

# AGENDA

## *COUNCIL WORKSHOP*

**Tuesday, February 16, 2021**

**5:00 p.m.**

**To be held virtually but streamed at  
[dnv.org/council-live](https://dnv.org/council-live)**

**Council Members:**

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



NORTH VANCOUVER  
DISTRICT

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## **AGENDA**

### **RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

*Recommendation:*

**WHEREAS:**

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,
- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;

- Providing the availability of the agenda for this meeting on the District's webpage six days in advance of the meeting;
- The live streaming of this meeting via a link readily available on the District's webpage;
- Maintaining the thirty minute public input opportunity at each regular meeting and the discretionary public input opportunity at each workshop;
- The ability of the public to provide input on agenda items by full two-way audio and video means;
- Adhering the rules of procedural fairness and acting with respect and courtesy at all times when hearing the public;
- Conducting meetings in a manner that resembles in-person meeting as much as possible;

And reminding the public that they may contact Mayor and Council at any time on any topic via its [council@dnv.org](mailto:council@dnv.org) email address.

## **1. ADOPTION OF THE AGENDA**

### **1.1. February 16, 2021 Council Workshop Agenda**

*Recommendation:*

THAT the agenda for the February 16, 2021 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

## **2. ADOPTION OF MINUTES**

### **2.1. January 25, 2021 Council Workshop**

**p. 9-15**

*Recommendation:*

THAT the minutes of the January 25, 2021 Council Workshop meeting are adopted.

## **3. REPORTS FROM COUNCIL OR STAFF**

### **3.1. Targeted OCP Review: Action Plan Workshops**

**p. 19-25**

File No. 13.6480.35/001.000

Report: Manager – Community Planning, February 2, 2021  
Attachment 1: Timeline and Activities

*Recommendation:*

THAT the February 2, 2021 report of the Manager – Community Planning entitled Targeted OCP Review: Action Plan Workshops is received for information.

**4. PUBLIC INPUT**

(maximum of ten minutes total)

**5. ADJOURNMENT**

*Recommendation:*

THAT the February 16, 2021 Council Workshop is adjourned.

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## MINUTES

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## **DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP**

Minutes of the Council Workshop for the District of North Vancouver held at 5:02 p.m. on Monday, January 25, 2021. The meeting was held virtually with participants appearing via video and telephone conference.

**Present:** Mayor M. Little  
Councillor J. Back  
Councillor M. Bond  
Councillor M. Curren  
Councillor B. Forbes  
Councillor J. Hanson  
Councillor L. Muri

**Staff:** Mr. D. Stuart, Chief Administrative Officer  
Ms. C. Grant, General Manager – Corporate Services  
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities  
Mr. D. Milburn, General Manager – Planning, Properties & Permits  
Mr. A. Wardell, General Manager – Finance/CFO  
Mr. R. Danyluk, Manager – Business Planning and Decision Support  
Mr. J. Gordon, Manager – Administrative Services  
Ms. G. Lanz, Deputy Municipal Clerk  
Ms. J. Simpson, Confidential Council Clerk  
Ms. C. Archer, Clerk Typist 3  
Ms. S. Clarke, Clerk Typist 3  
Ms. S. Ferguson, Customer Service Clerk

### **RESOLUTION TO HOLD PUBLIC MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

**MOVED by Councillor HANSON**

**SECONDED by Councillor CURREN**

**WHEREAS:**

- the Minister of Public Safety and Solicitor General has issued Order M192; and,
- Order M192 requires British Columbia municipalities to use best efforts to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has assessed its ability to allow members of the public to attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* and Public Health Officer orders; and,
- the District has taken into consideration its Covid-19 Safety Plan as required by Worksafe BC; and,

- the District has determined that, at this time, it cannot safely allow members of the public to physically attend open meetings of council in a manner that is consistent with the applicable requirements or recommendations of the *Public Health Act* or its Covid-19 Safety Plan;

THEREFORE, this meeting of the Council for the District of North Vancouver is to be held virtually and without members of the public, or Council, being physically present;

AND THAT the principles of openness, transparency, accessibility and accountability are being ensured through:

- Providing an online subscription service for residents to sign up and be apprised of upcoming meetings and the post-meeting availability of meeting minutes and meeting videos;
- Providing advance notice of this meeting in accordance with the *Community Charter* and advising the public on how they may participate in the meeting by providing public input;
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- Adhering the rules of procedural fairness and acting with respect and courtesy at all times when hearing the public;
- Conducting meetings in a manner that resembles in-person meeting as much as possible;
- And reminding the public that they may contact Mayor and Council at any time on any topic via its [council@dnv.org](mailto:council@dnv.org) email address.

**CARRIED**

## **1. ADOPTION OF THE AGENDA**

### **1.1. January 25, 2021 Council Workshop Agenda**

**MOVED by Councillor HANSON**

**SECONDED by Councillor CURREN**

THAT the agenda for the January 25, 2021 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

**CARRIED**

## **2. ADOPTION OF MINUTES**

Nil

## **3. REPORTS FROM COUNCIL OR STAFF**

### **3.1. Long-Term Financial Plan Workshop #1**

File No. Financial Plan Process/2021

Mr. Rick Danyluk, Manager – Business Planning and Decision Support, presented an overview of the integrated approach for the ten year Long-Term Financial Plan, noting the assessment of funding required to maintain District services, infrastructure and new investments to improve services. Mr. Danyluk noted that the current funding gap is estimated at just below 20% of the District's ten-year project plan at approximately \$200 million. Mr. Danyluk outlined key issues and risks considered in the creation of the plan, including impacts of the COVID-19 pandemic.

Mr. Danyluk noted the following highlights and strategies pertaining to the livability plan:

- Adding over 2,000 rental housing units;
- Social housing rents at a minimum of 20% below market (median);
- Support for over 500 new child care spaces at a higher quality of care;
- Mobility, climate and economic benefits;
- Investments for livability have an estimated imbalance of \$60 million at 2030;
- Stated the following emerging strategies:
  - Rezoning District lands for housing;
  - Allocating a fixed percentage of Community Amenity Contributions (CACs) to affordability and housing;
  - Opportunities to leverage other lands and co-locate services; and,
  - Financing options for social housing construction.

In response to a question from Council, staff advised that the imbalance at 2030 is a net amount of the ongoing funding allocated to the land reserve. The total value of lands are approximately \$70 million.

In response to a question from Council, staff advised that there will be a review of the remaining growth, including calculating a percentage of CACs for affordability and housing using fixed rates.

In response to a question from Council, staff advised that the imbalance will be reduced once sites have been identified for affordable social housing.

In response to a question from Council, staff advised that the District currently supports approximately 25% of child care spaces in the community. This strategy maintains the District's current share while investing in new spaces.

In response to a question from Council, staff advised that 500 out of the 2,000 spaces identified in the Child Care Strategy were estimated for the Districts

contribution. They are to be provided on District lands or at District facilities and may be public or private service providers.

In response to a question from Council, staff advised that senior government grants are assumed based on new commitments from the Provincial and Federal Governments aiming to improve child care.

Council discussion ensued and the following comments and concerns were noted:

- Suggested incorporating the School District's future plans;
- Suggested providing child care in schools;
- Requested a list of assumptions and sources are provided in future reports for clarity;
- Suggested reviewing the amount of CACs collected;
- Suggested reviewing what the future community looks like regarding required funding and new developments; and,
- Commented on the lack of affordability on the North shore.

In response to a question from Council, staff advised that the estimates in the Official Community Plan (OCP) are used to determine the amount of market homes required to use CACs as a funding source to fulfill the imbalance in the livability plan.

In response to a question from Council, staff advised that supportive housing is housing provided for those at risk of homeless and social housing is based on a range of incomes and rents. The depth of affordability is dependant on the amount of subsidy provided from various levels of government or is negotiated with a developer.

Mr. Danyluk noted the following highlights and strategies pertaining to the mobility plan:

- Expand the transportation network by 42km;
- Improve accessibility to bus stops;
- Signal optimization;
- Reduce crash rates and transit delays;
- North Shore planning to attract transit investment to the North Shore;
- Climate and economic benefits;
- Investments for mobility have an estimated imbalance of \$40 million at 2030;
- Stated the following emerging strategies:
  - Revisiting cycling routes and facility types;
  - Transportation demand management;
  - Regional planning initiatives; and,
  - Prioritizing mobility improvements in centres.

In response to a question from Council, staff advised that the ten year investment in transportation and mobility is projected to be approximately \$300 million.

Mr. Danyluk noted the following highlights and strategies pertaining to the safety, health and resiliency plan:

- Improvements to community hubs;
- Improvements to the Maplewood Fire and Rescue Centre;

- Replace fire halls in Norgate and Lynn Valley;
- New parks, park facilities, trails and sports fields;
- Improve library spaces;
- Livability and mobility benefits;
- Investments have an estimated imbalance of \$80 million at 2030;
- Stated the following emerging strategies:
  - Parking revenue in parks;
  - Consolidation of end of life stand alone buildings into community hubs;
  - Review funding models for exclusive use of District facilities; and,
  - Partnerships with the development community.

In response to a question from Council, staff advised that community hubs encompass a variety of services including libraries, museums and recreation facilities.

In response to a question from Council, staff advised that the District is exploring new and creative solutions for services and facilities due to space limitations.

Mr. Danyluk noted the following highlights and strategies pertaining to the climate and environment plan:

- Climate initiatives to reduce carbon emissions and energy use;
- Adaptations to increase community resilience and reduce risk;
- Environmental initiatives to support biodiversity and resilient ecosystems;
- Education initiatives to support community stewardship and waste management, water conservation and fossil fuel use;
- The imbalance estimate is \$0 at 2030, however, the cost analysis has not been completed as this is an emerging subject;
- Stated the following emerging strategies:
  - Integrating climate action into decision making;
  - Third party funding and partnerships; and,
  - Eco-levy to support environmental projects.

Council discussion ensued and the following comments and concerns were noted:

- Suggested that adaptation will be a critical component in the climate and environment plan; and,
- Spoke to the Disaster Mitigation and Adaptation Fund (DMAF).

Mr. Danyluk noted the following highlights and strategies pertaining to the economy plan:

- Support local businesses that have been impacted by the COVID-19 pandemic;
- Over 100,000 square meters of new commercial and light industrial space, creating over 5,000 new jobs;
- Intensifying industrial and employment opportunities;
- Strategic land acquisitions;
- The imbalance estimate at 2030 is \$0 and this presents a funding source opportunity for other goals;
- Stated the following emerging strategies:
  - Rezoning District lands identified for employment and mixed use;
  - New property tax strategies for industry, business and social housing;
  - Financing strategic land acquisitions; and,

- Municipal finance reform.

In response to a question from Council, staff advised that the use of the *Municipalities Enabling and Validating Act* is currently not recommended due to complexities.

In response to a question from Council, staff advised that the new commercial and light industrial space is based on the remaining estimates from those stated in the OCP.

In response to a question from Council, staff advised that the District has some rent deferral agreements due to the COVID-19 pandemic, however, some businesses have started to recover.

Mr. Danyluk noted the following highlights and strategies pertaining to the District's resiliency plan:

- Improving online services and back-office automation;
- Fibre optic network expansion;
- Staff retention and engagement;
- Improving communications;
- Be a leader in climate response;
- Investments for organizational resiliency have an estimated imbalance of \$20 million at 2030;
- Stated the following emerging strategies:
  - Review project capacity;
  - Reimagining workspaces and how services are delivered;
  - New tools for decision making and innovation; and,
  - Exploring limits on financing and debt management.

Mr. Danyluk stated that use of District lands, reviewing District facilities and transportation needs, exploring financing limits and adjusting revenues and services are the primary resources to bring the plans into balance.

Council discussion ensued and the following comments and concerns were noted:

- Suggested incorporating the Canadian Index of Wellbeing into the plans;
- Suggested quantifying how the investments will reduce long-term operating costs, replacement costs and risks;
- Requested addressing long-term care in the safety, health and resiliency plan;
- Expressed concern with placement of projects in long-term plans; and,
- Spoke to the uncertainty of the COVID-19 pandemic and considering potential impacts.

In response to a question from Council, staff advised that quality of life measures will be reviewed and incorporated in the Long-Term Financial Plan.

In response to a question from Council, staff advised that the process looks at the net change between options for investments, including life-cycle costs and incremental community benefits.

4. **PUBLIC INPUT**

Nil

5. **ADJOURNMENT**

**MOVED by Councillor MURI**

**SECONDED by Mayor LITTLE**

THAT the January 25, 2021 Council Workshop is adjourned.

**CARRIED**  
(6:39 p.m.)

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Mayor

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Municipal Clerk

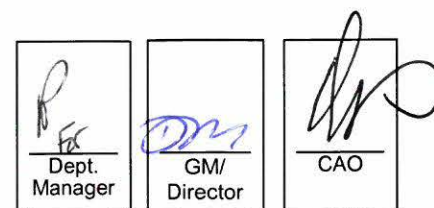
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## REPORTS

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Council Workshop	Date: February 16, 2021
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____



## The District of North Vancouver REPORT TO COMMITTEE

February 2, 2021

File: 13.6480.35/001.000

**AUTHOR:** Tina Atva, Manager of Community Planning

**SUBJECT:** Targeted OCP Review: Action Plan Workshops

### RECOMMENDATION:

THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

### REASON FOR REPORT:

To provide Council with an update of the Targeted Official Community Plan (OCP) Review and information regarding the upcoming action planning workshops, with the first one scheduled on February 16, 2021, and the second one to be confirmed.

### BACKGROUND:

On May 27, 2019, Council endorsed a targeted review of the District's OCP. Council indicated their support for the vision, goals, and strategic directions in the 2011 OCP and their desire to focus on implementation of the current OCP with a focus on four key topic areas: climate emergency, economy and employment lands, housing, and transportation. The final deliverable of the targeted review is an integrated action plan that provides a list of doable actions that can be implemented by Council.

Due to the onset of the COVID-19 pandemic, the Targeted OCP Review was paused on March 24, 2020, along with most activities involving public engagement as the District and community members were responding to the pandemic. Before the pause, several project milestones had been met, including stakeholder workshops, the delivery of four White Papers and one Council workshop in early March 2020.

Following the pause, Council endorsed an updated process and timeline for the Targeted OCP Review at the Regular Meeting of Council on October 19, 2020 (**Attachment 1**). Revised milestones include a Council workshop series in early 2021, community engagement in spring 2021, a draft Action Plan in summer 2021, and the final Action Plan anticipated for presentation in September 2021.

Four workshops are planned for the Council workshop series. Outputs from these workshops will be used to inform the draft Action Plan and next phase of work. The first two workshops, held on February 1 and 9, 2021, focused on:

- Reviewing the remaining White Papers (Climate Emergency and Housing);
- Presenting four COVID-19 Supplement Papers that assess the impacts of COVID-19 on the four topic areas; and,
- Presenting a Social Equity Lens Paper that applies a social equity lens to the four topic areas, outlining key considerations and impacts on different equity-priority groups.

These papers, together with stakeholder engagement in February-March and December 2020 (topic area stakeholder workshops, business survey, social services stakeholder workshop), identified a comprehensive list of potential actions that the District may consider to realize the vision of the OCP. A critical next step in the Targeted OCP Review is to refine and prioritize the list of potential actions to inform the development of the draft Action Plan; this work is the focus of the third and fourth workshops in the Council workshop series. Additional workshops can be added as needed.

**DISCUSSION:**

This report provides Council with information regarding the workshops' purpose, objectives, and structure.

**Action Plan Workshops Overview**

<b>Purpose</b>	The purpose of these workshops is to advance the Targeted OCP Review by having Council review, refine and prioritize a series of potential actions that will inform the draft Action Plan.
<b>Objectives</b>	<p>The objectives of the workshop are to:</p> <ul style="list-style-type: none"><li>• <i>Build a shared understanding:</i> Define a collective ambition for the Action Plan.</li><li>• <i>Review potential actions:</i> Review the comprehensive list of potential actions identified through the Targeted OCP Review process.</li><li>• <i>Establish priorities:</i> Generate a shortlist of potential actions that reflect Council's ambition and priorities, which will be used to inform the development of the draft Action Plan.</li></ul>
<b>Structure</b>	<p>The workshops will be facilitated by a consultant.</p> <p>The workshops' structure is carefully designed to achieve the purpose and objectives outlined above; Council will participate in a series of action-planning exercises led by the consultant.</p> <p>The structure of the workshops is generally as follows:</p> <ul style="list-style-type: none"><li>• Review the vision in the Official Community Plan and Council's priorities;</li></ul>

	<ul style="list-style-type: none"><li>• Participate in facilitated discussions to understand aspirations and find common interests that will guide the action planning discussions;</li><li>• Participate in activities designed to gather Council's feedback on priorities from the range of potential actions.</li></ul>
<b>Outcome</b>	<ul style="list-style-type: none"><li>• An agreed upon list of prioritized and achievable actions.</li></ul>

**Next Steps**

The updated process and timeline endorsed by Council on October 19, 2020 guides the next steps of this project.

After the workshop series, broad community engagement will be undertaken on Council's prioritized list of actions that will inform the draft Action Plan. This is anticipated for spring 2021. A revised public engagement plan will be shared with Council in advance. The draft Action Plan and summary of public engagement results will be brought to Council in early summer 2021. It will then be revised with Council input, and the final Action Plan is anticipated to be brought for consideration in early fall 2021.

Staff will continue to provide regular email updates to Council at key milestones.

**Concurrence:**

The Targeted OCP Review is supported by staff from the Community Planning, Development Planning, Parks, Engineering, Transportation, Environment, Corporate Services, and Communications departments.

**Conclusion:**

The Targeted OCP Review resumed in fall 2020, following a pause due to the onset of the COVID-19 pandemic. The revised timeline includes a series of workshops with Council in early 2021 to review recent work and inform the development of the draft Action Plan. Two workshops were held in early February, and this report provides an overview of the third and fourth workshops in the series that will focus on prioritizing a list of potential actions that will inform the draft Action Plan.

The draft Action Plan is anticipated for Council consideration in September 2021, should there be no further pandemic-related delays. The action plan is intended to be a lasting document. It will reinforce successes to date, reflect Council's strategic directions and set clear priorities for the next decade.

**OPTIONS:**

1. THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

OR

2. No further action is taken.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tina Atva". To the right of the signature, the word "For" is written in a cursive script.

Tina Atva  
Manager of Community Planning

**Attachment 1:** Timeline and Activities

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		
<input type="checkbox"/> Review and Compliance	_____	<input checked="" type="checkbox"/> Planning	_____		

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## ATTACHMENT 1: Timeline and Activities

Table 1 summarizes the timelines and activities for the remainder of the Targeted OCP Review and the steps to delivering the final action plan.

**Table 1: Updated Process and Timeline**

Phase	Estimated Timeline*	Activity
Phase 2	Fall 2020 (3 months)	<p>Updated Process and Timeline for Targeted OCP Review (Regular Meeting of Council, October 19, 2020)</p> <ul style="list-style-type: none"> <li>Seek Council's input on and endorsement of the updated process and timeline.</li> </ul> <p>Community-wide survey on COVID-19</p> <ul style="list-style-type: none"> <li>Seek to improve the District's understanding of community impacts related to COVID-19 and inform further engagement tactics.</li> <li>Report findings to Council as soon as available, along with refined OCP engagement process.</li> </ul> <p>Apply a COVID-19 and social equity lens to the four topic areas:</p> <ul style="list-style-type: none"> <li>Project consultant to develop and apply these two frameworks with staff support.</li> <li>Report findings to Council in workshops in early 2021.</li> </ul>
	January-March 2021 (3 months)	<p>Council workshops</p> <ul style="list-style-type: none"> <li>Approximately 2-3 Council workshops anticipated to discuss COVID-19 impacts on the four topic areas, findings from the two remaining OCP white papers (housing and climate emergency), social equity lens, and a facilitated discussion on draft actions.</li> <li>A revised engagement plan that is informed by the community-wide survey on COVID-19 will be reported to Council.</li> </ul>
	April-June 2021 (3 months)	<p>Community Engagement</p> <ul style="list-style-type: none"> <li>Engagement on draft actions and ideas for the action plan.</li> </ul>
Phase 3	July 2021 (1 month)	<p>Draft Action Plan</p> <ul style="list-style-type: none"> <li>Develop a draft action plan that integrates community input.</li> <li>Deliver the draft action plan to Council for input.</li> </ul>
	August-September 2021 (1 month)	<p>Final Action Plan</p> <ul style="list-style-type: none"> <li>Incorporate Council's input into a final action plan for Council consideration.</li> </ul>

\*As the pandemic progresses, the timeline or activities may need to be revisited due to unforeseen circumstances.

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