

# AGENDA

## *PUBLIC MEETING*

**Tuesday, September 20 2022**

**7:00 p.m.**

**Council Chamber, Municipal Hall**

**355 West Queens Road**

**North Vancouver, BC**

**Watch at <https://dnvorg.zoom.us/j/67910218298>**

**Council Members:**

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



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**PUBLIC MEETING**

**7:00 p.m.**  
**Tuesday, September 20, 2022**  
**Council Chamber, Municipal Hall,**  
**355 West Queens Road, North Vancouver**

**AGENDA**

**Child Care Business Licence Application**

Purpose of meeting:

Council is seeking input from the public with respect to the issuance of a proposed child care facility business licence for Ms. Fatemeh Kousheh, Owner – Glow and Grow Children’s Centre, at 705 Blythwood Drive to amend the current Group Child Care (multi-age) licence from 8 children to 16 children (8 multi-age and 8 multi-age, with no child less than 36 months).

**1. OPENING BY THE MAYOR**

**2. PRESENTATION BY STAFF**

Report: Community Planner, August 24, 2022

Attachment 1: Planning Guidelines for Child Care in Residential Buildings (January 2014)

Attachment 2: Map of Child Care Facilities in Delbrook

Attachment 3: Applicant’s Letter of Introduction

Attachment 4: Site and Floor Plans

Attachment 5: Presentation

**3. PRESENTATION BY APPLICANT**

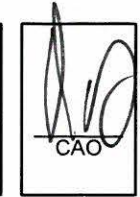
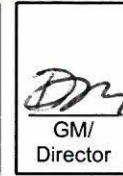
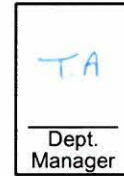
**4. REPRESENTATIONS FROM THE PUBLIC**

**5. QUESTIONS FROM COUNCIL**

**6. CLOSING**

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input checked="" type="checkbox"/> Other:	Date: <u>Public Meeting September 20, 2022</u>



## The District of North Vancouver REPORT TO COUNCIL

August 24, 2022  
File: 10.4750.30/32.000.000

**AUTHOR:** Shannon Lambie, Community Planner

**SUBJECT:** Application to Amend a Child Care Business Licence for Glow and Grow Children's Centre - 705 Blythwood Drive

**RECOMMENDATION:**

THAT the August 24, 2022, report of the Community Planner entitled "Application to Amend a Child Care Business Licence for Glow and Grow Children's Centre - 705 Blythwood Drive" is received as background information for the Public Meeting to be held on September 20, 2022.

**REASON FOR REPORT:**

The purpose of this report is to provide background information on the business licence application for Glow and Grow Children's Centre in preparation for the Public Meeting to be held by Council on September 20, 2022. Approval of this application would mean an increase in the current child care program capacity from eight children to 16 children (eight spots for ages zero to 12 years and eight spots for ages three to 12 years). Under the provisions of the [Child Care Facilities Business Regulation Bylaw](#), an increase in capacity to between 11 and 20 children triggers the requirement for a Public Meeting.

**SUMMARY:**

The operator of Glow and Grow Children's Centre has made an application to Vancouver Coastal Health (VCH) to amend their current licence for a Group Child Care (eight spots for ages zero to 12 years and eight spots for ages three to 12 years) to permit an increase from eight children to 16 children at 705 Blythwood Drive. Figure 1 shows the location of the child care facility in yellow. An open house for neighbours took place on site on July 14, 2022 and was attended by five parents.

In accordance with the Child Care Facilities Business Regulation Bylaw, a Public Meeting is required and has been



Figure 1: Location Map



**SUBJECT: Application to Amend a Child Care Business Licence for Glow and Grow Children's Centre - 705 Blythwood Drive**

August 24, 2022

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scheduled for September 20, 2022. At the meeting, interested residents will have an opportunity to express their views on the proposed application to Council. After the Public Meeting, the application may be considered by Council at an upcoming regular Council meeting.

**BACKGROUND:**

Glow and Grow Children's Centre has been operating on the top floor of the applicant's home at 705 Blythwood Drive since January 2021. The applicant opened with eight children and has a waitlist of clients. The facility operates Monday to Friday from 7:30 am to 5:30 pm. These operating hours would remain the same with the proposed increase to 16 children. District Property Use staff have confirmed that no complaints have been received regarding the child care facility.

Child care facilities in single family homes providing care for more than eight children must comply with the BC Building Code's assembly occupancy requirements. Prior to opening, the applicant began to explore the renovations that would be required so that they could increase the capacity of their facility.

An amended business licence application was received on May 2, 2022. Should the new business licence be approved, the applicant will pursue the requisite building permits and renovations to bring the site into compliance with the BC Building Code's assembly occupancy. The business licence will be issued upon final completion of inspections by both Building Department staff and VCH. This will ensure the facility is compliant with provincial code and licensing requirements.

**EXISTING POLICY:**

[Child Care Policy \(2008\)](#)

The District's Child Care Policy supports the facilitation of quality child care services that afford opportunities for children to develop socially, emotionally, and intellectually. Further, the Policy encourages the provision of child care in high-needs areas and close to community amenities.

[Child Care Action Plan \(2020\)](#)

The District's Child Care Action Plan, approved by Council in 2020, identifies goals to enhance child care services in the community, assesses current child care space and program needs, and estimates space and program needs by 2030. More than 2,000 additional child care spaces are needed across the District by 2030 to meet projected demand. This includes the need for 16 additional spaces for preschool-aged children and 82 additional spaces for school-aged children within the North Lonsdale-Delbrook neighbourhood where Glow and Grow Children's Centre is located. The proposed increase in spaces at Glow and Grow Children's Centre would contribute to meeting projected demand by introducing eight new spaces.

[Child Care Facilities Business Regulation Bylaw 6724](#)

All child care facilities in the District are regulated by the Child Care Facilities Business Regulation Bylaw. The Bylaw requires that a business licence application for a child care facility between 11 and 20 children located within a residential building must be referred to a Public Meeting for the purpose of allowing the public to make representations to Council on matters respecting the application. In accordance with the Bylaw, all residents within 50 metres of Glow and Grow Children's Centre will receive notification of the Public Meeting at least 10 days in advance of the meeting date.

**ANALYSIS:**

**Timing/Approval Process:**

In 2014, Council approved updates to the Planning Guidelines for Group Child Care in Residential Zones (**Attachment 1**) to enhance the District's process for evaluating child care business licence applications in residential areas. The Planning Guidelines apply to child care applications proposing care for more than eight children in single family homes and take into consideration the following:

- location;
- transportation needs;
- neighbourhood character;
- neighbourhood consultation; and
- facility design.

District staff have reviewed the application for Glow and Grow Children's Centre against the Planning Guidelines. The findings are summarized below.

*Location*

- The subject site is a corner lot located in a predominantly residential area in the Delbrook neighbourhood (**Attachment 2**);
- The subject site has one abutting neighbour to the west;
- The subject site is located immediately adjacent to the northeast corner of Delbrook Park;
- Delbrook Avenue is a collector road, which offers good accessibility to Westview Drive, an arterial road;
- The subject site is located in an under-serviced neighbourhood for preschool-aged and school-aged child care;
- A number of community amenities are in close proximity to the subject site, including Delbrook Fields/Park (10 m), Delbrook Community Centre (500 m), Larson Elementary School (900 m), and Highlands Elementary School (1100 m);
- Nine existing child care facilities are also located in the neighbourhood, including:
  - The Kids Castle Daycare (300 m), located at 685 W Queens Rd (12 spots for ages zero to three years; 8 spots for ages zero to 12 years);



- Little Rascals Daycare (350 m), located at 3111 Stanley Ave (25 spots for ages three to five years; 60 before/after school spots for ages six to 12 years; 30 preschool spots);
- Merryland Daycare (350 m), located at 776 Donegal Pl (8 spots for ages zero to 12 years);
- Bella Balloon Childcare Centre (450 m), located at 515 Windsor Road (12 spots for ages zero to three years; 18 spots for ages 30 months to six years);
- Limelight Daycare (450 m), located at 547 St. James Rd W (7 spots for ages zero to 12 years);
- Delbrook Preschool (500 m), located at 851 W Queens (20 preschool spots);
- Little Bunnies Learning Center (600 m), located at 496 W Kings Rd (18 spots for ages 30 months to six years);
- Delbrook Wonderland Academy (650 m), located at 3721 Delbrook Ave (19 preschool and before/after school care spots); and
- The Babies Castle (650 m), located at 570 W 29th (20 spots for ages 30 months to six years).
- Each child care facility identified above that offers full-day child care services (between 7:30 am - 5:30 pm) is at maximum capacity and three facilities have waitlists;
- Preschools, that provide child care for only part of the day, are not at capacity; and
- Currently, there are a number of children on Glow and Grow Children's Centre's waitlist.

#### *Transportation Needs*

- The Planning Guidelines recommend that child care facilities have two parking stalls for staff or residents and one additional parking stall per 10 children, for a total of four parking stalls recommended at the subject site. However, only two parking stalls are required by the Zoning Bylaw;
- The subject site provides three parking stalls located on-site, accessed from Delbrook Avenue;
- A maximum of four staff members, including the applicant and her husband (both who live on-site), will be working at the child care at any given time;
- There is a northbound bus stop located on Delbrook Avenue across the street (50 m) serviced by a pedestrian crosswalk and a southbound bus stop located on the west side of Delbrook Avenue (110 m);
- District staff have reviewed the applicant's proposal and find that three parking stalls are adequate for the proposed expanded facility for the following reasons:
  - The proposed application meets the off-street parking requirements based on the Zoning Bylaw;
  - On-Street parking is available in close proximity of the location (i.e., on Blythwood Drive and angle parking on Delbrook Avenue which is within ~60 m);
  - Bus stops are located within close proximity; and
  - No conflicts with the pick-ups and drop-offs with nearby amenities (i.e., elementary schools).



*Neighbourhood Character*

- The visual character of the home and front yard landscaping is compatible with the predominantly single-family streetscape;
- A five-foot-tall wood fence exists around the perimeter of the property to mitigate potential noise and visual impacts. The back and front yards are completely contained to provide a safe and secure outdoor play area;
- Morning outdoor play generally occurs from 10:30 am to 12:00 pm and includes a trip to the forest, the stream, or a walk through the neighbourhood; and
- Afternoon outdoor play generally occurs from 3:30 pm to 5:30 pm and takes place in the yard or at the adjacent soccer field.

*Neighbourhood Consultation*

- On June 29, 2022, the District mailed a letter on behalf of the applicant, to neighbours located within 50 metres of the subject site. The letter described the proposed application and invited neighbours to attend an open house on July 14, 2022 (**Attachment 3**);
- Previously, the applicant discussed their proposal with neighbours on Blythwood Drive. No neighbours expressed concern;
- In the week following the mail-out, one District resident contacted the District with concerns related to traffic and parking, in particular, they expressed concern that parents would block the intersection at Blythwood Drive and Delbrook Avenue while stopping to drop off their children;
- This concern regarding child care users parking near the intersection at Blythwood Drive and Delbrook Avenue was communicated to the applicant. The applicant indicated that they ask parents not to park on Blythwood Drive or near the intersection;
- The open house took place on July 14, 2022. The open house gave the applicant an opportunity to informally discuss the application with neighbours and discuss any concerns they might have. Community Planning staff attended the open house;
- No neighbours attended the open house; and
- Five parents whose children attend Glow and Grow attended the open house to express their support for the application and to clarify that the applicant has a strict parking policy (parents/guardians must not park on Blythwood Drive or park in the intersection at Blythwood Drive and Delbrook Avenue).

*Facility Design*

- The existing child care operates on the top floor of the two-storey home. The applicant proposes to relocate the operation of the facility to the main floor. A site and floor plan are provided as **Attachment 4**;
- The main floor is at grade, which provides adequate natural light required for a child care facility;
- The main floor space provides safe and convenient emergency access to the street;
- 237m<sup>2</sup> of outdoor play space is provided at the front of the property and 70 m<sup>2</sup> of outdoor play space is located at the rear of the property. This amounts to 19 m<sup>2</sup> of

outdoor play space per child (for 16 children), which exceeds the provincial licensing requirement of 7 m<sup>2</sup> per child;

- The facility has several large windows which provide natural light and fresh air into the child care facility and allows surveillance of the outdoor areas; and
- The outdoor play area is contiguous with the main floor, creating a strong indoor and outdoor connection.

**Timing/Approval Process:**

Prior to the Public Meeting, the District will mail out notices to residents within 50 metres of the child care facility informing them of the proposal and the Public Meeting. Following the Public Meeting, the application will be considered by Council at a subsequent regular Council meeting. If Council approves the application, a business licence will be issued upon final completion of inspections by both Building Department staff and VCH. This will ensure the facility is compliant with provincial code and licensing requirements.

**Social Policy Implications:**

The District's Child Care Policy supports the provision of quality child care services and the provision of services close to community amenities. Quality child care has positive social and economic benefits for all residents living in the District. The District's Child Care Action Plan identified the need for 2,000 additional child care spaces by 2030. This includes the need for 16 additional spaces for preschool-aged children and 82 additional spaces for school-aged children within the North Lonsdale-Delbrook neighbourhood where Glow and Grow Children's Centre is located.

**Conclusion:**

The applicant has been operating an eight space child care business from their home located at 705 Blythwood Drive since January 2021. They have applied to amend their current licence for a Group Child Care with VCH and their business licence to permit care for 16 children (eight spots for ages zero to 12 years and eight spots for ages three to 12 years). District staff support this proposal as it is situated in close proximity to several existing community amenities, the subject site provides good accessibility with satisfactory parking options, the visual character of the home and front yard landscaping is compatible with the predominantly single-family streetscape, and the facility's design meets provincial licensing requirements.

Respectfully submitted,



Shannon Lambie, Community Planner

**Attachment 1:** Planning Guidelines for Child Care in Residential Buildings (January 2014)

**Attachment 2:** Map of Child Care Facilities in Delbrook

**SUBJECT: Application to Amend a Child Care Business Licence for Glow and Grow Children's Centre - 705 Blythwood Drive**

August 24, 2022

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**Attachment 3:** Applicant's Letter of Introduction

**Attachment 4:** Site and Floor Plans

**Attachment 5:** Presentation

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
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NORTH VANCOUVER  
DISTRICT

## PLANNING GUIDELINES FOR GROUP CHILD CARE IN RESIDENTIAL ZONES

Approved January 6, 2014

### Application of the Planning Guidelines

Child care in the District of North Vancouver is regulated by the *Child Care Facilities Business Regulation Bylaw*. All child care facilities providing care for more than 2 children are required to obtain a business licence and comply with the provisions of this bylaw; however, these Guidelines will only apply for any application for group child care in residential zones (more than 8 children in care). For child care with a capacity of over 10 children in a residential zone a public meeting or public hearing and Council approval is required, though the licence inspector may refer an application for more than 8 children to Council if the child care may adversely impact the residents of the neighbourhood.

### Purpose of the Planning Guidelines

These Planning Guidelines are recommended to:

- assist residents and child care providers to plan for child care services that promote the health and well-being of children in residential zones, and
- assist District staff to evaluate business licence applications for child care in residential areas that promote safe and healthy communities.

Planning for child care in residential areas needs to consider community context, site planning, neighbourhood fit, access and parking, as outlined below.

### Planning Guidelines

#### 1. Locate in Under-Served Neighbourhoods

New child care facilities are encouraged to locate in under-served neighbourhoods of families with young children to promote an even distribution of services across the District.

Evaluation: The District social planner can provide numbers of child care spaces in surrounding neighbourhood, number of children in neighbourhood, enrollment in surrounding centres.

## **2. Locate Close to Community Amenities**

Child care facilities are ideally located within a child's walking distance of one or more of the following community amenities:

- schools, playgrounds, open spaces, parks, recreation centres, and libraries.

Evaluation Tools: The District social planner can provide a map of community amenities within the vicinity of the child care program.

## **3. Locate on Easily Accessible Streets**

Child care facilities should:

- be located on residential streets that provide easy vehicle access (entry and exit),
- be located close to arterial roads, and
- provide adequate separation of pedestrian paths from vehicle routes in the parking, drop-off and pick up areas of the site.

A child care facility located along an arterial road should have adequate area within the lot for vehicle drop off, pick up and turning movements to prevent traffic congestion and safety concerns.

Evaluation Tools: The applicant is requested to submit a site plan, context map and transportation plan.

## **4. Address Arrival/Departure and Parking Needs**

Child care facilities should be located on sites that provide adequate space for:

- two stalls for staff/ resident parking,
- one stall for every ten children for parent and pick up and drop off, and
- a safe and non-disruptive vehicle arrival and departure zone for child care users.

Evaluation Tools: Applicants are requested to submit a transportation plan that includes: a site plan with the location of parking, mode share of parents, number of sibling groupings, staggered pick up and drop off times.

## **5. Maintain Neighbourhood Characteristics**

Child care facilities should be located on sites that:

- are compatible with the visual character of the existing streetscape,
- provides landscaping that enhances the privacy, peace and quiet of neighbours, and
- provide the required appropriately located outdoor play space, completely fenced and secured.

Evaluation Tools: Applicants are requested to submit a site plan which includes the location of the outdoor play space and a landscape concept plan.

## **6. Neighbourhood Support**

Any plans for a child care facility should include discussions with neighbours at the early planning stage.

Evaluation Tools: Neighbours will be asked to provide comment on the proposal either at the public meeting/ hearing or via written correspondence. The applicant will be expected to mitigate concerns with reasonable measures.

## **7. Relationship To Site Grade and Access to Natural Light**

Child care applications must demonstrate that emergency evacuation of the children is addressed. Concerns regarding emergency evacuation increase with height above grade. Locations below grade are not preferred due to requirements for natural light. The availability of natural light is important to the creation of a suitable childcare space.

Evaluation Tools: Applicants are requested to submit a site plan and an interior layout plan.

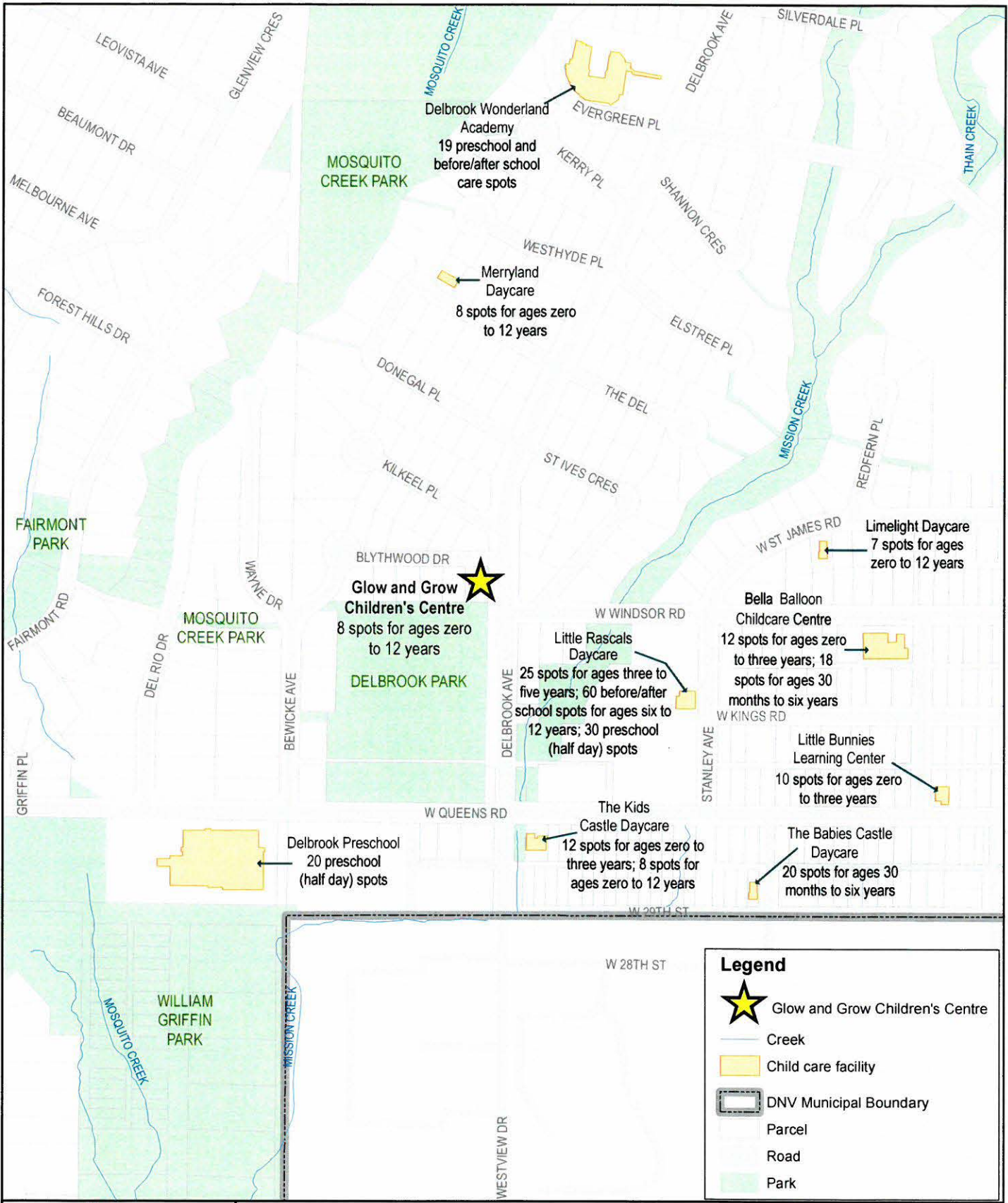
## **8. Strong Indoor/Outdoor Connection**

Outdoor space should be at the same level as the indoor space (plus or minus .5 m) and contiguous with it. The proposed site needs adequate outdoor play space (7 square metres per child). The indoor and outdoor areas should be planned together. Indoor and outdoor spaces should allow for inter-related indoor and outdoor activities and free movement by children. The facility should be oriented to allow the surveillance of outdoor play areas from the primary indoor activity area.

Evaluation Tools: Applicants are requested to submit a site plan, showing the indoor/ outdoor relationship, including a landscape concept plan for the outdoor play area.

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**Legend**

- Glow and Grow Children's Centre
- Creek
- Child care facility
- DNV Municipal Boundary
- Parcel
- Road
- Park

**GIS DEPARTMENT**  
GEOGRAPHIC INFORMATION SYSTEMS  
604-990-2311 www.geoweb.dnv.org gis@dnv.org

**CHILD CARE FACILITIES  
DELBROOK**

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Meters  
Scale: 1:5,000

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## Letter of Introduction

Glow and Grow Children's Centre  
 #705 Blythwood Dr., North Vancouver BC V7N 2W8  
 Telephone: 604.396.1851 | email: [info@glowandgrow.ca](mailto:info@glowandgrow.ca)

June 29, 2022

Dear Neighbours:

**Re: Group Child Care Facility – Business License Application for Glow and Grow Childcare Centre**

My name is Fatemeh Kousheh and I live at 705 Blythwood Dr., North Vancouver. I own and operate Glow and Grow Children's Centre which is operated from the above address. I would like to inform you that I have applied to the District of North Vancouver and Vancouver Coastal Health to increase the capacity of children for my group childcare (0-5 and 6-12 years of age) from 8 to 16 children.

District of North Vancouver staff suggest that we consult with our neighbours before our Business License application is considered by District Council. Prior to District Council considering our application, we are providing this information package to neighbours of the site to explain our proposal. In addition, we would like to invite you to an open house at our home at 705 Blythwood Dr., North Vancouver on **Thursday, July 14th from 6:00 pm – 7:00 pm** to review our proposal and ask questions.

We are also seeking an indication of whether you support the proposal. There is no obligation for you to state any position. District staff will be in attendance at the open house to answer any questions regarding the Business License application process.

There will also be a Public Meeting at the District of North Vancouver Municipal Hall regarding our Business Licence application that will provide an opportunity for you to learn more about our proposal, or to voice your support or concerns directly to District Council. Once a Public Meeting has been scheduled, the District of North Vancouver will send a letter to all residents residing within 50 metres of 705 Blythwood Dr., North Vancouver. The letter will confirm the time, date and location of the meeting, and will provide additional information on how to submit written input, if that is your preference.

Yours truly,

Fatemeh Kousheh  
 Owner and ECE Educator of Glow and Grow Children's Centre

**Applicant Information:**

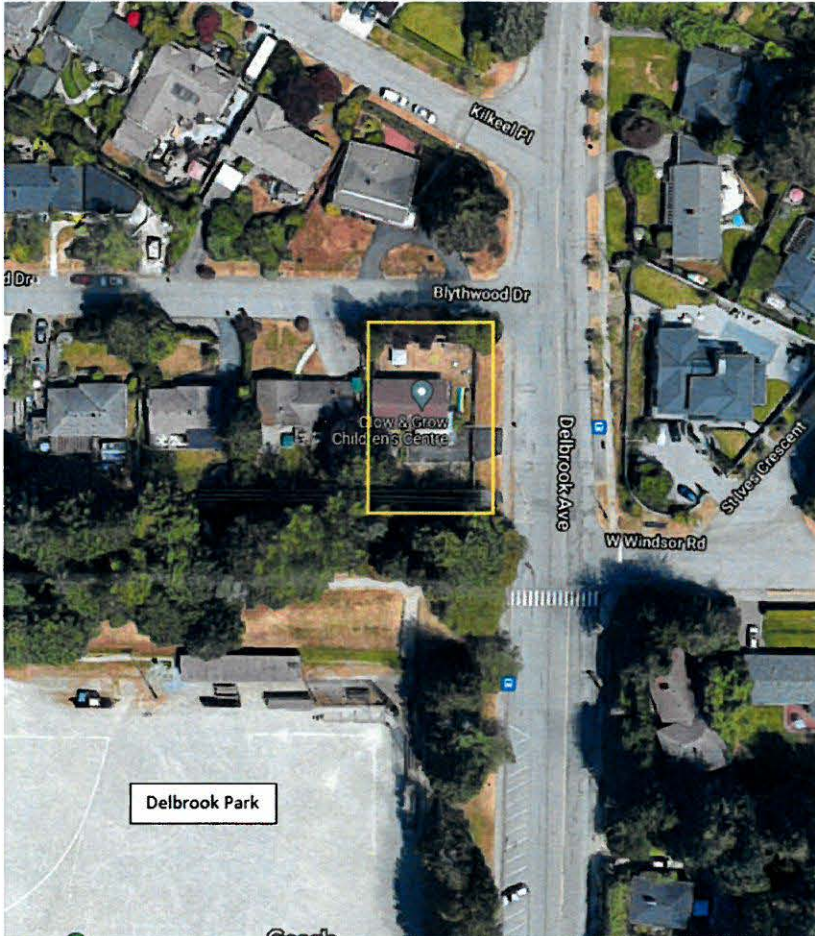
Contact Name: Fatemeh Kousheh, Owner and ECE Educator of Glow and Grow Children's Centre  
 Address: 705 Blythwood Dr. North Vancouver, BC.  
 Phone: 604-396-18651  
 Email: [info@glowandgrow.ca](mailto:info@glowandgrow.ca)



# Proposal Description

**Address:** 705 Blythwood Dr., North Vancouver BC V7N 2W8

**Context Map:**



**Lot Size:** 8756.4 ft<sup>2</sup> (813.5 m<sup>2</sup>)

**Description:**

Glow and Grow Children's Centre is a full-service day-care facility that provides the highest standards of care for children. We have multiple age groups that we provide day care for, including new born to 5 years old. We also provide an outdoor before and after school club for children whose parents are at work before the start or after the end of the school day (5 to 12 year old group). For this age group, we take care of children at the soccer field or the school playground. Once a month we stay open until 8:00 pm to offer parents a "date night".



**Hours of Operation:** Monday to Friday from 7:30 am – 5:30 pm

**Time and Duration of Outdoor Play:** 10:15 am – 12:15 pm & 3:15 pm or 4:00 pm – 5:30 pm

**Number of Employees:** 4 (including myself, Fatemeh Kousheh and my husband, Ali Amirloo), with a maximum of 2 staff members at the child care at any given time.

**Parking:** 2 parking spaces are available on the property for staff and resident parking. There are also two parking spaces outside of the property on Delbrook Avenue and parking spaces at Delbrook Park for our clients to temporarily park for pick-up and drop-off activities if needed.

Glow and Grow's location is ideal for a child care centre as it is close to amenities like soccer fields, playgrounds, and natural surroundings such as forests and streams which enable children to connect and build relationships with their natural surroundings. Glow and Grow fits seamlessly with its surroundings and maintains the homogeneity in the visual character of the existing streetscape. To learn more about our facility and program, please visit our website at [www.glowandgrow.ca](http://www.glowandgrow.ca)

As mentioned above, we will be holding an open house for neighbours to learn more about our proposal and to ask any questions. We will try our best to attend to any comments and address any concerns that might be raised.

Please contact Fatemeh Kousheh at [info@glowandgrow.ca](mailto:info@glowandgrow.ca) or 604-396-1851 if you have any questions.

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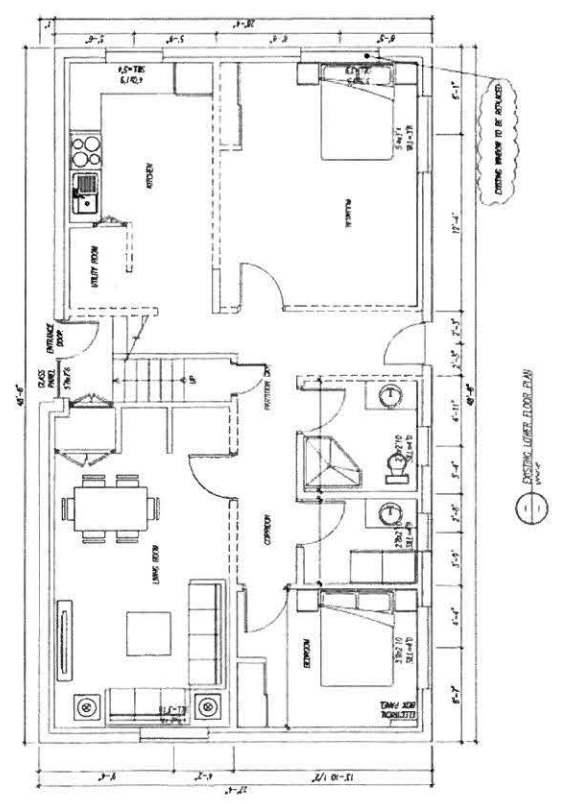
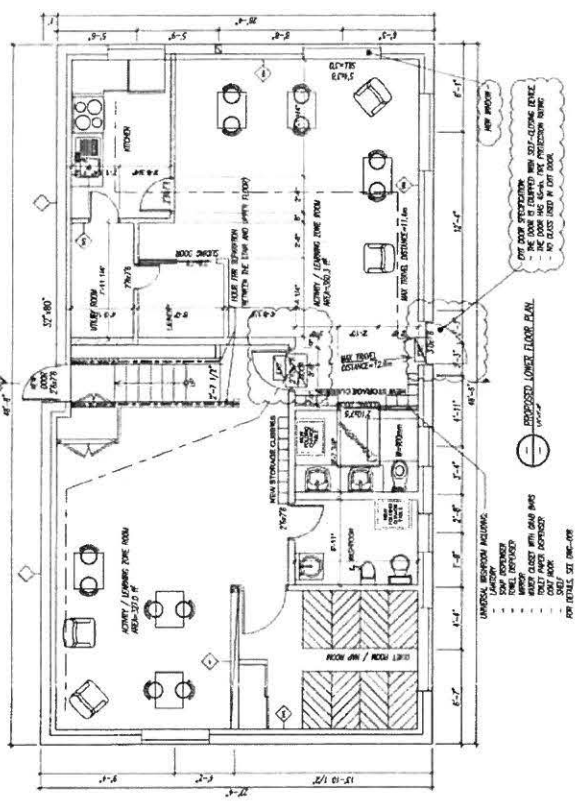
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AS  
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GROUND FLOOR PLAN

PROJECT NO.  
2022.0103  
TI  
Glow + Grow Daycare

ISSUE  
CLIENT REVIEW  
22.06.14  
RE-ISSUE


CLIENT  
705 Blythwood,  
Falmouth,  
North Vancouver,  
BC Canada

RAUDIN DESIGN  
13 - 720 3rd St East,  
North Vancouver, BC,  
Canada  
T: 778 983 8875  
e: erudin@erudin.com






# ATTACHMENT 5



**Child Care Facility Business Licence Application**  
**Glow and Grow Children's Centre**

**Public Meeting**  
September 20, 2022

 NORTH VANCOUVER

5751933

Slide 1 of 10

## Child Care Facilities Business Regulation Bylaw

Business licence applications for a child care facility with 11 to 20 children:

- Public Meeting required
- Council approval required

**Public Meeting notice requirements:**

- Notify all properties located within 50m of the child care facility and within a cul-de-sac (if applicable)
- At least 10 days prior to meeting



## Glow and Grow Children's Centre

**Proposal:**

Increase the current child care capacity from 8 children to 16 children (8 multi-aged children and 8 multi-aged children, with no child under 36 months).

- Opened January 2021
- Operates from applicant's home
- Maintains a waitlist
- No complaints received by the District regarding the child care



## Planning Guidelines for Group Child Care in Residential Zones

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- Updates approved by Council in January 2014
- Applies to child care applications for facilities with more than 8 children in a residential building

### Criteria:

- Location
- Transportation needs
- Neighbourhood character
- Neighbourhood consultation
- Facility design



## Planning Guidelines: Location

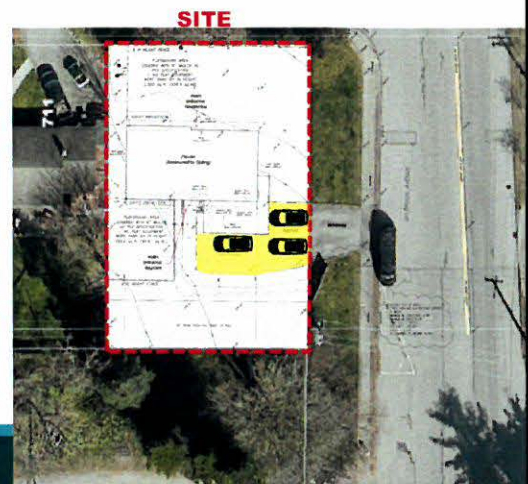
- Delbrook neighbourhood
- Delbrook Avenue: collector road
- Community amenities: Delbrook Fields (10 m), Playground, Delbrook Community Centre (500 m)
- Nearby child care facilities: The Kid's Castle Daycare, Little Rascals Preschool, Merryland Daycare, Bella Balloon Childcare Centre, Limelight Daycare, and Delbrook Preschool, Little Bunnies Learning Center, Delbrook Wonderland Academy, and the Babies Castle





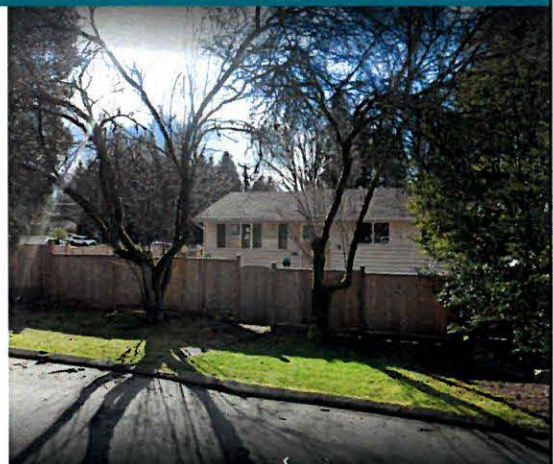
## Planning Guidelines: Transportation Needs

- 4 parking stalls recommended by the Planning Guidelines; 2 required by Zoning Bylaw
- 3 parking stalls provided
- Maximum 4 staff, including the applicant and her partner who live on-site
- Drop-off and pick-up times: 7:30am and 5:30pm
- Parking available on-street



## Planning Guidelines: Neighbourhood Character

- Outdoor play times:
  - 10:30am – 12:00pm
  - 3:30 pm – 5:30 pm
- Regular visits to nearby amenities for outdoor play
- Noise and privacy mitigation:
  - 5 ft. tall wood fence



## Planning Guidelines: Facility Design

- Child care to be located on the main floor, contiguous with outdoor play area
- Large windows, access to natural light
- Outdoor play area: deck, sandbox, play structures, lawn
- 19 m<sup>2</sup> of outdoor play space per child available, which exceeds the 7 m<sup>2</sup> provincial requirement



## Planning Guidelines: Neighbourhood Consultation

- Letter of Introduction delivered to neighbours within 50 m of child care
- Open house: July 14, 2022
- Prior to the open house one District resident contacted the District with concerns related to traffic and parking
- 5 community members attended:
  - 5 parents in support
  - No neighbours attended



355 West Queens Road  
North Vancouver, BC  
V7N 4N5

604-990-2311





## NOTICE OF PUBLIC MEETING

### Child Care Facility Business Licence Application

A Public Meeting of Council will be held on **Tuesday, September 20, 2022**, commencing at 7:00 p.m. in the Council Chamber at the District Hall located at 355 West Queens Road, to consider the following application for a business licence to operate a child care facility:

**Applicant:** Ms. Fatemeh Kousheh – Glow and Grow Children’s Centre  
**Location:** 705 Blythwood Drive  
**Proposal:** To amend the current Group Child Care (multi-age) licence from 8 children to 16 children (8 multi-age and 8 multi-age, with no child less than 36 months)

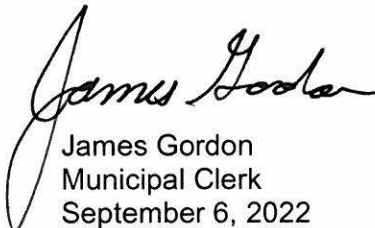
The purpose of the Public Meeting is to enable all interested residents an opportunity to express their views with respect to the issuance of the proposed child care facility business licence.

This meeting will be held in a hybrid format with a combination of in-person and electronic participation by some or all members of council, staff and the public. The public are invited to attend at the Council Chamber where they will be able to see and hear the entire proceedings and, at a minimum, the Municipal Clerk, or designate, will be in attendance.

Public input, both in-person and virtually, will be facilitated by signing up in advance prior to 3:00 p.m., Tuesday, September 20, 2022 by emailing [signup@dnv.org](mailto:signup@dnv.org). Speakers will then be contacted by the Municipal Clerk with instructions on how to participate either virtually or in-person. If time permits, the Mayor will ask for any additional speakers from the virtual and in-person galleries. There will be no in-person signup of public input speakers. Written submissions can be provided at any time prior to the close of the meeting by emailing [input@dnv.org](mailto:input@dnv.org).

The public may also observe this meeting by viewing online at <https://dnvorg.zoom.us/j/67910218298> or by phone dialling 1-778-907-2071 and entering webinar ID 679 1021 8298

Relevant background material and the agenda for this meeting will be available at [dnv.org/agenda](http://dnv.org/agenda) after 10:00 a.m. on Tuesday, September 13, 2022.



James Gordon  
Municipal Clerk  
September 6, 2022

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