

AGENDA

REGULAR MEETING OF COUNCIL

Monday, September 9, 2019

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, September 9, 2019
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Online at <http://app.dnv.org/councillive/>

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 8262 – OCP Amendment 1923 Purcell Way
- Bylaw 8263 – Rezoning 1923, 1935, 1947 and 1959 Purcell Way

1. ADOPTION OF THE AGENDA

1.1. September 9, 2019 Regular Meeting Agenda

Recommendation:

THAT the agenda for the September 9, 2019 Regular Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

4. RECOGNITIONS

4.1. Centennial Bursary Awards

5. DELEGATIONS

6. ADOPTION OF MINUTES

6.1. July 22, 2019 Regular Council Meeting

p. 9-18

Recommendation:

THAT the minutes of the July 22, 2019 Regular Council meeting are adopted.

7. RELEASE OF CLOSED MEETING DECISIONS

8. COUNCIL WORKSHOP REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

Recommendation:

THAT items _____ are included in the Consent Agenda and be approved without debate.

9.1. Development Variance Permit 67.18 – 3906 Dollarton Highway Coach House **p. 21-34**

File No. 08.3060.20/067.18

Report: Planning Assistant, August 20, 2019

Attachment 1: Development Variance Permit 67.18

Recommendation:

THAT Development Permit 67.18, to allow for the construction of a coach house at 3906 Dollarton Highway, is ISSUED,

9.2. Bylaw 8396 – Rezoning for a Two Lot Subdivision at 909 Clements Avenue **p. 35-41**

File No. 08.3060.20/062.18

Report: Development Planner, August 29, 2019

Attachment 1: Bylaw 8396

Recommendation:

THAT the "District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)" to amend the District of North Vancouver Zoning Bylaw is given FIRST reading;

AND THAT the "District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)" is referred to a Public Hearing.

9.3. Finance and Audit Committee – Terms of Reference Update **p. 43-46**

File No.

Report: General Manager – Finance & CFO, July 29, 2019

Attachment 1: Draft Terms of Reference – Finance and Audit Standing Committee

Recommendation:

THAT the revised Finance and Audit Standing Committee Terms of Reference is approved.

9.4. Heritage Strategic Plan

p. 47-205

File No. 13.6800.01/006.000

Report: Community Planner, August 1, 2019

Attachment 1: Heritage Strategic Plan

Attachment 2: Heritage Strategic Plan Background and Analysis Report

Attachment 3: Heritage Strategic Plan Supporting Documentation Report

Attachment 4: Report to Committee dated July 10, 2019 entitled Final Draft
Heritage Strategic Plan

Recommendation:

THAT the Heritage Strategic Plan is approved.

9.5. Recommended Museum Deaccessions #12

p. 207-211

File No. 17.9100.40/013.2019

Report: Director, North Vancouver Museum and Archives, August 15, 2019

Attachment 1: Objects Owned Solely by the District of North Vancouver and Jointly
by the District and City of North Vancouver

Recommendation:

Pursuant to the report of the Director of the North Vancouver Museum and Archives,
dated August 15, 2019, entitled "Recommended Museum Deaccessions #12":

THAT the North Vancouver Museum and Archives (NVMA) Commission is
authorized to deaccession and dispose of 29 artifacts owned solely by the District
of North Vancouver, and one artifact owned jointly by the District and the City of
North Vancouver, as outlined in the August 15, 2019 report of the Director of the
North Vancouver Museum and Archives entitled Recommended Museum
Deaccessions #12;

AND THAT the NVMA Commission is authorized to dispose of 46 unaccessioned
objects that have been found in the Museum Collection as outlined in the August
15, 2019 report of the Director of the North Vancouver Museum and Archives
entitled Recommended Museum Deaccessions #12.

9.6. Council Directions 2019-2022

p. 213-236

File No. 01.0530

Report: Chief Administrative Officer, July 12, 2019

Attachment 1: Council Directions 2019-2022

Recommendation:

THAT Council adopts *Council Directions 2019-2022* as its public statement of priority
issues, approaches and initiatives for its term of office;

AND THAT staff is directed to incorporate actions associated with the priority
directions into the organization's Corporate Plan and departmental work plans.

10. REPORTS

10.1. Mayor

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

10.4.1. Industrial Lands Strategy Task Force – Councillor Back

10.4.2. Housing Committee – Councillor Bond

10.4.3. Indigenous Relations Committee – Councillor Hanson

10.4.4. Board – Councillor Muri

10.4.5. Regional Parks Committee – Councillor Muri

10.4.6. Liquid Waste Committee – Mayor Little

10.4.7. Mayors Committee – Mayor Little

10.4.8. Mayors Council - TransLink – Mayor Little

10.4.9. Performance & Audit Committee – Mayor Little

10.4.10. Zero Waste Committee – Mayor Little

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the September 9, 2019 Regular Meeting of Council for the District of North Vancouver is adjourned.

MINUTES

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**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:02 p.m. on Monday, July 22, 2019 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor B. Forbes
Councillor J. Hanson
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. C. Grant, General Manager – Corporate Services
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. D. Desrochers, Manager – Engineering Projects & Development Services
Mr. J. Gordon, Manager – Administrative Services
Mr. S. Ono, Manager – Engineering Services
Ms. J. Paton, Manager – Development Planning
Mr. R. Boase, Section Manager – Environmental Sustainability (Operations)
Ms. S. Rogers, Manager – Parks
Mr. S. Carney, Section Manager – Transportation Engineering Services
Ms. A. Reiher, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. July 22, 2019 Regular Meeting Agenda

MOVED by Councillor MURI

SECONDED by Councillor FORBES

THAT the agenda for the July 22, 2019 Regular Meeting of Council for the District of North Vancouver is adopted as circulated.

CARRIED

2. PUBLIC INPUT

2.1. Mr. Peter Coles, 1000 Block East 29th Street:

- Spoke in opposition of item 9.8;
- Requested on street parking for one side of East 29th Street;
- Expressed concern about potential hardships to daycares, the disabled, home businesses and snow plowing during winter months; and,
- Suggested an alternate bike route.

2.2. Mr. Rishi Gill, 1300 Block Ross Road:

- Spoke in opposition of item 9.8;

- Expressed concern about public consultation and suggested that further review of the proposal is required; and,
- Stated that biking should be promoted and that the recommendation of the Council report be given consideration.

2.3. Mr. Dan McCartney, 1300 Block East 16th Street:

- Spoke in opposition of item 9.8 and stated that the addition of bike lanes to a city are a necessary but meet the needs of few;
- Expressed concern about residents parking along East 29th Street to catch their bus; and,
- Requested that the proposal be reconsidered.

2.4. Mr. Kevin Bell, 1300 Block Sunnyside Drive:

- Spoke about item 9.2 as the Director of Wild Bird Trust;
- Commented regarding the climate emergency declared by the District and urged Council to consider the declaration prior to making decisions for new proposals; and,
- Expressed concern about environmental issues including the effects of habitat loss, contaminated storm water runoff from nursery operations and potential negative effects on the wetlands.

2.5. Mr. Jim Stephenson, 2700 Block Library Lane:

- Spoke as the President of the North Shore Unitarian Church; and,
- Commented about the proposed relocation of the church, its many community services and expressed support for the preliminary application.

2.6. Mr. Raad Salih, 500 Block East 29th Street:

- Spoke about item 9.8 and requested that a landing facility be provided in front of his home to accommodate HandyDart services for his disabled daughter;
- Stated that proposed alternative solutions by staff are not adequate; and,
- Expressed concern that if bike lanes are installed, they will present a hardship.

2.7. Mr. George Hill, 3000 Block Duchess Avenue:

- Spoke in favour of item 9.8;
- Commented regarding hazards faced by pedestrians and stated that bike lanes along East 29th Street may encourage further cyclists in the community and reduce environmental impacts; and,
- Spoke about homes on East 29th Street and stated these have access to driveways or back lanes.

2.8. Mr. Willie Ip, 1000 Block East 29th Street:

- Spoke in opposition of item 9.8 and expressed concern about hardships to his elderly parents if street parking is removed;
- Stated that the back lane of his home does not accommodate his small business needs; and,
- Requested that 29th Street continue to have street parking.

2.9. Mr. Ali Kashani, 4100 Block Virginia Crescent:

- Spoke regarding short-term rentals and requested that the District allow these;

- Spoke about the difficulties in obtaining affordable housing; and,
- Expressed concern about high mortgage rates for new homeowners and suggested that an income supplement is necessary for affordability.

2.10. Ms. Linda Melville, 2200 Block Old Dollarton Road:

- Spoke in opposition of item 9.2;
- Requested that Council defer the item and not issue the Temporary Use Permit (TUP) due to environmental concerns; and,
- Expressed concern about the exemption of TUP permits from developmental permits.

3. PROCLAMATIONS

Nil

4. RECOGNITIONS

Nil

5. DELEGATIONS

5.1. Nancy Cottingham Powell, North Van Arts

Re: North Shore Culture Map Update.

Ms. Nancy Cottingham Powell, North Van Arts, provided an overview on the North Shore Culture Mapping project and beta test map of which the three North Shore municipalities, two First Nations and the North Vancouver Recreation and Culture Commission are partners. She commented regarding project funding, the Project Advisory Committee, community engagement and marketing outreach.

MOVED by Councillor HANSON

SECONDED by Councillor MURI

THAT the delegation of the North Van Arts is received for information.

CARRIED

6. ADOPTION OF MINUTES

6.1. July 8, 2019 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BACK

THAT the minutes of the July 8, 2019 Regular Council meeting are adopted.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. COUNCIL WORKSHOP REPORT

Nil

With the consent of Council, Mayor LITTLE varied the agenda as follows:

9. REPORTS FROM COUNCIL OR STAFF

9.1. Remedial Action Requirements - 5748 Sunshine Falls Lane - Unsafe Dilapidated House

File No. 08.3221.02

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT Council:

1. Declares the building (the “Building”) located on property at 5748 Sunshine Falls Lane (the “Property”) legally described as:

PID 014-834-855

Lot 1 AM (RP 1281) of lot E of lot 5, Block 2, District Lot 950, Plan 1384

to be in an unsafe condition and to create an unsafe condition and to be a nuisance;

2. Orders that Chermijager Holdings Ltd., (the “Owner”) must:

- a. by September 3, 2019 apply for and obtain a demolition permit to completely demolish and remove the Building, and then completely demolish and remove the building pursuant to said issued building permit and restore the Property to a neat and tidy condition to the satisfaction of the Chief Building Official; or, alternatively

- b. return the Building to a safe condition by strictly complying with all of the following requirements:

- (i) by September 3, 2019, provide to the District a report from a qualified Professional Engineer(s) providing structural, electrical and mechanical analyses of the Building and a remediation plan for the Building which must include all of the following to the satisfaction of the Chief Building Official and must be submitted to the Chief Building Official for approval:

- A. Itemized and detailed description of work required to remediate the unsafe condition of the Building in compliance with the District’s Zoning, Construction and Fire Bylaws (the “Remedial Work”);
- B. Certification that completion of the Remedial Work will render the Building safe for the use intended;
- C. Itemized schedule of work for carrying out the Remedial Work establishing to satisfaction of the Chief Building Official that if the

proposed schedule is met then all of the Remedial Work will be completed by April 6, 2020 (the "Remediation Plan");

- (ii) by October 7, 2019, submit complete applications for all permits required to carry out the Remediation Work to the satisfaction of the Chief Building Official;
 - (iii) by April 6, 2020, complete the Remedial Work in accordance with the issued building permit and the Remediation Plan to the satisfaction of the Chief Building Official;
3. Council directs that in the event that the Owner does not complete an action required under sections 2(a) or 2(b), as applicable, then the District, by its staff, agents and contractors, may enter onto the Property and completely demolish and remove the Building, and the costs of such action shall be treated as a debt owed to the District of North Vancouver, which if unpaid at the end of the calendar year in which the building is demolished and removed, will be added to the property taxes pursuant to section 258 of the *Community Charter*.

CARRIED

9.2. Temporary Use Permit 8.19 – 2300 Block, Old Dollarton Road (Dykhof Nurseries)
File No. 08.3060.20/008.19

Public Input:

Mr. John Milligan, 1200 Block East Keith Road:

- Spoke in favour of the item;
- Commented about the history of Dykhof Nurseries and multiple efforts to purchase commercial property for the relocation of the nursery; and,
- Thanked District staff for addressing their concerns.

Ms. Jenn Harmon, 2300 Block Old Dollarton Road:

- Spoke in opposition of the item;
- Expressed concern about potential traffic issues next to a residential property and impact on wildlife;
- Queried about the District's assistance in finding an alternate location through a TUP and how it is supported through the Official Community Plan (OCP); and,
- Queried regarding the cost to set up a nursery if only on an interim basis.

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT Temporary Use Permit 8.19, to allow for a plant nursery and garden centre on a site located within the 2300 Block of Old Dollarton Road, is ISSUED.

CARRIED

Opposed: Councillors CURREN, FORBES and HANSON

9.7. North Shore Winter Club (1325 Keith Road) – Preliminary Rezoning Application
File No. 08.3060.10/007.19

Public Input:

Mr. Jay Frezell, 800 Block Shakespeare Avenue:

- Spoke in favour of the item and as President of North Shore Winter Club;
- Commented about issues being faced by businesses on the North Shore; and,
- Spoke about the services provided by the North Shore Winter Club and the desire for continued service.

Mr. Victor Bedrossian, 1000 Block East Keith Road:

- Spoke in opposition of the item;
- Expressed concern about potential traffic increases and proposed construction which may obstruct the view of residents; and,
- Queried why the North Shore Winter Club wishes to relocate.

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT Council is not supportive of the preliminary application and that the application is rejected.

CARRIED

Opposed: Councillors BACK and BOND

9.8. East 29th Street Corridor Safety and Mobility Improvements – Update
File No. 16.8620.20/054.000

Public Input:

Ms. Brenda Irving, 1000 Block East 29th Street:

- Requested a compromise of on street parking and bike lanes and for further research to be conducted; and,
- Suggested that the Bicycle Master Plan requires further revision, commented about accessibility and expressed concern about statements regarding environmental impacts and the need for data to back such statements.

Mr. Robin Delany, 4300 Block Skyline Drive:

- Spoke in opposition of the item;
- Expressed concern about accessibility for an elderly resident to receive family visits by a disabled member of the family;
- Suggested there are alternate bike routes; and,
- Recommended that Council delay the item until spring 2020 for further community engagement and research.

The motion was bifurcated at the request of Council.

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT Council receive the staff report and implement bike facilities on the north side of 29th Street only until impact assessments, circulation and community discussion on the Bicycle Master Plan can be considered.

DEFEATED

Opposed: Councillors BACK, BOND, CURREN, FORBES and HANSON

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT staff report back on the number of left hand turn lanes traveling west into Tempe Heights.

CARRIED

Opposed: Councillors BACK, BOND and CURREN

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT speed bumps be installed between William Avenue and Fromme Road.

DEFEATED

Opposed: Mayor LITTLE, Councillors BACK, BOND, CURREN, FORBES and HANSON

MOVED by Councillor BOND
SECONDED by Councillor BACK

THAT the July 11, 2019 report of the Manager – Engineering Services/Deputy General Manager entitled East 29th Street Corridor Safety and Mobility Improvements – Update is received for information;

AND THAT staff work with the residents regarding potential parking variances, lane openings and drop off zones and report back to Council.

CARRIED

Council recessed at 10:14 p.m. and reconvened at 10:19 p.m.

9.3. Delbrook Lands 2019 Planning and Engagement Process – Consultation Results

File No. 13.6440.01/000.000

MOVED by Councillor MURI
SECONDED by Councillor HANSON

THAT the Regular Council meeting held on July 22, 2019 be authorized to carry on beyond 10:30 p.m.

CARRIED

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT Council direct staff to continue engagement with the public to create a detailed design for the neighbourhood park;

AND THAT Council direct staff to initiate design work for a building, to be situated on the current parking lot at the southeast corner of the site, consisting of one storey of community service (seniors' respite care) and three (3) storeys of social housing above;

AND THAT staff be directed to prepare an Official Community Plan amendment bylaw and a Zoning Bylaw amendment bylaw for Council's consideration consistent with this motion.

CARRIED

Opposed: Councillors BACK and BOND

9.4. Council Directions 2019-2022
File No. 01.0530

MOVED by Mayor LITTLE
SECONDED by Councillor MURI

THAT item 9.4. be postponed to the September 9, 2019 meeting of Council.

CARRIED

Opposed: Councillors BACK and BOND

9.5. Non-Medical Retail Cannabis Policy
File No. 13.6440.50/000.000

MOVED by Councillor MURI
SECONDED by Councillor HANSON

THAT the Non-Medical Retail Cannabis Policy as attached to the July 16, 2019 report of the Planner entitled Non-Medical Retail Cannabis Policy is approved;

AND THAT staff be directed to begin the application intake process for non-medical retail cannabis businesses on a first-come-first-served basis, as applications are forwarded to the District from the Provincial Liquor & Cannabis Regulation Branch;

AND THAT staff be directed to draft bylaw amendments to the Zoning Bylaw 3210, Business Licence Bylaw 4567, Fees and Charges Bylaw 6481, and the Notice Enforcement Bylaw 7458 to create the ability for approvals of cannabis retailing, manufacturing and warehousing.

CARRIED

MOVED by Councillor MURI
SECONDED by Mayor LITTLE

THAT the Regular Council meeting held on July 22, 2019 be authorized to carry on beyond 11:00 p.m.

CARRIED UNANIMOUSLY

9.6. AED Request and Options

File No.

MOVED by Mayor LITTLE

SECONDED by Councillor MURI

THAT a fund be established of up to \$3,000 that is replenished annually and available over a period of time. Also, develop an accompanying program for groups such as the Woodlands Sunshine Cascade Ratepayers Association to apply to this fund. Eligibility would be based on factors such as whether or not the group applying has confirmed additional funding support from a charitable organization, and apparent need based on remoteness of location.

CARRIED

10. REPORTS

10.1. Mayor

Nil

10.2. Chief Administrative Officer

Nil

10.3. Councillors

Nil

10.4. Metro Vancouver Committee Appointees

10.4.1. Industrial Lands Strategy Task Force – Councillor Back

Nil

10.4.2. Housing Committee – Councillor Bond

Nil

10.4.3. Aboriginal Relations Committee – Councillor Hanson

Nil

10.4.4. Board – Councillor Muri

Nil

10.4.5. Regional Parks Committee – Councillor Muri

Nil

10.4.6. Liquid Waste Committee – Mayor Little

Nil

10.4.7. Mayors Committee – Mayor Little

Nil

10.4.8. Mayors Council - TransLink – Mayor Little

Nil

10.4.9. Performance & Audit Committee – Mayor Little

Nil

10.4.10. Zero Waste Committee – Mayor Little

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor FORBES

SECONDED by Councillor MURI

THAT the July 22, 2019 Regular Meeting of Council for the District of North Vancouver is adjourned.

CARRIED
(10:59 p.m.)

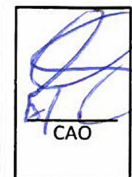
Mayor

Municipal Clerk

REPORTS

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>SEPT. 9, 2019</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver

REPORT TO COUNCIL

August 20th, 2019
File: 08.3060.20/067.18

AUTHOR: Taylor Jenks, Planning Assistant

SUBJECT: DEVELOPMENT VARIANCE PERMIT 67.18 - 3906 Dollarton Hwy (Coach House)

RECOMMENDATION:

That Development Variance Permit 67.18 (Attachment A) to allow for the construction of a coach house at 3906 Dollarton Hwy, is issued.

REASON FOR REPORT:

The proposal requires Council's approval of a Development Variance Permit to allow for the construction of a two-storey coach house.

SUMMARY:

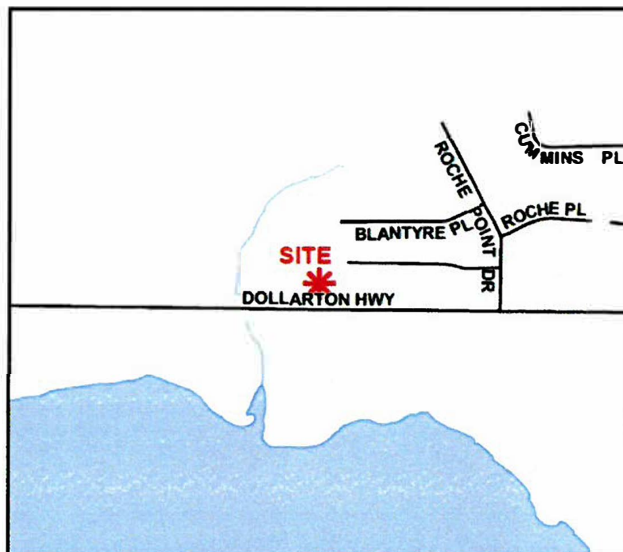
The applicant is requesting four variances to permit the construction of a two storey coach house in the rear yard of the existing single family home. The variances required to build the proposed coach house include the following:

1. Location of Secondary Suite outside the principle dwelling
2. Maximum height of accessory structure
3. Maximum accessory building size
4. Total combined parking structure and accessory building size

The proposal is supportable as it is consistent with the Coach House Guidelines.

BACKGROUND:

The subject property, located at 3906 Dollarton Highway, is approximately 931 m² (10,021 sq. ft.) in area and contains a single family home with no secondary suite. There is an open lane to the west of the property which is used as the primary access for 3878 and 3870 Dollarton Highway, both to the northwest of the subject property. An unopened lane to the north includes a pedestrian path. The subject property and surrounding lots are zoned Single-family Residential 7200 (RS3) with the exception of the recently-completed "Cates Landing" multi-family development located on the south side of Dollarton Highway. The subject property is not located in any Development Permit Areas.





PROPOSAL:

The applicant proposes to build a two-storey coach house in the rear yard of the single family home. The property size exceeds the minimum 929 m² (10,000 sq. ft.) lot area for coach house eligibility as noted in the Coach House Guidelines. The proposed building is located approximately 10.6m (34.8 ft.) from the main home to maintain privacy between the buildings.

A one car garage is to be provided within the coach house building and vehicle access will be provided from the lane to the west. The existing access from Dollarton Highway will be retained until the existing principle residence is redeveloped in the future.

The lot slopes significantly from north to south; allowing the coach house to benefit from views of the Burrard Inlet, while reducing impacts on sightlines for neighbours to the north. The coach house has been designed with a single pitch roof with a feature window to maximize natural light while limiting the massing of the upper floor. The proposal includes a second storey deck space as well as a private outdoor patio space at the ground level.

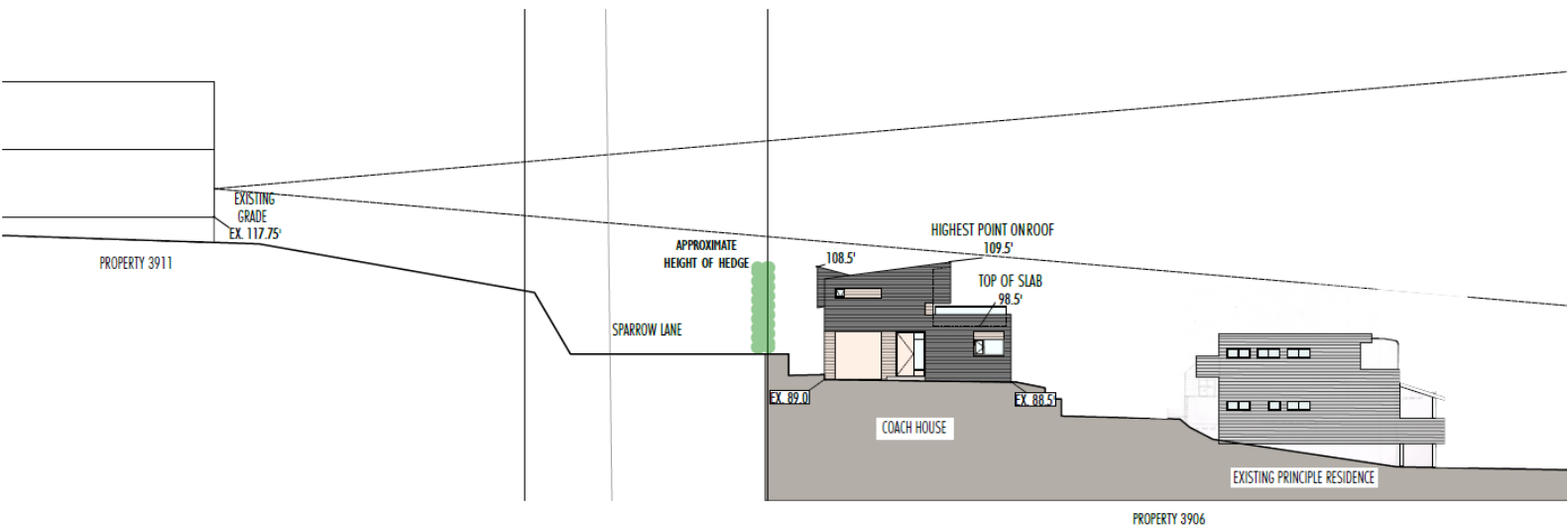
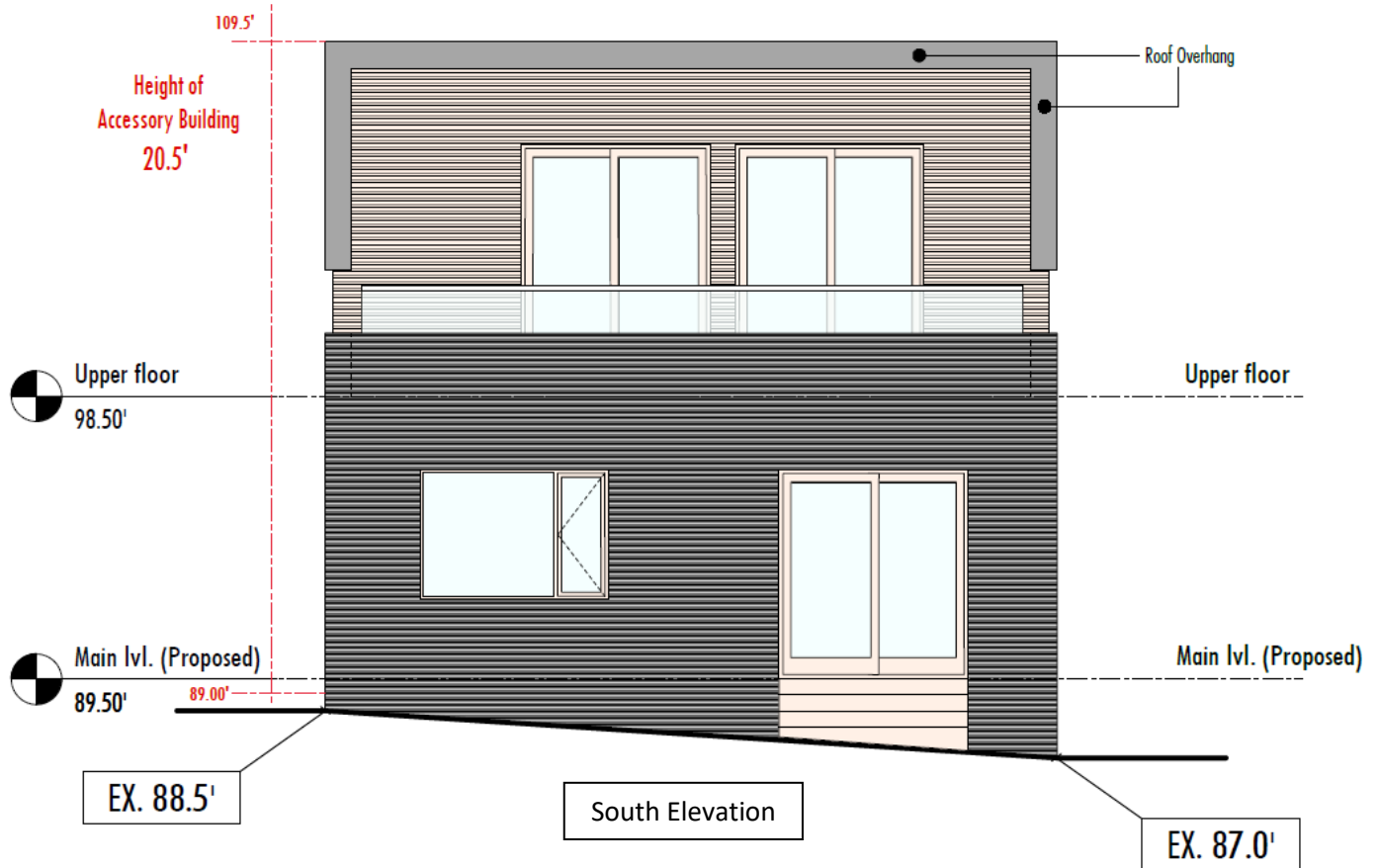
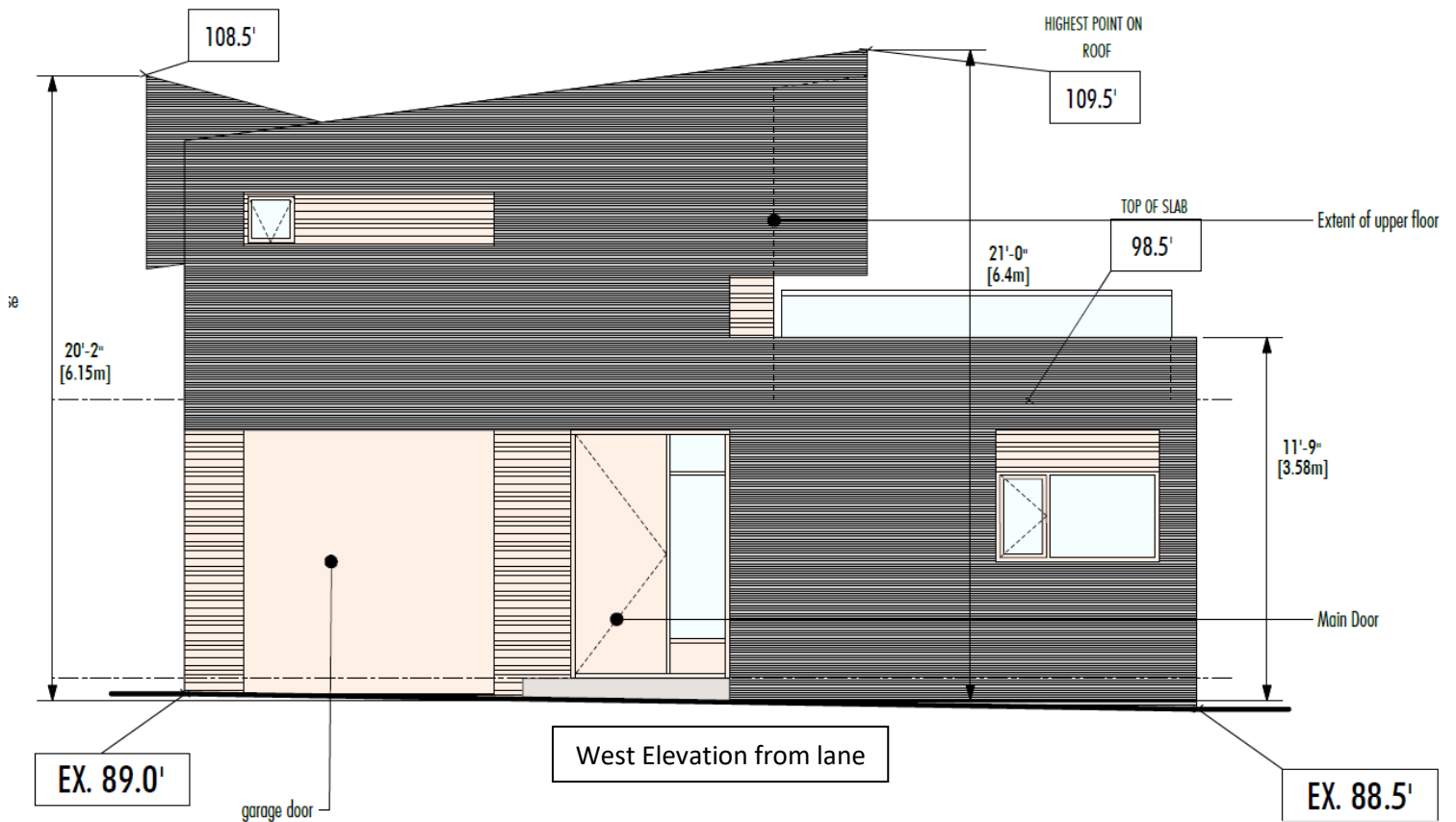
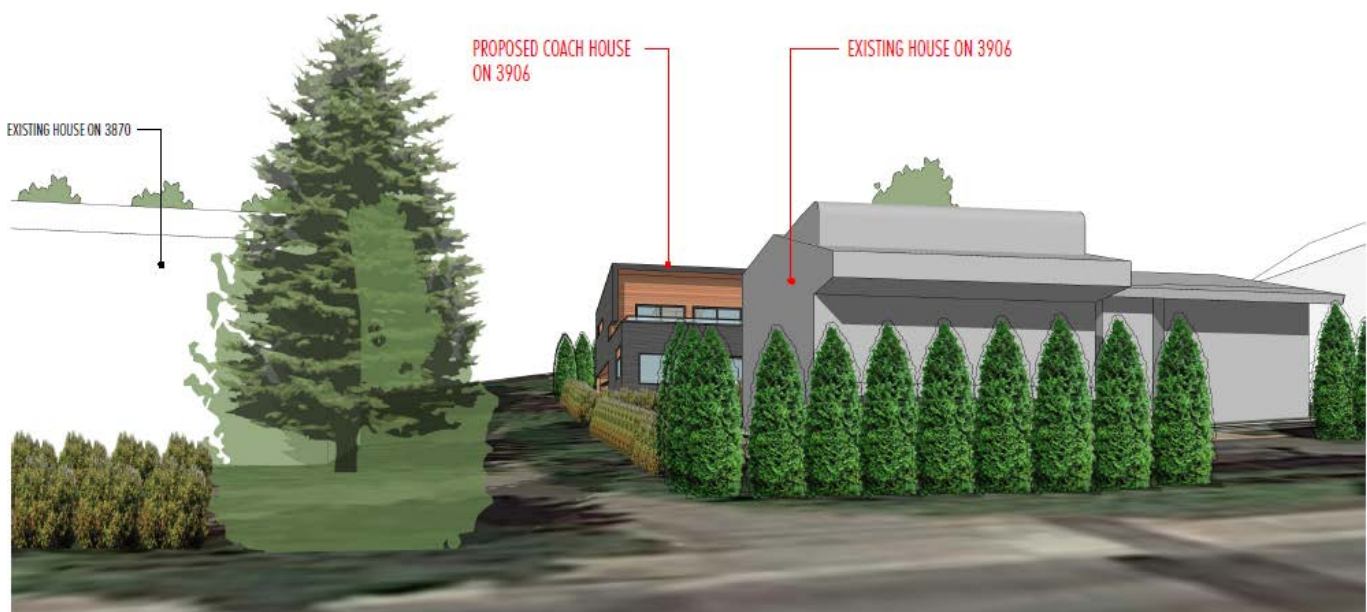


Figure 1 – Sightline drawing





Existing view from South on Dollarton Hwy



Proposed view from South on Dollarton Hwy

ANALYSIS:**Zoning Bylaw Compliance:**

The table below outlines the variances required as part of this application:

Regulation	Required/ Permitted	New Work	Variance
Maximum height of accessory building	3.66 m (12 ft)	6.25m (20.5 ft)	2.6m (8.5 ft)
Maximum Accessory Building Size	24.99 m ² (269 ft ²)	86.4 m ² (930 ft ²)	61.4 m ² (6610ft ²)
Total parking structure & accessory building size	74.32 m ² (800 ft ²)	111.2 m ² (1197 ft ²)	36.9 m ² (397 ft ²)
Location of secondary suite	In main dwelling	Rear Yard	Allow location of secondary suite to be in rear yard

Height of accessory building

The maximum height of the proposed coach house is 6.25m (20.5 ft.) requiring variance of 2.6m (8.5 ft.) This height is reached by one section of the roof over the south-facing window which provides increased light in the space. The remainder of the roof slopes down towards the north, where there is a smaller elevated window. The second storey has been designed in accordance with the height and massing outlined in the coach house guidelines and is sympathetic to the roof of the primary dwelling.

A mature cedar hedge ranging in height up to 7.4 metres (24.3 ft.) sits directly north of the property in the unopened lane and currently acts as screening between the neighbour at 3811 Blantyre and the site of the coach house. This hedge is to be retained to ensure privacy for both parties; DVP 67.18 requires that securities are taken at the building permit stage to ensure this retention.

Maximum accessory building size

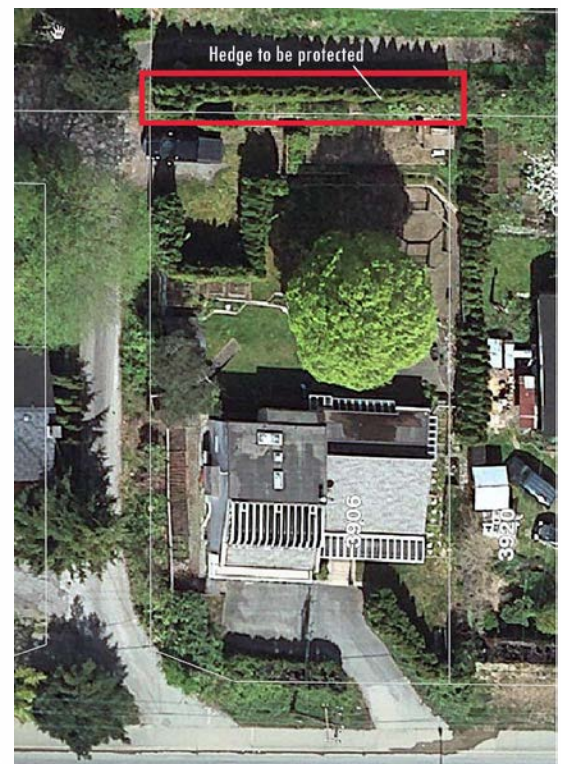
The zoning bylaw limits accessory buildings or structures located in a side or rear yard to not more than 25 m² (269 sq. ft.) The proposed coach house is 86.4m² (930 sq. ft.) in size, requiring a variance of 62.99m² (678 sq. ft.)

Maximum combined parking structure and accessory building size

The zoning bylaw limits parking structures and other accessory buildings in combination to a maximum area of 74.32 m² (800 sq. ft.) The proposed combined space is 111.2m² (1197 sq. ft.) in area, requiring a variance of 36.88m² (397 sq. ft.). The total floor space of the coach house and existing principle dwelling does not exceed the density available on the site.

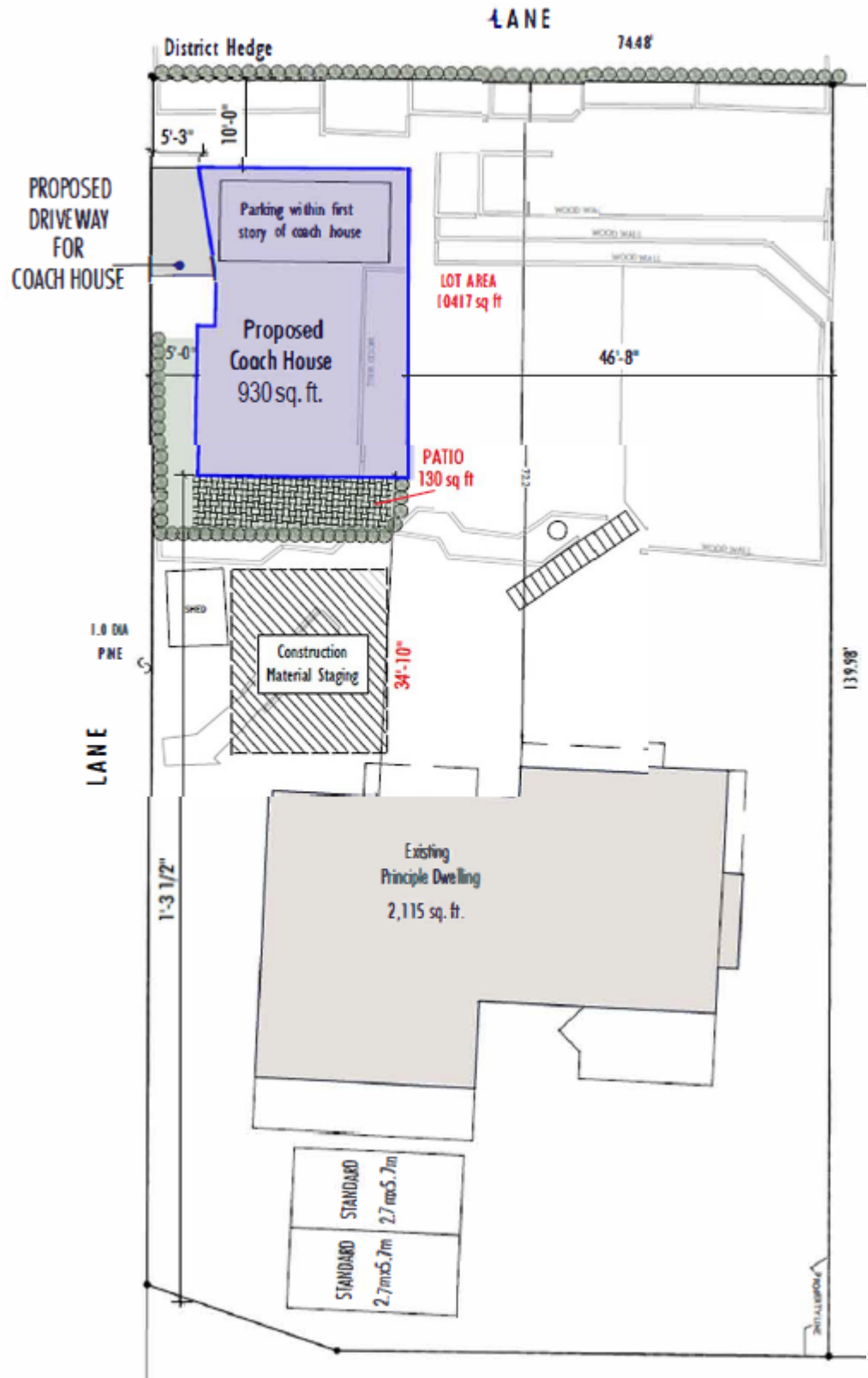
Location of secondary suite

The zoning bylaw indicates that secondary suites must be located within a single family residential building. The proposed coach house requires a variance to be located in the year yard. This variance is in accordance with the Coach House How-to-guide.



COACH HOUSE GUIDELINES:

- The property is 931 m² (10,021 sq. ft.) and is located on an open lane which exceeds the siting criteria and lot size outlined in the coach house guidelines to allow for consideration of a coach house.
- The combined floor space of the single-family dwelling and the coach house does not exceed the maximum permitted floor space for the property.
- The proposed height of 6.25 m (20.5 ft.) is consistent with the maximum 6.71 m (22 ft.) height as envisioned by the coach house guidelines for a two storey coach house.
- The roof is designed to reduce the apparent height and massing of the coach house as well as complement that of the existing dwelling.
- The coach house will provide an alternative form of housing with 96.4m² (930 sq. ft.) of interior living space, in compliance with the maximum permitted coach house size.
- The proposal includes 31.3m² (337 sq. ft.) of deck space in addition to 12m² (130 sq. ft.) of patio space, creating sufficient outdoor space as intended by the coach house guidelines.
- Privacy is provided with landscaping between the existing dwelling and proposed coach house, as well as a distance of 10.62 m (37.8 ft.) which exceeds the minimum building separation of 6.07 m (20 ft.)
- In compliance with the Coach House guidelines, a Section 219 covenant will be placed on title to ensure no further secondary suites are permitted on the property.



PUBLIC INPUT:

A notification letter was sent to adjacent neighbours, and two responses were received.

One neighbour expressed concerns about maintaining sightlines from their property; the applicant has responded with the following:

- Lowered the height of the roof by 0.3m (1.0 ft.), to decrease the overall impact of the building (see Figure 2 and 3);
- Provided a sightline drawing (Figure 1) indicating that the roof of the coach house is lower than the first floor of the neighbours' home and should not impact their sightlines.

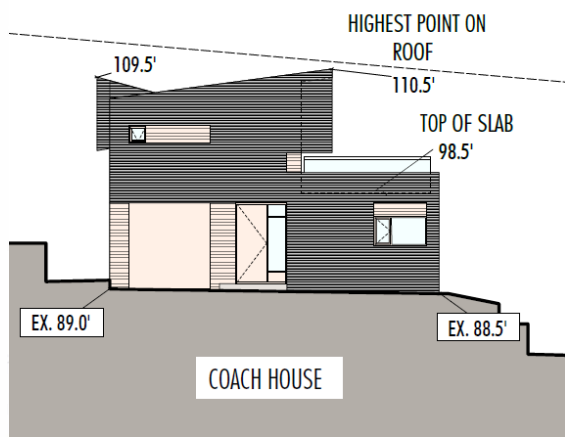


Figure 2: Original proposed height

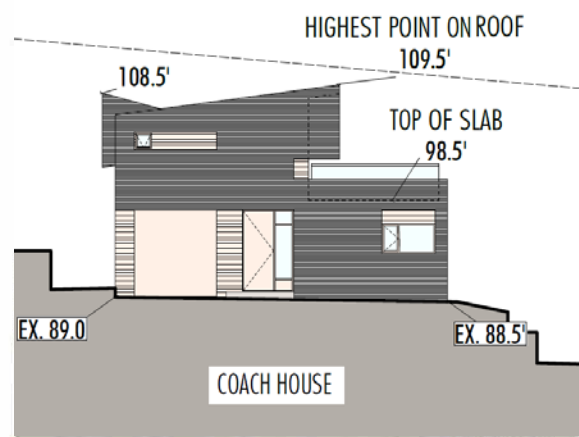


Figure 3: Revised height of coach house

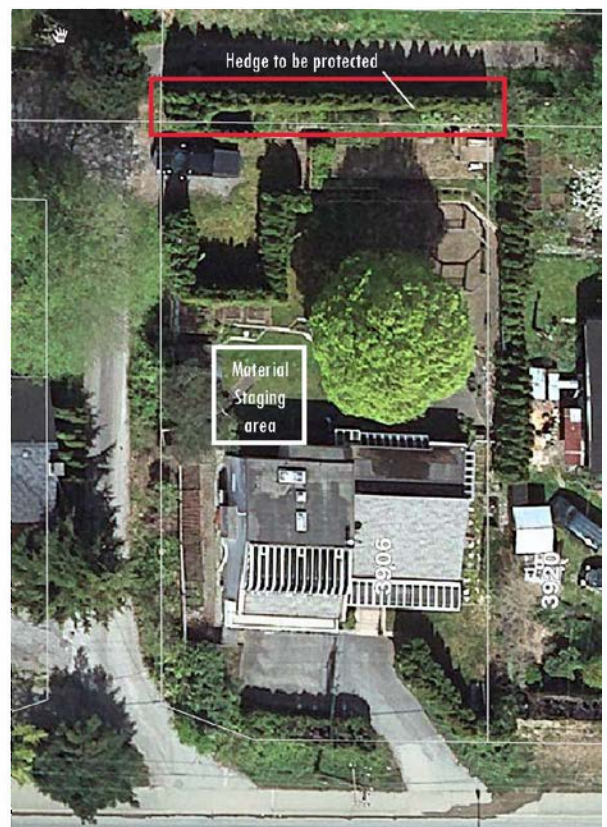
Maintaining access to neighbouring homes during construction was noted by the second respondent. DVP 67.18 requires a construction traffic plan prior to issuance of a building permit to ensure access from the lane will be maintained for these homes. The proposal as submitted uses the rear yard of the subject site as a material staging area to reduce impacts on the lane.

Securities will be held to ensure works are carried out as advised in the Arborist Report to protect the existing hedge at the north side of the property and as shown in the site plan.

Notification will be provided in accordance with The Local Government Act, advising that Council will be considering whether to issue a Development Variance Permit. Response to the notification will be provided to Council prior to consideration of this application.

CONCLUSION:

Staff are supportive of the Development Variance Permit as it complies with the Coach House Guidelines and the design has considered and addressed issues raised by neighbours.



OPTIONS:

The following options are available for Council's consideration:

1. Issue Development Variance Permit 67.18 (Attachment 1) to allow for a coach house at 3906 Dollarton Hwy (staff recommendation); or
2. Deny Development Variance Permit 67.18.

Respectfully Submitted,



Taylor Jenks
Planning Assistant

Attach

1. Development Variance Permit 67.18

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER

DEVELOPMENT VARIANCE PERMIT 67.18

This Development Variance Permit 67.18 is hereby issued by the Council for The Corporation of the District of North Vancouver to the registered owner(s) to accommodate a coach house in the rear yard of the property located at 3906 Dollarton Hwy, legally described as Lot 5 of Lot 1, Block J, District Lot 230, Plan 22134, (PID: 013-330-616) subject to the following terms and conditions:

- A. The following Zoning Bylaw regulations are varied under Part 14, Division 9, Subsection 498 (1) of the Local Government Act:
1. The maximum height of accessory building is increased from 3.66 m (12 ft.) to 6.25 m (20.5 ft.);
 2. The maximum accessory building size is increased from 24.99 m² (269 sq. ft.) to 86.4 m² (930 sq. ft.);
 3. The maximum total parking structure and accessory building size is increased from 74.32 m² (800 sq. ft.) to 111.2 m² (1197 sq. ft.);
 4. The location of a secondary suite is permitted to be outside of the single-family residential building subject to registration of a Section 219 Covenant on the property, in favour of the District and in priority of all financial charges, to ensure the coach house building contains the only secondary suite on the property;
 5. The relaxations above apply only to the proposed coach house as illustrated in the attached drawings DVP 67.18 - 1 through 67.18 - 4.
- B. The following requirement is imposed under Subsection 490 (1) (c) of the Local Government Act
1. Prior to the issuance of the Building Permit and Excavation Permit, submission of an acceptable Construction Management Plan is required which may require amendments during the course of construction to ensure that construction impacts are minimized.
- C. The following requirement is imposed under Subsection 502 of the Local Government Act:
1. Prior to issuance of the Building Permit a security deposit will be taken in the amount of \$15,000 for the protection of the District Hedge at the North side of the property and to ensure the construction loading area is restored with replacement landscaping.

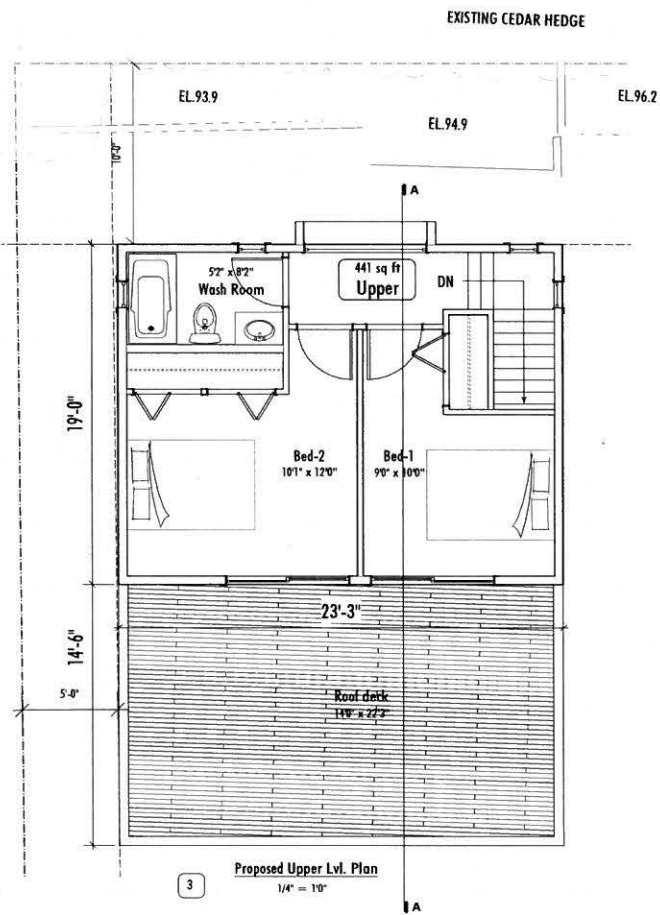
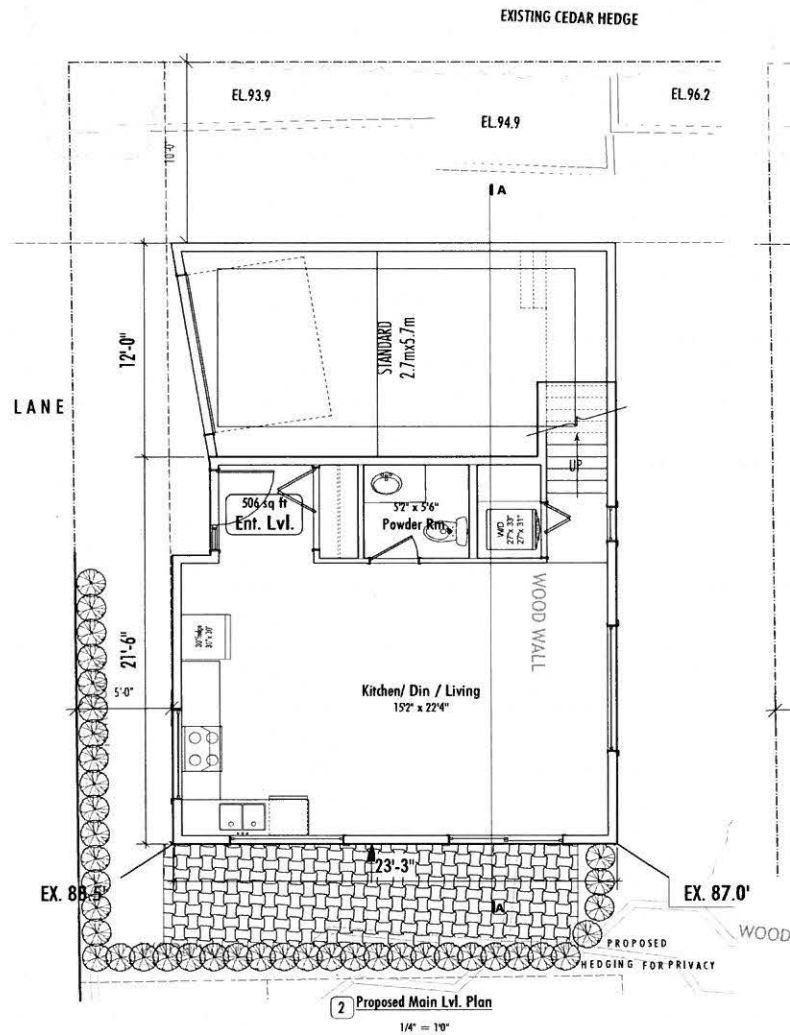
D. The following requirement is imposed under Subsection 504 of the Local Government Act:

Substantial construction as determined by the Manager of Development Services shall commence within two years of the date of this permit or the permit shall lapse.

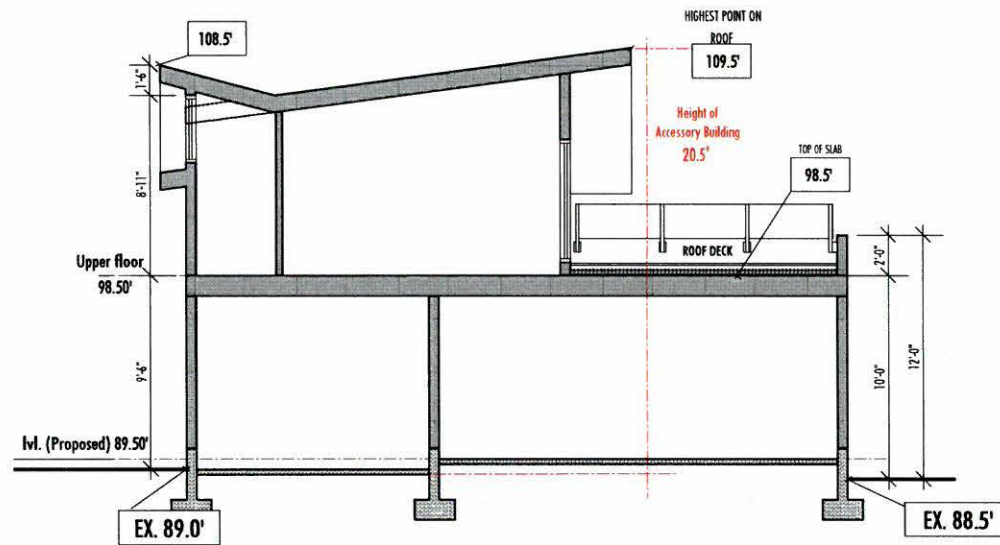
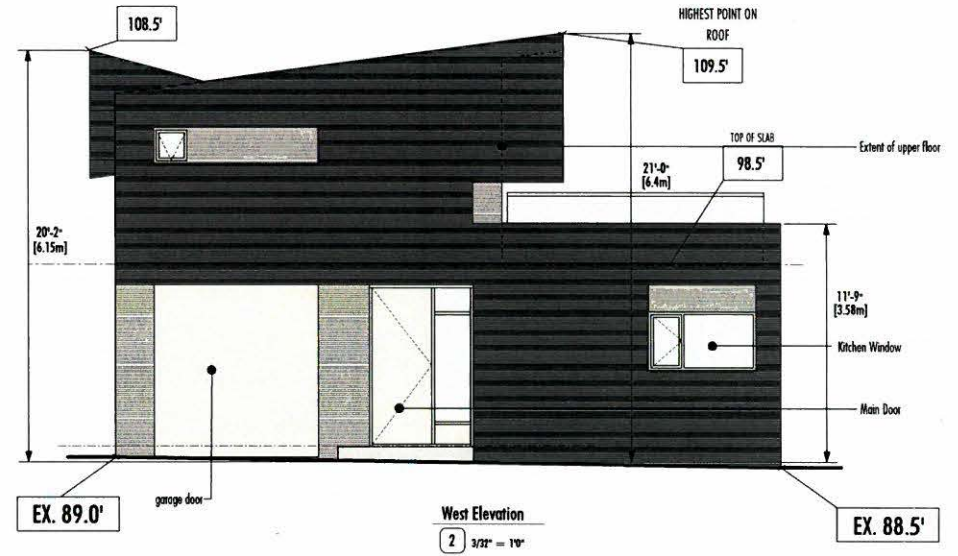
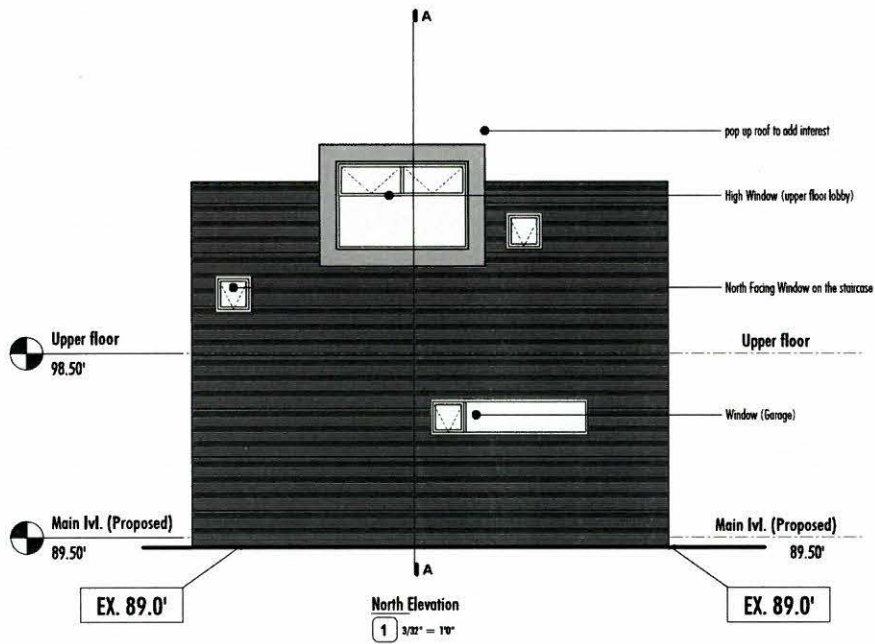
Mayor

Municipal Clerk

Dated this _____ day of _____, _____

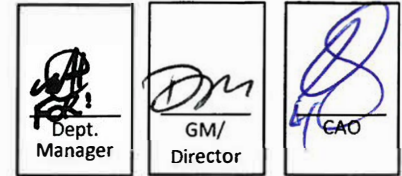


NO.	DATE	DESCRIPTION
1	01/11/18	Initial Design
2	02/11/18	Revised Design
3	03/11/18	Final Design
4	04/11/18	Construction Documents
5	05/11/18	As-Built Documents
6	06/11/18	Final As-Built Documents
7	07/11/18	Final As-Built Documents
8	08/11/18	Final As-Built Documents
9	09/11/18	Final As-Built Documents
10	10/11/18	Final As-Built Documents
11	11/11/18	Final As-Built Documents
12	12/11/18	Final As-Built Documents
13	01/12/18	Final As-Built Documents
14	02/12/18	Final As-Built Documents
15	03/12/18	Final As-Built Documents
16	04/12/18	Final As-Built Documents
17	05/12/18	Final As-Built Documents
18	06/12/18	Final As-Built Documents
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94	10/06/24	Final As-Built Documents
95	11/06/24	Final As-Built Documents
96	12/06/24	Final As-Built Documents
97	01/07/25	Final As-Built Documents
98	02/07/25	Final As-Built Documents
99	03/07/25	Final As-Built Documents
100	04/07/25	Final As-Built Documents



SPAN Designworks	DVP 67.18-3
11317 11th Avenue Nashville, TN 37203 1-888-878-8119	
Client: [Redacted] Project: [Redacted] Design: [Redacted] Construction: [Redacted]	
Scale: 1/4" = 1'-0"	Sheet: A.0.2
Date: 10/12/2017	
Drawn: [Redacted]	
Check: [Redacted]	

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>SEPT. 9, 2019</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

August 29, 2019
File: 08.3060.20/062.18

AUTHOR: Robyn Hay, Development Planner

SUBJECT: Bylaw 8396 - Rezoning for a two lot subdivision at 909 Clements Avenue

RECOMMENDATION:

THAT the "District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)" to amend the District of North Vancouver Zoning Bylaw be given FIRST reading;

AND THAT the "District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)" is referred to a Public Hearing.

REASON FOR REPORT:

The proposed subdivision requires an amendment to the Zoning Bylaw to establish specific lot size regulations for the subject property.

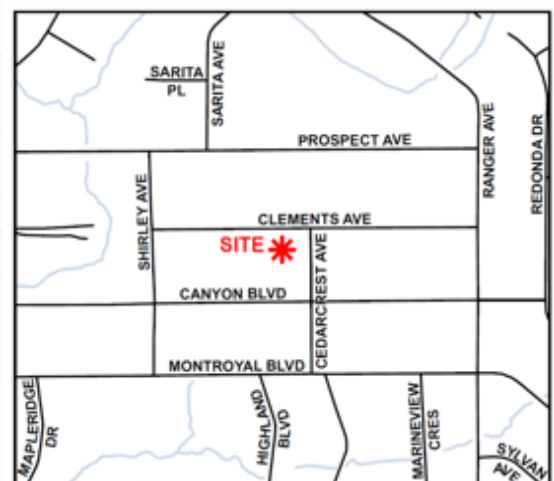
SUMMARY:

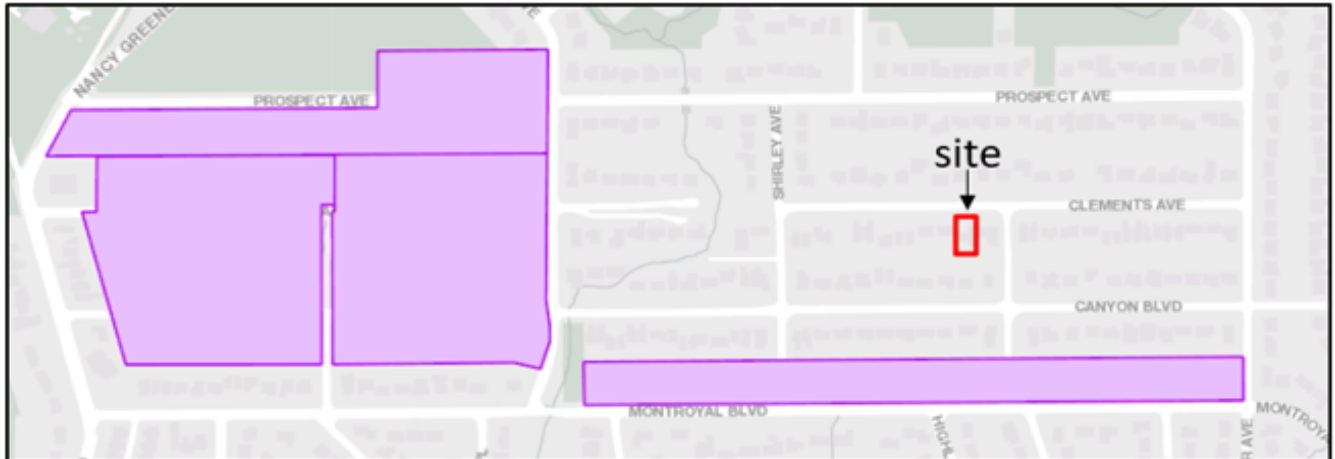
The applicant proposes to subdivide the property located at 909 Clemens Avenue into two single family lots, each 10 m (33 ft.) in width. As the resulting lots do not meet minimum area and width requirements of the Single Family Residential 7200 Zone (RS3), a rezoning (Bylaw 8396) is required to amend the table in Section 310 (Special Minimum Lot Sizes) of the Zoning Bylaw.

BACKGROUND:

The subject property is designated Residential Level 2: Detached Residential (RES2) in the Official Community Plan which allows for detached housing with secondary suites.

The subject site is not within a SLIA. See the map on the following page showing the location of nearby SLIAs.





Map – SLIAs outlined in pink

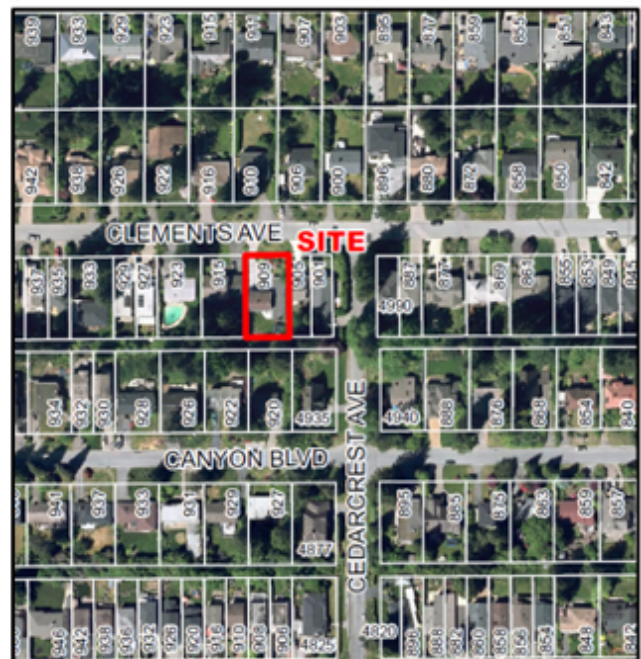
ANALYSIS:

Site and Surrounding Area

The site and surrounding lots are zoned Single Family Residential 7200 Zone (RS3) as seen in the below context map. The property slopes down by approximately 1.85 m (6.1 ft.) from north to south towards an unopened lane at the rear of the property. The site is not within any Development Permit Areas.



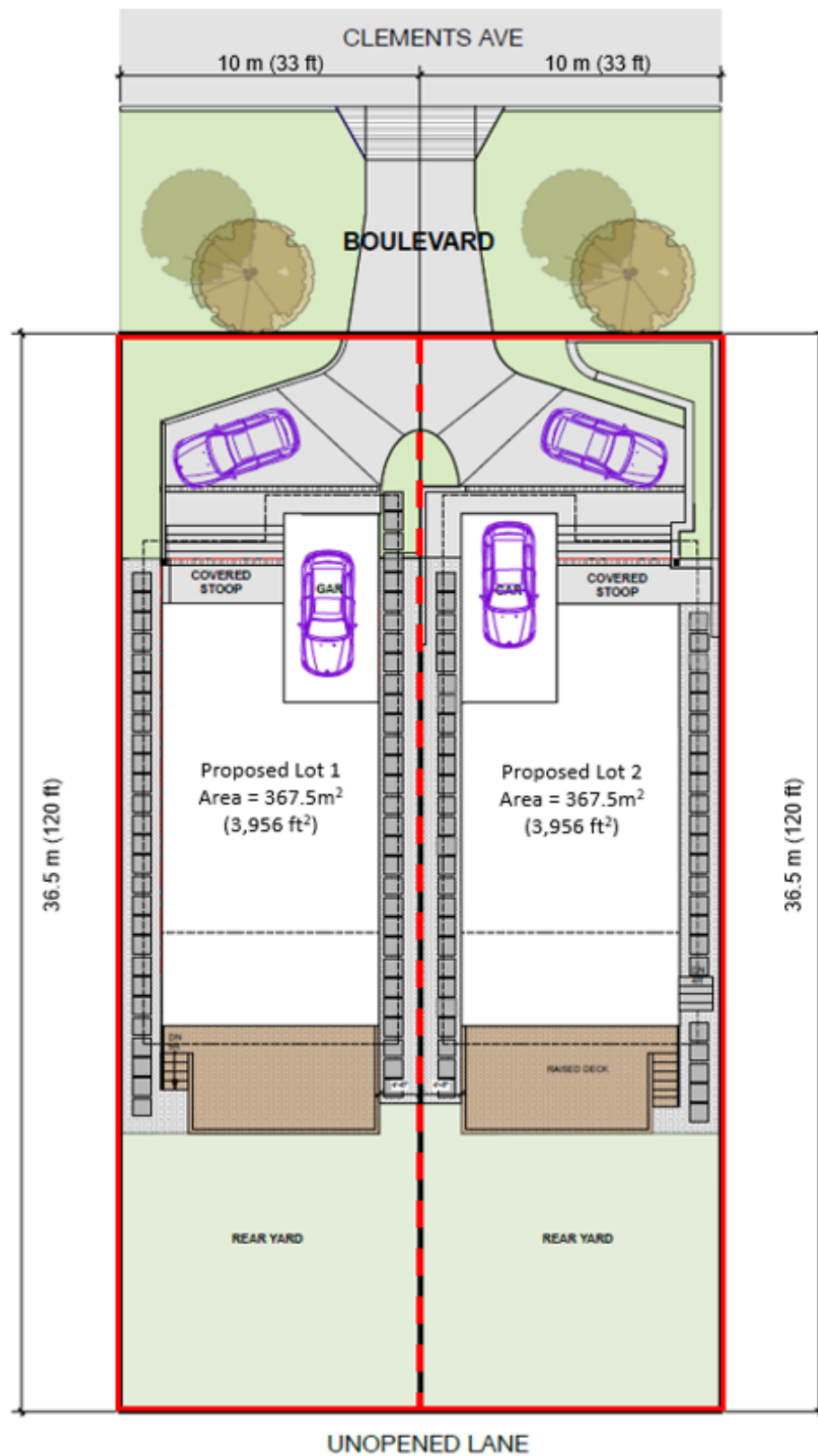
Context Map



Air Photo

Subdivision Proposal

The subdivision plan on the next page illustrates the proposed subdivision and indicative locations for the houses and parking arrangement.



Proposed Subdivision Plan

Zoning

The property is currently zoned Single Family Residential 7200 Zone (RS3).

	RS3 ZONE REQUIREMENTS	PROPOSED LOTS
Lot Width	18 m (59 ft.)	10 m (33 ft.)
Lot Depth	34 m (111.5 ft.)	36.5 m (120 ft.)
Lot Area	660 m ² (7,104 sq.ft.)	367.5 m ² (3,956 sq.ft.)

As indicated in the above table, the proposed lots do not comply with the RS3 zone minimum lot area and width requirements outside of an adopted SLIA. To proceed with this proposal, Section 310 (Special Minimum Lot Size Regulations) of the Zoning Bylaw will need to be amended to establish specific minimum lot size regulations for this site. It is standard practice to include proposed narrow lots in the special minimum lot size table in order to retain consistent zoning in a neighbourhood.

Parking and Access

Access to the lots is proposed via a shared driveway from Clements Avenue in order to maximize on street parking along the frontage. Opening of the rear laneway was explored by District staff however, it was considered impractical given grading issues and the abundance of mature vegetation.

Two parking spots are proposed on each lot in a non-tandem arrangement. If rezoning is successful, a shared access easement will be registered on the title of each lot to allow turning movements on each other's driveways. Auto-turn analysis confirms that vehicles can manoeuvre on site in order to exit in a forward-facing direction.

Approving Officer's Best Practices

According to the Approving Officer's Best Practices, if 50% or more of the block face is developed as small lots (i.e. 13.875 m (45 ft.) or less in width), consideration can be given to a small lot subdivision on that block face. On the Clements Avenue block face between Shirley Avenue (to the west) and Cedarcrest Avenue (to the east) eight of the 14 properties (57%) are small lots.

If rezoning is successful, a covenant will be required prohibiting secondary suites in the new houses because there is no rear lane access. The covenant would also prohibit exterior basement access to prevent basements being unlawfully converted to secondary suites. An additional covenant will be required ensuring the new houses have unique designs. Both covenants are in accordance with the Approving Officer's Best Practices.

Development Engineering

The Development Engineering Department is continuing to work with the applicant to revise the servicing plan. Acceptance of revised engineering drawings will be a condition of final subdivision approval.

Tree Removal and Replanting

An Arborist Report prepared by Burley Boys Tree Services dated July 5, 2018 identified two trees on or near the property for assessment. All other trees/shrubs are undersized in accordance with the Tree Protection Bylaw and were not included in the report. The District Arborist has reviewed the arborist report submitted with the application and deemed the report as a fair assessment of the tree resources and general impact of the proposed development.

The "Stewartia" tree (deciduous camellia) located on the District boulevard is the only tree proposed to be removed, as it conflicts with the location of the proposed driveway. Two replacement boulevard trees will be required to be planted in accordance with the District's Tree Protection Bylaw.

The hemlock tree in the unopened lane at the rear will be protected during construction. The applicant will be required to submit a tree protection plan at the Building Permit stage.

Public Input:

A notification letter was sent to the owners/occupants within a 75 m radius of the site as per the Development Procedures Bylaw. Six responses were received: three were in support based on perceived increased affordability of smaller homes and compliance with the Approving Officer's Best Practices and three were opposed based on street parking concerns, increased density, and perceived unfairness that all the 'large' lots in the neighbourhood are not eligible for subdivision. Staff acknowledged all input and offered to answer any questions.

Conclusion:

The proposed Zoning Bylaw amendment will allow the District's Approving Officer to consider subdivision of the subject property to create two lots in a block of mixed lot sizes. Subject to the required covenants (no secondary suite / no exterior basement access and unique housing design) the subdivision is consistent with the Approving Officer's Best Practices. The proposal is now ready for Council's consideration.

Options:

The following options are available for Council's consideration:

1. Provide First Reading to District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396) and refer the bylaw to a Public Hearing (staff recommendation); or,
2. Defeat District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396) at First Reading and thereby defeat the subdivision proposal.

Respectfully submitted,



Robyn Hay
Development Planner

Attachment:

- A. District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8396

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1387 (Bylaw 8396)".

Amendments

2. District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:
 - a. Part 3A Subdivision regulations is amended by adding a new row at the end of the table in Section 310 Special Minimum Lot Sizes as follows:

(ab) Lot C, Block 4, District Lot 594, Plan 3670	909 Clements Avenue	367 m ²	10 m	37 m
---	------------------------	--------------------	------	------

READ a first time

PUBLIC HEARING held

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>September 9, 2019</u>
<input type="checkbox"/> Other:	Date: _____

Dept. Manager	GM/ Director	CAO
------------------	-----------------	-----

The District of North Vancouver REPORT TO COUNCIL

July 29, 2019

File:

AUTHOR: Andy Wardell, General Manager, Finance & CFO

SUBJECT: Finance and Audit Committee - Terms of Reference update

RECOMMENDATION:

THAT Council approves the revised Finance and Audit Standing Committee Terms of Reference.

REASON FOR REPORT:

The Chief Administrative Officer made the recommendation that Council delegate the approval of Corporate Finance policies to Council's Standing Finance and Audit Committee.

This matter was discussed at the July 24, 2019 Committee meeting and received Committee support.

The revision is to Section 1.5 as follows:

New - Reviews and approves Corporate Financial Policies.

Old - Reviews Corporate Financial Policies and recommends to Council for approval.

The following Committee resolution referred the policy change to Council for approval:

THAT the revised Finance and Audit Standing Committee Terms of Reference is referred back to Council for approval.

The Revised Draft Terms of Reference are attached for Council's consideration.

Respectfully submitted,



Andy Wardell,
General Manager, Finance and CFO

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

DRAFT

TERMS OF REFERENCE

Finance and Audit Standing Committee

Purpose

The Finance and Audit Committee is a Standing Committee of Council which provides financial oversight on behalf of Council.

Policy

1.0 Duties

- 1.1** Recommends the appointment of the External Auditor for the municipality to Council.
- 1.2** Receives annual Audited Financial statements and External Auditor's report and recommends to Council for approval.
- 1.3** Receives high level Internal Auditor's reports for information.
- 1.4** Receives audit reports on the District of North Vancouver issued by the Auditor General for Local Government for information.
- 1.5** Reviews and approves Corporate Financial Policies.
- 1.6** Receives Chief Financial Officer's Report on Operations quarterly for information.
- 1.7** Reports to Council on the Committee's financial governance activities annually.
- 1.8** Receives other relevant information in support of governance, compliance and risks.



2.0 Membership and Quorum

The Committee shall be comprised of three members of Council (or their delegate). A quorum shall be two members of the Committee.

3.0 Committee Chair

The Chair shall be selected by the membership of the Committee at the first meeting of the year.

4.0 Term

Appointments are made by the Mayor annually for a one year term ending on December 31st or, in an election year, with the inaugural meeting of the next Council.

5.0 Meeting Schedule

The Committee shall meet at least semi-annually.

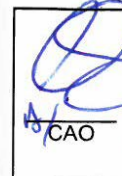
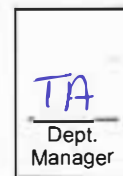
6.0 Rules of Procedure

The public may be excluded from Committee meetings where items consistent with section 90 of the Community Charter are discussed.

7.0 Support Services

A designated staff person will provide committee support services including agendas and minutes. Professional staff support is to be provided from the Finance Division and other divisions as necessary.

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>September 9, 2019</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

August 1, 2019
File: 13.6800.01/006.000

AUTHOR: Nicole Foth, Community Planner

SUBJECT: Heritage Strategic Plan

RECOMMENDATION:

THAT the Heritage Strategic Plan is approved.

REASON FOR REPORT:

At the July 17th, 2019 Council Workshop, the Committee of Council directed staff to bring the Heritage Strategic Plan to a Regular Meeting of Council for consideration.

SUMMARY:

The Heritage Strategic Plan (Attachment 1) aims to manage, maintain, and protect valuable community resources now and in the future. The community's vision for the heritage program is to foster the appreciation, retention, and conservation of the District's built, natural, and cultural heritage resources. The planning framework comprises five goals and 42 actions to achieve the vision over the next 10 years. The Heritage Strategic Plan is accompanied by two background documents (Attachments 2 and 3).

The staff report that was presented to the Committee of Council at the July 17th, 2019 Council Workshop (Attachment 4) contains information about the Heritage Strategic Plan planning process, public engagement, and structure of the plan around the five goals.

Financial Impacts:

Funding to implement actions in the plan will be considered through the financial planning process, including the long-term financial plan review. Cost estimates to implement the short term actions (first three years of the plan) include:

- \$50,000 annually for an expanded heritage grants program (action 4.5); and
- An estimated \$115,000 for a review of the District's historic context to guide ongoing heritage resource evaluation (action 1.2), and a review of buildings for the Heritage Register (action 1.3), if consultants are hired to assist with this work.

The above estimates do not include the potential costs for a full-time staff resource to implement the heritage program (action 4.1), nor the annual Community Heritage Advisory

Committee budget. See Section 5.2 Action Plan of the Heritage Strategic Plan for more information (Attachment 1).

Conclusion:

The Heritage Strategic Plan implements the OCP direction to create a heritage plan, and provides direction for the District's heritage program over the next 10 years. The Heritage Strategic Plan was reviewed by the Committee of Council, and the Committee directed staff to bring the Heritage Strategic Plan to a Regular Meeting of Council for consideration.

Options:

THAT the Heritage Strategic Plan is approved.

Respectfully submitted,



Nicole Foth
Community Planner

Attachment 1: Heritage Strategic Plan

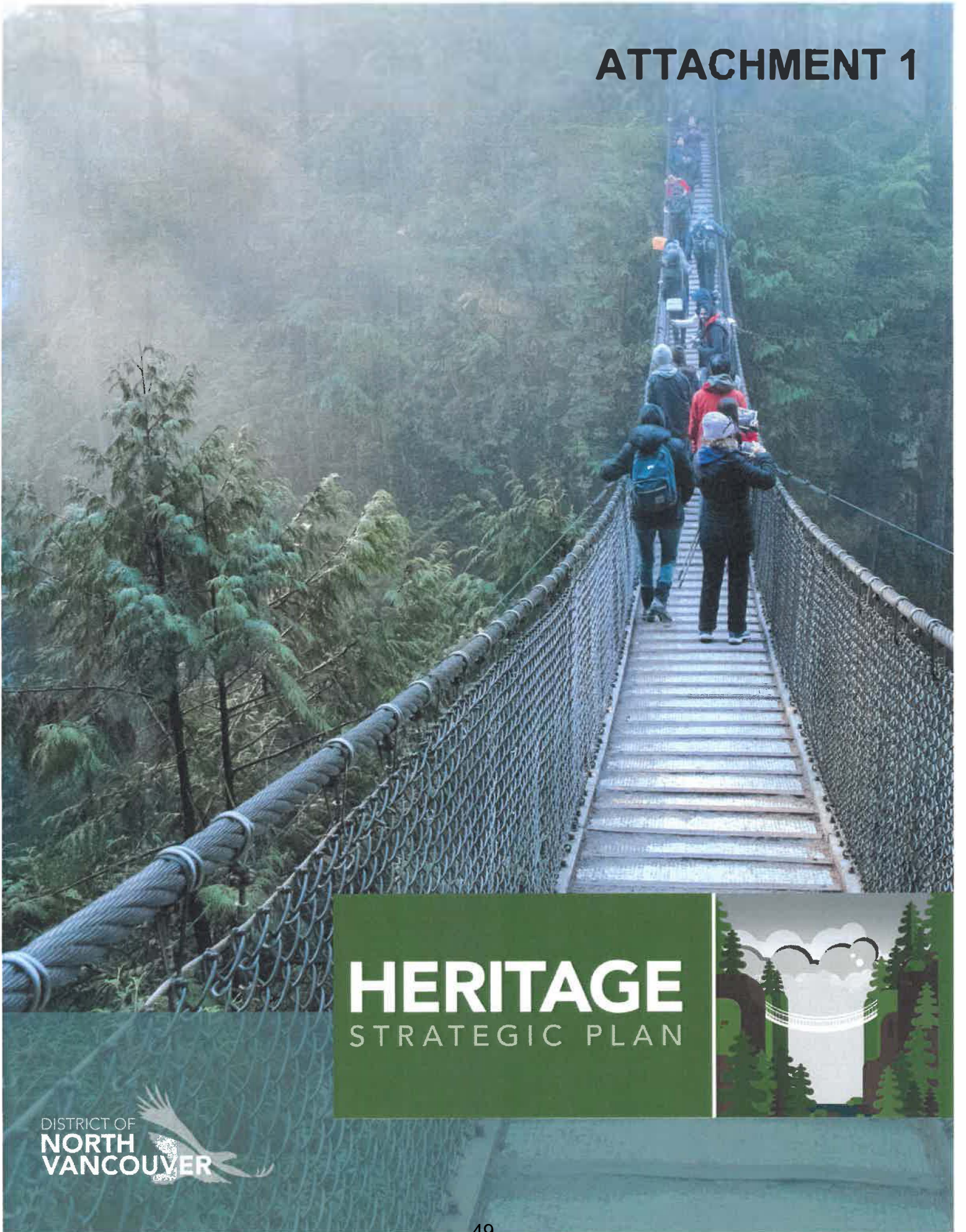
Attachment 2: Heritage Strategic Plan Background and Analysis Report

Attachment 3: Heritage Strategic Plan Supporting Documentation Report

Attachment 4: Report to Committee dated July 10, 2019 entitled Final Draft Heritage Strategic Plan.

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input checked="" type="checkbox"/> Finance		<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

ATTACHMENT 1



HERITAGE STRATEGIC PLAN



DISTRICT OF
**NORTH
VANCOUVER**



CONTENT PREPARED BY

DONALD LUXTON
AND ASSOCIATES INC



Table of Contents

EXECUTIVE SUMMARY	2
A VISION FOR THE DISTRICT OF NORTH VANCOUVER'S HERITAGE PROGRAM	2
1.0 INTRODUCTION.....	3
1.1 OVERVIEW	3
1.2 PURPOSE.....	3
1.3 HERITAGE STRATEGIC PLANNING AND PUBLIC ENGAGEMENT PROCESS	3
2.0 HERITAGE IN THE DISTRICT OF NORTH VANCOUVER.....	5
2.1 OVERVIEW	5
2.2 EVOLUTION OF THE HERITAGE PROGRAM (1978-CURRENT)	5
2.3 HERITAGE PLANNING INITIATIVES.....	8
2.4 PARTNERSHIPS	11
3.0 UNDERSTANDING HERITAGE & CONSERVATION.....	13
3.1 DEFINING HERITAGE.....	13
3.2 VALUES-BASED APPROACH.....	13
3.3 COMMUNITY BENEFITS OF HERITAGE CONSERVATION	14
3.4 THE LINK BETWEEN HERITAGE AND SUSTAINABILITY	15
3.5 THE LINK BETWEEN HERITAGE AND ECONOMIC DEVELOPMENT.....	16
3.6 THE CHALLENGES FACING HERITAGE CONSERVATION	16
4.0 ENABLING LEGISLATION	17
4.1 LOCAL GOVERNMENT ACT.....	17
4.2 HERITAGE CONSERVATION ACT	18
4.3 COMMUNITY CHARTER	19
4.4 OFFICIAL COMMUNITY PLAN.....	19
5.0 HERITAGE STRATEGIC PLAN VISION, GOALS, AND ACTIONS	21
5.1 VISION AND GOALS.....	21
5.2 ACTION PLAN.....	23
5.3 BUDGET IMPLICATIONS.....	33
5.4 MONITORING	33
6.0 GLOSSARY.....	34

EXECUTIVE SUMMARY

The purpose of the Heritage Strategic Plan (2019-2029) is to assist in managing, maintaining, and protecting valuable community resources now and for the future. This plan defines the community's vision to foster the retention and conservation of our built, natural, and cultural heritage resources, provides a planning framework centred around five goals, and outlines a set of achievable actions for the District of North Vancouver over the next ten years to help achieve this shared vision.

The District of North Vancouver retained heritage consultant Donald Luxton & Associates to work with District staff and the community to complete this initiative. The planning and public engagement process has included a review of the District's existing Heritage Program, review of best practices in heritage preservation, and collaborative community and stakeholder consultation. The process included three phases, and was executed between February, 2018 and March, 2019.

A VISION FOR THE DISTRICT OF NORTH VANCOUVER'S HERITAGE PROGRAM

The District of North Vancouver's Heritage Program will encourage and provide tools to foster the appreciation, retention, and conservation of historic places across the municipality, including built, natural, and cultural resources, while supporting the ongoing sustainable development of its neighbourhoods.

The District's Heritage Program will be proactive and recognize the importance of community identity, historic communities, and natural landscapes. The past, present, and future will be connected through community partnerships and activities, which aim to preserve heritage

resources, provide educational opportunities, and culturally enrich the experience and environment for citizens and visitors.

The following goals provide an overall planning framework for heritage management and are supported by a series of actions related to each goal to achieve the overall vision. The actions are grouped according to the timeframe required to complete each action.

GOAL 1: Institute a Values-Based Approach to Heritage Management

Identify a broad range of historic places, including those with social and cultural heritage values, that illustrate North Vancouver's history, diversity, and development.

GOAL 2: Increase Heritage Education and Awareness

Promote and support the knowledge and celebration of the District's heritage values and historic places.

GOAL 3: Make Heritage More Accessible

Improve access to heritage resources and information, both online and physical.

GOAL 4: Increase Protection of Built Heritage, and Natural and Cultural Heritage Resources

Provide clear and consistent heritage policies, effective heritage management tools and guidelines, and meaningful heritage conservation incentives.

GOAL 5: Connect Heritage with Other District Policies and Plans

Acknowledge the environmental, social, cultural, and economic benefits of heritage conservation and leverage these to meet other District goals by striving for outcomes that balance multiple objectives.



1.0 INTRODUCTION

1.1 OVERVIEW

The District of North Vancouver has a rich cultural and natural history that contributes greatly to the identity of the community and its sense of place. The cultural history of the District reaches back millennia with the ancestors of the *Skwxwú7mesh* (Squamish), *səlilwə́t* (Tsleil-Waututh) and *xʷməθkʷəyəm* (Musqueam) peoples. The cultural history of these unceded Indigenous territories has changed significantly since the first European colonization in 1792, and continue to becoming increasingly diverse with ongoing migration and development. Natural history continues to be an important part of community identity and heritage with over 70% of the District landscape defined by natural areas including shorelines, rivers, streams, ravines, wetlands, and forested mountain slopes.

The Official Community Plan (OCP) guiding policy directs the District to establish a Heritage Plan to implement the policies contained in the OCP. An objective of the OCP is to ensure that the community has a clear sense of identity and place and a legacy that links our past, present, and future. This means facilitating learning about our past, present, and future while preserving our archaeological, heritage, and cultural resources.

1.2 PURPOSE

The purpose of the Heritage Strategic Plan is to assist in managing, maintaining, and protecting valuable community resources now and for the future. This strategy defines the community's vision to foster the retention and conservation of our built, natural, and cultural heritage resources, provides a planning framework, centred around five goals, and outlines a set of achievable actions for the District of North Vancouver over the period of 2019 to 2029 to help achieve this shared vision.

1.3 HERITAGE STRATEGIC PLANNING AND PUBLIC ENGAGEMENT PROCESS

The District of North Vancouver retained heritage consultant Donald Luxton & Associates to work with District staff to complete this initiative. The planning and public engagement process has included: a thorough review of the District's existing Heritage Program and best practices in heritage preservation, and a collaborative community and stakeholder consultation process to establish a community vision, planning framework, and set of actions to achieve the community vision for heritage. The process includes three phases, and was executed between February, 2018 and



March, 2019. See the Heritage Strategic Plan (HSP) Background and Analysis Report for research, analysis, and community engagement summaries. See the Heritage Strategic Plan

(HSP) Supporting Documentation Report for supporting research, best practices reviews, and a list of District heritage sites.

PHASE 1: *February - April, 2018*

Opportunities, Values, and Vision Understand community perspectives and experiences

Public Involvement:

- stakeholder interviews
- public open house
- online consultation

PHASE 2: *May - October, 2018*

Strategic Plan Development Develop and refine draft plan

Public Involvement:

- stakeholder workshop
- online consultation
- stakeholder interviews

PHASE 3: *Nov. 2018 - Mar. 2019*

Draft and Final Report

Deliver final plan for Council consideration

Phase 1: Included a series of stakeholder interviews and a working session with the Community Heritage Advisory Committee (HAC) to help identify strengths, weaknesses, opportunities, and challenges currently facing the District's Heritage Program and heritage resources, and invited the public to provide input on opportunities, values, and a vision for heritage in the District at an open house and via an online questionnaire. Fifty-two members of the public provided input through the open house and online questionnaire.

Phase 2: Feedback received from Phase 1 helped to shape a shared vision, draft strategic goals and a set of draft achievable actions. Elements of the draft plan were presented to the HAC for comment followed by a facilitated stakeholder workshop and public online questionnaire to gather feedback. Forty members of the public and stakeholders were consulted at the workshop and through the online questionnaire.

Phase 3: Refinements to the draft plan were made, based on feedback received, and the final draft was presented to the HAC, North Vancouver Museum and Archives, and Tsleil-Waututh Nation for feedback. Tsleil-Waututh Nation gave a presentation about their cultural heritage to the HAC and staff on January 23, 2019.

2.0 HERITAGE IN THE DISTRICT OF NORTH VANCOUVER

2.1 OVERVIEW

Heritage resources within the District of North Vancouver encompass a broad range of tangible/physical features with varied cultural histories. Heritage resources identified in this Plan within the District of North Vancouver include, but are not limited to:

- residential and commercial buildings,
- bridges,
- fountains,
- natural areas,
- trees,
- cultural sites, and
- archaeological resources.

Tangible heritage resources help us tell the unique history of the District of North Vancouver, such as:

- human history, including First Nations activities, and settler and First Nations development patterns and building designs; the interaction of humans with the natural landscape as told by people (memories, stories) and physical remains (artifacts, heritage sites, and structures);
- the development of historic infrastructure such as early trails and road patterns, streetcar routes, bridges, major industrial initiatives; and
- the preservation of extensive natural heritage landscapes including waterfronts, mountains, and forests.

2.2 EVOLUTION OF THE HERITAGE PROGRAM (1978-CURRENT)

The District of North Vancouver's heritage initiatives date back to 1978, with the appointment of the Community Heritage Advisory Committee (HAC). Today, the District allocates an annual budget for the HAC and provides funding for other heritage initiatives.

The heritage resources of North Vancouver are a key component of the community's identity. These heritage resources are diverse in age, style, and condition but they contribute to a sense of continuing community tradition. In 1983 the first North Shore Heritage Inventory was undertaken. The inventory information has been updated a number of times (1989, 1993, and 1997) and a Heritage Landscape Inventory was undertaken in 1995. The District has also initiated photographic documentation of heritage properties to provide an ongoing record of these resources.

North Shore Heritage Inventory (1983)

The first inventory of historic resources on the North Shore was undertaken by members of the North Shore Community Heritage Advisory Committee. A number of sites were listed and described. This inventory captured some of the most significant sites, but was not comprehensive in scope.

District of North Vancouver Heritage Inventory

(Foundation Group Designs, 1988-1989)

This more comprehensive inventory involved extensive background research, and a street-by-street examination of the entire District. The results were evaluated, and the buildings were ranked into three categories:

- Primary (23 buildings),
- Secondary (57 buildings), and
- Supplemental (96 buildings).

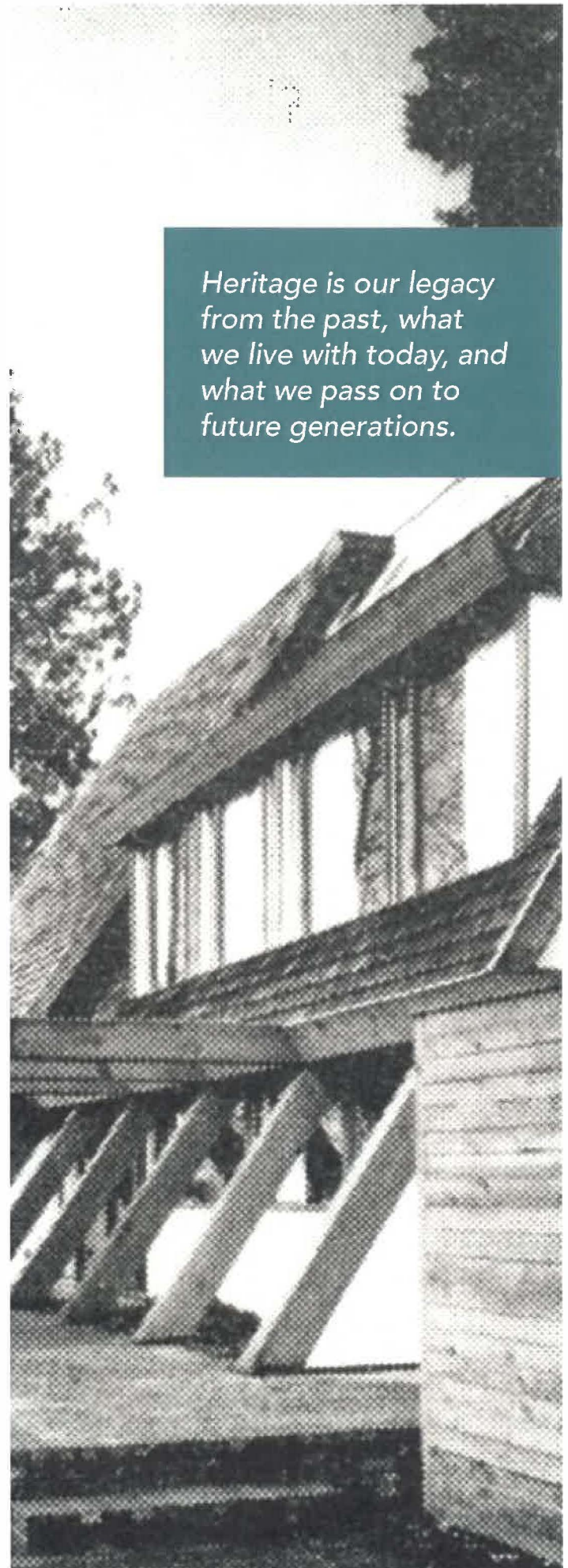
The three categories represent different degrees of heritage value from the most significant ranked as primary, and the least, as supplemental. These rankings are based on criteria including architecture, history, context, and integrity. The report also identified the North Lonsdale Historic District as a significant concentration of heritage resources (generally including properties along Carisbrooke Road East, Osborne Road East, St. James Road East, Windsor Road East, Kings Road East, and St. Georges Avenue). Preliminary identification was also undertaken of historic structures and sites, historic landscape resources, and post-1939 buildings. Heritage policy recommendations were made under a separate cover.

Heritage Inventory Update

(Commonwealth Historic Resource Management Ltd., 1992-1993)

This update added and removed some buildings based on further examination and research. The final report included a total of 39 Primary Buildings, 81 Secondary Buildings, and a schedule of Supplemental Buildings. This update did not provide any further examination of post-1930 resources.

*Heritage is our legacy
from the past, what
we live with today, and
what we pass on to
future generations.*





**District of North Vancouver
Heritage Landscape Inventory**
(Philips Wuori Long Inc. and Tera
Planning Ltd., 1995, updated 1996)

The introduction to this extensive study states:

"The landscape of North Vancouver defines a key image of the Lower Mainland region. For residents of the District of North Vancouver, the landscape is a prominent feature of everyday life. It distinguishes one community from another and characterizes a sense of place. The heritage value of the North Vancouver landscape has been acknowledged, and with the Heritage Landscape Inventory an attempt has been made to document this valued resource".

Two broad categories of natural and cultural landscapes were used, and 135 resources were documented but not assessed for relative significance. The resources were described on inventory sheets and also mapped. In addition to providing information about the current understanding of these resources, it can provide a benchmark for the future evaluation of changes over time.

**The Modern Architecture of North
Vancouver, 1930-1965**
(Donald Luxton & Associates, 1997)

Informally known as the 'Modern Inventory', this inventory provided a focus on post-1930 resources. Journals and magazines of the era were extensively researched to reveal published and award-winning buildings. Architects were canvassed for lists of significant projects, and interviewed for further information. Based on this research, a field examination was undertaken to determine which resources had survived, and retained sufficient integrity to merit inclusion in the inventory. As a result, 29 Primary, 50 Secondary, 43 Supplemental Buildings, and 5 Structures were evaluated as being worthy of inclusion. The results were published in a book format in 1997.

**District of North Vancouver
Community Heritage Register**
(2012):

A Heritage Register is the official community register of sites of heritage significance. Owners of sites on the Heritage Inventory are invited to place their properties on the Register; there is no obligation. Listing on the Heritage Register offers the possibility of zoning relaxations, exemptions and equivalencies under enabling legislation. The 2012 Register lists 138 properties, located in communities across the District.

2.3 HERITAGE PLANNING INITIATIVES

Starting with joint North Shore projects in the early 1980s, the District has been active in the fields of heritage conservation, public education and awareness, and long-range planning. There are currently 291 identified heritage buildings in the District.

2.3.1 HERITAGE RESOURCE IDENTIFICATION AND PROTECTION

The District identifies heritage properties according to three categories:

Heritage Inventory and Modern Inventory Properties

The District's Heritage Inventory and Modern Inventory focus on cataloguing early 20th century and post-1930 heritage resources in the District, respectively (listed in the HSP Supporting Documentation Report). Together, they include approximately 283 heritage properties.

Community Heritage Register Properties

The Heritage Register includes a total of 139 heritage properties across the District (listed in the HSP Supporting Documentation Report). Most of the properties listed in the Heritage Register are also listed in the Heritage Inventory or Modern Inventory. Heritage Register properties are eligible for a number of incentives, and are subject to the Heritage Procedures Bylaw, which enables the District to temporarily withhold permits.

Legally Protected Heritage Properties

The District has 13 legally protected heritage buildings. These properties have the highest level of protection, and are also listed in the Community Heritage Register. To alter a legally protected heritage property, the property owner must have a Heritage Alteration Permit.

Heritage Landscape Inventory and Heritage Trees:

The District also has a database of 135 heritage landscape features, and 10 heritage trees (listed in the HSP Supporting Documentation Report). The heritage trees are identified in the Tree Protection Bylaw (Bylaw 7671, as amended) and its purpose is to protect, preserve, and conserve trees and their physical, societal, economic, and environmental characteristics as associated with the forested character. Although heritage landscape features and trees have been identified, this does not provide comprehensive protection for the District's natural heritage resources.

Provincial Archaeological Site Register

The BC Archaeology Branch has identified 164 historic and archaeological sites in the District. Archaeological sites (both recorded and unrecorded) on Crown and private lands are protected under the Heritage Conservation Act and must not be altered or damaged without a site alteration permit from the Archaeology Branch.





Legally Protected Buildings - the District has enacted legal protection for the following thirteen buildings:

Property Name	Address	Legal Status
Mollie Nye House	940 Lynn Valley Road	Municipal Designation through Heritage Revitalization Agreement (HRA)
Chesterfield School	3371 Chesterfield Avenue	Municipal Designation through HRA
Forster Residence	1160 Ridgewood Drive	Municipal Designation through HRA
Green Gables	114 Windsor Road West	Municipal Designation through HRA
Christie House	267 Queens Road West	Municipal Designation
Thomas Nye Residence	3545 Dowsley Court	Municipal Designation
Ward Residence	390 Kings Road East	Municipal Designation
O'Boyle Residence	4121 Prospect Road	Municipal Designation
France Residence	145 Windsor Road East	Municipal Designation
Lynn Valley Elementary School (North Vancouver Museum & Archives)	3203 Institute Road	Municipal Designation
North Star School	380 Kings Road West	Heritage Covenant
Roberts Residence	1405 Doran Road	Owner Covenant to Prohibit Demolition
Davidson House	3096 Fromme Road	Restrictive Covenant to Preserve the Heritage House

The District has direct ownership over many heritage resources including 5 heritage buildings, and many resources listed in the Heritage Landscapes Inventory, such as those located in parks, and street trees. Other than the Environmental Protection and Preservation, Bylaw, 6515, as amended, no formal management plan has been set forward for natural resources.

The District owns the following heritage buildings, all of which are listed on both the Heritage Inventory and the Heritage Register, and some of which are legally protected:

- **Lynn Valley Methodist Church**
(leased to the RNB Dance School)
3355 Mountain Highway
- **Lynn Valley School**
(leased to Lynn Valley Parent Participation Preschool)
3220 Mountain Highway
- **Murdo Frazer Park Caretaker's Residence**
2720 Pemberton Avenue
- **Lynn Valley Elementary School**
(North Vancouver Museum & Archives)
3203 Institute Road
 - Legally Protected
- **Mollie Nye House**
940 Lynn Valley Road
 - Legally Protected

2.3.2 COMMUNITY HERITAGE ADVISORY COMMITTEE (HAC)

The HAC has been very active, both in local initiatives and in cooperation with the City of North Vancouver and the District of West Vancouver in joint North Shore activities. The HAC is comprised of up to nine appointed members assisted by two staff members. In addition to advising Council on heritage matters, the HAC has been active in public education and awareness activities, and working with other committees, commissions, and community

bodies for the purpose of broadening the scope of heritage conservation into cultural, historical, and social areas. The HAC membership includes residents of the District interested in heritage conservation, an archivist or historian, a member of the Architectural Institute of British Columbia, a specialist in building restoration and preservation, and a registered landscape architect.



Preservation Case Example:

Lynn Valley Elementary School (North Vancouver Museum & Archives)

Following a rapid expansion in population, new schools were built in the Lynn Valley in the early century, including the Lynn Valley Elementary School in 1920. This structure, which employs alternating bands of brick and precast concrete. The design reflects the early training of its architect, Henry Blackadder. The handsome, symmetrical design of this school can be clearly traced to the Edwardian Baroque work of London Architect, Sir Ernest George & Alfred Yeates, whom Blackadder worked under for many years. Lynn Valley School has now been converted for use as a Community Heritage Services Centre.

2.3.3 HERITAGE EDUCATION AND AWARENESS

The HAC, Municipal Council, District staff, and community partners work on a number of initiatives to increase community awareness of heritage resources, and provide educational opportunities. These initiatives include, but are not limited to, the annual Heritage Awards, heritage tours, providing information on the District website, and installing informational and interpretive plaques and signage at Heritage sites.



Preservation Case Example: Mollie Nye House

This striking Craftsman residence was built in 1913 by Norman Cross for Alfred John Nye; Nye was the first British Columbian returnee from the Boer War. He received District Lot 2025 under the South African War Grant Act. The house is built of local fir, cedar, and granite, and was preserved as a memorial to long term Lynn Valley resident, Mollie Nye (daughter of Alfred). The house was preserved as part of a subdivision of the original two acre parcel, and was donated to the District of North Vancouver for community use. The house is operated by the Lynn Valley Services Society, can be rented to the community, and is home to the Lynn Valley Seniors and the Lynn Valley Community Association.

2.4 PARTNERSHIPS

PARTNER: NORTH VANCOUVER MUSEUM & ARCHIVES

According to its founding by-laws, the North Vancouver Museum & Archives (NVMA) acts as the "sole custodian of the City and District cultural, archival and museum collections." NVMA collects and preserves aspects of the material culture of North Vancouver and cares for approximately 10,000 historic artifacts of local and regional importance, and exhibits the documentary heritage of North Vancouver, including public records, as well as thousands of private records, archival documents, and photographs that document the lives and experiences of residents, business, and community organizations. NVMA also has a host of educational and public programming which aims to provide opportunities for the public and visitors.

PARTNER: NORTH VANCOUVER RECREATION AND CULTURE COMMISSION

North Vancouver Recreation and Culture Commission (NVRC) supports the vision to appreciate, retain, and conserve heritage resources by contributing to and activating key elements in the action plan. These include raising awareness and understanding of heritage assets through collaborative programming and leveraging our communication reach into the community.

PARTNER: TSLEIL-WAUTUTH NATION

The District and Tsleil-Waututh Nation have built a relationship based on the management of cultural heritage resources, which is governed by the Cates Park/ Whey-Ah-Wichen Protocol/Cultural Agreement (2001). The collaborative Whey-Ah-Wichen/ Cates Park Master Plan and Cultural Resources Interpretation Plan (2006), outlines park use and the management of cultural heritage resources within the park.



PARTNER: NORTH SHORE HERITAGE PRESERVATION SOCIETY

The North Shore Heritage Preservation Society (NSH) was created in June 2005 with the amalgamation of two groups (West Vancouver and North Vancouver Heritage Preservation Societies).

NSH has a broad aim of inspiring, facilitating and promoting the preservation, rehabilitation and restoration of historic and distinctive buildings. Our mandate is to educate and raise awareness in the community of the merits of such buildings, and how they can embody a sense of history, serve to preserve qualities of craftsmanship, enhance the spirit and character of the community, and provide aesthetic pleasure.

The aim of the NSH is to:

- Promote awareness through special events, such as lectures, workshops, and open houses;
- Provide an information resource for residents of the North Shore and others;
- Monitor and provide community input to local government policy; and
- Act when buildings are under threat.

PARTNER: NORTH SHORE ADVISORY COMMITTEE ON DISABILITY ISSUES

The North Shore Advisory Committee on Disability Issues (ACDI) is a District of North Vancouver Council appointed advisory committee comprised of members of the community with a recognized disability. The purpose of the ACDI is to provide a forum for discussion of issues affecting people with disabilities; to formulate proposals and

make recommendations to the three North Shore municipalities (the City and District of North Vancouver and the District of West Vancouver); and to provide residents with disabilities with an accessible community, free of physical and social barriers.

PARTNER: NORTH VANCOUVER COMMUNITY ARTS COUNCIL

The North Vancouver Community Arts Council (also known as North Van Arts) (NVCAC) is a grassroots, social-profit, charitable cultural organization founded in 1969. NVCAC has a long history of working with the community on heritage preservation and education projects.

OTHER COMMUNITY PARTNERS

North Vancouver is a community rich with many organizations, agencies, and associations that have a mandate to preserve natural, and cultural heritage resources. Organizations that have participated in the development of this Plan, in addition to those listed above, include:

- North Shore Wetland Partners Society,
- Inter River Community Association,
- Seymour Community Association,
- North Shore Black Bear Society,
- North Shore Stream Keepers Society,
- Deep Cove Heritage Preservation Society,
- District OCP Implementation Monitoring Committee, and
- District Parks and Natural Environment Committee.

3.0 UNDERSTANDING HERITAGE & CONSERVATION

3.1 DEFINING HERITAGE

Considered the worldwide authority on cultural matters, UNESCO offers a definition of heritage as:

Heritage is our legacy from the past, what we live with today, and what we pass on to future generations. Our cultural and natural heritage are both irreplaceable sources of life and inspiration.

(United Nations Educational, Scientific and Cultural Organization [UNESCO])

Heritage includes anything built, natural, cultural, or social that is unique to, and valued by, a community, and can be passed from generation to generation, including but not limited to physical features, oral histories, language, and stories. Although there is often an emphasis on the conservation of heritage buildings, there is also heritage value in other physical resources such as: historic sites, the character of heritage neighbourhoods, cemeteries, early transportation routes, natural vistas, historic trails, naturally wooded areas, significant watercourses, planted features, and landscapes.

The importance of **cultural heritage** is increasingly being recognized worldwide as

a legitimate part of values-based heritage conservation. Cultural heritage includes culturally-embedded traditions, memories, language, practices, representations, expressions, knowledge, and skills, as well as associated tools, objects, artifacts, and cultural spaces that communities and groups recognize as part of their shared history and heritage.

Cultural landscapes, or distinct geographical areas that represent the combined work of human and nature, encompass those landscapes deliberately shaped by people, those that have evolved organically, and those that have taken on significance by cultural association.

Over the past thirty years, the global approach towards heritage conservation has changed dramatically, and there is now universal acceptance that a recognition of **value** is the basis for understanding heritage significance.

3.2 VALUES-BASED APPROACH

A values-based approach is currently the preferred approach to heritage conservation. The approach has been adopted, and advocated by major conservation authorities, both at international level e.g., UNESCO World Heritage Centre, by major research and educational institutions such as the Getty Conservation Institute, and at a national level, including in Australia, the UK, Canada, and the USA. In Canada, *The Standards and Guidelines for the Conservation of Historic Places* establishes a consistent, pan-Canadian



set of conservation principles and guidelines and advocates this values-based approach. This change represents a fundamental shift away from the traditional emphasis on architectural typologies and aesthetics, and the materials-based approach that has traditionally been used to help compile Heritage Registers and Inventories (See HSP Supporting Documentation Report for further details).

3.3 COMMUNITY BENEFITS OF HERITAGE CONSERVATION

There is mounting evidence that heritage initiatives provide community benefits, contribute to complete communities, and help create a vibrant culture of creativity and innovation.

Conserving and celebrating heritage allows a community to retain and convey a sense of its history, and provides aesthetic enrichment as well as educational opportunities. Heritage resources help us understand where we have come from so that we can appreciate the continuity in our community from past to present to future. Historic sites become landmarks and touchstones for the community, and a legacy of personal histories, traditions, and events weave a rich and unique community tapestry that enriches the life of North Vancouver's residents and visitors.

Cultural and heritage-based tourism, such as the visitation of historic sites, is the fastest growing segment of the tourism

industry. Other benefits of strong heritage policies include maintaining distinctive neighbourhoods, conserving cultural heritage, providing community identity, and promoting civic pride. Heritage conservation is also an inherently sustainable activity, and supports sustainability initiatives such as reduction of landfill and the conservation of embodied energy. These are all important considerations in the long-term management of our built environment.

A well-managed heritage conservation program provides numerous community benefits that may include:

- encouraging retention of the community's unique physical heritage;
- engaging the broader community including the private and volunteer sectors;
- celebrating historical events and traditions;
- identifying ways that partnership opportunities can be fostered with senior levels of government;
- conserving a broad range of historical sites that supports tourism development and education;
- assisting private owners in retaining historic resources through heritage planning;
- investing in heritage sites through community partnerships;
- supporting sustainability initiatives; and
- generating employment opportunities and other economic spin-offs.



3.4 THE LINK BETWEEN HERITAGE AND SUSTAINABILITY

In recent years, heritage conservation has found a new place within the sustainability framework in which economic, environmental, social, or cultural interests coincide to support common community goals. Preserving heritage values has a significant impact on all aspects of sustainability – social, environmental, and economic. Within the sustainability framework, the benefits of heritage conservation find a broadened relevance: in the areas of tourism, job creation, business development, education, recreation, and the environment, heritage conservation contributes to the diversity, variety, and long term sustainability of the urban and natural fabric of our existing communities.

Heritage conservation is inherently sustainable;

- it helps conserve and maintain important habitat for wildlife including species-at-risk,
- retains established land use patterns and infrastructure,
- conserves embodied energy,
- reduces pressure on landfill sites,
- avoids impacts of new construction, and
- minimizes the need for new building materials.

The environmental impact associated with building demolition is a major concern. It is widely recognized that society can no longer afford to waste resources of any type, and responsible stewardship, including re-use of building materials is encouraged to responsibly manage urban and natural habitats, while also enhancing their livability.

The conservation of heritage sites is also important from an urban design perspective. Historic places, early communities, and natural landscapes contribute significantly

to the District of North Vancouver's unique sense of place by maintaining historic context and providing a framework for new development. While it is also important to upgrade the energy efficiency of heritage buildings, this can be accomplished in many ways without destroying heritage character-defining elements. Information on energy upgrading measures for heritage buildings is available in the Standards and Guidelines for the Conservation of Historic Places in Canada.

3.5 THE LINK BETWEEN HERITAGE AND ECONOMIC DEVELOPMENT

Heritage is valuable for the District's economic environment and business. Investment in heritage conservation provides economic stimulus that results in:

- enhanced tax assessments,
- more interesting urban environments,
- competitive business recruitment and retention strategies, and
- opportunities for business incubation.

Heritage conservation does not always equate to "no change"; rather it is an opportunity to combine building conservation with creative infill buildings, sympathetic additions, or sustainable amenities that respond to our changing urban environments and community needs.

The fastest growing sector of the tourism market is cultural tourism, which consists of travellers engaging in cultural events and activities while away from their home communities. This umbrella term includes, but is not limited to: performing arts; museums and galleries; visual arts; heritage events; visits to historic sites; genealogical research; multicultural/ethnic events; ongoing historical community activities (e.g. outdoor recreation);

and some tourist attractions. Education is also a significant part of cultural tourism, as these elements may involve a high degree of interactivity.

3.6 THE CHALLENGES FACING HERITAGE CONSERVATION

Maintaining and protecting heritage resources can be challenging.

Factors that may negatively impact heritage resources include:

- high and rising land costs,
- high cost of retention as compared to new construction,
- complications in the underlying conditions of a heritage building,
- Building Code upgrade requirements (even when alternate compliance is taken into consideration), and
- additional processing times for applications involving building retention.

In areas of low-density residential zoning with outright permitted development, these factors can compound on one another, resulting in situations where new development outcompetes for retention or redevelopment of existing heritage resources.

In some cases, changing social and economic factors can result in pressure to redevelop sites with historic buildings on them. For example, industrial and office buildings may not meet current industry standards, and are therefore considered redundant.

4.0 ENABLING LEGISLATION

The Federal government, in collaboration with the provinces, territories, and municipalities, has played a role in the development of an overall framework for heritage conservation, including the Canadian Register of Historic Places and the Standards and Guidelines for the Conservation of Historic Places in Canada.

Provincial legislation, statutes, and regulations provide the legal framework for conservation practice. Local governments can manage heritage resources through the legislative tools provided by provincial legislation, such as the Community Heritage Register, Heritage Designation, and Heritage Revitalization Agreements. These are some of the most significant conservation tools that are available at the local level for the management of heritage resources.

The District's Official Community Plan (OCP) also provides a broad policy framework that guides planning and decision making for the management of heritage and archaeological resources.

Prior to 1994, two provincial Acts enabled municipal heritage conservation initiatives: the *Heritage Conservation Act*, and the *Municipal Act*. These Acts were amended through the *Heritage Conservation Statutes Amendment Act 1994*. In addition to existing procedures, the 1994 changes to the *Municipal Act* (since renamed to the '*Local Government Act*') enabled municipalities to better integrate heritage conservation activities into the mainstream of development and community planning by defining new procedures for more powerful regulations (Heritage Conservation Areas, Community Heritage Commissions,

heritage site maintenance standards, tree protection, etc.) and heritage incentives (tax exemptions, an expanded legal protection toolkit, consolidated approvals for heritage rehabilitation work, etc.).

Heritage tools are referenced in a number of other provincial Acts, such as the *Land Titles Act* (which enables covenants to be registered on land titles), but the majority of the tools the District of North Vancouver is likely to use in the conservation of heritage resources are now enabled under the *Local Government Act*.

4.1 LOCAL GOVERNMENT ACT

The *Local Government Act* (LGA) provides a legal framework for the establishment and continuation of local governments to represent the interests and respond to the needs of their communities. Local governments are enabled with the powers, duties, and functions necessary for fulfilling their purposes, including the stewardship of public assets, and the flexibility to respond to the different needs and changing circumstances of their communities.

The District of North Vancouver regulates land development through zoning, subdivision control, building bylaws, maintenance and occupancy bylaws, and a number of other regulatory mechanisms. Most of the tools that the District will use to provide incentives and regulations for the heritage program are enabled under Part 15 of the LGA.

Community Heritage Register

One of the tools commonly used as the basis of a municipal heritage program is a Community Heritage Register, an official listing of properties having heritage value, passed by resolution of local government. Inclusion on a Register does not confer any other form of permanent heritage protection, is not listed on the Land Title, and does not create any financial liability for the local government. The Register may, however, be used to identify properties for possible future protection, and does enable a local government to withhold approval and/or a demolition permit for a limited amount of time. In addition to the tracking and regulatory powers implied by a Register listing, there are also important incentives that can be offered to assist owners with conservation. Properties on a Register are eligible for special provisions, including equivalencies under the B.C. Building Code, alternative compliance under the *Energy Efficiency Requirements*, and exemptions from the *Homeowner Protection Act*. The District of North Vancouver has already established an official Heritage Register that lists a variety of historically significant sites (listed in HSP Supporting Documentation Report). The District has also protected heritage sites through Heritage Designation achieved on a site-by-site basis through municipal bylaws (listed in HSP Supporting Documentation Report).

4.2 HERITAGE CONSERVATION ACT

The purpose of the *Heritage Conservation Act* is to encourage and facilitate the protection and conservation of heritage property in British Columbia. This Act is particularly relevant when dealing with archaeological issues, the management of which remains under provincial jurisdiction. The Province may enter into a formal agreement with a First Nation with respect to



the conservation and protection of heritage sites and heritage objects that represent the cultural heritage of the Indigenous people who are represented by that First Nation. Anyone who plans to work in the vicinity of archaeological sites are required to conform to Provincial requirements. The Provincial Archaeology Branch maintains a list of known archaeological sites. The District of North Vancouver abides by the *BC Heritage Conservation Act* for the protection of archaeological resources.

Our rich cultural and natural history contributes greatly to the identity of the community and its sense of place.

4.3 COMMUNITY CHARTER

The *Community Charter* came into effect in 2004, and provides municipalities with a framework for local activities and services. This legislation applies to all municipalities whose core powers were previously found in the *Local Government Act*, and replaces the tradition of prescriptive legislation with enabling legislation that allows municipalities to be innovative in meeting the needs of their communities. The *Community Charter* gives municipalities broad powers, including permissive tax exemptions, to regulate activities within their communities.

The Permissive Tax Exemptions provisions in the *Community Charter* that can be used for façade improvement and heritage conservation projects are listed below:

- **Section 225:** Permissive tax exemptions can be offered to “eligible property”, as defined by heritage protection. A rebate on municipal and provincial taxes can be provided. There is no specified time limit

to the exemption that can be negotiated. These provisions require a 2/3 supporting vote of Council for enactment.

- **Section 226:** Permissive tax exemptions can be offered to revitalization projects. A rebate can only be provided on municipal taxes, and can be offered to any property. There is a 10-year time limit to this exemption, however it requires only a simple majority vote of Council for enactment.

4.4 OFFICIAL COMMUNITY PLAN

The District of North Vancouver’s Official Community Plan (OCP) (Bylaw 7900, 2011) outlines the overarching community goals specifically related to heritage resources. Specific heritage policies are found in Section 6.5.

OCP Section 6.5: Heritage and Archaeological Resources

Our rich cultural and natural history contributes greatly to the identity of the community and its sense of place.

The District’s objective is to ensure that the community has a clear sense of identity and place, and a legacy that links our past, present, and future. This means facilitating learning about our past, present, and future while preserving our archaeological, heritage, and cultural resources.

POLICIES

1. Support the preservation of our community’s history and documentary of heritage in a publicly accessible repository of archival and cultural resources
2. Support the programs and services that enable people to understand and appreciate the community’s rich and unique history



3. Support community-wide facilities which connect people from different areas, groups and generations and allow them to learn about each other and explore ideas together
 4. Encourage the protection and enhancement of buildings and sites which have historic significance to the community by exploring opportunities to use the tools and incentives available under the *Local Government Act*
 5. Encourage and facilitate the protection of archaeological and cultural sites in land development and management activities through coordinated efforts with First Nations governments, the Province and stakeholders
 6. Support continued community involvement in identifying and advising on issues pertaining to District heritage resources and programming
 7. Establish a Heritage Plan to implement the policies contained in the Official Community Plan
- There are additional policies concerning cultural resources in Section 4.1 (Parks and Open Space), including the following:
11. Design and manage recreational facilities in natural parkland and waterfront areas to support the protection of ecological systems, cultural and archaeological resources
 14. Work with adjacent municipalities, regional, provincial and federal governments, local First Nations governments and community groups to provide and maintain a coordinated system of parkland, trails, services and facilities while protecting ecological and cultural resources

5.0 HERITAGE STRATEGIC PLAN VISION, GOALS, AND ACTIONS

The vision, goals, and associated actions for the Heritage Strategic Plan have been developed with the community and stakeholders to help shape District priorities regarding heritage management and conservation from 2019-2029. The following goals provide an overall planning framework for heritage management and are supported by a series of actions related to each goal to achieve the overall vision. The actions are grouped according to the timeframe required to complete each action.

5.1 VISION AND GOALS

Vision

The District of North Vancouver's Heritage Program will encourage and provide tools to foster the retention and conservation of historic places across the municipality, including built, natural, and cultural resources, while supporting the ongoing sustainable development of its neighbourhoods.

The District's Heritage Program will be proactive and recognize the importance of its historic communities and natural landscapes. The past, present, and future will be connected through community partnerships and activities which aim to preserve heritage resources, provide educational opportunities, and culturally enrich the experience and environment for citizens and visitors.

GOAL 1: Institute a Values-Based Approach to Heritage Management

Identify a broad range of historic places, including those with social and cultural heritage values, that illustrate North Vancouver's history, diversity, and development.

GOAL 2: Increase Heritage Education and Awareness

Promote and support the knowledge and celebration of the District's heritage values and historic places.

GOAL 3: Make Heritage More Accessible

Improve access to heritage resources and information, both online and physical.

GOAL 4: Increase Protection of Built Heritage, and Natural and Cultural Heritage Resources

Provide clear and consistent heritage policies, effective heritage management tools and guidelines, and meaningful heritage conservation incentives.

GOAL 5: Connect Heritage with Other District Policies and Plans

Acknowledge the environmental, social, cultural, and economic benefits of heritage conservation and leverage these to meet other District goals by striving for outcomes that balance multiple objectives.

Timeframe for Implementation:

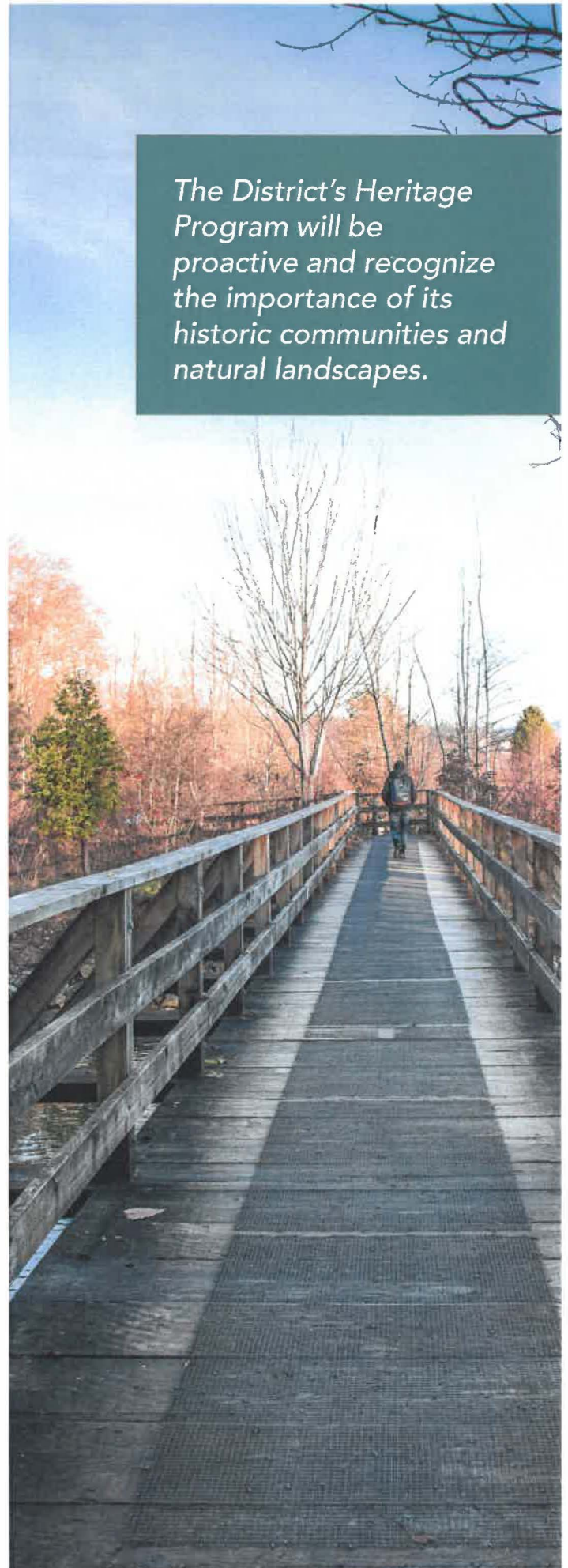
- Short Term Actions: up to 3 years (2019-2021)
- Medium Term Actions: 3-5 years (2021-2023)
- Long Term Actions: 5-10 years (2023-2028)
- Ongoing Actions: (2019-2029)

The day-to-day operation of the District is delegated by Council to the Chief Administrative Officer and District Staff who are responsible for the overall administration of the Heritage Strategic Plan.

In addition to the stakeholders named below, there are a number of outside resources that may be available to help undertake some of these initiatives, including senior government grant programs.

- **Planner:** District of North Vancouver Heritage Planner
- **DNV:** District Departments including Development Planning, Community Planning, Building, Legal, Engineering, Environment, and Parks
- **HAC:** Community Heritage Advisory Committee
- **NVRC:** North Vancouver Recreation and Culture Commission
- **NVMA:** North Vancouver Museum & Archives
- **NSH:** North Shore Heritage (Preservation Society)
- **ACDI:** North Shore Advisory Committee on Disability Issues
- **NVCAC:** North Vancouver Community Arts Council

The District's Heritage Program will be proactive and recognize the importance of its historic communities and natural landscapes.



5.2 ACTION PLAN

GOAL #1: INSTITUTE A VALUES-BASED APPROACH TO HERITAGE MANAGEMENT

Identify a broad range of historic places, including those with social and cultural heritage values, that illustrate North Vancouver's history, diversity, and development.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET*	OUTCOME
1.1 Review Parks Canada Standards and Guidelines for the Conservation of Historic Places in Canada to determine applicability in the District.	Short Term	DNV, HAC		Neutral, except for potential, future training costs	Improved conservation outcomes. Consistent approach to review process.
1.2 Identify the historic context of key areas in the District of North Vancouver to guide the ongoing evaluation of significant heritage resources.	Short Term	DNV		TBD (~\$40,000 for outside consultant to prepare)	Improved understanding of the entire context of North Vancouver's heritage. Enhanced framework for understanding and evaluating historic and cultural resources.
1.3 Identify additional buildings and sites from the Heritage Inventories to be considered for the Heritage Register.	Short Term	DNV, HAC	NSH	Neutral if conducted by the DNV or ~\$75,000 for a full Heritage Register Update conducted by a consultant	Heritage Register review and update; can include additional sites of significance recognized for their heritage value to the community, including a more diverse set of resources that have not traditionally been recognized.
1.4 Institute a values-based heritage evaluation system through which sites can be added or removed from the Heritage Register.	Medium Term	DNV	HAC	Neutral	A values-based heritage evaluation system, based on global best practice, including a broader definition of "heritage" – and to include other categories of heritage resources (e.g., cultural heritage, First Nations heritage, etc.).

* All budget estimates in 2018 dollars.

GOAL #1: INSTITUTE A VALUES-BASED APPROACH TO HERITAGE MANAGEMENT

Identify a broad range of historic places, including those with social and cultural heritage values, that illustrate North Vancouver's history, diversity, and development.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET*	OUTCOME
1.5 Identify significant natural heritage landscapes, and significant trees.	Long Term	DNV, HAC	Local First Nations, HAC, NSH	Public consultation and related costs	A Heritage Landscape Inventory or Register that identifies a broad range of natural landscapes and features, and encourages enhanced ecological protection and awareness.
1.6 Identify significant cultural features, and develop public storytelling methods.	Long Term	DNV, HAC, NVRC	Local First Nations	Public consultation and related costs	A Cultural Landscape column on the existing Heritage Register, which identifies a broader range of heritage resources and cultural landscapes for planning purposes, and encourages improved understanding and appreciation of local heritage resources.
1.7 Further identify additional buildings not currently in the Heritage Inventories and sites to be considered for the Heritage Register.	Long Term	DNV, HAC	NSH	Neutral if conducted by the DNV or ~\$75,000 for a full Heritage Register Update conducted by a consultant	A Heritage Register review and update that identifies additional sites of significance recognized for their heritage value to the community, including a more diverse set of resources that have not traditionally been recognized.
1.8 In consultation with local First Nations, include First Nations history and culture as part of the historic context of the District of North Vancouver.	Ongoing	DNV, local First Nations	NVMA	Neutral; may require specific project funding	A Historic Context Statement and Thematic Framework that fully acknowledges the breadth of DNV history including local First Nations history and culture, as told from the perspective of the First Nations people themselves, thereby encouraging community understanding of First Nations history and culture.

GOAL #2: INCREASE HERITAGE EDUCATION AND AWARENESS

Promote and support the knowledge and celebration of the District's heritage values and historic places.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
2.1 Provide property owners of Heritage Register sites copies and/or link to the Heritage Register, and information about benefits to protection.	Short Term	DNV		Printing and mailing costs	Increased awareness of Heritage Register status and increased sense of pride in heritage property ownership.
2.2 Develop public information packages about what to do if you think you found an archaeological site or artifacts, and what the requirements are for archaeological assessments when building in or adjacent to archaeological sites.	Short Term	DNV	Local First Nations	Neutral	Increased number of reported and preserved sites and artifacts.
2.3 Explore strategies for engaging communities that have not traditionally been included as 'heritage stakeholders', such as youth, newcomers to Canada, etc.	Medium Term	DNV	NVMA, NSH, NVCAC, other community partners	Neutral; may require specific project funding	Heritage initiatives/events centred around diverse groups to encourage greater citizen involvement in community history and heritage initiatives.
2.4 Hold annual orientations on historical and archival information at the North Vancouver Museum & Archives for District Staff.	Ongoing	NVMA	DNV	Neutral	Events to connect the NVMA and DNV Staff to increase community awareness of available heritage resources.
2.5 Explore social media and heritage interpretation projects with community partners.	Ongoing	DNV	NVMA, NSH, other community partners	TBD, may require specific project funding	Enhanced public engagement in heritage, improve heritage awareness, and support educational and interpretive programs that engage the community in local history.

GOAL #2: INCREASE HERITAGE EDUCATION AND AWARENESS

Promote and support the knowledge and celebration of the District's heritage values and historic places.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
2.6 Increase promotion and community engagement with Heritage Week activities, and more heritage property owner awareness of the Heritage Awards.	Ongoing	HAC	DNV, NVMA, NSH	Existing budgets	Increased public awareness of local history and heritage initiatives, and link to national activities during annual heritage events and activities.
2.7 Foster relationships with schools, governments, the private sector, community organizations, and encourage partnering and cost sharing initiatives with groups that have common interests.	Ongoing	DNV	NVRC, NVMA, NSH, other community partners	Existing budgets	Better coordination among groups with a heritage mandate, and encourage shared stewardship for North Vancouver's heritage resources.
2.8 Explore a range of interpretation methods that can express North Vancouver's heritage within the public realm, including public art, historic trails/streetcar routes, signs, plaques, street naming, utility box wraps, etc.	Ongoing	DNV	NVMA, NSH, other community partners	TBD; may require specific project budgets	Public art, historic trails/streetcar routes, signs, plaques, utility box wraps, etc., that showcases artistic expression and interpretation of DNVs history.
2.9 Host additional heritage tours (driving, walking, cycling, etc.), and encourage self-guided tours; consider linking to the North Shore Cultural Mapping Project.	Ongoing	HAC	DNV, NVMA, NVRC, NSH, NVCAC	TBD; specific project budgets	Increased heritage awareness in the community in a self-guided format.

GOAL #3: MAKE HERITAGE MORE ACCESSIBLE

Improve access to heritage resources and information, both online and physical.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
3.1 Review heritage information (listing of Register/Inventory sites, as well as information files at the District) to ensure accuracy, and increase accessibility online.	Short Term	DNV	HAC	Staff time	Heritage Register available online with updated information.
3.2 Review the physical accessibility of publicly accessible heritage resources. Explore opportunities to improve physical accessibility of public heritage sites, and interpretation at these sites. Review the "Accessibility for Historic Places" by Heritage BC.	Short Term	DNV, ACIDI	HAC, NVMA	TBD	Accessible public heritage assets for the enjoyment of all members of the community, and online information (e.g. photos, visual tour, descriptions) about public building physical accessibility, where applicable.
3.3 Improve applicable Heritage Register/Inventory information on the District online GEOweb and GEOtools (public and internal GIS mapping system), and promote the GEOweb tool with the public.	Short Term	DNV		Staff time	Improved heritage information on GEOweb and GEOtools to enable broader, more accessible communication of heritage information, and improve flagging of heritage properties.
3.4 Link Heritage sites with North Shore Culture Map Project, and support project promotion.	Short Term	DNV	NVCAC	Neutral	Cultural map identifying heritage resources in the District.
3.5 Review opportunities for increasing private heritage building physical accessibility while also preserving heritage character, and share information with heritage property owners.	Medium Term	DNV, ACIDI, HAC		Printing and mailing costs	Information package for heritage property owners to increase property accessibility and encourage building conservation.
3.6 Continue to develop online historical and archival narratives, as well as oral history projects.	Ongoing	NVMA	DNV	TBD, grant applications	Accessible online tools with heritage information for the community.

GOAL #4: INCREASE PROTECTION OF BUILT HERITAGE, AND NATURAL AND CULTURAL HERITAGE RESOURCES

Provide clear and consistent heritage policies, effective heritage management tools and guidelines, and meaningful heritage conservation incentives.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
4.1 Explore additional resourcing of the heritage portfolio through either reallocation of existing staff resources, or funding to provide additional staff resources up to 1.0 FTE (full-time equivalent).	Short Term	DNV		TBD; current Heritage Planning role is part-time	A dedicated staff resource to implement the heritage program.
4.2 Institute a more robust digital flagging system for heritage properties (Heritage Register/Heritage Inventory) in the municipal database.	Short Term	DNV		Neutral	A digital flagging system, identifying heritage resources added to the municipal database.
4.3 Consider prioritizing heritage retention/upgrade projects, as an incentive for property owners to conserve valuable heritage resources.	Short Term	DNV		Staff time	Additional incentive for property owners to maintain heritage resources, resulting in more heritage buildings conserved.
4.4 Develop a Heritage Revitalization Agreement (HRA) information package to communicate the HRA application process, requirements, and other important information.	Short Term	DNV		Neutral	An HRA information package for interested property owners.
4.5 Review the Community Heritage Grant Program, and analyze the financial implications of an annual allocation to a Heritage Grant Program, and other opportunities to increase grant program effectiveness.	Short Term	DNV	HAC	\$50,000 annually	An improved Heritage Incentive Program, and an increase in number of heritage building maintained and conserved.

GOAL #4: INCREASE PROTECTION OF BUILT HERITAGE, AND NATURAL AND CULTURAL HERITAGE RESOURCES

Provide clear and consistent heritage policies, effective heritage management tools and guidelines, and meaningful heritage conservation incentives.

ACTION		TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
4.6	Explore the potential to establish a dedicated Heritage Foundation that could assist in the conservation of the District's heritage resources (by administering grants, undertaking educational programs, etc.).	Medium Term	DNV	HAC, NSH	Annual allocation for administrative costs	A heritage foundation feasibility report, to identify if a Heritage Foundation would be of assistance in the provision of conservation incentives, and fundraising.
4.7	Analyze applicability of a Standards of Maintenance Bylaw for heritage properties.	Medium Term	DNV		Neutral	Improved conservation and avoid loss of heritage through neglect.
4.8	Consider directing Community Amenity Contributions (CAC) to heritage conservation projects within the context of all the amenity needs in the District.	Long Term	DNV		Will impact other community amenities	A review of the need to and applicability of allocating CAC's to assist in heritage conservation.
4.9	In consultation with local First Nations, consider developing conservation plans for select significant natural and cultural heritage landscapes with links to planning and environmental policies such as a Conservation/Heritage Development Permit Area (DPA).	Ongoing	HAC	DNV, NVMA, NVRC, NSH, NVCAC	TBD; specific project budgets	Increased awareness and preservation of significant natural heritage landscapes and associated local First Nations history and cultural heritage.
4.10	Hold regular meetings between Departments (Planning, Environment, Parks, Engineering, Real Estate, Legal, etc.) to discuss/learn about ongoing heritage issues.	Ongoing	DNV		Neutral	Improved integration and delivery of heritage services and coordination of municipal heritage processes and initiatives.

GOAL #4: INCREASE PROTECTION OF BUILT HERITAGE, AND NATURAL AND CULTURAL HERITAGE RESOURCES

Provide clear and consistent heritage policies, effective heritage management tools and guidelines, and meaningful heritage conservation incentives.

ACTION	TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
4.11 Host regular training with appropriate District operational staff about what an archaeological site or artifact may look like, and what to do if you think you found a site or artifact.	Ongoing	DNV, local First Nations		TBD	Increased number of reported and preserved archaeological sites and artifacts.
4.12 Continue to explore options for incentivizing retention of heritage sites including: stratification, density bonus, or area exemptions.	Ongoing	DNV		Neutral	Increased heritage preservation and restoration.
4.13 Promote the use of Building Code Equivalencies and Provincial Act exemptions (e.g. <i>Energy Efficiency Act</i> , <i>Homeowner Protection Act</i>) to support the retention of character-defining elements of heritage resources.	Ongoing	DNV	NSH	Neutral	Workshops to promote the use of Building Code equivalencies and exemptions to improve awareness of the construction options available to owners/developers involved in conservation projects that support the retention of the character-defining elements of heritage buildings.

GOAL #5: CONNECT HERITAGE WITH OTHER DISTRICT POLICIES AND PLANS

Acknowledge the environmental, social, cultural, and economic benefits of heritage conservation and leverage these to meet other District goals by striving for outcomes that balance multiple objectives.

ACTION		TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
5.1	Research methods to increase protection of mid-century modern heritage resources, and implement select identified strategies.	Short Term	DNV	HAC	TBD; outside consultant likely required	Safeguard more mid-century heritage resources.
5.2	Explore the opportunity to include enhanced policies for heritage conservation in the Official Community Plan (OCP) based on a values-based approach to heritage.	Medium Term	DNV		Neutral	Improved integration of heritage and cultural initiatives within the municipal planning framework.
5.3	Study areas within the District where there are a concentration of early twentieth century houses to inform community planning processes and heritage management policies.	Medium Term	DNV	NVMA	TBD; outside consultant likely required	Heritage management policies and potential heritage conservation areas established for areas within the District with twentieth century houses.
5.4	Integrate heritage into Town/Village Centre Plans as they are updated by preparing area specific Historic Context Statements.	Ongoing	DNV	NVMA, NSH, HAC	TBD; outside consultant generally required for Historic Context Statement preparation	Policy guidance for sympathetic heritage infill development, and area specific Historic Context Statements to: guide and encourage preservation of the unique and character-defining aspects of historic communities within a sustainable framework, and enable proactive identification of appropriate protection for heritage sites prior to site re-development.

GOAL #5: CONNECT HERITAGE WITH OTHER DISTRICT POLICIES AND PLANS

Acknowledge the environmental, social, cultural, and economic benefits of heritage conservation and leverage these to meet other District goals by striving for outcomes that balance multiple objectives.

ACTION		TIME	LEAD(S)	PARTNER(S)	BUDGET	OUTCOME
5.5	Commission Conservation Plans for legally protected public heritage resources.	Ongoing	DNV	HAC	~\$10,000-\$15,000 per Conservation Plan (outside consultant)	Improved maintenance and conservation of significant resources.
5.6	Integrate heritage awareness and conservation actions into environmental sustainability (e.g. habitat conservation, climate change, etc.), economic development, and cultural (e.g. NVRC Strategic Plan) strategies.	Ongoing	DNV, NVRC		Neutral	Policies and programs that link heritage to broader civic goals of economic and cultural development and environmental sustainability. Through including heritage awareness in other strategies, decrease barriers to access information and increase feeling of community belonging.



5.3 BUDGET IMPLICATIONS

The Heritage Strategic Plan provides a roadmap to guide District initiatives, HAC work plans, and annual budget requirements for the period 2019-2029. Although the cost to implement the Heritage Strategic Plan is relatively modest, some items have additional associated costs over the ten-year implementation period. One-time costs for individual projects are anticipated, and can be brought forward for Council consideration as part of the annual budget process.

There are a number of outside resources that may be available to help undertake some of these initiatives, including senior government grant programs (such as digital access grants), and private and corporate sponsors. Securing these resources will require support time and resources from the District, the HAC, community partners, and volunteers.

5.4 MONITORING

Heritage management is an ongoing process. Once policies, procedures, and regulations are updated and/or established, it is necessary to continue to monitor the Heritage Strategic Plan to ensure its ongoing effectiveness.

A cyclical re-examination of the Plan (including planning, implementation, and evaluation) should be initiated to review the results and effectiveness on a regular basis. Periodic reviews should be conducted to monitor progress, and identify if additional project or program funding is required for the following fiscal year. Additionally, a more thorough assessment and evaluation could occur at the end of the Implementation cycles of 3, 5, and 10 years, to ensure that the Heritage Strategic Plan remains relevant and useful by assessing the proposed and achieved outcomes of each action over time.

6.0 GLOSSARY

Accessibility: the facilitation of access and usability for people of all ages and abilities, and enhanced features, where appropriate, to facilitate ageing in place and to support people with mobility and/or sensory impairments.

Character-Defining Elements: the materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the heritage value of a historic place, which must be retained in order to preserve its heritage value.

Conservation: all actions or processes that are aimed at safeguarding the character-defining elements of a cultural resource so as to retain its heritage value and extend its physical life. This may involve "Preservation," "Rehabilitation," "Restoration," or a combination of these actions or processes. Reconstruction or reconstitution of a disappeared cultural resource is not considered conservation and is therefore not addressed in this document.

Guidelines: statements that provide practical guidance in applying the Standards for the Conservation of Historic Places. They are presented herein as recommended and non-recommended actions.

Heritage: our legacy from the past, what we live with today, and what we pass on to future generations. Our cultural and natural heritage are both irreplaceable sources of life and inspiration (United Nations Educational, Scientific and Cultural Organization [UNESCO]).

Heritage Value: the aesthetic, historic, scientific, cultural, social, or spiritual importance or significance for past, present, or future generations. The heritage value of a historic place is embodied in its character-defining materials, forms, location, spatial configurations, uses, and cultural associations or meanings.

Historic Place: a structure, building, group of buildings, district, landscape, archaeological site, or other place in Canada that has been formally recognized for its heritage value.

Intervention: any action, other than demolition or destruction, that results in a physical change to an element of a historic place.

Maintenance: routine, cyclical, non-destructive actions necessary to slow the deterioration of a historic place. It entails periodic inspection; routine, cyclical, non-destructive cleaning; minor repair and refinishing operations; replacement of damaged or deteriorated materials that are impractical to save.

Minimal Intervention: the approach that allows functional goals to be met with the least physical intervention.

Standards: norms for the respectful conservation of historic places.

Values-Based Approach: an approach to heritage resource identification and conservation that is based on heritage values which allows for the recognition of tangible and intangible cultural heritage. Values-based approaches start by analyzing the values and significance attributed to places before considering how those values can be protected most effectively. This approach is considered the most progressive and preferred approach to heritage conservation, and has been adopted and advocated by major conservation authorities, both at the international level (including the UNESCO World Heritage Centre and the Getty Conservation Institute) and at a national level (including Australia, U.K., U.S. and Canada). In Canada, The Standards and Guidelines for the Conservation of Historic Places advocates this values-based approach.



355 West Queens Road
North Vancouver, BC
V7N 4N5

604-990-2311
DNV.org/Heritage



NVanDistrict



@NVanDistrict



HERITAGE STRATEGIC PLAN

Background and Analysis

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN

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Table of Contents

DISTRICT HERITAGE PROGRAM: TECHNICAL ANALYSIS.....	4
1.0 HERITAGE INFORMATION, ACCESS, AND AWARENESS	4
1.1 <i>Heritage Awareness within the Community</i>	<i>4</i>
1.2 <i>Public Access to Heritage Information</i>	<i>5</i>
1.3 <i>Accessibility of Heritage Resources.....</i>	<i>6</i>
2.0 HERITAGE REGULATIONS, POLICIES, TOOLS, AND INCENTIVES.....	7
2.1 <i>Civic Heritage Leadership</i>	<i>7</i>
2.2 <i>Heritage Planning Initiatives</i>	<i>9</i>
2.3 <i>Zoning Bylaw.....</i>	<i>10</i>
2.4 <i>British Columbia Building Code</i>	<i>11</i>
2.5 <i>Heritage Procedure Bylaw</i>	<i>11</i>
2.6 <i>Heritage Alteration Permit Procedure Bylaw.....</i>	<i>12</i>
2.7 <i>Heritage Property Standards of Maintenance Bylaw.....</i>	<i>13</i>
2.8 <i>Heritage Conservation Areas.....</i>	<i>13</i>
2.9 <i>Heritage Incentive Program</i>	<i>14</i>
3.0 ENQUIRY AND APPLICATION PROCESSING.....	15
3.1 <i>Heritage Enquiry Procedures.....</i>	<i>15</i>
3.2 <i>Heritage Site Application Procedures</i>	<i>16</i>
PUBLIC CONSULTATION SUMMARY	17
1.0 PHASE 1 CONSULTATION.....	17
1.1 <i>Open House</i>	<i>18</i>
1.2 <i>Online Questionnaire.....</i>	<i>19</i>
2.0 PHASE 2 CONSULTATION.....	22
2.1 <i>Stakeholder Workshop</i>	<i>22</i>
2.2 <i>Small Group/One-on-one Stakeholder Meeting</i>	<i>30</i>
2.3 <i>Online Questionnaire.....</i>	<i>32</i>
ACCESSIBILITY RECOMMENDATIONS.....	37

DISTRICT HERITAGE PROGRAM: TECHNICAL ANALYSIS

The District's current Heritage Program was reviewed, and this review is organized into three parts: (1) heritage information, access, and awareness; (2) heritage regulations, policies, tools and incentives; and (3) enquiry and application processing. Within each part, there are various facets of the program that have been analyzed with a SWOC (Strengths, Weaknesses, Opportunities, Challenges) chart. The Heritage Strategic Plan is informed by this analysis. This section includes recommendations which inform the action plan.

1.0 HERITAGE INFORMATION, ACCESS, AND AWARENESS

1.1 HERITAGE AWARENESS WITHIN THE COMMUNITY

The District of North Vancouver is home to a variety of heritage resources and many are well-known to residents, however others are obscure or are less understood as historic. Newcomers to the community may not be aware of the rich history that exists in North Vancouver, and therefore may not understand the community value placed on certain resources. Differing perceptions of what is considered 'heritage' has also led to recent neighbourhood opposition regarding certain heritage conservation proposals. Not all residents may be aware their property is listed on the Heritage Register. For all of these reasons, heritage awareness in North Vancouver should be increased so that the District can more effectively communicate the overall community benefits of heritage conservation.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Awareness Within the Community	<ul style="list-style-type: none"> Forty years of heritage research and planning serves as strong foundation Heritage Register 	<ul style="list-style-type: none"> Not all residents are aware of the Heritage Register and/or District's Heritage Program Neighbourhood opposition to certain projects 	<ul style="list-style-type: none"> Explore ways to better communicate heritage benefits to greater cross-section of the community 	<ul style="list-style-type: none"> Difficulties providing heritage background information to newcomers

1.2 PUBLIC ACCESS TO HERITAGE INFORMATION

Many heritage property owners take great pride in the maintenance of their historic site. These owners are often knowledgeable about the heritage research information available for their property. Other owners may not be as aware and therefore there is room for improvement on the public access of heritage site information. There is an opportunity to add an enhanced 'heritage layer' to the District's GIS map (GEOweb), which would improve access to this information, for both owners and those seeking to buy property. Providing a transparent layer of heritage information will also increase the general level of heritage awareness in the community. Before the District's information on heritage sites is made more publicly accessible, the accuracy of the information should be confirmed.

	Strengths	Weaknesses	Opportunities	Challenges
Public Access to Heritage Information	<ul style="list-style-type: none"> • Four decades of heritage research available • Heritage Register provides base level research for each site 	<ul style="list-style-type: none"> • Not all residents are aware of the level of heritage information available for certain sites, sometimes including their own property • Requests for basic heritage information from the District requires staff time/resources 	<ul style="list-style-type: none"> • Ensure accuracy of heritage lists/statuses and files • Establish enhanced 'heritage layer' on public GIS map (GEOweb) so that residents or prospective buyers can easily access information regarding the heritage status of a property • Provide copies of Heritage Register to applicable property owners 	<ul style="list-style-type: none"> • None identified

1.3 ACCESSIBILITY OF HERITAGE RESOURCES

In addition to greater access to heritage information about properties, there are opportunities to improve the physical accessibility of heritage sites in the District. In consultation with the North Shore Advisory Committee on Disability Issues (ACDI), accessibility issues have been flagged regarding the code and design challenges that often face heritage buildings. Heritage buildings often cannot meet current building code standards, but that does not mean there should not be an attempt made to make them more accessible to a wider range of residents and visitors. Minimum standards for accessibility are a start, but these *minimums* rarely equate with *comfortable* access, especially when accessible entrances are most often uncovered and/or confined to the rear of buildings, which is clearly less preferable. Privately-owned heritage properties are potentially more difficult to address from an accessibility perspective, however a good place to start would be publicly accessible heritage properties. These properties should be assessed for their comfortable accessibility and strategies should be proposed to make them premier examples of welcoming community facilities to each ability level.

There are also opportunities to increase the visibility and accessibility of heritage site interpretation signage. With better location, design, construction, etc., these physical signs can be enjoyed by a greater number of community members.

Finally, digital access to heritage site information should be reviewed to ensure it is also fully accessible to the public. Detailed strategies to increase heritage accessibility in the District can be found in ***Accessibility Recommendations, page 37.***

Accessibility of Heritage Resources	Strengths	Weaknesses	Opportunities	Challenges
	<ul style="list-style-type: none"> • ACDI availability for consultation and oversight • Council policies regarding building accessibility exist 	<ul style="list-style-type: none"> • Not every building can keep up with the accessibility requirements of changing technologies • Many accessible entrances are uncovered or confined to less preferable rear/secondary entrances 	<ul style="list-style-type: none"> • In consultation with the ACDI, assess publicly accessible heritage sites for their physical accessibility and improve comfort levels wherever feasible • Construct more accessible physical signage for heritage site interpretation (see <i>Accessibility Recommendations</i> for details) • Digital information can be presented in a way that is more accessible to all ability levels of the public 	<ul style="list-style-type: none"> • Privately-owned heritage properties are more difficult to address from an accessibility standpoint

2.0 HERITAGE REGULATIONS, POLICIES, TOOLS, AND INCENTIVES

2.1 CIVIC HERITAGE LEADERSHIP

The District of North Vancouver has a forty-year foundation of heritage activities to build upon, yet the current Heritage Program has been challenged, from both an internal and external perspective. One of the most effective ways to reaffirm the District-wide value placed on community heritage is to show heritage leadership at the municipal level.

Staff Resources

The first major municipal recommendation is to explore additional resources to implement the Plan such as reallocating existing staff resources, or funding additional staff resources up to 1 full-time Heritage Planner; the existing part-time role cannot adequately address a fully functional Heritage Program, especially as it proceeds through an update and expansion, as recommended through this Heritage Strategic Plan. With an increased Heritage Planning function at the District, a greater number of initiatives (both internal and external) can occur and the public will be able to better access the Heritage Program.

Interdepartmental Relations

The understanding of Heritage Planning among other municipal departments can be improved. A productive meeting regarding heritage issues was held with staff members from a variety of departments as part of this project's consultation process. The meeting was regarded as a successful way to address ongoing challenges with the District's handling of heritage permits, projects, and outreach. A bi-annual or quarterly meeting of a similar nature will help increase education and awareness of heritage issues and processing at the District, especially as new staff members are hired. This inter-departmental discussion will ultimately help streamline the public's interaction with the heritage permitting process.

Conservation of Heritage Sites

The following set of municipal recommendations concern the physical conservation of heritage resources. One way to show leadership on the topic is to ensure that legally protected heritage resources have adequate heritage management documentation in place, including Conservation Plans. This will confirm that these important resources are effectively maintained for the continued enjoyment of the community. Another way to signal the District's renewed heritage focus is to consider using Community Amenity Contributions (CAC) for heritage conservation projects. This will align heritage conservation with other community-wide planning goals and provide financial assistance that is vital to the continued conservation of some of the District's most important heritage resources.

Partner Relationships

Consultation with the North Vancouver Museum & Archives (NVMA) revealed that there are challenges with the District's awareness and perception of the institution. There is an overall desire to revive the relationship such that the NVMA is better understood as a community service. Their mandate, resources, and holdings are essential to the Heritage Program, and there are opportunities to increase staff and Council education regarding the exciting role the NVMA plays as the safe keeper of District history and culture. Staff and Council tours of the facility on a regular basis would be a step in the right direction of encouraging a more robust working relationship with the NVMA. Other community partners, including NSH and the ACDI should also continue to be consulted on heritage issues, when possible.

Heritage Register Evaluation

Based upon best practice, values-based heritage management models (see the **Values-Based Heritage Management** section of the **Heritage Strategic Plan (HSP) Supporting Documentation Report**), the evaluation system should be updated for sites that are eligible for inclusion on the Heritage Register. The current evaluation system dates to the 1980s and is numerically based and additive, meaning sites must earn points in multiple categories to achieve a score high enough to be considered for addition to the Heritage Register. Best practice dictates that heritage values should be self-sufficient, meaning that a site can be considered for addition if it ranks particularly high in any one category. A new evaluation methodology will require a separate initiative by the District, supported by HAC. As municipalities move away from numerical, additive systems to values-based frameworks that encompass a much greater variety of heritage values (beyond the traditional and formerly primary heritage value of architectural style), there is an opportunity to demonstrate a broader civic view of what is considered heritage. The same system can also be used to evaluate properties that are being considered for removal from the Heritage Register. In this situation, a registered Heritage Professional should review relevant research information and conduct a Heritage Assessment, which analyzes heritage values. This information can then be provided to the District/HAC to make a final decision on removal.

Finally, there are recommendations for Heritage Program components that are included in other sections of this report, such that, when implemented together, will make a major, positive impact on the District's heritage management. Ranging from increased building accessibility to a robust incentive program, the District stands to greatly benefit from a recommitment to heritage.

	Strengths	Weaknesses	Opportunities	Challenges
Civic Heritage Leadership	<ul style="list-style-type: none"> The four-decade foundation of the city's heritage conservation activities and the Heritage Register communicate to the public that heritage conservation is a civic priority Community partners, such as the NVMA, NSH, and ACDI support the heritage planning function at the District 	<ul style="list-style-type: none"> Not enough heritage planning capacity at the District Coordination of heritage issues across District departments not as efficient and effective as it should be Relationship between District and certain community partners not as robust as it could be 	<ul style="list-style-type: none"> Resource/fund a full-time Heritage Planner Hold bi-annual or quarterly meetings between departments that deal with heritage permits, projects, and outreach Prepare Conservation Plans to ensure the continued, long-term maintenance of legally protected heritage resources Consider using CAC funds for heritage conservation projects Work with NVMA to reinvigorate relationship, beginning with Staff and Council tours of the facility Study a new heritage evaluation system for addition to/removal from the Register Continue working with NSH and ACDI 	<ul style="list-style-type: none"> Limited resources for these initiatives

2.2 HERITAGE PLANNING INITIATIVES

One of the most effective strategies to ensure that heritage has been effectively considered by the District's Planning Department is the preparation of a Historic Context Statement/Thematic Framework. This overarching planning tool communicates the most important historic forces at play over the course of a municipality's development, and distills them into a thematic grouping of heritage sites, both already identified and to-be identified. Heritage Register sites across the District would be better understood in the continuum of the community's history and sites that were not traditionally considered 'heritage' would be better captured and evaluated for their cultural significance. The preparation of these reports also assists the District in moving to a best-practice model of values-based heritage management since they lay the foundation for the renewed evaluation and identification of heritage resources, which has been identified as a District priority. See the **Values-Based Heritage Management** section of the **HSP Supporting Documentation Report**, for additional information on Historic Context Statements and Thematic Frameworks.

Additionally, as Town/Village Centre Plans are updated across the District, there are opportunities to further integrate heritage into the process by preparing neighbourhood-level Historic Context Statements/Thematic Frameworks. Historic neighbourhood narratives can also be explored through a variety of innovative ways, such as oral history projects. Lost heritage features, such as the streetcar network, can be recalled through interpretation projects that add a colourful layer of placemaking (capitalizing on local inspiration and potential, with the intention of creating memorable public spaces) across the District. This work should proceed in partnership with the North Vancouver Museum & Archives and other community stakeholders. Grants may be available for certain projects.

Heritage Planning Initiatives	Strengths	Weaknesses	Opportunities	Challenges
	<ul style="list-style-type: none"> Heritage Planning role in the District is understood as a crucial partner to the overall planning process Heritage linkage with placemaking initiatives North Shore Cultural Mapping Project underway 	<ul style="list-style-type: none"> The lack of a Historic Context Statement/Thematic Framework makes it more difficult to effectively capture the full variety of sites in the District that are valued for their heritage and/or culture significance 	<ul style="list-style-type: none"> Prepare District-wide Historic Context Statement/Thematic Framework in order to move the District toward a best-practice, values-based heritage management model (See Appendix C) Consider neighbourhood-level Historic Context Statements/Thematic Frameworks as Town/Village Centre Plans are updated Continue to explore a variety of initiatives that link heritage with neighbourhood planning Work with NVMA on oral history projects Link Heritage Register sites with the North Shore Cultural Mapping Project 	<ul style="list-style-type: none"> Significant resources required (time/budget) to adequately fund these reports and projects, however grants may be available

2.3 ZONING BYLAW

This bylaw regulates the development of property in North Vancouver by encouraging land use and building according to community goals and visions for the future of the city and its neighbourhoods. Provisions under the Zoning Bylaw may be relaxed where requirements would result in unnecessary hardship in carrying out the restoration or renovation of a heritage property. Alternatively, Heritage Revitalization Agreements can vary the provisions of the Zoning Bylaw for the purposes of preserving a heritage resource for the benefit of the community. Heritage buildings are particularly impacted by the following zoning considerations.

Stratification/Multiple Dwelling Units/Adaptive Reuse

The Heritage Register resources of North Vancouver are primarily composed of single-family residential buildings. There are instances where a more flexible attitude toward the application of single-family zoning regulations for certain heritage resources may be appropriate. When the long-term economic viability of a single-family heritage resource is threatened, the District could explore options related to the number of units or uses permitted. Single-family neighbourhoods are not always equipped or supportive of alternative uses or living arrangements, however, when the community benefits of heritage preservation are effectively communicated to neighbours, these alternatives may find better collective support. A potentially lower-impact strategy could be to explore the stratification of infill/coach houses.

Density/Form of Development

Density increases and/or the addition of an infill building are some of the most appealing benefits that can be offered to heritage retention projects. The extra time and costs involved in heritage conservation projects can be partially offset by offers of extra density and/or the permission to construct an infill building on the property. However, there are challenges to these policies that can often derail a conservation project. There is an opportunity to consider exempting the basement spaces on heritage properties to incentivize the retention of the primary heritage building on the site.

	Strengths	Weaknesses	Opportunities	Challenges
Zoning Bylaw	<ul style="list-style-type: none"> HRA incentives already available for heritage conservation projects (as described in the <i>Local Government Act</i>) 	<ul style="list-style-type: none"> Rigidity of single-family zoning regulations can present challenges to the long-term viability of certain heritage resources Not all heritage properties are adjacent to a lane, which can better enable infill development 	<ul style="list-style-type: none"> Flexibility in certain zoning regulations have the potential to offer additional incentives for heritage retention projects (including stratification [especially infill]; exclusion of infill basement space in FSR calculations; and relaxation of lane requirement for infill buildings on heritage properties 	<ul style="list-style-type: none"> Zoning incentives may not be as enticing as they can be in an extremely active real estate market

2.4 BRITISH COLUMBIA BUILDING CODE

Building Code upgrading is the most important aspect of heritage building rehabilitation, as it ensures life safety and long-term protection for the resource. It is essential to consider heritage buildings on a case-by-case basis, as the blanket application of Building Code requirements does not recognize the individual requirements and inherent performance strengths of an existing building. A number of equivalencies have been adopted in the *British Columbia Building Code* that enable more sensitive and appropriate heritage building upgrades; a heritage building is defined as either a designated site or one included on a Heritage Register. As example of a Code equivalency is the use of sprinklers in a heritage structure to satisfy fire separation and exiting requirements.

Given that Code compliance is such a significant factor in the conservation of heritage buildings, the most important consideration is to provide viable economic methods of achieving building upgrades. In addition to the equivalencies offered under the current Code, the District can also accept the report of a Building Code Engineer regarding acceptable levels of Code performance.

The primary issue with alternative methods of heritage compliance with the Building Code is the challenge ensuring all approving staff are fully aware of the alternatives. Confusion regarding the alternatives can delay heritage projects, or worse, lead to the unnecessary destruction of heritage character-defining elements or the heritage values of a site.

	Strengths	Weaknesses	Opportunities	Challenges
British Columbia Building Code	<ul style="list-style-type: none"> Code exemptions, equivalencies, and alternative compliance methods better facilitate heritage conservation 	<ul style="list-style-type: none"> Not all relevant departmental Staff (Building Inspectors, Engineering, etc.) may be aware of the alternatives for compliance 	<ul style="list-style-type: none"> Increased education and awareness of alternative methods of compliance for heritage buildings Consider involving Building Inspectors early in heritage building permit discussions to avoid surprises when an Inspector visits a heritage building that has alternatively complied with the Code 	<ul style="list-style-type: none"> Site level implementation – each heritage site is different and achieving the conservation goals of certain projects can be challenging from a regulatory perspective

2.5 HERITAGE PROCEDURE BYLAW

The District's Heritage Procedure Bylaw was adopted in 2012. The bylaw authorizes the Chief Building Official to withhold the issuance of a permit or approval that would negatively affect the heritage value of a building or structure (e.g. building or demolition permit), and directs the Chief Building Official to bring the matter to Council for consideration of the need for a heritage inspection, extending the temporary protection, or providing continuing protection. If a Heritage Register property owner applies for a permit that may impact the heritage value of the property, staff should suggest the property owner obtain a Statement of Significance (SOS) from a registered Heritage Professional. The SOS helps staff, HAC, and Council understand the level of heritage significance and will help determine if and what aspects of the property should be preserved and how the property can be altered in a way that is sympathetic to the understood heritage values of the site. There is also the potential to use a *Heritage Assessment* as the first

step of understanding a heritage site; this report can often be constructed more quickly than an SOS, thereby saving valuable time within the permitted review period.

The temporary protection enacted for Heritage Register properties while sympathetic redevelopment schemes are explored is considered a valuable tool in the ongoing conservation of the District's heritage resources. This bylaw could eventually be made even more effective by including additional heritage procedures, such as Heritage Revitalization Agreements and heritage designation/protection, in order to consolidate the District's official heritage procedures in one convenient location. The District should also review and consider formally adopting the Standards and Guidelines for the Conservation of Historic Places in Canada (Parks Canada, 2010). This will ensure that overarching, consistent conservation standards are applied to all heritage projects.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Procedure Bylaw	<ul style="list-style-type: none"> Demolition delay procedures help ensure alternatives to demolition of heritage buildings are considered before a demolition permit is granted 	<ul style="list-style-type: none"> Standards and Guidelines for the Conservation of Historic Places in Canada not formally adopted as overarching conservation guide for the District 	<ul style="list-style-type: none"> Include all applicable heritage procedures in a single bylaw, not just situations in which permits can be withheld Provide a package of more transparent and accessible heritage procedures Consider Heritage Assessments as precursors to Statements of Significance to expedite heritage reviews of a temporarily protected sites 	<ul style="list-style-type: none"> Staff time and resources would be required to undertake the expansion and amendment of the bylaw

2.6 HERITAGE ALTERATION PERMIT PROCEDURE BYLAW

The District currently does not have a Heritage Alteration Permit Procedure Bylaw. However, under the Local Government Act, once a property is legally protected, substantial changes or any alteration to the identified heritage characteristics of the property requires a Heritage Alteration Permit (HAP) which outlines the process that legally protected heritage properties must follow to ensure their heritage values and character-defining elements are maintained through any proposed alterations to these properties.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Alteration Permit Procedure Bylaw	<ul style="list-style-type: none"> Outlines procedure for obtaining Heritage Alterations Permits Increases District transparency regarding heritage property procedures 	<ul style="list-style-type: none"> None identified 	<ul style="list-style-type: none"> Solicit feedback from heritage property owners on the effectiveness of the District's communication and application of the Bylaw 	<ul style="list-style-type: none"> None identified

2.7 HERITAGE PROPERTY STANDARDS OF MAINTENANCE BYLAW

A Heritage Property Standards of Maintenance Bylaw could be considered to provide an extra layer of oversight for legally protected properties. The bylaw outlines minimum requirements for maintenance to ensure heritage values are upheld, and prevents the deterioration of important heritage resources through neglect.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Property Standards of Maintenance Bylaw	<ul style="list-style-type: none"> Encourages (protected) heritage property owners to maintain their properties and helps avoid deterioration of heritage resources due to neglect 	<ul style="list-style-type: none"> Can only apply to legally protected heritage properties 	<ul style="list-style-type: none"> There is a potential to enact the bylaw as an extra layer of oversight for the District's most important heritage resources 	<ul style="list-style-type: none"> Enforcement may pose challenges to staff, and may require additional resourcing

2.8 HERITAGE CONSERVATION AREAS

The option to enact Heritage Conservation Areas (which do not currently exist in the District) is available through the *Local Government Act*. The District could consider studying certain areas. Heritage Conservation Areas signal strong community and municipal support for an important, historic period/type of development in the District. The process of defining and enacting a Heritage Conservation Area requires a substantial public consultation process that can often be contentious, however when community buy-in is achieved, such an area often becomes known as one of the most valued in a municipality.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Conservation Areas	<ul style="list-style-type: none"> Places heritage conservation at the forefront of neighbourhood development 	<ul style="list-style-type: none"> Ample study time/funding required to plan future Heritage Conservation Areas Lengthy (and often contentious) notification and public consultation process required when areas considered 	<ul style="list-style-type: none"> The existence of Heritage Conservation Areas sends a strong municipal message that certain areas of heritage resources are important for the entire community Heritage Conservation Areas have the potential to become one of the most valuable communities in a municipality 	<ul style="list-style-type: none"> Potential neighbourhood opposition Potential for legal challenges

2.9 HERITAGE INCENTIVE PROGRAM

Incentives generally fall into three categories: *Financial, Developmental and Administrative.*

Current District financial incentive programs for building conservation work (exterior only) are focused on a small granting program (maximum \$500 per grant; total 2018 grant program budget was \$3,167, as part of a fund with a July, 2018 market value of \$60,575). Provincial and Federal funding has been largely withdrawn or reduced over the past decade and has not been extended to houses, which are the vast majority of the resources on the District's Heritage Register. Therefore, the maximum \$500 grants are often the only financial incentives available for most sites.

Based upon a review of municipal best practices across the Lower Mainland and further afield, a healthy level of funding that should be available for financial incentives roughly equates to \$1 per resident, per year. With more than 85,000 people (2016 census), a budget of \$100,000 would be effective for the District to offer a reliable source of heritage conservation grants for the entire community. This budget will also need to include administrative fees, namely to cover the costs of the body charged with the award of the grants. Again, based upon municipal best practice, the establishment of a Heritage Foundation is likely to generate the greatest return on investment, since such an organization is able to fundraise and increase the endowment. A Heritage Foundation was recommended as part of the previous Heritage Strategic Plan and its feasibility was studied at that time. A renewed study would need to unfold, based upon contemporary circumstances, however, there are local precedents, namely the Vancouver Heritage Foundation that can serve as a model for the establishment of a new foundation in the District.

See the ***Heritage Conservation Incentives*** section of the ***HSP Supporting Documentation Report***, for a full report on heritage incentive programs and models.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Incentive Program	<ul style="list-style-type: none"> Existing granting program is a way to indicate the District is working to offer financial incentives to heritage property owners 	<ul style="list-style-type: none"> Small dollar figure available per grant unable to effectively stimulate property owners to undertake more costly heritage conservation projects 	<ul style="list-style-type: none"> Study feasibility of new Heritage Foundation that would serve as ideal grant administrator Identify \$100,000 budget to serve as reliable, yearly source of heritage granting funds; Heritage Foundation would be able to further increase endowment through fundraising 	<ul style="list-style-type: none"> Substantial time and resources necessary to establish new foundation

3.0 ENQUIRY AND APPLICATION PROCESSING

3.1 HERITAGE ENQUIRY PROCEDURES

The process for fielding enquiries regarding heritage properties (those properties listed on the Heritage Register or the Heritage Inventory) can be improved. Additionally, the public and internal flagging system for these properties can be improved to provide early and consistent information to property owners.

There are opportunities to ensure heritage (and potential heritage) status is understood at the beginning of the enquiry process. An alternative flagging mechanism in the municipal database will help front-line employees communicate heritage status if an inquirer is not aware. Promoting heritage site information on the District's GIS map (GEOweb and GEOTools) will also help increase awareness of heritage (and potential heritage) status before an enquiry makes its way to the District Hall. Once property owners understand a site's heritage/potential status, a more formalized approach to the enquiry can unfold, with information regarding the necessary heritage documentation (Statement of Significance, Conservation Plan, Heritage Revitalization Agreement, Heritage Alteration Permit, etc.) that will be required for a repair or redevelopment project.

	Strengths	Weaknesses	Opportunities	Challenges
Heritage Enquiry Procedures	<ul style="list-style-type: none"> Heritage site information is available, it is just not as transparent as it could be 	<ul style="list-style-type: none"> Lack of strong database flagging system for property heritage status Formal architectural drawings required for preliminary application, before heritage value of site fully understood 	<ul style="list-style-type: none"> Institute better enquiry flagging system for heritage properties (Heritage Register/Heritage Inventory) in the municipal database Involve Development Planners in heritage property enquiry process 	<ul style="list-style-type: none"> Development Planner enquiry time and resources will need to be balanced with preliminary applications

3.2 HERITAGE SITE APPLICATION PROCEDURES

The application process for heritage sites in the District does not currently incentivize owners to consider heritage retention projects. Heritage permit applications are not standard and therefore require special handling; this may be considered a disincentive, as it adds time, and therefore cost, to the process.

There is an opportunity to flag certain heritage site retention applications such that they are available for priority processing. Combined with a more transparent enquiry process where heritage values are better understood at the beginning of a site redevelopment exercise, heritage permits are more likely to proceed through the municipal approval process in an expedited manner if each department is made aware of the special handling required for these permits. Building on the need for increased internal awareness and education regarding the exemptions, equivalencies, etc. of heritage projects, District Staff can be better equipped to process heritage permits more effectively and efficiently. A reduction in processing time would be considered an incentive for owners to maintain heritage resources. Further incentives for heritage projects can be considered, such as a reduction in permit fees.

Heritage Site Application Process	Strengths	Weaknesses	Opportunities	Challenges
	<ul style="list-style-type: none"> Heritage retention projects qualify for certain site relaxations, exemptions, and code equivalencies that make this type of project attractive 	<ul style="list-style-type: none"> Lack of departmental staff awareness and education regarding the special handling necessary for heritage permits No incentives in place for heritage permit applications Increased processing time for heritage permits 	<ul style="list-style-type: none"> Flag permits as 'heritage' in permit intake system to alert all departments to the special handling required Better educate departmental staff of the relaxations, exemptions, and equivalencies available to heritage projects When processing times are reduced for heritage permits, note this fact as an incentive for heritage projects Consider permit fee reductions for heritage projects 	<ul style="list-style-type: none"> Increased departmental staff awareness and education will take time and resources Permit fee reductions for heritage projects will reduce District revenue

PUBLIC CONSULTATION SUMMARY

The Heritage Strategic Plan included the following public and stakeholder engagement process:

Phase 1: Understanding community perspectives and experiences

- District of North Vancouver staff workshop
- Meetings with the Community Heritage Advisory Committee (HAC)
- Stakeholder consultation:
 - North Shore Heritage (Preservation Society)
 - North Vancouver Museum and Archives
 - North Shore Advisory Committee on Disability Issues
- Public online questionnaire (34 participants)
- Public open house (18 participants)

Phase 2: Develop and refine the draft plan

- Meeting with the HAC
- Stakeholder workshop (17 participants [5 of the 17 participants also attended the Phase 1 public open house])
- Public online questionnaire (23 participants)
- Stakeholder consultation:
 - Youth (3)
 - Parks and Natural Environment Community Advisory Committee
 - Heritage homeowner/developer (1)

Phase 3: Deliver final plan for Council consideration:

- Meeting with the HAC
- Meeting with and presentation from Tsleil-Waututh Nation
- District Council workshop
- Regular District Council meeting

The following section includes summarized public and stakeholder feedback, and is organized by phase of consultation.

1.0 PHASE 1 CONSULTATION

The first phase of public consultation for the Heritage Strategic Plan included one Open House on April 11, 2018, and an online questionnaire, available from April 12 to 28, 2018. 18 people attended the Open House and 34 people completed the online survey.

Invitations to the Open House and online questionnaire were sent by mail to all heritage inventory and Heritage Register property owners, as well as promoted online and through email notification. The District Heritage Strategic Plan website also provided access to all available materials (<https://www.dnv.org/property-development/heritage-strategic-plan>), including the questionnaire.

Phase 1 feedback from the stakeholder consultation with the North Shore Advisory Committee on Disability Issues is included in ***Accessibility Recommendations, page 37.***

1.1 OPEN HOUSE

OPEN HOUSE FORMAT

The Open House was held at the North Vancouver Archives in Lynn Valley. The purpose of this event was to seek feedback from the community regarding the preparation of a Heritage Strategic Plan and to gauge community interest in, support for, and awareness of the District's Heritage Program in general.

The Open House format consisted of a series interactive presentation boards, which attendees could review at their own pace, and engage with District staff and the consultants.

RESULTS OF THE OPEN HOUSE

Places of Significance

Open House attendees were given the opportunity to annotate a large map with their 'favourite places and buildings of significance in the District'. Interestingly, only 12 of the 40 suggested places were physical buildings, the remainder being made up of natural and First Nations sites (11), roads, trails, and industrial places (11), and intangible heritage including people and events (6).

Definitions of Heritage

Different types of heritage places were pictured and attendees were asked to mark the images that they 'considered to be heritage'. The number of votes broke down as follows:

- [two versions of] early-twentieth century houses: 9 and 8 votes
- mid-twentieth century house: 8 votes
- Cates Park and the working waterfront: 7 votes
- 'Grandpa Capilano' tree: 6 votes
- Deep Cove streetscape: 6 votes
- Lynn Canyon suspension bridge: 4 votes
- Cleveland dam: 3 votes

When asked if there was anything that was considered heritage that was not included in the photos, attendees mentioned logging artefacts/history and Lynn Valley.

Heritage of the District

Attendees were asked to comment on the aspects of the District's history in which they were most interested. Participants mentioned fish/fishing, trees, waterways, a strong need to preserve and protect built heritage, and the visual and non-visual history of North Vancouver (including logging).

Knowledge of the Heritage Program

This board asked attendees to gauge their knowledge on the various assets of the District's Heritage Program (on a scale of 1 to 4, with 4 being defined as 'have participated/read document'). Attendees were most aware of the Heritage Register, Heritage Awards, and Community Heritage Grants, respectively. They were least aware of the Heritage Inventory and Heritage Modern Inventory and Heritage Revitalization Agreements, respectively.

When asked what attendees thought was most important for the District to focus on, the following responses were recorded:

- preservation of more heritage resources: 12 votes

- maintenance of historic neighbourhood identities: 11 votes
- integration of heritage conservation into more community planning efforts: 11 votes
- increasing the storytelling about heritage resources and community history: 8 votes
- increasing awareness of heritage resources in the community: 6 votes
- creating more opportunities for community heritage celebration: 5 votes

Appreciation of Heritage

Attendees were asked to vote on issues that could increase appreciation of the District's heritage. The votes broke down as follows:

- maps illustrating locations of heritage resources: 11 votes
- interpretative signage along walking paths: 10 votes
- plaques in front of heritage resources: 8 votes
- community events celebrating heritage and history: 7 votes
- public tours of heritage resources: 6 votes
- community workshops on heritage topics and programs: 4 votes
- public art focused on community heritage and history: 2 votes

When asked what other initiatives might increase awareness or appreciation of the District's heritage, attendees mentioned displays of local heritage at public events and contacting people who have memories of early North Vancouver history.

Incentives

Finally, attendees were asked to vote on the incentives they think would encourage more people to preserve their heritage properties and for the most part, all incentives were supported. The votes were as follows:

- permit fast-tracking for heritage retention projects: 13 votes
- property tax relief/rebates for heritage properties: 12 votes
- increased yearly grants for exterior maintenance of heritage properties: 10 votes
- relaxed subdivision and coach house guidelines involving retention of heritage properties (setbacks and parking requirements): 9 votes
- extra density available for heritage retention projects: 7 votes for and 1 vote against

1.2 ONLINE QUESTIONNAIRE

To elicit additional feedback, an online survey was posted on the project website and 34 people participated. The questions aligned with those asked at the Open House.

RESULTS OF THE ONLINE QUESTIONNAIRE

Places of Significance

Of the 11 responses that were received, natural places received 3 votes while buildings, including Edgemont Village, received 8 votes total.

Definitions of Heritage

Several examples of different types of heritage places were pictured and respondents were asked to mark the images that they 'considered to be heritage'. The votes were:

- 'Grandpa Capilano' tree: 26 votes
- [two versions of] early-twentieth century houses: 26 and 23 votes
- Lynn Canyon suspension bridge: 25 votes
- Cates Park and the working waterfront: 24 votes

- Deep Cove streetscape: 23 votes each
- Cleveland dam: 15 votes
- mid-twentieth century house: 12 votes

When asked if there was anything that was considered heritage that was not included in the photos, respondents mentioned more natural heritage, neighbourhoods and communities, streetscapes, infrastructure and built features (including the horse trough at the corner of Mountain Highway and Lynn Valley Road), the grid-system, archaeological sites, and waterfronts.

Heritage of the District

Respondents were asked to comment on the aspects of the District's history in which they were most interested. There was mention of natural history and interpretive walks, people, the lifestyle of the North Shore, parks, old buildings, the stories associated with the early history of the area, logging, First Nations history and traditions, maritime history, the history of planning, mountaineering history, and the 'small town feeling' of the District.

Knowledge of the Heritage Program

Participants were asked to gauge their knowledge on the various assets of the District's Heritage Program (on a scale of 1 to 4, with 4 being defined as 'have participated/read document'). Most awareness was indicated regarding the Heritage Register, Heritage Awards, and Community Heritage Grants, respectively, and the least awareness surrounded the Heritage Inventory and Heritage Modern Inventory, and Heritage Revitalization Agreements, respectively.

Appreciation of Heritage

Respondents were asked to vote on issues that could increase appreciation of the District's heritage. The tally below indicates which suggestions were selected for their ability to offer 'much greater appreciation.'

- plaques in front of heritage resources: 7 votes
- maps illustrating locations of heritage resources: 6 votes
- interpretative signage along walking paths: 6 votes
- public tours of heritage resources: 6 votes
- community events celebrating heritage and history: 3 votes
- community workshops on heritage topics and programs: 3 votes
- public art focused on community heritage and history: 2 votes

When asked what other initiatives might increase awareness or appreciation of the District's heritage, respondents mentioned:

- storytelling
- nature walks
- performances
- interpretation at events
- sustainable educational programs
- additional media coverage, including getting the word out to realtors, developers and potential home owners
- more attention from the District on heritage issues and the protection of heritage sites
- school programs
- increasing laws on preservation
- interactive online tools
- celebration of design

- bringing back heritage features (like the streetcar)
- integration of heritage appreciation into existing programs

Additionally, events that promoted heritage were mentioned, including Heritage Days and Culture Days, the heritage home tour, the heritage awards ceremony, tours at Lynn Valley Park and the Shipyards (featuring actors), and *North Shore News* articles.

Incentives

Finally, participants were asked to vote on the incentives they think would encourage more people to preserve their heritage properties. All incentives were generally supported. The votes were as follows:

- permit fast-tracking for heritage retention projects: 24 votes
- property tax relief/rebates for heritage properties: 23 votes
- increased yearly grants for exterior maintenance of heritage properties: 19 votes
- relaxed subdivision and coach house guidelines involving retention of heritage properties (setbacks and parking requirements): 16 votes
- extra density available for heritage retention projects: 10 votes

2.0 PHASE 2 CONSULTATION

2.1 STAKEHOLDER WORKSHOP

During a workshop on September 19, 2018 held at the Lynn Valley Community Recreation Centre, seventeen participants had small group discussions about the draft vision, goals, and actions. Participants included heritage property owners, a heritage developer, and representatives from the following organizations: Community Heritage Advisory Committee, North Shore Advisory Committee on Disability Issues, OCP Implementation Monitoring Committee, Parks and Natural Environment Committee, North Shore Heritage Preservation Society, North Shore Wetland Partners Society, North Shore Stream Keepers, North Vancouver Community Arts Council, North Vancouver Recreation Commission, Inter River Community Association, and Seymour Community Association.

Feedback on Vision

- Extensive – includes natural heritage
- Could think about how to better incorporate First Nations heritage
- Does not talk about fostering appreciation
- More focus on identity – who we are – where we have come from
- Include reference to budget allocation
- No reference to intangibles – all cultures that make North Vancouver
- Keep vision high level
- Include all citizens – First Nations/Chinese/others
- Vision excellent - like “foster”
- Distinction between ‘invite’ and ‘make welcome’ First Nations –consider whose land this is
- Add tangible/intangible in front of “cultural resources”

Feedback on Goal #1

Question #1: What questions, issues or concerns about this goal and associated actions do you think need to be considered?

- Heritage Value: - consider official definition from Standards and Guidelines for the Conservation of Historic Places in Canada: the aesthetic, historic, scientific, cultural, social or spiritual importance or significance for past, present and future generations. The heritage value of an historic place is embodied in its character-defining materials, forms, location, spatial configurations, uses and cultural associations or meanings.
- Better process includes priority staffing, etc.
- Include specific definition of timeframes and actions

Question #2: What was your biggest takeaway from the first round (Question #1)? How can that apply to this goal? What do we still need to know, learn about or consider?

- Intangible heritage
- Public education
- Definitions
- How do we analyze?
- Implementation targets?

- Need more definitive actions (especially Actions 1.2 and 1.4)
- Funding
- Protection
- Economic, social, cultural, and environmental heritage
- Top-down approach (starts with council)

Feedback on Goal #2

Question #1: What questions, issues or concerns about this goal and associated actions do you think need to be considered?

Heritage Education

Who?

- Youth (Capilano University Film Program, Kingfisher Club)
- Children
- Adults
- Seniors
- Tourists
- New Citizens
- Awareness – more than just a website – creating interest

What?

- Buildings; Art Gallery
- Future Heritage Protection
- Watersheds (Integrated Stormwater Management Plan)
- Importance of creeks/rivers/parks/conservation areas
- Stories/sites

Where?

- List of key sites of importance
- After School Programs (Moodyville)
- Curriculum from kindergarten → university
- Make exciting! (competitions)
- Storytelling (puppet theatre)
- Public Art
- Linking Organizations
- Communication (websites)
- Art Workshops
- Photograph workshops
- Hop On/Off Bus/Boat
- Walking Tours/Events
- Cultural Maps

Issues

- North American heritage is seen as “new” compared to the rest of the world
- Communicate why it is important to conserve

Ideas

- Natural Heritage
- List of Native Plants (and values/locations)

- Best practices
- List of Heritage Trees/Stumps – 2012 Report to Council – submitted by Parks Adv. Committee
- Bald Eagle Maps
- Reach members of the public

Question #2: What was your biggest takeaway from the first round (Question #1)? How can that apply to this goal? What do we still need to know, learn about or consider?

Built Heritage and Education

- Address development pressures
- DNV permit processing times are slow
- Restoration better than redevelopment/demolition (for sustainability)
- Campaign/incentives to promote heritage resources (from DNV)
- Easy “How To” Fact Sheet for Homeowners to better navigate the DNV Heritage Process
- Simplified Policies/Processes
- Educating DNV staff on Heritage Process and exemptions and value of Heritage
- Youth – engaging in Heritage research projects and (Action 2.3) 2.2 connecting organizations
- Heritage Fair – connect with CNV, DNV, NVMA
- Organize ALL Heritage Resources and make them accessible; connect resources (Culture Map)
- Action 2.8: Tours – connect with Cultural Map
 - In person
 - Led by stories/personal connection
- CNV – Good Heritage Plaque program
- Need more funding/sponsorships
- Could expand plaque program from homes to streetcars
- Tangible and intangible sites recognized by plaques
- Coordinate efforts with Heritage BC
- Heritage Site Markers
- Link Accessibility and Education
 - More than just a website
 - Consider all disabilities (blind, deaf, language barriers, etc.)

Question #3: What changes would you recommend? What needs our immediate attention?

Street naming

- Innovate ideas
- Engage youth

Maplewood Conservation Area:

- Integrate with developments in Maplewood to ensure ecological protection
- Consider native plant studies in Maplewood

- Prevent fragmentation of habitats
- Awareness of developers

Build Awareness:

- Areas that need protection (DNV)
- Endangered plants?
- DNV understanding of Heritage resources

Public Art:

- Identifying/celebrating unique local features/sites

Connecting environmental protection with HAC:

- Consider expanding committee members to include:
 - Environmental sector reps.
 - Cultural reps.
 - Artists
 - Museum reps.
- Organizational Map and Roles
- NVMA
- NS Heritage

Education

- K-3 – presentations
- Storytelling
- Curriculum Development
 - Framework needed
 - How best to create?
 - What to include?
- Funding
 - NS News, Articles, Educating council
- Criteria
 - Consider existing curriculum
 - Social studies programs
 - Include non-tangible heritage
- Keeping it fun!/Celebrate
 - Walking tours, mountain biking tours
 - Birdwatching
 - Acting
 - Integrating play
 - Youth and ensuring sustainable

Additional Signage

- Coordinate between CNV, DNV and DWV
- On bike trails

Role of DNV?

Heritage grants

Link heritage with climate change

New Tech

- Apps
- Audio programs with info on art/heritage
- QR Codes

Schools

- Afterschool/learning program/NV Rec

Key Organizations

- Lynn Valley Services
- Elders Council for Parks
- First Nations
- MW Conservation Areas
- Ecology Centre
- North Shore Heritage
- NVMA
- NV Arts
- NV Rec and Culture
- Community Associations
- NS Wetland Partnership
- NS Streamkeepers
- Heritage Committee
- NS Advisory Committee on Disability
- Heritage Restoration Company
- NS Black Bear Society
- Old Growth
- Lighthouse
- Parks Advisory Committee
- CNV, DWV

Feedback on Goal #3

Question #1: What questions, issues or concerns about this goal and associated actions do you think need to be considered?

- Are people aware of accessible heritage resources that already exist?
- Do people know how/where to access ramps/elevators that already exist?
- Make sure staff are aware of how to accommodate people
- Idea: make a list of accessible resources
- ACCESSIBILITY FOR ALL; not just wheelchairs (e.g. high contrast signage, tactile letters, braille, etc.)
- Set the bar high, but through implementation understand things may not be perfect
- Language can be more accessible to a variety of people who speak different languages

- Consider a fund for venues to translate their didactic descriptions/signs
- Produce a list of committees people can contact for accessibility concerns (e.g. disability, heritage, etc.)
- Checklist of things to think about - including how to make things accessible both online and physically
- Advocate to change building code at provincial level
- Leverage innovative technology to make things accessible
- Include an icon on cultural map that shows which features are accessible (consider varying degrees of screen legibility)
- Increasing accessibility of information will increase appreciation
- Italicize signage to help mark natural and cultural heritage (and built heritage that includes more than residential sites)
- Public art pieces can lead you into accessing heritage information
- Consider hiring an accessibility/disability consultant

Question #2: What was your biggest takeaway from the first round (Question #1)? How can that apply to this goal? What do we still need to know, learn about or consider?

- Leverage storytelling to make history more accessible and understandable for people
- Leverage non-profit resources for others to organize a tour (maybe once a year) that's accessible (e.g. for the deaf/blind) so we can make the best use of DNV resources
- Ensure natural areas are accessible while also ensuring that we don't trample/ruin these resources (consider conservation as part of/balance it with accessibility)
- For sites that are popular (e.g. Grouse Grind) be sure to consider how we can preserve environmental conservation, preservation, and environmental sustainability
- Better, more accessible signage, but it's a balance; too much signage can be bad in its own way
- Also, have information on signs listed elsewhere maybe one central place for heritage information
- Heritage map with all of the resources
- Use 360 degree cameras to create digital tours of places so people can "see" it even if it's not "physically" accessible
- Within urban parks, make sure pathways are safe/accessible/wide enough/made of materials that are easy to walk on/there are ramps
- Build paths; tactile path signage
- Ensure conservation of riparian areas while making things accessible
- Hunter Park and Donovan Pond – Lynn Valley needs more information – no one knows about the history

Question #3: What changes would you recommend? What needs our immediate attention?

- Increase knowledge of variety of types of heritage (especially mid-twentieth century)
- Make heritage adaptable as needs change
- How can we make heritage houses accessible for ageing in place while preserving the heritage?

- Updating plumbing, adding an elevator??
- Provide clarification to people about what they can and can't change to make these homes more accessible/updated
- Priority: improve audio resources (different languages and for people who are blind)

Feedback on Goal #4

Question #1: What questions, issues or concerns about this goal and associated actions do you think need to be considered?

- Standards of Maintenance
 - Neglect of heritage properties
 - Relation to grants for maintenance
- Slow permit approval process - heritage projects placed behind multi-family applications (and inter-department coordinating issues)
- Fast-tracking as incentive for heritage projects
- "Heritage pod" at DNV –staff expertise from different departments on heritage process
- Actions biased toward built, not natural, heritage
- Should be district-wide inventory of natural heritage
- Support for Action 4.9: use of CACs for heritage
- More details needed on what "incentives"
- Support for coach houses at heritage sites (including those without lanes)

Question #2: What was your biggest takeaway from the first round (Question #1)? How can that apply to this goal? What do we still need to know, learn about or consider?

- Tax break for heritage properties that will be restored
- Heritage property ownership considered a burden
 - Takes more money, more time to restore heritage building than to build new
- District must offer financial incentives/grants to encourage properties to be restored
- Heritage designation viewed as a negative
- More valuable incentives
- Lack of connection between owners/developers and heritage of DNV

Question #3: What changes would you recommend? What needs our immediate attention?

Incentives

1. Property tax break (credits for restoration)
2. Fund dedicated to exterior/streetscape improvements – increase property value – perhaps a competition?
3. Existing grants not enough to make serious financial dent in projects – onerous application process

Porous land

- Incentives for property owners
- Connection to streams

- Reduces flood risk

Lynn Creek

- Not enough funding streaming toward its conservation – consider community partners, such as port, for funding
- More people translates into more use
- Erosion issues
- Education opportunities – why do we want to conserve the creek?

More awareness around why natural heritage/features are important in community

Action 4.1 – Need action word – allocate staff resources

Action 4.6 – Supported; can grants be used for events, not just building projects

Action 4.10 – Need more communication to public from district and more district staff awareness of these exemptions

Feedback on Goal #5

Questions #1 to #3:

- Identify the documents already existing in First Nations communities
 - Municipal efforts to do so
 - First Nation records of their cultural history
 - Designate a liaison with First Nations (if attendance not possible)
- Create a singular location for plans and policies
- Action 5.3 – be more proactive – identify and review plans and policies (TC/VC) for future insertion of heritage goals (By keeping a running list)
- Work with HAC
- Include definitions in Heritage Strategic Plan and other plans (especially if integrating into other plans)
- Not just DNV plans, but also fitting in with museums and archives
- Broaden scope – definitions provide clarity
- Age limits on “Heritage”
- How do we protect other “Heritage” resources e.g. public art
- Ensure “language” is identified as a heritage resource throughout all plans and policies – e.g. First Nation language, Japanese Canadians
- Ensure the definitions are consistent (e.g. “cultural” should mean the same thing in all plans and policies)
- Define and identify and provide clarity on how First Nations history is captured within scope of the Heritage Strategic Plan (e.g. archaeological significance of pre-contact sites)
- Not ‘multi-cultural’ – they are the first people and should be recognized as such

Plenary Discussion

What stood out from table discussions? What collective insights have emerged?

- Natural heritage – climate change impacts

- Super grand plan, but questions about funding resources and commitment
- Ensure implementation and council support
- Focus on allocation of budget to recognize heritage
- Improved signage/history of building view, situates where you are educated public heritage
- Provincial parks – metro
- How is this plan linked to CNV/DWV heritage plans/policies?
- Is there \$ allocated in DNV budget for heritage conservation/education?
- Small grants/HAC budget indicate diminished priority DNV places on heritage
- DNV should consider:
 - Finance incentives
 - Development permit fast-tracking
 - Administrative incentives
 - Larger grants than \$500

Other Notes

Consider multiculturalism

Land based vs maritime history

Celebration through story and dramatization, including indigenous perspectives

Today is tomorrow's heritage

Adjustments to plan:

- Aspirational implementation
- Inclusion of First Nations

Historical use/function of buildings revealed by narrative from seniors, newspaper archives

1. Value: function in communities memories, legacy
2. Financial value to community of heritage conservation, tourism, commerce

Concern for mid-century heritage

2.2 SMALL GROUP/ONE-ON-ONE STAKEHOLDER MEETING

Meeting #1 (heritage property owner/developer): October 1, 2018

- At the outset of a project it would be helpful to receive an estimated timeline for both the HRA process, and any subsequent steps
- Building code exemptions under the provincial legislation understood and championed by staff, where applicable
- Meetings with the community and neighbours are helpful
- Heritage projects/preservation could be encouraged more if (1) opportunity to expedite, (2) have clear communication about process and timelines, (3) DCCs are reduced or waived, (4) policy requirements (e.g. storm water) are grandfathered in if project takes a long time and policies change
- Recommend maintaining one development planner throughout process

Meeting #2 (One Youth [over age 18]): October 3, 2018

- Happy to see that intangible heritage is included in the plan
- Feels there should be more focus on partnership building, including partnerships with NVMA
- Additional funding to NVMA could increase hours of operation to be more accessible to youth (outside of school hours)
- Need to further define what a heritage values-based approach is: e.g. could it include unique, but not necessarily 'aesthetically' the most prestigious buildings such as the Vancouver special houses, or stories that are about specific places? Whose values are they? Are they collective values?
- Experiences volunteering at NVMA are that people typically want to engage with history as it relates to them- most often ancestry.
- Thinks that heritage homes are in part significant because of the inherent value of knowing the history of the place before you arrived. In the world today, and in Canada specifically, there is not much that has a mark of continuity
- Under goal #3 accessibility: to further make NVMA more accessible it could be that weekends are free, and it is free to students
- Plaques with audio could be developed beside heritage resources
- Distinguish between legislative actions and others that are focused on partnerships (e.g. education)
- Action 5.6: need to explain the practical benefit of connection to education
- Action 5.3: need to expand on and further describe
- Action 2.6: Important! Make it stand out what people are willing to invest in.

Meeting #3 (Two Youth [under age 18]): October 12, 2018

- Understanding history helps communities move forward
- Shipyards, NV is a good example of storytelling
- Stories about people's culture and languages being taken away (such as First Nations) should be told
- Learned from a school research project that there are a lot of important trees, but not all are labelled.
- Action 1.5: What does it mean to 'identify additional sites'?
- Action 2.2: NVMA has resources, but if your class uses NVMA depends on who your teacher is
- There should be more information/marketing to social studies teachers
- Could put up a poster/information board about volunteer opportunities
- More field trips and tying archival research into class projects
- NVMA and DNV should visit classes
- Action 2.4: Idea to do projects that grab people's attention such as an Instagram picture. Idea to use the area where filming was done to draw in people with pictures or signage opportunity- to get people engaged and inform more people
- Actions 2.3 and 2.7: Same
- Action 3.4: Let schools know about project. Wondering more information about this map- is it printable? Can it be printed like a book? Can input audio into maps?
- Schools have 'collaboration days' where people could come to present for an hour (occurs every six weeks)
- Action 4.3: Clarify that it's flagging in a computer system
- Goal 2: Suggested partnerships with Grouse Mountain, Capilano Suspension Bridge
- Goal 5: Why Upper Lonsdale? Need more explanation

- Develop a Youth Council e.g. West Vancouver Youth Fine Arts Council

2.3 ONLINE QUESTIONNAIRE

ONLINE QUESTIONNAIRE AND RESPONSES

To elicit additional feedback, a second online questionnaire was posted on the project website and 23 people participated. The questions focused on the draft vision, goals, and actions. Note that not all 23 respondents answered all questions in the questionnaire.

DEMOGRAPHICS

Do you live in the District?

Yes: 17

No: 2

Do you own a heritage property?

Yes: 10

No: 9

What is your age group?

19-35: 3 people

36-50: 5 people

51-60: 5 people

60-65: 2 people

Over 65: 5 people

GOAL #1 INSTITUTE A VALUES-BASED APPROACH TO HERITAGE MANAGEMENT (21 RESPONSES)

On a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective), ranking the efficacy of Goal #1 and its associated Actions:

- Rank of 1: 0 votes
- Rank of 2: 1 vote
- Rank of 3: 3 votes
- Rank of 4: 5 votes
- Rank of 5: 11 votes

Some of the comments regarding Goal #1 and its Actions:

- Please be inclusive of pre-colonization, First Nations influences and early-days contributions of various immigrant groups
- Great job. This would have to be done in collaboration with the DNV Parks Department who has the same goals of protecting and preserving natural heritage landscapes and have done an amazing job so far.
- The District needs to also consider early structures that are not currently on the Register, as some may have been overlooked due to lack of knowledge about them.
- I was overjoyed to see that the DNV is at last taking an interest in recognizing natural heritage. For the last two decades I have been advocating for recognition and protection of three such areas on DNV land with little success. The areas are:
 1. The Mosquito Creek old-growth forest.
 2. Roche Point Forest and Roche Point Creek.

3. Significant trees and groves on DNV land.

- The timeline is concerning. Little in the plan has a timeline less than 3-5 years. That is an eternity with the rate of development. How much will be left to save in 5-10 years?
- How are you going to establish which groups of trees or views or sites are culturally significant? Are you working with environmental groups? Are you working with neighbourhoods? Are you looking at the environmental classifications?

**GOAL #2 INCREASE HERITAGE EDUCATION AND AWARENESS
(20 RESPONSES)**

On a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective), ranking the efficacy of

Goal #2 and its associated Actions:

- Rank of 1: 2 votes
- Rank of 2: 2 votes
- Rank of 3: 3 votes
- Rank of 4: 3 votes
- Rank of 5: 10 votes

Some of the comments regarding Goal #2 and its Actions:

- I am an owner of a mid century Register property. No one understands current lack of protections. Everyone who asks is shocked that we could knock this house down if we want. It seems there is a widespread appetite for protection. Real estate profits are a HUGE factor in the barriers facing heritage protection. Agents need to be a major part of the re-education plan. Everyone tells us that if we voluntarily designate, we will lose lots of money when we go to sell. But is there any proof of this? Why does everyone believe this?
- Excellent. There are so many cultural and natural heritage groups on the North Shore that could be networking with each other programming, events, workshops and sharing information.
- All good things to do, but will you really reach out to many people this way? If your goal is to truly increase awareness how do you get a flag on a Google map?
- The proposals are too vague. It's not clear what you actually plan to do.
- Education is very hard to do in this context. Incorporating heritage into the operations of DNV would do a lot to emphasize the "specialness" of heritage sites. Hosting events in heritage homes, celebrating these places will raise awareness.
- There is a huge gap in knowledge about this issue. Prospective buyers of properties have a hard time finding out about this. Realtors are ignorant and probably prefer to stay that way, as the term heritage is seen as something that scares buyers off.
- As a general rule, I believe that private industry should be encouraged as much as possible in order to foster a strong public awareness of heritage. Some museums/archives on the North Shore receive as little as 2% of their budget from fundraising.
- Even if the site is not a Heritage property, there is so much history on each property that it would be very valuable to have all properties receive information about what was on their land prior to today. We live near Cates park and keep finding things in the garden like pieces of clay pottery and big wooden blocks. It would be great to learn more about what was in our location in the past 100 years. We don't know where to start on this.
- I do not think this is a valuable use of the District's money.

**GOAL #3 MAKE HERITAGE MORE ACCESSIBLE
(20 RESPONSES)**

On a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective), ranking the efficacy of Goal #2 and its associated Actions:

- Rank of 1: 1 vote
- Rank of 2: 0 votes
- Rank of 3: 3 votes
- Rank of 4: 4 votes
- Rank of 5: 12 votes

Some of the comments regarding Goal #3 and its Actions:

- There is lots of work to do in getting the population interested and invested in heritage preservation and value.
- Opportunities online.
- This sounds very good.
- As I mentioned in the point, celebrate these places, encourage accessibility -- plaques, awards, hosting events, make these places important to the operations of the District.
- As much detailed information as possible should be digitized about heritage sites, cultural traits such as dialect, or archival material. The Dictionary of Canadianisms on Historical Principles is an example of this.
- Can more information be added to the Museum and Archives online database? Can more information be searchable through a regular Google search? Can the information you do find on line be well organized and easy to view with good links to related data?
- Again, I do not think this is a good use of the District's money.

**GOAL #4 INCREASE PROTECTION OF THE DISTRICT'S BUILT HERITAGE, AND
NATURAL AND CULTURAL LANDSCAPES
(20 RESPONSES)**

On a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective), ranking the efficacy of Goal #2 and its associated Actions:

- Rank of 1: 3 votes
- Rank of 2: 1 vote
- Rank of 3: 1 vote
- Rank of 4: 5 votes
- Rank of 5: 10 votes

Some of the comments regarding Goal #4 and its Actions:

- There is lots of work to be done in this area. As a register-property owner (mid century) - and speaking to others in the same boat - we feel somewhat like martyrs and philanthropists in the choices we make to preserve our homes. Financial implications (for owners) are a huge factor. In a nutshell, this is the question we are faced with when we eventually sell: How much money will it take for us to sell to a developer vs. a heritage advocate who wants to live in and maintain the home? Would we take a 200K hit? a million? Difficult decisions for one family to make. Having some support on our side (including financial incentives) would be a huge benefit to preservation.
- Currently, ownership of a heritage designated building is considered a negative - the district should, through incentives etc., change this to be a positive label. This would encourage long-term investment by private stakeholders.

- Help owners of "heritage" properties (not just those on the Register) preserve their homes by offering tax incentives/grants.
- While policies, guidelines and bylaws are being "developed and analyzed" heritage properties will be lost. Demolition of any place or structure that may even possibly be of heritage value should be stopped until these policies, guidelines and bylaws are set
- Help owners of "heritage" properties (not just those on the Register) preserve their homes by offering tax incentives/grants. For example, home over a certain age should automatically qualify for an additional homeowner grant due to the additional cost of maintaining such properties. This could also serve as an incentive to maintain rather than demolish, thus sending less waste to the landfill.
- While policies, guidelines and bylaws are being "developed and analyzed" heritage properties will be lost. Demolition of any place or structure that may even possibly be of heritage value should be.
- There were a lot supportive statements in the objectives, but nothing really results oriented.
- The District needs to work harder on actual investment in identifying and proactively engaging with property owners. This needs to be economically viable and we need to make this something that speeds things up for owners, rather than bogs them down.
- Define natural and cultural landscapes. Is Quarry Rock such a landscape and if so - is protecting it, simply protecting that portion of park land or are you protecting the view of it from Gallant Avenue and if so what does that mean for redevelopment.
- Protecting heritage homes is a poor use of resources, and retains inefficient housing at the cost of building denser housing that is better for the environment and more affordable.

GOAL #5 CONNECT HERITAGE WITH OTHER DISTRICT POLICIES AND PLANS (20 RESPONSES)

On a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective), ranking the efficacy of Goal #2 and its associated Actions:

- Rank of 1: 1 vote
- Rank of 2: 0 votes
- Rank of 3: 1 vote
- Rank of 4: 6 votes
- Rank of 5: 12 votes

Some of the comments regarding Goal #5 and its Actions:

- Sounds good.
- Get the developers on board.
- Connect with schools as well
- Will help to have these sites included (and supported) through District planning.
- As noted in another section, the rate of development is considerable. It is noted that midcentury buildings are under threat.
- Tied to the education goal, it would be great to have more signage about "what was in this location before" - historical snapshots in time, all throughout the district and trails.

Do you have any other thoughts you would like to share about heritage in the District?

- I've been involved in this issue, more or less, over the last 20 years... I am glad to read of these initiatives but so far I've been underwhelmed by the district's attention to the alarming loss of heritage homes. I do hope this signals a real change in investment in this important topic.

- It is unfortunate that we have lost so many of our lovely old homes to developers. There must be some way of preserving these and still using the large lots they stand on
- Thank you for reaching out to the community!
- Current property taxes encourage the tear down of heritage houses. The problem is that property taxes are based on the assessed value of the property, not on the value of the house itself, e.g., many heritage houses have an assessed building value of only 10%-20% of the assessed property value due to them being a small house on high-value land. This is not uncommon for old heritage houses that are relatively small for the size of the lot. Hence one unintended consequence of property taxes is that they treat an old 2 bedroom heritage house almost the same as a monster 10 bedroom house on the same lot if the land value is high, hence this tax encourages the tear down of old small houses such as mine, heritage or otherwise.

If the district really wants to protect heritage houses, it should either exempt houses on the Heritage Register from property taxes, or at a minimum, base the property tax on the percentage of the assessed value of the building versus the assessed value of the property. It would probably be easier from an administrative view to just exempt them from property taxes. This would also encourage people to put their houses on the Heritage Register and protect them.

- The District needs to act to stop the senseless destruction of perfectly good homes, buildings and parks. Our heritage is disappearing is so fast we cannot keep up with the losses. The waste of resources and materials is a disgrace. The sense of community is being eroded with every demolition/new anonymous cube home that appears.
- Heritage in the District is not just about a structure here or a place there. It is more also about protecting areas and neighbourhoods and many of these are already gone.
- Glad the DNV is reflecting on this topic, but alas many places have already been lost. The critical mass of important sites may have vanished, leaving a hard to support patchwork of sites left. It might be too late.
- I own a heritage property so this is of concern to me. I believe the District of North Vancouver is a unique place but with the rate of development, determining what we want to retain is needed now. Taking a fresh look at heritage preservation is needed.
- I support heritage conservation and increasing appreciation for what makes our community special. But I also recognize that buildings and structures age, and that landscapes are impacted by storms and pests.
- This is a wonderful project and needs to be advertised more. There is so much history and knowing the heritage of the place where you live, work and play is superbly important for connecting the community not only to its roots but to itself.

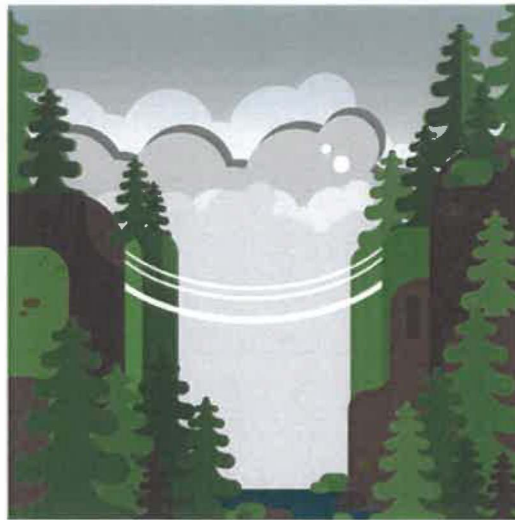
ACCESSIBILITY RECOMMENDATIONS

The Development and Inclusion Subcommittee of the North Shore Advisory Committee on Disability Issues (ACDI) was consulted in person on April 5, 2018. Specific issues, related to accessibility standards of heritage sites and heritage information, were discussed. The Subcommittee of the ACDI prepared the following recommendations, along with their rationale.

Specific Recommendation From ACDI	Reason for Recommendations from ACDI
<p>Priority is having access to heritage buildings/sites including entrances, bathrooms and interior spaces as much as possible.</p> <p>If exterior paths are created to provide access, consider having these paths covered so that the journey to an "alternate" accessible entrance is not even more inconvenient or a cause of additional barriers.</p>	<p>People with disabilities would like to be able to enter and enjoy heritage buildings/sites</p>
<p>Physical Signage: there are many options for physical signage that can be considered to increase accessibility, including:</p> <ol style="list-style-type: none"> 1. Placing physical signs as close to sidewalks as possible. 2. Placing signage so that it is close to average eye level. Approx. 5 foot 3 to 5 foot 5. 3. Have high contrasted signage, 70% contrast (dark letters on a light background or vice versa) Black on White, White on Black: <ul style="list-style-type: none"> • Clear fonts (like Arial) are considered the easiest to view; • Large and clear bold lettering – the bolder the easier to see. 4. Braille signage could be considered. 5. Tactile TEXT letters should be highly considered and can be combined in use with the high contrast bold text mentioned above. This type of information will mean that any tactile letters should be placed a tad lower than average sight level, something closer to 5 feet at the highest point. This should not disrupt the readability of any other user. 	<ol style="list-style-type: none"> 1. This is best for all members of the public to be able to read the signage without stepping onto private property, in the case of personal homes that may have heritage plaques/signage available. 2. This will help people with low eyesight to best be able to get close and view the text/photos. All other user groups should still be able to read comfortably. 3. For the best visibility of people who have partial sight 4. Braille is that first language of people who are born without sight or lose sight at an early age. 5. Tactile raised letters are read by finger touch by those who cannot read Braille and by those who usually lose their sight later in life. Those who read Braille usually cannot read tactile TEXT letters and vice versa.

Specific Recommendation From ACDI	Reason for Recommendations from ACDI
<p>Digital Access to Information:</p> <ol style="list-style-type: none"> 1. Consider having a phone app that someone could download to access digital information on the go, as they come across a heritage site in their neighbourhood. 2. Information should be available on all municipal websites and the website should be W3C compliant. 3. Consider digital virtual tours on the exterior and interior of heritage buildings/sites. Tours should have described video and closed caption services (DVS and CC). 	<ol style="list-style-type: none"> 1. More and more people with disabilities are gaining access to smart phones as an accessibility tool. 2. W3C is information for website programmers and guidelines for accessibility. Much of it is about labelling and programming headings for access to screen reading programs used by people who are blind/partially sighted. 3. Virtual tours can be accessed by everyone and are great for people with mobility disabilities who may not be able to get out of their homes. This user group would like to experience heritage properties the same as everyone else.

Also see the ***Accessibility for Historic Places*** (Heritage BC, November 2018) report, linked to in the ***HSP Supporting Documentation Report***.



HERITAGE STRATEGIC PLAN

Supporting Documentation

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN



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Table of Contents

VALUES-BASED HERITAGE MANAGEMENT	4
1. THE EVOLUTION OF HERITAGE MANAGEMENT APPROACHES.....	4
2. CURRENT BEST PRACTICES FOR HERITAGE REGISTERS AND INVENTORIES	7
3. CONTEMPORARY HERITAGE MANAGEMENT TOOLS	17
HERITAGE CONSERVATION INCENTIVES REVIEW	19
1. INTRODUCTION.....	19
2. COMMUNITY BENEFITS OF HERITAGE CONSERVATION	21
3. ENABLING LEGISLATION.....	23
<i>3.1 Local Government Act.....</i>	<i>23</i>
<i>3.2 Heritage Conservation Act.....</i>	<i>24</i>
<i>3.3 Community Charter</i>	<i>24</i>
<i>3.4 B.C. Building Code</i>	<i>24</i>
<i>3.5 Energy Efficiency Act.....</i>	<i>25</i>
<i>3.6 Homeowner Protection Act.....</i>	<i>25</i>
4. HERITAGE REGULATIONS.....	27
<i>4.1 Heritage Conservation Area</i>	<i>29</i>
<i>4.2 Heritage Revitalization Agreement</i>	<i>30</i>
<i>4.3 Zoning and Development Guidelines</i>	<i>33</i>
5. HERITAGE INCENTIVES	34
<i>5.1 Financial Incentives.....</i>	<i>35</i>
<i>5.2 Non-financial Incentives</i>	<i>39</i>
6. CONCLUSION AND IMPLEMENTATION STRATEGIES	41
<i>6.1 Heritage Regulations.....</i>	<i>41</i>
<i>6.2 Heritage Incentives.....</i>	<i>41</i>
7. HERITAGE APPLICATION PROCESS	45
8. HERITAGE CONSERVATION TOOLKIT.....	46
ACCESSIBILITY FOR HISTORIC PLACES (HERITAGE BC, NOVEMBER 2018)	50
DISTRICT HERITAGE PROPERTIES	51
DISTRICT HERITAGE LANDSCAPE INVENTORY SITES.....	62

VALUES-BASED HERITAGE MANAGEMENT

1. THE EVOLUTION OF HERITAGE MANAGEMENT APPROACHES

Over the past thirty years, the global approach towards heritage conservation has changed dramatically, and there is now universal acceptance that a recognition of *value* is the basis for understanding heritage significance. The arc of this development can be charted through an understanding of the doctrinal texts that summarize the ongoing public discussion on cultural heritage issues, and point toward a values-based approach as the most effective tool in building a heritage program.

VALUES-BASED APPROACHES

A values-based approach is currently the preferred approach to heritage conservation. The approach has been adopted, and advocated by major conservation authorities, both at international level e.g., UNESCO World Heritage Centre, by major research and educational institutions such as the Getty Conservation Institute, and at a national level, including in Australia, the UK, Canada, and the USA. In Canada, *The Standards and Guidelines for the Conservation of Historic Places* establishes a consistent, pan-Canadian set of conservation principles and guidelines and advocates this values-based approach. This change represents a fundamental shift away from the traditional emphasis on architectural typologies and aesthetics, and the materials-based approach that has traditionally been used to help compile Heritage Registers and Inventories.

Values-based heritage management has been most thoroughly formalized in Australia where the *Burra Charter* (first adopted in 1979) guides practitioners. Values-based approaches start by analyzing the values and significance attributed to cultural resources; they then consider how those values can be protected most effectively. A wide range of values is recognized in this approach, which could include historic, economic, architectural, aesthetic, spiritual or rarity values. This method is seen to have a number of advantages, such that:

- it requires an awareness of all the values of the site (necessitating research);
- it relies on consultation and therefore involves more of society in the conservation process;
- it creates a deeper understanding of the resource, and is a means of achieving sustainability for the heritage resource by promoting the participation and involvement of all those who care (Marta de la Torre, 2005, Getty Institute);
- it reflects the shift in the cultural heritage conservation field to more of an emphasis on cultural diversity; and
- it broadens the scope of what is conserved, taking a more democratic view to understand what is significant.

LANDSCAPE-BASED APPROACHES

Concurrently, other holistic approaches to heritage management have been evolving, particularly landscape-based approaches. A greater understanding of the significance of cultural landscapes has developed and, in 1992, the World Heritage Convention became the first international legal instrument to recognize and protect cultural landscapes. The term “cultural landscape” embraces a diversity of manifestations of the interaction between humankind and the natural environment. UNESCO states that cultural landscapes are cultural properties and represent the “combined works of nature and of man”. They are illustrative of the evolution of human society and settlement

over time, under the influence of the physical constraints and/or opportunities presented by their natural environment and of successive social, economic and cultural forces, both external and internal (2013 UNESCO Operational Guidelines).

Browsing the Canadian Register of Historic Places, there are places included which are designated as historic districts, or cultural landscapes, which often comprise several natural and manmade features as part of the designation. Cultural landscapes include designed landscapes such as parks and gardens, organically evolved landscapes, and associative cultural landscapes. Examples in Canada include Forges du Saint-Maurice National Historic Site of Canada near Trois-Rivières, Quebec, and Grand-Pré, Nova Scotia, a place with cultural meaning extending far beyond its physical boundaries. Thinking in this area has been evolving through the work of scholars such as Julian Smith, Lisa Prosper and Graham Fairclough. Work has also been carried out by the Historic Sites and Monuments Board of Canada, specifically on Aboriginal Cultural Landscapes.

This evolving view of heritage also recognizes emerging trends in urban development such as the need for sustainability. Recommendations on the Historic Urban Landscape that were adopted by UNESCO in 2011 address the need to better integrate urban heritage conservation strategies within the larger goals of overall sustainable development. An integrated approach towards managing heritage resources which acknowledges the layering of interconnections within a city, between the built and natural environments, the tangible and intangible values, as well as within the cultural and social practices of a community is also advised. UNESCO defines the Historic Urban Landscape as *“the urban area understood as the result of a historic layering of cultural and natural values and attributes, extending beyond the notion of ‘historic centre’ or ‘ensemble’ to include the broader urban context and its geographical setting”* (2011 Recommendation on the Historic Urban Landscape).

The 2011 Valletta Principles for the Safeguarding and Management of Historic Cities, Towns and Urban Areas, which have superseded the 1987 Washington Charter, reflect a greater appreciation of environmental factors as well as intangible values such as continuity and identity of traditional land use and the role of public space in communal interactions.

RECOGNITION OF INTANGIBLE HERITAGE

Intangible Cultural Heritage (ICH) is defined by UNESCO as *“the practices, representations, expressions, knowledge, skills – as well as the instruments, objects, artifacts and cultural spaces associated therewith – that communities, groups and, in some cases, individuals recognize as part of their cultural heritage. This intangible cultural heritage, transmitted from generation to generation, is constantly recreated by communities and groups in response to their environment, their interaction with nature and their history, and provides them with a sense of identity and continuity, thus promoting respect for cultural diversity and human creativity.”* (UNESCO, 2003). UNESCO’s Convention for the Safeguarding of the Intangible Cultural Heritage (2003) has strengthened the move in the international arena to envision heritage beyond monuments, sites and artifacts. Intangible heritage includes:

- a. *Oral traditions and expressions including language as a vehicle of the intangible cultural heritage;*
- b. *Performing arts;*
- c. *Social practices, rituals and festive events;*
- d. *Knowledge and practice about nature and the universe; and*
- e. *Traditional craftsmanship.*

Canada has not yet ratified the 2003 Convention on ICH and the federal government of Canada has not yet implemented specific programs or policies for its safeguarding. Key to the convention is the concept of 'safeguarding without freezing.' Safeguarding measures to ensure that intangible cultural heritage can be transmitted from one generation to another are considerably different from those required for protecting tangible heritage (natural and cultural). However, some elements of tangible heritage are often associated with intangible cultural heritage e.g. intangible values can be reflected in the built form.

Inventories can be used to work towards the safeguarding of intangible cultural heritage because they can raise awareness about intangible cultural heritage and its importance for individual and collective identities. Community involvement is central to development of an inventory of intangible cultural heritage. Inventories must be regularly updated, due to the fact that intangible cultural heritage constantly evolves and threats to its viability can emerge very rapidly.

INTEGRITY AND AUTHENTICITY

Two other important concepts in understanding the value of an historic place are integrity and authenticity. The 2013 UNESCO Operational Guidelines describes integrity as *"a measure of the wholeness and intactness of the natural and/or cultural heritage and its attributes."* An historic place has integrity if it retains the features that possess cultural significance. Some change to a place may harm its cultural significance, and its integrity. However, if changes made over the years have themselves acquired cultural significance, then the place may still be considered to have integrity, although it is not in its original form.

According to UNESCO the *"ability to understand the value attributed to the heritage depends on the degree to which information sources about this value may be understood as credible or truthful. Knowledge and understanding of these sources of information, in relation to original and subsequent characteristics of the cultural heritage, and their meaning, are the requisite bases for assessing all aspects of authenticity"* (UNESCO, 2003). Properties may be understood to meet the condition of authenticity if their cultural values are truthfully and credibly expressed through attributes such as; form and design, materials and substance, use and function, location and setting or management systems.

Further guidance on authenticity and integrity is provided in subsequent ICOMOS charters including the Nara Document on Authenticity (2004) and The Declaration of San Antonio (1996). The international discussion on these topics is ongoing.

2. CURRENT BEST PRACTICES FOR HERITAGE REGISTERS AND INVENTORIES

A review of best practice has been conducted, examining heritage registers and inventories around the world. There are a multitude of different approaches, which can generally be divided into systems that use self-sufficient criteria, versus those where additive criteria are used. Using self-sufficient criteria would mean a resource only needs to qualify for one criterion to merit inclusion on the list. Some lists categorize heritage resources by differentiating between different levels of significance whereas other approaches maintain one list only. A summary of some of these approaches is below, beginning with international examples, before looking at systems in use in Canada.

UNESCO WORLD HERITAGE

The following is an assessment of the key points of the UNESCO World Heritage Criteria for assessment of world heritage, UNESCO's definition of Cultural Heritage, and the corresponding implications for the District of North Vancouver Heritage Register. According to the World Heritage Convention Guidelines: *"to be deemed of Outstanding Universal Value, a property must also meet the conditions of integrity and/or authenticity and must have an adequate protection and management system to ensure its safeguarding."* For the purposes of the District's Heritage Register, the term "outstanding universal value" may be substituted for "heritage value".

Authenticity

1. UNESCO WH Convention Guidelines of 2015 emphasized under the UNESCO assessment criteria, heritage properties must meet the conditions of Authenticity, which includes the Nara Document on Authenticity. This would apply to the District's Heritage Register in regard to the multiple cultural heritage narratives of the municipality's population, and specifically in regard to First Nation's Cultural Heritage.
2. The ability to understand the value attributed to heritage depends on the degree to which information sources about this value may be understood as credible or truthful. Knowledge and understanding of these sources of information, in relation to original and subsequent characteristics of the cultural heritage, and their meaning as accumulated over time, are the requisite bases for assessing all aspects of authenticity.
3. Judgments about value attributed to cultural heritage, as well as the credibility of related information sources, may differ from culture to culture, and even within the same culture. The respect due to all cultures requires that cultural heritage must be considered and judged primarily within the cultural contexts to which it belongs. This has strong implications for First Nations Cultural Heritage and the Cultural Heritage of diverse cultures.
4. Depending on the type of cultural heritage, and its cultural context, properties may be understood to meet the conditions of authenticity if their cultural values (as recognized in the nomination criteria proposed) are truthfully and credibly expressed through a variety of attributes including:
 - form and design;
 - materials and substance;
 - use and function;
 - traditions, techniques and management systems;
 - location and setting;

- language, and other forms of intangible heritage;
- spirit and feeling; and
- other internal and external factors.

Integrity

All properties nominated for inscription on the World Heritage List shall satisfy the conditions of integrity.

1. Integrity is a measure of the wholeness and intactness of the natural and/or cultural heritage and its attributes. Examining the conditions of integrity, therefore requires assessing the extent to which the property:
 - a) includes all elements necessary to express its Outstanding Universal Value;
 - b) is of adequate size to ensure the complete representation of the features and processes which convey the property's significance;
 - c) suffers from adverse effects of development and/or neglect.

This should then be presented in a statement of integrity.

2. The physical fabric of the property and/or its significant features should be in good condition, and the impact of deterioration processes controlled. A significant proportion of the elements necessary to convey the totality of the value conveyed by the property should be included.

UNESCO Definition of Cultural Heritage

The following definitions are taken from the newly revised UNESCO World Heritage Convention Guidelines dated 2015. The UNESCO definition of Cultural Heritage is within the context of "outstanding universal value." For the purposes of the Heritage Register, outstanding universal value may be substituted by "heritage value." Cultural Heritage is defined in the UNESCO World Heritage Convention as the following:

Monuments: architectural works, works of monumental sculpture and painting, elements or structures of an archaeological nature, inscriptions, cave dwellings and combinations of features, which are of Outstanding Universal Value from the point of view of history, art or science;

Of significance to the Heritage Register are "*monuments: architectural works, works of monumental sculpture and painting, elements or structures of an archaeological nature, which are of Outstanding Universal Value from the point of view of history, art or science.*" OUV is substituted here by "heritage values."

Groups of buildings: groups of separate or connected buildings which, because of their architecture, their homogeneity or their place in the landscape, are of Outstanding Universal Value from the point of view of history, art or science;

Sites: works of man or the combined works of nature and of man, and areas including archaeological sites which are of Outstanding Universal Value from the historical, aesthetic, ethnological or anthropological points of view.

AUSTRALIA

Australia is known to be particularly forward thinking in their approach to heritage conservation, and here the *Burra Charter* guides practitioners. In the state of New South Wales resources are assessed for their inclusion on the heritage register using self-sufficient criteria. At a local level

(City of Sydney) these exact same criteria are used, however, the resource is assessed for its local significance rather than significance for New South Wales. The criteria used to determine local significance by the City of Sydney are below - only one of the criteria needs to be satisfied for an item to have local heritage significance.

- a) *it is important in the course, or pattern, of the local area's cultural or natural history – known as historic significance*
- b) *it has strong or special association with the life or works of a person or group of persons, of importance in the cultural or natural history in the local area – known as historic associations*
- c) *it is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in the local area – known as aesthetic or technical significance*
- d) *it has strong or special association with a particular community or cultural group in the area for social, cultural or spiritual reasons – known as social significance*
- e) *it has potential to yield information that will contribute to an understanding of area's cultural or natural history – known as research potential or educational significance*
- f) *it possesses uncommon, rare or endangered aspects of the area's cultural or natural history – known as rarity*
- g) *it is important in demonstrating the principal characteristics of a class of the area's cultural or natural places or cultural or natural environments – known as representative significance*

In New South Wales, historic resources are not given numerical scores, but are separated into 'local' or 'statewide' significance categories during the assessment. Sites are first considered either included or excluded, in comparison to similar places and then, if included, whether they warrant local or statewide recognition.

A similar process takes place in the State of Victoria, where a two-step process is followed to assess whether a resource has significance, and what level this significance is, for different criteria. Step 1 is a basic test for satisfying one of the criteria below. Step 2 is a test to determine if the resource has state level significance. If the test is not met, the criterion is not satisfied at the state level and the assessment moves on to the next criterion.

- *Importance to the course, or pattern, of Victoria's cultural history.*
- *Possession of uncommon, rare or endangered aspects of Victoria's cultural history.*
- *Potential to yield information that will contribute to an understanding of Victoria's cultural history.*
- *Importance in demonstrating the principal characteristics of a class of cultural places and objects. Importance in exhibiting particular aesthetic characteristics.*
- *Importance in demonstrating a high degree of creative or technical achievement at a particular period.*
- *Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons. This includes the significance of a place to Indigenous peoples as part of their continuing and developing cultural traditions.*
- *Special association with the life or works of a person, or group of persons, of importance in Victoria's history*

Similarly, a comparable two-step process is followed in Queensland. The thematic framework developed for Queensland is used to help determine whether an event, phase, activity or way of life has made a significant contribution to the evolution or pattern of development of Queensland's society or environment.

State level significance determined by a two-stage process:

- *Employing significance indicators to identify the cultural heritage significance of a place, using 8 criteria*
- *Applying threshold indicators to determine the level of this significance. (i.e. to test whether it has national, state wide, local significance)*
 - (a) *the place is important in demonstrating the evolution or pattern of Queensland's history;*
 - (b) *the place demonstrates rare, uncommon or endangered aspects of Queensland's cultural heritage;*

- (c) *the place has potential to yield information that will contribute to an understanding of Queensland's history;*
- (d) *the place is important in demonstrating the principal characteristics of a particular class of cultural places;*
- (e) *the place is important because of its aesthetic significance;*
- (f) *the place is important in demonstrating a high degree of creative or technical achievement at a particular period;*
- (g) *the place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons;*
- (h) *the place has a special association with the life or work of a particular person, group or organisation of importance in Queensland's history.*

NEW ZEALAND

In New Zealand, the National heritage list is divided into five parts, including Historic Places, Historic Areas, and places important to the Māori. Historic Places such as archaeological sites, buildings, and memorials are divided into 2 categories:

- *Category 1 historic places are of special or outstanding historical or cultural significance or value*
- *Category 2 historic places are of historical or cultural significance or value*

There are two stages of assessment. Stage 1, where registration criteria are assessed including historical, architectural, archaeological, scientific, social and spiritual criteria. In Stage 2, selection criteria are applied which determine the level of significance – *Rarity* and *Representativeness* are key parts of this. Districts and municipalities within New Zealand have their own evaluation systems, similar to differences between jurisdictions in Australia and Canada.

UNITED STATES NATIONAL REGISTER OF HISTORIC PLACES

A National Heritage Site in the United States is a heritage resource important to a particular state that has been promoted to national status, as well as sites that have been deemed nationally important by central heritage agencies. The following self-sufficient criteria are used at the National level.

- A. *Associated with events that have made a significant contribution to the broad patterns of our history; or*
- B. *Associated with the lives of significant persons in our past; or*
- C. *Embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or*
- D. *Have yielded or may be likely to yield, information important in history or prehistory.*

LOS ANGELES HISTORIC RESOURCE SURVEY PROJECT

HistoricPlacesLA is an online information and management system specifically created to inventory, map and help protect the City of Los Angeles' significant historic resources. It showcases the city's diversity of historic resources, and provides information on historic resources designated through local, state, and federal programs as well as resources recorded through survey efforts. Over 25,000 sites are included as part of the survey project. This project uses *Arches* – free open source heritage inventory management software – that has been developed by the Getty institute and World Monuments Fund. It is a cutting edge system that allows sophisticated searching, map-based exploration, as well as export of historic resource data.

The Los Angeles Historic Resource Survey (LAHRS) Project researched the objectives, methods, funding, and incentives employed in a comprehensive citywide survey in Los Angeles and has worked with city decision-makers and stakeholders to implement a survey program. These goals were achieved through the following components:

- survey methods research
- guidebook to preservation incentives
- survey

Background

In 2000, the Getty Conservation Institute undertook an assessment of the potential for a comprehensive, citywide historic resource survey in the City of Los Angeles. Published in 2001, the Los Angeles Historic Resource Survey Assessment Project: Summary Report revealed that only 15 percent of the city had previously been surveyed: that there was support from city government, neighborhoods, the business community and preservationists for having reliable information on the city's historic resources: and that there was strong momentum for adaptive reuse, neighborhood conservation, and cultural tourism throughout the city.

Overview

In 2002, GCI began working in a cooperative relationship with the City of Los Angeles and civic stakeholders to develop research on historic resource survey methods and on the use of a survey as part of the city's cultural heritage and community development efforts. Concurrently the city government addressed with municipal departments, the value of a historic resource survey and the issues of how a survey could be integrated in city goals and programs.

The LAHRS Project sought:

- to document the community, cultural, and economic benefits of a comprehensive, citywide historic resource survey
- to develop a professional survey methodology through research of key survey methods and management issues (survey data will be used for multiple purposes including historic preservation, education, community and economic development)
- to collaborate with the city and stakeholders in testing survey methods
- to publish information regarding survey practice and incentives for historic preservation
- to serve as an information resource regarding historic resource survey methods and management issues for city government and the private sector
- to share information on best practices associated with citywide surveys with the conservation community and interested stakeholders

In 2006, the Office of Historic Resources (OHR) was created within the Los Angeles Department of City Planning to manage and develop the municipal historic preservation program. The OHR is directing the survey, which was named SurveyLA. The Getty Foundation provided funding to underwrite a portion of survey costs and the GCI provided advisory support to establish the survey process.

Survey Methods Research

The GCI's research on survey methods and management issues provided a blueprint for the citywide historic resource survey. The GCI's research entailed a review of survey-related literature, ordinances, and regulations; interviews with city, state and federal agencies that administer and use historic resource surveys; and a review of existing and best practices locally and across the country. In 2004, the GCI presented eight research papers to senior staff from thirteen Los Angeles municipal departments to assist them in determining the survey's value to their work. Sources consulted during the course of the GCI's research are presented in the Los Angeles Historic Resource Survey Bibliography.

The GCI's research was organized under the following topics:

- **Survey Standards:** Survey standards provide the guidelines for conducting the survey, the methods to gather data, and the level of research to be completed so that survey results are consistent and the survey itself meets legal requirements.
- **Historic Context Statement:** The context statement is the organizing framework for the survey. It relates the architectural, historical, and cultural development of the city to its physical form. The context statement is used to develop survey priorities and to evaluate the significance of individual properties and districts.
- **Historic Resource Criteria:** Survey criteria encompass local, state, and federal guidelines and classification protocols so that the survey has broad utility and relates to incentives and programs at all levels. At a City level, the following self-sufficient criteria are used to evaluate heritage resources, and assess whether they should be included on the city heritage list:
 - *A historical or cultural monument is any site (including significant trees or other plant life located thereon), building, or structure of particular historical or cultural significance to the City of Los Angeles, such as historic structures or sites:*
 - *in which the broad cultural, political, economic, or social history of the nation, state, or community is reflected or exemplified; or*
 - *which are identified with historic personages or with important events in the main currents of national, state, or local history; or*
 - *which embody the distinguishing characteristics of an architectural-type specimen, inherently valuable for a study of a period, style, or method of construction; or*
 - *which are a notable work of a master builder, designer, or architect whose individual genius influenced his or her age.*
- **Communication and Community Engagement:** Community participation is a cornerstone of historic resource surveys. A good communication strategy will facilitate input from property owners and residents about their properties and neighbourhoods, and will assist the city in informing the public about the purpose and value of the survey.
- **Use of Historic Resource Information by Public Agencies:** Public agencies make broad use of historic resource information for environmental assessments, property management, and program activities including rehabilitation projects and new construction. Verified, consistent, timely information facilitates the work of government agencies, saving both time and expense.
- **Information Management:** The survey will require a sophisticated information collection and management system. A Geographic Information System (GIS) can integrate survey information with other municipal property data so that comprehensive information on properties is available to both municipal departments and the community.
- **Preservation Incentives:** A range of financial and other incentives are available to those who wish to invest in residential and commercial historic buildings. The availability of incentives can generate support for the survey.
- **Funding:** Funding for historic resource surveys typically comes from municipal sources. There are options to engage the private sector and other public funding sources in support of historic resource surveys.

SurveyLA – the Los Angeles Historic Resources Survey – is Los Angeles’ first-ever comprehensive program to identify significant historic resources throughout our city. The survey marks a coming-of-age for Los Angeles’ historic preservation movement, and will serve as a centerpiece for the City’s first truly comprehensive preservation program.

NEW YORK CITY

In the City of New York, Place Matters was formed in 1998 as a project to foster the conservation of NYC’s historically and culturally significant places. These are places that hold memories and

anchor traditions for individuals and communities, and that help tell the history of the city as a whole. Place Matters' Census of Places that Matter has collected nominations of places that evoke associations with history, memory, and tradition from hundreds of New Yorkers. The Census of Places that Matter is published to promote the many places that have been discovered through the survey and includes close to 1,000 sites.

ENGLAND

In England heritage resources are assessed for relative significance and those that are listed are legally protected. There are general selection criteria as well as asset-specific designation criteria e.g. criteria for battlefields, ships/boats, designed landscapes and different building types.

A resource will qualify as one of 3 Grades:

- Grade I buildings are of exceptional interest, only 2.5% of listed buildings are Grade I
- Grade II buildings are particularly important buildings of more than special interest; 5.5% of listed buildings are Grade II
- Grade II buildings are of special interest; 92% of all listed buildings are in this class and it is the most likely grade of listing for a homeowner.

Important factors when assessing significance include:

- Architectural interest (architectural design, decoration, craftsmanship)
- Historic interest (important aspects of social, economic, cultural, military history, association with important people)
- Group value
- General principles of age, rarity, aesthetic materials, selectivity and national interest
- State of repair is not considered relevant in determining eligibility for listing

NATIONAL HISTORIC SITES OF CANADA

To be commemorated, a place has to meet at least one of the following four criteria. An archaeological site, structure, building, group of buildings, district or cultural landscape of potential national historic significance must be installed before 1975 and:

- *illustrate an exceptional creative achievement in concept and design, technology or planning, or a significant stage in the development of Canada;*
- *illustrate or symbolize, in whole or in part, a cultural tradition, a way of life or ideas important to the development of Canada;*
- *be explicitly and meaningfully associated or identified with persons who are deemed to be of national historic significance; or*
- *be explicitly and meaningfully associated or identified with events that are deemed to be of national historic significance.*

PARKS CANADA HERITAGE LIGHTHOUSES DESIGNATION

The evaluation undertaken assesses the lighthouse under 6 criteria, which include certain historical values, architectural values and community values. The lighthouse is scored between A and D where A is an excellent example, B is a very good example, C is a good example and D is an obscure example. The property would be recommended for designation if the evaluation results in i) two scores of A ii) one score of A, plus two scores of B and not more than one score of D; or iii) four scores of B.

(CANADA) FEDERAL HERITAGE BUILDINGS

The Federal Heritage Buildings Committee (FHBRO) evaluates all federal buildings using the criteria below. Numerical scoring takes place for each sub criteria and different sub criteria are weighted for importance. The overall points score determines the level of designation, either Classified, Recognized or not designated.

- *Historical Associations - Thematic, Person/Event, Local Development*
- *Architecture - Aesthetic Design, Functional Design, Craftsmanship and Material, Designer*
- *Environment – Site, Setting, Landmark*

PROVINCE OF ALBERTA

To guide municipalities in the selection of resources for inclusion in a Municipal Heritage Inventory or designation as Municipal Historic Resources, the Government of Alberta's Historic Resources Management Branch has developed a standardized, three-part evaluation process. This process is currently used by the branch's Designation Committee to evaluate sites for designation as Provincial Historic Resources:

Part 1 – Assess eligibility:

- *Describe the resource*
- *Is the resource an excluded type?*
- *Does the resource qualify for an exception?*

Part 2- Assess significance?

- *What significance criteria apply?*
- *What is the context of the resource?*
- *Does the resource have municipal significance?*

Part 3- Assess integrity

- *Identify the resource's character defining elements and determine whether they are visible enough to convey their significance*
- *Determine which aspects of integrity are applicable to the criterion the resource is being evaluated under and if the resource retains those aspects of integrity*
- *Determine whether the resource has integrity*

The significance criteria that are used are:

- *Theme/Activity/Cultural practice/Event*
- *Institution/Person*
- *Design/Style/Construction*
- *Information Potential*
- *Landmark/Symbolic Value*

CITY OF VICTORIA

The City of Victoria maintains a heritage register of properties that are deemed to possess architectural, historical, or cultural value. There is currently one list with no differentiation of resources (other than those which are designated). The current criteria the City of Victoria is using have been in use since the 1990s. To reconnect the City of Victoria's heritage program to a values-based approach, a citywide Historic Context Statement and Thematic Framework were developed to identify the key civic historic themes. This framework functions as a means to organize and define historical events, to identify representative historic places, and to place sites, persons and events in an overall context. The main themes of the Parks Canada System Plan framework have been used as an overarching organizing element for the development of Victoria subthemes and for the crafting of neighbourhood Statements of Significance. The thematic framework recognizes a broad range of values under which Citywide themes can be articulated, and has assisted in the development of criteria for the inclusion of fifty additional sites on the Heritage Register.

A thematic framework for Victoria has been produced by Donald Luxton & Associates Inc. which provides the context for any future update of the current register evaluation criteria. The criteria that are currently used are:

- *Architectural Criteria - Style/Type, Design, Construction, Design/Builder*
- *Historical Criteria - Historical Association, Historical Pattern*
- *Integrity*

DISTRICT OF WEST VANCOUVER

West Vancouver has two heritage inventories (one with pre-1950's properties and a 1945-75 mid-century list) and a heritage landscape inventory. Resources from these inventories were brought forward to the Community Heritage Register when this was developed in 2007. Part of the process involved the development of a thematic framework, which provides the context for the register. This framework now informs the development of Statements of Significance for the register sites.

The register includes landscape features such as important trees and parks, and is a one-list system. Selection criteria for additions to the register are values-based and self-sufficient. Intangible heritage values are encompassed by the values-based approach but where these cannot be linked to real property, they are instead recognized through other approaches e.g. commemorative and educational programs. West Vancouver Staff affirm that the selection criteria are working well; the criteria are:

- *The place is closely and meaningfully associated with one or more heritage themes, events, periods of time, or traditions considered important in the history of West Vancouver. (History)*
- *The place is strongly associated with the life or work of a person or group of persons considered important in West Vancouver's history. (History)*
- *The place represents an exceptional creative achievement in design, planning, or technology valued in West Vancouver. (Aesthetic)*
- *The community, or a group within the community, is deeply attached to the place for social, cultural, or spiritual reasons. (Social, Cultural, Spiritual)*
- *The place, by virtue of its location, status, or some other element, serves to communicate the heritage of West Vancouver to a broad audience. (Educational)*
- *The place could yield important information/data that will contribute to understanding West Vancouver's past. (Scientific, Educational)*
- *The place is exceptional or rare (stands out for its difference) or it is very representative of a theme, type, period, or cultural tradition/way of living; i.e., it can educate about similar places. (Educational, Scientific)*

CITY OF EDMONTON

In Edmonton there is a broad heritage inventory and also a register that just includes designated properties. The format of the inventory changed between 2005 and 2008 and the A and B differentiation of resources was removed. All resources are now given equal value. The previous category-based system caused some confusion and the single list has provided more clarity and helped with public communication. There is a three-stage process to be assessed for inclusion on the inventory, which mirrors the provincial program. The resource must be an eligible resource type, be significant to Edmonton's past (assessed using five criteria) and possess integrity.

Stage two is assessed using the criteria below, which are evaluated non-numerically. A site needs to have just one of the significance criteria below to merit being considered for inclusion on the inventory. The 'Theme' criterion has been found to be particularly useful when carrying out evaluations, and this links to the Alberta Thematic Framework. Post war buildings now form quite a significant part of the Edmonton inventory.

- *Activity/Theme,*
- *Event/Cultural Practice,*
- *Institution/Person,*
- *Design/Style/Construction,*
- *Landmark/Symbolic Value*

CITY OF CALGARY

Calgary's heritage register was based on the 1979 Evaluation of Historic Buildings by Harold Kalman. Since then Calgary embarked on its own review program and updated its evaluation system to one that is value-based and non-numerical. To be listed on the Inventory a resource must meet one or more of these nine Criteria of Significance:

- *Activity*
- *Event*
- *Institution*
- *Person/people*
- *Style*
- *Design*
- *Construction*
- *Landmark*
- *Symbolic value*

An inventory site is determined to have value as either a Citywide Historic Resource or Community Historic Resource, meaning that the property has value to the entire city, or it has value at a more specific neighbourhood / community level. A property must have Citywide value associated with at least one of the nine criteria of significance to be listed as a 'Citywide Historic Resource'. In addition to possessing significance, a property must possess integrity to be placed on the Inventory.

'Symbolic value' has been found to be a particularly useful criterion. However, the heritage planner for the City noted that there are ways that the existing system could be improved. In particular the need to differentiate resources on different levels (citywide and community significance) has caused confusion, and has not been found to bring any real benefits. In fact for some criteria, such as *person/people*, it has been difficult to determine if someone is important on a citywide or community basis. The existing evaluation could also better contemplate natural areas/features and archaeological resources.

3. CONTEMPORARY HERITAGE MANAGEMENT TOOLS

HISTORIC CONTEXT STATEMENTS

Historic contexts define the historical patterns and trends that produced individual properties, and serve as the foundation for decisions about the identification, evaluation, registration, and treatment of historic properties. An historic context statement provides the basis for evaluating historic significance and integrity. It answers questions such as:

- What aspects of geography, history and culture shaped a community's built environment?
- What property types were associated with those developments?
- Why are certain properties important?
- What level of integrity is needed for properties to qualify as historic resources?

Historic contexts are those patterns or trends in history by which a specific occurrence, property, or site is understood and its meaning (an ultimately its significance) within prehistory or history is made clear. Historians, architectural historians, folklorists, archeologists, and anthropologists use different words to describe these phenomena such as trend, pattern, theme, or cultural affiliation, but the concept is the same. Its core premise is that resources, properties, or happenings in history do not occur in a vacuum but rather are part of larger trends or patterns.

The historic context statement must be developed in sufficient depth to support the relevance, the relationships, and the importance of the properties to be considered. This provides for a standardized means of describing and explaining the significance of a wide variety of properties.

Historic context may emphasize economic, social, and political forces, such as certain industries, arts, and literature, and military subjects. An historic context may be associated with the life of a person or groups of persons that influenced the destiny and character of a region. The historical development characterizing the theme or themes on which the historic contexts are based can include: major stages of growth, pivotal events, significant cultural traditions or personal associations, and political or legislative decisions; principal dates, events, activities, persons, associations, and developmental forces related to the contexts; and the relationship of cultural and environmental influences such as transportation, immigration, politics, commerce, industry, technology, communications, access to natural resources, climatic and soil conditions, and topography to the course of events related to the historic contexts.

THEMATIC FRAMEWORKS

Thematic frameworks use a set of interlocking themes based around activities rather than chronology. All Frameworks are designed to facilitate a more inclusive telling of history. The intention for each of these frameworks was that sites would be interpreted from a range of different historical perspectives, including those of indigenous people, minorities and women, rather than just from the traditional perspective of 'great men and events.' Frameworks were designed to allow more groups to be represented in the story of a place, and to enable heritage planners to decide how representative the range of managed historic sites is. One of the aims of the frameworks was to connect historic sites to broader historic stories, so it would be clear which stories were being told or neglected through the management and interpretation of historic sites.

The following are considered important for the effective use of thematic frameworks:

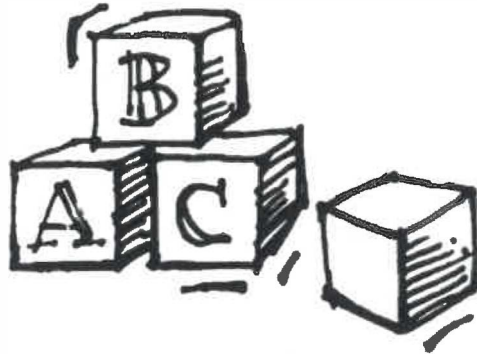
- Any thematic framework must be subject to regular review. As ideas about history change, so do the meanings societies give to historic artifacts. Regular and continual reviews of the thematic frameworks in use will accommodate changing views of the past and allow the systems in place to be improved in the light of new research.

- Thematic frameworks should be based on an inventory of the resource as well as on written history

The best starting point for selecting representative heritage is to compile as comprehensive an inventory as possible of the heritage that survives. The framework should cover all aspects of the surviving material heritage and help in prioritizing the heritage items to be conserved. Thematic frameworks should be combined with other selection criteria. A thematic framework should not be an exclusive tool but should be used in conjunction with evaluation of factors such as the aspects of history represented by a site; the physical integrity of the fabric in question; and the contemporary cultural value placed on the site by members of communities. Sites that are grouped together under particular thematic headings can be evaluated within such a grouping for their historical, physical and cultural values.

HERITAGE CONSERVATION INCENTIVES REVIEW

1. INTRODUCTION



This report will assist the District of North Vancouver in the utilization of realistic and effective heritage incentives, regulations and heritage procedures that will promote the conservation of historic resources throughout the community. This report outlines a broad range of incentive and regulation-based heritage tools, and forms an important step in the proactive management of the District's significant resources.

The potential range of heritage conservation incentives was prepared as part of the District of North Vancouver Heritage Strategic Planning process in 2018. This report assesses the full range of potential heritage conservation tools and techniques available to the District. In order to fully understand the implementation process involved with utilizing heritage incentives, an illustrated flow chart has been prepared, which shows the stages of negotiation, approval and implementation for heritage projects (See "**Section 7: Heritage Application Process**").

Heritage can be defined as anything of a physical, cultural or social nature that is unique to, and valued by, a community, and can be passed from generation to generation. Heritage is important for a number of reasons. Each community's heritage is distinctive, and therefore can help instill a sense of community identity and resident pride. It promotes a sense of continuity for residents, an understanding of where we have been and where we are today. As such, key resources should be conserved for future generations to enjoy and benefit from. Heritage conservation is also important economically; it can increase property value and provide opportunities for business, property owners and tourism.

The value of conserving a community's heritage is not always immediately recognized, especially if there are perceived financial benefits from redevelopment. Municipal heritage programs are usually a balance of regulations and incentives based on owner cooperation; in virtually all cases, heritage protection is achieved on a voluntary basis. Where there are external pressures threatening heritage assets, it has been recognized that more effective conservation will be achieved through incentives rather than by stringent regulation.

Compensation may be required for loss of economic value when continuing protection is enacted; in lieu of compensation, an incentives package that is acceptable to the property owner can be offered. This is the primary means by which continuing protection is secured for heritage sites. Incentives also help ensure long-term conservation, by ensuring that each project is, and remains, financially viable.

It is in the best interest of both the public and the municipality to avoid the stigma of “unfriendly designation” and the negative impacts (financial and otherwise) that accompany the use of rigid controls to conserve heritage sites. An extreme example of an unfriendly designation occurred in Victoria when the City designated the interior of the Rogers’ Chocolates building in 2009 against the wishes of the owner; an arbitration ruling found the City liable for compensation and legal costs. This has reinforced the reluctance of municipalities to enact any form of protection against an owner’s wishes.



Instead, incentives-based, voluntary and cooperative Heritage Programs are the norm in British Columbia. Regulations are not imposed on owners; rather, heritage projects are negotiated to ensure that there are benefits for the applicant. This approach is supported by offering incentives that result in renewed investment in heritage properties, plus satisfaction and benefits on all sides. A number of recent heritage projects indicate that the District of North Vancouver has been successful in negotiating appropriate incentives packages for these owners.

In order to conserve significant heritage sites for future generations, the District will need to work cooperatively with owners to achieve the public goal of heritage conservation. As outlined in this report, there are a number of procedures, techniques and tools available to achieve this goal.

2. COMMUNITY BENEFITS OF HERITAGE CONSERVATION



Heritage conservation has many potential cultural, social and economic benefits. Conserving and celebrating heritage allows a community to retain and convey a sense of its history, and provides aesthetic enrichment as well as educational opportunities. Heritage resources help us understand where we have come from so that we can appreciate the continuity in our community from past to present to future. Historic sites become physical landmarks and touchstones, and many other intangible heritage features - such as traditions, events and personal histories - add to the District's vibrancy and character. This broad range of heritage resources represents a legacy that weaves a rich and unique community tapestry.

Cultural and heritage-based tourism, including visits to historic sites, is now the fastest growing segment of the burgeoning tourism industry¹. Other benefits of strong heritage policies include maintaining distinctive neighbourhoods, conserving cultural heritage, strengthening community identity and promoting civic pride. Heritage conservation is also inherently sustainable, and supports initiatives such as landfill reduction and conservation of embodied energy. It reinvests in existing infrastructure and promotes avoided impacts through reduced GHG emissions. These are all important considerations in the long-term management of our built environment.

The benefits of a well-managed heritage conservation program include:

- encouraging retention of unique community heritage
- celebrations of historical events and traditions
- partnership opportunities with senior levels of government
- engagement of the broader community including the private and volunteer sectors
- conservation of a broad range of historical sites that supports other public objectives such as sustainability initiatives, tourism development and education
- flexible heritage planning that assists private owners in retaining historic resources
- investment in heritage sites through community partnerships
- generation of employment opportunities and other economic benefits

¹ Bonn, Mark A., Sacha M. Joseph-Mathews, Mo Dai, Steve Hayes, and Jenny Cave. "Heritage/Cultural Attraction Atmospherics: Creating the Right Environment for the Heritage/Cultural Visitor." *Journal of Travel Research* 45, no. 3 (February 1, 2007): 345-54. <http://journals.sagepub.com/doi/abs/10.1177/0047287506295947>.

Heritage initiatives provide many tangible and intangible benefits, and have a strong positive impact on the development of a complete community and the emergence of a vibrant culture of creativity and innovation. There is, however, a widely-held perception that protecting heritage property reduces property values or inhibits development. Studies have shown that this is not so; Professor Robert Shipley of the University of Waterloo looked at almost 3,000 properties in 24 communities across Ontario between 1998 and 2000. His study concluded that heritage designation could not be shown to have a negative impact on property values.

In fact, there appears to be a distinct and generally robust market in protected heritage properties. Generally, these properties perform well, with 74% of them maintaining their value at average or better than average market value. The rate of sale among designated properties is also as good, or better than, average market trends. Moreover, the values of heritage properties tend to be resistant to downturns in the general market.

The Vancouver Heritage Foundation undertook a research project to determine whether there were positive or negative impacts to heritage designation, through a comparison of the assessed values of heritage and non-heritage properties in four Vancouver neighbourhoods (Strathcona, Kitsilano, Mount Pleasant & Hastings Sunrise). The study found that between 1999 and 2005, Heritage Register and designated heritage houses increased in value by 42%, while non-heritage houses increased in value at a slightly lower rate of 39%. ²

The Victoria Heritage Foundation tracked the market values and assessments of 142 heritage houses designated prior to 1988. Between 1988 and 1999 the tax assessments for these individual designated (and well-maintained) heritage houses increased at a rate 26% higher than the average tax assessments for residences throughout for the City. This resulted in an increased tax return to the City as a result of the heritage incentives that were provided. ³

The experience of these two heritage foundations, and others in the province, is that when incentives are available, the property values of heritage houses rise at a higher rate than normal building stock, therefore providing higher assessments and ultimately increased property taxes. This is a desirable outcome for the municipality, which reaps the downstream benefits of this investment in heritage conservation. The same is true for tax incentives, which can be used to stimulate investment in under-utilized properties that will ultimately pay higher property taxes. Heritage conservation initiatives provide stability in the marketplace and helps protect property values. This is especially true when conservation incentives are offered, creating a category of prestigious properties that are highly valued in the marketplace.

Other grant programs offered by the City of Victoria, including Building Incentive Program grants for commercial and institutional designated buildings through the Victoria Civic Heritage Trust, and a Tax Incentive Program for designated commercial, industrial, and institutional properties, have also been very successful in provoking investments in heritage projects.

In general, heritage incentives leverage many times their original value in owner investment, construction and job creation. In addition to being a sound community investment, they are a sound financial investment for the District.

² <http://www.vancouverheritagefoundation.org/research.html>

³ Research information provided by the Victoria Heritage Foundation

3. ENABLING LEGISLATION

Prior to 1994, there were two provincial Acts that most directly enabled municipal heritage conservation initiatives: the Heritage Conservation Act and the Municipal Act. These two Acts, and a number of others, were amended by the Heritage Conservation Statutes Amendment Act 1994, which allowed municipalities to comprehensively integrate heritage conservation activities into the mainstream of development and community planning. The Act enabled procedures for more powerful regulations (Heritage Conservation Areas, Community Heritage Commissions, heritage site maintenance standards, tree protection, etc.) and heritage incentives (negotiated agreements, tax exemptions, an expanded legal protection toolkit, consolidated approvals for heritage rehabilitation work, etc.).

Heritage tools are referenced in a number of provincial acts, such as the Community Charter (permissive tax exemptions) and the Land Titles Act (which enables covenants to be registered on land titles), but the majority of the tools the District is liable to use in the conservation of heritage resources are now enabled under the revised Local Government Act. Other provincial acts and policies can have adverse impacts on heritage sites unless specific exemptions or equivalencies apply; the B.C. Building Code, the Energy Efficiency Act and the Homeowner Protection Act now specifically reference heritage buildings.

3.1 LOCAL GOVERNMENT ACT

Under the Local Government Act (LGA), a legal framework is provided for the establishment and continuation of local governments to represent the interests and respond to the needs of their communities. Local governments are enabled with the powers, duties and functions necessary for fulfilling their purposes, including stewardship of public assets, and the flexibility to respond to the different needs and changing circumstances of their communities. The District of North Vancouver is empowered to regulate land development through zoning, subdivision control, building bylaws, maintenance and occupancy bylaws, and a number of other regulatory mechanisms, based on an Official Community Plan. Most of the tools that the District will use to provide incentives and regulations for the heritage program are enabled under Part 15 of the LGA.



One of the tools commonly used as the basis of a municipal heritage program is a Community Heritage Register, an official listing of properties having heritage value, passed by resolution of local government. The District of North Vancouver has already established an official Heritage Register. In addition to the tracking and regulatory powers implied by a Heritage Register listing, there are also important incentives that can be offered to assist owners with conservation. Properties on a Register are eligible for special provisions, including equivalencies under the B.C. Building Code and exemptions and alternative compliance under the *Energy Efficiency Act* and the *Homeowner Protection Act*.

The District can legally protect heritage sites through heritage designation or through a Heritage Revitalization Agreement, a voluntary negotiated agreement that may vary bylaw and permit conditions (the District has already undertaken several HRAs). The District has already established a Community Heritage Advisory Committee to advise Council on heritage matters. Further information on provincial enabling legislation is available in a publication, "*Heritage Conservation: A Community Guide*" that is available online.

3.2 HERITAGE CONSERVATION ACT

The purpose of this Act is to encourage and facilitate the protection and conservation of heritage property in British Columbia. This Act is most relevant when dealing with archaeological issues, the management of which remains a provincial jurisdiction. The province may enter into a formal agreement with a First Nation, with respect to the conservation and protection of heritage sites and heritage objects that represent the cultural heritage of the aboriginal people who are represented by that First Nation. Owners of identified archaeological sites are required to conform to provincial requirements.

3.3 COMMUNITY CHARTER

The Community Charter came into effect in 2004, and provides municipalities with a framework for local activities and services. This legislation applies to all municipalities whose core powers were previously found in the Local Government Act, and replaces the tradition of prescriptive legislation with enabling legislation that allows municipalities to be innovative in meeting the needs of their communities. The Charter gives municipalities broad powers, including permissive tax exemptions, to regulate activities. The Permissive Tax Exemption provisions in the Community Charter that can be used for facade improvement and heritage conservation projects are listed below:

- *Section 225:* Permissive tax exemptions can be offered to "eligible property", as defined by heritage protection. A rebate on municipal and provincial taxes can be provided. There is no specified time limit to the exemption that can be negotiated. These provisions require a 2/3 supporting vote of Council for enactment.
- *Section 226:* Permissive tax exemptions can be offered to revitalization projects. A rebate can only be provided on municipal taxes, and can be offered to any property. There is a 10-year time limit to this exemption, however it requires only a simple majority vote of Council for enactment.

3.4 B.C. BUILDING CODE

Building Code upgrading is the most important aspect of heritage building rehabilitation, as it ensures life safety as well as long-term protection for the resource. It is essential to consider heritage buildings on a case-by-case basis, as the blanket application of Code requirements does not recognize the individual requirements and inherent strengths of each building. Over the past few years, a number of Code equivalencies have been added to the British Columbia Building Code, which facilitate heritage building upgrades. For example, the use of sprinklers in a heritage structure helps to satisfy fire separation and exiting requirements.

Given that Code upgrading is a significant factor in the conservation of heritage buildings, it is important to provide viable alternative methods of compliance that protect heritage value and are economically feasible. The District should explore the full range of potential heritage building code equivalencies in order to provide consistent review and knowledgeable advice to building owners.

On individual projects, the District can also accept the report of a Building Code Engineer as to acceptable levels of code performance.

Please note that under the current Code, equivalencies are offered for interior rehabilitation. The one exception is for windows; the wording of the code requires “two sheets of glass” rather than double-glazing (as it is usually interpreted) and therefore Code requirements can be met through the use of interior or exterior storm windows, or exempted under the heritage definitions of the Energy Efficiency Act.



3.5 ENERGY EFFICIENCY ACT

Both heritage conservation and sustainability aim to conserve. In the case of heritage buildings, this includes considering the inherent performance and durability of their character-defining assemblies, systems and materials, and the minimal interventions required to achieve the most effective sustainability improvements. The *Energy Efficiency Act (Energy Efficiency Standards Regulation)* was amended in 2009 to include the following definition:

"designated heritage building" means a building that is
(b) protected through heritage designation or included in a community heritage register by a local government under the *Local Government Act*,

Under this new definition, Energy Efficiency standards do not apply to windows, glazing products, door slabs or other products installed in heritage buildings. This means that the District, as an incentive to listing a site on a Heritage Register or as part of a negotiated agreement, can allow exemptions to energy upgrading measures that would otherwise destroy heritage character-defining elements such as original windows and doors.

These provisions do not preclude that heritage buildings must be made more energy efficient, but they do allow a more sensitive approach to alternative compliance and a higher degree of retained integrity. Increased energy performance can be provided through non-intrusive methods such as attic insulation, improved mechanical systems, and storm windows. Please refer to *Standards & Guidelines for the Conservation of Historic Places in Canada* for further information.

3.6 HOMEOWNER PROTECTION ACT

Amendments to the *Homeowner Protection Act Regulation* (HPA) were made in 2010 to allow for exemptions for heritage sites from the need to fully conform to the B.C. Building Code under certain conditions, thus removing some of the barriers to compliance that previously conflicted with heritage conservation standards and guidelines. The changes involved:

1. An amendment to the Homeowner Protection Act Regulation, B.C. Reg. 29/99 that allows a warranty provider, in the case of a commercial to residential conversion, to exclude components of the building that have heritage value from the requirement for a warranty; and
2. Clarification of the definition of 'substantial reconstruction.' This explains that 75% of a home must be reconstructed for it to be considered a 'new home' under the HPA, thus enabling single-family to multi-family conversions (and strata conversions) without triggering the Act.

The definition of a heritage building under the HPA is consistent with that under the B.C. Building Code and the *Energy Efficiency Act*.

4. HERITAGE REGULATIONS

Under the provincial enabling legislation, there are a number of regulatory tools that the District can use in the management of heritage sites. Some of these tools, although regulatory, offer the possibility of providing a negotiated incentive, especially through the use of a Heritage Revitalization Agreement. The primary regulatory tools that the District will use in heritage management are mostly enabled under Part 15 of the *Local Government Act (LGA)*:

PLANNING TOOLS

- *Official Community Plan (LGA)*: Sets out the District's intent for development. States overall goals for heritage conservation and can also include heritage area designations.
- *Development Permit Controls (LGA)*: Provides specific requirements for areas designated as Development Permit Areas.
- *Zoning and Development Bylaws (LGA)*: Outlines the general requirements for site development. An appropriate zoning schedule can be tailored to conserve the character of a heritage site or area.
- *Heritage Conservation Areas (LGA)*: The District can define special areas in the Official Community Plan to provide long-term protection to distinct heritage areas.
- *Community Heritage Register (LGA)*: The District can establish an official listing of properties defined as having heritage character or heritage value; this can act as the basis for offering incentives.



ASSESSMENT TOOLS

- *Heritage Inspection (LGA)*: The District can order heritage inspections to assess heritage value and conservation needs.
- *Heritage Impact Assessment (LGA)*: The District can order an assessment to be prepared at either the expense of the owner or the municipality in order to predict the impact of a proposed development on adjacent heritage resources.



PROTECTION TOOLS

There is one temporary way and four permanent ways in which legal protection can be provided:

- *Temporary Heritage Protection (LGA)*: A heritage resource can be temporarily protected through the withholding of permits and approvals, or the adoption of protection orders and bylaws. The resource must be listed on a Heritage Register. Specific time periods apply, and this protection cannot be indefinitely extended.
- *Heritage Designation (LGA)*: This tool provides continuing protection and demolition control. Designation is generally negotiated in exchange for development incentives. This is considered a form of continuing protection.
- *Heritage Conservation Covenants (Land Titles Act)*: Allows for the negotiation of a contractual agreement with the owner, which is then registered on the Land Title. This may not vary siting, use or density. This is considered a form of continuing protection.
- *Heritage Revitalization Agreements (LGA)*: This is potentially the most useful conservation tool, and has been widely used by other local governments. It allows for a voluntary negotiated agreement, which may vary bylaw and permit conditions. If use and density are not varied, a Public Hearing is not required. This is considered a form of continuing protection.
- *Heritage Conservation Area (LGA)*: Scheduled properties in a Heritage Conservation Area are considered protected, but their development potential under existing zoning cannot be superseded through the use of this tool.

HERITAGE MANAGEMENT TOOLS

- *Heritage Procedures Bylaw (LGA)*: The District has enacted a bylaw that establishes civic procedures and guidelines for heritage conservation.
- *Heritage Alteration Permits (LGA)*: HAPs are used to allow changes to legally protected heritage property. If a Heritage Conservation Area is established, HAPs may be used for subdivision, additions, new construction or alteration to an existing building.
- *Heritage Site Maintenance Standards (LGA)*: The District can enact a 'Heritage Site Maintenance Standards Bylaw,' that establishes minimum requirements for the care and maintenance of legally protected heritage properties.



4.1 HERITAGE CONSERVATION AREA

The District can define special areas in the Official Community Plan under LGA Section 614 to provide long-term protection for a distinctive heritage area. A Heritage Conservation Area (HCA) is intended to provide long-term protection to a distinctive area that contains resources with special heritage value and/or heritage character, and can provide protection to all or some of the properties in the area. Properties that are to be protected must be specifically identified in the bylaw. In the HCA, a property owner may not do any of the following without a Heritage Alteration Permit:

- subdivision of a property;
- addition of a structure;
- addition to an existing structure;
- construction of a new building; or
- alterations to a building, structure, land, or feature.

Implementation of the HCA involves:

- A process of planning and research, through which a community identifies a distinctive area that it determines should be managed by long-term heritage protection.
- In consultation with the area property owners, the District agrees that an HCA is the best tool to provide long-term protection.
- Consultation with area property owners regarding the control mechanisms (including design controls) that may be included in the bylaw.
- Preparation of a bylaw to amend the Official Community Plan to identify the HCA. The bylaw must include:
 - a description of the special features or characteristics which justify the establishment of the HCA;
 - the objectives of the HCA; and
 - guidelines for how the objectives will be achieved.
- The bylaw may also:
 - identify circumstances for which a permit is not required; and
 - include a schedule listing the protected properties in the area, and identify features or characteristics that contribute to the heritage value or heritage character of the area.
- At least ten days before a public hearing is held to discuss the amendment, The District must notify all owners of property listed on the HCA schedule.
- The District adopts the HCA bylaw.
- The District notifies the Land Title Office and the minister responsible for the Heritage Conservation Act of the adoption of the HCA bylaw, as well as any additions or deletions that may be made to the HCA schedule.

IMPLICATIONS:

- The HCA provides overall control, including design control, which is similar in intent to development permit controls but with the specific intent of conserving heritage character.
- HCAs are generally less successful if used for very small areas, as has been undertaken by the Corporation of Delta (where as little as three properties have been listed as an HCA).
- HCA guidelines need to be specifically tailored to the individual circumstance of the area covered. Applications for scheduled properties can be assessed based on the *Standards and Guidelines*. In the experience of other municipalities (e.g. Township of

Langley, City of North Vancouver) HCA guidelines for non-scheduled residential properties are difficult to interpret and enforce.

- Scheduled properties in an HCA are considered to be legally protected, but their development potential under existing zoning cannot be superseded through the use of this tool. In order to be successful, HCA heritage and design guidelines must recognize and be aligned with the existing zoning, or the zoning must be revised to recognize heritage character retention objectives.

4.2 HERITAGE REVITALIZATION AGREEMENT

A Heritage Revitalization Agreement (HRA) is a formal voluntary written agreement negotiated by a local government and an owner of heritage property. An HRA outlines the duties, obligations, and benefits negotiated by both parties to the agreement. An HRA may:

- detail the timing of the agreement terms;
- vary or supplement the provisions of a bylaw that concerns land use designation, development cost recovery, subdivision and development requirements;
- vary or supplement a permit under Part 14 of the *Local Government Act* (Planning and Land Use Management);
- vary or supplement a bylaw or Heritage Alteration Permit under Part 15 of the *Local Government Act* (Heritage Conservation); and/or
- include other terms agreed to by the District and the property owner.



HRAs are intended to provide a powerful and flexible tool that enables agreements to be specifically written to suit unique properties and situations. They may be used to set out the conditions that apply to a particular property. This tool is suited to unique conservation situations that demand creative solutions. The terms of the HRA supersede local government zoning regulations, and may vary use, density, and siting regulations. This can also be used to provide incentives that the owner can accept in lieu of compensation for continuing protection (please refer to **Section 5.2.1** and **5.2.3**).

An HRA application requires the following process:

1. The District identifies the need for the use of an HRA. The need may arise from the unusual siting of a building, a unique lot configuration or other unique circumstances.
2. The District and the property owner negotiate the terms of the HRA, including the obligations, duties, and benefits of the agreement.
3. The District seeks legal advice and drafts the HRA bylaw.
4. If the use or density of the property are proposed to be changed, a public hearing must be held.
5. Council adopts the HRA bylaw.
6. Within 30 days of adoption of the bylaw, The District files a notice in the Land Title Office

to register the HRA on the property title. The District must also notify the minister responsible for the *Heritage Conservation Act*.

7. The HRA may only be altered with the consent of the property owner and the District. The District must adopt a bylaw to amend the HRA. Amendments to legally protected property are enabled through a Heritage Alteration Permit.

Other ways in which HRAs can be used to conserve heritage resources and their heritage value is to:

- enable relocation of a threatened resource;
- create or transfer density; and/or
- permit uses not allowed by existing zoning

The requirements of the HRA can be changed through consultation with the District, and if approved the changes can be authorized by the issuance of a Heritage Alteration Permit (HAP). An HAP provides the flexibility to respond to the requests and needs of owners over time. The requirements for HAPs must be established in the HRA bylaw, which can provide exemptions for minor repairs and maintenance, repainting in the same colours, etc. A HAP cannot vary use or density provisions, which would require a revised HRA bylaw.

IMPLICATIONS:

- The HRA supersedes local government zoning regulations and provides continuing protection. Therefore the issue of zoning is moot as each HRA is site specific.
- The application needs to conform generally to the intent of District policies, zoning and bylaws, while making certain exceptions for the conservation of heritage property.
- HRAs are NOT precedent setting. They are always site specific. Any concerns about setting precedents are based on how policy is applied.
- HRAs are generally used to regularize non-conforming situations and provide conservation incentives. They should not be used as a tool for relocation except as a last resort.
- As an HRA specifies development potential, including on any newly-subdivided lots, rezoning is not required.
- If the heritage resource is damaged or destroyed, the owner is obligated to obtain a Heritage Alteration Permit and restore and repair to the same condition and appearance as before the damage. If the resource is considered completely destroyed, the building is required to be constructed in a heritage style acceptable to the District and substantially similar in design.
- An HRA can include minimum site maintenance requirements.
- An HRA can outline the owner's obligations to protect, conserve, maintain and rebuild the resource. This may include penalties for lack of protection until completion of the HRA, including compensating the District in the event the heritage improvements or features on the site are moved or destroyed other than through natural causes, or allow additional penalties if the resource has to be replicated.⁴

The primary reason for the use of a Heritage Revitalization Agreement should be to ensure conservation of an identified heritage resource. The proposed conservation interventions should protect the heritage value of the resource, and should conform to the requirements outlined in the *Standards & Guidelines for the Conservation of Historic Places in Canada*.

⁴ City of Surrey Bylaw No.16993: George Lawrence House, 6945 185 Street.

4.2.1 NEW WESTMINSTER HERITAGE REVITALIZATION AGREEMENT POLICY

In 2011, the City of New Westminster defined a process for the use of HRAs, as follows:

Guiding Principle and Objectives for the Use of Heritage Revitalization Agreements

Principle: Preserve and encourage the rehabilitation of valued heritage resources using a clear Heritage Revitalization Agreement policy.

Objectives:

- 1) Ensure that the HRA policy is integrated with other important City policies. This includes the *Official Community Plan*, the *Affordable Housing Strategy* and the *Livable City Strategy*.
- 2) Ensure that HRAs are used appropriately, and that they balance both public and private benefits.
- 3) Create an application process that is clear.
- 4) Establish a follow-up procedure to ensure that heritage conservation work is completed as promised.

This HRA process defines a seven-step HRA Application Process:

- Step #1 – Preliminary Inquiry
- Step #2 – Application
- Step #3 - Departmental Review
- Step #4 - Community Consultation
- Step #5 – Heritage Revitalization Agreement and Bylaw Readings
- Step #6 - Project Phase
- Step #7 - Project Completion Phase

The HRA Heritage Policy states: “Finally, for heritage conservation to be successful, it must meet a community standard of reasonableness. A heritage building owner should be given the opportunity to upgrade or add to the building, especially when the zoning allows it, and provided the proposed changes do not impair the identified character-defining elements of the building.”

Overall, the City of New Westminster’s HRA policy framework is generally applicable to other municipalities, and forms a reasonable basis for the assessment of similar applications in the District of North Vancouver.



4.3 ZONING AND DEVELOPMENT GUIDELINES

Zoning and Development outline the general requirements for site development are enabled under the Local Government Act; they are enacted by bylaws that specify the use, density, siting and subdivision of land, buildings or structures permitted in a community. In order to protect heritage character, a zoning schedule can be tailored to appropriately conserve the character of a heritage area or neighbourhood, in conjunction with appropriate development guidelines.

Examples of zoning that have been tailored to facilitate the retention of existing buildings and neighbourhood character may be found in the City of Vancouver:

Kitsilano: RT-7 and RT-8 District Schedules have been adopted for the Kitsilano neighbourhood. The intent of the District Schedules is:

“to encourage the retention and renovation of existing buildings which maintain an architectural style and building form consistent with the historical character of the area. Redevelopment will be encouraged on sites where existing buildings are smaller, or do not contribute to this character. For renovations and additions, emphasis is placed on maintaining existing external architectural character; for new development, on compatibility in external character. In all cases, neighbourly building scale and placement is emphasized.”

Supplementary RT-7 and RT-8 Guidelines have also been adopted. The intent of the guidelines is to:

- (a) encourage retention and renovation of existing buildings, ensuring they maintain an architectural style and form consistent with their original character;
- (b) ensure that new development is compatible with the traditional character of surrounding street and area;
- (c) ensure neighbourliness;
- (d) maintain high quality design; and
- (e) maintain a range of choice of housing.

The guidelines are used to:

- (a) assist owners and applicants in designing developments; and
- (b) provide a basis on which City staff evaluate projects for approval of conditional uses and discretionary variations in regulations.

Discretionary increases in permitted floor space ratio are considered, based on meeting the expectation of the Guidelines regarding architectural design and exterior finishes. Additional density may also be allowed for heritage projects.

Mount Pleasant: RT-4, RT-4A, RT-4N and RT-4AN District Schedules have been adopted for the Mount Pleasant neighbourhood, to encourage the retention of existing residential structures. Similar to RT-7 and RT-8, supplementary Guidelines direct the expectations for architectural expression.

5. HERITAGE INCENTIVES

The most effective way to encourage heritage resource owners or potential owners to conserve and invest in the rehabilitation of their properties is by offering incentives. Incentives refer to programs or measures administered by the District or other community-based agencies to encourage the protection and retention of historic resources. Unlike regulatory measures, these tools usually offer something to the owner or developer in return for undertaking rehabilitation work or legal protection. Often they work hand-in-hand with the regulatory policies referred to above, in order to offer tangible advantages to heritage property owners. Examples of incentives include grant programs, tax incentives, technical assistance, or negotiated agreements that waive or vary standard requirements..

All properties on the District of North Vancouver Heritage Register, or eligible for the Register, should be considered for financial incentives. A program of effective incentives appropriate to North Vancouver, should be created that will strategically encourage authentic conservation and rehabilitation, by encouraging owners to invest in their properties.

After a community decides to adopt an incentives program to encourage the retention, rehabilitation and protection of its heritage resources, there are a number of steps that should be taken in the program development.

A community recognizes the benefits of support to owners of heritage properties when:

- The needs of heritage property owners are identified;
- Support mechanisms are explored and the most appropriate methods are selected.
- The support program is designed, including eligibility criteria, program management, staff coordination and budgeting. The incentive program may include a variety of components that provide both financial and non-financial support.
- The terms and conditions of receiving incentives are determined (level of protection) based on the owner applying accepted conservation standards or principles and guidelines.
- The incentive program is implemented, monitored, and modified periodically to respect the changing needs of property owners and the community.

The District of North Vancouver has the authority, based on existing enabling provincial legislation, to provide a broad range of conservation incentives to heritage property owners, including financial and non-financial (developmental and administrative) incentives. These incentives can be provided as an incentives package (including more than one type of incentive) that can be offered in exchange for conservation of the resource and legal protection. The incentives package is generally negotiated as part of the terms of a Heritage Revitalization Agreement. There may also be other sources of incentives for which the property owner may also be eligible.



5.1 FINANCIAL INCENTIVES

Heritage conservation incentives can be provided through financial support. Each project needs to be individually assessed to determine which incentives may apply, as different levels of assistance may be required to ensure financial viability.

5.1.1 District Financial Incentives

There are a number of financial incentives that the District can offer to encourage heritage conservation. Generally these can be considered to be of five types, including: (1) direct grants ("out-of-pocket"), from either the District or a Heritage Foundation; (2) tax incentives ("tax holiday"); (3) permissive tax exemptions; (4) interest-free / low-interest loans; and/or (5) reduced permit fees.

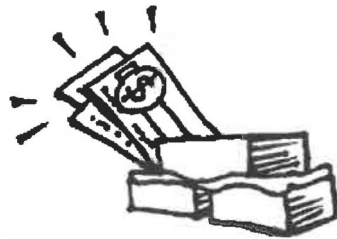
5.1.1.1 Direct Grants

One of the most motivating incentives, especially for homeowners, can be direct financial assistance. Modest financial grants are sometimes extremely effective in promoting conservation, especially in the residential context. These are often only seed money or a show of support, rather than reflecting a large share of restoration costs. Grants sometimes "top up" a project so that the specific heritage character-defining elements (e.g., porches) can be restored. Sometimes relatively small projects can have a dramatic impact on the appearance of a heritage building exterior (e.g., opening of an enclosed verandah, heritage paint colours, or re-installation of wood windows and doors). The District of North Vancouver could consider allocating a budget amount for heritage restoration grants that could be directed towards the conservation of properties, similar to what occurs in the City of Surrey and the Township of Langley. The City of Kelowna offers a grant program that is administered by an outside agency (the Central Okanagan Heritage Society).

There are a number of municipalities throughout the province that offer programs through municipally-funded foundations that provide direct financial assistance to the owners of residential heritage properties. These include Vancouver, New Westminster, Oak Bay and Saanich; Victoria has separate heritage foundations for residential and commercial properties. The District may wish to consider the feasibility of establishing a similar heritage foundation, which in addition to administering grant programs, could also serve an education and awareness function. A heritage foundation would also be able to actively

fundraise to fulfill its mandate and establish an identity distinct from the municipal government. Matching funding could be sought for potential grant programs through corporate sponsorship, private foundations and other sources. Potential steps in the establishment of a District of North Vancouver Heritage Foundation could include:

- **Step One:** Confirm feasibility of a North Vancouver Heritage Foundation that would provide financial incentives for the restoration of heritage buildings.
- **Step Two:** Formally establish the Foundation through a resolution of Council.
- **Step Three:** Through Council, appoint a Board of Directors and identify an annual budget.
- **Step Four:** Initiate a Fund Development Program that could include building an endowment, planned giving, patronage (Honourary and Active), 'Friends of the Heritage Foundation,' and Corporate Sponsors.



5.1.1.2 Property Tax Incentives

Currently, if a property owner undertakes a rehabilitation of a heritage building, they usually encounter an increased property tax assessment due to an increase in market value. This, combined with the high cost of meeting building code requirements, can make the upgrade of heritage properties a marginal economic proposition. The assessment and taxation process is governed by provincial legislation and is very inflexible.

Municipalities may choose to forgive all or part of the municipal portion of the property tax on a heritage property as long as the property is legally protected. In these cases, the tax relaxation may be calculated based on the extent and cost of the rehabilitation.

Experience in the United States has demonstrated that incentives tied to income tax are amongst the most effective mechanisms for the preservation of heritage buildings. In Canada, federal income tax incentives for conservation do not currently exist, but municipal tax-based heritage grants have been proven to be successful in many cities including Vancouver and Victoria, notably for commercial projects. Permissive tax exemptions tend to be less successful for residential (homeowner) projects, and generally do not work for institutional, ecclesiastical and strata-titled projects. As the majority of the heritage building stock in the District of North Vancouver is residential, tax incentives may only be effective in a limited number of situations.

5.1.1.3 Permissive Tax Incentives (City of Port Moody as example)

Permissive tax exemptions are enabled under Section 226 of the *Community Charter*. The City of Port Moody has enacted a Heritage Revitalization Tax Exemption Bylaw, 2011, No.2913 under these provisions. This is expected to encourage revitalization by lowering costs for property owners in the initial years after a major capital investment.

The purposes of Port Moody's tax exemption program are to:

- support conservation of heritage properties;
- foster revitalization through heritage and cultural awareness;
- increase the economic viability of the Heritage Conservation Area and Heritage Character Areas of Moody Centre; and,
- enhance quality of life in the city.

The program is intended to accomplish these objectives by:

- lowering costs for heritage property owners to invest in the restoration, rehabilitation and repair of heritage properties;
- establishing a financial incentive for redevelopment that meets heritage and sustainability guidelines;
- cultivating a heritage precinct for business attraction and cultural tourism; and,
- promoting a heritage aesthetic that improves the sense of place and promotes vitality in the identified historic area of the city.

Eligible properties must be listed on the City's Heritage Register or located within the Moody Centre Heritage Conservation and Character Areas. To qualify, a project must be either 1) heritage conservation projects of \$15,000 or above in eligible costs, or 2) projects that retain the existing principal building with a construction value of \$100,000 or greater, as follows:

- i. Wherein the land use is consistent with the Official Community Plan land use designation, as amended from time to time; and
- ii. That involves preservation of the heritage significance of a building on the City's Heritage Register and results in qualifying project costs of \$15,000 or greater (Type I); or
- iii. Improvements on a Lot which result in a construction value of \$100,000 or greater as determined by the building permit(s) issued where (Type II):
 - (a) the existing principal building is retained; and
 - (b) the Project is exemplary of the Moody Centre Heritage Conservation Area Guidelines as determined by the Director of Development Services; and
 - (c) green building elements are included such as reused materials, and/or conservation of water and energy as demonstrated through the completion of the City's Checklist for Community Sustainability; or
 - (d) a heritage Statement of Significance is prepared to direct the Project and, upon completion of the heritage conservation works as per the *Standards and Guidelines for the Conservation of Historic Places in Canada*, the Lot is added to the Heritage Register.
- iv. In the case of a Type I project as described in this bylaw, qualifying project costs shall include any of the following:
 - (e) conservation and repair of significant original architectural elements, including doors, windows, roofing, or other significant features as identified in the Statement of Significance documented in the Heritage Register;
 - (f) reconstruction of significant historical features, using materials that replicate the original;
 - (g) work to restore a building to structural soundness as per the *Standards and Guidelines for the Conservation of Historic Places in Canada*, with reference to the B.C. Building Code;
 - (h) the conservation of interior elements will be eligible if it is necessary for a building's structural integrity;
 - (i) interior services including plumbing, electrical and heating are eligible if necessary

- to ensure the continued use of the building and the replacement technology is consistent with a recognized Canadian green building standard;
- (j) professional design and engineering reports, drawings, cost estimates, and specifications as required by the City for the project.

Notably, the tax provisions are tied to recognized heritage conservation *Standards and Guidelines*. Notably, there has been very little uptake of this program, as it is cumbersome to apply to residential projects.

5.1.1.4 Interest-Free / Low-Interest Loans

Although not yet used in British Columbia, interest-free or low-interest loans have been used in other jurisdictions to promote conservation. An example is the Town of Markham, Ontario, which established a Heritage Loan Fund in 1981. The intent of this fund is to offer low-interest loans (5 points below prime, minimum of 5%), but in this current environment of low interest rates, even 5% may not be attractive. American jurisdictions have also explored the idea of similar revolving funds that can be repaid over time.

5.1.1.5 Reduced Permit Fees

The District should review its current permit application procedures to ensure that there are no financial disincentives to heritage conservation. In addition, permit fees could be reduced or waived for heritage projects; this would not be a large incentive but would send a message of administrative support. Heritage Revitalization Agreements can also be a cost-effective alternative to rezonings.

5.1.2 Provincial Financial Incentives

Under its Heritage Conservation Program, The Heritage Legacy Fund provides financial contributions of up to \$25,000 for projects involving the preservation, rehabilitation and/or restoration of a built community heritage resource. Eligible applicants include the District, registered non-profit societies and registered federal charities.

5.1.3 Federal Financial Incentives

The Residential Rehabilitation Assistance Program (RRAP), offered through the Canada Mortgage and Housing Corporation, helps low-income Canadians, people with disabilities and First Nations people live in decent, affordable homes. These programs also support renovations to rooming houses and rental units to increase the availability of housing for those in need. Depending on the individual situation for each resource, one of the following programs may apply:

- **Homeowner RRAP:** Financial assistance to repair substandard housing to a minimum level of health and safety
- **Rental RRAP:** Assistance for landlords of affordable housing to pay for mandatory repairs to self-contained units occupied by low-income tenants
- **Secondary/Garden Suite RRAP:** Financial assistance for the creation of a Secondary or Garden Suite for a low-income senior or adult with a disability, making it possible for them to live independently in their community, close to family and friends.
- **RRAP for Persons with Disabilities:** Assistance for homeowners and landlords to improve accessibility for persons with disabilities
- **RRAP for Conversions:** Assistance for converting non-residential buildings into affordable housing

It is recommended that there be further exploration of other available funding sources, especially for non-profit organizations. Additional funding assistance may be available from a wide variety

of other government and private programs. Private foundations may also be willing to support local heritage conservation efforts.

5.2 NON-FINANCIAL INCENTIVES

Heritage conservation incentives may also be provided through non-monetary support. In addition to the measures listed below, the District should examine the entire permit application and approval process, to ensure the removal of any disincentives to heritage conservation.

5.2.1 Heritage Revitalization Agreements

As discussed in Section 5.2, Heritage Revitalization Agreements provide a powerful and flexible tool that enable agreements to be specifically written to suit unique properties and situations. This formal written agreement can be negotiated by the District and an owner to protect a heritage property, and may be used to set out the conditions that apply to a particular property. A Heritage Revitalization Agreement (HRA) is a contractual agreement between a property owner and the District. The terms of the agreement supersede local government zoning regulations, and may vary use, density, and siting regulations. Through an HRA, heritage projects can be designed with special conditions that promote financial viability for projects that could not otherwise proceed.

5.2.2 Relaxations/Variances

When approving Development Permit applications, the District has discretionary powers and may relax some requirements, especially when other amenities are being offered. In return for the conservation and rehabilitation of a heritage building, the District may be able to relax requirements related to parking, setbacks and access. Similarly, some requirements could be relaxed in order to prevent conservation principles and guidelines from being compromised. One example would be a lot with an existing heritage home that is zoned for duplex use. In this case, an infill house could be built on the property instead, and perhaps a slight increase in allowable density could also be allowed. Each situation will be unique and will require special consideration.



5.2.3 Density Bonus and Transfer Procedures

One of the most effective heritage incentives that can be offered is the redistribution of density or an increase in allowable density. Density refers to the ratio of floor area to the lot size. Sometimes there is an option to increase the allowable onsite density without compromising the context of the heritage building. In other cases, a heritage building may be located on a property that has much higher development potential than currently occupied by the building, meaning that there is residual density that is not being utilized. In this situation, the residual density can be transferred or sold to another property, negating the need to achieve the allowable density onsite. In other cases, a conservation incentive – usually used to offset the costs of rehabilitation – may be offered through the creation of an additional bonus density that can be sold to a receiver site, with the resulting financial benefits being considered part of the incentives (compensation) package. Each of these situations require careful study of the potential impact on the heritage site, and an understanding of appropriate receiver sites for transferred density. The transfer of density can be accomplished either through the use of a Heritage Revitalization Agreement (for individual sites) or the creation of a municipal density bank process.

5.2.4 Heritage Register Equivalencies and Exemptions

As discussed in Sections 3.4, 3.5 and 3.6, equivalencies and exemptions are offered to Heritage Register or Protected Heritage Sites under the B.C. Building Code, the *Energy Efficiency Act (Energy Efficiency Standards Regulation)* and the *Homeowner Protection Act Regulation*. The definition of a heritage building is consistent under all three pieces of legislation. These equivalencies and exemptions are offered on a case-by-case basis, and must be individually applied in each circumstance.

5.2.5 Administrative Support

Streamlining the development and building permit application processes for heritage properties is a very desirable objective (also known as a “Green Door” policy). Heritage property owners will object to a complicated procedure if they are already concerned about costs. Heritage projects are sometimes more complex and can require additional review. Time equals money, therefore it is recommended that the permit review procedure be simplified as much as possible, and that every consideration be given to expediting processing procedures.

5.2.6 Heritage Support Programs

The municipality can also provide support through:

- the provision of technical advice;
- complementary public works projects in defined heritage character areas (e.g., street improvements such as pedestrian lighting, paving, street furniture and way-finding signage); and/or
- referral to other agencies or organizations for further assistance.

6. CONCLUSION AND IMPLEMENTATION STRATEGIES

A considerable amount of building activity has occurred across the District of North Vancouver over the past few years, and without a strong program of heritage conservation incentives, it could be difficult to achieve good conservation practices. This will increase the risk of continued erosion of the remaining authentic aspects of the District, which include buildings, structures, natural features and sites, cultural landscapes and street fabric. The most effective way to encourage heritage resource owners or potential owners to conserve and invest in the rehabilitation of their properties is by offering incentives.

Implementation of the procedures recommended in this document should be undertaken in stages. Depending on time, resources, and the levels of community support and political will, these steps may be followed sequentially or adapted and integrated into municipal processes as prioritized by staff and District Council.

6.1 HERITAGE REGULATIONS

The District has the ability to enact regulations as required. Regulations in themselves will not ensure conservation, but can provide the framework for the appropriate assessment and evaluation of heritage applications. The District should consider the following:

NEXT STEPS

- Adopt the *Standards and Guidelines for the Conservation of Historic Places in Canada* as the basis for the review of heritage permit applications, the determination of maintenance standards and the granting of heritage incentives.
- Build support throughout the civic administration for the provision of heritage regulations.
- Develop and implement a Heritage Site Maintenance Standards (LGA).
- In order to provide area-wide control, undertake review of the implications of Heritage Conservation Area bylaw or Heritage Zoning on historic areas.

6.2 HERITAGE INCENTIVES

A program of effective incentives appropriate to the local situation should be created that will strategically encourage authentic conservation, and encourage heritage property owners to invest in their properties. The District of North Vancouver has the authority, based on enabling provincial legislation, to provide a broad range of conservation incentives, including financial and non-financial (developmental and administrative) incentives. These incentives can be provided as an incentives package (including more than one type of incentive) that can be offered in exchange for conservation and legal protection. There may also be other sources of incentives for which the property owner may also be eligible.

The District can take a number of steps that will help in the development of more effective conservation incentives:

- Identify the needs of heritage property owners.
- Explore support mechanisms and select the most appropriate methods.

- Design the incentive program, including eligibility criteria, program management, staff coordination and budgeting. The program may include a variety of components that provide both financial and non-financial support.
- Determine the terms and conditions of receiving incentives (level of required protection) based on the application of conservation *Standards and Guidelines*.
- Implement, monitor and modify the incentive program periodically, based on the changing needs of property owners and the community.

Property owners likely to benefit directly from heritage conservation incentives may be individuals, businesses, corporations or organizations, including the following broad categories of ownership:

- Commercial (revenue-generating)
- Residential (revenue-generating)
- Residential (owner-occupied)
- Religious, Governmental, Institutional

Each of these categories has different requirements for incentives, and the program should recognize that different types and levels of incentives will need to be offered. For example, religious buildings will not benefit from tax incentives. Similarly, developers of strata-titled residential property will not benefit from tax holidays, as the intent is to sell the property upon completion. The incentives program will need to consider the broad range of property owner requirements.

The application of an incentive should be subject to the following conditions:

- All properties on the District of North Vancouver Heritage Register, or eligible for the Register, should be considered for financial incentives.
- The amount of incentives should be directly related to the level of conservation.
- The proposed work on the site would be compatible with, and sympathetic to, the character and context of the heritage site, according to the Standards and Guidelines for the Conservation of Historic Places in Canada.
- The heritage character-defining elements of the site should be maintained at a minimum defined level.
- For larger incentives or those seeking development incentives, proof of financial necessity may be required through a *pro forma* economic analysis.
- Legal protection should be a pre-requisite for any municipal heritage incentive. This can include the use of overlapping protection, such as HRA and designation procedures, and will be registered on Land Title.

When negotiating incentives, it is also necessary to understand the outcome of the process. It may be difficult to achieve an appropriate balance. Although it may be an incentive to increase the number of allowable dwelling units, this can “crowd” the site and harm the historic context. Aggressive application of building envelope upgrading can require the removal of the exterior building envelope and the installation of rain-screen claddings and double-glazed windows. It is important that the District’s expectations for the level of conservation be determined at the stage of negotiation and agreement, including exemption from *Energy Efficiency Act* and *Homeowner Protection Act* requirements.

Therefore, in order to achieve meaningful conservation, the incentives that are being offered should not result in radical alterations or loss of context. Consideration should be given to the following process:

- A Statement of Significance should be prepared for each site being considered for incentives, in order to determine the heritage value and the heritage character-defining elements that need to be protected.
- All work being considered for heritage sites should be reviewed using the Standards and Guidelines for the Conservation of Historic Places in Canada.
- Except in minor cases, consideration should be given to requiring the involvement of a heritage professional (defined as a member of the Canadian Association of Heritage Professionals) that can properly assess the project, provide a Conservation Plan, and monitor and provide final sign-off on the implementation of the work.
- The Conservation Plan should include a maintenance schedule, and any negotiated agreement should include minimum maintenance standards.

This process will help protect the District's investment in heritage incentives, by ensuring the highest possible levels of heritage conservation. The costs of this heritage consultation should generally be paid by the applicant, but should be included as part of the total project costs when a *pro forma* analysis is undertaken.

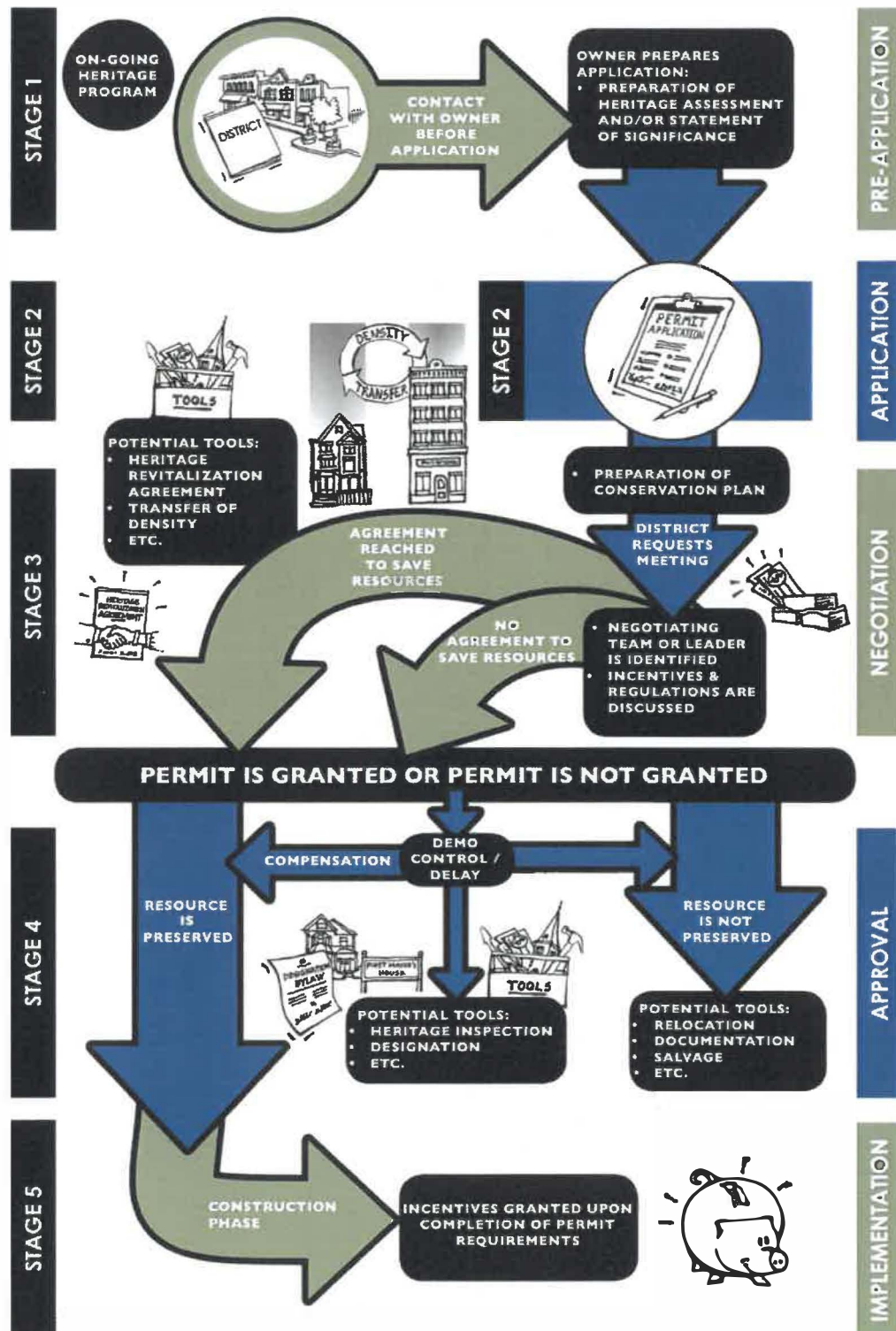


NEXT STEPS

- Establish a revised process for reviewing heritage applications (see next page).
- Build support throughout the civic administration for the provision of heritage conservation incentives. Ensure that staff has an understanding of the application and negotiation process, and has a good technical understanding of the requirements of heritage conservation (e.g., Standards and Guidelines for the Conservation of Historic Places in Canada).
- Establish the order of magnitude of the District's heritage conservation incentives. An initial step would be a preliminary study that would review the:
 - number and location of sites targeted for incentives
 - lot size, existing zoning and potential for redevelopment
 - current property tax assessments
- This will help identify the most appropriate incentives and support mechanisms, and will also provide estimates for what level of municipal resourcing may be necessary. Some of these may be relatively simple to implement or already underway, such as negotiated agreements, building code equivalencies and the streamlining of application procedures. Others may take more time to research, administer, and adopt (e.g., grant programs, tax incentives).
- Confirm the appropriate delivery model for financial heritage incentives.
- Promote and market the range of incentives available to owners of heritage properties. This may be done by holding meetings with heritage property owners, distributing brochures, and posting information on the District's website.
- Once updated policies, procedures and regulations are established, monitor the Heritage Program to ensure its ongoing effectiveness. A cyclical re-examination should be initiated, to review results, effectiveness and direction on a regular basis, and ensure that the Heritage Program remains relevant and useful.



7. HERITAGE APPLICATION PROCESS



8. HERITAGE CONSERVATION TOOLKIT

The Heritage Conservation Toolkit lists the legislative tools available before, during and after a permit application is made. For further information please refer directly to the relevant legislation (Revised Statutes and Consolidated Regulations of British Columbia: Web Site: <http://www.bclaws.ca/>).



TOOLS THAT INFORM NEGOTIATION:

- **Official Community Plan (Local Government Act)**
 - Sets out the District's intent for development. States overall goals for heritage conservation and can also include heritage area designations.
- **Zoning and Development Bylaws (Local Government Act)**
 - Outlines the existing general requirements for site development.
- **Development Permit Controls (Local Government Act)**
 - Provides specific requirements for areas designated as Development Permit Areas.
- **Heritage Conservation Areas (Local Government Act)**
 - The District can define special areas in the Official Community Plan to provide long-term protection to distinct heritage areas.
- **Community Heritage Register (Local Government Act)**
 - The District can establish an official listing of properties defined as having heritage character or heritage value; this can act as the basis for offering incentives.
- **Heritage Zoning (Local Government Act)**
 - An appropriate zoning schedule can be tailored to conserve the character of a heritage site or area.
- **Community Heritage Commission (Local Government Act)**
 - Enables the establishment of a Community Heritage Commission, which may have a municipality-wide mandate or be limited to a specific area or purpose.
- **Heritage Procedures Bylaw (Local Government Act)**
 - The District can enact a bylaw that establishes civic procedures and guidelines for heritage conservation. This bylaw may also delegate authority to an officer or authority for the negotiation of heritage issues.
- **Heritage Site Maintenance Standards (Local Government Act)**
 - The District can enact a 'Heritage Site Maintenance Standards Bylaw,' that establishes minimum requirements for the care and maintenance of legally protected heritage properties.
- **Reservation and Dedication of Municipal Property (Local Government Act)**
 - The District can commit to the long-term protection of public property. Although previously enabled, there is new scope added to this tool.

- **Administrative Procedures**

- *Priority Routing*
The District can institute a policy of expediting applications involving identified heritage resources.
- *Heritage Awareness Programs*
The District can continue to make the public aware of the importance of heritage resources through education programs.
- *Commemoration and Interpretation*
The District can provide for commemoration and/or interpretation of historic sites or buildings. This is not the equivalent of designation.
- *Complementary Public Works*
The District may commit to public works that complement the character of heritage sites or areas.

TOOLS AVAILABLE DURING NEGOTIATION:

- **Financial Incentives**

- *Financial Assistance (Local Government Act)*
Direct monetary grants can be offered in exchange for heritage conservation.
- *Tax Incentives/Exemption (Local Government Act)*
Full or partial tax exemptions for up to ten years can be offered.
- *Permissive Tax Exemption (Community Charter)*
Full or partial tax exemptions can be offered for eligible property and revitalization projects.

- **Development/Zoning Incentives**

- *Heritage Revitalization Agreements (Local Government Act)*
This is potentially the most useful conservation tool, and has been widely used by other local governments. It allows for a voluntary negotiated agreement, which may vary bylaw and permit conditions. If use and density are not varied, a Public Hearing is not required. This is considered a form of continuing protection.
- *Heritage Conservation Covenants (Land Titles Act)*
Allows for the negotiation of a contractual agreement with the owner, which is registered on the Land Title. This may not vary siting, use or density, and is considered a form of continuing protection.
- *Equivalencies and Exemptions*
Buildings identified on a Heritage Register or legally protected are eligible for building code equivalencies under the *British Columbia Building Code*, the *Energy Efficiency Act* and the *Homeowners Protection Act*.

- ***Heritage Density Bonuses* (Local Government Act)**
Increases in density, although previously available, may now be achieved more easily through a Heritage Revitalization Agreement.
- ***Transfer of Density* (Local Government Act)**
Although previously enabled, transfers may now be expedited through negotiated agreements.
- ***Development Variance Permits* (Local Government Act)**
Allow for development requirements to be varied or waived.
- **Heritage Designation (Local Government Act)**
 - This tool is now enabled under the Local Government Act, and provides long-term protection and demolition control. Designation is generally negotiated in exchange for development incentives. This is considered a form of continuing protection.
- **Heritage Alteration Permits (Local Government Act)**
 - Once a Heritage Conservation Area is established, HAPs may be required for subdivision, additions, new construction or alteration of an existing building. HAPs may also be used to allow changes to legally protected heritage property.
- **Tree Protection (Local Government Act)**
 - Although previously enabled, there are now procedures that streamline the ways in which the District can protect and maintain significant identified trees.

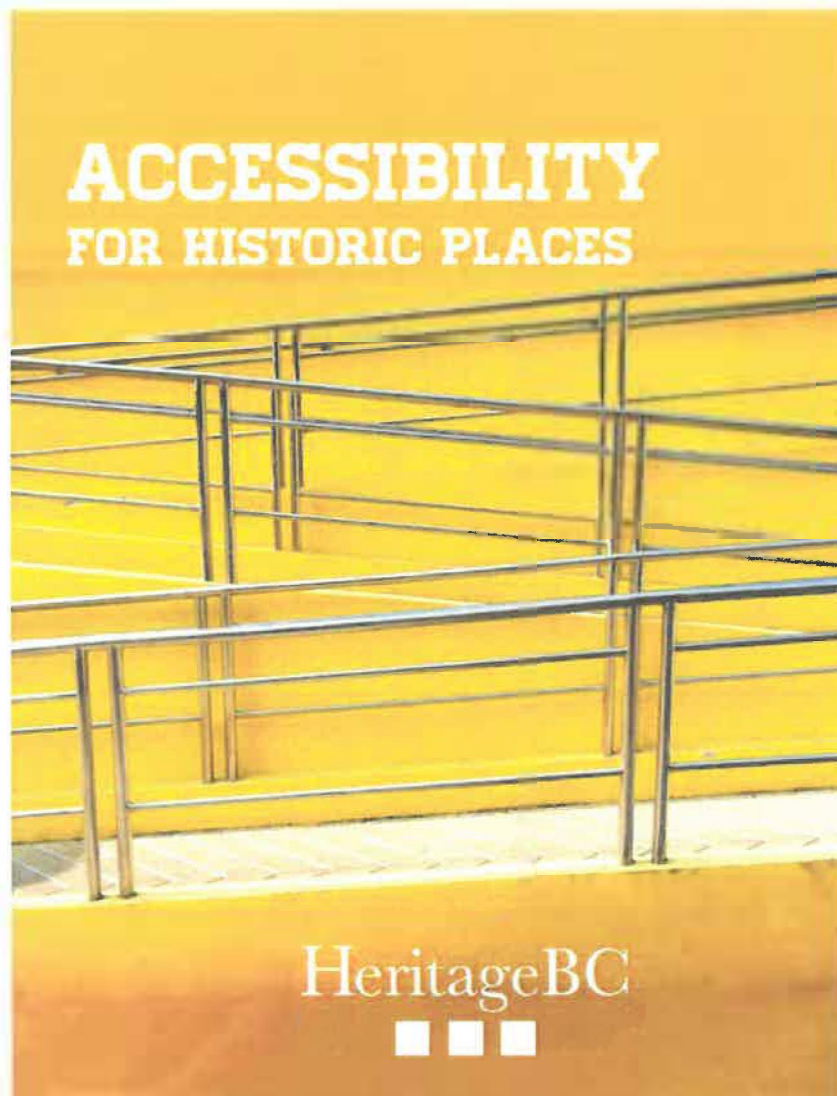
TOOLS AVAILABLE IF NEGOTIATION BREAKS DOWN:

- **Temporary Heritage Protection (Local Government Act)**
 - A heritage resource can be temporarily protected through the withholding of permits and approvals, or adopting protection orders and bylaws. The resource must be listed on a Heritage Register, and a Heritage Procedures Bylaw should be in place. Specific time periods apply, and this protection cannot be indefinitely extended.
- **Heritage Designation (Local Government Act)**
 - See above for details; if the resource is of sufficient community value, the District may enact an involuntary designation. However, doing so will make the District liable for financial compensation.
- **Heritage Inspection (Local Government Act)**
 - The District can order heritage inspections to assess heritage value and conservation needs.
- **Heritage Impact Assessment (Local Government Act)**
 - The District can order an assessment to be prepared at either the expense of the owner or the municipality in order to predict the impact of a proposed development on adjacent heritage resources.

- **Relocation**
 - When it is not possible to save a structure on its original site, it may be desirable to move it to another location to ensure its conservation. Costs may be borne either by the developer or the District.
- **Documentation**
 - When it is not possible to save a structure, it may be desirable to document it before demolition. Costs may be borne either by the developer or the District.
- **Salvage**
 - When it is not possible to save a structure, it may be desirable to salvage artifacts or portions of the structure before demolition.

ACCESSIBILITY FOR HISTORIC PLACES (HERITAGE BC, NOVEMBER 2018)

Please see <https://heritagebc.ca/resources/accessibility/> or click on the image below to access the *Accessibility for Historic Places* document.



DISTRICT HERITAGE PROPERTIES

(HERITAGE REGISTER, HERITAGE INVENTORY, AND HERITAGE MODERN INVENTORY)

This inventory is a reproduction of the original District of North Vancouver Heritage Inventory (1993), the Modern Architecture of North Vancouver 1930-1965 (1997), and the District's Heritage Register (2012) prepared for the District of North Vancouver by Commonwealth Historic Resource Management Ltd., Philips Wuori Long Inc. and Tera Planning Ltd., and the District of North Vancouver staff, respectively. Some minor errors have been corrected in this copy. This inventory represents the best information known at time of publication.

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
1311 1st Street West	BC Rail Passenger Station	Capilano	1956	x			x
732 8th Street East	Bull House	Lynn timer	1924	x	x		
732 8th Street East	Garling House	Lynn timer	1911	x	x		
780 8th Street East	Franklin House	Lynn timer	1912	x	x		
740 9th Street East	Tappan House	Lynn timer	Circa 1911	x	x		
771 9th Street East	Christie House	Lynn timer	Circa 1911	x			
850 10th Street East		Lynn timer	1922	x			
763 13th Street East	Farquharson House	Lynn timer	Circa 1910	x			
798 13th Street East	Mussel House	Lynn timer	1910	x			
1139 15th Street East	Moebes Residence	Lynn Valley		x			
1020 22nd Street West		Capilano		x			x
1029 23rd Street West	Polonis House	Capilano	1914	x	x		
1182 23rd Street West		Capilano	1918	x			
1491 29th Street East (formerly 1458 East 29th Street)	Allan House	Lynn Valley	Circa 1905	x	x		
3355 Aintree Drive	The Sky Bungalow	Capilano	1950	x	x		
3092 Allan Road	Machin House/ Cameron Residence	Lynn Valley	Circa 1918	x	x		
712 Baycrest Drive	Watts Residence	Seymour/Deep Cove		x			
518 Beachview Drive	Dollar Mill Office	Seymour/Deep Cove	1916-1920	x			
1050 Belvedere Drive		Capilano	1951		x		
1886 Berkeley Road	Pollock Residence	Seymour/ Deep Cove	1960	x			
3405 Bluebonnet Road	Challier Residence "Neoteric: House	Capilano	1950-1951	x	x		
1727 Bowser Avenue	Grant House	Capilano	1924	x			x
107 Braemar Road East	Sumpton Residence	North Lonsdale/ Delbrook	1958	x	x		
258 Braemar Road West	Ross Residence	North Lonsdale/ Delbrook	1925		x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
281 Braemar Road West (formerly 3650 Norwood Avenue)	Tor Y Mar	North Lonsdale/ Delbrook	1920	x	x		
2927 Brookridge Drive	Woodruff Residence	Capilano		x			
2063 Burns Avenue		Seymour/Deep Cove	1931	x			
3665 Campbell Avenue		Lynn Valley	Circa 1900- 1908	x			
970 Canyon Boulevard	Wilson Residence	Capilano		x			
974 Canyon Boulevard	Frisby Residence	Capilano		x			
3650 Capilano Road	MacEacheran House	Capilano	1934	x	x		
3735 Capilano Road	The Teahouse (now part of Capilano Trading Post)	Capilano	1911	x	x		
3735 Capilano Road	The Thunderbird Room (now part of Capilano Trading Post)	Capilano	1953	x	x		
3910 Capilano Road	Russell Residence	Capilano	1922	x	x		
4152 Capilano Road	Emerson Residence	Capilano	1958	x			
4217 Capilano Road	Norman Residence	Capilano	1957		x		
4670 Capilano Road	Early Residence	Capilano		x			x
116 Carisbrooke Road East	Eaton House	North Lonsdale/ Delbrook	Circa 1911	x	x		
172 Carisbrooke Road East	Blackadder House	North Lonsdale/ Delbrook	Circa 1911	x			x
177 Carisbrooke Road East	Loutet House	North Lonsdale/ Delbrook	1911	x	x		
190 Carisbrooke Road East	Ames House	North Lonsdale/ Delbrook	1925	x	x		
4360 Carolyn Drive	Dorman Residence	Capilano		x			
3371 Chesterfield Avenue	Chesterfield House	North Lonsdale/ Delbrook	1913	x	x	x	
3339 Church Street		Lynn Valley		x			
3490 Church Street	Bogue House	Lynn Valley	1912	x			
3491 Church Street	Hustwait House	Lynn Valley	1913	x			
1043 Clements Avenue	Mann Residence	Capilano	1958	x			
1628 Coleman Street	Holden Residence	Lynn Valley	Circa 1956	x			x
2790 Colwood Drive	Crofton Residence	North Lonsdale/ Delbrook	1953	x			
2795 Colwood Drive	Barker Residence	North Lonsdale/ Delbrook	1958	x			x
2800 Colwood Drive	McNichol Residence "Neoteric" House	North Lonsdale/ Delbrook	1950	x			
3207 Colwood Drive	Gardiner Residence	North Lonsdale/ Delbrook		x			

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
3097 Connaught Avenue	Craighead Residence	North Lonsdale/Delbrook	1949	x	x		
1005 Cortell Street	Loughnan Residence	Capilano	Unknown	x			
4568 Cove Cliff Road	Shorty' Rielboldt Residence	Seymour/Deep Cove	1947	x			
1815 Crawford Road	Crawford House	Lynn Valley	Circa 1907-1909	x			x
2725 Crescentview Drive	Brooks Residence "Neoteric" House	North Lonsdale/Delbrook	1950	x	x		
2915 Crescentview Drive	Hempsall Residence	North Lonsdale/Delbrook	1949	x			
495 Crestwood Avenue	Glavin Residence	North Lonsdale/Delbrook		x			
662 Crystal Court	Baron Residence	Capilano	1956	x			x
777 Crystal Court	Woolcox Residence	Capilano	1956	x			
3185 Del Rio Drive	Ross Residence	North Lonsdale/Delbrook		x			
4012 Delbrook Avenue	Cowan Residence	North Lonsdale/Delbrook	1959	x			
1400 Dempsey Road	Mulcalhy House	Lynn Valley	Circa 1909	x			x
1401 Dempsey Road	Homeacre	Lynn Valley	1913	x	x		
1405 Doran Road	Roberts House	Lynn Valley	Circa 1911	x	x	x	
1570 Dovercourt Road	Bryan House	Lynn Valley	1922	x			
3545 Dowsley Court	T.S. Nye House	North Lonsdale/Delbrook	1912	x	x	x	
2310 Duchess Avenue	Bone House	Lynn Valley	1926	x	x		
3031 Duchess Avenue	Logan Residence	North Lonsdale/Delbrook	Circa 1914	x			x
2576 Edgemont Boulevard	Moon Residence	Capilano	1950	x	x		
3255 Edgemont Boulevard	Highlands United Church	Capilano	1957-1958	x	x		
3704-3710 Edgemont Boulevard (formerly 3700-3796 Edgemont Boulevard)	Shalal Gardens, Four-Plex Apartments	Capilano	1951	x	x		
3712-3718 Edgemont Boulevard	Shalal Gardens, Four-Plex Apartments	Capilano	1951	x	x		
3743-3749 Edgemont Boulevard	Shalal Gardens, Four-Plex Apartments	Capilano	1951	x	x		
3727-3729 Edgemont Boulevard, 3723-3725 Bluebonnet Road	Shalal Gardens, Four-Plex Apartments	Capilano	1951	x	x		
795 Edgewood Road	Germyn Residence	Capilano	1958	x			
3526 Everglade Place	Perry Residence	North Lonsdale/Delbrook	1963	x	x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
3647 Everglade Place	Crawford House	North Lonsdale/ Delbrook	1956	x			
2142 Floralynnn Crescent	Welsh Residence	Lynn Valley		x			
805 Forest Hills Drive	Atkins Residence "Flying Arrow House"	Capilano	1950	x	x		
1299 Frederick Road	Whipps Residence	Lynn Valley	Circa 1928	x			
1506 Frederick Road	Hill House	Lynn Valley	Circa 1911	x	x		
1550 Frederick Road	MacLeod Residence	Lynn Valley	1923	x			
2925 Fromme Road	Burrows House	Lynn Valley	Circa 1912	x			
3075 Fromme Road	Gillette House	Lynn Valley	1922-1923	x	x		
3096 Fromme Road	Davidson House	Lynn Valley	Circa 1907	x	x	x	
3321 Fromme Road	Hamilton House	Lynn Valley	1911-1912	x	x		
3761 Fromme Road	Hilton House	Lynn Valley		x			
4342-4344 Gallant Avenue	Suburban Farms	Seymour/Deep Cove	1930s	x	x		
3600 Glenview Crescent	Thom House	Capilano	1952	x			
3636 Glenview Crescent	Tendmaker House	Capilano	1949	x			x
3698 Glenview Crescent	Carter Residence	Capilano		x			x
4104 Grace Crescent	Peterson Residence	Capilano	1952	x			x
4113 Grace Crescent	Bradner Residence	Capilano	1952	x			x
4117 Grace Crescent	Champ Residence	Capilano	1952	x			x
1362 Greenbriar Way	Skelcher Residence	Capilano	1956	x			
1120 Harold Road	Cross House	Lynn Valley	Circa 1908	x			
1210 Harold Road	Kobitxsch Residence	Lynn Valley	1956	x			x
1442 Harold Road	Logan Residence	Lynn Valley	1915		x		
1207 Harris Avenue	Gillis Homestead	Seymour/Deep Cove	1926	x	x		
3676 Henderson Avenue		Lynn Valley		x			
4501 Highland Boulevard	Canyon Heights Elementary School	Capilano	1955	x	x		
5690 Indian River Road (formerly 5711 Indian River Drive)	"Paradise"	Seymour/Deep Cove		x	x		
3203 Institute Road (formerly 3250C Mountain Highway)	Lynn Valley Heritage Museum and Archives (formerly Lynn Valley Elementary School)	Lynn Valley	1920	x	x	x	
3400 Institute Road	St. Clement's Anglican Church	Lynn Valley		x			
1014 Keith Road West	Anderson Residence	Capilano		x			
1260 Keith Road West	Howse Residence	Capilano	1938	x			
1279 Keith Road West	Walters Residence	Capilano	1946	x	x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
222 Kensington Crescent	Lancaster Residence	North Lonsdale/ Delbrook	1956	x			x
123 Kensington Road East	Lancaster Residence	North Lonsdale/ Delbrook	1921	x	x		
1131 Kilmer Road	Sciotti Residence	Lynn Valley	1927	x			
1553 Kilmer Road		Lynn Valley		x			x
131 Kings Road East	First Baptist Church/Bethel Methodist Church	North Lonsdale/ Delbrook	1915	x	x		
145 Kings Road East	Eva House	North Lonsdale/ Delbrook	Circa 1908	x	x		
299 Kings Road East	Davidson House	North Lonsdale/ Delbrook	1914	x			
360 Kings Road East	Humphreys House	North Lonsdale/ Delbrook	Circa 1911	x	x		
361 Kings Road East	Leslie House	North Lonsdale/ Delbrook	1921	x	x		
390 Kings Road East	Ward House	North Lonsdale/ Delbrook	Circa 1910	x	x	x	
416 Kings Road East	Nicholson House	North Lonsdale/ Delbrook	1925	x	x		
461 Kings Road East	Stonehaven	North Lonsdale/ Delbrook	Completed 1932	x	x		
122 Kings Road West	Dickinson House	North Lonsdale/ Delbrook	1913	x	x		
187 Kings Road West		North Lonsdale/ Delbrook	1922	x			
193 Kings Road West		North Lonsdale/ Delbrook	1924	x			x
194 Kings Road West	Dench House	North Lonsdale/ Delbrook	1919	x	x		
380 Kings Road West	Old North Star School	North Lonsdale/ Delbrook	1910	x		x	
432 Kings Road West	Wainwright House	North Lonsdale/ Delbrook	Circa 1912	x			x
439 Kings Road West	Plowman House	North Lonsdale/ Delbrook	1912	x			x
1621 Langworthy Street		Lynn Valley	1922	x			
4553 Lions Avenue	Barnes Residence	Capilano	1960	x			
3311 Lonsdale Avenue	Nye Office	North Lonsdale/ Delbrook	Circa 1909	x			
940 Lynn Valley Road	A.J. Nye House	Lynn Valley	1913	x	x	x	
1564 Lynn Valley Road	McClure House	Lynn Valley	Circa 1910	x			
1606 Lynn Valley Road	Dovercourt Hotel	Lynn Valley	1909-1912	x	x		
1560 MacGowan Avenue	Wilkins House	Capilano	Circa 1917	x	x		
3668 Maginnis Avenue	Maginnis House	Lynn Valley	Circa 1930	x	x		
3600 Mahon Avenue	Braemar Elementary School	North Lonsdale/ Delbrook	1960	x			

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
4509 Marineview Crescent	McMillian Residence	Capilano		x			
4573 Marineview Crescent	Purdue Residence	Capilano		x			
4742 Marineview Crescent	Fagerlund Residence	Capilano		x			x
2779 Masefield Road	Murray Residence	Lynn Valley		x			
2865 Masefield Road	Horwell Residence	Lynn Valley		x			
1509 Merlynn Crescent	Tessler Residence	Lynn Valley		x			
1555 Merlynn Crescent	Nordin Residence	Lynn Valley		x			
427 Monteray Avenue	Loney Residence	North Lonsdale/ Delbrook	1960-1961	x	x		
986 Montroyal Boulevard	Wiseman Residence	Capilano	Circa 1955	x			
3066-3096 Mountain Highway, 1303-05 Lynn Valley Road	Fromme Block	Lynn Valley	1912	x	x		
3220 Mountain Highway (formerly 3250A Mountain Highway)	Lynn Valley Preschool	Lynn Valley	1908	x	x		
3250B Mountain Highway	Lynn Valley School II	Lynn Valley		x			x
3355 Mountain Highway	Former Methodist Church	Lynn Valley	1912	x	x		
3391 Mountain Highway	McIntyre House	Lynn Valley	Circa 1911	x	x		
3615 Mountain Highway		Lynn Valley		x			
3693 Mountain Highway		Lynn Valley	1910 or earlier	x			
4245 Mt. Seymour Parkway		Seymour/Deep Cove	1956	x			
6400 Nancy Green Way	Grouse Mountain Chalet	Capilano	Circa 1961	x			
386 Newdale Court	Corbett Residence	North Lonsdale/ Delbrook		x			
2732 Newmarket Drive	Whalley Residence	North Lonsdale/ Delbrook	1958	x	x		
2895 Newmarket Drive	Lucas Residence "Neoteric" House	North Lonsdale/ Delbrook	1950	x	x		x
2263 Old Dollarton Highway	Log Residence	Seymour/Deep Cove	Circa 1935	x	x		
173 Osborne Road East	Steels House	North Lonsdale/ Delbrook	1921	x	x		
177 Osborne Road East (formerly 3381 St. Georges Avenue)		North Lonsdale/ Delbrook	Circa 1913	x			x
310 Osborne Road East	Dunnell House	North Lonsdale/ Delbrook	1926	x	x		
133 Osborne Road West		North Lonsdale/ Delbrook	1924	x	x		
165 Osborne Road West	Green Armytage House	North Lonsdale/ Delbrook	1920	x	x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
244 Osborne Road West	Keir Residence	North Lonsdale/ Delbrook	1913	x	x		
2006 Panorama Drive	Levi Residence	Seymour/Deep Cove		x			
2211 Panorama Drive	Panorama Market	Seymour/Deep Cove	1920	x	x		
Park Road, Lynn Headwaters Park	Pybus Residence/BC Mills House	Lynn Valley	1908		x		
2720 Pemberton Avenue	Caretaker's Residence Murdo Frazer Park	Capilano	1950	x	x		
1798 Peters Road East	Hirst Residence	Lynn Valley	1949	x	x		
4727 Pheasant Place	Allenstein Residence	Capilano	1958	x			
1228 - 1232 Plateau Drive	Duplex Residence	Capilano	1947	x			x
1008 Prospect Road	Butcher Residence	Capilano		x			
4121 Prospect Road	O'Boyle House	North Lonsdale/ Delbrook	1936	x	x	x	
4220 Prospect Road	Godfrey House	North Lonsdale/ Delbrook	1929-1930	x	x		
192 Queens Road East	Williamson Residence	North Lonsdale/ Delbrook	1919	x	x		
606 Queens Road East		North Lonsdale/ Delbrook	1924	x			
124 Queens Road West		North Lonsdale/ Delbrook	1918	x			
134 Queens Road West	Ronald House	North Lonsdale/ Delbrook	1913	x			
144 Queens Road West	Bent House	North Lonsdale/ Delbrook	1912	x	x		
156 Queens Road West	Rodgers House	North Lonsdale/ Delbrook	1923	x	x		
174 Queens Road West	Willcox House	North Lonsdale/ Delbrook	1923	x			
229 Queens Road West	Walker House	North Lonsdale/ Delbrook	1909	x			
267 Queens Road West	Christie House	North Lonsdale/ Delbrook	1911	x	x	x	
404 Queens Road West	Turner House	North Lonsdale/ Delbrook	1914	x	x		
875 Queens Road West	McCarley Residence	North Lonsdale/ Delbrook	1956	x	x		
903 Queens Road West	Hoffman Residence	North Lonsdale/ Delbrook	1951	x	x		
4181 Ranger Crescent	Hanna Residence	Capilano	1953	x	x		
3219 Regent Avenue	Pool Residence	North Lonsdale/ Delbrook	1956	x	x		
1032 Ridgewood Drive	Ritchie Residence	Capilano	1950	x	x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
1058 Ridgewood Drive	St. Catherine's Capilano Anglican Church	Capilano	1962	x	x		
1160 Ridgewood Drive	Forster Residence	Capilano	1950	x	x	x	
1205 Ridgewood Drive	Hollingsworth Residence	Capilano	1946	x	x		
1255 Ridgewood Drive	Ingram Residence	Capilano	1946	x	x		
1319 Riverside Drive	Chow Residence	Seymour/Deep Cove	1960	x	x		
2357 Riverside Drive	Kovach Residence	Seymour/Deep Cove	Circa 1963	x	x		
571 Roslyn Boulevard	Dollar Mill House	Seymour/Deep Cove	1920-1924	x	x		
1202 Ross Road	Card House	Lynn Valley	1913	x	x		
1380 Ross Road		Lynn Valley	1910	x			x
1396 Ross Road	Munro House	Lynn Valley	Circa 1910	x	x		
1466 Ross Road	Fromme Block	Lynn Valley	1900	x	x		
1509 Ross Road	Roussea House	Lynn Valley	1911	x	x		
1005 Shakespeare Avenue	Breadsall	Lynn Valley	1926	x			
1029 Shakespeare Avenue	Modin House	Lynn Valley	1923	x	x		
585 Shannon Crescent	West Residence	North Lonsdale/Delbrook	1956	x	x		
1290 Shavington Street	Keith-Lynn School	Lynn timer	1914	x			x
4342 Skyline Drive	Trend House'	Capilano	1954	x	x		
4374 Skyline Drive	Pollack Residence	Capilano	1956	x			
4432 Skyline Drive	Adler Residence	Capilano	1954	x			x
4448 Skyline Drive	D.W. Lichtensteiger Residence	Capilano	1957	x	x		
4590 Skyline Drive	Wilson Residence	Capilano	1950-1951	x			
5053 Skyline Drive	Bavarian Arms Café	Capilano	1948	x	x		x
5310 Sonora Drive	Montroyal Elementary School	Capilano	1963	x			
3620 St. Andrews Avenue	Boe House	North Lonsdale/Delbrook	Circa 1912	x			
2950 St. Georges Avenue	Hampton House	North Lonsdale/Delbrook	1920	x	x		
3039 St. Georges Avenue	Mair House	North Lonsdale/Delbrook	1912	x	x		
3040 St. Georges Avenue	Strobel Residence	North Lonsdale/Delbrook	1919	x	x		
3086 St. Georges Avenue		North Lonsdale/Delbrook		x			x
3190 St. Georges Avenue	Cornish House	North Lonsdale/Delbrook	1911	x	x		
3290 St. Georges Avenue		North Lonsdale/Delbrook		x			x

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
3444 St. Georges Avenue		North Lonsdale/Delbrook	1912	x			
3494 St. Georges Avenue		North Lonsdale/Delbrook		x			x
3508 St. Georges Avenue	Residence	North Lonsdale/Delbrook		x			
3550 St. Georges Avenue	Residence	North Lonsdale/Delbrook		x			
3594 St. Georges Avenue	Residence	North Lonsdale/Delbrook		x			
3771 St. Georges Avenue	Smith Residence	Capilano		x			x
4195 St. Georges Avenue	Pearson Anderson Mill Manager's House	North Lonsdale/Delbrook	Circa 1909	x			
167 St. James Road East	Wismer Residence	North Lonsdale/Delbrook	1919		x		
294 St. James Road East	Duff House	North Lonsdale/Delbrook	1914	x			x
310 St. James Road East		North Lonsdale/Delbrook	Circa 1915-1920	x			
361 St. James Road East	Robertson House "Marecottes"	North Lonsdale/Delbrook	1912	x			x
382 St. James Road East	Brown House	North Lonsdale/Delbrook	1914	x	x		
389 St. James Road East	Morcom Residence	North Lonsdale/Delbrook	1919		x		
414 St. James Road East	Wakely House	North Lonsdale/Delbrook	1914	x	x		
672 St. James Road East	McGinn Residence	North Lonsdale/Delbrook	1962	x			
124 St. James Road West	Ford House	North Lonsdale/Delbrook	1914	x	x		
154 St. James Road West	G.G. Nye House	North Lonsdale/Delbrook	1912	x	x		
284 St. James Road West		North Lonsdale/Delbrook	1929	x			
404 St. James Road West	Rae House	North Lonsdale/Delbrook	Circa 1909	x			
2905 St. Kilda Avenue	Lennox Residence	North Lonsdale/Delbrook	1930		x		
3802 St. Pauls Avenue	Stackhouse House	North Lonsdale/Delbrook	1922	x			
2631 Standish Drive	Webber Residence	Seymour/Deep Cove		x			
3623 Sunnycrest Drive	Mitchell Residence	Capilano	1965-1966	x	x		
3635 Sunnycrest Drive	Watts Residence	Capilano	1951-1952	x			x
3021 Sunnyside Road	Cross House	Lynn Valley	1913	x	x		
1324 Sunnyside Drive		Capilano		x			
3470 Sunset Boulevard	Forster Residence	Capilano	1950	x			

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
3965 Sunset Boulevard	Buttedahl Residence	Capilano	1956	x			
4065 Sunset Boulevard	Paxton Residence	Capilano	1952	x			
5748 Sunshine Falls (formerly Fire Lane No. 84, Sunshine)	Kent's	Seymour/Deep Cove	1908-1912	x	x		
5766 Sunshine Falls (formerly Fire Lane No. 88, Sunshine)	Dun Romin	Seymour/Deep Cove	1908-1912	x	x		
750 Sutherland Avenue		Lynnmour	Circa 1910	x			x
1191 Tall Tree Lane	Residence	Capilano	1958	x			
251 Tamarack Road	Wall Residence	North Lonsdale/ Delbrook	1957-1958	x			
609 The Del	McLaren Residence	North Lonsdale/ Delbrook	1955-1956	x			
4425 Valencia Avenue	Arnaud Residence	North Lonsdale/ Delbrook		x			
4065 Virginia Crescent	Dunlop Residence	Capilano	Circa 1952	x			
4092 Virginia Crescent	Stevenson Residence "Neoteric" House	Capilano	1950	x			
4155 Virginia Crescent	MacKenzie Residence	Capilano	1954	x			
4165 Virginia Crescent	Hill Residence	Capilano	1952	x	x		
388 Wellington Drive	Monteith House	North Lonsdale/ Delbrook	1914	x			
1191 Wellington Drive	Bobak Residence	North Lonsdale/ Delbrook	1953-55	x			x
716 Westhyde Place	Bartlett Residence	North Lonsdale/ Delbrook		x			
1820 Westover Road	Carey Residence	Lynn Valley	1963	x			
2353 Windridge Drive	Panabode Residence	Seymour/Deep Cove		x			
138 Windsor Road East		North Lonsdale/ Delbrook	1911	x	x		
145 Windsor Road East	France House	North Lonsdale/ Delbrook	1913	x	x	x	
146 Windsor Road East	Brown House	North Lonsdale/ Delbrook	1913	x	x		
154 Windsor Road East	Biddlecombe Residence	North Lonsdale/ Delbrook	1914	x	x		
180 Windsor Road East	Stevens House	North Lonsdale/ Delbrook	1913	x	x		
195 Windsor Road East	St. Martin's Anglican Church	North Lonsdale/ Delbrook	1922	x	x		
220 Windsor Road East	Dalton House	North Lonsdale/ Delbrook	1928	x	x		
281 Windsor Road East	Coburn Residence	North Lonsdale/ Delbrook	1924	x			
360 Windsor Road East	Thomas House	North Lonsdale/ Delbrook	1913	x	x		

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

Address	Property Name	Neighbourhood	Year Built	Heritage Category			Demolished
				Inventory	Register	Legally Protected	
361 Windsor Road East	Brown House	North Lonsdale/ Delbrook	1913	x	x		
389 Windsor Road East	Stabler House	North Lonsdale/ Delbrook	1911	x	x		
461 Windsor Road East	Stanmore	North Lonsdale/ Delbrook	1927	x	x		
494 Windsor Road East	Mackenzie House	North Lonsdale/ Delbrook	1913	x	x		
606 Windsor Road East	Kerr House	North Lonsdale/ Delbrook	1912-1913	x	x		
114 Windsor Road West	Green Gables	North Lonsdale/ Delbrook	1915	x	x	x	
125 Windsor Road West	McCannel House	North Lonsdale/ Delbrook	Circa 1909	x	x		
219 Windsor Road West		North Lonsdale/ Delbrook		x			x
234 Windsor Road West	Burgess House	North Lonsdale/ Delbrook	1912	x			
245 Windsor Road West	Whiting Residence	North Lonsdale/ Delbrook	1928	x			x
255 Windsor Road West	Swanson House	North Lonsdale/ Delbrook	Circa 1910	x			
413 Windsor Road West	Galozi House	North Lonsdale/ Delbrook	Circa 1913	x			
451 Windsor Road West		North Lonsdale/ Delbrook	1924	x			x
582 Windsor Road West	Nelson Residence	North Lonsdale/ Delbrook	1956-1957	x			
593 Windsor Road West	Waehlti Residence	North Lonsdale/ Delbrook	1940	x			x
2950 Woodbine Drive	Rasmussen Residence	North Lonsdale/ Delbrook	1949	x	x		
233 Wooddale Road East	Selwyn Pullan Studio and Carport	North Lonsdale/ Delbrook	1960-1961	x	x		

DISTRICT HERITAGE LANDSCAPE INVENTORY SITES

This inventory is a reproduction of the original District of North Vancouver Heritage Landscape Inventory prepared by Phillips Wuori Long Inc. and Tera Planning Ltd. for the District of North Vancouver. This inventory was last updated in March, 1996. Some minor errors have been corrected in this copy.

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
AA	1	N	f,t		Grouse Mountain	Regional Landmark; mountain; forest	North DNV border	Excellent views of region
AA	2	C	D,K,R	1924	Grouse Mountain Highway and Chalet	Destination; route	Top of Mountain Highway	Hiking route
AA	3	C	D,K	1948	Grouse Mountain Chairlift	Destination; ski	South Face	Visible cut line
AA	4	C	D,K	1965	Grouse Mountain air tram/76 Supersky Ride	Destination; ski	West Face	Private ownership; highly visible cutline, clear-cut
AA	5	C	D	1906	Capilano Hotel	First Resort at Capilano Canyon	4.8 km north of Cleveland Dam	Beneath Reservoir
AA	6	N/C	N:f,a,h, l,r/ C:W	1922	Capilano Watershed	Regional water supply	North DNV border	Watershed protection by GWWD
AA	7	N	f,t		Mount Seymour	Regional Landmark; mountain; forest	North DNV border	Protection by BC Parks; excellent regional views; named for BC Lieutenant Governor
AA	8	C	D,K,P	1936	Mt. Seymour Provincial Park	Original 274 ha park dedication; park now 3509 ha	Mount Seymour Road	BC Parks Protection; trails, roads, interpretation
AA	9	C	D,K,R	1942	Mt. Seymour Road	Mountain access; built by WW2 Conscientious objectors	Current road location	Paved, with lookouts and parking
AA	10	C	D,K	1949	Mt. Seymour ski area opens	Regional Destination	End of road; south face	Alpine and cross country facilities; old cabins exist
AA	11	N/C	N:f,a,h, l,r/ C:W	1928	Seymour Watershed	Forest, Wilderness area; watershed closed to public	North DNV border	Protected by GWWD
AA	12	C	D,L,P	1987	Seymour Demonstration Forest	Wilderness area opened to public	End of Lillooet Road	Protected by GVRD; roads, rails, interpretation
AA	13	N/C	N:l/ C:D,P, W	1954	Capilano Lake/Cleveland Dam	Regional water supply reservoir	End of Capilano Road	Protected by GVRD; viewpoint; destination
AA	14	N/C	N:f,a,h, l,r/ C:W	1940's	Lynn Headwaters	Forest, Wilderness; watershed	End of Lynn Valley Road	GWWD protection

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
AA	15	C	I,L	1890's?	Lynn Headwaters industry	Copper, zinc mining; logging	End of Lynn Valley Road	GVRD protection; interpretation, relics, trails
AA	16	C	D,P	1985	Lynn Headwaters Park	Creation of 4687 ha regional park	End of Lynn Valley Road	GVRD protection; trails, interpretation
AA	17	C	R	1873-1877	Lillooet Trail	Cattle Drive route from Lillooet to Burrard Inlet	Old Lillooet Road route	Cairn in Seyllynn Park; may be traces in Seymour Demonstration Forest
AA	18	C	W	1888	First Capilano Dam	First Vancouver water supply from North Shore	Upper third of Capilano Lake	Under water
AA	19	C	R	1967-1971	Baden Powell Centennial Trail	Approx. 42 km mountain trail built by Scouts to commemorate Canadian Centennial	Horseshoe Bay to Deep Cove	Preserved in sections, variable conditions
AA	20	N/C	N:t,c,r/ C:P		Capilano Canyon/Capilano River Regional Park	160 ha native forest, river canyon	West DNV border	GVRD park protection; trails; interpretation
AA	21	C	L,R,X	1917-1933	Capilano Timber Co. Railway	25.7 km of track, 10 bridges	Pemberton Avenue Mill to Capilano River headwaters	Right of way visible in Capilano River Regional Park
AA	22	C	W	1905	Crib dam on Capilano	Origin of GVWD	10.5 km upstream from the mouth of the Capilano River	No trace
AA	23	N	c,f,r		Mosquito Creek	Major creek corridor	DNV to CNV	Municipal Park open space protection, trails
AA	24	N/C	N:r/ C:P,W	1981	Lynn Creek Channel	Shift of creek channel significantly impacted use of area for water supply	Lynn Headwaters dedication; Lynn Headwaters Park	Park Status
AA	25	N/C	N:l,r/ C:W	1908	Seymour River/Kennedy Lake	East region water supply, allowed settlement	Kennedy Lake	
AA	26	N	a,f,h,t, w		Indian Arm	North Arm of Burrard Inlet		
AA	27	N/C	N:t/ C:L		Fir and Cedar old growth	Standing and fallen old growth trees; skid roads and old bridges	Above Mosquito Creek Dam	Protected in Alpine Area
AA	28	C	W	1920's	Log crib dam and waterworks	Early water supply for City of North Vancouver	Mosquito Creek, 500 m. North of Prospect Road end	Some traces of woodstove pipe and foundation
AA	29	N	f		Significant forest	251+ years of age		MoF 333FH(C)9617

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
AA	30	N	f		Significant forest	121-140 years of age Douglas Fir, Hemlock		MoF 331HF(C)7416
AA	31	N	f		Significant forest	141-250 years of age Douglas Fir, Hemlock		MoF 329FH(C)8516
AA	32	N	f		Significant forest	251+ years of age Douglas Fir, Hemlock		MoF 325HF(C)9416
AA	33	N	f		Significant forest	121-140 years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 328FHC7517
AA	34	N	f		Significant forest	251+ years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 339FHC9616
AA	35	N	f		Significant forest	251+ years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 250HFC9617
AA	36	N	f		Significant forest	101-120 years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 354H(FC)6506
AA	37	N	l,v		Rice Lake	Original water reservoir		
AA	38	N	f		Significant forest	121-140 years of age Douglas Fir, Hemlock		MoF 165FH7416
AA	39	N	f		Significant forest	141-250 years of age Douglas Fir, Hemlock		MoF 159F(H)8617
AA	40	N	f		Significant forest	141-250 years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 188FHC8516
CI	1	C	R	1873-1877	Lillooet Trail	see AA:17 (Cattle Drive route from Lillooet to Burrard Inlet)	Seylynn Park cairn	
CI	2	N/C	N:h,f,r/ C:P		Inter River Park	Natural forest, habitat area and District sports oriented park; North Vancouver Landfill site	End of Premier St.	
CI	3	C	U		Cemetery	Western side pioneer cemetery operated by City of North Vancouver	Lillooet Road	Protected by legislation
DC	1	N	a,f,h,t, w		Indian Arm	Unique (fjord) waterfront	East of DNV border	Vancouver Port Corporation/Partial DFO protection
DC	2	N/C	N:w,f/C :P,V	1926	Deep Cove Park and Panorama Park	Natural forest along waterfront; beach; District Park	Deep Cove Village	Park status
DC	3	C	H,S	1905	Deep Cove Village	Early residential settlement associated with area logging and quarry	Gallant Avenue	Recent streetscape and civic developments
DC	4	C	L	1885	Deep Cove Area Logged	First economic activity in the area	Deep Cove Dollarton area	Forest regeneration; park dedications (Myrtle, Wickendon)

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
DC	5	C	R,X	1910	Keith Road to Deep Cove completed	Fixed link to area allowed development and subdivision	Mt. Seymour Parkway vicinity	
DC	6	N/C	N:g,v/C:D,I	1895-1917	Quarries Rock and Granite Quarries Ltd.	Natural landmark and site of early industry; bunkhouse turned into Granite Quarries Lodge	From Deep Cove viewpoint large rock & grounds	Visible; traces
DC	7	N/C	N:t/C:V		Mountain back-drop to Deep Cove	Landscape character	Deep Cove view from area	
DC	8	C	D,R	1967-1971	Baden Powell Centennial Trail	Regional trail developed by Scouts Canada	North DNV border	Natural forest trail; condition varies
DNV	1	C	X	1925	Original Second Narrows Bridge	First fixed road and rail crossing of Burrard Inlet	Second Narrows	Not acknowledged; modified, but still in use
DNV	2	C	E,O,X	1930	Pacific Gatherer' damages Second Narrows Bridge	Loss of fixed link to North Shore (until 1934) causes an economic slowdown	Second Narrows	Not acknowledged
DNV	3	C	X	1938	Lions Gate Bridge	Second Fixed Link to North Shore spurs on development the western portion of the district	First Narrows	Acknowledged
DNV	4	C	R,X	1892	Keith Road	First major east-west road built by the District of North Vancouver	From North Arm (Indian Arm) to Eagle Harbor	Not acknowledged; sections still in use; East section now Mt. Seymour Parkway
DNV	5	C	V,X	1960	Upper Levels Highway (Trans Canada Highway)	Shaped development via access; National highway; Notable cut in natural landscape; verge forest and views	Bisects District from Second Narrows to Capilano	Bridge dates marked; in use
DNV	6	C	X	1960	Present Second Narrows Bridge	Improved access to the North Shore; 18 workers die during construction	Second Narrows	Acknowledged with Ironworkers Memorial
LC	1	C	X	1906	Introduction of Streetcars	Development of areas along routes	Marine Drive - Keith Road	
LC	2	C	L,R,X	1917-1933	Capilano Timber Co. Railway	Logging railroad from Pemberton Avenue mill to Capilano River headwaters; see AA:21	Bowser Trail - Shaw Road is part of this route	
LD	1	C	P,T,U	1959	Carisbrooke Park Arboretum	First Arboretum in District	North Lonsdale	Park status
LD	2	N	c,f,h,r		Mosquito Creek	Major creek corridor/natural landscape system	Spans District areas and City of Vancouver	Park status in large sections; trail development
LD	3	C	I,L,R		Delbrook Skid Road/Sawmill	Source of Employment; logging of forest	Northwest corner of Delbrook and Queens	Not acknowledged

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE									
Code				Year	Item	Significance	Location	Condition	
LD	4	N/C	N:f/C:L, P	1895- 1921	Princess Park	Logging industry	System of sluice gates and shingle bolt ponds	Not acknowledged	
LM	1	C	Z	1869	John Linn Homestead/ Harbourview Park	First white settler; Lynn Creek typonym	East shore Lynn Creek at mouth	Park status; unacknowledged	
LV	1	N	c,f,h,r		Lynn Creek	Major creek corridor/natural landscape system	Spans District north-south	Park dedication in long sections	
LV	2	C	R,X	25- Mar-09	Streetcar Line to Lynn Canyon	Sparked land development	Lynn Valley Road	Unacknowledged, no trace	
LV	3	N	c,f,g,h,r		Lynn Canyon	Diverse natural landscape area	Lynn Valley	Park status	
LV	4	C	T,U,V	19__	Lynn Canyon Park	Park dedication; regional destination; natural history public education	Lynn Valley at Peters Road	Park status	
LV	5	C	Z	1932- 1937	Frederick Varley	Group of Seven artist, created many paintings of Rice Lake area	Lynn Valley Road and Rice Lake Road	Unacknowledged	
LV	6	C	I,L	1903	Shingle bolt mill	Early industry, increased settlement	Lynn Valley Road and West Side of Mountain Highway	Unacknowledged	
LV	7	N/C	N:f,l,r/C :l,L,P		Hunter Park pond	Early industry; replica of shingle bolt pond	Part of Hastings Creek Svsstem	Replica	
LV	8	C	H,S		Shaketown	Original center of Lynn Valley community		Unacknowledged	
LV	9	C	D,P,U	1912	Lynn Canyon Suspension Bridge	Regional destination	Lynn Canyon Park	Park status; maintenance; interpretation	
LV	10	C	I,L	1903	First Mill/Upper Nill [sic]	First mill built by McNair brothers; industrial activity led to settlement	East bank of Thames Creek, 4375 Ruth Crescent	Unacknowledged; no trace	
LV	11	C	I,X		Hastings Creek system	Creek system used to transport cut logs from mill at higher elevation		Unacknowledged; no trace	
LV	12	N/C	N:l/C:l		9 acre pond	Collecting pond for mill; early industrial activity		Unacknowledged	
LV	13	N/C	N:l/C:D	1913	30 foot pond	District recreation destination	Lynn Canyon Park	Park status	
LV	14	N/C	N:g/C:l	1908	Gravel deposit/pit	Gravel used to upgrade skid roads; contributed to early settlement	West end of Dempsey Road	Unacknowledged; trace exists	
LV	15	N/C	N:g/C:l	1908	Gravel deposit/pit	Beach of ice age lake; Gravel used for construction of Center Road (now Mountain Highway)	Peters Road at Lynn Canyon	Unacknowledged; no trace	

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE									
Code				Year	Item	Significance	Location	Condition	
LV	16	C	H,T	1911-1913	First District Hall	Early District settlement	Bounded by Ross, Allan, and Harold Roads	Unacknowledged; Stone Wall remnant, 1 Monkey Puzzle Tree good condition	
LV	17	N	c,v,t		Twin Falls	Waterfalls	Lynn Creek at Baden Powell Trail	Park status	
LV	18	N	h,v		Hastings Creek	Significant trout and salmon stream	1475 Coleman Road and 1470 Mill	Protection under Ministry of Environment, Department of Fish and Oceans	
LV	19	N	f		Significant forest	101-120 years of age Douglas Fir, Western Red Cedar		MoF 180FC6406	
LV	20	N	f		Significant forest	121-140 years of age Douglas Fir, Western Red Cedar		MoF 169FC7517	
MW	1	N	e,h,r,w		Seymour River course change/ flood	Significant changes to channel landscape and surrounding areas	Seymour River estuary	Unacknowledged	
MW	2	N	f,v		McCartney Creek Bank	Significant second growth conifers	West bank of creek	Protection status sought	
MW	3	N	h,r		McCartney Creek	Significant trout stream	Seymour to Maplewood	Protection by Ministry of Environment	
MW	4	C	R,X	1930	Dollarton Highway	Direct Road to Dollarton and Deep Cove led to development	Current road right of way along waterfront		
MW	5	C	X	1895-1909	Seymour River Bridges	Important link, frequently washed out	Seymour River	Location abandoned in favour of Graham [sic] Bridge location	
MW	6	C	D,E,P,U,Z	1914-1946	Maplewood Heritage Farm	Farmstead, first children's farm/park	East shore Seymour River ⁵	Park status; heritage interpretation; Dirk Oostindie (Parks Superintendent) plaque ⁵	
MW	7	C	Z	1889	Burr Farmstead	First farm and dairy on North Shore	Seymour River, east of Indian Reserve ⁵	Unacknowledged ⁵	

⁵ In the original copy of the Heritage Landscape Inventory, the information found in the District Wide Heritage Landscape Database for this item differed from the information found in the Maplewood Area Heritage Landscape Database. The information found in the Maplewood Area Heritage Landscape Database is thought to be accurate, and has been replicated here. For the original contents of this section, please contact the Community Planning Department at the District of North Vancouver.

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
MW	8	N	h,m,w		Maplewood Flats	Last remaining saltwater marsh on North Shore	East of Seymour River along Dollarton ⁵	Protected status sought; natural history interpretation ⁵
MW	9	C	I,O		Allied Shipyard	Last remaining shipyard on Inlet	East of Seymour River ⁵	Currently in production ⁵
MW	10	N	e,t,g,w		Seymour River alluvial forest	Last remaining alluvial forest and cottonwood stand	Seymour estuary at Maplewood Creek ⁵	Protection status sought ⁵
SR	1	C	A		Homulchesun Settlement	Native settlement	Burrard Indian Reservation #3	Burrard Band
SR	2	N	f,t		Forest	121-140 years old; MoF #516	South of Mt. Seymour Parkway	Burrard Band
SR	3	C	M,V	early (19)30's	Blair Rifle Range	Military Training Site; Long standing clearcut in forest	North of Mt. Seymour Parkway	Remnants; not acknowledged
SR	4	C	I	1916	Dollar Mill opens	Major source of employment. Led to settlement; company townsite.	Dollar Road and Beachwood Drive	Acknowledged, remnant
SR	5	C	Z	1940-1955	Malcolm Lowry	Famous author whose best known work was written while a member of DNV	Cates Park, Roche Point	Acknowledged, no trace
SR	6	C	I,L	1885	Dollarton and Cove Cliff areas logged	First economic activity in the area	Dollarton	Residential area
SR	7	C	X	1910	Keith Road connected to Deep Cove	Sparked development further east	Mt. Seymour vicinity	
SR	8	C	X	1914	McCartney Creek Bridge Complete	Opened up reliable access to Deep Cove area		
SR	9	C	U	1939	Mennonite Camp	WWII conscientious objectors; aided in construction of Mt. Seymour Parkway	Mt. Seymour Golf Course vicinity	
SR	10	N	f,r		Seymour Heritage Park	Natural shoreline, cottonwood trees		
SR	11	N	c		Seymour Canyon			
SR	12	C	R	1873-1877	Lillooet Trail	Section of Cattle Trail from Interior of province to Burrard Inlet	See AA:17	
SR	13	C	R	1930	Dollarton Highway	Direct road link to Native reservation and Dollar Mill; Sparked land speculation and development	Existing ROW & vicinity	
SR	14	C	R	1917	Deep Cove - Woodlands Road complete	Land link sparking development		

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
SR	15	C	Z	1901	A.E. McCartney C.E.	District Councillor and engineer. Prepared map of municipality; McCartney Creek		
SR	16	C	Z	1919-1965	Percy Cummings	Pioneer, farmer, lumber inspector, General Store owner, Post Master	Percy Cummings Garage, Roche Point/Dollarton Highway	
SR	17	C	I,L	1915-1940's	Burner Base from Vancouver Cedar Mills	Last remnant item from all lumber mills in the area	1 mile south of Dollar Mill Site	Acknowledged, visible, deteriorated
SR	18	N	r		McCartney Ravine			
SR	19	C	D,R	1967-1971	Baden Powell Centennial Trail	Regional trail developed by Scouts Canada	North DNV border	Natural forest trail; condition varies
SR	20	N/C	N:f/C:T		Taylor Creek	Heritage stumps		
SR	21	C	A		Old Canoe Shack	Remnant historical building/use	Born at Homulchesun settlement	Buried at Burrard Reserve cemetery
SR	22	C	A,Z	1889-1981	Chief Dan George	Chief, native rights activist and actor, active in North Shore Development	Seymour estuary at Maplewood Creek	Protection status sought
SR	23	N	f		Significant Second Growth on bank			
SR	24	N	f		Significant forest	101-120 years of age Hemlock, Douglas Fir		MoF 165HF6507
SR	25	N	f		Significant forest	101-120 years of age Hemlock, Big Leaf Maple, Douglas Fir, Western Red Cedar		MoF 423HMBf(C)7516
SR	26	N	f		Significant forest	101-120 years of age Hemlock, Big Leaf Maple, Douglas Fir, Western Red Cedar		MoF 443HMB(FC)6506
SR	27	N	f		Significant forest	101-120 years of age Hemlock, Douglas Fir, Red Alder, Big Leaf Maple		MoF 439HFD(Mb)6507
SR	28	N	f		Significant forest	121-140 years of age Douglas Fir, Western Red Cedar		MoF 437HFD(Mb)6507
UC	1	C	D	1889	1st Capilano Suspension Bridge - wood	Sparked land speculation and development	Capilano Canyon, 200ft south of present bridge	
UC	2	C	D	1903	2nd Capilano Suspension Bridge - steel	Sparked land speculation and development		
UC	3	C	D,X	1914	Streetcar Line to Capilano Canyon	Sparked land speculation and development	Capilano Road	Unacknowledged, no trace

DISTRICT OF NORTH VANCOUVER DISTRICT WIDE HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
UC	4	C	D	1910	Capilano View Hotel	Early development to attract streetcar	East Side Capilano Road near Cleveland Dam	
UC	5	C	D	1911	Third Capilano Suspension Bridge			
UC	6	C	D		The Canyon View Hotel (Grand Canyon Hotel)	Center of activity along the Capilano River	Just east of Cleveland Dam	
UC	7	C	D	1928	Sunset Holding's 2nd Canyon Suspension Bridge	Recreation	Canyon View Hotel, Cleveland Dam	Unacknowledged, no trace
UC	8	C	X	1888	Capilano Road (Pipeline Road, Government Road)	Access road to first dam on Capilano	"Wagon Road" of privately owned Van. Water Works	Unacknowledged, no trace
UC	9	C	D,U	1971	Capilano Fish Hatchery	Provides access to spawning grounds above Capilano Dam	Cleveland Dam	
UC	10	N/C	N:f/C:T		Giant Douglas Firs			
UC	11	C	S		Edgemont Village	Excellent example of "Village" planning unique to DNV	Edgemont Village	
UC	12	N	f		Significant forest	121-140 years of age Douglas Fir, Hemlock, Western Red Cedar		MoF 328FHC7517
UC	13	N	f		Significant forest	251+ years of age Douglas Fir, Western Red Cedar		MoF 339FHC9616

MAPLEWOOD AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
MW	1	N	e,h,r,w		Seymour River course change/flood	Significant changes to channel landscape and surrounding areas	Seymour River estuary	Unacknowledged
MW	2	N	f,v		McCartney Creek Bank	Significant second growth conifers	West bank of creek	Protection status sought
MW	3	N	h,r		McCartney Creek	Significant trout stream	Seymour to Maplewood	Protected by Ministry of Environment
MW	4	C	R,X	1930	Dollarton Highway	Direct Road to Dollarton and Deep Cove led to development	Current road right of way along waterfront	

MAPLEWOOD AREA HERITAGE LANDSCAPE DATABASE

Code				Year	Item	Significance	Location	Condition
MW	5	C	X	1895-1909	Seymour River Bridge	Important link, frequently washed out	Seymour River	Location abandoned in favour of Grantham Place crossing
MW	6	C	D,E,P,U,Z	1914-1946	Maplewood Heritage Farm	Farmstead, first children's farm/park	East shore Seymour River	Park status; heritage interpretation; Dirk Oostindie (Parks Superintendent) plaque
MW	7	C	Z	1889	Burr Farmstead	First farm and dairy on North Shore	Seymour River, east of Indian Reserve	Unacknowledged
MW	8	N	h,m,w		Maplewood Flats	Last remaining saltwater marsh on North Shore	East of Seymour River along Dollarton	Protected status sought; natural history interpretation
MW	9	C	I,O		Allied Shipyard	Last remaining shipyard on Inlet	East of Seymour River	Currently in production
MW	10	N	e,t,g,w		Seymour River alluvial forest	Last remaining alluvial forest and cottonwood stand	Seymour estuary at Maplewood Creek	Protection status sought
MW	11	C	Z,A	1891	Phibbs	First Reeve	District lot 611	
MW	12	C	R,X	1907	Extension of Keith Road up Snake Hill	Pushed development further east	Snake Hill, Mt. Seymour Parkway vicinity	Unacknowledged, portion visible in use

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE

Code				Year	Item	Significance	Location	Condition
AA	41	C	B,U		Woodlands Dock	Significant dock for Postal and Supply boats before road	Foot of Indian River Drive on Indian Arm	
AA	42	N	t		Hatfield (Lone) Island		Foot of Indian River Drive on Indian Arm	
AA	43	C	U,V	1921	Munday Cabin	Phyllis and Don Munday. First woman to reach summit of Mt. Robson. Order of Canada, 1975	Grouse Mountain	Unacknowledged, visible, deteriorated
AA	44	C	I		Moodyville Flume Route			
AA	45	N	r,t,v		Sunshine Falls			
AA	46	C	I	1886	Rainey's mine	Gold, silver, and ore rush in early 1900's	Just north of Sunshine	Trace, deteriorated. Deep Cove Heritage Association
AA	47	C	U,X		Airplane Crash Site	Loss of life	Seymour Watershed	

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
CI	4	C	R		Footpath from Lynn Creek to Keith Road			Roy Pallant ⁶
DC	9	C	V		Deep Cove Lookout			
DC	10	N	w		Deep Cove Beaches			
DC	11	C	P		Wickenden Park			
DC	12	C	P		North Wickendon			
DNV	7	C	E,X		Ferry service commences to North Shore	Sparked land speculation and development	Moodyville	
DNV	8	C	E,X	1972	BC Transit resumes Ferry service to North Shore	Improved access	Lonsdale	City of North Vancouver
LC	3	C	W	1933	Pipeline Bridge	Bridge supplying Vancouver with water		
LC	4	C	R		Aubrey Road	Now Capilano Road; Originally named after farmer at end of road		
LC	6	C	U,V		Bowser Avenue/Old Steps	Old steps and Oak trees with significant views		
LC	7	C	U	1917	Chicken Walk	To Bowser Trail	Steps from Gravely End	Preserved, visible, excellent. Roy Pallant ⁶
LC	8	C	U	1917	Zigzag on Bowser Trail	Zigzag Steps, 110 steps with 11 landings	North end of Pemberton	Preserved, visible, excellent. Roy Pallant ⁶
LC	9	C	G	1928	Bell House and Garden	Garden once known as Butchard Gardens of North Lonsdale	3298 Mahon Avenue	
LC	10	C	I,L,R,X	1930	Bower Trail/Shaw Road	Route of Capilano Timber Company Railway		No trace. Roy Pallant ⁶
LC	11	N	h		Wild Ginger	Rare	East side of Capilano Road, south of Trans Canada Highway	
LC	12	N	f		Cottonwood stand	Landmark scale; seasonal sensory experience	South of Marine Drive at Capilano Road	Squamish Nation Capilano Reserve
LD	5	C	I		Quarry		North end of Quarry Court	Roy Pallant ⁶
LD	6	C	Z	1913	William Anderson/High Hoos	Retired Scottish Logger William Anderson (Anderson Rock)	Mission Creek, Evergreen Driveway	

⁶ Roy Pallant: Past District of North Vancouver resident and heritage advocate; contributed to the creation of the inventory

DISTRICT OF NORTH VANCOUVER HERITAGE STRATEGIC PLAN: SUPPORTING DOCUMENTATION

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
LD	7	C	P	1908	Carisbrooke Park Bandshell	Donated by Thomas Nye, installed by BC Electric Railway	Carisbrooke Park	Unacknowledged, no trace, deteriorated. Roy Pallant ⁶
LD	8	C	I,R	1870-1880	Old skid road	Oxen Road, former Mill on Tennis Courts	NW corner Queens and Westview	
LD	9	N	g	1913	Anderson's Boulder	Part of High Hoos	Near High Hoos. See LD:6:C:Z	Unacknowledged, visible, excellent
LD	10	N	g		Rock Outcrop	Granite outcrop - old play area for children	St. James and Chesterfield	Visible. Roy Pallant ⁶
LD	11	C	G,U,Z		Tom Turner's Ranch	District formed at Turner's Ranch	200 yards West of Lonsdale	Roy Pallant ⁶
LD	12	C	H		Village in Heywood Estates			
LD	13	C	U	1906	Chesterfield School Boundary Walls	Old retaining wall for gymnasium and swimming pool, now boundary wall for houses		Visible. Roy Pallant ⁶
LD	14	C	I,L	1921	Twin Lakes		Princess & Wellington	
LD	15	C	G	1927	Garden	Adjacent to "Stanmore" on Primary List of heritage inventory	461 East Windsor Road	Visible, excellent
LD	16	C	T		Beech Tree	Large specimen	190 East Carisbrooke	Visible, excellent
LD	17	C	T		2 Been Trees	Large specimens	415 East St. James	Visible, excellent
LD	18	C	T		Arbutus Tree	Rare in this area	4525 Prospect and Skyline	Visible, excellent
LD	19	C	G	1919	Old Apple Orchard	Remnant cultural landscape	3009 St. Andrews residential garden	Visible, deteriorated
LD	20	C	G		Garden	Old garden with excellent heritage shrub specimens	NW corner St. Georges and Kensington	Visible, deteriorated
LD	21	C	T		Two Dogwood Trees	Large specimens	4042 Prospect	Visible, excellent
LD	22	C	T	1910?	Horse Chestnut Tree	Large specimen	3550 St. Georges	Visible, excellent
LD	23	C	G		Garden	Older garden with perennials and shrubs	424 East St. James	Visible, excellent
LD	24	C	G		Garden	Older established garden with a variety of perennials	389 East St. James	
LD	25	C	G		Garden	Garden designed around a Brook by a Master Gardener	4107 St. Mary's Avenue	Visible, excellent
LD	26	C	T		Arbutus Tree	Rare in this area	530 East Queens	Visible, excellent
LD	27	C	T	1910	Horse Chestnut Tree		434 East St. James	Visible, fair

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
LD	28	C	G		Garden	Contemporary garden containing many choice specimens	177 West Carisbrooke	Visible, excellent
LD	39 [sic]	C	T	1914	Beech Tree	Large tree outside Monteith House; Secondary list, DNV Heritage Inventory	388 Wellington	Visible, excellent. Christine Mullins ⁷
LM	2	C	P		Swedish Park		West bank of Seymour River	Unacknowledged, visible
LM	3	C	I,L		Moodyville Flume Route		Mountainview Highway - Heywood Street	
LM	4	C	A	1879	Cutter Island Indian Village		West of Seymour River to approximately Orwell Street	
LM	5	C	I,X	1895-1921	100ft high bridge	Carried Flume and Catwalk	Upper Levels and Keith Lynn	No trace. Roy Pallant ⁶
LV	21	N	r	1981	Shift of Lynn Creek Channel	Significant impact on use of area as watershed/resulted in park dedication		Freeman
LV	22	C	U		Centennial Cairn/Pioneer Square		Lynn Valley Pioneer Park, Mountain Highway and Ross Road	
LV	24	C	T		PRO	Heritage site and trees	Lynn Valley Road and 27th	
LV	25	C	T		Kirkstone Park	Heritage cedar trees and stumps		
LV	26	C	B,T	1911	Monkey Puzzle Trees	Probably planted when District Hall was built (now demolished) in 1911	27th and Lynn Valley Road, behind wall	Preserved, unacknowledged, visible, existing
LV	27	C	U	1912	Lynn Valley Horse Trough	Concrete trough and drinking fountain cast by DNV Works Department	North end Fromme Building. Awaiting re-installation	
LV	28	C	B	1910	Cornerstone		Dempsey and Lynn	Existing
LV	29	N	r		Natural Spring	Enabled brewing of good coffee and tea by the Chinese	1475 Coleman Road and 1470 Mill	Roy Pallant ⁶
LV	30	C	I	1903	First Mill/Upper Mill	First Mill built by McNair brothers	East bank of Thames Creek onto driveway of 4375 Ruth	Unacknowledged, no trace, deteriorated. Roy Pallant ⁶

⁷ Christine Mullins: Past member of the District of North Vancouver Heritage Advisory Committee; contributed to the creation of the inventory

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
LV	31	C	R		Bridge Heads		16th and Lynn; 27th up cut	Unacknowledged, no trace, deteriorated. Roy Pallant ⁶
LV	32	C	P		Draycott Park	Park named after Walter Draycott. See LV:23:C;Z		
LV	33	C		1956	Laurel Lynn Estates			
LV	34	C	I,L	1895- 1904	Lynn Valley Lumber Company Flume			Documented by Roy Pallant ⁶
LV	35	C	Z	1954- 1978	Arthur Smith Park	Named in memory of North Vancouver Youth Band Director	Corner of Lynn Valley Road and 29th Street	
MW	11	C	Z/A	1891	Phibbs	First Reeve	District lot 611	
MW	12	C	R,X	1907	Extension of Keith Road up Snake Hill	Pushed development further east	Snake Hill, Mt. Seymour Parkway vicinity	Unacknowledged, portion visible in use
SR	29	N/C	N:I/C: W	1908	Seymour River/ Kennedy Lake	Used for municipal water supply	Kennedy Lake	
SR	30	N	r		Hogans Pools	Old Swimming hole	Corner of Mt. Seymour Parkway and Riverside	
SR	31	N	w		Roche Point Beach			
SR	32	C	P		South Windsor Park			
SR	33	N	f		Blueridge Forest			
SR	34	C	U,X		Twin Bridges	Seymour River		
SR	35	C	U		Pool 88			Des Smith ⁸
SR	36	C	U		Pool 98			Des Smith ⁸
SR	37	N	h,f		Forest Swamp	Significant fish habitat and swamp	Headwaters of Maplewood Creek	Protected; Debris slide scars
SR	38	C	U		Burrard Cemetery			
UC	15	C	V		Second Canyon Viewpoint	Downstream view of water at Cleveland Dam Spillway	West side Capilano River. 700m upstream of hatchery	
UC	16	C	Z	1859- 1907	Dr. John Thomas Carroll	Logging and land use player in Capilano Valley area		
UC	17	C	U,W	1942	Chlorination House	Capilano Watershed Chlorination house instigated under War Measures Act	Just South of Cleveland Dam on East Bank	


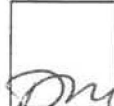

⁸ Des Smith: Past employee of the Planning Department at the District of North Vancouver; contributed to the creation of the inventory

DISTRICT OF NORTH VANCOUVER DISTRICT SPECIFIC AREA HERITAGE LANDSCAPE DATABASE								
Code				Year	Item	Significance	Location	Condition
UC	18	C	L,R,X	1917-1933	Capilano Railway	Logging railroad from Pemberton Avenue mill to Capilano River headwaters; see AA:21, LC:2	Bowser Trail - Shaw Road is part of this route	
UC	19	C	R		Aubrey Road	Now Capilano Road; Originally named after farmer at end of road		
UC	20	C	I,R		Edgebaston Road	Now Edgewood Road. Settled by Capilano Timber Co. employees		
UC	21	C	U	1992	Fountain	Award winning urban landscape feature traffic island by George Norris	Capilano Road and Ridgewood Drive	Existing
UC	22	C	R,X	1959	Road cut	Former dangerous hairpin turn eliminated at considerable expense and effort	Capilano Road South of Ridgewood Drive	Existing
UC	23	N	r	1961	Mosquito Creek Flood	Wiped out West Queens Road	West Queens and Mosquito Creek	Old bridge sections salvaged and located elsewhere in the District
UC	24	C	G,U	1930	Cook's Mill	Private Hydro Source for Cook's Farm; Old fishing pond; Pond and cabin set in woods	Murdo Fraser Park	Acknowledged, visible, excellent. Roy Pallant ⁶ , Margot Long ⁹
UC	25	C	B	1960?	Murdo Fraser Pitch and Putt	Old leisure area and gathering point for District	Murdo Fraser Park	Preserved, visible, excellent. Dirk Oostindie ¹⁰

⁹ Margot Long: Consultant from Philips Wuori Long Inc. on the Heritage Landscape Inventory Study

¹⁰ Dirk Oostindie: Past Parks Superintendent and District resident; contributed to the creation of this inventory

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Council Workshop	Date: July 22, 2019
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____

 Dept. Manager	 GM/ Director	 CAO
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The District of North Vancouver REPORT TO COMMITTEE

July 10, 2019
File: 13.6800.01/006.000

AUTHOR: Nicole Foth, Community Planner

SUBJECT: Final Draft Heritage Strategic Plan

RECOMMENDATION:

THAT the July 10, 2019 report of the Community Planner entitled Final Draft Heritage Strategic Plan is received for information;

AND THAT the Committee of Council recommend to Council:

THAT the Heritage Strategic Plan is approved.

REASON FOR REPORT:

The purpose of this report is to seek Council's direction to consider approval of the Heritage Strategic Plan at a Regular Meeting of Council.

SUMMARY:

The draft Heritage Strategic Plan (2019-2029) aims to manage, maintain, and protect valuable community resources now and in the future. The community's vision for the heritage program is to foster the retention and conservation of our built, natural, and cultural heritage resources. The planning framework comprises five goals to achieve the vision:

1. Institute a values-based approach to heritage management
2. Increase heritage education and awareness
3. Make heritage more accessible
4. Increase protection of built heritage, and natural and cultural heritage resources
5. Connect heritage with other District policies and plans

Each goal has a set of actions spanning the next ten years. The Heritage Strategic Plan was developed with collaborative community and stakeholder consultation. Actions requiring funds will be considered through the financial planning process.

BACKGROUND:

The process began in October 2017 when the District retained heritage consultant Donald Luxton & Associates to assist in developing a Heritage Strategic Plan (HSP). At the February 19, 2018 Council workshop, staff provided an update to Council on the planning process to develop the HSP, including opportunities for public involvement. Council members spoke in support of a HSP. At the May 22, 2018 Council workshop, staff provided an overview of incentives that could be used for heritage preservation and restoration.

EXISTING POLICY:

The Official Community Plan (OCP) Bylaw 7900, 2011, includes the objective to “ensure that the community has a clear sense of identity and place and a legacy that links our past, present, and future. This means facilitating learning about our past and present, while preserving our archaeological, heritage and cultural resources.”

The OCP contains policies on heritage and archaeological resources (section 6.5), including to “Establish a Heritage Plan to implement the policies contained in the Official Community Plan” (policy 6.5.7). The development of the HSP aims to implement this policy.

Heritage management is also guided by the Heritage Procedures Bylaw 7945, Tree Protection Bylaw 7671 (heritage trees), and the Parks and Open Space Strategic Plan (2012).

ANALYSIS:

Heritage includes anything built, natural, cultural, or social that is unique to, and valued by, a community, and can be passed from generation to generation, including but not limited to physical features, oral histories, language, and stories.

The draft HSP notes that a values-based approach is currently the preferred approach to heritage conservation. This change represents a shift away from the traditional emphasis on architectural typologies, aesthetics, and materials.

The planning process was carried out in three phases (Figure 1), using a values-based approach with collaborative community and stakeholder engagement. The District retained heritage consultant Donald Luxton & Associates.

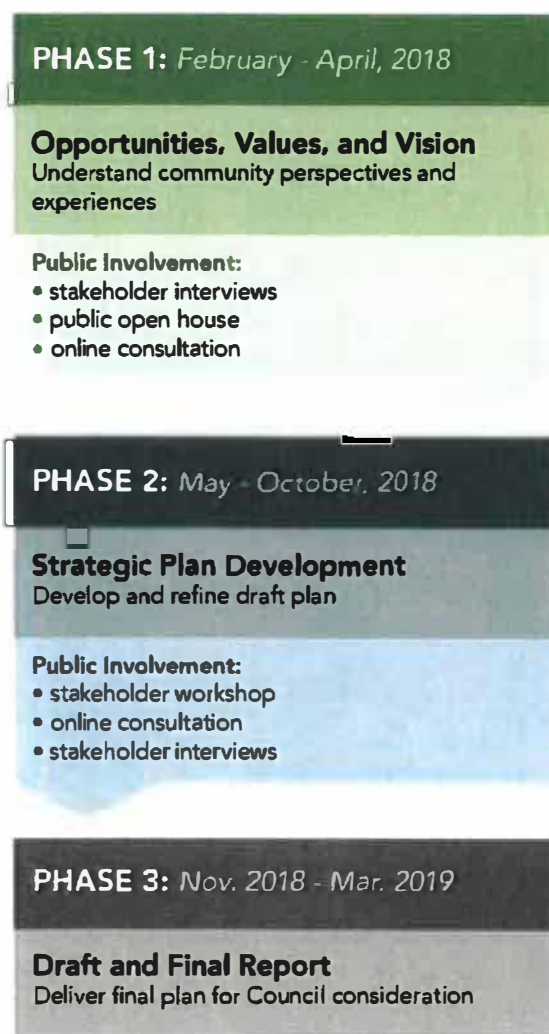


Figure 1: Heritage Strategic Plan Process

The draft Heritage Strategic Plan (2019-2029) (Attachment 1) aims to manage, maintain, and protect valuable community resources now and in the future. The community's vision for the heritage program is to foster the retention and conservation of our built, natural, and cultural heritage resources. The HSP's planning framework comprises five goals to achieve the vision:

1. Institute a values-based approach to heritage management
2. Increase heritage education and awareness
3. Make heritage more accessible
4. Increase protection of built heritage, and natural and cultural heritage resources
5. Connect heritage with other District policies and plans

Each goal has a set of actions spanning the next ten years, which can be found in the draft HSP, section 5.2 (Attachment 1). There are a total of 42 actions. The goals and actions represent the recommended approach to the District's heritage program, and they were developed through best practices reviews, and research and analysis by the consultant, as well as community engagement input including the Community Heritage Advisory Committee (Attachment 2: Heritage Strategic Plan Background and Analysis Report; Attachment 3: Heritage Strategic Plan Supporting Documentation Report).

Actions that pertain to privately-owned heritage properties include, for example, an improved heritage grants program; exploring incentivizing retention of heritage sites; identifying buildings and sites that could be added to heritage inventories, the Heritage Register, or both; and providing information to inventory and Heritage Register property owners.

Public Input:

The draft HSP was developed with collaborative community and stakeholder engagement throughout the planning process. Public engagement is summarized in the draft HSP (Attachment 1, section 1.3), and in the HSP Background and Analysis (Attachment 2, starting on p. 17). Overall, 52 participants provided input at the Phase 1 open house and online questionnaire, 40 participants shared feedback at the Phase 2 workshop and online questionnaire. Each of the HSP's five goals and their actions were supported by the majority of respondents in the Phase 2 questionnaire.¹ In addition, input was collected through stakeholder interviews, and from the District's Community Heritage Advisory Committee.

Timing/Approval Process:

The HSP is ready for Council's consideration for approval at a Regular Meeting.

Concurrence:

The draft HSP has been reviewed by Building, Communications, Development Planning, Environment, Finance, Facilities, IT/GIS, and Parks Departments, North Vancouver Advisory Committee on Disability Issues, OCP Implementation Monitoring Committee, and Parks and Natural Environment Committee.

Financial Impacts:

¹ The majority of respondents ranked each goal and its actions as 4 or 5 on a scale of 1-5 (1 = not correct/effective at all, 5 = correct/effective). See Attachment 2 for public consultation summary.

Actions requiring funding will be considered through the financial planning process, including the long-term financial plan review. Cost estimates for the actions are in the draft HSP section 5.2 (Attachment 1), and are in the range of \$115,000 for consulting fees for the short term actions (first three years of the plan) and \$50,000 annually for the expanded heritage grants program. The cost estimates exclude existing heritage planning staff (part-time), new or reallocated staff resources for up to one full-time heritage planning staff (action 4.1), and the annual Community Heritage Advisory Committee budget.

Liability/Risk:

The actions proposed in the draft HSP does not expose the District to any particular risk or liability. If the HSP is not approved by Council, there may be uncertainty in the direction of the District's heritage program for managing, maintaining, and protecting community heritage resources, and heritage education and awareness.

Social Policy Implications:

The HSP plays a role in making neighbourhoods vibrant, diverse, and inclusive. Heritage resources within the District encompass a broad range of tangible/physical features with varied cultural histories. Conserving and celebrating heritage allows a community to retain and convey a sense of its history, and provides aesthetic enrichment as well as educational opportunities. As such, the HSP fits within the OCP's Social Well-Being objective to foster a safe, socially inclusive and supportive community that enhances the health and well-being of its residents. From the built environment perspective, heritage conservation does not always equate to "no change"; rather it is an opportunity to combine building conservation with creative infill buildings or sympathetic additions.

Environmental Impact:

Heritage conservation aligns with a sustainability framework. It can reduce pressure on landfill sites and the need for new building materials by reducing building demolition, and it can help to conserve and maintain important habitat for wildlife including species-at-risk.

Conclusion:

The Heritage Strategic Plan implements the OCP direction to create a heritage plan, and it provides direction for the District's heritage program over the next 10 years. The HSP's vision, goals, and actions aim to foster the appreciation, retention, and conservation of historic places across the municipality, including built, natural, and cultural resources, while supporting the ongoing sustainable development of its neighbourhoods.

Options:

THAT the July 10, 2019 report of the Community Planner entitled Final Draft Heritage Strategic Plan is received for information;

AND THAT the Committee of Council recommend to Council:

THAT the Heritage Strategic Plan is approved.

Respectfully submitted,



Nicole Foth,
Community Planner

Attachment 1: Draft Heritage Strategic Plan

Attachment 2: Heritage Strategic Plan Background and Analysis

Attachment 3: Heritage Strategic Plan Supporting Documentation

REVIEWED WITH:		
<input type="checkbox"/> Community Planning	<input type="checkbox"/> Clerk's Office	External Agencies:
<input type="checkbox"/> Development Planning	<input type="checkbox"/> Communications	<input type="checkbox"/> Library Board
<input type="checkbox"/> Development Engineering	<input type="checkbox"/> Finance	<input type="checkbox"/> NS Health
<input type="checkbox"/> Utilities	<input type="checkbox"/> Fire Services	<input type="checkbox"/> RCMP
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> ITS	<input type="checkbox"/> NVRC
<input type="checkbox"/> Parks	<input type="checkbox"/> Solicitor	<input type="checkbox"/> Museum & Arch.
<input type="checkbox"/> Environment	<input type="checkbox"/> GIS	<input type="checkbox"/> Other:
<input type="checkbox"/> Facilities	<input type="checkbox"/> Real Estate	
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Bylaw Services	

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>September 9, 2019</u>
<input type="checkbox"/> Other:	Date: _____

Dept. Manager	GM/ Director	CAO
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The District of North Vancouver REPORT TO COUNCIL

August 15, 2019
File: 17.9100.40/013.2019

AUTHOR: Wesley Wenhardt, Director, North Vancouver Museum and Archives

SUBJECT: RECOMMENDED MUSEUM DEACCESSIONS #12

RECOMMENDATION:

Pursuant to the report of the Director of the North Vancouver Museum and Archives, dated August 15, 2019, entitled "Recommended Museum Deaccessions #12":

THAT the North Vancouver Museum and Archives (NVMA) Commission is authorized to deaccession and dispose of 29 artifacts owned solely by the District of North Vancouver, and one artifact owned jointly by the District and the City of North Vancouver, as outlined in the August 15, 2019 report of the Director of the North Vancouver Museum and Archives entitled Recommended Museum Deaccessions #12;

AND THAT the NVMA Commission is authorized to dispose of 46 unaccessioned objects that have been found in the Museum Collection as outlined in the August 15, 2019 report of the Director of the North Vancouver Museum and Archives entitled Recommended Museum Deaccessions #12.

REASON FOR REPORT:

This report seeks Council's permission for the NVMA Commission to deaccession and to dispose of 30 museum artifacts in the care of the North Vancouver Museum and Archives. Notice of the disposal of unaccessioned (found in collection) objects is included for information only.

ATTACHMENT:

1. List of 29 Museum artifacts recommended for deaccessioning and disposal, owned solely by the District of North Vancouver and one artifact owned jointly by the District and the City of North Vancouver, and recommended for deaccessioning and disposal.

BACKGROUND:

This is the twelfth in an ongoing series of Museum Deaccession Reports submitted to Council since 2012 when NVMA began downsizing the collection to prepare for the move to a new museum and a new collection storage facility. It concerns artifacts considered for deaccessioning at a meeting of the NVMA staff Collections Committee on July 2, 2019, during which 416 objects were reviewed and of them 230 were recommended to be deaccessioned. The focus of deaccessioning work in recent months has been large objects that are difficult to store, and broken, redundant, or irrelevant trophies and plaques with little connections to North Vancouver or exhibitable qualities.

This report seeks Council's permission to deaccession and dispose of all 30 objects on the attached lists according to the provisions of the Commission's Collection Policy. Per the Collection Policy (6.8.2.5), lists of unaccessioned ("found in inventory") items approved for disposal by the Commission do not have to be forwarded to their municipal owners. In the opinion of the NVMA Director, no item has a fair market value in excess of \$1,000.

Items on the attached list were reviewed and approved for deaccessioning by the NVMA Commission at meetings in May and July 2019.

On May 15, 2019:

Moved by Ms. Forbes and seconded by Mr. Ehling and carried unanimously:

THAT the North Vancouver Museum & Archives Commission approves the deaccessioning and disposal of all 76 accessioned objects and 46 unaccessioned (found in inventory) objects on the attached lists,

AND THAT the Commission recommends to the municipal owner of each accessioned object (City and/or District of North Vancouver as appropriate) that all of these items be deaccessioned and disposed of, according to the provision of the Commission's Collection Policy.

On July 19, 2019:

Moved by Mr. Bell and seconded by Ms. McAlduff, and carried unanimously:

THAT the North Vancouver Museum & Archives Commission approves the deaccessioning and disposal of all 70 accessioned objects and 38 unaccessioned (found in inventory) objects on the attached lists, including the eleven printing press objects from accession 1995.29.

AND THAT the Commission recommends to the municipal owner of each accessioned object (City and/or District of North Vancouver as appropriate) that all of these items be deaccessioned and disposed of, according to the provisions of the Commission's Collection Policy.

NOTE: Of the 230 objects (both accessioned and unaccessioned) recommended for deaccessioning at the above-noted meetings, 30 are solely or jointly owned by the District of North Vancouver and 116 are solely owned by the City of North Vancouver.

EXISTING POLICY:

The NVMA Commission is the sole custodian of the cultural, archival and museum collections owned by the Corporations of the City of North Vancouver and the District of North Vancouver. The Commission's Collection Policy sets out the methodology for deaccessioning (ie. documenting and removing) materials from the accessioned collection (section B.6.8) and for documenting and disposing of other categories of objects (section B.6.9).

According to section D.15 of the Commission's establishing Bylaws (City of North Vancouver Bylaw No. 6019) and District of North Vancouver Bylaw No. 6789), all items recommended by the NVMA Commission for deaccession will be referred to the owner (City and/or District of North Vancouver) for final approval.

DISCUSSION:

NVMA's Curator has access to a City-owned collection storage warehouse refurbished in 2017 under the direction of staff from the City's Facilities and Real Estate department. Museum-grade compact mobile shelving has been installed. Retained artifacts in the museum collection are being moved to the new warehouse.

In recent months, many deaccessioned objects have been transferred to other non-profit collecting institutions, including the White Rock Museum, Steveston Museum, O'Keefe Ranch (Vernon), and the BC Forestry Discovery Centre (Duncan).

Objects that are not transferred to other collecting organizations, or sold at auction, are disposed of in ways that are environmentally friendly:

- Paper items and electronics are recycled at the North Shore Transfer Station;
- Quality metal objects are recycled through a commercial metal recycler in North Vancouver;
- Fragmentary objects in other materials (wood, rusted metal, etc.) are collected by a commercial disposal company which sorts them before disposal.

Timing/Approval Process:

The Commission has met the target of reducing the collection so it can be stored in the new, smaller City-owned collection warehouse and in the new museum. To date, NVMA has received permission from the City and the District to deaccession and dispose of 11,275 objects, and has significantly exceeded the deaccessioning target in the 2017 Museum Deaccessioning Plan.

The Commission now seeks District Council's timely approval to deaccession and dispose of the 30 items on the attached lists so work on the collection move and storage consolidation project can continue.

Conclusion:

Companion reports have been submitted to the Mayor and Council of the City of North Vancouver containing lists of objects owned solely by the City and recommended for deaccessioning and objects owned jointly by the City and the District that are recommended for deaccessioning and disposal .

A list of all items formally deaccessioned will be provided by the Commission to the Purchasing Department of the City of North Vancouver so the items can be deleted from their Master list and the necessary adjustments, if any, can be made to insurance coverage for the collections.

Respectfully submitted,



Wesley Wenhardt

Director, North Vancouver Museum & Archives

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

Attachment #1 - Objects owned solely by the District of North Vancouver and jointly by the District and City of North Vancouver

QUANTITY	OBJECTID	OBJNAME	DESCRIPTION	OWNERSHIP
1	2000.9.1a-e	box	hand-made wooden tool box	DNV
1	2004.24.1	Stool	Four-legged, wooden stool with round seat	DNV
14	1998.19.3 1998.19.5 1998.19.7 1998.19.8 1998.19.9 1998.19.10 1998.19.12 1998.19.13 1998.19.16 1998.19.17	Trophy	Trophies from Delbrook School. All of these trophies are heavily damaged from smoke, water and fire. They are largely illegible and many are broken.	DNV
13	2001.6.1 2004.33.3 2004.33.7 2004.33.9 2004.33.12 2004.33.13 2004.33.14 2004.33.16 2004.33.18	Trophy	Many of these trophies are from Maplewood School. All of these trophies are low quality and damaged in some way.	DNV
29	Total			

QUANTITY	NUMBER	OBJECT	DESCRIPTION	OWNERSHIP
1	1998.37.1	Trophy	Broken 5th place finish basketball trophy	CNV & DNV
1	Total object			

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COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date:	Item #	
<input checked="" type="checkbox"/> Regular	Date: <u>July 22, 2019</u>	Item #	
<input type="checkbox"/> Agenda Addendum	Date:	Item#	
<input type="checkbox"/> Info Package			
<input type="checkbox"/> Council Workshop	DM#	Date:	Mailbox:

Dept. Manager	Director	CAO
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The District of North Vancouver REPORT TO COUNCIL

July 12, 2019

File: 01.0530

Tracking Number: RCA -

AUTHOR: David Stuart, Chief Administrative Officer

SUBJECT: Council Directions 2019 - 2022

RECOMMENDATION:

THAT Council adopts *Council Directions 2019 – 2022* as its public statement of priority issues, approaches and initiatives for its term of office, and

Directs staff to incorporate actions associated with the priority directions into the organization's Corporate Plan and departmental work plans.

REASON FOR REPORT:

Since being elected in late 2018, Council has undertaken a process of determining their shared vision and strategic priorities, including identifying critical issues and the approaches that would be required to address them. Coming soon after direct engagement with the community through the 2018 election campaign, Council's process did not include a formal public engagement component, so discussion of their plan in a public meeting is Council's opportunity to ensure their priority directions resonate with the community.

SUMMARY:

Through a series of workshops, Council has identified four key issues and five approaches and initiatives that will be the focus of their term. The key issues are:

1. Improving Mobility and Transportation
2. Increasing Housing Diversity and Addressing Affordability
3. Supporting a Vibrant Local Economy
4. Taking Action on the Climate Emergency and Protecting the Natural Environment

The approaches and initiatives required to understand and make improvements on these issues are:

1. Robust Community Engagement
2. Official Community Plan Review Project

3. Working Collaboratively and Strengthening Relationships
4. Focusing on our Customers, and
5. Keeping the Organization Resilient

Council's last workshop in June was to review the draft of *Council Directions*. The resulting edited document is attached to this report. Since that time, additional comments and observations have been made, which are summarized below.

- Given Council's declaration of a Climate Emergency, consider further strengthening language around climate actions in the vision and various action statements in the priority areas
- Achieving housing diversity and addressing affordability may require additional language
- Clear, confident direction is the objective of all Council's statements in the document
- Council's 2022 Goal Statement sets the tone for the directions and may require some editing in order to address the foregoing points

Council may wish to discuss these comments more fully before adopting the document.

Conclusion

Council has developed an initial roadmap which provides a statement of direction for both the community and the organization, which can be further refined and then measured over the course of Council's term. Adopting *Council Directions 2019-2022* in a public meeting will complete Council's strategic direction-setting process.

Options:

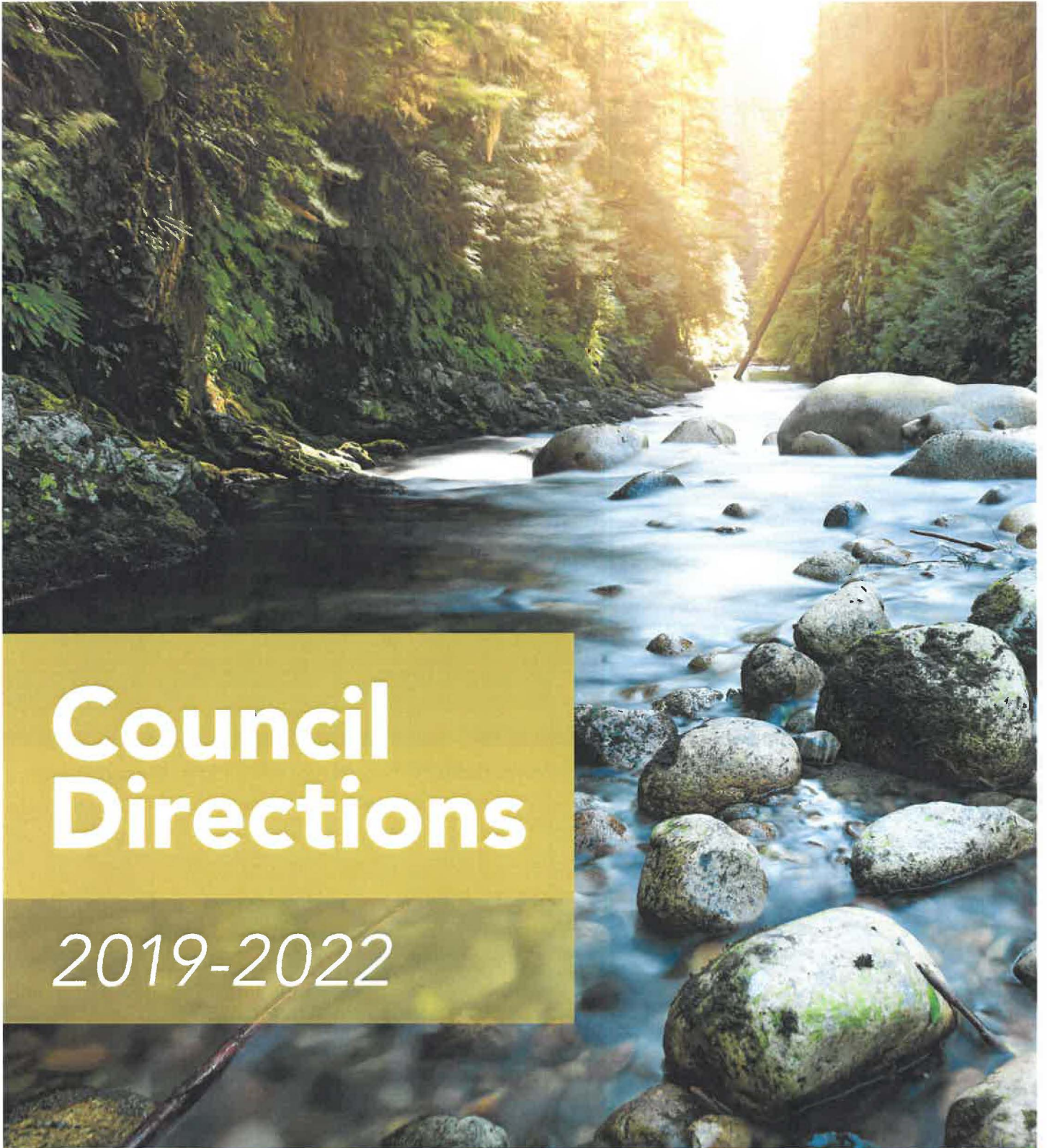
Council may:

1. Adopt the document as attached to this report
2. Make specific changes and then adopt the document
3. Engage in further discussion and make subsequent amendments to the document in a future regular meeting or workshop

David Stuart
Chief Administrative Officer

Attachment: *Council Directions 2019 - 2022*

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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Council Directions

2019-2022

DISTRICT OF
**NORTH
VANCOUVER**



OUR COMMITMENT
TO THE COMMUNITY

INTRODUCTION



Left to right: Jordan Back, Lisa Muri, Mathew Bond, Betty Forbes, Mayor Mike Little, Megan Curren, Jim Hanson

This plan is our initial road map, setting priority directions as the Council elected in October, 2018. We bring different perspectives, strengths and areas of interest. Some of us have been Council members for a number of years, and some of us are arriving with fresh eyes, experiences and different understandings of the work of the municipality. We all know that we have

committed to serve in a time when the community is feeling the impacts of change related to global issues like climate change, regional growth, and a level of local renewal and redevelopment not seen in the recent past. In this context and at this early point in our term, it is challenging, and possibly unrealistic, to come together around a clear and compelling vision of the next four years.

However, we agree on the importance of prioritizing action on these issues facing the community: improving mobility and transportation; addressing the climate emergency; bridging gaps in housing availability and affordability for current and future residents, and supporting a balanced and vibrant economy.

We also share a belief that how these issues are addressed matters. Some of us fear that community trust in Council has been eroded and must be rebuilt.

We wish to engage more, and differently, with the community. Robust, authentic engagement will be a hallmark of our term. An early effort will be to convey to the community that we hear their concerns and recognize that past decisions have created challenges and the need for action.

We know, for example, that transportation and mobility are top of mind and that residents are feeling the impacts of change. A series of discussion papers on the pillars of the OCP will ground a dialogue with the community to create broader awareness of decisions previously made, deeper understanding of all facets of the OCP, and to prioritize next steps in its implementation.

Seventy-nine percent of electors told us they support further study on future reunification with the City of North Vancouver, an issue that will have to be discussed by the new Councils of both municipalities.

The Council and staff that make up the District organization share a passion to serve the whole community. While our roles differ, we succeed by working together. As we work with each other, staff and the community, we expect that our perspectives and priorities, and therefore this plan, may evolve.

The directions and initiatives outlined here are our commitment to work collaboratively and with focus to make real progress on the issues most important to the community.

Process

At the end of 2018, KPMG was retained to facilitate the process of determining Council's vision and strategic priorities for 2019-2022.

Following individual interviews with each member of Council and the Executive team, an initial set of community-facing priorities was identified. These were supplemented by a smaller number organization-facing, or operational, priorities. In a series of working sessions, all of these priorities were analyzed, discussed and then finalized as the most important issues Council wishes to tackle over their four-year term.

The process also identified critical initiatives that would be required to start addressing these issues. As importantly, Council also explicitly considered their preferred approaches for interacting with the community in pursuit of these outcomes.

Together, these key issues, initiatives and approaches describe the priority directions of the 2019-2022 term as determined by Council today.

Coming so soon after the 2018 election campaign, in which all Council members engaged directly with the community, the plan development process did not include a formal public engagement component, so review of the document in a public meeting will be Council's opportunity to confirm that their priorities resonate with the community.



COUNCIL'S 2022 GOAL STATEMENT

The Official Community Plan expresses the community's vision of The District of North Vancouver as **'Inspired by nature, enriched by people.'**

Specific qualities and characteristics describe this vision more completely. Vibrant neighbourhoods are framed by mountains, streams and shorelines. People of all ages, cultures and incomes live in safe and healthy environments with housing and employment choices, making the community active and inclusive. Though we are prioritizing a deeper dialogue on all facets of the OCP in light

of its implementation so far, we continue to view the OCP vision and goals as a solid foundation for long- term planning.

Our strategic planning discussions-centred on community identity and included exploration of concepts such as: social happiness, health, inclusivity, accessibility and livability. Questioning whether community identity was static or changing also underscored the challenge inherent in setting directions and making decisions for the benefit of both today's citizens and the future generations who will sustain this

community.

We also discussed the benefits and trade-offs associated with taking small steps towards goals over a long period of time versus bold steps to spark real movement on key issues identified here.

We believe the District of North Vancouver is defined by its surroundings and made strong by the people who live and work here. We are committed to sharing and sustaining our community that is loved by citizens who live, work and play here. By 2022, our commitment to engagement and to building relationships with others will result in increased transit investment for the North Shore, including rapid transit and affordable social housing being built on District-owned lands. We will be recognized for our culture of creativity, trust and openness, and customer-centred service. We will see an evolution in Lynn Valley, Lynn Creek, Lions Gate and Edgemont town and village centres that brings people of diverse ages, backgrounds and incomes to our community. Investment in pedestrian, cycling and transit connections will be prominent in our financial plan. We will have reduced our environmental footprint by implementing integrated stormwater management plans, reducing waste and by spearheading projects to reduce GHG emissions. Our decisions will be made on the basis of evidence, data and broad input. We will listen to all voices through all channels and the impact of that input and the reasons for our decisions will be clear. We will work together with the Squamish and Tsleil-Waututh Nations to determine what reconciliation means in our community.

Values and Commitments

"We provide leadership and exemplary service that supports our community's needs today and aspirations for tomorrow."

A shared purpose exists between Council and staff and that is a passion to serve people and our community. The priority directions set by Council and described below are shared by staff. Although Council and staff play different roles, all work to support each other in advancing the priorities and share a commitments to always work with integrity, creativity and transparency in service to the public.

PRIORITY DIRECTIONS

These are most important issues we will pursue. In doing so, we have agreed on approaches that make sense to us at this time and on initiatives that will help us understand and make improvements on these issues.

Our key issues are:



1. Improving Mobility and Transportation



2. Increasing Housing Diversity and Addressing Affordability



3. Supporting a Vibrant Economy and Jobs-Housing Balance



4. Taking Action on Climate Change

Approaches and Initiatives:

- 1.** Robust Community Engagement
- 2.** Official Community Plan Review Project
- 3.** Working Collaboratively and Strengthening Relationships
- 4.** Focusing on our Customers
- 5.** Keeping the Organization Resilient



ACTIONING OUR PRIORITIES

We will work together with staff to advance the priorities set out in this plan. While we play different roles in support of our shared goals and mandate, we know that our entire organization takes pride in their work and is passionate about public service. As elected representatives, our role is to act in the broadest public interest by prioritizing issues, setting direction and establishing policy to guide the organization in its actions.

We understand that staff's role is to implement these directions and policies, through appropriate actions that reflect our decisions, comply with legislation, meet professional standards and adhere to best practices. As such, the next step in this process is to realize these priorities and actions through the District's Corporate Plan. **The Corporate Plan** takes our priority directions and translates them into shorter term objectives and actions,

which staff then deliver through departmental work plans.

Together we view these plan as roadmaps that are responsive and adaptive based on changing circumstances and new information, to move the District closer to the shared vision of the community.

KEY ISSUES



Improving Mobility and Transportation

Why is this important?

There is broad community concern about the state of the transportation system. While much of this centres on the issue of vehicle capacity across Burrard Inlet, congestion is also experienced when moving east and west across the North Shore through various jurisdictions. While we work at creating more concentrated development in centres, can we also reduce reliance on the car and increase opportunities to choose transit, cycling or walking as alternatives?

Currently, major improvements to the Highway 1 interchanges are underway but alone will not provide long-term relief. Phibbs Exchange improvements, and more frequent transit, including B-Line and SeaBus service, have been approved, yet are considered by many to be a small step in the direction of providing real transit options for work and recreational travel. In recognition of the need to take a regional approach to solutions, the Integrated North Shore Transportation Planning Project (INSTPP) brought together representatives from all levels of government on the North Shore as well as TransLink and the Port Authority.

This collaborative approach to transportation planning created a unique opportunity for all partner agencies to produce unified recommendations to improve how people and goods move around the North Shore and across the Burrard Inlet. We support many of these recommendations and believe this work could provide the impetus for further advocacy on the part of local government and this Council.



WHAT WE WANT TO ACHIEVE

The OCP vision is for increased numbers of trips to be via transit, cycling or walking, within and between town and village centres. Starting today and looking to the future, we want to work towards outcomes that reduce traffic congestion and increase sustainable transportation alternatives, and to do so in collaboration with North Shore, regional and provincial partners.

THE ACTIONS WE ARE GOING TO TAKE

At this juncture, there is a unique role for us, as Council, to be vocal advocates for transportation and mobility on the North Shore. This can begin with the implementation of some INSTPP recommendations. However, during our term, we also intend to vigorously advance the case for rapid transit to the North Shore.

A range of additional actions to support our transportation and mobility vision will be included in the organization's Corporate Plan, including:

- Increasing safe bike and pedestrian routes
- Increasing transit options
- Working regionally to improve systems at all levels
- Thinking creatively to challenge traditional standards and imagine new mobility solutions



Increasing Housing Diversity and Addressing Affordability

Why is this important?

A healthy community has a diverse spectrum of housing types to accommodate residents of all ages, incomes, abilities and household make-up. A lack of housing choice impacts affordability levels, which can contribute to economic imbalance within the community and to worsening transportation and local business sustainability, as employees are forced to travel between their jobs and homes they can afford. All this is recognized in the OCP, which has a key objective to increase housing choices to meet the diverse needs of residents of all ages and incomes. Multi-family and rental housing has been increased through revitalization and mixed use development in the designated town and village centres, but not without disruption to current residents.

This has raised questions ranging from timing of projects to reduce construction impact, to how to retain older, less expensive housing, to what we mean by affordable and social housing and to how it should be provided. The Rental and Affordable Housing Strategy, adopted in November 2016, focuses the OCP's broad objective into six goals aimed at filling the gaps in housing supply for low and moderate income households in the District, where housing remains predominantly single family and owner-occupied. Although senior levels of government have re-entered the housing field with funding and initiatives to support affordability, there is heavy regional competition for this funding, as other municipalities also work to better define and meet their housing needs.

While we have reached consensus that more affordable and more rental housing is needed, we have important decisions to make as a Council about:

- How to describe affordability and social housing
- Whether to target specific populations and demographics
- Where affordable housing should be located
- How to leverage District land, and which land specifically, to attract funders and incent developers to provide affordable housing
- Whether to use development tools like density bonus or community amenity contributions to produce more of the housing we lack

Agreeing on definitions and targeted objectives is necessary to enable further decisions

about specific projects in specific locations, whether on District land or in private developments.

WHAT WE WANT TO ACHIEVE

We recognize the challenges inherent in trying to sustain the attributes that make the District a special place to live, work and enjoy, while making decisions for a healthy and resilient future. People here today, in all life stages and circumstances, along with future citizens who will contribute to the community, need places to live. The most important housing outcomes for us are to increase the diversity of housing options in the District and to make decisions that balance future housing needs with current needs.

THE ACTIONS WE ARE GOING TO TAKE

Our critical task at this time is

to achieve consensus and set direction on specific priority projects that deliver rental housing for low and moderate income earners, and those in need of social housing, such as persons with disabilities, youth, seniors, and the homeless.

A range of actions to support our decision making in this regard will take precedence in the Corporate Plan, including, for example:

- Increasing the number of social and affordable housing units to fill gaps in the low to moderate income end of the housing continuum
- Increasing housing diversity
- Assessing District land available and its suitability for various housing forms
- Balancing environmental and housing needs



Supporting a Vibrant Economy and Jobs-Housing Balance

Why is this important?

A diverse and resilient local economy is a key element of a healthy community and of the vision expressed in the OCP. It is enabled by clear land use policies and by fostering the attributes of a desirable community where businesses, and the people who work in them, want to be. This requires planning appropriate and compatible economic activity in various areas. It also needs a diverse supply of housing that is linked to jobs, recreation and other daily activities through good roads, transit, cycling and walking.

The long term goal is for a sustainable jobs-housing balance in the District. However, recent experience is that increasing numbers of people are coming to and through North Vancouver from elsewhere to work, exacerbating traffic congestion. Changes in community structure and business decisions impacting valuation and assessments are resulting in challenges for some local businesses. At the same time, the increasing demand for recreational and tourism services in this growing region has both positive effects on economic vitality and negative impacts on local neighbourhoods.

WHAT WE WANT TO ACHIEVE

We are committed to the long term objective of a vibrant local economy that includes resident local businesses, commercial, light industrial and major port activity. Key outcomes for us in this term include addressing property assessment inequities, ensuring our land use plans and policies allow businesses to stay and grow in the District and working with local operators and other partners to allow the region's citizens and visitors to responsibly enjoy the natural

and tourist attractions in our neighbourhoods.

THE ACTIONS WE ARE GOING TO TAKE

We have a key role to play as leaders in a collaborative process with stakeholders, other municipalities and the Province to address fundamental issues with the property assessment system, which are threatening the economic viability of both businesses and local governments. The Corporate Plan will also include work for the organization to:

- Measure recreational and tourism use of roadways, infrastructure and amenities and the impact on mobility and livability
- Work with partners and find innovative ways to manage access to parks and tourism attractions, prioritizing safety and minimizing local area impacts
- Assess the impact of plans and policies on retaining and attracting employment opportunities
- Increase business friendliness in processes and services



Taking Action on Climate Change

Why is this important?

The environment has long shaped the identity of this community and its residents. Natural areas, which make up 70% of the District's overall land base, also contain ecosystems that provide functions necessary for our health and that of a wide variety of plants and animals. The OCP, which is an Integrated Sustainable Community Plan, envisions a future where the air is clear, water is clean, waste is minimal and the quality of life valued today is sustained for future generations. It also provides objectives for reducing greenhouse gas emissions, achieving an efficient urban structure, managing ecosystems, adapting to the impacts of climate change, and building resilience to prepare for and respond to natural hazard and other emergencies.

The District adopted its Climate Change Adaptation Strategy in 2017. Integrating science and best practice and guided by a national program focused on building adaptive and resilient communities, the Strategy will help the District build and respond to the social, economic, and environmental impacts of climate change.

WHAT WE WANT TO ACHIEVE

We are committed to integrating environmental considerations into all of the District's decisions and practices. We recognize that many efforts sustained over time are necessary for meeting our environmental and climate goals. At the same time, we also see the climate emergency we face and know we have an important role in creating awareness and a sense of urgency. Outcomes important to us include: increased resilience through emergency planning, preparedness initiatives, and infrastructure planning; increased community awareness and community-based actions, and the creation of action plans with our neighbours and

partners, such as a sea level rise action plan. We can be a leader in climate change adaptation by 2022.

THE ACTIONS WE ARE GOING TO TAKE

Leadership on environmental protection and climate action is essential to inspire and enable staff to do their best work. Supporting innovation and science-based policies and decisions is critical.

The Corporate Plan will include actions advance implementation of the Climate Change Adaptation Strategy and make necessary changes in District operations, policies and regulations. For example:

- Development of a North

Shore Resilience Strategy using the UN Sendai Framework for Disaster Risk Reduction

- Initiate projects that raise awareness about climate change and reducing GHG emissions, for example, the e-bike share and other new mobility initiatives
- Work together and learn from others, including the Tsleil-Waututh and Squamish Nations to update and create new policies required to address climate action
- Update liquid and solid waste programs
- Implement Integrated Stormwater Management Plans



APPROACH AND INITIATIVES



Robust Community Engagement

Why is this important?

At all levels, public discourse between and among citizens, elected bodies and institutions is undergoing radical change. Social media and other tools have broadened access to information and opinion, with both positive and negative results. The 2018 election campaign provided recent and very direct engagement between candidates elected to office and the community, and led to the conclusion, for some, that community trust in Council's decision-making processes had eroded and needs to be restored. Community expectations and preferences for ongoing engagement need to be better understood outside of the election context and continually refreshed as needs and tools evolve. New tools and analytics are available which can enhance engagement, dialogue and informed decision making.

WHAT WE WANT TO ACHIEVE

We are determined to create an environment of trust and a habit of engagement during our term of office. This starts with understanding how the community wishes to participate and be heard in decision making and then providing those channels for input and communication. It means demonstrating how and why decisions were made and acknowledging the impacts of these decisions. There is an opportunity for deep engagement with the community on fundamental

questions of community identity and livability. At the same time, we can employ tools and practices to make quick and inclusive check-ins on current topics a habit.

THE ACTIONS WE ARE GOING TO TAKE

We have provided a mandate to the organization to broaden engagement, to focus on approaches that are convenient for our citizens, to be proactive and consistent in our language and materials and to always be clear in the commitment we are making with each engagement.

To achieve our desired outcomes, the Corporate Plan includes initial actions such as:

- Establishing a baseline on community issues, needs and preferences through a statistically representative survey
- Identifying engagement topics most critical to the community
- Continuing to employ and develop online tools for engaging with the community
- Further developing and employing data collection tools to inform decision making and improve reporting

2

Official Community Plan Review Project

Why is this important?

An Official Community Plan (OCP) expresses a community's vision of its long term future and provides a plan for how to achieve that future, through land use, social, environmental, economic, transportation and other policies. The District's OCP, like others, is also an Integrated Sustainable Community Plan. It balances the interests of current residents and of people who will be the community of the future, as well as local and regional perspectives. Given this scope and planning horizon, it is to be expected that periodic review of progress and effectiveness is required, particularly in a period of significant change.

Reflecting input heard over the course of the last municipal election campaign and elsewhere, there is a perceived level of frustration with construction activity and traffic congestion and a sense of "development fatigue" within the community. There are questions as to whether, or to what extent, these impacts relate to implementation of the OCP itself, and what role factors such as single family construction activity, regional projects and shifting commuting patterns may play in contributing to the community's experience. Deeper understanding and awareness of changes underway and on the horizon are pre-requisites to further discussions with the community about prioritizing elements of the OCP.

WHAT WE WANT TO ACHIEVE

We want to affirm community support for the OCP and determine what goals should be prioritized and how they might be achieved. Outcomes related to this broad aspiration include: ensuring the community is aware of OCP-related projects already approved and underway; engaging with the community on key OCP topics; a determination of whether OCP amendments are required to keep it relevant and to develop,

implement and report on action plans that advance OCP goals.

THE ACTIONS WE ARE GOING TO TAKE

Early in 2019, we will determine the scope and timeline of the OCP study. Priority actions in the Corporate Plan will include:

- Development of white papers regarding specific strategic areas of the OCP, as determined by Council, which consider historic impacts, new pressures, emerging priorities

and the interdependence of issues

- Conducting a statistically relevant and demographically representative survey of residents to augment the white paper analysis
- Development of action plans, and OCP amendments as necessary, to advance priorities determined through the review

3

Working Collaboratively and Strengthening Relationships

Why is this important?

The toughest challenges facing communities at any scale— climate change, transportation, affordability, economic and social issues— cannot be tackled by any one entity acting alone. There is growing recognition that these and other challenges require collaboration between governments at all levels, the not-for-profit sector, private sector and community-based organizations. The mechanisms required to advance solutions can be complex as multiple, sometimes competing, interests are at play. Building and sustaining relationships across operational and political lines for the long term, and actively collaborating on initiatives of shared interest, increases chances for innovative solutions, funding and broader positive benefit for the community.

WHAT WE WANT TO ACHIEVE

We are ready to lead with a “North Shore perspective” to achieve transportation, economic and service goals for the whole of the North Shore region. We want to build and strengthen relationships with Tsleil-Waututh and Squamish Nations to move beyond development servicing, single-issue and transactional approaches of the past.

THE ACTIONS WE ARE

GOING TO TAKE

The Corporate Plan will translate our perspectives to the operational level with priority actions such as:

- Continuing work to implement various INSTPP recommendations and other shared priorities through a collaborative structure that includes all levels of government on the North Shore, TransLink and the Port
- Working with all North Shore

partners and through NSEM to create a North Shore wide resiliency strategy that addresses natural hazard and climate adaptation strategies

- Identifying specific actions and initiatives that strengthen the relationships between Councils and staff of the District, Squamish and Tsleil-Waututh Nations and help achieve shared community goals



4

Focus on our Customers

Why is this important?

Council and all members of the District organization share a passion for serving people and this community. The needs and expectations of the community are diverse and continue to evolve. The District provides such essential services as parks, water and waste collection, that meet peoples' daily needs and impact their quality of life 'closest to home.'

WHAT WE WANT TO ACHIEVE

We want to attain a clear and current understanding of service expectations across all segments of the community, including implications for community livability. Making communication and transactions with the District easy for citizens and businesses is a key goal. Providing excellent service to all customers is of utmost importance to us, as individual expectations and broad community needs are balanced.

THE ACTIONS WE ARE GOING TO TAKE

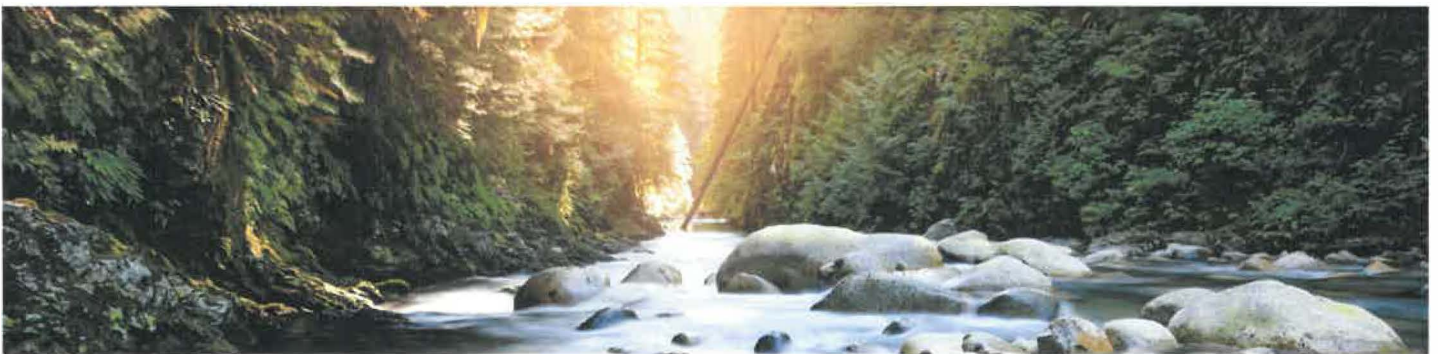
We are prioritizing engagement to understand the needs and expectations of the community, along with actions to enable the service options and communication channels preferred by residents and businesses.

As such the Corporate Plan will include these priorities for staff to focus on:

- Conducting a statistically representative survey of all

District citizens to identify service priorities, satisfaction and preferences for interacting with the District

- Implementing of a digital strategy to transform online services, engagement and information aligned with residents' needs and preferences
- Providing staff with training and tools that will enhance skills needed to continually improve customer experiences



5

Keeping the Organization Resilient

Why is this important?

Financial sustainability is critical to the community's vision for a healthy future. The District has long followed financial management best practices and is a leader in municipal asset management, but as demands and obligations on local governments increase, maintaining a comprehensive, responsive long term financial plan is vital.

As customers' expectations continue to evolve, our skills, technologies and practices must as well. The District must support the talent needed to lead and respond to change. Employees who see the connection between their work and the community's goals are most likely to experience a rewarding work life and deliver outstanding service. Fostering a healthy and dynamic workplace is a key success factor in a changing environment.

WHAT WE WANT TO ACHIEVE

We are committed to our role as financial stewards for the District and as leaders who create the conditions that allow employees to do their best work. A key outcome of our term will be to adapt the long term financial plan to act on our priority directions while ensuring financial resilience. Part of this will be to work towards taxation fairness, particularly with regard to industrial port properties. Another element will be to determine how District land and revenues will be used to promote greater affordability. Our clear direction will serve as a foundation for program and

resource planning for the entire organization.

THE ACTIONS WE ARE GOING TO TAKE

Withi our term, we will make decisions about the use of District land to achieve housing diversity and affordability and consider the role of other mechanisms, such as community amenity and other development revenue in that pursuit. Committing to specific priorities now will allow staff to align their work to strategic purposes and to meet the community's needs with confidence, professionalism and accountability.

To support our leadership in setting strategic direction, the

Corporate Plan will include actions such as:

- Refining the long term financial plan to align with strategic priorities and changing conditions
- Reviewing the role and impact of Community Amenity Contributions in our funding models
- Advocating for equity in Metro Vancouver, TransLink and Provincial funding models
- Updating succession and training strategies
- Enhancing internal communications and engagement practices

REVIEW AND REPORTING

Council Directions 2019-2022

was developed early on in our mandate, in a climate in which the electors signalled an apparent desire for a change in direction.

There is still much to learn from the community to better understand these signals, while we bring our individual experiences and unique



perspectives to the table. We recognize that this first statement of our priorities and directions is a general one. Our intention is to assess the need for adjustments and amendments to these priority directions through a collaborative, semi-annual review by the leadership team, informed by public input.

Formal reporting on these commitments will be through the Annual Report, which describes progress on our objectives and on the organizational work described in the Corporate Plan. Recent technological advances hold the possibility for continual, 'dash-board' style reporting, once sufficient data is generated to make this approach meaningful.

SUMMARY: OUR COMMITMENT TO YOU

We believe that by working towards these **key issues** our Council will advance the priorities that are most important to our residents and build a healthy, livable community. By pursuing our **approaches and initiatives** we aim to continue a dialogue with our community to become trustworthy and responsive stewards of our local government.

Key Issue	Priorities	Actions	What Success Looks Like:
 <p>IMPROVING MOBILITY & TRANSPORTATION</p>	Deliver outcomes that reduce traffic congestion and increase sustainable transportation alternatives	Advocate for rapid transit to the north shore; increase number of safe bicycle and pedestrian routes; increase transit options	Pursuing the options we have available to reduce congestion and increase alternatives while vigorously championing our residents' needs in dialogue with regional partners
 <p>INCREASING HOUSING DIVERSITY & ADDRESSING AFFORDABILITY</p>	Increase the diversity of housing options and balance future and current housing needs	Set direction on priority projects for rental housing and social housing; identify District land available for housing	Building consensus and taking action to bring more rental and social housing to the District, increase housing diversity, and balance housing and environmental needs

Key Issue	Priorities	Actions	What Success Looks Like:
 <p>SUPPORTING A VIBRANT ECONOMY AND JOBS-HOUSING BALANCE</p>	<p>Ensure businesses can stay and grow in the District</p> <p>Balance natural and tourist attractions' economic impact with community impact</p>	<p>Assess the impact of plans and policies on retaining and attracting employment opportunities; increase business friendliness in processes and services; advocate with others for provincial policy tax fairness</p>	<p>Retaining and growing the full spectrum of businesses within the District while building towards a complete community of jobs and housing</p>
 <p>TAKING ACTION ON CLIMATE CHANGE</p>	<p>Take the lead on environmental and climate change issues and increase the resilience of the District's populated and natural areas</p>	<p>Develop a North Shore resilience strategy</p> <p>Initiate projects that raise awareness about climate change; review and update policies for climate change</p>	<p>Climate and environmental considerations are integrated into all of the District's decisions and practices and we are recognized as a leader in climate change action by 2022</p>

Approaches and Initiatives

1

ROBUST ENGAGEMENT

Trust with the community is a priority of this Council, and robust engagement and dialogue with residents is its cornerstone. Through engagement that is convenient and inclusive for residents, we will understand the interests of the community when creating policy.

2

OCP PROJECT

Our Official Community Plan (OCP) is the District's foundational community vision, and it is imperative that it continues to represent the aspirations of our residents. We will assess the impacts of progressing on this vision so far and ensure that the document aligns with both what the community wants to achieve and how we achieve it.

3

STRENGTHENING RELATIONSHIPS

While we will strongly advocate for the District in regional discussions, we recognize that partnerships are crucial to success. We will strengthen these partner relationships on a variety of issues to get better results for our residents.

4

FOCUS ON CUSTOMERS

Residents expect the highest levels of customer service from Council and staff. We will continually improve processes and communication to improve the customer experience.

5

KEEP THE ORGANIZATION RESILIENT

Long-term financial and organizational resilience will ensure resources are available to meet the District's goals. We will ensure that the District has effective programs to support our employees look for new and creative opportunities to leverage District resources to meet our goals.



355 West Queens Road
North Vancouver, BC

604-990-2311
DNV.org



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