

# AGENDA

## *SPECIAL MEETING OF COUNCIL*

**Thursday, March 11, 2021**

**10:00 a.m.**

**To be held virtually but streamed at  
[dnv.org/council-live](https://dnv.org/council-live)**

**Council Members:**

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



NORTH VANCOUVER  
DISTRICT

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### AGENDA

#### RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE

*Recommendation:*  
WHEREAS:

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,
- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;

- Providing the availability of the agenda for this meeting on the District's webpage six days in advance of the meeting;
- The live streaming of this meeting via a link readily available on the District's webpage;
- Maintaining the thirty minute public input opportunity at each regular meeting and the discretionary public input opportunity at each workshop;
- The ability of the public to provide input on agenda items by full two-way audio and video means;
- Adhering the rules of procedural fairness and acting with respect and courtesy at all times when hearing the public;
- Conducting meetings in a manner that resembles in-person meeting as much as possible;

And reminding the public that they may contact Mayor and Council at any time on any topic via its [council@dnv.org](mailto:council@dnv.org) email address.

## **1. ADOPTION OF THE AGENDA**

### **1.1. March 11, 2021 Special Meeting Agenda**

*Recommendation:*

THAT the agenda for the March 11, 2021 Special Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

## **2. REPORTS FROM COUNCIL OR STAFF**

### **2.1 Appointment of Election Officials for the 2021 School Trustee By-election p. 7-8** File No. 01.0115.30/002.000

Report: Manager – Administrative Services, February 25, 2021

*Recommendation:*

THAT James Gordon is appointed Chief Election Officer for the District of North Vancouver for the conduct of the 2021 School Trustee By-election;

AND THAT Genevieve Lanz is appointed Deputy Chief Election Officer for the District of North Vancouver for conduct of the 2021 School Trustee By-election.

## **3. ADJOURNMENT**

*Recommendation:*

THAT the March 11, 2021 Special Meeting of Council for the District of North Vancouver is adjourned.

## REPORTS

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: <u>March 11, 2021</u>
<input type="checkbox"/> Other:	Date: _____

_____ Dept. Manager	_____ GM/ Director	_____ CAO
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## The District of North Vancouver REPORT TO COUNCIL

February 25, 2021  
File: 01.0115.30/002.000

**AUTHOR:** James Gordon, Manager - Administrative Services

**SUBJECT:** Appointment of Election Officials for the 2021 School Trustee By-election

**RECOMMENDATION:**

THAT James Gordon is appointed Chief Election Officer for the District of North Vancouver for the conduct of the 2021 School Trustee By-election;

AND THAT Genevieve Lanz is appointed Deputy Chief Election Officer for the District of North Vancouver for the conduct of the 2021 School Trustee By-election.

**REASON FOR REPORT:**

The purpose of this report is to appoint a Chief and Deputy Chief Election Officer for the 2021 School Trustee By-election as required by section 58 of the *Local Government Act*.

**BACKGROUND:**

On February 24, 2021, the District was informed by School District 44 of a vacancy on the Board due to a resignation. The District conducts elections and by-elections on behalf of School District 44 pursuant to section 37(1) of the *School Act*. For purposes of conducting this by-election, the District must appoint a Chief and Deputy Chief Election Officer. Once appointed the Chief Election Officer must set a general voting day which must be on a Saturday no later than the eighty days after the date of appointment. Planning is already underway and the relevant dates will be shortly identified.

**Options:**

The options available to Council are:

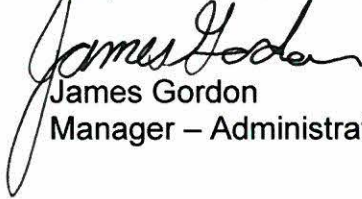
1. Appoint James Gordon and Genevieve Lanz as Chief and Deputy Chief Election Officer respectively; or,
2. Council may consider other options for the conduct of this by-election.

**SUBJECT: Appointment of Election Officials for the 2021 School Trustee By-election  
Appointment of Election Officials for the 2021 School Trustee By-election**

February 25, 2021

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Respectfully submitted,



James Gordon  
Manager – Administrative Services

**REVIEWED WITH:**

- ☐ Community Planning \_\_\_\_\_
- ☐ Development Planning \_\_\_\_\_
- ☐ Development Engineering \_\_\_\_\_
- ☐ Utilities \_\_\_\_\_
- ☐ Engineering Operations \_\_\_\_\_
- ☐ Parks \_\_\_\_\_
- ☐ Environment \_\_\_\_\_
- ☐ Facilities \_\_\_\_\_
- ☐ Human Resources \_\_\_\_\_
- ☐ Review and Compliance \_\_\_\_\_

- ☐ Clerk's Office \_\_\_\_\_
- ☐ Communications \_\_\_\_\_
- ☐ Finance \_\_\_\_\_
- ☐ Fire Services \_\_\_\_\_
- ☐ ITS \_\_\_\_\_
- ☐ Solicitor \_\_\_\_\_
- ☐ GIS \_\_\_\_\_
- ☐ Real Estate \_\_\_\_\_
- ☐ Bylaw Services \_\_\_\_\_
- ☐ Planning \_\_\_\_\_

**External Agencies:**

- ☐ Library Board \_\_\_\_\_
- ☐ NS Health \_\_\_\_\_
- ☐ RCMP \_\_\_\_\_
- ☐ NVRC \_\_\_\_\_
- ☐ Museum & Arch. \_\_\_\_\_
- ☐ Other: \_\_\_\_\_