
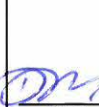


#### AGENDA INFORMATION

- ☒ Council Workshop
- ☐ Finance & Audit
- ☐ Advisory Oversight
- ☐ Other:

Date: February 16, 2021  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: \_\_\_\_\_

  
Dept.  
Manager

  
GM/  
Director

  
CAO

## The District of North Vancouver REPORT TO COMMITTEE

February 2, 2021

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**AUTHOR:** Tina Atva, Manager of Community Planning

**SUBJECT:** Targeted OCP Review: Action Plan Workshops

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#### RECOMMENDATION:

THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

#### REASON FOR REPORT:

To provide Council with an update of the Targeted Official Community Plan (OCP) Review and information regarding the upcoming action planning workshops, with the first one scheduled on February 16, 2021, and the second one to be confirmed.

#### BACKGROUND:

On May 27, 2019, Council endorsed a targeted review of the District's OCP. Council indicated their support for the vision, goals, and strategic directions in the 2011 OCP and their desire to focus on implementation of the current OCP with a focus on four key topic areas: climate emergency, economy and employment lands, housing, and transportation. The final deliverable of the targeted review is an integrated action plan that provides a list of doable actions that can be implemented by Council.

Due to the onset of the COVID-19 pandemic, the Targeted OCP Review was paused on March 24, 2020, along with most activities involving public engagement as the District and community members were responding to the pandemic. Before the pause, several project milestones had been met, including stakeholder workshops, the delivery of four White Papers and one Council workshop in early March 2020.

Following the pause, Council endorsed an updated process and timeline for the Targeted OCP Review at the Regular Meeting of Council on October 19, 2020 (**Attachment 1**). Revised milestones include a Council workshop series in early 2021, community engagement in spring 2021, a draft Action Plan in summer 2021, and the final Action Plan anticipated for presentation in September 2021.

Four workshops are planned for the Council workshop series. Outputs from these workshops will be used to inform the draft Action Plan and next phase of work. The first two workshops, held on February 1 and 9, 2021, focused on:

- Reviewing the remaining White Papers (Climate Emergency and Housing);
- Presenting four COVID-19 Supplement Papers that assess the impacts of COVID-19 on the four topic areas; and,
- Presenting a Social Equity Lens Paper that applies a social equity lens to the four topic areas, outlining key considerations and impacts on different equity-priority groups.

These papers, together with stakeholder engagement in February-March and December 2020 (topic area stakeholder workshops, business survey, social services stakeholder workshop), identified a comprehensive list of potential actions that the District may consider to realize the vision of the OCP. A critical next step in the Targeted OCP Review is to refine and prioritize the list of potential actions to inform the development of the draft Action Plan; this work is the focus of the third and fourth workshops in the Council workshop series. Additional workshops can be added as needed.

**DISCUSSION:**

This report provides Council with information regarding the workshops' purpose, objectives, and structure.

**Action Plan Workshops Overview**

<b>Purpose</b>	The purpose of these workshops is to advance the Targeted OCP Review by having Council review, refine and prioritize a series of potential actions that will inform the draft Action Plan.
<b>Objectives</b>	<p>The objectives of the workshop are to:</p> <ul style="list-style-type: none"><li>• <i>Build a shared understanding:</i> Define a collective ambition for the Action Plan.</li><li>• <i>Review potential actions:</i> Review the comprehensive list of potential actions identified through the Targeted OCP Review process.</li><li>• <i>Establish priorities:</i> Generate a shortlist of potential actions that reflect Council's ambition and priorities, which will be used to inform the development of the draft Action Plan.</li></ul>
<b>Structure</b>	<p>The workshops will be facilitated by a consultant.</p> <p>The workshops' structure is carefully designed to achieve the purpose and objectives outlined above; Council will participate in a series of action-planning exercises led by the consultant.</p> <p>The structure of the workshops is generally as follows:</p> <ul style="list-style-type: none"><li>• Review the vision in the Official Community Plan and Council's priorities;</li></ul>

	<ul style="list-style-type: none"><li>• Participate in facilitated discussions to understand aspirations and find common interests that will guide the action planning discussions;</li><li>• Participate in activities designed to gather Council's feedback on priorities from the range of potential actions.</li></ul>
<b>Outcome</b>	<ul style="list-style-type: none"><li>• An agreed upon list of prioritized and achievable actions.</li></ul>

**Next Steps**

The updated process and timeline endorsed by Council on October 19, 2020 guides the next steps of this project.

After the workshop series, broad community engagement will be undertaken on Council's prioritized list of actions that will inform the draft Action Plan. This is anticipated for spring 2021. A revised public engagement plan will be shared with Council in advance. The draft Action Plan and summary of public engagement results will be brought to Council in early summer 2021. It will then be revised with Council input, and the final Action Plan is anticipated to be brought for consideration in early fall 2021.

Staff will continue to provide regular email updates to Council at key milestones.

**Concurrence:**

The Targeted OCP Review is supported by staff from the Community Planning, Development Planning, Parks, Engineering, Transportation, Environment, Corporate Services, and Communications departments.

**Conclusion:**

The Targeted OCP Review resumed in fall 2020, following a pause due to the onset of the COVID-19 pandemic. The revised timeline includes a series of workshops with Council in early 2021 to review recent work and inform the development of the draft Action Plan. Two workshops were held in early February, and this report provides an overview of the third and fourth workshops in the series that will focus on prioritizing a list of potential actions that will inform the draft Action Plan.

The draft Action Plan is anticipated for Council consideration in September 2021, should there be no further pandemic-related delays. The action plan is intended to be a lasting document. It will reinforce successes to date, reflect Council's strategic directions and set clear priorities for the next decade.

**OPTIONS:**

1. THAT the report entitled "Targeted OCP Review: Action Plan Workshops" dated February 2, 2021 is received for information.

OR

2. No further action is taken.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tina Atva". To the right of the signature, the word "For" is written in a similar cursive style.

Tina Atva  
Manager of Community Planning

**Attachment 1:** Timeline and Activities

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		
<input type="checkbox"/> Review and Compliance	_____	<input checked="" type="checkbox"/> Planning	_____		

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