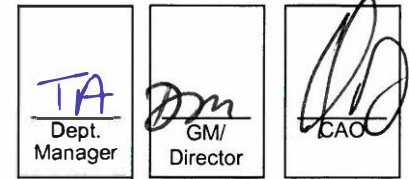


AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>July 5, 2021</u>
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COUNCIL

June 15, 2021  
File: 10.4750.20/010.000

**AUTHOR:** Eirikka Brandson

**SUBJECT:** 2021 Child Care Grants

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### RECOMMENDATION:

THAT the 2021 Child Care Grant recommendations of \$56,514 and 2020 carry forward funds of \$9,500, as detailed in the June 15, 2021 report of the Community Planner entitled 2021 Child Care Grants, is APPROVED;

AND THAT staff be directed to refer the request for an inflation adjustment to the Child Care Grants budget to the 2022 financial planning process.

### REASON FOR REPORT:

This report enables Council to approve the Child Care Grants Committee's recommendations for the 2021 Child Care Grants and four carry over requests from 2020 to 2021.

### SUMMARY:

Seventeen applications for 2021 Child Care Grants are being recommended for funding (**Attachment 1**). The total amount of funding requested by applicants for child care grants was \$69,800, while the total available budget is \$56,514.

Four additional requests were made to carry over unspent funds from 2020 to 2021, totalling \$9,500 (**Attachment 2**). These four applicants requested that funds be carried over due to circumstances created by COVID-19 (e.g. childminding was not needed when in-person support group sessions were put on hold due to social distancing restrictions). They have not applied for new funds in 2021.

All of the applications recommended for funding serve District of North Vancouver families, meet eligibility requirements and respond to local child care priorities identified through:

- Consultations with the Child Care Grants Committee;
- Statistics and data provided by North Shore Child Care Resource and Referral (e.g. space needs, type of child care that is needed most, and other gaps); and
- the actions endorsed by Council and outlined in the District's Child Care Action Plan.

**BACKGROUND:**

Approved in 1995, the District's Child Care Policy<sup>1</sup> established operating and program support for child care through the Child Care Grants program. The Child Care Grants Committee reviews grant applications and makes funding recommendations to District Council (see **Attachment 3** for Terms of Reference). Revisions to the Child Care Policy in 2008 reconfirmed the importance of annual funding through Child Care Grants to eligible non-profit societies to enhance the availability, affordability, and quality of child care services in the District of North Vancouver. Most recently, continuing to deliver the Child Care Grants Program is a recommended action to improve affordability within the District's Child Care Action Plan approved by Council in 2020.

**EXISTING POLICY:**

- Child Care Policy (10-4750-1) supports the continuation and enhancement of child care facilities in the District of North Vancouver.
- Official Community Plan Bylaw 7900 supports the provision of child care in the District of North Vancouver. Specifically policies:
  - 6.3.4 Promote the establishment and maintenance of affordable quality child care services; and
  - 6.3.8: Encourage the retention of sufficient space in surplus public facilities (schools, churches, recreation centres) to meet changing community needs (such as adult daycare and child care).
- The Child and Family Friendly Community Charter approved by the North Shore Congress in October 2011 includes a commitment to work towards an expansion of community access to high quality Early Learning programs that are culturally appropriate, accessible, and informed by research.
- The 2020 District of North Vancouver's Child Care Action Plan, which identifies four goals to enhance child care services over the next 10 years and twenty nine supporting actions to meet community child care space needs.

**ANALYSIS:**

The Child Care Grants Committee uses a two-stage evaluation process to review and recommend grants:

1. Expression of Interest: A preliminary Expression of Interest (EOI) form outlining key program requirements and priorities is broadly advertised and distributed.

The Child Care Grants Committee received twenty EOI submissions, totalling \$92,600. The Committee moved seventeen submissions to the detailed application stage based on their eligibility and fit with District priorities. The Committee also received requests from four non-profit societies who received grants in 2020 to carry over \$9,500. These funds could not be spent in 2020, due to COVID-19 imposed challenges.

2. Detailed Application: Shortlisted applicants are required to provide additional information as part of their formal application for a child care grant including:

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<sup>1</sup> Child Care Policy 10-4750-1: <https://app.dnv.org/OpenDocument/Default.aspx?docNum=2611186>

- Information about the non-profit society, its clientele and existing services, including efforts to reduce service barriers for child care and increase accessibility;
- Information about the proposed project, including the child care needs being met, residents being served, the involvement of volunteers and partners, and an action plan regarding the implementation and evaluation of a program; and
- A comprehensive project budget and financial statements for the sponsoring or applying society.

The maximum grant request available under the Child Care Grants Program is \$8,000. Four applicants were required to reduce their initial EOI request in their detailed application.

**Evaluation of Applications:**

The seventeen detailed applications reviewed by the Committee met one or more of the following priorities as described in the 2021 Child Care Grants Program (**Attachment 4**):

- Infant/toddler care;
- Before and after school care including care for 9-12 year olds;
- Supported child development/special needs care;
- Improved access and facility improvements; and
- Caregiver/parent education.

Working within the approved budget of \$56,514, the Committee recommended full or partial funding for all of the detailed grant requests. The Committee placed a higher priority on child care providers and agencies that provided direct services to vulnerable children and families or had a direct impact on children (e.g. enhanced outdoor play areas, facility upgrades and other quality improvements). Committee recommendations are summarized in Table 1 and a more detailed evaluation is provided in **Attachment 1**.

Even though COVID-19 vaccine immunization rates are having a positive impact on transmission rates in community, many applicants described being impacted by COVID-19 challenges. These included job loss, reduced hours, enrolment discrepancies (e.g. unstable enrolment numbers and uncertainties given the changing context of the COVID-19 pandemic), lost revenue and added cleaning costs. Some of the challenges are expected to continue into the coming year.

**Table 1: Summary of 2021 Child Care Grant Recommendations**

Applicant		Project/ Proposal	Amount Requested	Amount Recommended
1	Boys & Girls Clubs of Greater Vancouver	Support for the programmer position at the Norvan Club after school program.	\$8,000	\$7,650
2	Deep Cove Parent Participation Preschool	Enhancement of the natural outdoor learning space.	\$1,600	\$600
3	Forest View Early Learning Society	Adding a dishwasher and microwave to the infant/toddler kitchen space.	\$8,000	\$1,050

**SUBJECT: 2021 Child Care Grants**

June 15, 2021

Page 4

<b>Applicant</b>		<b>Project/ Proposal</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
4	Highlands Group Child Care	Landscaping, turf and new equipment for garden play area.	\$6,000	\$5,000
5	Highlands Out of School Care Society	Wages towards an additional summer staff position.	\$2,000	\$2,000
6	Highlands Early Learning Centre	Funding for parent education workshop(s) (including child care costs) and parent education resources for the lending library.	\$2,000	\$800
7	Highlands Early Learning Centre	Funding to increase by 32 spots their 2022 spring and summer break camps.	\$3,000	\$3,000
8	North Shore Neighbourhood House Capilano Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
9	North Shore Neighbourhood House Cleveland Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
10	North Shore Neighbourhood House Lynn Valley Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
11	North Shore Neighbourhood House Mountainside Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
12	North Shore Neighbourhood House Norgate Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
13	North Shore Neighbourhood House Novaco Child Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	\$1,200	\$1,200
14	Parkgate Community Services Society	Wages for MY Club Middle Years after school program staff.	\$8,000	\$7,650
15	Spectrum Mothers Support Society	Funding for childminding and respite while mothers attend support groups.	\$8,000	\$7,650
16	Sunflower Early Learning Society	Funding for a specialist led Creative Arts Program.	\$8,000	\$7,000
17	Tsleil-Waututh Child & Family Development Centre	Funding for childminding and meals for the weekly parent group.	\$8,000	\$6,914
<b>Total</b>			<b>\$69,800</b>	<b>\$56,514</b>

Four non-profit agencies who received grant funding in 2020 were unable to fully utilize the funds due to COVID-19 related circumstances. They are summarized in Table 2 and additional information about their programs is provided in **Attachment 2**. Applicants this year will benefit from a reduced applicant pool, as these four agencies have not applied for new funding in 2021 as they wish to utilize last year's grant dollars.

**Table 2: Carry over requests from 2020 to 2021 due to COVID-19 restrictions**

Applicant		Project/ Proposal	Carry-over requested (paid out in 2020)
1	Avalon Women's Centre	Childminding for mothers attending support groups.	\$3,000
2	North Shore Women's Centre	Childminding during single mother's support Group.	\$2,500
3	Pacific Post-Partum Society	Childminding during post-partum support group sessions.	\$2,000
4	Prématernelle Trottin-Trottinette	Funding for outdoor play area to replenish wood fibre chips.	\$2,000
<b>Total</b>			<b>\$9,500</b>

**Timing/Approval Process:**

Approval of the 2021 Child Care Grants by Council will ensure effective program delivery to District families for projects that commence in the summer and fall and continue into 2022.

**Concurrence:**

Staff worked closely with the Child Care Grants Committee throughout the grant review process. The Committee has evaluated the grant applications according to the 2021 eligibility criteria and priorities and endorsed the recommendations outlined in this report.

**Financial Impacts:**

The 2021 Child Care Grant budget of \$56,514 is proposed to be allocated to seventeen applicants as shown in Table 1. Four agencies recommended to have \$9,500 in unspent 2020 funds carried over into 2021 (as outlined in Table 2), have not participated in this current 2021 grant cycle.

The Committee requests that Council consider an inflation adjustment to the child care grants budget in 2022. With Council direction, staff will refer this item to the 2022 financial planning process.

**Social Policy Implications:**

Provincial and federal governments are predominantly responsible for policy and funding of child care. Municipal governments, however, understand local area needs and know their communities best. The District is a partner with the other levels of government, child care providers, community agencies, and many other child care stakeholders who collaboratively make up a comprehensive system for children and their families on the North Shore.

The COVID-19 pandemic has reinforced the importance of child care. It is key to the participation of women in the workforce and essential to the social and economic wellbeing of a community. The District's Child Care Grants program is part of this comprehensive system by providing valuable funds to these partners.

**Conclusion:**

The 2021 Child Care Grants recommendations will support community based child care programs and projects and help meet local area needs. Continuing to deliver the Child Care Grants Program will contribute to affordable, quality child care consistent with the District's social planning goals.

**Options:**

1. THAT the 2021 Child Care Grant recommendations of \$56,514 and 2020 carry forward funds of \$9,500, as detailed in the June 15, 2021 report of the Community Planner entitled 2021 Child Care Grants, is APPROVED;

AND THAT staff be directed to refer the request for an inflation adjustment to the Child Care Grants budget to the 2022 financial planning process.

**Or**

2. THAT Council directs staff to reconsider the 2021 Child Care Grants allocations.

Respectfully submitted,



Eirikka Brandson  
Community Planner


**Attachment 1:** 2021 Summary of evaluation and recommendations

**Attachment 2:** 2020 Summary of carry over unspent funds

**Attachment 3:** Child Care Grants Committee Terms of Reference

**Attachment 4:** 2021 Child Care Grants Program



REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		
<input type="checkbox"/> Review and Compliance	_____	<input checked="" type="checkbox"/> Planning			
<input type="checkbox"/> Climate Action	_____				

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# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
1	Boys and Girls Clubs of South Coast BC	Support for the Programmer position at the Norvan Club after school program.	Norvan club offers low-cost social and recreational programs to school age children in the Lynmour and Inter-River communities. Restrictions imposed by COVID-19 required them to reduce to fewer kids, but they maintained contact with as many families as possible through email, text, and telephone calls. They also offered grocery gift cards to those requiring additional support. Funding for the programmer position improves the quality of their program because developmentally appropriate activities are planned for the different aged participants. This position also provides extra support to vulnerable club members (e.g. those with difficulties in home environment and special needs).	\$4,000	\$8,000	\$7,650
2	Deep Cove Parent Participation Preschool	Enhancement of the natural outdoor learning space.	Facility improvement to the outdoor learning space. Building on plans from 2020, tasks to be completed this year include: removal of gravel, laying and securing pavement stones and slates as well as adding larger river rocks to build the area up. The preschool has prioritized outdoor improvements because of the increased amount of time spent outdoors because of the restrictions imposed by the COVID-19 pandemic.	\$1,000	\$1,600	\$600
3	Forest View Early Learning Society	Adding a dishwasher and microwave to the infant/toddler kitchen space.	Building on 2020 facility improvements, adding a kitchen in the infant/toddler classroom, the request this year is for the remaining kitchen equipment to complete the space. The new kitchen supports safe and healthy working habits, especially important during the COVID-19 pandemic, and greatly benefit the children, teachers and program overall.	\$6,000	\$8,000	\$1,050

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
4	Highlands Group Childcare	Landscaping, turf and new equipment for garden play area.	In 2020, this facility built a new classroom to accommodate their growing waitlist. In 2021, their greatest need is to improve and enhance their outdoor play space to allow children a safe environment where they can play and socially distance from one another. The request is for landscaping, including lawn replacement and to rebuild and fill the sandbox. These upgrades will create a safe and inviting space for children this summer.	No application	\$6,000	\$5,000
5	Highlands Out of School Care Society	Wages towards an additional summer staff position.	Having an additional summer staff position increases staff-child ratio and allows them to safely offer field trips twice per week. Field trips improve quality and enhance programming by giving children a variety of activities such as swimming and exposure to different learning opportunities around the North Shore. Field trips are especially valued by ages 9-12 who find routine, same environments less stimulating.	No application	\$2,000	\$2,000
6	Highlands Early Learning Centre	Funding for parent education workshop(s) (including child care costs) and parent education resources for the lending library.	Over 75 families registered last year for the <i>You're Not the Boss of Me</i> workshop. The parenting lending library also was well received. Over 100 children attend this preschool regularly, with approximately 15 percent who receive additional supports such as Speech/Language Pathologists and Supportive Child Development. The workshops chosen respond to the changing needs of their families.	\$1,000	\$2,000	\$800
7	Highlands Early Learning Centre	Funding to increase by 32 spots their 2022 spring and summer break camps.	Providing additional spots for the spring and summer break camps gives more District families the opportunity to meet their child care needs. These camps are open to toddlers, preschoolers, vulnerable families and children who require extra support. Financial assistance is available to reduce barriers to participation by low-income families.	\$2,000	\$3,000	\$3,000

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
8	North Shore Neighbourhood House -Capilano Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Capilano Kids Club provides before and after school care, including holidays, for school age children 5-12 years. A variety of activities are offered by the club that enhance a child's development in a safe and secure environment. Families come from a variety of socio-economic and ethnic backgrounds and subsidies are available to clients who require financial assistance. Specialized care for children who are developmentally delayed or have special needs is available. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$900	\$1,200	\$1,200
9	North Shore Neighbourhood House -Cleveland Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Cleveland Kids Club provides before and after school care, including holidays, for school age children 5-12 years. A variety of activities are offered by the club that enhance a child's development in a safe and secure environment. Families come from a variety of socio-economic and ethnic backgrounds and subsidies are available to clients who require financial assistance. Specialized care for children who are developmentally delayed or have special needs is available. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$1,000	\$1,200	\$1,200

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
10	North Shore Neighbourhood House -Lynn Valley Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Lynn Valley Kids Club provides before and after school care, including holidays, for school age children 5-12 years. A variety of activities are offered by the club that enhance a child's development in a safe and secure environment. Families come from a variety of socio-economic and ethnic backgrounds and subsidies are available to clients who require financial assistance. Specialized care for children who are developmentally delayed or have special needs is available. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$1,000	\$1,200	\$1,200
11	North Shore Neighbourhood House -Mountainside Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Mountainside Kids Club provides before and after school care, including holidays, for school age children 5-12 years. A variety of activities are offered by the club that enhance a child's development in a safe and secure environment. Families come from a variety of socio-economic and ethnic backgrounds and subsidies are available to clients who require financial assistance. Specialized care for children who are developmentally delayed or have special needs is available. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$1,000	\$1,200	\$1,200

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
12	North Shore Neighbourhood House -Norgate Out of School Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Norgate Kids Club provides before and after school care, including holidays, for school age children 5-12 years. A variety of activities are offered by the club that enhance a child's development in a safe and secure environment. Families come from a variety of socio-economic and ethnic backgrounds and subsidies are available to clients who require financial assistance. Specialized care for children who are developmentally delayed or have special needs is available. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$1,200	\$1,200	\$1,200
13	North Shore Neighbourhood House -Novaco Child Care	Funds for new indoor and outdoor play equipment (e.g. sports equipment, gross motor equipment, art materials, books).	Novaco Child Care is an inclusive centre for children aged 1 to 5 years. Families come from a wide variety of socio-economic and ethnic backgrounds and special programs are offered to promote positive parent child interactions. Specialized care for children who are developmentally delayed or have special needs is available and encouraged in the program. Daycare top-up subsidies are available to those who are eligible. Their request is to purchase new materials including table toys, art supplies, games, books and outdoor equipment. Since the pandemic, increasing the inventory is needed to rotate play materials frequently for cleaning, additional toys to promote smaller group play, and encouraging more outside time because of COVID-19 restrictions.	\$1,200	\$1,200	\$1,200

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
14	Parkgate Community Services Society	Wages for MY CLUB Middle Years after school program staff.	MY CLUB provides age appropriate activities for children aged 9 to 12 years. Kids in this age group have different abilities and interests, compared to the 5-8 aged developmental stage. Activities focus on building supportive relationships with adults and peers, build self-esteem and leadership skills, to foster a sense of belonging and connectedness with peers and the community.	\$4,500	\$8,000	\$7,650
15	Spectrum Mothers Support Society	Funding for childminding and respite while mothers attend support groups.	Spectrum Mothers Support connects caregivers and mentors to mothers in crisis. These women have diverse medical, emotional, social, mental and physical challenges and are referred with their newborn or newborn and children. Childminding and respite are provided while mothers work one on one and in support groups. Services are offered free of charge and outside of traditional hours (days, evenings, weekends). Mental health concerns and isolation are of great concern related to COVID-19.	\$5,647	\$8,000	\$7,650
16	Sunflower Early Learning Society	Funding for a special led Creative Arts Program. <i>*scale up potential</i>	Sunflower Early Learning provides preschool, before and after school care, and summer camps for children in the Pemberton Heights community. Several children require additional support and receive 1-1 support funding. Creative Arts are a way to meet the varied needs and abilities of all their children. Diversity is celebrated in the arts, individual perspective, interpretation and narratives are also important. Led by a specialist, the Creative Arts program will start in September 2022 and train existing staff at the centre. The specialist will create an ongoing documentation piece and provide regular blog updates. Parents will also be invited to participate in outdoor projects. This initiative has the potential to scale up to other centres after the existing staff are trained and ready to deliver the following year. Project details and updates can be shared with other child care centres that might be interested in pursuing this opportunity.	\$2,000	\$8,000	\$7,000

# ATTACHMENT 1: 2021 SUMMARY OF EVALUATION AND RECOMMENDATIONS

	2021 APPLICANT	PROJECT/PROPOSAL	COMMITTEE EVALUATION COMMENTS AND AGENCY NOTES	2020 GRANT	2021 REQUEST	2021 AMOUNT RECOMMENDED
17	Tsleil-Waututh Child & Family Development Centre	Funding for childminding and meals for the weekly parent group.	Tsleil-Waututh Child & Family Development Centre provides group child care for children 6-months to school age and delivers multiple programs including Aboriginal Infant Development, Aboriginal Head Start, Supported Child Care for children with special and extra needs, Aboriginal HIPPY (Home Instruction for Parents of Preschool Youngsters) and weekly Parent Group. Offered to both aboriginal and non-aboriginal parents, the Parent Group meets Monday evenings from 5:30 to 7:30 pm. Many parents served through the program are young (between 25 to 35 years of age), low to moderate income earners, and single parents. Childminding and meals are offered to increase access to participate in workshops, first aid training, health and wellness opportunities, and social field trips to reduce isolation.	\$6,647	\$8,000	\$6,914
	<b>Totals:</b>				<b>\$69,800</b>	<b>\$56,514</b>



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## ATTACHMENT 2: 2020 SUMMARY OF CARRY OVER UNSPENT FUNDS

	APPLICANT	PROJECT/PROPOSAL	EVALUATION COMMENTS	2019 GRANT	2020 GRANT	CARRY OVER REQUESTED (paid out in 2020)
1	Avalon Women's Centre	Childminding for mothers attending support groups. <i>**Support group meetings shifted online from in-person to comply with COVID-19 restrictions and childminding was put on hold.</i>	Avalon Women's Centre serves women living with and seeking recovery from addiction. The Centre provides multiple services including drop in, peer-led support groups, and one-to-one counselling. Many of the women that attend programs are single mothers facing significant financial challenges. This stress can add to their isolation and severely impact recovery efforts. Through the childminding program, Avalon offers free child care to women attending support group meetings. This removes barriers to women with financial hardship and can often mean the difference between a woman's addiction and their recovery. The child care offered is flexible to meet working mom's needs.	\$,4000	\$3,000	\$3,000
2	North Shore Women's Centre	Childminding during Single Mother's Support Group. <i>**Support group meetings shifted online from in-person to comply with COVID-19 restrictions and childminding was put on hold.</i>	North Shore Women's Centre provides many services that empower women and improve the social, economic, political and legal status of women. Childminding is offered to single mothers on Saturdays while they attend support group and receive counselling to help address the impacts of domestic violence, to improve self-esteem, attain legal information, and pursue employment. It is the only group of its kind on the north shore and provides consistent, reliable and supported structure in participant's lives. Childminding offers mothers much needed respite from their challenging role as sole caregiver.	\$2,000	\$2,500	\$2,500

## ATTACHMENT 2: 2020 SUMMARY OF CARRY OVER UNSPENT FUNDS

	APPLICANT	PROJECT/PROPOSAL	EVALUATION COMMENTS	2019 GRANT	2020 GRANT	CARRY OVER REQUESTED (paid out in 2020)
3	Pacific Post-Partum Society	Childminding during Post-Partum support group sessions. <i>**Support group meetings shifted online from in-person to comply with COVID-19 restrictions and childminding was put on hold.</i>	Pacific Post-Partum offers information and assessments to assist with prevention and early identification to reduce the isolation and distress experienced by many women and their families with the profound life change that accompanies the birth or adoption of a child. An estimated 1 in 6 new mothers develop postpartum depression with moderate to severe symptoms that include sadness, loss of energy, anxiety, and insomnia. A difficult postpartum adjustment can compromise the critical mother-baby bond and without support, women and families may experience tremendous strain, child neglect, substance use, and abuse. Their work supports whole families, assisting to build and repair relationships that are so essential to a child's health and development.	\$3,000	\$2,000	\$2,000
4	Prémamelle Trottin-Trottinette	Funding for outdoor play area to replenish wood fibre chips. <i>**Delayed due to COVID-19 staffing challenges, if approved, new timeline will be developed with supplier and labour crew.</i>	Trottin-Trottinette offers child care (infant/toddler, preschoolers, and school age) to families of varied cultural, ethnic and socio-economic backgrounds who wish to have their children introduced to francophone education and bilingual or multilingual heritage from an early age to prepare them to begin primary education in French. Improving the outdoor play area has been recommended by Vancouver Coastal Health and the plan is to replenishing the shock absorbent surface, which will help to ensure the health and safety of children while at play outdoors.	No application	\$2,000	\$2,000
	<b>Totals:</b>					<b>\$9,500</b>

**District of North Vancouver****Terms of Reference****Child Care Grants Committee**


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<b>Name</b>	Child Care Grants Committee.
<b>Purpose</b>	To make recommendations to District staff on municipal childcare grants.
<b>Delegated Authority</b>	There is no delegation of authority to the Committee.
<b>Origin of Work</b>	Work assignments for this Committee will come through the Manager of Sustainable Community Planning and be consistent with the purpose of the Committee.
<b>Membership</b>	The Committee will be comprised of five members from the community at large but will represent a balance of child care professionals and residents. There will be no Councillor appointed to this Committee and no staff member will be a voting member of the Committee.
<b>Member Emeritus</b>	The Committee or staff liaison may nominate a Member Emeritus for a one-year term. A Member Emeritus is a non-voting advisor to the committee. There may only be one such member at any time and the one-year appointment is renewable.
<b>Appointment</b>	
<b>Qualification</b>	Members will be residents of the District of North Vancouver; however, child care professionals appointed to the Committee need not be residents of the District.
<b>Recruitment and Selection</b>	Annually the Clerk's Office will undertake a process of advertising for residents who are interested in volunteering to fill any vacancies on the Committee. Names of interested residents will be passed on for review by the staff liaison who will recommend appointees.
<b>Appointment</b>	The staff recommended appointees may be ratified by the Advisory Oversight Committee.
<b>Term</b>	Members will be appointed for a two year term. Half of the

Committee's members will be appointed each year to ensure continuity. No member will serve more than two consecutive terms.

If a member misses three consecutive meetings without giving reasonable cause to the Chair in advance, they will be deemed to have resigned.

**Revocation of Appointment**

The Advisory Oversight Committee retains the ability to revoke an appointment as may be deemed necessary.

**Vacancy**

Any vacancy created will be filled by a new appointee for the remainder of the term of the person being replaced.

**Chair**

The Chair and Vice Chair will be elected by the Committee at its first meeting each year. If both are absent from a meeting, an Acting Chair will be chosen by the members present.

**Duties**

The Committee may deal with matters concerning:

- a) To assist District staff in development of a child care grants process, including development of guidelines and grant form;
- b) To make recommendations to staff on improvements and amendments to the child care granting process;
- c) To assist staff in setting annual priorities for child care grants; and,
- d) To make recommendations to staff regarding the allocation of Municipal child care grants.

**Work Plan**

Unless otherwise required by the Manager of Sustainable Community Planning, an annual work plan is not required.

**Budget**

There is no budget for this committee.

**Meeting Schedule**

The Committee will meet at the call of the Chair.

**Procedures**

A quorum will be three members of the committee.

Decisions of the Committee will be determined by a simple majority of members present.

All other procedural points will be decided and determined in accordance with Robert's Rules of Order.

**Reporting**

The Committee will report to the designated professional staff liaison.

**Staff Support**

The social planning staff of the Sustainable Community Planning Department will provide professional advice and staff assistance at the discretion of the Manager of Sustainable Community Planning.

**Remuneration**

Appointees will receive no remuneration for their service.

**Conflict of Interest**

Appointees are required to be vigilant for issues of real or perceived conflict of interest and take appropriate action. District staff (Clerk, Directors, CAO) are available to discuss issues of conflict of interest with a potentially affected appointee.

**Code of Ethics**

Appointees will be required to sign a statement saying that they have read, understood, and will conform to the District's Code of Ethics. This will be required immediately upon appointment.

**Dissolution**

At the discretion of the Manager of Sustainable Community Development.

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## 2021 CHILD CARE GRANTS PROGRAM

*The District of North Vancouver is committed to being an active partner in the development and maintenance of a comprehensive child care system which encourages equitable access to affordable, quality programs for families. The Child Care Grants Program promotes quality, availability and affordability of highly needed child care services.*

### WHAT KINDS OF PROJECTS ARE FUNDED?

Projects that enhance quality of care and address District priorities, including development of innovative services or programs that can be used as models by other childcare providers. Maximum grants are up to \$8,000.

### WHAT ARE DISTRICT PRIORITIES?

Priority will be given to new or innovative<sup>1</sup> proposals that address:

- Infant/toddler care
- School age child care (before and after school care) including care for 9-12 year olds
- Flexible and/or non-traditional hours of care
- Supported Child Development/Special Needs Care
- Supports to vulnerable families (not direct financial aid such as bursaries or subsidized care)
- Caregiver/parent education (priority will be given to organizations that are working collaboratively to serve multiple groups of parents and caregivers within a community)

### WHO IS ELIGIBLE?

To be eligible for a 2021 District of North Vancouver Child Care Grant:

- The facility must be located in the District of North Vancouver or be a unique service on the North Shore serving District families.
- The organization must be a registered non-profit society in good standing with the Registrar of Companies for at least one year, or be sponsored by a registered non-profit society in good standing for at least one year.
- The organization must have a volunteer independent governing body.
- The organization must extend its services to the general public in the District and shall not exclude anyone by reason of race, religion or ethnic background
- The organization will not act as a funding body or make grants to any other groups or organization.
- When appropriate, organizations applying for larger grants, should be seen to be forming partnerships and seeking monies from other funding sources, or contributing their own funds (money or in-kind) to the project
- If the organization was previously funded, all accountability forms must have been submitted on time.

### 2021 GRANT PROCESS

Expressions of Interest will be reviewed by the Community Child Care Grants Committee for eligibility and fit with District priorities as outlined above. Organizations submitting proposals that meet these objectives will be contacted by the Committee to prepare a formal grant application.

The District of North Vancouver invites eligible groups to submit their proposal for enhancing child care services in the District by completing the Expression of Interest online form by 4:30 p.m. on Friday, March 26, 2021. The form can be found at this link: <https://www.dnv.org/programs-and-services/child-care-grant-program>.

Got a good idea but not sure if it fits? Contact Eirikka Brandson, Community Planning Department at 604-990-2274 or [brandsone@dnv.org](mailto:brandsone@dnv.org) to discuss possibilities and eligibility.

<sup>1</sup> Ongoing projects are also eligible for funding.  
Other projects that don't fit district priorities but enhance quality of care will also be considered.

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