

# AGENDA

## *COUNCIL WORKSHOP*

**Monday, June 14, 2021**

**7:00 p.m.**

**Watch at <https://dnvorg.zoom.us/j/65345321120>**

**Council Members:**

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



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## COUNCIL WORKSHOP

7:00 p.m.

Monday, June 14, 2021

To be held virtually

Watch at <https://dnvorg.zoom.us/j/65345321120>

## AGENDA

### RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE

*Recommendation:*

WHEREAS:

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,
- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;

- Providing the availability of the agenda for this meeting on the District's webpage six days in advance of the meeting;
- The live streaming of this meeting via a link readily available on the District's webpage;
- Maintaining the thirty minute public input opportunity at each regular meeting and the discretionary public input opportunity at each workshop;
- The ability of the public to provide input on agenda items by full two-way audio and video means;
- Adhering the rules of procedural fairness and acting with respect and courtesy at all times when hearing the public;
- Conducting meetings in a manner that resembles in-person meeting as much as possible;
- And reminding the public that they may contact Mayor and Council at any time on any topic via its [council@dnv.org](mailto:council@dnv.org) email address.

## **1. ADOPTION OF THE AGENDA**

### **1.1. June 14, 2021 Council Workshop Agenda**

*Recommendation:*

THAT the agenda for the June 14, 2021 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

## **2. ADOPTION OF MINUTES**

### **2.1. May 3, 2021 Council Workshop Minutes**

**p. 9-13**

*Recommendation:*

THAT the minutes of the May 3, 2021 Council Workshop are adopted.

## **3. REPORTS FROM COUNCIL OR STAFF**

### **3.1. Strategic Facilities Planning Framework**

**p. 17-20**

File No.

Report: Facilities Planner, May 31, 2021

*Recommendation:*

THAT the Strategic Facilities Planning Framework, as detailed in the May 31, 2021 report of the Facilities Planner entitled Strategic Facilities Planning Framework, is APPROVED.

## **4. PUBLIC INPUT**

(maximum of ten minutes total)

**5. ADJOURNMENT**

*Recommendation:*

THAT the June 14, 2021 Council Workshop is adjourned.

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## MINUTES

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## DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop for the District of North Vancouver held at 5:02 p.m. on Monday, May 3, 2021. The meeting was held virtually with participants appearing via video and telephone conference.

**Present:** Mayor M. Little  
Councillor J. Back  
Councillor M. Bond  
Councillor M. Curren  
Councillor B. Forbes  
Councillor L. Muri

**Absent:** Councillor J. Hanson

**Staff:** Mr. D. Stuart, Chief Administrative Officer  
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities  
Mr. D. Milburn, General Manager – Planning, Properties & Permits  
Ms. S. Walker, General Manager – Corporate Services  
Mr. A. Wardell, General Manager – Finance/CFO  
Ms. T. Atva, Manager – Community Planning  
Mr. J. Gordon, Manager – Administrative Services  
Ms. G. Lanz, Deputy Municipal Clerk  
Mr. J. Smith, Senior Planner  
Ms. S. Dale, Confidential Council Clerk  
Ms. S. Clarke, Committee Clerk

**Also in**

**Attendance:** Mr. Eric Aderneck, Metro Vancouver

### RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE

**MOVED by Councillor BACK**

**SECONDED by Councillor BOND**

WHEREAS:

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,

- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;
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And reminding the public that they may contact Mayor and Council at any time on any topic via its [council@dnv.org](mailto:council@dnv.org) email address.

**CARRIED**

## **1. ADOPTION OF THE AGENDA**

### **1.1. May 3, 2021 Council Workshop Agenda**

**MOVED by Councillor BACK**

**SECONDED by Councillor MURI**

THAT the agenda for the May 3, 2021 Council Workshop is adopted as circulated.

**CARRIED**

## **2. ADOPTION OF MINUTES**

Nil

## **3. REPORTS FROM COUNCIL OR STAFF**

### **3.1. Metro Vancouver Regional Industrial Lands Strategy**

File No. 13.6440.10/000.000

Mr. Jason Smith, Senior Community Planner, advised that the vision of the Regional Industrial Lands Strategy (RILS) is to ensure sufficient industrial lands to meet the needs of a growing and evolving regional economy to the year 2050. The RILS contains recommendations aimed at protecting and promoting industrial lands for employment and economic well-being.

Mr. Smith outlined the key directions contained in the Strategy and the potential impacts to the District of North Vancouver which include the following:

- A constrained land supply;
- Pressure on industrial lands;
- Site and adjacency issues; and,
- A complex jurisdictional environment.

The RILS provides 34 recommendations bundled into 10 priority actions organized around four Big Move categories, as described below.

Big Move One - Protect Remaining Industrial Lands:

1. Define Trade-Oriented Lands;
2. Undertake a Regional Land Use Assessment;
3. Strengthen Regional Policy;
4. Seek Greater Consistency in Local Government Zoning Definitions and Permitted Uses;

Big Move Two - Intensify and Optimize Industrial Lands:

5. Facilitate the Intensification / Densification of Industrial Forms Where Possible;

Big Move Three - Bring the Existing Land Supply to Market and Address Site Issues:

6. Prepare Bring-to-Market Strategies for Vacant or Under-developed Industrial Lands;
7. Ensure Transportation Connectivity;

Big Move Four - Ensure a Coordinated Approach:

8. Coordinate Strategies for Economic Growth and Investment;
9. Improve Data Monitoring; and,
10. Develop a Framework for Coordination.

Staff advised that as a policy reference document for the District, the RILS and its priority actions are an important background resource. They will be available for use by the District when undertaking policy research and deliberation in

relation to industrial land supply within the District. Over time and as appropriate, the RILS can aid in achieving employment and economic well-being that are aligned with Council directions and existing District policy.

Council discussion ensued and the following comments and concerns were noted:

- Commented that transportation infrastructure needs to be improved;
- Highlighted the benefits and importance of retaining industrial lands;
- Spoke to the importance of creating well-paying jobs in the District of North Vancouver;
- Noted that it is important to continue collaboration and cooperation between Metro Vancouver, the District of North Vancouver and other member municipalities and organizations;
- Questioned the vacancy rate of industrial land in the District;
- Expressed concern that increased cost of land will force businesses to relocate;
- Commented that businesses that create noise and odor issues cannot operate close to residential areas;
- Commented on the current Light Industrial zoning in regards to the intended use being dominated by accessory businesses;
- Requested further discussion regarding land use in the Maplewood area;
- Questioned First Nations involvement and input;
- Spoke to the challenges of housing affordability;
- Spoke in support of the circular economy strategy;
- Commented on opportunities to utilize waste reduction;
- Highlighted the connection between transportation, land use and the climate emergency;
- Suggested looking at businesses that support the Port of Metro Vancouver;
- Commented on the shortage of industrial lands in the District;
- Stated that industrial lands need to be protected;
- Suggested identifying areas of the District that are best suited to support industrial intensification; and,
- Commented that providing employee housing will help reduce traffic.

Public Input:

Mr. Peter Teevan:

- Spoke to the challenges of keeping manufacturing jobs in the District; and,
- Commented that transportation infrastructure is important to support commercial traffic supplying goods locally.

**MOVED by Councillor BACK**

**SECONDED by Mayor LITTLE**

THAT the April 15, 2021 report of the Community Planner entitled Metro Vancouver Regional Industrial Lands Strategy is received for information;

AND THAT the Metro Vancouver Regional Industrial Lands Strategy is referred to a Regular Meeting of Council for consideration.

**CARRIED**

**4. ADJOURNMENT**

**MOVED by Councillor BACK**

**SECONDED by Councillor MURI**

THAT the May 3, 2021 Council Workshop is adjourned.

**CARRIED**  
(6:21 p.m.)

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Mayor

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Municipal Clerk

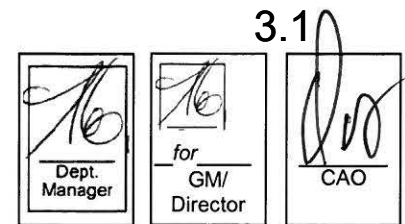
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## REPORTS

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COUNCIL

May 31, 2021  
File: SFP

**AUTHOR:** Tamsin Guppy, Facilities Planner

**SUBJECT:** Strategic Facilities Planning Framework

### RECOMMENDATION:

That Council endorse the *Strategic Facilities Planning Framework*

### REASON FOR REPORT:

To balance the implementation of District policies with the desire to optimise service value for dollar, the Facilities team, in conjunction with stakeholders, have developed a *Strategic Facilities Planning Framework*. This Framework will guide future decision making with regards to District buildings and bring the total costs of building ownership within sustainable objectives set by the District's long-term financial plan.

This report presents the *Strategic Facilities Planning Framework* for Council endorsement.

### SUMMARY:

A detailed assessment of District buildings highlights that approximately 1/3 of facilities will reach the end of their life over the next 10 years. This presents an opportunity to plan ahead and ensure replacement facilities both address individual team's strategic plans and also address the broader District approved goals.

The proposed framework is a set of principles for the Facilities portfolio that:

- a) Ensure projects reflect Council approved goals and objectives; and
- b) Provides the tools to reduce the total costs of building ownership.

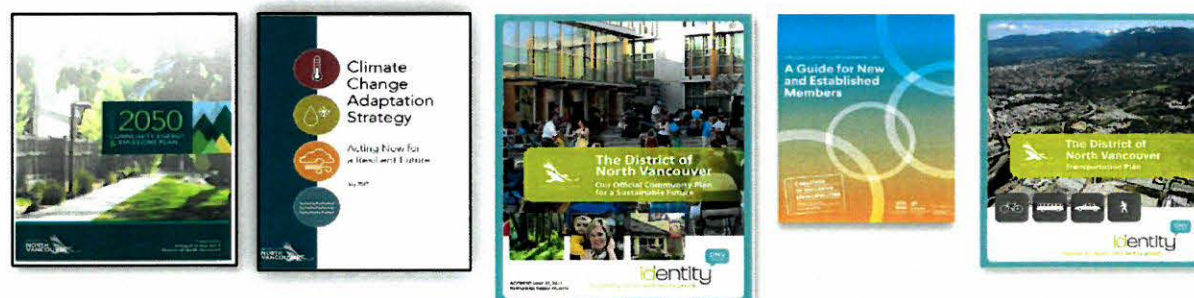
The Framework's 7 principles are provided here for Council's consideration.

**EXISTING POLICY:**

District buildings provide space for District teams to provide services to the community in keeping with their respective Council endorsed strategic plans.



As we look ahead, it is important that District buildings also address and implement broader District goals and objectives including the Official Community Plan, the Community Energy and Emissions Plan, and the Transportation Plan, and recent endorsement by Council of the Inclusive Community's initiative.

**The Strategic Facilities Planning Framework****Vision Statement:**

District facilities will support the District's goals and objectives and will provide safe and inclusive spaces in a sustainable manner.

**Principle #1** –Implement the District's goals and user group strategic plans as endorsed by Council.

**Principle #2** - Locate services where most needed and most easily accessed.

**Principle #3** - Consolidate uses, when appropriate, into shared buildings or sites.

**Principle #4** - Optimise energy efficiency and reduce GHG emissions achieving zero emissions well in advance of the 2050 target.

**Principle #5** – Invest in building maintenance and refurbishment to extend the life cycle of buildings and improve the economic, environmental, and social sustainability of facilities.

**Principle #6** – Plan for the closure of buildings reaching the end of their useful life.

**Principle #7** – Plan ahead – thereby allowing time to explore opportunities for improved service and reduced net costs.

**Discussion:**

The principles in the *Strategic Facilities Planning Framework* do not take the place of future public policy or Council discussions rather they provide a framework for considering how buildings can best serve the community to provide services in a sustainable manner that addresses the broader community goals.

By applying these principles to a detailed assessment of District facilities we can generate lists of work to be done to maintain, refurbish or construct buildings.

These lists of actions are then fed into the long-term financial plan and the annual budget process where the decisions to move forward with any specific project can be discussed and approved or postponed by Council pending the priorities of the day.

The long-term financial plan will be updated for the latest information following the framework in the fall of 2021.

**Concurrence:**

The *Strategic Facilities Planning Framework* involves input from all teams, including: NVRC, NVDPL, Parks, Planning, Transportation, IT, Fire, NSEM, Climate Action, and Finance

**Conclusion:**

Future Council decisions will shape the list of proposed projects and the timing for future projects, but by considering the *Strategic Facilities Planning Framework* as new projects come forward there is an opportunity to:

- Ensure projects reflect the District's goals and objectives;
- Reduce the overall costs of building ownership; and
- Reduce community and corporate energy use and GHG emissions.

**Options:**

1. That Council endorse the Strategic Facilities Planning Framework.
2. That Council refer the Strategic Facilities Planning Framework back to staff for further consideration.

Respectfully submitted,



Tamsin Guppy  
Facilities Planner

**REVIEWED WITH:**

<input type="checkbox"/> Community Planning	_____
<input type="checkbox"/> Development Planning	_____
<input type="checkbox"/> Development Engineering	_____
<input type="checkbox"/> Utilities	_____
<input type="checkbox"/> Engineering Operations	_____
<input type="checkbox"/> Parks	_____
<input type="checkbox"/> Environment	_____
<input type="checkbox"/> Facilities	_____
<input type="checkbox"/> Human Resources	_____
<input type="checkbox"/> Review and Compliance	_____
<input type="checkbox"/> Climate Action	_____

<input type="checkbox"/> Clerk's Office	_____
<input type="checkbox"/> Communications	_____
<input type="checkbox"/> Finance	_____
<input type="checkbox"/> Fire Services	_____
<input type="checkbox"/> ITS	_____
<input type="checkbox"/> Solicitor	_____
<input type="checkbox"/> GIS	_____
<input type="checkbox"/> Real Estate	_____
<input type="checkbox"/> Bylaw Services	_____
<input type="checkbox"/> Planning	_____

**External Agencies:**

<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Other:	_____