**

9.19 Whenever a person is in default of doing any matter or thing required to be done under this bylaw, the *District*, through its employees or agents, may do what is required to be done, at the expense of the person in default and such costs will constitute a debt due and owing in accordance with section 17 of the *Community Charter*.

#### **Offences and Penalties**

9.20 (a) A person who:

- (i) contravenes a provision of this bylaw;
- (ii) causes, consents to, allows or permits an act or thing to be done contrary to this bylaw;
- (iii) neglects or refrains from doing anything required by a provision of this bylaw; or
- (iv) fails to comply with any order, direction or notice given under this bylaw, commits an offence and is subject to the penalties imposed by this bylaw and the *Offence Act*.

(b) Each instance that a contravention of a provision of this bylaw occurs and each day that a contravention occurs or continues shall constitute a separate offence.

(c) A person found guilty of an offence under this bylaw is subject to a fine of not less than \$1,000.00 and not more than \$50,000.00 for every instance that an offence occurs or each day that it occurs or continues, plus the costs of prosecution.

### **Ticketing (Municipal Ticket Information)**

9.21 Pursuant to sections 264(1)(c) and 265(1)(a) of the *Community Charter*, this bylaw is designated as a bylaw that may be enforced by means of a ticket in the form prescribed and *Fire Chief, Fire Inspectors* and *Bylaw Enforcement Officers* are designated to enforce this bylaw and the table below sets out the designated expressions for offences under this bylaw with the corresponding bylaw section number and fine amount:

<b>Section number</b>	<b>Designated Expression (Short-Form Description)</b>	<b>Fine \$</b>
3.6(a)	Impede Member	500
3.6(b)	Enter incident area	200
3.6(c)	Drive over fire hose	200
3.6(d)	Impersonate Member	500
3.8	Fail to secure vacant/damaged <i>Building</i>	500
3.15(a)	Tamper with <i>Fire Protection Equipment</i>	500
3.15(b)	Reset <i>Fire Alarm System</i> without authorization	200
4.5	Fail to comply with <i>Order</i>	200
4.7(a)	Fail to have inspection by <i>Certified Fire Protection Technician</i>	200
4.7(b)	Fail to have <i>Fire Protection Equipment</i> tagged	200
4.9	Falsify information	300
4.10	Fail to evacuate	200
4.14	Fail to have <i>Fire Watch</i>	200
4.15	Fail to comply with <i>Fire Watch</i> requirements	500
4.21	Fail to submit update to <i>Construction Fire Safety Plan</i>	200
4.25	Fail to submit <i>Fire Safety Plan</i>	200
4.27	Fail to have occupancy contact information	200
4.28(d)	Fail to attend within 45 minutes	200
5.2	Cause <i>Fire Hazard</i>	200
5.3(a)	Unsafe disposal of hazardous substance	500
5.3(b)	Unauthorized disposal of <i>Hazardous Materials</i>	500
5.3(c)	Unsafe disposal of smoking equipment	500
5.3(d)		500
5.4	Fail to comply with container requirements	200
5.5	<i>Combustible</i> waste near <i>Building</i>	200
5.7	Fail to report potential explosion/ <i>Hazardous Materials</i> spill	500
5.8(a)	Start open air fire	500
5.8(b)	Burn land for clearing	300
5.8(c)	Unpermitted cooking fire	200
5.8(d)	Smoke from outdoor cooking fire	200

5.8(e)	Smoke from open air burning	200
5.8(g)	Fail to comply with propane appliance requirements	200
5.8(i)	Smoke from smoker	200
5.11(a)	Tamper with fire ban sign	200
5.11(b)	Violate fire ban order	300
5.12	Unauthorized high-risk construction/demolition	200
5.13	Fail to obtain approval of <i>construction Fire Safety Plan</i> mitigation checklist	200
5.14	Fail to comply with <i>Construction Fire Safety Plan</i> mitigation checklist	200
5.16	Fail to comply with <i>Order</i>	300
5.17	Enter forest contrary to <i>Order</i>	200
6.1(a)	Fail to keep access routes clear	200
6.1(b)	Fail to post fire lane sign	200
6.1(d)	Fail to maintain access routes	200
6.1(e)	Fail to have address visible from street	100
6.1(f)	Fail to provide directional signage	100
6.1(g)	Fail to keep corridors free of obstructions	200
6.1(h)	Fail to have devices on exit doors per <i>Building Code</i>	200
6.2	Fail to maintain <i>Fire Department Lock Box</i>	200
6.4(a)	Storage contrary to <i>Fire Code</i>	200
6.4(b)	Permit <i>Combustibles</i> around <i>Building</i>	200
6.4(c)	Fail to contain storage in room	200
6.4(c)	Storage room fails to comply with <i>Building Code</i>	200
6.4(d)	Store <i>combustible</i> materials in <i>Storage Garage</i> or <i>Underground Storage Garage</i>	200
6.4(e)	Storage impeding firefighting access	200
6.4(f)	Have storage unit in <i>Storage Garage</i>	200
6.4(g)	Storage in common area of <i>Storage Garage</i>	200
6.4(h)	Storage in portable storage container in common area of <i>Storage Garage</i>	200
6.5	Fail to maintain <i>Fire Separation</i>	200
6.6	Fail to keep <i>Fire Door</i> closed	200
6.7	Fail to have sign on <i>Fire Separation</i> door	200
6.8	Fail to comply with stair numbering requirements	200
6.9	Fail to comply with fire extinguisher requirements	200
6.10	Exit sign not in compliance with <i>Building Code</i>	200
6.11	Fail to maintain exit sign	200
6.12	Fail to maintain emergency power for exit sign	200
6.13	Exit sign not consistent with current <i>Fire Code</i>	200
6.14	Fail to keep records for exit sign	200
6.15	Emergency power system does not meet requirements	200
6.16	Fail to keep records for emergency power system	200

6.17	Storage in exit system area	200
6.18	Fail to inspect exit systems	200
6.20	Fail to keep records for exit system	200
6.21	Fail to comply with smoke control system requirements	500
6.22	Fail to keep records for smoke control system	200
6.23	Fail to obtain inspection of smoke control system	200
6.24	Fail to inspect or maintain <i>Fire Alarm System</i>	200
6.25	Fail to keep records for <i>Fire Alarm System</i>	200
6.26	Fail to obtain certificate for installation of monitored <i>Fire Alarm System</i>	200
6.27	Fail to notify of cancellation of monitored <i>Fire Alarm System</i>	200
6.28	Fail to keep records of monitored <i>fire alarm system</i>	200
6.29(a)	Fail to install smoke alarm	200
6.29(b)	Fail to maintain smoke alarm	200
6.30	Fail to keep records for smoke alarm	200
6.31	Fail to comply with standpipe requirements	200
6.32	Fail to keep records for standpipe and hose	200
6.34	Fail to comply with standpipe siting requirements	200
6.35	Fail to comply with automatic sprinkler system requirements	500
6.36	Fail to comply with automatic sprinkler system connection requirements	200
6.37	Fail to post sign for automatic sprinkler system connection	200
6.38	Fail to keep records for automatic sprinkler system	200
6.41	Take water without authorization	200
6.45	Fail to maintain fire pump	200
6.46	Fail to keep records for fire pump	200
6.48	Fail to comply with private fire hydrant requirements	300
6.49	Fail to maintain <i>Special Fire Suppression System</i>	200
6.50	Fail to keep records for <i>special fire suppression system</i>	200
6.51	Fail to install fire suppression system for commercial cooking equipment	200
6.52	Fail to maintain fire suppression system for commercial cooking equipment	200
6.53	Fail to maintain exhaust system for commercial cooking equipment	200
6.54	Fail to keep records of commercial cooking equipment	200
6.55	Fail to install radio amplification system	200
6.56	Fail to maintain carbon monoxide monitoring system	200
6.57	Fail to keep records for carbon monoxide monitoring system	200
6.58	Fail to maintain access to storage areas	200
6.59	Enclosed <i>Storage Garage</i> used for other than parking vehicles	200
6.60	Have <i>Private Storage Garage</i>	200
6.61	Fail to install no storage sign in <i>Enclosed Storage Garage</i>	200

6.62	Storage of <i>Combustible</i> materials	200
6.64	Access to <i>Enclosed Storage Garage</i> blocked	200
6.65	Solid door on <i>Enclosed Storage Garage</i>	200
6.66(a)	Fail to have required info. on <i>Shipping Container</i>	200
6.66(b)	Fail to have required contact info. on <i>Shipping Container</i>	200
6.66(c)	Fail to identify shipping container in <i>Fire Safety Plan</i>	200
6.67	Fail to install safety features in <i>Shipping Container</i>	200
6.68	Fail to install ventilation for <i>Shipping Container</i>	200
6.69	Fail to modify <i>Shipping Container</i> as required	200
6.70	Store compressed gas in shipping container	300
6.72	Fail to have <i>Construction Fire Safety Plan</i>	200
6.74	Decommission fire hydrant without authorization	200
6.75	Fail to notify of fire hydrant conditions	200
6.76	Fail to maintain access route	200
6.77(a)	Fail to comply with <i>Construction Fire Safety Plan</i>	200
6.77(b)	Fail to comply with <i>Exposure Report</i>	200
6.77(c)	Fail to install water supply	200
6.80	New fire hydrant fail to meet requirements	200
6.81	Handle <i>flammable and combustible liquids</i> contrary to <i>Fire Code</i>	200
6.82	Hazardous process contrary to <i>Fire Code</i>	300
6.83	Store <i>Dangerous goods</i> contrary to <i>Fire Code</i>	300
6.84(a)	Fail to obtain <i>Mobile Food Vendor</i> inspection	200
6.84(b)	<i>Mobile Food Vendor</i> fail to comply with commercial cooking equipment requirements	200
6.84(c)	<i>Mobile food vendor</i> fail to safely situate cooking appliances	200
6.85	<i>Mobile food vendor</i> with non-flame retardant tent	200
6.86	<i>Mobile food vendor</i> fail to have required fire extinguishers	200
6.87(a)	Fail to comply with commercial cooking requirements for <i>Special Event</i>	200
6.87(b)	Fail to have required aisle width at <i>Special Event</i>	200
6.87(c)	Fail to have required line of travel at <i>Special Event</i>	200
6.87(d)	Access to exit blocked at <i>Special Event</i>	200
6.87(e)	Fail to obtain inspection for <i>Special Event</i>	200
6.88	Fail to comply with requirements for motor vehicle display	200
6.89(a)	Service station attendant not qualified	200
6.89(b)	Service station fire extinguishers do not meet requirements	200
6.89(c)	Service station fire extinguishers not mounted as required	200
6.89(d)	Fail to post service station emergency signage	200
6.90	Fail to submit <i>Integrated Testing Plan</i>	200
6.91	Fail to conduct <i>Integrated Test</i> before occupancy	200
6.92	Fail to conduct <i>Integrated Test</i> after one year	200

6.93	Fail to conduct <i>Integrated Test</i> every 5 years	200
6.94	Fail to keep records for <i>Integrated Test</i> on site	200
6.95	Fail to provide <i>Integrated Testing Plan</i>	200
6.96	Fail to give functional demonstration of <i>Integrated Test</i>	200
7.13	Exceed occupant load	300
7.14	Fail to post occupant load	200
7.19	Fail to provide fire protection for <i>Special Effects</i>	200
9.1(b)	Fail to comply with <i>Order</i>	300
9.15	Fail to extinguish fire	300
9.18	Obstruction	500

## **SEVERABILITY AND REPEAL**

### **Severability**

10.1 If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

### **Repeal**

10.2 Bylaw 8511, (Fire and Rescue Services Bylaw 8511, 2021) is hereby repealed and all references in other *District* bylaws to Bylaw 8511 are hereby amended to refer to Fire and Rescue Services Bylaw 8762, 2026.

**READ** a first time

**READ** a second time

**READ** a third time

## **ADOPTED**

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Mayor

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Corporate Officer

## Schedule A to Bylaw 8511

### Definitions

In this bylaw, unless the context otherwise requires:

**Alternate Solution** means a proposed alternate design solution for a *Building* that is produced by a *Registered Professional* to comply with the requirements of the *Building Code*, *Fire Code* or other statutory or regulatory requirements.

**Area of Refuge** means a space that facilitates a safe delay in egress, is sufficiently protected from fire conditions developing in the floor area, and provides direct access to an exit or firefighters elevator.

**Authority Having Jurisdiction** means the governmental agency having regulatory authority over a specific aspect of a project.

**Building** means any structure used or intended for supporting or sheltering any use or *Occupancy* as defined by the *Fire Code*.

**Building Code** means the current edition of the *British Columbia Building Code* as adopted by the Minister responsible under provincial legislation, as amended or replaced.

**Building Official** means the *District*'s Chief Building Official and the building inspectors, plan checkers, plumbing inspectors, mechanical inspectors and electrical inspectors designated or appointed by the *District*.

**Building Permit** has the meaning prescribed in the *Construction Bylaw 8271, 2017*.

**Bylaw Enforcement Officer** means a Park Ranger, Royal Canadian Mounted Police officer, a *Member*, or any official or employee of the *District* whose designated duties include the enforcement of bylaws within the *District*;

**Certified Fire Protection Technician** means a person certified by ASTTBC (Applied Science Technologists and Technicians of British Columbia) to inspect and test *Fire Protection Equipment*, or an equivalent acceptable to the *Fire Chief*.

**Combustible** refers to the chemical reaction that is demonstrated when matter (substance, product) bursts into flame, through combustion or being exposed to fire. Combustion is a self-sustaining chemical reaction yielding energy or products that cause further reactions of the same kind.

**Community Charter** means the *Community Charter*, SBC 2003, c. 26, as amended or replaced.

**Construction Bylaw** means Construction Bylaw 8271, 2017, as amended or replaced;

**Construction Fire Safety Plan** means a plan meeting *Fire Department Guidelines* for construction fire safety submitted for acceptance in accordance with the *Fire Code* and *Building Code*.

**Cross Over Floors** has the meaning prescribed in the *Building Code*.

**CSA/ULC** means the Canadian Standards Association/Underwriters Laboratory of Canada.

**Dangerous Goods** means those products or substances which are regulated by the *Transportation of Dangerous Goods Act*, SC 1992, c. 34 and its Regulations, as amended or replaced.

**District** means the Corporation of the *District* of North Vancouver or the geographic area within the municipal boundaries of the *District*, as the context requires.

**Enclosed Storage Garage** means a structure built within a common area of a *Storage Garage* as defined in the *Building Code*, where the interior space can be fully viewed from the exterior through a gated or mesh overhead door.

**Explosion** means a rapid release of energy that may or may not be preceded or followed by a fire which produces a pressure wave or shock wave in air and is usually accompanied by a loud noise.

**False Alarm** means the activation of a *Fire Alarm System*, regardless of how caused, as a result of which *Fire Department* resources and services are provided and a *Member* does not find any evidence of fire, fire damage or smoke.

**Fees and Charges Bylaw** means the Fees and Charges Bylaw 6481.

**Fire Alarm System** means a device or devices installed on or in real property and designed to issue a warning of a fire by activating an audible alarm signal and/or alerting a monitoring service, but does not include local smoke alarms that are intended to alert only the occupants of a single family dwelling unit in which it is installed.

**Fire Chief** means the person appointed as the Chief of the *Fire Department* of the *District* or an authorized designate.

**Fire Code** means a fire code established by adopting the National Fire Code of Canada in accordance with section 48 (3) (b) of the *Fire Safety Act* [regulations of minister].

**Fire Commissioner** means the person appointed as the fire commissioner pursuant to the *Fire Safety Act*.

**Fire Department** means the department that provides municipal emergency and non-emergency fire and rescue services.

**Fire Department Access Route** means an approved route designed to *Building Code* and municipal standards that the Fire Department uses to respond to a building or occupancy.

**Fire Department Connection** means a Siamese connection through which the *Fire Department* pumps supplemental water into a sprinkler or standpipe system.

**Fire Department Response Point** means an identified primary response point on a property where the *Fire Department* would access and operate the site specific *fire protection equipment* and *life safety systems* during an incident response.

**Fire Escape** means an emergency exit, typically fastened to the outside of a building, intended for use by building occupants and firefighters during emergencies.

**Fire Hazard** means a condition that exists on or in *Premises* that endangers life or property due to fire, including a condition arising from the following:

- a) the state of repair of the *Premises*;
- b) the use or occupancy of the *Premises*;
- c) the keeping of *Combustible*, flammable, explosive or other *Hazardous Materials* or substances on or in the *Premises*.

**Fire Inspector** means an individual designated in writing as a fire inspector pursuant to this bylaw and Section 8 of the *Fire Safety Act*.

**Fire Investigation** means an investigation within the meaning of section 25 of the *Fire Safety Act*.

**Fire Investigator** means an individual designated by a local authority under section 23 of the *Fire Safety Act*.

**Fire Investigation Report** means a report prepared by a *Fire Investigator* in accordance with the *Fire Safety Act*.

**Fire Officer** means *Fire Department* personnel who have achieved the rank of Lieutenant or Captain.

**Fire Protection Equipment** means, but is not limited to, fire alarm systems, automatic sprinkler systems, special extinguisher systems, portable fire extinguishers, fire hydrants, water supplies for fire protection, standpipe and hose systems, fixed pipe fire suppression systems in commercial cooking exhaust systems, smoke control measures and emergency power installations.

**Fire Safety Inspection** means an inspection within the meaning of section 9 of the *Fire Safety Act*.

**Fire Safety Plan** means a documented plan outlining fire safety measures, procedures and equipment as required in accordance with the *Fire Code* and the *Building Code*.

**Fire Separation** has the meaning prescribed in the *Building Code*.

**Fire Safety Act** means the *Fire Safety Act*, SBC 2016, Chapter 19, as amended or replaced.

**Fire Watch** is a temporary measure intended to ensure continuous and systematic surveillance of a *Building* or portion thereof by an assigned fire watch person, for the purposes of identifying and controlling *Fire Hazards*, detecting early signs of fire, raising an alarm for fire and notifying occupiers and the *Fire Department*.

**Flammable and Combustible Liquid** means a liquid classified as flammable or combustible in the *Fire Code*.

**Hazardous Materials** means products, materials, or substances that are considered *Dangerous Goods*.

**Highway** includes a street, road, lane, bridge, viaduct and any other way open to public use, other than a private right of way on private property.

**Hot Works** means processes that involve open flames or that produce heat or sparks, including but not limited to cutting, welding, soldering, brazing, grinding, adhesive bonding, roofing operations, thermal spraying and thawing pipes.

**Incident Response** means aid provided in response to fires, *Explosions*, medical emergencies, earthquakes or other natural disasters, escape of *Dangerous Goods*, rail or marine incidents, motor vehicle or other accidents and other circumstances to which the *Fire Department* responds or attends.

**Integrated Test** means a test of the interconnections between fire protection and life safety systems as per CAN/ULC-S1001 “Integrated Systems Testing of Fire Protection and Life Safety Systems”.

**Integrated Testing Coordinator** means a person, firm, corporation, or organization responsible for developing and implementing the *Integrated Testing Plan* and who are knowledgeable and experienced in the design, installation and operation of the *Fire Protection Equipment* included in the *Integrated Testing Plan*. The *Integrated Testing Coordinator* is to be certified by ULC as an Integrated Systems Testing Service Provider or equivalent acceptable to the *Fire Chief*.

**Integrated Testing Plan** means a written project-specific document, prepared by the *Integrated Testing Coordinator*, outlining the required tests and necessary functional results to conduct integrated fire protection and life safety system testing.

**Integrated Testing Report** means a written project-specific document, prepared by the integrated testing coordinator, documenting the implementation of the integrated testing plan.

**Interface Construction Guidelines** means the municipal permit process for reporting risks and mitigating measures related to construction work adjacent to or in parks and forest, which must be submitted by the *Owner* to the *Authority Having Jurisdiction* before the fire danger rating, as declared by the Province, for the area becomes high or extreme.

**Life Safety Systems** means components or combinations of equipment of *Fire Alarm Systems*, sprinkler systems, special suppression systems, means of egress, and other emergency equipment as regulated by the *Fire Code*, its regulations and this bylaw.

**Lock Box** means a locked metal enclosure designed to securely hold the keys to a Building, structure or complex where the Lock Box is to be located, as approved by the Fire Department.

**Member** means any employee of the *Fire Department*.

**Metro Vancouver Air Quality Bylaw** means the Metro Vancouver Air Quality Management Bylaw No. 1082, 2008 as amended or replaced.

**Mobile Food Vendor** means a person carrying on a business of preparing food and offering it for sale from a vehicle and includes, but is not limited to, vehicles, trailers and carts with cooking equipment that produce smoke or grease laden vapors in a confined compartment.

**Municipal Council or Council** means the elected council of the *District*.

**Municipal Engineer** means the General Manager – Engineering, Parks and Facilities or a person designated to act in his/her place.

**NFPA** means the National Fire Protection Association.

**Nuisance Alarms** means activation of a *Fire Alarm System* regardless of how it is caused necessitating a fire response where a fire or emergency does not exist.

**Occupancy** means the use or intended use of a *Building* or part thereof for the shelter or support of persons, animals or property as defined in *Fire Code*.

**Occupier** means a tenant, lessee, agent or any other person who has the right of access to and control of any *Building* or *Premises* and in relation to common property and common facilities in a strata plan, the strata corporation within the meaning of the *Strata Property Act*.

**Order** means an order, direction, remedial action, approval, decision, determination, or *Permit* made under this bylaw, the *Fire Safety Act* and/or the *Fire Code* by the *Fire Chief*, *Fire Inspector* or a *member*.

**Owner** has the meaning prescribed in the *Community Charter*, SBC 2003, c. 26, as amended or replaced.

**Owner's Authorized Agent** means the person or persons appointed by the *Owner* to make decisions in relation to the *Owner's* property in their absence.

**Permit** means a *Permit* issued by the *Fire Chief* or any *Member* pursuant to this bylaw.

**Premises** means any of the following: a private dwelling, a public building, the parcel of land on which a private dwelling or public building is located; a motor vehicle within the meaning of the *Motor Vehicle Act*, railway vehicle, aircraft, vessel or other means of transportation.

**Private Storage Garage** means a structure built within a common area of a *Storage Garage* as defined in the *Building Code* where the interior space cannot be fully viewed from the exterior due to the installation of solid doors and walls.

**Registered Professional** means a person who is registered or licensed to practice as an architect under the *Architects Act*, RSBC 1996, c. 17, as amended or replaced, a person who is registered or licensed to practice as a professional engineer under the *Professional Governance Act*, SBC 2018, c. 47, as amended or replaced, or other professionals as approved by the *Fire Chief*.

**Shipping Container** means a large standardized container designed and built for intermodal freight transport.

**Special Effects** means images and/or sounds used to represent real or imaginary spectacles in a television or movie production or other similar activity, including but not limited to an *Explosion* or fire.

**Special Event** means any exhibit, market, outdoor concert, fair display, trade show, vehicle display or outdoor event or other similar event.

**Special Fire Suppression System** includes low, medium and high expansion foam systems, foam-water, carbon dioxide, dry chemical and wet chemical systems.

**Storage Garage** as defined by the BC Building Code means a *Building* or part thereof intended primarily for the storage or parking of motor vehicles and containing no provision for the repair or servicing of such vehicles, but do not include entrances at which vehicles stop for a short time beneath an unenclosed canopy to pick up and drop off passengers. For certainty, *Storage Garages* may also contain space for parking or storing other vehicles, including, but not limited to bicycles and boats.

**Test Operator** means an individual or company with experience in testing radio communications signals and whose credentials are acceptable to the *Fire Chief*.

**Transportation of Dangerous Goods Act** means the *Transportation of Dangerous Goods Act*, SC 1992, c. 34, as amended or replaced

**ULC Certificate** is a certificate issued under the Certificate Service of Underwriters Laboratories of Canada.

**Value of the Work** has the meaning prescribed in the *Construction Bylaw*.

**Water Supply System** means the system for supplying water for fire protection purposes and includes, but is not limited to, fire hydrants, fire pumps, water towers and tanks, *Fire Department* connections and any other hose connections necessary for *Fire Department* operations.

**The Corporation of the District of North Vancouver**

**Bylaw 8776**

A bylaw to amend Bylaw Notice Enforcement Bylaw 7458, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8776, 2025 (Amendment 84)”

**Amendments**

2. Bylaw Notice Enforcement Bylaw 7458, 2004 is amended as follows:

- a) Deleting the section entitled “Fire and Rescue Services Bylaw 8511, 2021” and replacing with “Fire and Rescue Services Bylaw 8762, 2025” as follows:

<b>Fire and Rescue Services Bylaw 8762, 2025</b>						
<b>Bylaw Section</b>	<b>Description</b> <b>The following fines apply to the contraventions below:</b>	<b>A1 Penalty Amount (\$)</b>	<b>A2 Discounted Penalty: Within 14 days (\$)</b>	<b>A3 Late Payment: After 28 days (\$)</b>	<b>A4 Compliance Agreement Available</b>	<b>A5 Compliance Agreement Discount (\$)</b>
3.6(a)	Impede in any way any Member in execution of duties	500	375	750	NO	N/A
3.6(b)	Enter an incident area without permission	200	150	300	NO	N/A
3.6(c)	Drive over fire hose	200	150	300	NO	N/A
3.6(d)	Impersonate Member	500	375	750	NO	N/A
3.8	Fail to secure vacant/damaged <i>Building</i>	500	375	750	NO	N/A
3.15(a)	Tamper with <i>Fire Protection Equipment</i>	500	375	750	NO	N/A
3.15(b)	Reset <i>Fire Alarm System</i> without authorization	200	150	300	NO	N/A
4.5	Fail to comply with <i>Order</i>	200	150	300	NO	N/A
4.7(a)	Fail to have inspection by <i>Certified Fire Protection Technician</i>	200	150	300	NO	N/A
4.7(b)	Fail to have <i>Fire Protection Equipment</i> tagged	200	150	300	NO	N/A
4.9	Falsify information	300	225	450	NO	NA
4.10	Fail to evacuate	200	150	300	NO	N/A
4.14	Fail to have <i>Fire Watch</i>	200	150	300	NO	N/A
4.15	Fail to comply with <i>Fire Watch</i> requirements	500	375	750	NO	N/A

4.21	Fail to submit update to <i>Construction Fire Safety Plan</i>	200	150	300	NO	N/A
4.25	Fail to submit <i>Fire Safety Plan</i>	200	150	300	NO	N/A
4.27	Fail to have occupancy contact information	200	150	300	NO	N/A
4.28(d)	Fail to attend within 45 minutes	200	150	300	NO	N/A
5.2	<i>Cause Fire Hazard</i>	200	150	300	NO	N/A
5.3(a)	Unsafe disposal of hazardous substance	500	375	750	NO	N/A
5.3(b)	Unauthorized disposal of <i>Hazardous Materials</i>	500	375	750	NO	N/A
5.3(c)	Unsafe disposal of smoking equipment	500	375	750	NO	N/A
5.3(d)	Unsafe disposal of yard waste	500	375	750	NO	N/A
5.4	Fail to comply with container requirements	200	150	300	NO	N/A
5.5	<i>Combustible waste near Building</i>	200	150	300	NO	N/A
5.7	Fail to report potential explosion/ <i>Hazardous Materials</i> spill	500	375	750	NO	N/A
5.8(a)	Start open air fire	500	375	750	NO	N/A
5.8(b)	Burn land for clearing	300	225	450	NO	N/A
5.8(c)	Unpermitted cooking fire	200	150	300	NO	N/A
5.8(d)	Smoke from outdoor cooking fire	200	150	300	NO	N/A
5.8(e)	Smoke from open air burning	200	150	300	NO	N/A
5.8(g)	Fail to comply with propane appliance requirements	200	150	300	NO	N/A
5.8(i)	Smoke from smoker	200	150	300	NO	N/A
5.11(a)	Tamper with fire ban sign	200	150	300	NO	N/A
5.11(b)	Violate fire ban <i>Order</i>	300	225	450	NO	N/A
5.12	Unauthorized high-risk construction/demolition	200	150	300	NO	N/A
5.13	Fail to obtain approval of <i>construction Fire Safety Plan</i> mitigation checklist	200	150	300	NO	N/A
5.14	Fail to comply with <i>Construction Fire Safety Plan</i> mitigation checklist	200	150	300	NO	N/A
5.16	Fail to comply with <i>Order</i>	300	225	450	NO	N/A
5.17	Enter forest contrary to <i>Order</i>	200	150	300	NO	N/A
6.1(a)	Fail to keep access routes clear	200	150	300	NO	N/A
6.1(b)	Fail to post fire lane sign	200	150	300	NO	N/A
6.1(d)	Fail to maintain access routes	200	150	300	NO	N/A
6.1(e)	Fail to have address visible from street	100	75	150	NO	N/A
6.1(f)	Fail to provide directional signage	100	75	150	NO	N/A
6.1(g)	Fail to keep corridors free of obstructions	200	150	300	NO	N/A
6.1(h)	Fail to have devices on exit doors per <i>Building Code</i>	200	150	300	NO	N/A
6.2	Fail to maintain <i>Fire Department Lock Box</i>	200	150	300	NO	N/A
6.4(a)	Storage contrary to <i>Fire Code</i>	200	150	300	NO	N/A
6.4(b)	Permit <i>Combustibles</i> around <i>Building</i>	200	150	300	NO	N/A
6.4(c)	Fail to contain storage in room	200	150	300	NO	N/A
6.4(c)	Storage room fails to comply with <i>Building Code</i>	200	150	300	NO	N/A
6.4(d)	Store combustible materials in <i>Storage Garage</i> or <i>Underground Storage Garage</i>	200	150	300	NO	N/A

6.4(e)	Storage impeding firefighting access	200	150	300	NO	N/A
6.4(f)	Have storage unit in <i>Storage Garage</i>	200	150	300	NO	N/A
6.4(g)	Storage in common area of <i>Storage Garage</i>	200	150	300	NO	N/A
6.4(h)	Storage in portable storage container in common area of <i>Storage Garage</i>	200	150	300	NO	N/A
6.5	Fail to maintain <i>Fire Separation</i>	200	150	300	NO	N/A
6.6	Fail to keep <i>Fire Door</i> closed	200	150	300	NO	N/A
6.7	Fail to have sign on <i>Fire Separation</i> door	200	150	300	NO	N/A
6.8	Fail to comply with stair numbering requirements	200	150	300	NO	N/A
6.9	Fail to comply with fire extinguisher requirements	200	150	300	NO	N/A
6.10	Exit sign not in compliance with <i>Building Code</i>	200	150	300	NO	N/A
6.11	Fail to maintain exit sign	200	150	300	NO	N/A
6.12	Fail to maintain emergency power for exit sign	200	150	300	NO	N/A
6.13	Exit sign not consistent with current <i>Fire Code</i>	200	150	300	NO	N/A
6.14	Fail to keep records for exit sign	200	150	300	NO	N/A
6.15	Emergency power system does not meet requirements	200	150	300	NO	N/A
6.16	Fail to keep records for emergency power system	200	150	300	NO	N/A
6.17	Storage in exit system area	200	150	300	NO	N/A
6.18	Fail to inspect exit systems	200	150	300	NO	N/A
6.20	Fail to keep records for exit system	200	150	300	NO	N/A
6.21	Fail to comply with smoke control system requirements	500	375	750	NO	N/A
6.22	Fail to keep records for smoke control system	200	150	300	NO	N/A
6.23	Fail to obtain inspection of smoke control system	200	150	300	NO	N/A
6.24	Fail to inspect or maintain <i>Fire Alarm System</i>	200	150	300	NO	N/A
6.25	Fail to keep records for <i>Fire Alarm System</i>	200	150	300	NO	N/A
6.26	Fail to obtain certificate for installation of monitored <i>Fire Alarm System</i>	200	150	300	NO	N/A
6.27	Fail to notify of cancellation of monitored <i>Fire Alarm System</i>	200	150	300	NO	N/A
6.28	Fail to keep records of monitored <i>fire alarm system</i>	200	150	300	NO	N/A
6.29(a)	Fail to install smoke alarm	200	150	300	NO	N/A
6.29(b)	Fail to maintain smoke alarm	200	150	300	NO	N/A
6.30	Fail to keep records for smoke alarm	200	150	300	NO	N/A
6.31	Fail to comply with standpipe requirements	200	150	300	NO	N/A
6.32	Fail to keep records for standpipe and hose	200	150	300	NO	N/A

6.34	Fail to comply with standpipe siting requirements	200	150	300	NO	N/A
6.35	Fail to comply with automatic sprinkler system requirements	500	375	750	NO	N/A
6.36	Fail to comply with automatic sprinkler system connection requirements	200	150	300	NO	N/A
6.37	Fail to post sign for automatic sprinkler system connection	200	150	300	NO	N/A
6.38	Fail to keep records for automatic sprinkler system	200	150	300	NO	N/A
6.41	Take water without authorization	200	150	300	NO	N/A
6.45	Fail to maintain fire pump	200	150	300	NO	N/A
6.46	Fail to keep records for fire pump	200	150	300	NO	N/A
6.48	Fail to comply with private fire hydrant requirements	300	225	450	NO	N/A
6.49	Fail to maintain <i>Special Fire Suppression System</i>	200	150	300	NO	N/A
6.50	Fail to keep records for <i>special fire suppression system</i>	200	150	300	NO	N/A
6.51	Fail to install fire suppression system for commercial cooking equipment	200	150	300	NO	N/A
6.52	Fail to maintain fire suppression system for commercial cooking equipment	200	150	300	NO	N/A
6.53	Fail to maintain exhaust system for commercial cooking equipment	200	150	300	NO	N/A
6.54	Fail to keep records of commercial cooking equipment	200	150	300	NO	N/A
6.55	Fail to install radio amplification system	200	150	300	NO	N/A
6.56	Fail to maintain carbon monoxide monitoring system	200	150	300	NO	N/A
6.57	Fail to keep records for carbon monoxide monitoring system	200	150	300	NO	N/A
6.58	Fail to maintain access to storage areas	200	150	300	NO	N/A
6.59	Enclosed <i>Storage Garage</i> used for other than parking vehicles	200	150	300	NO	N/A
6.60	Have <i>Private Storage Garage</i>	200	150	300	NO	N/A
6.61	Fail to install no storage sign in <i>Enclosed Storage Garage</i>	200	150	300	NO	N/A
6.62	Storage of <i>Combustible</i> materials	200	150	300	NO	N/A
6.64	Access to <i>Enclosed Storage Garage</i> blocked	200	150	300	NO	N/A
6.65	Solid door on <i>Enclosed Storage Garage</i>	200	150	300	NO	N/A
6.66(a)	Fail to have required info. on <i>Shipping Container</i>	200	150	300	NO	N/A
6.66(b)	Fail to have required contact info. on <i>Shipping Container</i>	200	150	300	NO	N/A
6.66(c)	Fail to identify shipping container in <i>Fire Safety Plan</i>	200	150	300	NO	N/A

6.67	Fail to install safety features in <i>Shipping Container</i>	200	150	300	NO	N/A
6.68	Fail to install ventilation for <i>Shipping Container</i>	200	150	300	NO	N/A
6.69	Fail to modify <i>Shipping Container</i> as required	200	150	300	NO	N/A
6.70	Store compressed gas in <i>Shipping Container</i>	300	225	450	NO	N/A
6.72	Fail to have <i>Construction Fire Safety Plan</i>	200	150	300	NO	N/A
6.74	Decommission fire hydrant without authorization	200	150	300	NO	N/A
6.75	Fail to notify of fire hydrant conditions	200	150	300	NO	N/A
6.76	Fail to maintain access route	200	150	300	NO	N/A
6.77(a)	Fail to comply with <i>Construction Fire Safety Plan</i>	200	150	300	NO	N/A
6.77(b)	Fail to comply with <i>Exposure Report</i>	200	150	300	NO	N/A
6.77(c)	Fail to install water supply	200	150	300	NO	N/A
6.80	New fire hydrant fail to meet requirements	200	150	300	NO	N/A
6.81	Handle <i>flammable and combustible liquids</i> contrary to <i>Fire Code</i>	200	150	300	NO	N/A
6.82	Hazardous process contrary to <i>Fire Code</i>	300	225	450	NO	N/A
6.83	Store <i>Dangerous goods</i> contrary to <i>Fire Code</i>	300	225	450	NO	N/A
6.84(a)	Fail to obtain <i>Mobile Food Vendor</i> inspection	200	150	300	NO	N/A
6.84(b)	<i>Mobile Food Vendor</i> fail to comply with commercial cooking equipment requirements	200	150	300	NO	N/A
6.84(c)	<i>Mobile food vendor</i> fail to safely situate cooking appliances	200	150	300	NO	N/A
6.85	<i>Mobile food vendor</i> with non-flame retardant tent	200	150	300	NO	N/A
6.86	<i>Mobile food vendor</i> fail to have required fire extinguishers	200	150	300	NO	N/A
6.87(a)	Fail to comply with commercial cooking requirements for <i>Special Event</i>	200	150	300	NO	N/A
6.87(b)	Fail to have required aisle width at <i>Special Event</i>	200	150	300	NO	N/A
6.87(c)	Fail to have required line of travel at <i>Special Event</i>	200	150	300	NO	N/A
6.87(d)	Access to exit blocked at <i>Special Event</i>	200	150	300	NO	N/A
6.87(e)	Fail to obtain inspection for <i>Special Event</i>	200	150	300	NO	N/A
6.88	Fail to comply with requirements for motor vehicle display	200	150	300	NO	N/A
6.89(a)	Service station attendant not qualified	200	150	300	NO	N/A
6.89(b)	Service station fire extinguishers do not meet requirements	200	150	300	NO	N/A
6.89(c)	Service station fire extinguishers not mounted as required	200	150	300	NO	N/A

6.89(d)	Fail to post service station emergency signage	200	150	300	NO	N/A
6.90	Fail to submit <i>Integrated Testing Plan</i>	200	150	300	NO	N/A
6.91	Fail to conduct <i>Integrated Test</i> before occupancy	200	150	300	NO	N/A
6.92	Fail to conduct <i>Integrated Test</i> after one year	200	150	300	NO	N/A
6.93	Fail to conduct <i>Integrated Test</i> every 5 years	200	150	300	NO	N/A
6.94	Fail to keep records for <i>Integrated Test</i> on site	200	150	300	NO	N/A
6.95	Fail to provide <i>Integrated Testing Plan</i>	200	150	300	NO	N/A
6.96	Fail to give functional demonstration of <i>Integrated Test</i>	200	150	300	NO	N/A
7.13	Exceed occupant load	300	225	450	NO	N/A
7.14	Fail to post occupant load	200	150	300	NO	N/A
7.19	Fail to provide fire protection for <i>Special Effects</i>	200	150	300	NO	N/A
9.1(b)	Fail to comply with <i>Order</i>	300	225	450	NO	N/A
9.15	Fail to extinguish fire	300	225	450	NO	N/A
9.18	Obstruction	500	375	750	NO	N/A

**READ** a first time

**READ** a second time

**READ** a third time

**ADOPTED**

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Mayor

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Corporate Officer

**The Corporation of the District of North Vancouver**

**Bylaw 8769**

A bylaw to amend Fireworks Regulation Bylaw 7456, 2004

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The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “Fireworks Regulation Bylaw 7456, 2004, Amendment Bylaw 8769, 2025 (Amendment 6)”.

**Amendments**

2. Fireworks Regulation Bylaw 7456, 2004 is amended as follows:
  - a) By replacing \$2.00 with “fee as prescribed in the Fees and Charges Bylaw” in Schedule A.

**READ** a first time

**READ** a second time

**READ** a third time

**ADOPTED**

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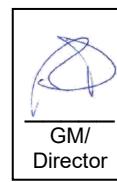
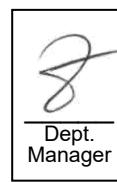
Mayor

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Corporate Office

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<b>AGENDA INFORMATION</b>	
<input checked="" type="checkbox"/> Regular Meeting	Date: January 26, 2026
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COUNCIL

January 12, 2026

File: Budget Development

**AUTHOR:** Sacha Jones, Section Manager, Financial Planning

**SUBJECT:** Fees and Charges Bylaw 6481, 1992 Amendment Bylaw 8777, 2025  
(Amendment 98)

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**RECOMMENDATION:**

THAT Fees and Charges Bylaw 6481, 1992 Amendment 8777 2025 (Amendment 98) is given FIRST, SECOND, and THIRD Readings.

**REASON FOR REPORT:**

This report summarizes housekeeping changes to Fees and Charges Bylaw 6481, ensuring the description and amounts are reflective of the 5.5% increase approved by Council on December 8<sup>th</sup>, 2025.

**SUMMARY:**

At the December 8, 2025 regular meeting, Council approved a 5.5% increase as part of the annual review of Fees and Charges. Following adoption, a subsequent review identified coding errors within the accompanying bylaw. This amending bylaw corrects affected fees to ensure alignment Council's approved increase. In addition, several fee descriptions have been updated to improve clarity and consistency.

Tables 1–3 provide a summary of the proposed housekeeping amendments. See attachment 1 for a redlined document (tracked version) of the bylaw tables.

**REVENUE IMPACT:**

Most of the fees affected are charged infrequently. Since January 1, when the bylaw came into effect, there has been only one instance in which an affected fee was applied; in that case, the issue related solely to bylaw wording and resulted in no revenue impact. With respect to the Business Licence fee for Warehousing, implementation of the 2026 licence invoices was deferred to ensure the fee aligns with Council direction. Affected businesses have been notified, and licence invoicing will resume following adoption of the amendment.

### **Corporate & Finance**

The wording under “Permits and Development Department - Record Searches” and “Digital copy of approved permit drawings” has been updated for clarity

The fee for interest on overdue (non-tax) accounts receivable is now correctly reflected as 2%, consistent with Council’s approved fee structure.

### **Development & Permitting Fees**

The Corporate Search Fee, Official Community Plan Amendment fee, Temporary Use Permit fees, Profiling Fees – Major, and permit fees for Environmental Protection and Preservation have been updated to reflect an increase of approximately 5.5% over the 2025 rates (variations may occur due to rounding).

In addition, the fee descriptions under “Paving Works and Restoration” and “SW Driveway Crossing – District Standard” have been revised for clarification. Revised descriptions are provided in Table 3.

### **Parks and Recreation Fees**

The Ecology Centre group fee for students aged 3 to 12 has been updated to \$114.00, representing a 5.6% increase over the 2025 fee.

### **Protective Services**

Within the Fire Services section, the half-day total for “Fire Building/Shipboard Prop – Theatrical Smoke Use Only” has been updated to reflect the combined half-day Technician and Building Hire fees.

### **Licensing and Film**

Within Business Licences fees, schedule of Licence Fees B – Warehousing section within the bylaw was accidentally updated with the fees for “Storage Areas”, this amendment will add the correct fee to ensure it reflects the intended 5.5% increase over 2025. Due to this error, 2026 licencing has been delayed until after the amendment. Affected businesses have been notified.

In 2025, bylaw amendment 8729 removed the fee for “Apartment” under Business Licences, Schedule of Licence Fees B – Group 2 Units. During the annual update of the Fees and Charges bylaw, it was erroneously added back in. This amendment removes the fee to maintain consistency with the previously adopted bylaw.

**EXISTING POLICY:**

The Community Charter enables Council, by bylaw, to impose a fee payable in respect of:

- (a) All or part of a service of the municipality,
- (b) The use of municipal property, or
- (c) The exercise of authority to regulate, prohibit or impose requirements.

**Timing/Approval Process:**

The Fees and Charges Bylaw is scheduled for adoption at the Regular Council meeting on February 2<sup>nd</sup>, 2026.

Respectfully submitted,



Sacha Jones  
Section Manager, Financial Planning

**Attachments:**

1. [Redlined Document of Bylaw Tables](#)

**REVIEWED WITH:**

<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		
<input type="checkbox"/> Review and Compliance	_____	<input type="checkbox"/> Planning	_____		
<input type="checkbox"/> Climate and Biodiversity	_____				

**Table 1 – List of Housekeeping Items, Fee Corrections**

<b>Schedule &amp; Fee Description</b>	<b>Current Bylaw</b>	<b>Proposed Amendment</b>
<b>Schedule A - CORPORATE AND FINANCE FEES</b>		
<b>Financial Services</b>		
Tax levy data file (electronic)	0.02	2%
Interest on overdue (non-tax) accounts receivable	0.02	2%
<b>Schedule B - PERMITTING AND DEVELOPMENT FEES</b>		
<b>Revision Fees</b>		
Corporate Search Fee – per company	\$36.00	\$38.00
<b>All Application Types</b>		
Profiling Fee – Major	\$360.00	\$355.00
<b>Official Community Plan Amendment</b>		
For change in land use or increased residential density - base fee plus this fee calculated based on the amount of the proposed increase from existing OCP designation to proposed overall FSR	\$84.50	\$85.00
<b>Temporary Use Permit Fees</b>		
Temporary Use Permit (Council Consideration)	\$4,465.00	\$4,485.00
<b>Permits Pursuant to the Environmental Protection and Preservation Bylaw</b>		
Aquatic Area Permit	\$425.00	\$450.00
Pesticide Permit:		
Single Family Residential	\$61.00	\$64.00
Industrial, Commercial, Multi-family	\$120.00	\$125.00
Soil Permit:		
Single Family Residential	\$250.00	\$265.00
Industrial, Commercial, Multi-family	\$510.00	\$540.00
Re-Inspection Fee:		
For each inspection exceeding two in number, made on the same site	\$156.90	\$165.50

Schedule & Fee Description	Current Bylaw	Proposed Amendment
Preliminary Site Review:		
Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions. The service includes an analysis of a proposed development, building, or structure for compliance with the Environmental Protection and Preservation Bylaw 6515 and/or other requirements as related to stream or waterfront setbacks	\$180.00	\$190.00
<b>Schedule C - PARKS AND RECREATION FEE</b>		
Ecology Centre		
Groups:		
Students age 3 to 12 (12 students or less)	\$113.40	\$114.00
<b>Schedule E – LICENSING AND FILM FEES</b>		
<b>Fees For Business Licences</b>		
<b>Schedule of Licence Fees B</b>		
<b>Group 2 Units</b>		
Warehousing:		
1 to 930 square metres of floor space	\$580.30	\$857.40
931 to 2,790 square metres of floor space	\$1,362.20	\$1,785.60
2,791 to 4,650 square metres of floor space	\$2,064.00	\$2,736.40
4,651 to 6,510 square metres of floor space	\$2,755.10	\$3,659.90
6,511 to 8,370 square metres of floor space	\$3,449.40	\$4,588.10
8,371 to 10,230 square metres of floor space	\$4,171.30	\$5,540.80
10,231 to 12,090 square metres of floor space	\$6,168.60	\$6,156.20
Each additional 1,860 square metres of floor space or portion thereof	\$478.70	\$764.90

**Table 2 – Schedule of Deleted Fees**

<b>Schedule &amp; Fee Description</b>		
<b>Schedule E – LICENSING AND FILM FEES</b>		
<b>Fees For Business Licences</b>		
<b>Schedule of Licence Fees B</b>		
Group 1 Areas		
<b>Licence Fee:</b>		
Apartment	\$35.40	each space

**Table 3 – Schedule of Housekeeping Items**

Schedule & Fee Description
<b>Schedule A - CORPORATE AND FINANCE FEES</b>
<b>Permits and Development Department - Record Searches</b>
Property summaries which may be referred to as comfort letters or zoning compliance letters:
Changed from: <i>Single-family residential</i>
To <i>Residential: single-family</i>
Changed from: <i>Non single-family residential</i>
To: <i>Residential: non single-family</i>
Changed from: <i>All other</i>
To: <i>All other properties</i>
<b>Digital copy of approved permit drawings</b>
Changed from: <i>Historical permits</i>
To: <i>Historical permit searches</i>
Changed from: <i>Non single-family residential</i>
To: <i>All other buildings</i>
Added “ <i>per hour or portion thereof</i> ” to the following fee, and updated the amount in the text to match the fee table:
Historical permit searches exceeding three hours shall be charged an additional fee of \$107.00/hour for each additional hour.

<b>Schedule &amp; Fee Description</b>	
<b>Schedule B - PERMITTING AND DEVELOPMENT FEES</b>	
<b>Construction Works on DNV Infrastructure</b>	
<b>Paving Works and Restoration</b>	
Changed from: <i>Asphalt Paving (per lineal meter; includes sawcut)</i>	
To: <i>Asphalt Paving (includes sawcut)</i>	
<b>SW Driveway Crossing - District Standard</b> (up to 4.5 meters in length, not including driveway transitions of approx. 1m on each side)	
To: <b>SW Driveway Crossing - District Standard</b> (up to 6.5 meters in total width – total includes driveway transitions of approx. 1m on each side)	
<b>Schedule D - PROTECTIVE SERVICES FEES</b>	
<b>Fire Building/Shipboard prop - Theatrical Smoke Use Only</b>	
Changed from: <i>Total – per half day \$3,450</i>	
To: <i>Total – per half day \$1,450</i>	

FEES	DESCRIPTION
<u>Schedule A</u> <b>CORPORATE AND FINANCE FEES</b>	Copies Human Resources Fees for Maps and Digital Data Products Properties Department - Services Building Department - Record Searches Change of Address and New Address Financial Services
<u>Schedule B</u> <b>DEVELOPMENT AND PERMITTING FEES</b>	Building Permits Properties Involving Controlled Substances Board of Variance Chimney and Fuel Burning Appliances Mechanical Permits Electrical Permits Gas Permits Blasting Permits Construction Works on DNV Infrastructure Development Applications Administration Fees for Development Servicing Permits Pursuant to Environmental Protection and Preservation Bylaw Tree Permits Pursuant to the Tree Protection Bylaw Permits Pursuant to the Drinking Water Conservation Bylaw
<u>Schedule C</u> <b>PARKS AND RECREATION FEES</b>	Cates Park Boat Launch Picnic Events Pay Parking in Parks Lynn Canyon Park Bus Parking Ecology Centre Maplewood Farm Outdoor Sports Facilities
<u>Schedule D</u> <b>PROTECTIVE SERVICES FEES</b>	Fire and Rescue Services Bylaw North Vancouver RCMP Services Security Alarm Systems Bylaw
<u>Schedule E</u> <b>LICENSING AND FILM FEES</b>	Filming Animal Control and Welfare Licences Impound and Maintenance Adoption Annual Park Use Permit Horsekeeping Permit Domestic Hens Fees for Business Licences
<u>Schedule F</u> <b>TRANSPORTATION FEES</b>	Permit Signage Removal and Detention of Chattels and Obstructions Traffic Signal Operation District-owned Electric Vehicle Charging Station User Fee

FEES	DESCRIPTION
<u>Schedule G</u> <b>WHARF AND ANCHORAGE FEES</b>	Gallant Wharf – Prepaid Moorage Rates/Foot (based on length of vessel) Gallant Wharf Ticket Machine Rates Anchor Buoys School Water Taxis Emergency Vessel Moorage Licence Fee Impoundment, Towing and Storage Fees

## SCHEDULE A – CORPORATE AND FINANCE FEES

<b>Copies</b>		
Council minutes, reports, related correspondence and general photocopying	\$0.30	per page

<b>Human Resources</b>		
Request from solicitors for employment information	\$153.00	

<b>Fees for Maps and Digital Data Products</b>		
Standard paper map (small to medium size), standard paper building or related plan	\$14.50	per page

<b>Properties Department - Services</b>		
Registerable Documents (Land Title Office)	\$450.00	
Registration of Registerable Documents including any required title searches		recovery of actual Land Title Office costs
Registerable Release Documents (including secondary suite covenants)	\$215.00	review, preparation and recovery of related Land Title Office costs
Unregistered Documents	\$440.00	
Administration Recovery Fee (A fee to recover extraordinary staff time spent on processing instruments on behalf of private owners)	\$665.00	
Administration for Highway Abandonments (sale of laneways)	\$3,060.00	flat fee
Documentation/Advertising fee for leases and lease renewals		recovery of actual Land Title Office costs

<b>Permits and Development Department - Record Searches</b>		
Property summaries which may be referred to as comfort letters or zoning compliance letters:		
<u>Single-family residential</u>	<u>Residential: single-family</u>	\$214.10
<u>Non single-family residential</u>	<u>Residential: non single-family</u>	\$428.00
<u>All other properties</u>		\$642.10

<b>Digital copy of approved permit drawings</b>		
Permits in our electronic permitting system	\$50.00	Per permit, to maximum of historical permits fee
<u>Historical permits</u> <u>searches</u>		

Single-family Residential	\$160.90	
<b>Non-single-family residential</b> <b>All other buildings</b>	\$320.30	per building
Historical permit searches exceeding three hours shall be charged an additional fee of <del>\$106.50</del> <ins>\$107.00</ins> /hour for each additional hour.	\$107.00	<u>-per hour or portion thereof</u>
Digital copy of routinely available record	\$11.10	per record
Request for custom data or research	\$107.00	per hour or portion thereof

#### **Change of Address and New Address**

Change of Address and New Address	\$706.10	
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<b>Financial Services</b>		
Tax demand notice	\$31.00	per folio
Certificate of tax status and related information - obtained through the web tax certificate system	\$52.00	per folio
Certificate of tax status and related information - prepared manually	\$57.00	per folio
Tax refund to non-property owner	\$31.00	per folio
Tax levy data file (electronic)	\$0.02	per property
Researching historical property related information	\$47.00	per hour (\$47 minimum)
Returned cheques or payments	\$42.20	per item
Interest on overdue (non-tax) accounts receivable	<del>\$0.022.00%</del>	per month
Tax apportionment fee	\$42.20	per child folio
Security deposit replacement fee: replacement of security deposit already on file	\$94.00	
Credit Card Payment Surcharge Non-refundable percentage surcharge for use of credit card as method of payment		
Exclude payments at the following locations: -Northlands Golf Course -Maplewood Farm -Ecology Centre	2.20%	
Exclude payments for the following items: -Bylaw enforcement notices -Dog license -Metered parking		

Amended by: 6835 7349 7365 7432 7433 7516 7581 7632 7691 7740 7814 7871 7917  
7960 8020 8088 8143 8200 8268 8357 8401 8438 8465 8534 8599 8652 8724 8722

## SCHEDULE B – PERMITTING AND DEVELOPMENT FEES

<b>Building Permits</b>		
<b>Building Permit Fee</b>		
First \$1,000 value of the work	\$99.80	
Each \$1,000 or part thereof by which the value of work exceeds the sum of \$1,000 up to a maximum of \$15,000, add	\$20.30	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$15,000 up to a maximum of \$50,000, add	\$17.60	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$50,000, add	\$16.00	
<b>Revision Fees</b>		
Revision from the time of application submission to permit issuance: first revision	\$127.00	per hour
Revision from the time of application submission to permit issuance: second revision	\$254 or \$127 per hour, whichever is greater	
Revision from the time of application submission to permit issuance: third revision and subsequent revision	\$381 or \$127 per hour, whichever is greater	
Revision after permit issuance	\$127.00	per hour
The Building Permit Fee is increased where construction commenced before the Building Inspector issued a permit by:		
For work valued up to \$15,000	\$408.70	
For work valued up to \$50,000	\$823.40	
For work valued up to \$100,000	\$1,646.40	
For work valued up to \$500,000	\$3,290.70	
For work valued up to \$1,000,000	\$8,226.30	
For work valued greater than \$1,000,000	\$16,449.00	
Corporate Search Fee – per company	<del>\$36.00</del> <ins>\$38.00</ins>	
<b>Permit Transfer Fee</b>		
Single Family Residential Building	\$99.80	
Other building type	\$199.90	
Preliminary Plan Review	\$127.00	per hour, minimum two hours
Review of Alternate Solutions		

Up to two alternate solutions items included in one submission (this includes a single review of a single revision required from the primary review)	\$615.10	
For each alternate solutions equivalency item review exceeding the first two items included in the single submission	\$199.90	
Each additional revision submission of any single item	\$99.80	
Plan Review and Summary Letter (reviewed for Board of Variance application)	\$338.80	
Provisional Occupancy Permit		
Residential occupancy, per dwelling unit, to a maximum of \$5,000.00	\$134.80	per 30 days or part thereof
Other occupancies, per building or part thereof	\$661.00	per 30 days or part thereof
Temporary Building Fee	\$661.00	
Green Demolition Permit Fee	\$290.80	
Land Title Search Fee	\$38.00	
Removal of Bylaw Contravention Notice on Property Title	\$661.00	
Scan building plans fee	\$11.20	per page
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	
Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	
Finishing Permit Fee: for completion of an expired permit that is no longer eligible for a permit extension as allowed under the Construction Bylaw. Approval for a finishing permit is required from the Chief Building Official.	50% of original fee or the minimum permit fee, whichever is greater	
Occupant Load Stamp	\$253.20	

<b>Properties Involving Controlled Substances</b>		
<b>Inspection Fees:</b>		
<p>Each time the District enters on a Parcel to inspect in the exercise of the District's authority to regulate, prohibit or impose requirements under the Properties Involving Controlled Substances Bylaw 7494 or another enactment, the Owner must pay the District an administration and inspection fee of:</p>	\$712.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
<p>For a subsequent inspection undertaken if the Owner or occupier has failed to undertake action ordered by the Fire Chief, the District or a person authorized under the Properties Involving Controlled Substances Bylaw 7494 to order the action, the Owner must pay an additional fee of:</p>	\$3,559.90	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
<p>Before confirmation is provided by the Chief Building Inspector that a satisfactory inspection of the building by the District's Building Department has been completed the Owner must pay to the District:</p>		
<p>For the first inspection:</p>	\$712.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.

For an inspection with an architect or professional engineer to certify that the subject Building may be occupied under applicable enactments, if the Owner has not first engaged his or her own architect for that purpose:	\$3,559.90	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a Special Safety Inspection:	\$712.10	
For each inspection prior to issuance of a Re-occupancy Permit:	\$427.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
To obtain a Re-occupancy Permit:	\$356.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident
The fee for a Special Safety Inspection in respect of that incident is as follows:	\$356.10	

<b>Board of Variance</b>		
Application Fee	\$564.00	

<b>Chimney and Fuel Burning Appliances</b>		
A chimney with one flue, including factory-built chimney	\$99.80	
Each additional flue or chimney in a building	\$28.90	
A fireplace and flue, including factory-built fireplace	\$99.80	
Solid fuel burning appliances	\$99.80	

<b>Mechanical Permits</b>		
For the installation of fixtures, each roof drain, hot water tank, sump and interceptor being classed as a fixture, as follows:		
One fixture	\$99.80	
Each additional fixture up to ten	\$36.30	
Each additional fixture over ten	\$31.90	
Re-piping of an existing building:	40% of the equivalent fixture installation fee	
For the installation or replacement of water service	\$99.80	
For the installation of perimeter drains:		
For single family residential buildings	\$99.80	
For other than single family residential buildings, up to 150 metres	\$99.80	
Each additional 75 metres or part thereof	\$52.10	
For the alteration of plumbing where no fixtures are involved, for each 10 metres of house drain installed or portion thereof	\$99.80	
In every case where, due to non-compliance with the provisions of this bylaw or to unsatisfactory workmanship, more than two inspections are necessary, for each inspection after the second inspection	\$165.50	
For the installation of domestic water for fire lines in other than single family dwellings:		
For the first 30 metres or portion thereof	\$99.80	
For each additional 30 metres	\$52.10	
For each fire hydrant, alarm valve, dry valve and flow switch	\$50.70	
For each hose outlet/connection and/or fire department connection	\$50.70	
For the connection of the municipal water supply to a hydraulic equipment	\$99.80	
For the installation of pressure vacuum breakers, approved double check valve assemblies and reduced pressure backflow preventers	\$99.80	
For the installation of a sanitary or storm sewer:		
Up to 30 metres	\$99.80	
Each additional 30 metres or part thereof	\$52.10	
For the installation of Sprinkler System:		
Fee for the first head	\$99.80	
For each additional head	\$5.60	
For the installation of a forced air heating duct distribution system:		

Per 1,000 btu	\$4.60	
Minimum	\$99.80	
Maximum	\$327.90	
For the installation of a hydronic heating pipe distribution system:		
Per 1,000 btu	\$4.60	
Minimum	\$99.80	
Maximum	\$327.90	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	
Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	

<b>Electrical Permits</b>		
The fees payable for the issuance of an electrical permit are based on the total value of the proposed electrical installation including all material and labour as follows:		
Value of installation up to a maximum of \$500	\$99.80	
Value of installation exceeds \$500 up to a maximum of \$750	\$141.40	
Value of installation exceeds \$750	\$180.80	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$1,000 up to a maximum of \$2,000, add	\$15.20	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$2,000 up to a maximum of \$3,500, add	\$11.80	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$3,500 up to a maximum of \$7,000, add	\$9.00	

Each \$100 or part thereof by which the value of installation exceeds the sum of \$7,000 up to a maximum of \$10,000, add	\$7.00	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$10,000 up to a maximum of \$50,000, add	\$5.45	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$50,000 up to a maximum of \$100,000, add	\$4.10	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$100,000 up to a maximum of \$250,000, add	\$3.20	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$250,000 up to a maximum of \$500,000, add	\$2.30	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$500,000 up to a maximum of \$750,000, add	\$1.90	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$750,000 up to a maximum of \$1,000,000, add	\$1.60	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$1,000,000, add	\$0.90	
<p>If applicant makes an erroneous declaration of the permit value to obtain a lesser permit fee, the permit shall be revoked and a new permit issued using the corrected value. The new permit shall be calculated according to the corrected permit value and a 50% administrative fee shall be added to the calculated fee.</p>		
<p>Solar Photovoltaic Panels - The above electrical permit fees will be reduced by 50% for the sole purpose of installation of solar photovoltaic panels in residential buildings</p>		
Electrical Sign Connection	\$99.80	
<p>Temporary Permits:</p>		
Temporary Power Pole - for a maximum period of 120 days (an extension is the same rate)	\$99.80	
Temporary to Permanent Connection	\$99.80	

Circus, Carnivals, Trade, Conventions, Exhibit, or similar shows	\$176.80	
Annual permits where the connected load is calculated horsepower is:		
1,000 HP or less	\$359.50	
Each additional 100 HP or part thereof	\$32.70	
Maximum fee	\$3,488.00	
Electric Vehicle Energy Management Systems – The above annual electrical permit fees will be reduced by 50% where the permit applies to electric vehicle energy management systems.		
Movie Locations - Temporary Permits:		
One location (valid for 90 days from the first day of filming)	\$99.80	
Two locations (valid for 90 days from the first day of filming)	\$198.60	
Three locations (valid for 90 days from the first day of filming)	\$296.00	
Four locations (valid for 180 days from the first day of filming)	\$394.00	
Movie Locations - Annual permit - unlimited locations:	\$1,016.50	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee (not applicable to Temporary or Annual permits): first extension	10% of original fee or half of the minimum permit fee, whichever is greater	
Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	

<b>Gas Permits</b>		
Single family, duplex, townhouse:		
For the first appliance	\$99.80	
For each additional appliance	\$42.00	
Institutional, Commercial and Industrial		
For each appliance installed on the one permit:		

Equipment with input of 30 kW or less	\$99.80	
Equipment with input greater than 30 kW	\$111.70	
For piping (no appliance):		
For first 30 metres or part thereof	\$99.80	
Each additional 30 metres or part thereof	\$43.60	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	
Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	
Fuel Switching - The gas permit fee for decommissioning the existing gas installation will be \$0.00 for the sole purpose of switching fuel source for heating from gas to electric in existing residential buildings.		

<b>Blasting Permits</b>		
The fees payable for the issuance of a blasting permit for blasting on any one parcel are as follows:		
For a period not longer than ten days from the date issued	\$99.80	
For a period longer than ten days but no longer than thirty days from the date issued	\$165.50	
For a period longer than thirty days but no longer than sixty days from the date issued	\$246.60	

<b>Construction Works on DNV Infrastructure</b>		
-		

Restoration fees to asphalt and concrete in response to permitted work on DNV owned roadways and boulevards. Examples can include service connection work, driveway realignment, and upgrades to concrete infrastructure at the applicant's request.

#### **Paving Works and Restoration**

Asphalt Paving (per lineal meter; includes sawcut)	\$235.00	Per m <sup>2</sup>
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#### **Concrete Works and Restoration (includes sawcut and removal of existing concrete)**

##### **Extruded Curb Frontage Provision**

Redevelopments above \$200,000 with existing extruded curbing and driveway crossings require full frontage replacement of all curbing; on corner lots this includes 2 frontages.

##### **Regular Sidewalk - MMCD Standard - panels up to 2.0m wide**

Sidewalk Panels (measured in linear metres, up to 2.0 m wide):

First 3 metres or portion (measure to nearest sidewalk panel joint)	\$2,426.50	
Each subsequent metre	\$555.00	

##### **Mono Pour Curb & Sidewalk - District Standard - panels up to 2.0m wide**

Sidewalk Panels (measured in linear metres, up to 2.0 m wide):

First 3 metres or portion (measure to nearest sidewalk panel joint)	\$2,743.00	
Each subsequent metre	\$580.00	

##### **Curb and Gutter - MMCD Standard**

First 3 metres or portion	\$2,915.00	
Each subsequent metre	\$620.00	

##### **SW Driveway Crossing - District Standard**

(up to 46.5 meters in total width – total includes length, not including driveway transitions of approx 1m on each side)

\$7,720.00

##### **Extruded High Curb - District Standard**

First 3 metres or portion	\$855.00	
Each subsequent metre of extruded curb	\$120.00	

##### **Depressed Driveway Crossing - District Standard**

First 4.5 metres in length	\$1,630.00	
Each subsequent metre of extruded driveway curb over 4.5 metres	\$160.00	

##### **Replacement of Survey Monument:**

Standard Integrated	\$2,931.00	per monument
Secondary Benchmark	\$4,886.00	per monument
Federal Benchmark	\$7,694.00	per monument
High Precision	\$10,992.00	per monument
GeoBC Registration	\$73.00	per monument
GeoBC Survey	\$525-\$1,050	per survey

### **Development Applications**

Peer review of a registered professional report or qualified professional report where it is required in the opinion of the General Manager – Planning, Properties, and Permits; General Manager - Engineering, Parks, and Facilities; the Chief Building Official; or Approving Officer. The peer reviewer will be retained by the District at the owner's expense.

Recovery of actual cost

Corporate Search Fee – per company

\$38.00

### **Preliminary Planning Application**

Base fee for most development applications

\$2,610.00

Base fee for subdivisions resulting in no more than 2 additional lots

\$1,080.00

Profiling Fee - Major

\$355.00

Early Input Report to Council.

This applies to rezoning enquiries that, 1) require Official Community Plan Amendment (with the exception of amendment that is contemplated by policy, e.g. Lion Gate and Edgemont village areas); or 2) the District deems it necessary that an Early Input Report to Council is required.

\$2,610.00

Early Input Public Meeting where required

\$3,900.00

Includes first bidirectional sign

### **Utility Modelling**

Where the District deems it necessary, hydraulic modelling fees will be charged at the Preliminary or subsequent stages of a development application for the District to assess the capacity of the District's water, sanitary and drainage infrastructure as follows:

Water (plus Fire Hydrant Flow Test Fee, per Bylaw 2279)      \$4,045.00      Plus Test Fee

Sanitary      \$4,045.00

Drainage      \$4,045.00

<b>Complex Site Rezoning</b>		
<p>Where the Site is 6,000 square metres of area or greater and one or more of the following apply:</p> <ul style="list-style-type: none"> <li>a. The proposal includes or results in multiple parcels and or mixed-use development;</li> <li>b. The proposal is for a CD zone or a split zone;</li> <li>c. There is a density bonus bylaw;</li> <li>d. The site includes a phased development agreement;</li> <li>e. There are new roads, park or other dedications;</li> <li>f. The proposal includes a housing agreement (other than strata rental protection).</li> </ul> <p>Where an application is withdrawn prior to municipal notification of the public hearing, the Public Hearing Fee is refundable as per provisions in the "Refund of Fees" section.</p> <p>(Note for clarification: All applicable Development Permit fees, including multi-family per residential unit fee, will be charged with Development Permit application)</p>	<p>A minimum fee of \$150,000 for the first 10,000m<sup>2</sup> of site area plus \$350 per additional 100m<sup>2</sup> of site area or portion thereof, to a maximum fee of \$750,000</p>	

<b>Official Community Plan Amendment</b>		
Base Fee	\$5,220.00	Charged in addition to rezoning fees where applicable, includes first bidirectional sign
Public Hearing Fee (refundable as per provisions in the "Refund of Fees" section)	\$4,390.00	Includes first bidirectional sign
Public Information Meeting Signage Fee (where required)	\$1,125.00	per bidirectional sign
	\$645.00	per single-sided sign
Profiling Fee - Major	<del>\$360.00</del> <u>\$355.00</u>	

For change in land use or increased residential density - base fee plus this fee calculated based on the amount of the proposed increase from existing OCP designation to proposed overall FSR	\$84.50	per 100 <del>m<sup>2</sup></del> of floor area or portion thereof
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**Rezoning (including text or map amendments but not including Complex Site Rezoning),  
Heritage Revitalization Agreements**

Base Fee	\$5,220.00	Includes first bidirectional sign
Public Hearing Fee (refundable as per provisions in the “Refund of Fees” section)	\$4,390.00	Includes first bidirectional sign
Public Information Meeting Signage Fee (where required)	\$1,125.00	per bidirectional sign
	\$645.00	per single- sided sign
Profiling Fee - Major	\$355.00	
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	\$19,690.00	Initial deposit for actual cost recovery
Multi-Family – base fee plus (only to be charged if application does not include Development Permit)	\$54.00	per residential unit

**Additional Public Notification Fees**

Additional Public Hearing Process (where required for a Rezoning, or Official Community Plan Amendment application)	\$4,390.00	Includes first bidirectional sign
Additional Public Hearing, Public Information Meeting, or Early Input Public Meeting Signs or Non-Statutory notification (where required)	\$1,125.00	Per additional bidirectional sign
	\$645.00	per single- sided sign

**Development Permit - Minor**

Base fee for additions of less than 1,000 sq.ft. (93 m <sup>2</sup> ) in DP area: Heritage Alteration Permit or Heritage Revitalization Agreement where no change to use or density	\$1,945.00	
Minor Development Permit Exemption Letter	\$435.00	

Profiling Fee - Minor	\$47.00	
<b>Development Permit (some applications may require more than one Development Permit application and fee)</b>		
Form and Character (when associated with a detailed rezoning application):		
Base fee for form and character for multi-family, commercial or industrial developments	\$5,300.00	
Profiling Fee – Major	\$355.00	
Multi family – base fee plus	\$54.00	
Form and Character (when there is no precursor detailed rezoning application associated with the site):		
<p>Base fee applicable when one or more of the following apply:</p> <p>a. There are zoning requirements enabled by the 2024 Local Government Act changes that provide new tools to the local government, including but not limited to density bonus provisions, inclusionary housing provisions, tenant protection provisions, site-level infrastructure and transportation demand management (TDM) provisions;</p> <p>b. There is a housing agreement(s);</p> <p>c. There is a phased development agreement; or</p> <p>d. There are new roads, park or other dedications.</p>		
Base Fee:		
0-1,999 <u>m<sup>2</sup>m<sup>2</sup></u> site area	\$20,000.00	Plus \$500 per 500 <u>m<sup>2</sup>m<sup>2</sup></u> of GFA or portion thereof above 1000 <u>m<sup>2</sup>m<sup>2</sup></u>
2,000-5,999 <u>m<sup>2</sup>m<sup>2</sup></u> site area	\$60,000.00	Plus \$500 per 500 <u>m<sup>2</sup>m<sup>2</sup></u> of GFA or portion thereof above 1000 <u>m<sup>2</sup>m<sup>2</sup></u>
6,000 <u>m<sup>2</sup>m<sup>2</sup></u> site area	\$150,000.00	Plus \$500 per 500 <u>m<sup>2</sup>m<sup>2</sup></u> of GFA or portion thereof above 1000 <u>m<sup>2</sup>m<sup>2</sup></u>
Profiling Fee - Major	\$355.00	
Environmental or Hazardous Conditions:		

Single Family: (For single family (RS) zoned properties involving more than one Development Permit, where new development is occurring, the fee for all the Development Permits shall be the fee of the highest value Development Permit plus \$144 for each additional Development Permit type)	\$152.00	
Protection of the Natural Environment DPA	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Streamside Protection DPA – Single Family	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Wildfire Hazards DPA:	\$360.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Creek Hazards DPA:	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision

Slope Hazards DPA:	\$152.00	per parcel for renovations on the existing parcel
Slope Hazards DPA:	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Profiling Fee - Minor	\$47.00	
Other than single family:		
Environmental, or Hazardous Conditions (fee charged for each applicable Development Permit Area)"	\$860.00	per 10,000 sq.ft. (929 m <sup>2</sup> ) or portion thereof, of affected site area with a minimum fee of \$860
Profiling Fee - Major	\$360.00\$355.00	
Environment Development Permit Exemption Letter	\$64.00	

#### **Major Projects Development Review**

In cases where a property owner requests design and development review by the District in relation to a major project for which a Form and Character Development Permit is not required, the following service fee will apply as provided under Section 194(1)(a) of the Community Charter. May include municipal, utility, school, recreation, and other land use review.

Profiling Fee – Major	\$355.00	
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#### **Development Variance Permit Fees**

Base fee for Development Variance Permit (Council consideration)	\$4,485.00	Includes all required notification
Profiling Fee – Major	\$360.00\$355.00	
Base fee for Delegated Development Variance Permit	\$1,945.00	
Profiling Fee - Minor	\$47.00	

#### **Temporary Use Permit Fees**

Temporary Use Permit (Council Consideration)	\$4,465.00\$4,485.00	
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Delegated Temporary Use Permit	\$1,945.00	
Profiling Fee - Major	\$355.00	
Temporary Use Permit Extension	\$705.00	
<del>Profiling</del> Profiling Fee - Minor	\$47.00	
<b>Subdivision</b>		
Base fee for: - Subdivisions creating new lots - Subdivisions for consolidation and dedication, or - Applications for phased strata plan	\$2,690.00	
Base fee for subdivision creating an air space parcel	\$5,950.00	Plus \$2690 for each additional parcel
Base fee for lot-line adjustment	\$1,465.00	
Base fee strata-titling of previously or currently occupied buildings	\$4,255.00	
Profiling Fee - Major	\$355.00	
Signing Fee (payable with submission of subdivision plans for final approval)	\$1,465.00	
Fee per new lot created	\$660.00	per additional lot
Conditions Letter extension	\$705.00	

<b>Resubmissions</b>		
This fee may be levied for additional reviews of building, landscape, engineering, survey or tree plans.		
Per resubmission	\$705.00	

<b>Amendments</b>		
This fee may be levied for amendment to approved subdivision, restrictive covenant, or other legal documents where the amendment will require staff review and/or a public notification process.		
Amendment	\$880.00	
Amendment (Council Consideration)	\$2,475.00	

<b>Sign Permits</b>		
Application for new sign(s) or to amend an issued sign permit in accordance with the Sign Bylaw 7532 and that can be reviewed and issued by staff without a Minor Development Permit	\$190.00	for the first sign
Each additional sign	\$105.00	

Minor Development Permit for a sign where the sign(s) are not in accordance with an approved Development Permit or an accepted sign package, but are otherwise compliant with the Sign Bylaw 7532	\$750.00	per site
Delegated Development Variance Permit required for signage that does not comply with the Sign Bylaw but is supported by Design Guidelines	\$1,945.00	
Profiling Fee - Major	<del>\$360.00</del> <ins>\$355.00</ins>	

<b>Liquor Related Applications</b>		
Temporary change to a liquor licence	\$140.00	
Permanent Liquor Licences:		
Applications for a new liquor licence or a significant amendment to an existing licence	\$2,645.00	
Applications for a minor permanent change to an existing licence (i.e. Operating hours)	\$1,320.00	
Public Notification Fee	\$2,310.00	
Profiling Fee - Minor	\$47.00	
Permanent Cannabis Licences:		
Applications for a new cannabis licence or an amendment to an existing licence	\$2,645.00	
Public Notification Fee	\$2,310.00	
Profiling Fee - Minor	\$47.00	

<b>Wireless Telecommunications Facility Review Application</b>		
Proposals requiring a District Wireless Telecommunications Facility Review Application	\$5,300.00	per facility
Profiling Fee – Major	<del>\$360.00</del> <ins>\$355.00</ins>	
Public notification fee (not part of a District Wireless Telecommunications Facility Review Application)	\$2,310.00	

<b>Legal Documents</b>		
Site Specific Legal Documentation:		
Fees for legal documents will be based on the costs associated with their preparation. When possible, standardized documents will be used.	\$960.00	
Standard Development Servicing Agreement	\$960.00	
Renewal of Standard Development Servicing Agreement	\$960.00	

<b>Special Services</b>		
Extraordinary Work		actual cost
Custom Research: Requests for detailed research of one or more properties where municipal research is appropriate	\$210.00	per hour
Confirmation Letters: Requests for letters confirming the land use designation in the Official Community Plan or the Zoning of a particular site are requested but where no additional research is required.		\$210.00

<b>Refund of Fees</b>
<p>A fee prescribed in the Development Applications section of Schedule B will be refunded to the applicant, upon request, in the following circumstances:</p> <ul style="list-style-type: none"> <li>a) If an application is withdrawn by the applicant before public notification for a public hearing occurs, the Public Hearing Fee will be refunded</li> <li>b) If an application is rejected by Council before public notification for a public hearing occurs, the Public Hearing Fee will be refunded</li> <li>c) If an application is determined to not require a public hearing, the Public Hearing Fee will be refunded</li> <li>d) If an application is withdrawn by the applicant and no significant staff work has occurred, Development Application fees may be considered for refund. Fees will not be refunded where significant staff work has been completed</li> </ul>

<b>Development Conducted without a Permit</b>	
If any development for which a permit is required by the District of North Vancouver is commenced without a permit, the applicant for the proposed development must pay double the fee prescribed in this bylaw.	If any development for which a permit is required by the District of North Vancouver is commenced without a permit, the applicant for the proposed development must pay double the fee prescribed in this bylaw.

<b>Development Site Access</b>
This fee is levied when District crews attend a development site to perform works (e.g. capping/stalling water/sewer/other works) but are forced to reschedule works due to inadequate side access and preparation (e.g. obstructions/missing survey pins) per s. 13.0 of the Development Servicing Bylaw 8145:

1st attendance	\$1,345.00
2nd attendance	\$2,015.00
3rd attendance	\$2,690.00

<b>Administration Fees For Development Servicing</b>		
An administration fee required in connection with all administrative costs incurred by the District in connection with the "Works" as defined in the Development Servicing Bylaw.	5.1%	up to and including \$100,000
	4.1%	on amount in excess of \$100,000
Design revision fee required in connection with incomplete design drawing submissions for review costs incurred by the District - Minimum charge 1 hour	\$123.00	per hour
Administration fee required in connection with all administrative costs incurred by the District in connection with a crane swing agreement.	\$1,345.00	
Administration fee required in connection with all administrative costs incurred by the District in connection with an underpinning agreement.	\$1,345.00	

<b>Permits Pursuant to the Environmental Protection and Preservation Bylaw</b>		
Aquatic Area Permit	\$425.00	\$450.00
Pesticide Permit:		
Single Family Residential	\$61.00	\$64.00
Industrial, Commercial, Multi-family	\$120.00	\$125.00
Soil Permit:		
Single Family Residential	\$250.00	\$265.00
Industrial, Commercial, Multi-family	\$510.00	\$540.00
Site Disclosure Statement for a Site Disclosure Statement/Site Profile under the Environmental Management Act, Contaminated Sites Regulation	\$100.00	
Re-Inspection Fee:		
For each inspection exceeding two in number, made on the same site	\$156.90	\$165.50
Works Conducted Without a Permit:		
If any works for which a permit is required by the Environmental Protection and Preservation Bylaw 6515 are commenced without a permit issued by the General Manager of Planning, Permits and Properties Division, the permit applicant for the proposed works shall pay double the fee prescribed as set out in the Fee section of this Bylaw		
Preliminary Site Review:		
Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions.		
The service includes an analysis of a proposed development, building, or structure for compliance with the Environmental Protection and Preservation Bylaw 6515 and/or other requirements as related to stream or waterfront setbacks		

<b>Tree Permits Pursuant to the Tree Protection Bylaw</b>		
<i>Cut or remove protected tree(s):</i>		
For each protected tree to be removed up to and including four trees	\$116.00	
Five or more protected trees	\$581.00	
For development involving removal of ten or more protected trees on a parcel greater than 1 hectare	\$2,908.00	
Cut large diameter tree(s) – per tree	\$116.00	
Remove large diameter tree(s) - per tree	\$581.00	
<b>**Above fees doubled for Retroactive Permit for work requiring tree permit done without obtaining tree permit</b>		
Corporate Search Fee – per company	\$38.00	
<i>Inspection and Re-inspection Fees:</i>		
The following fees apply for inspections undertaken to determine whether or not to release a security deposit held under the Tree Protection Bylaw:		
For each inspection exceeding two in number, made on the same site	\$165.50	
Where it has been determined that work or development permitted pursuant to the Tree Protection Bylaw 7671 has not been satisfactorily completed, the following fees shall apply with respect to inspections:		
Inspection relating to tree protection barrier, retained tree or replacement tree	\$165.50	
Inspection to determine compliance with tree permit or bylaw	\$165.50	
Environmental Compensation Fee	\$1,164.00	For all large diameter trees not a Douglas fir or Western red cedar
	\$2,326.00	For all large diameter trees that are Douglas fir or Western red cedar
Installation of Street Tree(s)	\$1,200.00	
<b>Permits Pursuant to the Drinking Water Conservation Bylaw</b>		
Fee for water sprinkling permit for new lawn	\$66.00	

Amended by: 7365 7516 7581 7632 7691 7740 7794 7814 7871 7911 7917 7960 8020 8037 8088 8143 8200 8228 8218 8268 8318 8321 8357 8343 8401 8443 8463 8465 8495 8532 8534 8581 8584 8722

## SCHEDULE C - PARKS AND RECREATION FEES

<b>Cates Park Boat Launch</b>		
Annual Pass – non-resident	\$358.19	
Annual Pass – resident	\$234.05	
Daily Launch	\$27.81	
<b>Picnic Events</b>		
Covered Shelter 100+ people – 4 hours	\$161.10	
Covered Shelter 60 people – 4 hours	\$127.75	
Covered Shelter 40 people or less – 4 hours	\$93.15	
<b>Pay Parking in Parks</b>		
Metered parking, excluding parking spaces or groups as authorized by the Parks Manager	\$3.00	per hour
DNV Resident Pay Parking in Parks Exemption Pass	\$10.00	per calendar year
<b>Lynn Canyon Park Group Bus Permit</b>		
Group Bus Permit (24 seats and under)	\$175.00	for two hours
Group Bus Permit (25 seats and over)	\$350.00	for two hours
<b>Park Use Permit for Food Trucks</b>		
Daily Permit	\$100.00	
Weekly Permit	\$300.00	
Monthly Permit	\$900.00	
<b>Ecology Centre</b>		
Eco-Quest, Forest Quest Activity (Individual)	\$4.00	
Individual Programs	\$16.00	
Specialized Individual Programs	\$26.50	
Children's Mini-Camps	\$101.50	
Visit & Nature Video	\$3.00	per person
Birthday Parties (price per group)	\$216.50	
Groups:		
Students age 3 to 12 (12 students or less)	\$113.40	
Students age 3 to 12 (13 to 30 students)	\$114.00	
Students age 13 to adult (12 students or less)	\$211.00	
Students age 13 to adult (13 to 30 students)	\$133.00	
Students age 13 to adult (13 to 30 students)	\$247.50	
Ecology Centre Memberships:		
Family membership	\$55.50	
Adult	\$33.00	
Senior/Student/Volunteer	\$16.50	
Party Room Rental Add-on	\$80.00	
Lynn Canyon Park Café Building - Mezzanine Level (Rental fee)	\$40.00	per hour; two hour minimum booking
Small class self-guided program add-on (up to 12 students)	\$25.00	

Large class self-guided program add-on (13 - 30 students)	\$50.00	
Children's Pro-D Camp	\$50.00	

<b>Maplewood Farm</b>		
Adult	\$10.45	
Child/Senior	\$6.20	
Peak Period (Adult)	\$12.40	
Peak Period (Child)	\$8.10	
Special Events (Adult)	\$12.40	
Special Events (Child)	\$8.10	
Annual Family Membership	\$211.00	
Annual Adult Membership	\$100.00	
Behind the Scenes General	\$34.60	
Youth program - general	\$23.25	
Behind the Scenes Member	\$17.95	
Youth program - members pricing	\$19.25	
Pony Ride	\$137.00	
<b>Prepayment Plan:</b>		
Group size 0-8	\$211.00	
Group size 9-15	\$355.50	
Group size 16-25	\$533.85	
Group size 26-50	\$1,067.05	
Group size 51-75	\$1,423.20	
Group size 76-100	\$1,778.70	
<b>Birthday Party Packages:</b>		
Basic Room Rental	\$73.45	per hour
<b>Themed Party Packages:</b>		
Bronze Package	\$183.35	
Silver Package	\$293.15	
Gold Package	\$409.85	
Private After Hours Farm Booking	\$664.65	per hour
Outdoor Covered Picnic Shelter Reservation	\$33.25	per hour, two hour minimum booking
Community Garden Plot	\$58.00	per season

<b>Outdoor Sports Facilities</b>		
<b>Market Rate:</b>		
All Outdoor Facilities (excl. Tennis/Pickle Ball and Artificial Turf)	\$23.49	per facility, per hour
Outdoor Tennis/Pickle Ball Courts	\$8.04	per facility, per hour
Artificial Turf	\$68.00	per field, per hour
<b>Community Groups:</b>		
All Outdoor Facilities excl. Tennis/Pickle Ball and Fields (ATF, Grass, All-Weather):		
Adult	\$11.75	per facility, per hour
Youth/Senior	\$5.85	per facility, per hour

Outdoor Tennis/Pickle Ball Courts	\$4.55	per facility, per hour
Artificial Turf Fields:		
Adult	\$30.00	per field, per hour
Youth/Senior	\$26.00	per field, per hour
Grass Fields:		
Adult	\$9.83	per field, per hour
Youth/Senior	\$3.62	per field, per hour
All-Weather Fields:		
Adult	\$5.18	per field, per hour
Youth/Senior	\$2.07	per field, per hour
Field Lighting:		
Adult	\$10.35	per field, per hour
Youth/Senior	\$4.14	per field, per hour

Amended by: 7296 7365 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960 8020  
 8088 8143 8200 8268 8357 8401 8465 8464 8534 8599 8652 8692 8724 8722

## SCHEDULE D – PROTECTIVE SERVICES FEES

<b>Fire Services Fees Pursuant to Fire Services Bylaw</b>		
File Search – Comfort Letter (Up to 2 Hours)	\$184.00	2 Hours
Fire Safety Plan Review (Up to 2 Hours)	\$184.00	2 Hours
Pre-Incident Fire Plan Review (Up to 2 Hours)	\$184.00	2 Hours
Special Effects Application Review (Up to 2 Hours)	\$184.00	2 Hours
Development Review Fee	0.11%	Based on value of Building Permit with a minimum fee of \$88
Information Reports	\$214.00	per hour
Fire Investigating Fee Cost Recovery		
Motor Vehicle Incident	\$425.00	minimum fee
Fire Incident (other than vehicle)	\$916.00	minimum fee
Damaged or Lost Equipment/Supplies	Replacement Cost	
Hourly Fee (For Reviews, Inspections, File Searches, Standby, etc.):		
Straight Time	\$122.00	per member
Time & Half	\$184.00	per member
Double Time	\$245.00	per member
Vehicle/Apparatus	\$209.00	
Damaged or Contaminated Vehicles, Equipment or Property		
Clean-up or disposal of hazardous materials or dangerous goods	Actual Cost of remediation	
Permit to sell, fire or set off fireworks	\$10.00	

## Rental Fees

With the anticipated external use of the Maplewood Fire and Rescue Centre, we have established a comprehensive user fee structure to ensure cost recovery and alignment with regional standards. These fees cover access to various training props and rooms, instructor services, consumables, supplies, and administrative support. By benchmarking against regional partners, we aim to maintain consistency, fairness, and sustainability in delivering high-quality training experiences for all users.

Fire Truck (Including Pump Operator)	\$200.00	per hour
Hourly live fire building technician rate/instructor (2024 rate)	\$130.00	per hour
Maplewood Training room (includes AV equipment). Max. capacity 62 for the full-size classroom, 30 people for half the classroom.	\$800.00	per day
	\$400.00	per half day, or half classroom
Maplewood extinguishers burn pan (includes instructor and extinguisher)	\$150.00	per person
Shipboard prop "Seaspan Responder"	\$600.00	per day
	\$400.00	per half day
Maplewood auto-extrication site	\$400.00	per day
	\$300.00	per half day
Residential Fire Training Building	\$400.00	per day
	\$200.00	per half day
Commercial Fire Training Building	\$800.00	per day
	\$400.00	per half day
Parking (Monday - Friday)	Included (but limited)	
Use of high-angle facilities on commercial building	\$400 / day	per day
	\$300 / half day	per half day
Fire building live fire rates (including interior prop use, water hydrants and training yard use) and client provides qualified site safety officer or has the option to hire a District Fire Training Officer as a safety officer.	Fee table below	
Fire extinguishers (ABC / CO2)	\$50.00	each
Auto-extrication vehicles (passenger car, non-electric, depending on availability)	\$250.00	each
SCBA (pack and spare cylinder)	\$40.00	each / per day
Consumables (hose, hydrant water)	\$150.00	per day
Administration fee (for pretax total of \$1,000 or more)	\$100.00	

<b>Fire Behavior Building, Live Fire (Maximum 20 FF's)</b>		
Technician (2 tech minimum) (Includes pre/post prep time)	\$1,500.00	per day
	\$950.00	per half day
Building	\$1,600.00	per day
	\$800.00	per half day
Class A fuel/wood	\$180.00	per day
	\$120.00	per half day
Total	\$3,280.00	per day
	\$1,870.00	per half day

<b>Fire Building/Shipboard prop - Theatrical Smoke Use Only</b>		
Technician (2 tech minimum) (Includes pre/post prep time)	\$1,500.00	per day
	\$950.00	per half day
Building, plus material/smoke	\$1,000.00	per day
	\$500.00	per half day
Total	\$2,500.00	per day
	<b>\$3,450.00</b>	<b>\$1,450.00</b> per half day

<b>Permit Fees:</b>		
Permit fees must be paid to the Municipality by all applicants for any Permit required by the Fire and Rescue Services Bylaw 8511, 2021 or by the regulations passed pursuant to the Fire Services Act (1996) c. 144, as amended or replaced		
Permit Processing (up to 2 hours):		
Hourly Fees for Permit Processing as per above "Hourly Fee"	\$184.00	
Permit Inspections as per above "Hourly Fee"	\$184.00	

<b>False Alarms and Nuisance Alarms</b>		
First False and/or Nuisance Alarm	\$0.00	
Second False and/or Nuisance Alarm	\$184.00	
Third False and/or Nuisance Alarm	\$306.00	
Fourth False and/or Nuisance Alarm	\$488.00	
Fifth False and/or Nuisance Alarm	\$733.00	
Subsequent to Fifth False and/or Nuisance Alarm	\$1,099.00	

<b>North Vancouver RCMP Services</b>		
Police Information Check	\$64.70	
Police Information Check – Volunteers – Local Residents	\$0.00	
Police Certificate (Including prints if required)	\$63.40	
Fingerprints Taken (up to 2 sets – additional sets @ \$11 each)	\$64.70	
Local Police Records Checks	\$63.40	
Name Change Applications	\$63.40	
MV 6020 – Motor Vehicle Accident Report	\$63.40	
Preliminary Collision/Traffic Analyst Report	\$99.20	
Full Collision/Traffic Analyst Report	\$661.50	
Field Drawing Reproduction	\$44.10	in addition to cost
Measurements	\$228.30	
Crash Data Retrieval Report	\$198.50	
Mechanical Inspection Report	\$63.40	in addition to cost
Police Reports	\$63.40	
Passport Letters	\$63.40	
Insurance Claim Letter	\$63.40	
Court Ordered File Disclosure (in addition to copying charge)	\$63.40	
Photographs (each – 4 x 6)	\$4.40	
Video Reproduction:		
First hour	\$77.20	
Per hour after first hour	\$28.70	
Cost of CD/DVD	\$17.60	
Audio Reproduction:		
First hour	\$77.20	
Per hour after first hour	\$28.70	
Cost of CD/DVD	\$5.70	
Forensic Video Analysis – Cost per hour	\$220.50	per hour
File Research – Cost per hour	\$55.10	per hour
Visa Application	\$63.40	
Security Licencing	\$99.20	
Photocopying charge per page	\$0.85	per page
Shipping Charge	\$5.60	in addition to cost
CD of Photographs	\$44.10	

<b>District of North Vancouver RCMP Services</b>		
First False Alarm	\$0.00	Within a calendar year
Second False Alarm	\$55.40	
Third False Alarm	\$166.20	
Fourth False Alarm	\$443.10	
Fifth False Alarm	\$664.60	
Subsequent to Fifth False Alarm	\$997.00	

Amended by: 7426 7434 7446 7581 7740 7814 7871 7917 7960 8020 8088 8134 8143 8200 8268 8357  
 8401 8465 8513 8534 8722

## SCHEDULE E – LICENSING AND FILM FEES

<b>Filming</b>		
Signature Park Fee (Full Day) – Cates Park, Lynn Canyon Park, Panorama Park	\$2,000.00	per day
Signature Park Fee (Half Day) – Cates Park, Lynn Canyon Park, Panorama Park	\$1,300.00	per half day, maximum 12 hrs
Signature Park Fee – Prep/Wrap – Cates Park, Lynn Canyon Park, Panorama Park	\$1,037.00	per day
Large Park Fee (Full Day) – Inter River Park, Bridgman Park, Princess Park, Murdo Frazer Park	\$1,297.00	per day
Large Park Fee (Half Day) – Inter River Park, Bridgman Park, Princess Park, Murdo Frazer Park	\$907.00	per half day, maximum 12 hrs
Large Park Fee – Prep/Wrap – Inter River Park, Bridgman Park, Princess Park, Murdo Frazer Park	\$648.00	per day
Neighbourhood Park Fee (Full Day)	\$583.00	per day
Neighbourhood Park Fee (Half Day)	\$455.00	per half day, maximum 12 hrs
Neighbourhood Park Fee – Prep/Wrap	\$293.00	per day
Park cancellation fee (if cancelled within 7 days of first day of activity)	\$138 - \$478	per day
Commercial Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	\$437.00	per day
Film Liaison Fee	\$87.00	per hour
RCMP Services – Constable	\$190.00	per hour
RCMP Services – Sergeant	\$226.00	per hour
Fire Services – Fire Officer	\$224.00	per hour
Fire Services – Firefighter	\$185.00	per hour
Fire Services – Vehicle	\$213.00	per hour
Fire Hydrant Usage	\$106.00	per day
Location Permit Fee	\$325.00	per location
Street filming user fee	\$225.00	
Parking – District streets	\$87.00	per 100 ft. per day
Parking lot only – Park or District property	\$488.00	per lot
Signage – new and replacement	\$20.00	per sign
Signage – Modify existing	\$6.50	per sign
Signage – Labour	\$71.00	per hour
District land/property fee – District Hall, Operations Centre, Libraries, Recreation Centres, Murdo Frazer Cabin, Museum and Archives, Fire Halls, Gallant Wharf, Northlands Golf Course	\$1,772 - \$5,539	per day
District land/property fee – Prep/Wrap – District Hall, Operations Centre, Libraries, Recreation Centres, Murdo Frazer Cabin, Museum and Archives, Fire Halls, Gallant Wharf, Northlands Golf Course	\$886 - \$2,770	per day
Inside Service - cost recovery of labour cost of DNV employee	\$90 - \$300	cost recovery + 20% benefits and admin costs

Admin fee	20% of total invoice to a max of \$500
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<b>Animal Control and Welfare Licences</b>		
Spayed or neutered dog	\$41.00	annual fee
Not spayed or neutered dog	\$95.00	annual fee
Not spayed or neutered dog 3 to 6 months of age	\$41.00	annual fee
Spayed or neutered aggressive dog	\$116.00	annual fee
Fee increase – On or after February 1, in the current year, the annual fees contained in this table are increased by	\$14.00	
Fee reduction - On or after September 1, in the current year, the annual fees contained in this table shall be reduced by 50 percent where an owner provides satisfactory proof to the Collector that;		
the owner only established residency in the District of North Vancouver within 30 days of the application date; or,		
the dog, for which the licence is sought, was acquired by the owner within 30 days of the application date.		
Replacement licence	\$7.00	

<b>Impound and Maintenance</b>		
First Impoundment:		
Licenced Dog	\$138.00	
Unlicensed Dog	\$227.80	
Second Impoundment within 365 days:		
Licenced Dog	\$391.50	
Unlicensed Dog	\$391.50	
Subsequent Impoundment within 365 days:		
Licenced Dog	\$726.30	
Unlicensed Dog	\$726.30	
Maintenance	\$37.00	per day
Additional Impound Fees for Aggressive Dogs (licenced or unlicensed) (These fees are in addition to the impound and maintenance fees set out above):		
First Impoundment	\$297.60	
Subsequent Impoundment	\$1,067.90	
Surrender Fees:		
Spayed or Neutered Dog (requires proof of spayed/ or neuter):		
With Medical Records	\$121.10	
Without Medical Records	\$152.20	
Not Spayed or Neutered Dog:		
With Medical Records	\$313.10	
Without Medical Records	\$391.40	
Spayed or Neutered Cat:		
With Medical Records	\$78.30	
Without Medical Records	\$116.40	
Not Spayed or Neutered Cat:		
With Medical Records	\$220.70	
Without Medical Records	\$253.50	
Additional Fee for a Non-Resident of the District	\$448.70	

<b>Adoption</b>		
Canines six months of age or older		\$298.80
Canines up to six months of age		\$455.80
Felines six months of age or older		\$192.40
Felines up to six months of age		\$263.30

<b>Annual Park Use Permit</b>		
Commercial Dog Walking Business - Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1		
2		
3		
4		
Commercial Dog Walking Business - Not Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1		
2		
3		
4		
Annual Commercial Dog Walker Permit Fees:		
Annual Permit Fee		
Replacement Permit Fee (for name change)		

<b>Horsekeeping Permit</b>		
Impounding, transportation and maintenance		recovery of full cost
Horse Permit Application Fee	\$170.70	

<b>Domestic Hens</b>		
Impound Fee	\$33.00	
Permit application fee	\$66.00	
Annual permit fee	\$66.00	

<b>Fees For Business Licences</b>		
<b>Schedule of Licence Fees A</b>		
Every person carrying on, maintaining, owning or operating within the municipality any business, trade, occupation, calling, undertaking or thing classified and set forth below shall pay to the municipality the amount of the licence fee set opposite to the business, trade, occupation, calling, undertaking or thing carried on, maintained, owned or operated by such person. The definitions in the Business Licence Bylaw 4567 apply to this bylaw.		
Unless otherwise indicated the licence fee is for a twelve-month period - January 1st to December 31st.		

<b>Group 1 Miscellaneous</b>		
Aquaculture		Environmental Technologist
Advertising Agent		Funeral Parlour
Agent or Canvasser		Golf Driving Range/Golf Course
Auctioneer		Health Spa
Banquet Hall		Ice Rink
Bill Poster and Sign Company		Junk Yard

Book Agent	Publishing
Broker	Roller Rink
Crematorium	Ski/Chairlift/Tram
Dance Hall	Stevedoring
Employment Agency	Tennis/Racquet Clubs
<b>Licence Fee:</b>	
One or two persons engaged in the business	\$395.80
Three to five persons engaged in the business	\$581.80
Six to ten persons engaged in the business	\$786.50
Eleven to twenty persons engaged in the business	\$972.60
Each additional ten persons engaged in the business	\$304.80
<b>Group 2 Financing and Various</b>	
Banks	Mail Order
Financing Agent	Money Lenders
Guarantee or Bonding Company	Pawn Brokers
Investment Company	
<b>Licence Fee:</b>	
One to twenty-five persons engaged in the business	\$1,932.90
Twenty-six to fifty persons engaged in the business	\$2,736.40
Fifty-one to one hundred persons engaged in the business	\$3,500.10
Each additional ten persons engaged in the business	\$395.80
<b>Group 3 Professional Services</b>	
Accountant	Physician
Architect	Physiotherapist
Barrister	Podiatrist
Chiropractor	Psychiatrist
Dental Technician	Psychologist
Dentist/Dental Surgeon	Radiologist
Engineer	Registered Massage Therapist
Lawyer	Solicitor
Medical Practitioner or Specialist	Surgeon
Notary Public	Surveyor
Optometrist	Veterinary Services
Orthodontist	Professional Services - unclassified
<b>Licence Fee:</b>	
One or two persons engaged in the business	\$395.80
Three to five persons engaged in the business	\$1,103.50
Six to ten persons engaged in the business	\$2,154.80
Eleven to twenty persons engaged in the business	\$3,923.40
Each additional ten persons engaged in the business	\$1,876.30
<b>Group 4 Social Escort Services</b>	
Licence Fee	\$6,168.60
<b>Group 5 Licenced Beverage Establishments</b>	
<b>Liquor Primary Establishment:</b>	
For the first ten seats	\$1,085.10

For each additional ten seats or any portion thereof	\$126.20	
<b>Food Primary Establishment:</b>		
For the first ten seats	\$540.30	
For each additional ten seats or any portion thereof	\$38.60	
<b>Group 6 Cannabis Retail Store</b>		
Licence Fee	\$4,000.00	

<b>Schedule of Licence Fees B</b>		
<b>Group 1 Areas</b>		
Commercial Rental Properties:		
1 to 90 square metres	\$48.00	
Each additional 90 square metres or portion thereof	\$48.00	
Storage Areas:		
1 to 1,860 square metres of ground space	\$580.30	
1,861 to 4,650 square metres of ground space	\$1,362.20	
4,651 to 7,440 square metres of ground space	\$2,064.00	
7,441 to 10,230 square metres of ground space	\$2,755.10	
10,231 to 13,020 square metres of ground space	\$3,449.40	
13,021 to 15,810 square metres of ground space	\$4,171.30	
15,811 to 18,600 square metres of ground space	\$6,168.60	
Each additional 2,790 square metres of ground space or portion thereof	\$478.70	
Warehousing:		
1 to 930 square metres of floor space	\$580.30	\$857.40
931 to 2,790 square metres of floor space	\$1,362.20	\$1,785.60
2,791 to 4,650 square metres of floor space	\$2,064.00	\$2,736.40
4,651 to 6,510 square metres of floor space	\$2,755.10	\$3,659.90
6,511 to 8,370 square metres of floor space	\$3,449.40	\$4,588.10
8,371 to 10,230 square metres of floor space	\$4,171.30	\$5,540.80
10,231 to 12,090 square metres of floor space	\$6,168.60	\$6,156.20
Each additional 1,860 square metres of floor space or portion thereof	\$478.70	\$764.90
<b>Group 2 Units</b>		
Licence Fee:		
<b>Apartment</b>	<b>\$35.40</b>	<b>each space</b>
Automobile Parking Lot	\$7.60	each space
Bed and Breakfast	\$104.70	each room
Billiard/Pool Hall	\$76.80	each table
Boarding House	\$18.60	each room
Bowling Alley	\$76.80	each alley
Coin Operated Coat Hanger Stands	\$39.90	each stand
Coin Operated Laundromat/Dry-Clean	\$23.00	each machine
Curling Rink	\$76.80	each sheet
Dormitory	\$18.60	each room
Hotel/Rooming House	\$18.60	each room
Mobile Canteen	\$304.80	each unit
Motel	\$35.40	each unit
Marina:		

Up to 50 leased spaces	\$195.50	
51 to 100 leased spaces	\$303.30	
101 to 200 leased spaces	\$510.90	
201 to 300 leased spaces	\$691.30	
301 to 400 leased spaces	\$903.40	
401 to 500 leased spaces	\$1,089.70	
501 to 600 leased spaces	\$1,272.90	
601 to 700 leased spaces	\$1,483.60	
701 to 800 leased spaces	\$1,666.80	
801 to 900 leased spaces	\$1,874.50	
901 or more leased spaces	\$2,056.20	
Post Box Rental Agency	\$1.60	each post box
Residential Rental Property	\$140.00	Annually for each dwelling unit
Short-Term Rental	\$369.00	Annually for each dwelling unit
Theatre	\$1.60	each seat
Theatre - Drive-in	\$1.60	each stall
<b>Vending Machine Fee:</b>		
Group 1 - no coin to operate	\$90.80	for each machine
Group 2 - \$0.06 to \$0.25 to operate	\$49.20	for each machine
Group 3 - \$0.26 to \$0.99 to operate	\$98.60	for each machine
Group 4 - \$1.00 or more to operate	\$140.10	for each machine
Group 5 - music systems	\$140.10	for each machine
Group 6 - amusement machines	\$322.00	for each machine
<b>Group 3 Itinerants</b>		
<b>Licence Fee:</b>		
Carnival	\$175.70	for each day
Circus	\$175.70	for each day
Concert Hall	\$90.80	for each day
Dog or Cat Show	\$33.90	for each day
Exhibition	\$90.80	for each day
Horse or Pony Show	\$52.40	for each day
Musical Attraction	\$90.80	for each day
Promoter of Entertainment	\$175.70	for each day
Promoter of Sporting Event	\$352.30	for each day
Theatrical Show (when held in other than a duly licenced theatre)	\$20.00	for each day
Other form of itinerant show, entertainment, amusement or exhibition	\$90.80	for each day
Solicitation for Charity	\$7.60	for each day
Film Production (Non-Resident Business)	\$37.20	annually

**Schedule of Licence Fees C**

**Group 1 Contractors**

Acoustical	Intercommunications
Air Conditioning	Lawn Irrigation
Alarm Systems	Land Clearing
Arborite (Counter Tops)	Landscape/Gardening
Blacktopping	Land Surveyors
Blasting	Locksmith
Brickwork/Masonry	Logging
Building	Machine Shop
Bulldozing	Marble
Cabinets and Vanities	Millwork
Caulking	Overhead Doors
Ceramic Tile	Painting
Cement Finishing	Paving
Concrete	Plastering/Stucco
Crane Service	Power Sweeping
Cutting and Coring	Plumbing
Demolition	Refrigeration
Disposal Service	Road Marking
Ditching	Roofing
Door Sales/Installation	Sandblasting
Draft Sealing	Sanitary
Drainage	Sash and Door
Drilling	Siding
Drywall	Sign Painter
Electrical	Sprinkler
Electronics	Structural/Reinforcing Steel
Elevator/Skip Hoist	Tree Service
Excavating/Backfill	Upholstery
Fencing	Ventilation
Finish Carpentry	Waterproofing
Flooring	Weatherproofing
Framing	Welding
General Contractor	Window Sales/Installation
Glazing	Wrecking
Hauling	Wrought Iron
Insulation	

**Licence Fee:**

One or two persons engaged in the business	\$193.90	
Three to five persons engaged in the business	\$393.80	
Six to ten persons engaged in the business	\$581.80	
Eleven to twenty persons engaged in the business	\$972.60	
Each additional ten persons engaged in the business	\$393.80	

<b>Group 2 Services</b>	
Accounting Services	Insurance Agency
Appraisal Services	Interior Decorator
Auditing Services	Junk Pick-Up Services
Audio/Video Production	Manufacturer's Agent
Auto Accessories Sales/Installations	Marine Service
Auto Marine Towing	Marine Service Station
Automobile Body Repair Shop	Marketing
Automobile Reconditioning/Polishing	Mobile Hairdressing
Automobile Services Garage	Office Equipment Services
Automobile Services (Mobile)	Pedlars/Hawkers/Hucksters
Automobile Service Station	Pest Control
Bookkeeper/Stenographer	Pet Services
Business Office	Photographer
Collection Agent	Property Management
Commercial Art	Real Estate Sales
Commercial/Industrial Sales	Recording Studio Representatives
Computer Services	Research Laboratory
Consulting Service	Restoration Services
Courier Service	Security Services
Disco Music Service	Swim School
Distributors	Tanning Studios
Dog-walking Business	Telephone Equipment Sales/Service
Drafting and Design Services	Tire Sales and Service
Driving School	Transfer/Express Company
Electro-plating/polishing	Vacuum Cleaner Sales/Services/Installation
Equipment rental	Vehicle Repair
Fuel Dealer	Vehicle Undercoating
Gold/Silversmiths	Vehicle/Boat Rental
Gym/Steam Baths	Weight Control Services
Importers/Exporters	Wheel Alignment
Instrument Sales/Service	Word Processing

**Licence Fee:**

One or two persons engaged in the business	\$230.90	
Three to five persons engaged in the business	\$417.10	
Six to ten persons engaged in the business	\$623.30	
Eleven to twenty persons engaged in the business	\$1,020.50	
Each additional ten persons engaged in the business	\$417.10	

**Group 3 General**

Appliance Repair	Music School
Boat Builders/Repairs	Nursing Home
Boat/Bus Charter	Oil Storage Depot
Boiler Sales/Service	Outboard Motors Sales/Service
Booming Ground	Piano Tuning/Repairs

Business College or Trades School	Plating
Carpet Cleaners	Pressure Cleaning
Carpet Sales/Installation	Private Hospital
Caterer	Printer
Child Care Facilities	Processor
Chimney Sweep	Pumps Sales/Service/Installation
Dancing Academy	Public Stenographer
Dental Mechanic	Recycling
Dressmaker	Riding Academy
Equipment Sales/Service/Installation	Salvage
Film Production	Shipyard
Fire Extinguishers Sales/Service	Spray Services
Fireplace Sales/Installation	Storage Facility
Furniture Stripping/Finishing	Taxi Services
Gas, Oil, Installations	Teacher
General Household Repairs	Tool Makers
Grain Storage	Telephone Answering Service
Heavy Duty Equipment, Sales/Service	Tour/Guide Services
Hobby Beer and Wine Making Establishment	T.V./Radio Repairs/Service
Home Crafts	Towel/Uniform Service
Janitorial Service	Underwater Services
Machinery Sales/Service Installation	Vacuum Cleaner Service
Masseur	Venetian Blinds Sales/Service
Mechanical Repairs	Watch Repair
Milk and Delivery Sales	Wholesaler
Manufacturer	Wood Stove Sales/Installation

**Licence Fee:**

One or two persons engaged in the business	\$193.90	
Three to five persons engaged in the business	\$393.80	
Six to ten persons engaged in the business	\$581.80	
Eleven to twenty persons engaged in the business	\$972.60	
Each additional ten persons engaged in the business	\$393.80	

Notwithstanding the number of persons engaged in a child care business, the fee payable shall not exceed \$193.90

**Registered Society**

Adult Care Facilities (includes facility in a Single Family Residential Unit)
Child Care Facilities (includes facility in a Single Family Residential Unit)
Day Care
Hospitals
Schools
Places of Religious Worship
Business Office

The fee for operators in this section is \$0.

**Schedule of Licence Fees D**

**Group 1 Shops and Stores**

Aesthetician	Restaurant
Automobile Dealer	Retail Food Services
Barber	Retail Trader
Cleaner and Dryer	Recreation Vehicle Sales/Service
Hair Salon	Second-Hand Dealer
Laundry	Shoe Repair
Mobile Home Sales/Service	Tailor
Marine Sales and Chandlery	Travel Agent
Nail Salon	Truck/Trailer Sales/Service
Photographic Studio	Video Rentals/Sales

**Licence Fee:**

First 70 square metres of sales, service, display and storage space or any portion thereof contained within the building	\$230.90	
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, up to 900 square metres	\$141.60	
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, in excess of 900 square metres	\$58.40	
Each 90 square metres or portion thereof of outside ground storage area adjacent to the building	\$21.30	

**Schedule of Licence Fees E**

**Group 1 Unclassified**

Every person carrying on within the Municipality any business, trade, employment, occupation, or calling not hereinbefore enumerated, shall pay to the Municipality a fee as follows:

One or two persons engaged in the business	\$193.90	
Three to five persons engaged in the business	\$393.80	
Six to ten persons engaged in the business	\$581.80	
Eleven to twenty persons engaged in the business	\$972.60	
Each additional ten persons engaged in the business	\$393.80	

**Schedule of Licence Fees F**

There is no Schedule of Licence Fees F

### Schedule of Licence Fees G

The fee payable by any person for an Inter-Municipal Business Licence is the fee applicable to the specific category of business plus an administration fee of \$60.00

The categories of businesses which are eligible for an Inter-Municipal Business Licence are:

Acoustical	Janitorial Service
Air Conditioning	Land Clearing
Alarm Systems	Landscape/Gardening
Alterations and Repairs	Land Surveyors
Appliance Repair	Lathing
Arborite (Counter Tops)	Locksmith
Architects	Logging
Awnings	Marble
Blacktopping	Mechanical/Mechanical Equipment Installation
Blasting	Metal Worker
Brickwork/Masonry	Millwork
Building	Moving (Building)
Building Movers	Oil Worker
Bulldozing	Ornamental Ironwork
Cabinets	Painting/Decorating
Cable Installation	Paving
Carpenter	Pest Control
Carpet Cleaner	Pile Driving
Caulking	Pipe Bending and Fabricating
Cement Finishing	Pipeline
Chimney Service	Plastering/Stucco
Cladding	Plastic
Concrete	Plumbing
Concrete Pumping	Power Sweeping/Vacuum
Construction Manager	Pressure Washing
Crane Operator	Pump Maintenance/Installation
Cutting and Coring	Rails
Decking	Refrigeration
Demolition	Reinforcing Steel
Disposal Service	Restoration
Ditching	Road Builders
Diving	Roofing
Doors - Overhead, etc.	Sandblasting
Draft Sealing	Sanitary
Drainage	Saunas
Drilling	Scaffolding
Drywall/Plasterer	Security and Alarms
Electrical	Sewers
Electronics	Sheet Metal
Elevator/Skip Hoist	Shingler
Engineers	Shoring
Excavating/Backfill	Siding
Fabricating (Metal)	Signs - all
Fencing	Skylights

Fibreglassing	Sprinkler
Finish Carpentry	Steamfitters
Fireplaces (non-masonry)	Steel Erection
Fireproofing	Store Fixtures and Decorations
Flagging Services/Traffic Control	Swimming Pools
Flooring	Tanks
Framing	Terrazzo
Furnace Repair	Tile
Gas	Toilet Partitions/Shelving
General Household Repair/Handyman Service	Tree Service
Glazing	Upholstering
Gutters	Ventilation
Hauling	Waterproofing
Heating/Sheet Metal	Weatherproofing
Inspection Services	Welding
Insulation	Wood Preserving
Intercommunications	Wood Stove Installer
Iron Worker	Wrecking
Irrigation	Wrought Iron

#### **Other Fees applicable to all Business Licences**

Where any licence or licences is or are transferred, a fee equal to 20% of the total fee for such a licence or licences shall be charged except that the minimum fee for a transfer is \$65.00.

Business Licence Maximum Fee	\$6,168.60
Re-Inspection Fee	\$113.90

Amended by: 7365 7433 7632 7691 7740 7794 7814 7856 7871 7917 7960 8020 8035 8088  
8143 8200 8224 8268 8357 8343 8401 8463 8465 8534 8722

## SCHEDULE F – TRANSPORTATION FEES

Permit		
Highway Use Permit: Building Zone Fee - Use of Road Allowance for adjacent Development or construction work related to public or private utilities.	\$156.00	plus \$0.25/ <u>m<sup>2</sup></u> /day**  **increased to \$0.50/ <u>m<sup>2</sup></u> /day (or \$1.00/ <u>m<sup>2</sup></u> for 2nd and subsequent violations) where fail to: (i) obtain Highway Use Permit; (ii) meet schedule dates in Highway Use Permit; or (iii) complete work or restore area to the satisfaction of the Municipal Engineer
Highway Use Permit: Development - Use of Road Allowance	\$156.00	
Storage of Waste Disposal Bins or Containers on Road Allowance	\$68.00	plus \$25/week
Special Highway Use Permit fee:		
(i) First occurrence	\$1,500.00	per each 12 hours
(ii) Second occurrence	\$3,000.00	per each 12 hours
(iii) Third and any subsequent occurrences	\$5,000.00	per each 12 hours
Highway Use Permit: Any other Construction/Activity on Road Allowance	\$87.00	per occurrence
Highway Use Permit: Special Events and Community Signs	\$59.00	per occurrence
Highway Use Permit (block watch party)	\$0.00	
Highway Construction and Planting Permit	\$250.00	
E-Bike Share Provider - Revenue Base Fee (the greater of \$50.00 per Shared E-bike and \$5,000)	\$50.00	Paid annually; Per E-Bike deployed (not including E- Bikes in storage)
*These fees waived if paid to other municipality in inter-municipal E-bike share program		

E-Bike Share Provider - Revenue Sharing Fee	\$0.25	per E-Bike trip made
E-Bike Security for Performance	\$10,000.00	
Borehole Application	\$509.00	
Newspaper Box Permit	\$60.00	
Resident Parking Only Decal	\$37.62	Per year
Congestion and Curbside Management Permit (Transportation Network Services)		
Vehicles other than Zero-emission Vehicles and Accessible Passenger Directed Vehicles	\$0.10	Per pick up and drop off
Zero-emission Vehicles	\$0.05	Per pick up and drop off

<b>Signage</b>		
Way-finding signage (design, manufacture and installation)	\$435.00	
Temporary no parking signage (minimum 2 signs):		
2 signs	\$130.00	
3 signs	\$195.00	
4 – 5 signs	\$255.00	
6 – 7 signs	\$320.00	
8 – 9 signs	\$381.00	
10 – 11 signs	\$445.00	
12 signs	\$510.00	
Each additional 4 signs	\$65.00	
Digital Message Boards	\$120.00	plus \$46/daily

<b>Removal and Detention of Chattels and Obstructions</b>		
The following fees, costs and expenses shall be paid by the owner of any chattel or obstruction removed, detained or impounded under this Bylaw.		
Removal of construction materials, furnishings, newspaper boxes, portable toilets, shopping carts, and other small items:		
Per person per hour	\$112.00	per hour
Per hour if excavating or lifting equipment required	\$190.00	
To Detain Per Day	\$13.50	Per m <sup>3</sup>
Removal of Industrial Waste Container, Construction Trailer, Portable Building and other large items:		
To Remove	\$1,595.00	
To Detain Per Day	\$112.00	

<b>Traffic Operations</b>		
Staff for traffic operations after regular hours (M-F 8am to 4pm) when required for works related to development or private or public utilities.	\$198.00	per hour (minimum 1.5 hours charged)

<b>District-owned Electric Vehicle Charging Station User Fee</b>		
Public Level 2 Charging Station - Initial 2 hours	\$0.04	per min; (\$2.00/hour)
Public Level 2 Charging Station - After 2 hours	\$0.09	per min; (\$5.00/hour)
Public Direct Current Fast Charging (DCFC) Station	\$0.28	per min; (\$16.00/hour)

Amended by: 7794 7814 7856 7871 7917 7960 8020 8088 8099 8143 8200 8268 8357 8401  
8432 8443 8463 8465 8722

## SCHEDULE G - WHARF AND ANCHORAGE FEES

<b>Gallant Wharf – Prepaid Moorage Rates/Foot (based on length of vessel)</b>		
Winter	Rate per foot	
Monthly	\$11.48	
3 Months	\$31.10	
6 Months	\$56.43	
Summer		
Monthly	\$14.67	
3 Months	\$41.86	
6 Months	\$74.14	

<b>Gallant Wharf Ticket Machine Rates</b>		
Vessel up to 16 ft.	Rate	
2 hour	\$5.10	
6 hour	\$15.86	
12 hour	\$32.33	
Vessel over 16 ft. up to 20 ft.		
2 hour	\$6.29	
6 hour	\$18.38	
12 hour	\$37.43	
Vessel over 20 ft. up to 24 ft.		
2 hour	\$7.00	
6 hour	\$20.95	
12 hour	\$41.81	
Vessel over 24 ft. up to 28 ft.		
2 hour	\$7.57	
6 hour	\$23.43	
12 hour	\$46.33	
Vessel over 28 ft. up to 32 ft.		
2 hour	\$8.90	
6 hour	\$25.38	
12 hour	\$51.33	
Vessel over 32 ft. up to 36 ft.		
2 hour	\$9.48	
6 hour	\$27.95	
12 hour	\$55.76	

<b>Anchor Buoys</b>		
All vessels up to 40 ft	\$30.00	

<b>School Water Taxis</b>		
Annual licence fee	\$62.00	
Additional landing fee, based on number of landings per year at Gallant Wharf:		
0-29 landings	\$0.00	
30-180 landings	\$186.50	
181-360 landings	\$312.00	
361 or more landings	\$498.50	

<b>Emergency Vessel Moorage Licence Fee</b>		
Annual licence fee	\$62.00	

<b>Impoundment, Towing and Storage Fees</b>		
Impoundment	\$332.50	
Towing (tow or remove to storage location)	\$498.50	per hour or portion
Hauling out fee	\$11.10	per foot or portion
Launching fee	\$11.10	per foot or portion
Fee for placing on blocks and/or removing from trailer	\$111.00	per hour or portion
Disposal fee – rate per foot		
Sailboat	\$277.00	per foot
Speedboat	\$332.50	per foot
Storage fee for vessels – daily rate		
1-20 ft vessel	\$30.40	
21-30 ft vessel	\$60.80	
31-60 ft vessel	\$91.15	
Over 60 ft vessel	\$131.00	
Storage fee for non-vessels	\$58 per week or part thereof if stored by District. To a maximum \$347	

Amended by: 8464 8534 8722

**The Corporation of the District of North Vancouver**

**Bylaw 8777**

A bylaw to amend Fees and Charges Bylaw 6481, 1992

The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “Fees and Charges Bylaw 6481, 1992 Amendment Bylaw 8777, 2025 (Amendment 98)”.

**Amendments**

2. Fees and Charges Bylaw 6481, 1992 is amended as follows:

- a) Schedule A – **CORPORATE AND FINANCE FEES**, section “Permits and Development Department - Record Searches” is deleted in its entirety and replaced by the following:

<b>Permits and Development Department - Record Searches</b>		
Property summaries which may be referred to as comfort letters or zoning compliance letters:		
Residential: single-family	\$214.10	
Residential: non single-family	\$428.00	
All other properties	\$642.10	

- b) Schedule A – **CORPORATE AND FINANCE FEES**, section “Digital copy of approved permit drawings” is deleted in its entirety and replaced by the following:

<b>Digital copy of approved permit drawings</b>		
Permits in our electronic permitting system	\$50.00	Per permit, to maximum of historical permits fee
Historical permit searches		
Single-family Residential	\$160.90	
All other buildings	\$320.30	per building

Historical permit searches exceeding three hours shall be charged an additional fee of \$107.00/hour for each additional hour.	\$107.00	per hour or portion thereof
Digital copy of routinely available record	\$11.10	per record
Request for custom data or research	\$107.00	per hour or portion thereof

c) Schedule A – **CORPORATE AND FINANCE FEES**, section “Financial Services” the fee directly below “Returned cheques or payments” is deleted in its entirety and replaced by the following:

Interest on overdue (non-tax) accounts receivable	2.00%	per month
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d) Schedule B – **PERMITTING AND DEVELOPMENT FEES**, is deleted in its entirety and replaced by the following:

<b>Building Permits</b>		
<b>Building Permit Fee</b>		
First \$1,000 value of the work	\$99.80	
Each \$1,000 or part thereof by which the value of work exceeds the sum of \$1,000 up to a maximum of \$15,000, add	\$20.30	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$15,000 up to a maximum of \$50,000, add	\$17.60	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$50,000, add	\$16.00	

<b>Revision Fees</b>		
Revision from the time of application submission to permit issuance: first revision	\$127.00	per hour
Revision from the time of application submission to permit issuance: second revision	\$254 or \$127 per hour, whichever is greater	
Revision from the time of application submission to permit issuance: third revision and subsequent revision	\$381 or \$127 per hour, whichever is greater	
Revision after permit issuance	\$127.00	per hour
The Building Permit Fee is increased where construction commenced before the Building Inspector issued a permit by:		

For work valued up to \$15,000	\$408.70	
For work valued up to \$50,000	\$823.40	
For work valued up to \$100,000	\$1,646.40	
For work valued up to \$500,000	\$3,290.70	
For work valued up to \$1,000,000	\$8,226.30	
For work valued greater than \$1,000,000	\$16,449.00	
Corporate Search Fee – per company	\$38.00	
<b>Permit Transfer Fee</b>		
Single Family Residential Building	\$99.80	
Other building type	\$199.90	
Preliminary Plan Review	\$127.00	per hour, minimum two hours
<b>Review of Alternate Solutions</b>		
Up to two alternate solutions items included in one submission (this includes a single review of a single revision required from the primary review)	\$615.10	
For each alternate solutions equivalency item review exceeding the first two items included in the single submission	\$199.90	
Each additional revision submission of any single item	\$99.80	
Plan Review and Summary Letter (reviewed for Board of Variance application)	\$338.80	
<b>Provisional Occupancy Permit</b>		
Residential occupancy, per dwelling unit, to a maximum of \$5,000.00	\$134.80	per 30 days or part thereof
Other occupancies, per building or part thereof	\$661.00	per 30 days or part thereof
Temporary Building Fee	\$661.00	
Green Demolition Permit Fee	\$290.80	
Land Title Search Fee	\$38.00	
Removal of Bylaw Contravention Notice on Property Title	\$661.00	
Scan building plans fee	\$11.20	per page
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	

Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	
Finishing Permit Fee: for completion of an expired permit that is no longer eligible for a permit extension as allowed under the Construction Bylaw. Approval for a finishing permit is required from the Chief Building Official.	50% of original fee or the minimum permit fee, whichever is greater	
Occupant Load Stamp	\$253.20	

<b>Properties Involving Controlled Substances</b>		
Inspection Fees:		
Each time the District enters on a Parcel to inspect in the exercise of the District's authority to regulate, prohibit or impose requirements under the Properties Involving Controlled Substances Bylaw 7494 or another enactment, the Owner must pay the District an administration and inspection fee of:	\$712.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a subsequent inspection undertaken if the Owner or occupier has failed to undertake action ordered by the Fire Chief, the District or a person authorized under the Properties Involving Controlled Substances Bylaw 7494 to order the action, the Owner must pay an additional fee of:	\$3,559.90	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.

Before confirmation is provided by the Chief Building Inspector that a satisfactory inspection of the building by the District's Building Department has been completed the Owner must pay to the District:

For the first inspection:	\$712.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For an inspection with an architect or professional engineer to certify that the subject Building may be occupied under applicable enactments, if the Owner has not first engaged his or her own architect for that purpose:	\$3,559.90	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a Special Safety Inspection:	\$712.10	
For each inspection prior to issuance of a Re-occupancy Permit:	\$427.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.

To obtain a Re-occupancy Permit:	\$356.10	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident
The fee for a Special Safety Inspection in respect of that incident is as follows:	\$356.10	

<b>Board of Variance</b>		
Application Fee	\$564.00	

<b>Chimney and Fuel Burning Appliances</b>		
A chimney with one flue, including factory-built chimney	\$99.80	
Each additional flue or chimney in a building	\$28.90	
A fireplace and flue, including factory-built fireplace	\$99.80	
Solid fuel burning appliances	\$99.80	
<b>Mechanical Permits</b>		
For the installation of fixtures, each roof drain, hot water tank, sump and interceptor being classed as a fixture, as follows:		
One fixture	\$99.80	
Each additional fixture up to ten	\$36.30	
Each additional fixture over ten	\$31.90	
Re-piping of an existing building:	40% of the equivalent fixture installation fee	
For the installation or replacement of water service	\$99.80	
For the installation of perimeter drains:		
For single family residential buildings	\$99.80	
For other than single family residential buildings, up to 150 metres	\$99.80	
Each additional 75 metres or part thereof	\$52.10	
For the alteration of plumbing where no fixtures are involved, for each 10 metres of house drain installed or portion thereof	\$99.80	

In every case where, due to non-compliance with the provisions of this bylaw or to unsatisfactory workmanship, more than two inspections are necessary, for each inspection after the second inspection	\$165.50	
For the installation of domestic water for fire lines in other than single family dwellings:		
For the first 30 metres or portion thereof	\$99.80	
For each additional 30 metres	\$52.10	
For each fire hydrant, alarm valve, dry valve and flow switch	\$50.70	
For each hose outlet/connection and/or fire department connection	\$50.70	
For the connection of the municipal water supply to a hydraulic equipment	\$99.80	
For the installation of pressure vacuum breakers, approved double check valve assemblies and reduced pressure backflow preventers	\$99.80	
For the installation of a sanitary or storm sewer:		
Up to 30 metres	\$99.80	
Each additional 30 metres or part thereof	\$52.10	
For the installation of Sprinkler System:		
Fee for the first head	\$99.80	
For each additional head	\$5.60	
For the installation of a forced air heating duct distribution system:		
Per 1,000 btu	\$4.60	
Minimum	\$99.80	
Maximum	\$327.90	
For the installation of a hydronic heating pipe distribution system:		
Per 1,000 btu	\$4.60	
Minimum	\$99.80	
Maximum	\$327.90	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	

Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	
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<b>Electrical Permits</b>		
The fees payable for the issuance of an electrical permit are based on the total value of the proposed electrical installation including all material and labour as follows:		
Value of installation up to a maximum of \$500	\$99.80	
Value of installation exceeds \$500 up to a maximum of \$750	\$141.40	
Value of installation exceeds \$750	\$180.80	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$1,000 up to a maximum of \$2,000, add	\$15.20	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$2,000 up to a maximum of \$3,500, add	\$11.80	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$3,500 up to a maximum of \$7,000, add	\$9.00	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$7,000 up to a maximum of \$10,000, add	\$7.00	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$10,000 up to a maximum of \$50,000, add	\$5.45	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$50,000 up to a maximum of \$100,000, add	\$4.10	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$100,000 up to a maximum of \$250,000, add	\$3.20	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$250,000 up to a maximum of \$500,000, add	\$2.30	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$500,000 up to a maximum of \$750,000, add	\$1.90	

Each \$100 or part thereof by which the value of installation exceeds the sum of \$750,000 up to a maximum of \$1,000,000, add	\$1.60	
Each \$100 or part thereof by which the value of installation exceeds the sum of \$1,000,000, add	\$0.90	
<p>If applicant makes an erroneous declaration of the permit value to obtain a lesser permit fee, the permit shall be revoked and a new permit issued using the corrected value. The new permit shall be calculated according to the corrected permit value and a 50% administrative fee shall be added to the calculated fee.</p>		
<p>Solar Photovoltaic Panels - The above electrical permit fees will be reduced by 50% for the sole purpose of installation of solar photovoltaic panels in residential buildings</p>		
Electrical Sign Connection	\$99.80	
<p><b>Temporary Permits:</b></p>		
Temporary Power Pole - for a maximum period of 120 days (an extension is the same rate)	\$99.80	
Temporary to Permanent Connection	\$99.80	
Circus, Carnivals, Trade, Conventions, Exhibit, or similar shows	\$176.80	
<p>Annual permits where the connected load is calculated horsepower is:</p>		
1,000 HP or less	\$359.50	
Each additional 100 HP or part thereof	\$32.70	
Maximum fee	\$3,488.00	
<p>Electric Vehicle Energy Management Systems – The above annual electrical permit fees will be reduced by 50% where the permit applies to electric vehicle energy management systems.</p>		
<p><b>Movie Locations - Temporary Permits:</b></p>		
One location (valid for 90 days from the first day of filming)	\$99.80	
Two locations (valid for 90 days from the first day of filming)	\$198.60	
Three locations (valid for 90 days from the first day of filming)	\$296.00	
Four locations (valid for 180 days from the first day of filming)	\$394.00	

Movie Locations - Annual permit - unlimited locations:	\$1,016.50	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee (not applicable to Temporary or Annual permits): first extension	10% of original fee or half of the minimum permit fee, whichever is greater	
Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	

<b>Gas Permits</b>		
Single family, duplex, townhouse:		
For the first appliance	\$99.80	
For each additional appliance	\$42.00	
Institutional, Commercial and Industrial		
For each appliance installed on the one permit:		
Equipment with input of 30 kW or less	\$99.80	
Equipment with input greater than 30 kW	\$111.70	
For piping (no appliance):		
For first 30 metres or part thereof	\$99.80	
Each additional 30 metres or part thereof	\$43.60	
For each inspection exceeding two in number where a re-inspection is required	\$165.50	
Inspection outside normal working hours	actual cost	
Permit Extension Fee: first extension	10% of original fee or half of the minimum permit fee, whichever is greater	

Permit Extension Fee: second extension and subsequent extensions	25% of original fee or half of the minimum permit fee, whichever is greater	
Fuel Switching - The gas permit fee for decommissioning the existing gas installation will be \$0.00 for the sole purpose of switching fuel source for heating from gas to electric in existing residential buildings.		

<b>Blasting Permits</b>		
The fees payable for the issuance of a blasting permit for blasting on any one parcel are as follows:		
For a period not longer than ten days from the date issued	\$99.80	
For a period longer than ten days but no longer than thirty days from the date issued	\$165.50	
For a period longer than thirty days but no longer than sixty days from the date issued	\$246.60	

<b>Construction Works on DNV Infrastructure</b>		
Restoration fees to asphalt and concrete in response to permitted work on DNV owned roadways and boulevards. Examples can include service connection work, driveway realignment, and upgrades to concrete infrastructure at the applicant's request.		
<b>Paving Works and Restoration</b>		
Asphalt Paving (includes sawcut)	\$235.00	Per m <sup>2</sup>
<b>Concrete Works and Restoration (includes sawcut and removal of existing concrete)</b>		
<b>Extruded Curb Frontage Provision</b> Redevelopments above \$200,000 with existing extruded curbing and driveway crossings require full frontage replacement of all curbing; on corner lots this includes 2 frontages.		
<b>Regular Sidewalk - MMCD Standard - panels up to 2.0m wide</b>		
Sidewalk Panels (measured in linear metres, up to 2.0 m wide):		
First 3 metres or portion (measure to nearest sidewalk panel joint)	\$2,426.50	
Each subsequent metre	\$555.00	

<b>Mono Pour Curb &amp; Sidewalk - District Standard - panels up to 2.0m wide</b>		
Sidewalk Panels (measured in linear metres, up to 2.0 m wide):		
First 3 metres or portion (measure to nearest sidewalk panel joint)	\$2,743.00	
Each subsequent metre	\$580.00	
<b>Curb and Gutter - MMCD Standard</b>		
First 3 metres or portion	\$2,915.00	
Each subsequent metre	\$620.00	
<b>SW Driveway Crossing - District Standard</b> (up to 6.5 meters in total width – total includes driveway transitions of approx. 1m on each side)		
	\$7,720.00	
<b>Extruded High Curb - District Standard</b>		
First 3 metres or portion	\$855.00	
Each subsequent metre of extruded curb	\$120.00	
<b>Depressed Driveway Crossing - District Standard</b>		
First 4.5 metres in length	\$1,630.00	
Each subsequent metre of extruded driveway curb over 4.5 metres	\$160.00	
<b>Replacement of Survey Monument:</b>		
Standard Integrated	\$2,931.00	per monument
Secondary Benchmark	\$4,886.00	per monument
Federal Benchmark	\$7,694.00	per monument
High Precision	\$10,992.00	per monument
GeoBC Registration	\$73.00	per monument
GeoBC Survey	\$525-\$1,050	per survey

<b>Development Applications</b>		
Peer review of a registered professional report or qualified professional report where it is required in the opinion of the General Manager – Planning, Properties, and Permits; General Manager - Engineering, Parks, and Facilities; the Chief Building Official; or Approving Officer. The peer reviewer will be retained by the District at the owner's expense.	Recovery of actual cost	
Corporate Search Fee – per company	\$38.00	
<b>Preliminary Planning Application</b>		
Base fee for most development applications	\$2,610.00	
Base fee for subdivisions resulting in no more than 2 additional lots	\$1,080.00	
Profiling Fee - Major	\$355.00	

Early Input Report to Council.  This applies to rezoning enquiries that, 1) require Official Community Plan Amendment (with the exception of amendment that is contemplated by policy, e.g. Lion Gate and Edgemont village areas); or 2) the District deems it necessary that an Early Input Report to Council is required.	\$2,610.00	
Early Input Public Meeting where required	\$3,900.00	Includes first bidirectional sign

<b>Utility Modelling</b>		
Where the District deems it necessary, hydraulic modelling fees will be charged at the Preliminary or subsequent stages of a development application for the District to assess the capacity of the District's water, sanitary and drainage infrastructure as follows:		
Water (plus Fire Hydrant Flow Test Fee, per Bylaw 2279)	\$4,045.00	Plus Test Fee
Sanitary	\$4,045.00	
Drainage	\$4,045.00	

<b>Complex Site Rezoning</b>		
<p>Where the Site is 6,000 square metres of area or greater and one or more of the following apply:</p> <ul style="list-style-type: none"> <li>a. The proposal includes or results in multiple parcels and or mixed-use development;</li> <li>b. The proposal is for a CD zone or a split zone;</li> <li>c. There is a density bonus bylaw;</li> <li>d. The site includes a phased development agreement;</li> <li>e. There are new roads, park or other dedications;</li> <li>f. The proposal includes a housing agreement (other than strata rental protection).</li> </ul> <p>Where an application is withdrawn prior to municipal notification of the public hearing, the Public Hearing Fee is refundable as per provisions in the “Refund of Fees” section.</p> <p>(Note for clarification: All applicable Development Permit fees, including multi-family per residential unit fee, will be charged with Development Permit application)</p>	<p>A minimum fee of \$150,000 for the first 10,000m<sup>2</sup> of site area plus \$350 per additional 100m<sup>2</sup> of site area or portion thereof, to a maximum fee of \$750,000</p>	

<b>Official Community Plan Amendment</b>		
Base Fee	\$5,220.00	Charged in addition to rezoning fees where applicable, includes first bidirectional sign
Public Hearing Fee (refundable as per provisions in the “Refund of Fees” section)	\$4,390.00	Includes first bidirectional sign
Public Information Meeting Signage Fee (where required)	\$1,125.00	per bidirectional sign
	\$645.00	per single-sided sign
Profiling Fee - Major	\$355.00	

For change in land use or increased residential density - base fee plus this fee calculated based on the amount of the proposed increase from existing OCP designation to proposed overall FSR	\$85.00	per 100m <sup>2</sup> of floor area or portion thereof
<b>Rezoning (including text or map amendments but not including Complex Site Rezoning), Heritage Revitalization Agreements</b>		
Base Fee	\$5,220.00	Includes first bidirectional sign
Public Hearing Fee (refundable as per provisions in the "Refund of Fees" section)	\$4,390.00	Includes first bidirectional sign
Public Information Meeting Signage Fee (where required)	\$1,125.00	per bidirectional sign
	\$645.00	per single-sided sign
Profiling Fee - Major	\$355.00	
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	\$19,690.00	Initial deposit for actual cost recovery
Multi-Family – base fee plus (only to be charged if application does not include Development Permit)	\$54.00	per residential unit

<b>Additional Public Notification Fees</b>		
Additional Public Hearing Process (where required for a Rezoning, or Official Community Plan Amendment application)	\$4,390.00	Includes first bidirectional sign
Additional Public Hearing, Public Information Meeting, or Early Input Public Meeting Signs or Non-Statutory notification (where required)	\$1,125.00	Per additional bidirectional sign
	\$645.00	per single-sided sign

<b>Development Permit - Minor</b>		
Base fee for additions of less than 1,000 sq.ft. (93 m <sup>2</sup> ) in DP area: Heritage Alteration Permit or Heritage Revitalization Agreement where no change to use or density	\$1,945.00	
Minor Development Permit Exemption Letter	\$435.00	
Profiling Fee - Minor	\$47.00	

**Development Permit (some applications may require more than one Development Permit application and fee)**

Form and Character (when associated with a detailed rezoning application):

Base fee for form and character for multi-family, commercial or industrial developments	\$5,300.00	
Profiling Fee – Major	\$355.00	
Multi family – base fee plus	\$54.00	

Form and Character (when there is no precursor detailed rezoning application associated with the site):

Base fee applicable when one or more of the following apply:

- a. There are zoning requirements enabled by the 2024 Local Government Act changes that provide new tools to the local government, including but not limited to density bonus provisions, inclusionary housing provisions, tenant protection provisions, site-level infrastructure and transportation demand management (TDM) provisions;
- b. There is a housing agreement(s);
- c. There is a phased development agreement; or
- d. There are new roads, park or other dedications.

Base Fee:

0-1,999 m <sup>2</sup> site area	\$20,000.00	Plus \$500 per 500 m <sup>2</sup> of GFA or portion thereof above 1000 m <sup>2</sup>
2,000-5,999 m <sup>2</sup> site area	\$60,000.00	Plus \$500 per 500 m <sup>2</sup> of GFA or portion thereof above 1000 m <sup>2</sup>
6,000 m <sup>2</sup> site area	\$150,000.00	Plus \$500 per 500 m <sup>2</sup> of GFA or portion thereof above 1000 m <sup>2</sup>
Profiling Fee Major	\$355.00	

Environmental or Hazardous Conditions:

Single Family: (For single family (RS) zoned properties involving more than one Development Permit, where new development is occurring, the fee for all the Development Permits shall be the fee of the highest value Development Permit plus \$144 for each additional Development Permit type)	\$152.00	
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Protection of the Natural Environment DPA	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Streamside Protection DPA – Single Family	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Wildfire Hazards DPA:	\$360.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Creek Hazards DPA:	\$152.00	per parcel for renovations on the existing parcel
	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Slope Hazards DPA:	\$152.00	per parcel for renovations on the existing parcel

Slope Hazards DPA:	\$745.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Profiling Fee - Minor	\$47.00	
Other than single family:		
Environmental, or Hazardous Conditions (fee charged for each applicable Development Permit Area)"	\$860.00	per 10,000 sq.ft. (929 m <sup>2</sup> ) or portion thereof, of affected site area with a minimum fee of \$860
Profiling Fee - Major	\$355.00	
Environment Development Permit Exemption Letter	\$64.00	

<b>Major Projects Development Review</b>		
In cases where a property owner requests design and development review by the District in relation to a major project for which a Form and Character Development Permit is not required, the following service fee will apply as provided under Section 194(1)(a) of the Community Charter. May include municipal, utility, school, recreation, and other land use review.	\$5,300.00	
Profiling Fee – Major	\$355.00	

<b>Development Variance Permit Fees</b>		
Base fee for Development Variance Permit (Council consideration)	\$4,485.00	Includes all required notification
Profiling Fee – Major	\$355.00	
Base fee for Delegated Development Variance Permit	\$1,945.00	
Profiling Fee - Minor	\$47.00	

<b>Temporary Use Permit Fees</b>		
Temporary Use Permit (Council Consideration)	\$4,485.00	
Delegated Temporary Use Permit	\$1,945.00	
Profiling Fee - Major	\$355.00	
Temporary Use Permit Extension	\$705.00	
Profiling Fee - Minor	\$47.00	

<b>Subdivision</b>		
Base fee for: - Subdivisions creating new lots - Subdivisions for consolidation and dedication, or - Applications for phased strata plan	\$2,690.00	
Base fee for subdivision creating an air space parcel	\$5,950.00	Plus \$2690 for each additional parcel
Base fee for lot-line adjustment	\$1,465.00	
Base fee strata-titling of previously or currently occupied buildings	\$4,255.00	
Profiling Fee - Major	\$355.00	
Signing Fee (payable with submission of subdivision plans for final approval)	\$1,465.00	
Fee per new lot created	\$660.00	per additional lot
Conditions Letter extension	\$705.00	

<b>Resubmissions</b>		
This fee may be levied for additional reviews of building, landscape, engineering, survey or tree plans.		
Per resubmission	\$705.00	

<b>Amendments</b>		
This fee may be levied for amendment to approved subdivision, restrictive covenant, or other legal documents where the amendment will require staff review and/or a public notification process.		
Amendment	\$880.00	
Amendment (Council Consideration)	\$2,475.00	

<b>Sign Permits</b>		
Application for new sign(s) or to amend an issued sign permit in accordance with the Sign Bylaw 7532 and that can be reviewed and issued by staff without a Minor Development Permit	\$190.00	for the first sign
Each additional sign	\$105.00	
Minor Development Permit for a sign where the sign(s) are not in accordance with an approved Development Permit or an accepted sign package, but are otherwise compliant with the Sign Bylaw 7532	\$750.00	per site

Delegated Development Variance Permit required for signage that does not comply with the Sign Bylaw but is supported by Design Guidelines	\$1,945.00	
Profiling Fee - Major	\$355.00	

<b>Liquor Related Applications</b>		
Temporary change to a liquor licence	\$140.00	
Permanent Liquor Licences:		
Applications for a new liquor licence or a significant amendment to an existing licence	\$2,645.00	
Applications for a minor permanent change to an existing licence (i.e. Operating hours)	\$1,320.00	
Public Notification Fee	\$2,310.00	
Profiling Fee - Minor	\$47.00	
Permanent Cannabis Licences:		
Applications for a new cannabis licence or an amendment to an existing licence	\$2,645.00	
Public Notification Fee	\$2,310.00	
Profiling Fee - Minor	\$47.00	

<b>Wireless Telecommunications Facility Review Application</b>		
Proposals requiring a District Wireless Telecommunications Facility Review Application	\$5,300.00	per facility
Profiling Fee – Major	\$355.00	
Public notification fee (not part of a District Wireless Telecommunications Facility Review Application)	\$2,310.00	

<b>Legal Documents</b>		
Site Specific Legal Documentation:		
Fees for legal documents will be based on the costs associated with their preparation. When possible, standardized documents will be used.		
Standard Development Servicing Agreement	\$960.00	
Renewal of Standard Development Servicing Agreement	\$960.00	

<b>Special Services</b>		
Extraordinary Work		actual cost
Custom Research: Requests for detailed research of one or more properties where municipal research is appropriate	\$210.00	per hour
Confirmation Letters: Requests for letters confirming the land use designation in the Official Community Plan or the Zoning of a particular site are requested but where no additional research is required.	\$210.00	

<b>Refund of Fees</b>
<p>A fee prescribed in the Development Applications section of Schedule B will be refunded to the applicant, upon request, in the following circumstances:</p> <ul style="list-style-type: none"> <li>a) If an application is withdrawn by the applicant before public notification for a public hearing occurs, the Public Hearing Fee will be refunded</li> <li>b) If an application is rejected by Council before public notification for a public hearing occurs, the Public Hearing Fee will be refunded</li> <li>c) If an application is determined to not require a public hearing, the Public Hearing Fee will be refunded</li> <li>d) If an application is withdrawn by the applicant and no significant staff work has occurred, Development Application fees may be considered for refund. Fees will not be refunded where significant staff work has been completed</li> </ul>

<b>Development Conducted without a Permit</b>	
If any development for which a permit is required by the District of North Vancouver is commenced without a permit, the applicant for the proposed development must pay double the fee prescribed in this bylaw.	If any development for which a permit is required by the District of North Vancouver is commenced without a permit, the applicant for the proposed development must pay double the fee prescribed in this bylaw.

<b>Development Site Access</b>	
This fee is levied when District crews attend a development site to perform works (e.g. capping/stalling water/sewer/other works) but are forced to reschedule works due to inadequate side access and preparation (e.g. obstructions/missing survey pins) per s. 13.0 of the Development Servicing Bylaw 8145:	
1st attendance	\$1,345.00
2nd attendance	\$2,015.00
3rd attendance	\$2,690.00

<b>Administration Fees For Development Servicing</b>		
An administration fee required in connection with all administrative costs incurred by the District in connection with the "Works" as defined in the Development Servicing Bylaw.	5.1%	up to and including \$100,000
	4.1%	on amount in excess of \$100,000
Design revision fee required in connection with incomplete design drawing submissions for review costs incurred by the District - Minimum charge 1 hour	\$123.00	per hour
Administration fee required in connection with all administrative costs incurred by the District in connection with a crane swing agreement.	\$1,345.00	
Administration fee required in connection with all administrative costs incurred by the District in connection with an underpinning agreement.	\$1,345.00	

<b>Permits Pursuant to the Environmental Protection and Preservation Bylaw</b>		
Aquatic Area Permit	\$450.00	
Pesticide Permit:		
Single Family Residential	\$64.00	
Industrial, Commercial, Multi-family	\$125.00	
Soil Permit:		
Single Family Residential	\$265.00	
Industrial, Commercial, Multi-family	\$540.00	
Site Disclosure Statement for a Site Disclosure Statement/Site Profile under the Environmental Management Act, Contaminated Sites Regulation	\$100.00	
Re-Inspection Fee:		
For each inspection exceeding two in number, made on the same site	\$165.50	

<b>Works Conducted Without a Permit:</b> If any works for which a permit is required by the Environmental Protection and Preservation Bylaw 6515 are commenced without a permit issued by the General Manager of Planning, Permits and Properties Division, the permit applicant for the proposed works shall pay double the fee prescribed as set out in the Fee section of this Bylaw		
<b>Preliminary Site Review:</b>		
Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions. The service includes an analysis of a proposed development, building, or structure for compliance with the Environmental Protection and Preservation Bylaw 6515 and/or other requirements as related to stream or waterfront setbacks	\$190.00	

<b>Tree Permits Pursuant to the Tree Protection Bylaw</b>		
<i>Cut or remove protected tree(s):</i>		
For each protected tree to be removed up to and including four trees	\$116.00	
Five or more protected trees	\$581.00	
For development involving removal of ten or more protected trees on a parcel greater than 1 hectare	\$2,908.00	
Cut large diameter tree(s) – per tree	\$116.00	
Remove large diameter tree(s) - per tree	\$581.00	
<b>**Above fees doubled for Retroactive Permit for work requiring tree permit done without obtaining tree permit</b>		
Corporate Search Fee – per company	\$38.00	
<i>Inspection and Re-inspection Fees:</i>		
The following fees apply for inspections undertaken to determine whether or not to release a security deposit held under the Tree Protection Bylaw:		
For each inspection exceeding two in number, made on the same site	\$165.50	
Where it has been determined that work or development permitted pursuant to the Tree Protection Bylaw 7671 has not been satisfactorily completed, the following fees shall apply with respect to inspections:		
Inspection relating to tree protection barrier, retained tree or replacement tree	\$165.50	
Inspection to determine compliance with tree permit or bylaw	\$165.50	
Environmental Compensation Fee	\$1,164.00	For all large diameter trees not a Douglas fir or Western red cedar
	\$2,326.00	For all large diameter trees that are Douglas fir or Western red cedar
Installation of Street Tree(s)	\$1,200.00	

**Permits Pursuant to the Drinking Water Conservation Bylaw**

Fee for water sprinkling permit for new lawn	\$66.00	
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e) Schedule C – **PARKS AND RECREATION FEES**, section “Ecology Centre”, the sub-section “Groups” is deleted in its entirety and replaced by the following:

Groups:		
Students age 3 to 12 (12 students or less)	\$114.00	
Students age 3 to 12 (13 to 30 students)	\$211.00	
Students age 13 to adult (12 students or less)	\$133.00	
Students age 13 to adult (13 to 30 students)	\$247.50	

f) Schedule D – **PROTECTIVE SERVICES FEES**, section “Fire Building/Shipboard prop - Theatrical Smoke Use Only” is deleted in its entirety and replaced by the following:

<b>Fire Building/Shipboard prop - Theatrical Smoke Use Only</b>		
Technician (2 tech minimum) (Includes pre/post prep time)	\$1,500.00	per day
	\$950.00	per half day
Building, plus material/smoke	\$1,000.00	per day
	\$500.00	per half day
Total	\$2,500.00	per day
	\$1,450.00	per half day

g) Schedule E – **LICENSING AND FILM FEES**, section “Schedule of Licence Fees B”, subsection “Group 1 Areas”, subsection “Warehousing” is deleted in its entirety and replaced by the following:

Warehousing:		
1 to 930 square metres of floor space	\$857.40	
931 to 2,790 square metres of floor space	\$1,785.60	
2,791 to 4,650 square metres of floor space	\$2,736.40	
4,651 to 6,510 square metres of floor space	\$3,659.90	
6,511 to 8,370 square metres of floor space	\$4,588.10	
8,371 to 10,230 square metres of floor space	\$5,540.80	
10,231 to 12,090 square metres of floor space	\$6,156.20	
Each additional 1,860 square metres of floor space or portion thereof	\$764.90	

h) Schedule E – **LICENSING AND FILM FEES**, section Fees for Business Licences – Schedule of Licence Fees B – Group 2 Units, section “Apartment” is deleted in its entirety.

i) Schedule F – **TRANSPORTATION FEES**, section “Permit” is deleted in its entirety and replaced by the following:

<b>Permit</b>		
Highway Use Permit: Building Zone Fee - Use of Road Allowance for adjacent Development or construction work related to public or private utilities.	\$156.00	plus \$0.25/ m <sup>2</sup> /day**  **increased to \$0.50/ m <sup>2</sup> /day (or \$1.00/ m <sup>2</sup> for 2nd and subsequent violations) where fail to: (i) obtain Highway Use Permit; (ii) meet schedule dates in Highway Use Permit; or (iii) complete work or restore area to the satisfaction of the Municipal Engineer
Highway Use Permit: Development - Use of Road Allowance	\$156.00	
Storage of Waste Disposal Bins or Containers on Road Allowance	\$68.00	plus \$25/week
Special Highway Use Permit fee:		
(i) First occurrence	\$1,500.00	per each 12 hours
(ii) Second occurrence	\$3,000.00	per each 12 hours
(iii) Third and any subsequent occurrences	\$5,000.00	per each 12 hours
Highway Use Permit: Any other Construction/Activity on Road Allowance	\$87.00	per occurrence
Highway Use Permit: Special Events and Community Signs	\$59.00	per occurrence
Highway Use Permit (block watch party)	\$0.00	
Highway Construction and Planting Permit	\$250.00	

E-Bike Share Provider - Revenue Base Fee (the greater of \$50.00 per Shared E-bike and \$5,000)	\$50.00	Paid annually; Per E-Bike deployed (not including E-Bikes in storage)
*These fees waived if paid to other municipality in inter-municipal E-bike share program		
E-Bike Share Provider - Revenue Sharing Fee	\$0.25	per E-Bike trip made
E-Bike Security for Performance	\$10,000.00	
Borehole Application	\$509.00	
Newspaper Box Permit	\$60.00	
Resident Parking Only Decal	\$37.62	Per year
Congestion and Curbside Management Permit (Transportation Network Services)		
Vehicles other than Zero-emission Vehicles and Accessible Passenger Directed Vehicles	\$0.10	Per pick up and drop off
Zero-emission Vehicles	\$0.05	Per pick up and drop off

**READ** a first time

**READ** a second time

**READ** a third time

**ADOPTED**

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Mayor

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Corporate Officer

<b>AGENDA INFORMATION</b>	
<input checked="" type="checkbox"/> Regular Meeting	Date: January 26, 2026
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COUNCIL

January 6, 2026

**AUTHOR:** Graeme Budge, Development Planner and DAPR Program Coordinator

**SUBJECT:** **Proposed Changes to Development Permits, Minor Development Variance Permits, and Public Hearings**

**RECOMMENDATION:**

THAT “District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 8763, 2025 (Amendment 61)” is given SECOND Reading;

AND THAT “Development Procedures Bylaw 8144, 2017 Amendment Bylaw 8764, 2025 (Amendment 7)” is given SECOND and THIRD Readings;

AND THAT pursuant to Section 475 and Section 476 of the Local Government Act, additional consultation is not required beyond that already undertaken with respect to Bylaw 8763;

AND THAT in accordance with Section 477 of the Local Government Act, Council has considered Bylaw 8763 in conjunction with its Financial Plan and applicable Waste Management Plans;

AND THAT Bylaw 8763 is referred to a Public Hearing.

**REASON FOR REPORT:**

The purpose of this report is to advance Bylaws 8763 and 8764 through the readings process, and to allow for a public hearing on Bylaw 8763.

**BACKGROUND:**

At the regular meeting of Council on [November 3, 2025, staff presented a report](#) with recommended Official Community Plan Amendment Bylaw 8763 and Development Procedures Amendment Bylaw 8764. Bylaws 8763 and 8764 received First Readings and were referred to a workshop.

A Council workshop was held on [November 25, 2025 where staff presented](#) further explanation of the recommended bylaw amendments.

**SUBJECT: Proposed Changes to Development Permits, Minor Development Variance Permits, and Public Hearings**

December 24, 2025

Page 2

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**Timing/Approval Process:**

Should Council support the recommendations, Bylaw 8763 will go to a public hearing. After close of the public hearing staff will bring forward Bylaw 8763 and Bylaw 8764 for further readings and adoption.

**Public Input:**

Statutory notice of the public hearing will be posted on signs around the community, in the North Shore News, and on the District's web page.

**Conclusion:**

Bylaw 8763 is ready to be considered for second reading and referral to a public hearing, and Bylaw 8764 is ready to be considered for second and third readings.

**Options:**

1. Give Bylaw 8763 Second Reading and refer it to a Public Hearing; and give Bylaw 8764 Second and Third Readings (staff recommendation); or
2. Provide alternative direction to staff.

Respectfully submitted,



Graeme Budge  
Development Planner and DAPR Program Coordinator

**ATTACHMENTS:**

1. Bylaw 8763
2. Bylaw 8764

**SUBJECT: Proposed Changes to Development Permits, Minor Development Variance Permits, and Public Hearings**

**Proposed Changes to Development Permits, Minor Development Variance Permits, and Public Hearings**

December 24, 2025

Page 3

**REVIEWED WITH:**

<input type="checkbox"/> Business and Economic	_____	<input type="checkbox"/> Finance	_____	External Agencies:	
<input type="checkbox"/> Bylaw Services	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Clerk's Office	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Museum and Archives	_____
<input type="checkbox"/> Climate and Biodiversity	_____	<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> NSEM	_____
<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Integrated Planning	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Parks	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Real Estate	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Review and Compliance	_____		
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	_____		
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Utilities	_____		

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**The Corporation of the District of North Vancouver**

**Bylaw 8763**

A bylaw to amend District of North Vancouver  
Official Community Plan Bylaw 7900, 2011

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The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 8763, 2025 (Amendment 61)”.

**Amendments**

2. District of North Vancouver Official Community Plan Bylaw 7900, 2011 is amended as follows:
  - a) Schedule B Part 1 C “Delegation of Authority to Issue Development Permits” list of development permits that *Council* delegates to the *director* the powers of *Council* to issue is amended by inserting “*Form and Character DPA*;” immediately following “*Slope Hazard DPA*;”.
  - b) Schedule B Part 1 C “Delegation of Authority to Issue Development Permits” list of provisions is amended by replacing the existing subsection “1. the development permit does not involve any variances to the *Zoning Bylaw*;” with “1. the development conforms to the Zoning Bylaw or requires a variance(s) to the Zoning Bylaw that is a minor variance, as defined in the Development Procedure Bylaw No. 8144, 2017;”
  - c) Schedule B Part 1 C “Delegation of Authority to Issue Development Permits” list of provisions is amended by inserting below the second subsection “2.” a new line “3. in the case of a form and character development permit, the development permit is for industrial or business park development;” and adjusting the subsequent numbered lines in numeric sequence from 4 to 11.
  - d) Schedule B Part 2 “Definitions” is amended by replacing the definition of “minor development permit” with the following definition:

“minor development permit” means a form and character development permit in connection with the following minor development activity in the *Form and Character DPA*:

1. minor façade and design changes in respect of a development for which a form and character development permit has already been issued by the *District*;
2. installations of up to 100 square metres of new *gross floor area* on a parcel;
3. new wireless telecommunication rooftop facilities and screening, or changes to existing telecommunications rooftop facilities and screening; or
4. *development* that, in the opinion of the *director*, does not impact the site character;

e) Schedule B Part 5 list of “Exemptions” is amended by adding below line “6.” a new line “7. Site improvements such as landscaping, paving and pathways, and accessory buildings greater than 50 square meters, that, in the opinion of the *director*, do not impact the site character”

**READ** a first time November 3, 2025 by a majority of all Council members.

**READ** a second time by a majority of all Council members.

## **PUBLIC HEARING held**

**READ** a third time by a majority of all Council members.

**ADOPTED** by a majority of all Council members.

**The Corporation of the District of North Vancouver**

**Bylaw 8764**

A bylaw to amend Development Procedures Bylaw 8144, 2017

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The Council for The Corporation of the District of North Vancouver enacts as follows:

**Citation**

1. This bylaw may be cited as “Development Procedures Bylaw 8144, 2017 Amendment Bylaw 8764, 2025 (Amendment 7)”.

**Amendments**

2. Development Procedures Bylaw 8144, 2017 is amended as follows:

- a) by removing subsection 2. (d) and substituting it with the following new subsection 2. (d):

“Delegated Development Variance Permit” means a development variance permit for a minor variance under Sec. 498.1 of the Local Government Act, where the following criteria are satisfied:

- i. The variance must not be associated with an application to amend the Official Community Plan or Zoning Bylaw, or with any other proposed bylaw amendment under preparation;
- ii. The variance must not be associated with an application for a non-delegated development permit, housing agreement, heritage revitalization agreement, or phased development agreement;
- iii. The variance must not be associated with works completed without the necessary permit(s) or approval(s) or otherwise in contravention of District bylaws;
- iv. The variance must not be associated with non-conforming buildings or other structures, or the non-conforming use of buildings, structures or land; and
- v. The variance must not be associated with protected heritage property.”

- b) by deleting subsection 5. (2) and substituting it with the following new subsection 5. (2):

“Upon receipt of a complete application, General Manager’s report, amending bylaw or permit, Council must consider the application in accordance with the Local Government Act, and may as applicable:

- (a) consider giving the amending bylaw first reading;
- (b) determine the public hearing process as specified in (2.2) Public Hearing;

- (c) authorize the heritage revitalization agreement or phased development agreement;
- (d) authorize the issuance of a development permit, development variance permit or temporary use permit;
- (e) reject or refuse the application; or
- (f) defer or otherwise deal with the application;

and after having given the bylaw 3 readings, consider adopting the bylaw.

#### Public Hearing

- (2.1) Pursuant to section 464 of the *Local Government Act* a public hearing,
  - a) is required for Official Community Plan bylaws and amendments thereto;
  - b) is prohibited if the proposed zoning bylaw:
    - i. is consistent with the Official Community Plan; and
    - ii. is solely for residential development, in whole or in part; and
    - iii. the residential component is at least half the gross floor area of all buildings and structures proposed as part of the development; or
    - iv. is for the purpose of complying with *LGA* s 481.3, Zoning bylaws and small-scale multi-family housing.
- (2.2) For all proposed zoning bylaws that are consistent with the Official Community Plan, and for which the holding of a public hearing is in the discretion of Council, staff is authorized to proceed to provide notice, pursuant to section 467 of the *Local Government Act*, that a public hearing will not be held (the “Notice”), unless Council resolves otherwise. For certainty, Council may resolve to hold a public hearing, in its discretion, before or after the Notice is provided pursuant to section 467 *Local Government Act*.”

**READ** a first time November 3, 2025

**READ** a second time

**READ** a third time

#### **ADOPTED**

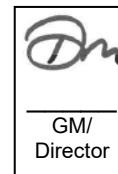
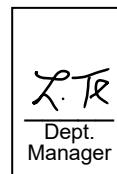
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Mayor

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Corporate Officer

<b>AGENDA INFORMATION</b>	
<input checked="" type="checkbox"/> Regular Meeting	Date: January 26, 2026
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COUNCIL

January 7, 2026

File: 05.1930/Grants and Sponsorship/2026

**AUTHOR:** Eirikka Brandson, Community Planner

**SUBJECT: 2026 Social Service Grants - Core Funded Agencies**

**RECOMMENDATION:**

THAT a budget of \$1,902,040 is approved for social service core funding grants in 2026, and disbursed to agencies in accordance with the January 7, 2026 report of the Community Planner entitled "2026 Social Service Grants – Core Funded Agencies".

**REASON FOR REPORT:**

This report outlines the recommended allocation of social service core funding grants for youth and community services, as well as rideshare services, for the 2026 year.

**BACKGROUND:**

Non-profit organizations contribute to the health and wellbeing of District residents, particularly those in vulnerable populations, by providing services that are not fully addressed by other levels of government or the private sector. These organizations offer support for at-risk youth, seniors, families, and people with disabilities, while helping to maintain community connections. Through programs such as housing support, food security and nutrition, counselling and wellness services, and cultural initiatives, non-profits support quality of life. Municipal funding, including core social service grants, helps sustain these services and supports a resilient community.

**EXISTING POLICY:**

Official Community Plan (2011)

- Goal 3: Foster a safe, socially inclusive and supportive community that enhances the health and wellbeing of all residents.
- Policy 6.3.1 Facilitate the delivery of accessible community services and social programs to meet the current and future needs of all District residents
- Policy 6.3.9 Explore and pursue a variety of governance and partnership models regarding service delivery within municipal buildings.

[District of North Vancouver: Outreach Youth Services – Core Funding](#)

The District may provide core funding to community-based services providers for services that meet the needs of youth at-risk or potentially at-risk.

**City and District of North Vancouver Funding Policy: Outreach Youth Services - Funding**

To provide adequate funding to ensure that municipal youth programs are able to effectively perform their mandated responsibilities.

**District of North Vancouver: Municipal Community Service Grants**

Council recognizes that community non-profit organizations contribute to the improved quality of life and wellbeing of District residents and the wider community, and that financial support by Council may effectively promote additional funding from other sources.

**ANALYSIS:**

The proposed 2026 core grants budget (**Attachment 1**) lists each agency, their 2025 funding levels, and the recommended allocations for 2026 (which includes a 2% inflation adjustment). Applicants requested inflationary increases ranging from one to four percent, and six agencies made requests for additional or adjusted funding. Staff recommend approval of two requests to support Council priorities, specifically supports for individuals experiencing or at risk of homelessness and the delivery of youth services in Lynn Valley. These requests can be accommodated within the available 2026 core funding budget. The remaining four requests are not recommended but are identified below for information.

**Recommended funding adjustments:**

- Lynn Valley Services Society (\$15,000): Capacity building funds to support the continued work of a project manager to design, coordinate, and pilot youth programming at Karen Magnussen Community Recreation Centre beginning in 2026, informed by recent community engagement. The role focuses on program planning and partnership coordination with North Shore Neighbourhood House and North Vancouver Recreation and Culture Commission. This is a time-limited, strategic role focused on testing program concepts rather than ongoing delivery.
- North Shore Neighbourhood House (\$77,265): Transition of the Solutions Navigator program at North Shore Neighbourhood House from pilot to core funding through 2033<sup>1</sup>, subject to annual evaluation.

**Additional funding requests totalling \$117,000 (not recommended):**

- Capilano Community Services Society (\$52,000): To fund two permanent part-time positions: a youth programmer (\$26,000) and seniors' programmer (\$26,000) to support expanded evening and weekend programming, increase accessibility and introduce new skills based and cultural initiatives.
- Parkgate Community Services Society (\$20,000): Additional operating funds to support staff recruitment and retention and cover the cost of transitioning to an independently managed IT system.
- Lynn Valley Services Society (\$25,000): To fund a dedicated youth coordinator to support the ongoing delivery and coordination of youth programs, including participant engagement, facilitator coordination, and day-to-day program operations. This is an operational, long-term role intended to support sustained service delivery.

<sup>1</sup> 2033 marks the 10-year milestone of the North Shore Poverty Reduction Strategy. This program is one of its actions and the District may choose to continue funding beyond this period if the program remains needed.

- Silver Harbour (\$20,000): To fund additional part-time staff hours for extended operating hours.

The following sections outline the recommended core grants for organizations and programs, categorized into youth services, community services, and for rideshare programs. Funding for rideshare programs draws on revenue generated through the Congestion and Curbside Management Permits program.

### **Youth Services (2026 Core Grant Budget = \$656,115)**

Core-funded youth agencies focus on building relationships and opportunities to empower youth to connect with their community. Their funding is allocated across six service areas:

- one-on-one and group work with at-risk youth;
- drop-in centre activities;
- improved coordination with youth-serving organizations;
- inclusion and diversity; and
- community development.

Youth agencies that are recommended to receive a core grant in 2026 are listed below in **Table 1** and would receive funding in two instalments.

<b>Table 1: 2026 Youth Services – Budget and Recommended Grant Recipients</b>		
<b>Agency</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
1. BGC (Boys and Girls Clubs) South Coast BC – Norvan Club	\$40,167	\$40,970
2. Capilano Community Services Society	\$187,254	\$190,999
3. North Shore Neighbourhood House	\$143,022	\$145,882
4. Parkgate Community Services Society	\$259,772	\$264,967
5. Hollyburn Community Services Society –Youth Safe House	\$13,036	\$13,297
<b>Total</b>	<b>\$643,251</b>	<b>\$656,115</b>

#### **1. BGC (Boys and Girls Clubs) South Coast BC – Norvan Club (\$40,970)**

Norvan Club provides a safe, supportive environment where children and youth are encouraged to build confidence, develop life skills, and form positive social connections. Many families in the Lynnmoor neighbourhood experience challenges such as social isolation, language barriers, and financial pressures, and the Club plays an important role in supporting youth development.

The Club offers after-school care and extended programming on professional development days (“Pro-D” days”), early dismissals, and school holidays. In 2025, youth participated in nearly 46,000 hours of programming, including sports, arts, leadership, and cultural activities. Approximately 130 children and youth were registered, with an average daily attendance of 60 participants.

Norvan Club also delivered more than 60 days of school break day camps, serving approximately 30 youth per day and up to 40 per day during the summer. Dedicated preteen programming was offered through weekly sessions, averaging nine participants. To support healthy participation, staff provided more than 15,000 nutritious snacks throughout the year.

## 2. Capilano Community Services Society (\$190,999)

Capilano Community Services Society (CCSS) delivers inclusive, barrier-free youth programs that support mental wellness, resilience, and a sense of belonging. Youth services include outreach, school-based programming for grades 6–12, and community-based supports, with a focus on youth facing social, cultural, or economic barriers.

In 2025, CCSS expanded youth programming to weekends, providing safe and accessible spaces for youth aged 10-24, including free food, creative activities, and opportunities for social connection. CCSS also launched the Future Leaders Program, which builds leadership, job readiness, and life skills through hands-on, after-school programming.

Findings from the CCSS Community Engagement Survey in 2025 indicated that approximately 40% of youth participants identified as newcomers to Canada. Reported barriers included language, social isolation, food insecurity, and transportation. These findings point to an ongoing need for culturally responsive, trauma-informed, and accessible services, including multilingual supports and initiatives such as free Thrift Shop Days.

To support the expanded evening and weekend youth programming, CCSS has requested \$26,000 to fund a permanent part-time youth programmer. While no additional core funding is currently available (beyond the 2% inflationary adjustment made for 2026), this information is provided to Council for awareness.

## 3. North Shore Neighbourhood House (\$145,882)

North Shore Neighbourhood House (NSNH) has served the North Shore for 86 years and plays a central role in supporting youth and families. NSNH is a partner in the [North Shore Neighbourhood House Hub Redevelopment project](#), which will deliver a purpose-built, accessible, multi-use facility integrating child care, affordable housing, food security services, and health programs, strengthening NSNH's capacity to respond to growing needs.

NSNH continues to respond to increasing pressures on youth and families, including rising living costs, housing insecurity, food access challenges, and mental health concerns. Youth services emphasize prevention, early intervention, and ongoing support for preteens, youth, and young adults aged 10–24 in Lynn Valley. Supports are delivered through outreach, one-to-one services, school- and community-based programming, and partnerships with schools and local agencies.

In 2025, the Lynn Valley team delivered 865 one-to-one appointments and received 29 new referrals, supporting youth experiencing mental health challenges, substance use, family instability, food insecurity, neurodivergence, and transitions to adulthood.

NSNH is also working with the North Vancouver Recreation and Culture Commission, and Lynn Valley Services Society to support the design and potential pilot of youth programming at Karen Magnussen Community Recreation Centre beginning in 2026.

In addition, NSNH will relocate its Lynn Valley youth outreach team office this year from Lynn Valley Community Recreation Centre to in-kind office space at Mollie Nye House.

#### **4. Parkgate Community Services Society (\$264,967)**

Parkgate Community Services Society (PCSS) supports youth aged 10–24 in the Deep Cove/East Seymour area by promoting healthy development through access to opportunities, resources, and advocacy. While services primarily focus on youth east of the Seymour River, participation from across the North Shore continues to increase. Approximately 80% of participants are aged 10–16, highlighting the importance of providing early intervention and developmentally appropriate programs to support positive growth during these formative years.

PCSS delivered a range of youth services, including one-to-one support (408 participants in 2025), Youth Centre drop-ins (5,170 visits), school outreach (1,141 connections), and preteen dances (4,950 attendees across nine events). Increasing demand for outreach and peer support reflects ongoing concerns related to stress, bullying, discrimination, and anxiety.

For the first time since pre-COVID, PCSS partnered in the fall and spring with the YMCA to deliver two cohorts of the Y Mind program, a mental wellness program for youth. Fifteen youth completed the seven-week program focused on building coping skills, resilience, and anxiety management. This initiative responded directly to stress and anxiety, which remain among the most frequently identified concerns in one-to-one outreach.

PCSS also offers innovative engagement opportunities, including Saturday Dungeons & Dragons sessions, which attracted 315 paid participants and provided an inclusive space for youth to build social connections.

#### **5. Hollyburn Community Services Society – Youth Safe House (\$13,297)**

The North Shore Youth Safe House provides essential support for youth aged 14–18 who are experiencing homelessness, family conflict, or unsafe living conditions. The program offers four emergency beds and a two-bed transitional suite, providing immediate safety and pathways to stability. In the past year, 74 youth were supported using trauma-informed, evidence-based practices. Most referrals were received from social workers, probation officers, and police. Over half of clients were from the North Shore, and all youth were successfully supported in transitioning to safe housing or recovery services. Client feedback consistently indicates that youth feel safe, supported, and heard.

Hollyburn Community Services Society (HCSS) continues to advance housing stability through both direct services and long-term housing development. In 2023, Hollyburn established the Hollyburn Community Housing Society (HCHS) to manage affordable and community housing, while HCSS focuses on support services and tenant stability. Together, they provide a continuum of housing including the Youth Safe House, transitional housing,

seniors housing, and affordable housing. The housing portfolio totals over 250 beds and units across the North Shore, with further projects in development.

**Community Services (2026 Core Grant Budget = \$1,221,925)**

**Table 2** lists the community services agencies recommended for a 2026 core grant, which will be provided in two instalments.

<b>Table 2: 2026 Community Services – Budget and Recommended Grant Recipients</b>		
<b>Agency</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
6. North Shore Community Resources - Child Care Resource & Referral	\$45,958	\$46,877
7. Family Services of the North Shore	\$43,894	\$44,772
8. Silver Harbour Centre	\$139,639	\$142,432
9. Lynn Valley Services Society	\$95,395	\$97,303
10. Capilano Community Services Society	\$410,659	\$418,872
11. Parkgate Community Services Society	\$276,307	\$281,833
12. North Shore Restorative Justice Society	\$45,282	\$46,188
13. Lookout Housing and Health Society	\$26,802	\$27,338
14. North Shore Rescue Team Society	\$38,279	\$39,045
15. North Shore Neighbourhood House	\$75,750	\$77,265
<b>Total</b>	<b>\$1,197,965</b>	<b>\$1,221,925</b>

**6. North Shore Community Resources - Child Care Resource & Referral (\$46,877)**

The Child Care Resource and Referral (CCRR) Program supports child care providers and early childhood educators through training, consultation, and resources, while assisting families in accessing quality, affordable child care. Services include workshops, newsletters, drop-in programs, and resource sharing that support learning, connection, and professional development.

The CCRR Municipal and Community Access Consultant assists families and providers in navigating services such as the Affordable Child Care Benefit and coordinates professional development opportunities. In 2025, activities included workshops such as Understanding and Implementing Diversity Equity and Inclusion (DEI) in the Early Childhood Education (ECE) Classroom and networking events for before- and after-school care educators. The Consultant also collaborates with school districts and community partners, including participation in the bi-monthly North Shore Child Care Planning Table.

In 2025, CCRR reached nearly 25,000 families and supported approximately 4,400 licensed child care spaces in the District of North Vancouver. Key outcomes included 227 consultations with prospective child care operators, 12,200 child care consultations provided to families, 19 workshops with 226 participants, and 850 clients accessing the lending library and resources.

**7. Family Services of the North Shore – Thrive Family Centre (\$44,772)**

Family Services of the North Shore (FSNS) delivers accessible and inclusive programs that support children, families, and individuals across the North Shore. FSNS strengthens parent-child relationships, promotes healthy child development, and provides equitable access to mental health and family support services in multiple languages, including English, Farsi, Mandarin, Cantonese, and Spanish. Services include family-focussed programming and low-cost, trauma-informed counselling for high-risk children, families, and women experiencing gender-based violence.

This grant supports the Thrive Family Centre at Maplewood, a free drop-in program for children aged 0–6 and their caregivers. Thrive promotes positive parent-child connections, social engagement, and access to community resources. In 2025, the program served more than 1,500 families and recorded over 10,000 visits. Programming includes Learning Together Through Play, Pancakes and Play for Dads, Babynastics, and Parent-Child Mother Goose, and provides a pathway to additional FSNS counselling and support services.

**8. Silver Harbour Centre (\$142,432)**

Silver Harbour Seniors' Activity Centre serves adults aged 55 and older, offering more than 75 programs and services that support creative expression, lifelong learning, social connection, and food security. The Centre serves over 3,000 seniors annually and is supported by more than 250 volunteers contributing approximately 25,000 hours each year.

In approximately June, Silver Harbour will be transitioning to their new facility adjacent to the Harry Jerome Community Recreation Centre. The move will require extended operating hours, including Saturdays, to meet current and anticipated demand, as the new location does not include additional program space. The transition is also expected to increase annual operating costs by approximately \$80,000 due to additional part-time staffing requirements.

Silver Harbour has requested a \$20,000 increase in core funding and will be submitting a similar request to the City of North Vancouver. The remaining costs would be addressed through grants and donations. While no additional core funding is currently available (beyond the 2% inflationary adjustment made for 2026), this information is provided to Council for awareness.

**9. Lynn Valley Services Society – Mollie Nye House (\$97,303)**

Lynn Valley Services Society (LVSS) operates Mollie Nye House, a District-owned heritage property built in 1913 in Lynn Valley. The facility functions as a community centre, offering educational, health, and cultural programming for youth, adults, and seniors.

In 2025, LVSS expanded its community engagement and programming. Activities included partnerships with Capilano University students, hosting international students for cultural and language programming, redeveloping the LVSS website to support online registration and ticketing, and introducing new programs such as cooking classes, a ukulele club, and a conversation group.

Youth program development in Lynn Valley remains a priority. In partnership with North Shore Neighbourhood House and the North Vancouver Recreation and Culture Commission, LVSS worked with a program manager to explore the design and potential pilot of youth programming at Karen Magnussen Community Recreation Centre, beginning in 2026. LVSS is also working to provide in-kind office space at Mollie Nye House for the Lynn Valley youth outreach team delivered by North Shore Neighbourhood House.

In 2025, staff recommended an additional \$15,000 in core funding to support LVSS' expanded operations and capacity building, including the hiring of a program manager as described above. This funding is recommended again for 2026 and is included in the total amount. Staff anticipate this will be the final year of capacity funding, subject to the successful implementation of the pilot.

LVSS has requested an additional \$25,000 for a dedicated youth coordinator to support the ongoing delivery and coordination of youth programs. While no additional core funding is currently available (beyond the 2% inflationary adjustment made for 2026), this information is provided to Council for awareness.

#### **10. Capilano Community Services Society (\$418,872)**

Capilano Community Services Society (CCSS) works to reduce inequity and vulnerability while fostering community connection and belonging. CCSS delivers social, recreational, and educational programs, along with support services for families, children, youth, seniors, and volunteers. CCSS also operates the Red Cross Health Equipment Loan Program (HELP) for the North Shore. Services are delivered at Lions Gate Community Recreation Centre, in local schools, and through community outreach.

In 2025, CCSS recorded more than 20,000 instances of participation across over 40 programs, representing a 62% increase from 2024. Programs served a range of priority populations, including newcomers, multilingual residents, seniors, and Indigenous community members.

A key 2025 achievement was the expansion of the Capilano Cooking Cooperative (TCCC), which grew from a seniors-focused initiative to an intergenerational program serving adults of all ages. TCCC delivers weekly cooking sessions where participants prepare and share meals, with 2,600 additional meals distributed to community members experiencing food insecurity. The program also supports monthly Community Lunches serving 35–45 participants and offers complementary programming. This includes Kids in the Kitchen workshops, seniors' nutrition and cultural cuisine sessions, and youth food programs promoting healthy eating and cooking skills.

CCSS has requested \$52,000 to fund two permanent part-time programmer positions. A youth programmer (\$26,000), mentioned earlier in the report, and a seniors' programmer (\$26,000) to support expanded evening and weekend programming, additional skills-based and cultural programs, and increased accessibility for youth, families, and younger seniors. While no additional core funding is currently available (beyond the 2% inflationary adjustment made for 2026), this information is provided to Council for awareness.

**11. Parkgate Community Services Society (\$281,833)**

Parkgate Community Services Society (PCSS) provides low- and no-cost programs for children, youth, families, and seniors in the Deep Cove and Seymour area. Services include licensed child care, before- and after-school care, seasonal day camps, family programs, and seniors programming, all designed to foster connection and inclusion.

In 2025, PCSS expanded programming and strengthened organizational infrastructure. Programs were adapted to better support neurodiverse children, youth mental health, and older adults with complex care needs. More than 220 volunteers contributed over 13,500 hours. New leadership roles, supported by the organization's first Employee Engagement Survey, strengthened staff capacity and program delivery. Internal coordination improved through staff-wide communication tools and the implementation of a new point-of-sale system. Community engagement also increased, with record participation at Parkgate Community Day and Winter Lights, and the relaunch of the Grounds for Growth Coffee Kiosk.

PCSS operates the new Lynn Creek Child Care Centre that opened in 2025 with 37 licensed spaces. Several placements accommodated families displaced by a nearby daycare closure.

PCSS has requested a \$20,000 increase to its operating grant to support staff recruitment and retention through competitive wages and to transition to an independently managed service provider for secure and reliable IT systems. While no additional core funding is currently available (beyond the 2% inflationary adjustment made for 2026), this information is provided to Council for awareness.

**12. North Shore Restorative Justice Society (\$46,188)**

The North Shore Restorative Justice Society (NSRJ) is a community-based organization that addresses harm resulting from conflict and crime through restorative justice practices. NSRJ works with youth, adults, schools, and community partners to promote accountability, healing, and community safety across the North Shore.

In 2025, NSRJ delivered services across its core program areas. One of these, the Restorative Response Program:

- accepted approximately 60 police and community referrals involving youth and adults;
- maintained a completion rate above 90%; and
- increased service capacity through additional volunteer training in anticipation of higher referral volumes.

The Restorative Education Program delivered weekly classroom circles in eight North Shore schools, reaching approximately 440 students, with expansion to nine schools planned for 2026.

Restorative Community Initiatives supported youth leadership, prevention, and inclusion through programs such as a low-cost summer day camp, Queer Prom, and the Youth Action Collective—a youth-led group that engages young people in planning and delivering community projects focused on inclusion, well-being, and social responsibility.

NSRJ also strengthened partnerships with police, schools, Indigenous communities, and service agencies, and enhanced evaluation and performance measurement practices.

**13. Lookout Housing and Health Society (\$27,338)**

Since 2025, Lookout Housing and Health Society (Lookout) has provided low-barrier shelter, housing, outreach, and health supports on the North Shore for individuals with low or no income who face significant barriers to housing stability.

Core funding supports Lookout's Homeless Outreach and Community Liaison services, which provide proactive, relationship-based outreach to individuals who are unsheltered or living in vehicles, parks, or encampments. Outreach staff collaborate closely with municipal departments, police, and health and social service providers to assess needs, reduce risks, respond to community concerns, and connect individuals to shelter, housing, income assistance, medical care, and recovery supports.

As an example of the broader work undertaken by the team this year, outreach staff supported a District resident living in an RV whose housing situation became unsafe due to fire risk. Staff assisted with accessing shelter, replacing identification, connecting to health and dental services. The individual has since moved into transitional housing, is working part-time, and is progressing toward permanent housing.

**14. North Shore Rescue Team Society (\$39,045)**

North Shore Rescue (NSR) is a volunteer-based search and rescue organization providing year round 24/7 lifesaving services. Established in 1965, NSR has more than 50 trained volunteers specializing in mountain, canyon, and urban rescue. Core funding supports administrative and operational functions.

Key achievements during this reporting period included:

- approval for direct helicopter patient transfers to Vancouver General Hospital, with multiple critical transfers completed;
- operational deployment of LifeSeeker mobile phone locating technology on ground and air assets;
- expanded night hoist training and onboarding of additional Class D members; and
- enhanced coordination with regional and provincial air rescue partners.

NSR also delivered approximately 60 public education and outreach events, contributing more than 100 volunteer hours focused on outdoor safety and rescue awareness. Ongoing Trail Safety and Grouse Grind patrols continued, including signage, route marking, and on-trail public engagement.

**15. North Shore Neighbourhood House – Solutions Navigator Program (\$77,265)**

The Solutions Navigator Program, hosted by North Shore Neighbourhood House (NSNH), connects residents experiencing poverty with essential social services, including housing, food support, health care, and financial assistance.

Since its launch in November 2022<sup>2</sup>, the program has supported nearly 800 North Shore residents. In the past year, more than 400 residents were assisted through 271 one-to-one appointments and 99 new referrals, addressing complex needs such as housing insecurity, income instability, disability and trauma support, and displacement due to fires or housing closures.

The program delivers measurable outcomes. Navigators supported more than 50 individuals with Hollybrook housing applications and rehoused displaced residents in partnership with Lookout Housing and Health Society and North Shore Emergency Management. Drop-in sessions were delivered at North Shore libraries' Open Door Community Hub, the North Shore Junction, and a Turning Point Society residence, improving access for newcomers, refugee claimants, adults aged 50–60 not yet eligible for seniors' supports, and individuals experiencing abuse. Navigators also supported clients with mental and physical disabilities, trauma, brain injury, and intersecting medical and financial challenges. They also established trusted referral pathways with Health Connections Clinic and the Ministry of Social Development and Poverty Reduction.

Piloted in 2024 and 2025 and cost-shared with the City of North Vancouver<sup>3</sup>, staff recommend transitioning the program to permanent core-funded status to support long-term sustainability while continuing to pursue additional funding sources. In 2025, staff actively explored and pursued external poverty reduction funding to supplement the program, including:

- Plan H: Healthy Communities (\$5,000)
- SPARC BC – Homelessness Community Action Grants (\$22,000)
- Vancouver Coastal Health – One-Time-Only Health Promotion Project & Capacity Grants (\$9,500)
- SCL Children's Fund (\$10,000)

Potential partnerships were also explored, demonstrating a continued commitment to leveraging external resources. The program aligns with the District's 2023–2026 Corporate Plan poverty reduction objectives, with ongoing monitoring to ensure effectiveness and responsiveness.

### **Seniors Rideshare Programs (2026 Core Grant Budget = \$24,000)**

In September 2024, Council approved the use of Congestion and Curbside Management Permit (CCMP) fee revenue to support transportation initiatives for District of North Vancouver residents. Three seniors rideshare programs were selected to reduce transportation barriers and support seniors' independence, access to essential services, and social connection.

Beginning in 2025, CCMP funding was integrated into the annual Social Services Grants Core Funding process to streamline administration. In 2025, grant amounts reflected two

<sup>2</sup> Solutions Navigator Program began with one year funding from UBCM Poverty Reduction Planning and Action Program and later moved into a two-year cost shared pilot with the City of North Vancouver (2024-2025).

<sup>3</sup> The City of North Vancouver has since transitioned the Solutions Navigator Program into core funding.

years of accumulated CCMP revenue. For 2026, each agency is recommended to receive \$8,000 (**Table 3**), based on one year of CCMP revenue collection and subject to annual District budget approval.

**Table 3: 2026 Rideshare Programs – Budget and Recommended Grant Recipients**

<b>Agency</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
16. Capilano Community Services Society	\$8,800	\$8,000
17. Parkgate Community Services Society	\$8,800	\$8,000
18. Silver Harbour Centre	\$8,800	\$8,000
<b>Total</b>	<b>\$26,400<sup>4</sup></b>	<b>\$24,000</b>

**16. Capilano Community Services Society (\$8,000)**

Capilano Community Services Society operates a free, door-to-door grocery shopping and outings program for seniors using two 15-seat minibuses. The service operates three days per week and primarily supports seniors who are no longer able to use public transit. In addition to grocery trips, the program provides transportation to special events, monthly outings, and social activities. While buses are not wheelchair accessible, they accommodate walkers and other mobility aids.

**2025 Highlights:**

- Total passengers: 1,014
- Kilometres driven: 4,301 km
- Peak usage: Mornings and early afternoons, particularly Monday to Wednesday
- Client profile: Average age approximately 90
- Impact: High demand service supporting independence, food security, and social connection, particularly during adverse weather conditions

Participant feedback consistently identified the service as essential for maintaining independence and social wellbeing.

**17. Parkgate Community Services Society (\$8,000)**

Parkgate Community Services Society delivers multiple seniors rideshare services, including the Access Bus, transportation to social meals, and monthly bus tours. These services support seniors experiencing limited mobility, frailty, or isolation by providing reliable transportation to essential services, community meals, and recreational outings.

**2025 Highlights:**

- Total passengers: 959
- Kilometres driven: 3,328 km
- Peak usage: Tuesday to Thursday, 10 am to 12 pm; seasonal, with lower usage during summer months

<sup>4</sup> The amount in 2025 was higher because it reflected two years of accumulated revenue; in 2026, the amount represents only one year of revenue.

- Client profile: 90% female; 80% live alone; 40% frail or disabled

Participant feedback indicates that Parkgate's rideshare programs address a critical service gap on the North Shore by providing trusted, personalized transportation that supports seniors' independence, mental wellbeing, and community connection.

#### 18. Silver Harbour Centre (\$8,000)

Silver Harbour operates a seniors rideshare program that supports vulnerable and socially isolated seniors, including individuals with mobility challenges and cognitive decline, to access supportive programming. Transportation is primarily provided through Uber Green vehicles, with volunteer assistance as needed. The program also assists seniors in navigating and accessing other transportation options, including HandyDART.

2025 Highlights:

- Total passengers: Weekly rides for seven seniors per month; additional transportation support provided to four seniors per month (approximately 415 passengers in 2025)
- Kilometres driven: 640 km
- Peak usage: Weekdays during program start and end times, primarily mornings and early afternoons
- Client profile: Most participants use walkers or canes; no wheelchair lift support required
- Impact: Enabled continued participation in eight supportive programs, including therapeutic and social connection programs, for seniors who would otherwise be unable to attend

Participant feedback indicates that reliable transportation is critical to maintaining access to programs that support physical, emotional, and social wellbeing.

### **Agencies Funded in Multiple Categories**

Four agencies receive funding in more than one category. **Table 4** summarizes these agencies, showing the total amounts recommended for funding across categories.

**Table 4: Agencies funded in multiple categories**

Categories	Capilano Community Services Society	North Shore Neighbourhood House	Parkgate Community Services Society	Silver Harbour Centre
Youth Services	\$190,999	\$145,882	\$264,967	-
Community Services	\$418,872	\$77,265	\$281,833	\$142,432
Seniors Rideshare Program	\$8,000	-	\$8,000	\$8,000
<b>Total</b>	<b>\$617,871</b>	<b>\$223,147</b>	<b>\$554,800</b>	<b>\$150,432</b>

**Accountability**

Staff reviewed the agencies' annual grant applications and supporting documentation, including 2025 accomplishments, financial statements, proposed 2026 budgets, annual reports, and 2026 goals and objectives, and are satisfied that the agencies meet the District's accountability requirements.

**Timing/Approval Process:**

The 2026 budget for Social Service Grants – Core Funded Agencies is presented in this report for Council's consideration. If approved, agencies will receive the first instalment following the Regular Meeting of Council, with a second instalment issued in July 2026. This two-instalment structure allows time for approval of the annual Corporate Budget, with any adjustments reflected in the July payment.

**Concurrence:**

The Finance Department has reviewed and concurs with this report. The Transportation Department has also reviewed and concurs with the recommended rideshare program allocations. North Vancouver Recreation and Culture Commission has reviewed and concurs with the youth programming planned at Karen Magnussen Community Recreation Centre, to be led by Lynn Valley Services Society beginning in 2026.

**Financial Impacts:**

Proposed core-funded operating grants for youth and community service agencies total \$1,878,040. This includes the transition of the North Shore Solutions Navigator Program from pilot to core-funded status for the remainder of the Poverty Reduction Strategy period (through 2033), subject to ongoing evaluation. It also includes a modest capacity building increase for Lynn Valley Services Society to support youth programming.

The budget also includes \$24,000 for seniors rideshare programs, previously approved by Council and funded through Congestion and Curbside Management Permit fees.

Several agencies identified additional funding needs related to service demand, staffing pressures, infrastructure, and program expansion. While all these requests cannot be accommodated within the 2026 budget, they are noted by staff and provided to Council for awareness and future consideration.

The proposed 2026 budget reflects ongoing financial pressures affecting both the District and the non-profit sector. While significant funding increases are not feasible, the budget maintains core grant funding and includes a two percent inflationary adjustment to help mitigate rising operating costs and support service stability.

In total, the proposed 2026 budget is \$1,902,040.

**Social Policy Implications:**

Funding for non-profit organizations supports the delivery of essential community programs and services that advance equity, community wellbeing, and quality of life. Feedback from local agencies aligns with findings from Vantage Point's [2025 State of BC's Non-Profit Sector Report](#), which identifies increasing demand, rising costs, and workforce pressures affecting organizational capacity, particularly among smaller agencies. Maintaining inflationary funding adjustments supports service continuity and aligns with the District's corporate priorities related to community wellbeing, housing, transportation, safety, and cultural vitality.

**Conclusion:**

Staff have reviewed the reports and financial statements submitted by organizations requesting core grants and confirm that all agencies meet the District's accountability requirements. Staff are confident that the programs and services delivered by these organizations are essential to supporting residents of the District of North Vancouver.

**Options:**

1. THAT a budget of \$1,902,040 is approved for social service core funding grants in 2026, and disbursed to agencies in accordance with the January 7, 2026 report of the Community Planner entitled "2026 Social Service Grants – Core Funded Agencies". (Staff recommendation)

OR

2. THAT Council provide staff with an alternative directive or guidance.

Respectfully submitted,



Eirikka Brandson  
Community Planner

**Attachment 1:** Recommended 2026 Budget for District of North Vancouver Core Grants and Allocation to Agencies

**REVIEWED WITH:**

<input type="checkbox"/> Business and Economic	_____	<input type="checkbox"/> Finance	_____	External Agencies:	
<input type="checkbox"/> Bylaw Services	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Clerk's Office	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Museum and Archives	_____
<input type="checkbox"/> Climate and Biodiversity	_____	<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> NSEM	_____
<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Integrated Planning	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Parks	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Real Estate	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Review and Compliance	_____		
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	_____		
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Utilities	_____		

Agency	2025 Budget	2026 Budget	First Instalment	Final Instalment
1. Boys and Girls Clubs of South Coast BC	\$40,167	\$40,970	\$20,485	\$20,485
2. Capilano Community Services Society	\$187,254	\$190,999	\$95,500	\$95,499
3. North Shore Neighbourhood House	\$143,022	\$145,882	\$72,941	\$72,941
4. Parkgate Community Services Society	\$259,772	\$264,967	\$132,484	\$132,483
5. Hollyburn Community Services Society	\$13,036	\$13,297	\$6,649	\$6,648
<b>Total Youth Services</b>	<b>\$643,251</b>	<b>\$656,115</b>	<b>\$328,059</b>	<b>\$328,056</b>
6. North Shore Community Resources	\$45,958	\$46,877	\$23,439	\$23,438
7. Family Services of the North Shore	\$43,894	\$44,772	\$22,386	\$22,386
8. Silver Harbour Centre	\$139,639	\$142,432	\$71,216	\$71,216
9. Lynn Valley Services Society	\$95,395	\$97,303	\$48,652	\$48,651
10. Capilano Community Services Society	\$410,659	\$418,872	\$209,436	\$209,436
11. Parkgate Community Services Society	\$276,307	\$281,833	\$140,917	\$140,916
12. North Shore Restorative Justice Society	\$45,282	\$46,188	\$23,094	\$23,094
13. Lookout Housing and Health Society	\$26,802	\$27,338	\$13,669	\$13,669
14. North Shore Rescue Team Society	\$38,279	\$39,045	\$19,523	\$19,522
15. North Shore Neighbourhood House	\$75,750	\$77,265	\$38,633	\$38,632
<b>Total Community Services</b>	<b>\$1,197,965</b>	<b>\$1,221,925</b>	<b>\$610,965</b>	<b>\$610,960</b>
16. Capilano Community Services Society	\$8,800	\$8,000	\$4,000	\$4,000
17. Parkgate Community Services Society	\$8,800	\$8,000	\$4,000	\$4,000
18. Silver Harbour Centre	\$8,800	\$8,000	\$4,000	\$4,000
<b>Total Rideshare Programs</b>	<b>\$26,400</b>	<b>\$24,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
<b>Grand Total</b>	<b>\$1,867,616</b>	<b>\$1,902,040</b>	<b>\$951,024</b>	<b>\$951,016</b>

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