

AGENDA

COUNCIL WORKSHOP

**Tuesday, February 23, 2021
5:00 p.m.**

**To be held virtually but streamed at
dnv.org/council-live**

Council Members:

Mayor Mike Little
Councillor Jordan Back
Councillor Mathew Bond
Councillor Megan Curren
Councillor Betty Forbes
Councillor Jim Hanson
Councillor Lisa Muri



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RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE

Recommendation:

WHEREAS:

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,
- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;

- Providing the availability of the agenda for this meeting on the District’s webpage six days in advance of the meeting;
- The live streaming of this meeting via a link readily available on the District’s webpage;
- Maintaining the thirty minute public input opportunity at each regular meeting and the discretionary public input opportunity at each workshop;
- The ability of the public to provide input on agenda items by full two-way audio and video means;
- Adhering the rules of procedural fairness and acting with respect and courtesy at all times when hearing the public;
- Conducting meetings in a manner that resembles in-person meeting as much as possible;

And reminding the public that they may contact Mayor and Council at any time on any topic via its council@dnv.org email address.

1. ADOPTION OF THE AGENDA

1.1. February 23, 2021 Council Workshop Agenda

Recommendation:

THAT the agenda for the February 23, 2021 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

2. ADOPTION OF MINUTES

3. REPORTS FROM COUNCIL OR STAFF

3.1. Targeted OCP Review: Action Plan Workshop #4
File No. 13.6480.35/001.000

p. 9-17

Report: Manager – Community Planning, February 8, 2021
Attachment 1: Targeted OCP Review: Action Plan Workshops Report to Committee

Recommendation:

THAT the February 8, 2021 report of the Manager – Community Planning entitled Targeted OCP Review: Action Plan Workshop #4 is received for information.

4. PUBLIC INPUT

(maximum of ten minutes total)

5. ADJOURNMENT

Recommendation:

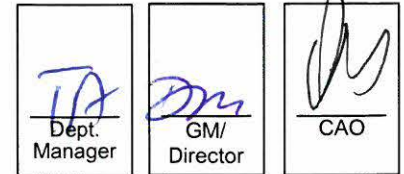
THAT the February 23, 2021 Council Workshop is adjourned.

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REPORTS

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Council Workshop	Date: February 23, 2021
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COMMITTEE

February 8, 2021

File: 13.6480.35/001.000

AUTHOR: Tina Atva, Manager of Community Planning

SUBJECT: Targeted OCP Review: Action Plan Workshop #4

RECOMMENDATION:

THAT the report entitled "Targeted OCP Review: Action Plan Workshop #4" dated February 4, 2021 is received for information.

REASON FOR REPORT:

This is a cover report to advise Council about the upcoming Targeted OCP Review workshop scheduled on February 23, 2021.

DISCUSSION:

To inform the next phase of the Targeted OCP Review and development of a draft Action Plan, a series of four Council workshops were scheduled for early 2021:

- Workshops 1 and 2 (Feb. 1 and 9, 2021): Reviewing research and analysis on climate emergency, housing, COVID-19 and social equity.
- Workshops 3 and 4 (Feb. 16 and 23, 2021): Action planning workshops focused on reviewing, refining, and prioritizing a series of potential actions to inform the draft Action Plan.

This is Workshop 4 of the series (second of the action planning workshops). The desired outcome of this workshop is an agreed upon list of prioritized and achievable actions. After the workshop series, broad community engagement will be undertaken on Council's prioritized list of actions that will inform the draft Action Plan. This is anticipated for spring 2021. See **Attachment 1** for more information on the workshops and next steps.




Respectfully submitted,

Tina Atva
Manager of Community Planning

Attachment 1: "Targeted OCP Review: Action Plan Workshops" Report to Committee

REVIEWED WITH:		
<input type="checkbox"/> Community Planning _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Planning _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Development Engineering _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> Real Estate _____	
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Bylaw Services _____	
<input type="checkbox"/> Review and Compliance _____	<input checked="" type="checkbox"/> Planning _____	

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Council Workshop	Date: February 16, 2021
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____

 Dept. Manager	 GM/ Director	 CAO
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**The District of North Vancouver
REPORT TO COMMITTEE**

February 2, 2021
File: 13.6480.35/001.000

AUTHOR: Tina Atva, Manager of Community Planning

SUBJECT: Targeted OCP Review: Action Plan Workshops

RECOMMENDATION:
THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

REASON FOR REPORT:
To provide Council with an update of the Targeted Official Community Plan (OCP) Review and information regarding the upcoming action planning workshops, with the first one scheduled on February 16, 2021, and the second one to be confirmed.

BACKGROUND:
On May 27, 2019, Council endorsed a targeted review of the District's OCP. Council indicated their support for the vision, goals, and strategic directions in the 2011 OCP and their desire to focus on implementation of the current OCP with a focus on four key topic areas: climate emergency, economy and employment lands, housing, and transportation. The final deliverable of the targeted review is an integrated action plan that provides a list of doable actions that can be implemented by Council.

Due to the onset of the COVID-19 pandemic, the Targeted OCP Review was paused on March 24, 2020, along with most activities involving public engagement as the District and community members were responding to the pandemic. Before the pause, several project milestones had been met, including stakeholder workshops, the delivery of four White Papers and one Council workshop in early March 2020.

Following the pause, Council endorsed an updated process and timeline for the Targeted OCP Review at the Regular Meeting of Council on October 19, 2020 (**Attachment 1**). Revised milestones include a Council workshop series in early 2021, community engagement in spring 2021, a draft Action Plan in summer 2021, and the final Action Plan anticipated for presentation in September 2021.

Four workshops are planned for the Council workshop series. Outputs from these workshops will be used to inform the draft Action Plan and next phase of work. The first two workshops, held on February 1 and 9, 2021, focused on:

- Reviewing the remaining White Papers (Climate Emergency and Housing);
- Presenting four COVID-19 Supplement Papers that assess the impacts of COVID-19 on the four topic areas; and,
- Presenting a Social Equity Lens Paper that applies a social equity lens to the four topic areas, outlining key considerations and impacts on different equity-priority groups.

These papers, together with stakeholder engagement in February-March and December 2020 (topic area stakeholder workshops, business survey, social services stakeholder workshop), identified a comprehensive list of potential actions that the District may consider to realize the vision of the OCP. A critical next step in the Targeted OCP Review is to refine and prioritize the list of potential actions to inform the development of the draft Action Plan; this work is the focus of the third and fourth workshops in the Council workshop series. Additional workshops can be added as needed.

DISCUSSION:

This report provides Council with information regarding the workshops’ purpose, objectives, and structure.

Action Plan Workshops Overview

Purpose	The purpose of these workshops is to advance the Targeted OCP Review by having Council review, refine and prioritize a series of potential actions that will inform the draft Action Plan.
Objectives	<p>The objectives of the workshop are to:</p> <ul style="list-style-type: none"> • <i>Build a shared understanding:</i> Define a collective ambition for the Action Plan. • <i>Review potential actions:</i> Review the comprehensive list of potential actions identified through the Targeted OCP Review process. • <i>Establish priorities:</i> Generate a shortlist of potential actions that reflect Council’s ambition and priorities, which will be used to inform the development of the draft Action Plan.
Structure	<p>The workshops will be facilitated by a consultant.</p> <p>The workshops’ structure is carefully designed to achieve the purpose and objectives outlined above; Council will participate in a series of action-planning exercises led by the consultant.</p> <p>The structure of the workshops is generally as follows:</p> <ul style="list-style-type: none"> • Review the vision in the Official Community Plan and Council’s priorities;

	<ul style="list-style-type: none">• Participate in facilitated discussions to understand aspirations and find common interests that will guide the action planning discussions;• Participate in activities designed to gather Council's feedback on priorities from the range of potential actions.
Outcome	<ul style="list-style-type: none">• An agreed upon list of prioritized and achievable actions.

Next Steps

The updated process and timeline endorsed by Council on October 19, 2020 guides the next steps of this project.

After the workshop series, broad community engagement will be undertaken on Council's prioritized list of actions that will inform the draft Action Plan. This is anticipated for spring 2021. A revised public engagement plan will be shared with Council in advance. The draft Action Plan and summary of public engagement results will be brought to Council in early summer 2021. It will then be revised with Council input, and the final Action Plan is anticipated to be brought for consideration in early fall 2021.

Staff will continue to provide regular email updates to Council at key milestones.

Concurrence:

The Targeted OCP Review is supported by staff from the Community Planning, Development Planning, Parks, Engineering, Transportation, Environment, Corporate Services, and Communications departments.

Conclusion:

The Targeted OCP Review resumed in fall 2020, following a pause due to the onset of the COVID-19 pandemic. The revised timeline includes a series of workshops with Council in early 2021 to review recent work and inform the development of the draft Action Plan. Two workshops were held in early February, and this report provides an overview of the third and fourth workshops in the series that will focus on prioritizing a list of potential actions that will inform the draft Action Plan.

The draft Action Plan is anticipated for Council consideration in September 2021, should there be no further pandemic-related delays. The action plan is intended to be a lasting document. It will reinforce successes to date, reflect Council's strategic directions and set clear priorities for the next decade.

OPTIONS:

1. THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

OR

2. No further action is taken.

Respectfully submitted,

A handwritten signature in black ink that reads "Tina Atva, Feb". The signature is written in a cursive style.

Tina Atva
Manager of Community Planning

Attachment 1: Timeline and Activities

REVIEWED WITH:		
<input type="checkbox"/> Community Planning _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Planning _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Development Engineering _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
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<input type="checkbox"/> Environment _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
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<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Bylaw Services _____	
<input type="checkbox"/> Review and Compliance _____	<input checked="" type="checkbox"/> Planning _____	

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ATTACHMENT 1: Timeline and Activities

Table 1 summarizes the timelines and activities for the remainder of the Targeted OCP Review and the steps to delivering the final action plan.

Table 1: Updated Process and Timeline

Phase	Estimated Timeline*	Activity
Phase 2	Fall 2020 (3 months)	<p>Updated Process and Timeline for Targeted OCP Review (Regular Meeting of Council, October 19, 2020)</p> <ul style="list-style-type: none"> Seek Council’s input on and endorsement of the updated process and timeline. <p>Community-wide survey on COVID-19</p> <ul style="list-style-type: none"> Seek to improve the District’s understanding of community impacts related to COVID-19 and inform further engagement tactics. Report findings to Council as soon as available, along with refined OCP engagement process. <p>Apply a COVID-19 and social equity lens to the four topic areas:</p> <ul style="list-style-type: none"> Project consultant to develop and apply these two frameworks with staff support. Report findings to Council in workshops in early 2021.
	January-March 2021 (3 months)	<p>Council workshops</p> <ul style="list-style-type: none"> Approximately 2-3 Council workshops anticipated to discuss COVID-19 impacts on the four topic areas, findings from the two remaining OCP white papers (housing and climate emergency), social equity lens, and a facilitated discussion on draft actions. A revised engagement plan that is informed by the community-wide survey on COVID-19 will be reported to Council.
	April-June 2021 (3 months)	<p>Community Engagement</p> <ul style="list-style-type: none"> Engagement on draft actions and ideas for the action plan.
Phase 3	July 2021 (1 month)	<p>Draft Action Plan</p> <ul style="list-style-type: none"> Develop a draft action plan that integrates community input. Deliver the draft action plan to Council for input.
	August-September 2021 (1 month)	<p>Final Action Plan</p> <ul style="list-style-type: none"> Incorporate Council’s input into a final action plan for Council consideration.

*As the pandemic progresses, the timeline or activities may need to be revisited due to unforeseen circumstances.

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