

AGENDA

SPECIAL MEETING OF COUNCIL

Monday, May 13, 2019

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



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Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Online at <http://app.dnv.org/councillive/>

1. REPORTS FROM COUNCIL OR STAFF

- 1.1. Bylaw 8378: 2019-2023 Financial Plan Approval Bylaw Amendment** p. 5-17
File No. 05.1780/Financial Plan 2019

Report: Municipal Clerk, May 7, 2019
Attachment 1: Bylaw 8378
Attachment 2: Staff Report Dated April 24, 2019

Recommendation:

THAT “2019-2023 Financial Plan Approval Bylaw 8373, 2018, Amendment Bylaw 8378, 2019 (Amendment 1)” is ADOPTED.

- 1.2. Bylaw 8385: Tax Rates Bylaw** p. 19-30
File No. 05.1930

Report: Municipal Clerk, May 7, 2019
Attachment 1: Bylaw 8385
Attachment 2: Staff Report Dated April 24, 2019

Recommendation:

THAT “Tax Rates Bylaw 8385, 2019” is ADOPTED.

- 1.3. Bylaw 8382: Street and Traffic Bylaw Amendment and
Bylaw 8383: Bylaw Notice Enforcement Bylaw Amendment** p. 31-49
File No. 16.8620.30/000.003

Report: Municipal Clerk, May 7, 2019
Attachment 1: Bylaw 8382
Attachment 2: Bylaw 8383
Attachment 3: Staff Reported Dated April 17, 2019

Recommendation:

THAT “District of North Vancouver Street and Traffic Bylaw 7125, 2004, Amendment Bylaw 8382, 2019 (Amendment 16)” is ADOPTED;

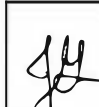
AND THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8383, 2019 (Amendment 42)" is ADOPTED.

2. ADJOURNMENT


Recommendation:

That the May 13, 2019 Special Meeting of Council for the District of North Vancouver is adjourned.

AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input checked="" type="checkbox"/> Other: Special Meeting	Date: <u>May 13, 2019</u>


 Dept.
 Manager


 GM
 Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

May 7, 2019

File: 05.1780/Financial Plan 2019

AUTHOR: James Gordon, Municipal Clerk

SUBJECT: **Bylaw 8378: 2019-2023 Financial Plan Approval Bylaw Amendment**

RECOMMENDATION:

THAT "2019 – 2023 Financial Plan Approval Bylaw 8373, 2018, Amendment Bylaw 8378, 2019 (Amendment 1)" is ADOPTED.

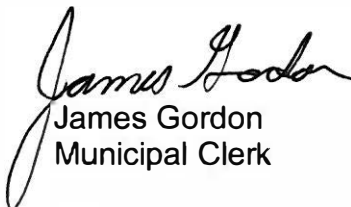
BACKGROUND:

Bylaw 8378 received First, Second and Third Readings on May 6, 2019. The bylaw is now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaw;
2. Abandon the bylaw; or,
3. Rescind Third Reading and debate possible amendments to the bylaw.

Respectfully submitted,


 James Gordon
 Municipal Clerk

Attachments:

- Bylaw 8378
- Staff report dated April 24, 2019

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

The Corporation of the District of North Vancouver

Bylaw 8378

A bylaw to amend 2019 – 2023 Financial Plan Approval Bylaw 8373, 2018

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as “2019 – 2023 Financial Plan Approval Bylaw 8373, 2018, Amendment Bylaw 8378, 2019 (Amendment 1)”.

Amendments

2. 2019 – 2023 Financial Plan Approval Bylaw 8373, 2018 is amended as follows:
 - a) Schedule A *District of North Vancouver 2019-2023 Financial Plan (\$000's)* is deleted in its entirety and replaced with a new Schedule A *District of North Vancouver 2019-2023 Financial Plan (\$000's)* as shown in Schedule 1 to this bylaw; and,
 - b) Schedule B *District of North Vancouver 2019 Revenue Disclosure Statement* is deleted in its entirety and replaced with a new Schedule B *District of North Vancouver 2019 Revenue Disclosure Statement* as shown in Schedule 2 to this bylaw.

READ a first time May 6th, 2019

READ a second time May 6th, 2019

READ a third time May 6th, 2019

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8378

Schedule A to Bylaw 8373 District of North Vancouver 2019-2023 Financial Plan (\$'000's)

	2018	2019	2020	2021	2022	2023
Revenue						
Taxation	\$ 106,978	\$ 112,319	\$ 112,918	\$ 116,850	\$ 120,900	\$ 124,295
Sales, Fees, and Other User Charges	99,412	97,269	101,952	119,841	105,768	109,083
Developer Contributions	15,438	46,303	16,337	14,217	2,551	596
Grants and Other Contributions	4,138	10,716	7,223	2,296	2,311	2,158
Investment Income	4,846	4,928	5,334	5,335	5,701	5,780
Penalties & Interest on Taxes	720	732	732	732	732	732
	<u>231,532</u>	<u>272,267</u>	<u>244,496</u>	<u>259,271</u>	<u>237,963</u>	<u>242,644</u>
Proceeds from Debt						
Appropriations from:						
Operating Reserves & Surplus	8,266	9,048	2,301	1,942	1,514	1,291
Capital Committed Funds	321	50	-	-	-	-
Reserve Funds	85,953	56,532	98,667	63,707	40,552	57,631
	<u>94,540</u>	<u>65,630</u>	<u>100,968</u>	<u>65,649</u>	<u>42,066</u>	<u>58,922</u>
Source of Funds	\$ 326,072	\$ 337,897	\$ 345,464	\$ 324,920	\$ 280,029	\$ 301,566
Operating Expenditures						
Community Services	\$ 37,522	\$ 38,917	\$ 40,603	\$ 41,871	\$ 41,681	\$ 42,507
Planning and Development	12,465	12,431	12,043	12,190	12,361	12,604
Protective Services	42,389	42,847	43,713	44,590	45,486	46,503
Transportation and Engineering	9,130	9,254	9,200	9,410	9,342	9,524
Utilities	43,587	46,487	50,559	56,171	61,461	64,271
Governance and Admin	16,476	16,555	13,177	12,518	12,259	11,717
	<u>161,569</u>	<u>166,491</u>	<u>169,295</u>	<u>176,750</u>	<u>182,590</u>	<u>187,126</u>
Capital Expenditures	89,252	71,165	107,418	64,007	42,085	58,136
Debt Service	4,041	2,762	2,762	2,762	2,762	2,762
Contributions to:						
Operating Reserves & Surplus	3,714	3,911	512	512	512	512
Reserve Funds	67,496	93,568	65,477	80,889	52,080	53,030
	<u>71,210</u>	<u>97,479</u>	<u>65,989</u>	<u>81,401</u>	<u>52,592</u>	<u>53,542</u>
Use of Funds	\$ 326,072	\$ 337,897	\$ 345,464	\$ 324,920	\$ 280,029	\$ 301,566

Schedule 2 to Bylaw 8378

Schedule B to Bylaw 8373 District of North Vancouver 2019 Revenue Disclosure Statement

Revenue from each Funding Source

The proportion of total revenue to be raised from each funding source in 2019 is shown in the table to the right. Property tax is an indirect tax on wealth and accounts for the greatest proportion of municipal revenues. The system of property taxation is relatively easy to administer and understand. It provides a stable and consistent source of revenue for services that provide general community benefits that can be often difficult to fund on a user-pay basis.

Funding Source	% Revenues	
	2018	2019
Taxation		
Property Value Taxes	48.5%	41.2%
Parcel Taxes	0.0%	0.0%
Sales, Fees and User Charges	40.7%	35.8%
Other Sources	10.8%	23.0%
Proceeds From Borrowing	0.0%	0.0%
TOTAL	100.0%	100.0%

Sales, fees and user charges form the second largest portion of planned revenue. Many municipal services, such as water and sewer usage, can be measured and charged on a user-pay basis. This methodology strives to fairly distribute the costs of a municipal service to those who make use of it. Other services (e.g. recreation) which have both a private and community benefit are funded through both user fees and municipal taxes.

Other sources of revenue include developer contributions, government grants and other external contributions. These sources of revenue are difficult to predict and can fluctuate significantly from year to year. In 2019, government grants and developer contributions in the form of community amenity contributions are expected to increase.

Proceeds from borrowing make up the last source of funding and is used for asset replacement or acquisition of new assets.

Property Tax Burden

The property tax burden for each property class is shown in the table on the right. The tax distribution detailed for 2019 is consistent with the current tax strategy approved by Council in 2009 that aligns the District tax rates with the average for Metro Vancouver, or the capped rate (if applicable) and relevant Ports Property Tax Act impacts. This strategy considers some shifting of the tax burden between classes if the tax base for a property class is not sufficient to be corrected by investment alone. It is expected that the competitiveness of the municipality as a place to do business will benefit from this policy. Council's tax strategy is based on the principles of equity, fairness, and responsiveness to community goals. Proportionate relationships between property classes can be affected by Council's economic policies, provincially legislated tax incentive programs and new permissive and statutory exemptions.

Property Class	% Property Tax
	2019
Residential	69.0%
Utilities	0.2%
Major Industry	12.6%
Light Industry	1.0%
Business	17.0%
Recreation	0.2%
TOTAL	100.0%

Permissive Tax Exemptions

Permissive tax exemptions represent approximately \$456,484 in foregone tax revenues. Council grants permissive tax exemptions based on Section 224 of the Community Charter on "use of property" not based upon the charitable status of the organization as a whole. Organizations that contribute to the well-being of citizens within the municipality by improving their quality of life and effectively enhancing community services are eligible.

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____

Dept. Manager	 GM/ Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

April 24, 2019

File: 05.1780/Financial Plan 2019

AUTHOR: Andy Wardell, General Manager, Finance & Chief Financial Officer

SUBJECT: 2019 to 2023 Financial Plan Amendment #1

RECOMMENDATION:

THAT Council provide FIRST, SECOND, and THIRD reading of the “2019 – 2023 Financial Plan Approval Bylaw 8373, 2018, Amendment Bylaw 8378, 2019 (Amendment 1)”.

REASON FOR REPORT:

To meet the requirements of the Community Charter, any changes that have occurred since the adoption of the 2019 - 2023 Financial Plan on October 1, 2018 must be formally approved through a financial plan amendment.

SUMMARY:

This amendment prepared under the direction of Council increases taxation revenues by \$3.4 million for the heavy industrial class and provides for a corresponding transfer to the assessment appeal risk management reserve.

EXISTING POLICY:

Section 165 of the Community Charter requires that a municipality adopt annually, by bylaw, a five year financial plan which can be subsequently amended at any time for greater certainty. Section 165 (3.1) further requires the financial plan include a more specific form of revenue and tax policy disclosure. The financial plan must set out the municipality’s objectives and policies in relation to the following for each year:

- for each of the funding sources, the proportion of total revenue that will come from that funding source;
- the distribution of property value taxes among the property classes that may be subject to the taxes; and
- the use of permissive tax exemptions.

Section 173 of the Community Charter clarifies that expenditures may not be incurred unless they are provided for in the financial plan for the current year.

ANALYSIS:

On April 16, 2019, Council directed staff to amend the 2019-2023 approved Financial Plan by increasing property taxes by \$3.4 million to proactively manage taxation risks identified through major industry property assessment appeals.

Historically unresolved assessment valuation appeals within the heavy industrial taxation class continue with 100% of the non-capped industrial properties appealing their assessed values into 2019. To administer tax loss risk and maintain tax equity between the property classes it is recommended that a \$3.4 million taxation increase be allocated to the major industrial class.

The amendment bylaw reflects this adjustment and is recommended for consideration by Council.

Timing/Approval Process:

The Financial Plan must be amended for spending authority to be in place for related expenditures prior to year-end.

Financial Impacts:

See attached report

Respectfully submitted,



Andy Wardell

General Manager, Finance and Chief Financial Officer

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev.	_____	
<input type="checkbox"/> Development Services	_____	
<input type="checkbox"/> Utilities	_____	
<input type="checkbox"/> Engineering Operations	_____	
<input type="checkbox"/> Parks	_____	
<input type="checkbox"/> Environment	_____	
<input type="checkbox"/> Facilities	_____	
<input type="checkbox"/> Human Resources	_____	
<input type="checkbox"/> Clerk's Office	_____	
<input type="checkbox"/> Communications	_____	
<input type="checkbox"/> Finance	_____	
<input type="checkbox"/> Fire Services	_____	
<input type="checkbox"/> ITS	_____	
<input type="checkbox"/> Solicitor	_____	
<input type="checkbox"/> GIS	_____	
<input type="checkbox"/> Real Estate	_____	
		External Agencies:
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		<input type="checkbox"/> Museum & Arch. _____
		<input type="checkbox"/> Other: _____

The Corporation of the District of North Vancouver

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Municipal Clerk

Certified a true copy

Municipal Clerk

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Justification - WHY is a budget change being requested?

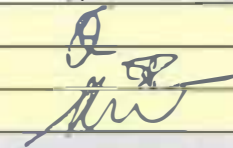

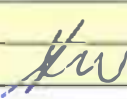

On APRIL 16, 2019, Council directed staff to amend the 2019-2023 approved Financial Plan by increasing property taxes by \$3.4 million in order to proactively manage tax loss risk. This was supported in Council's tax workshop on April 16th with first three readings of Bylaw on May 6th.

This 2019 Spring Financial Plan Amendment, increases taxation revenues by \$3.4 million along with a corresponding transfer to the tax appeal risk management reserve.

Select if change in COST :	<input type="checkbox"/> Expanded Scope	<input type="checkbox"/> Higher Tender Result Than Expected	<input type="checkbox"/> Change in Priority	<input checked="" type="checkbox"/> risk mitigation
Select if change in FUNDING SOURCE :	<input type="checkbox"/> Reallocation, project def or cancelled	<input type="checkbox"/> Reallocation, other	<input checked="" type="checkbox"/> New External Funding	<input type="checkbox"/> New Internal Funding
Select if OPERATING BUDGET item:	<input type="checkbox"/> One Time Change (Current Yr Only)	<input type="checkbox"/> Permanent Change	<input type="checkbox"/> Multi Year Change (specify)	
Select if CAPITAL BUDGET item: (Pt A & B)	<input checked="" type="checkbox"/> A No Operating Budget Impact	<input type="checkbox"/> B Yes, there is operating budget impact >>	<input type="checkbox"/> B1 New Operating budget Req'd	<input type="checkbox"/> B2 Reallocate
			<input type="checkbox"/> B3 Existing	

BUSINESS UNIT	OBJ	SUB	WO	PROJ TYPE	ACCOUNT DESCRIPTION (BU,Obj, WO descriptions)	2019 BUDGET IMPACT			OUTER YEARS IMPACT	
						Current Budget	Budget Change	New Budget	2020	2021
TRANSFER TO:										
1950	5011	50			Corp Tax & Revenue, Municipal Tax Revenue - Gen & Debt, Tax Growth Industry	\$ -	\$ (3,399,354.00)	(3,399,354.00)		
1950	9645				Corp Tax & Revenue, Contribution to Res - Assess Appeal	\$ -	\$ 3,399,354.00	3,399,354.00		
								-		
								-		
								-		
								-		

TRANSFER FROM:										
1.4223					Assessment Appeal Reserve	actuals only	\$ (3,399,354.00)	-		
1954	9689				Contribution to Operating Reserve	actuals only	\$ 3,399,354.00	-		
1954	6871				Contribution from General Operating Fund	actuals only	\$ (3,399,354.00)	-		
								-		
								-		
								-		
								-		

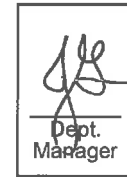
Attach Supporting Documents (eDocs)		Total		\$ -	\$ (3,399,354.00)	\$ -	\$ -	\$ -	
#3830324-Amending Bylaw 8378 (2019-2023)	Prepared By:	R Jivraj / E. Iorio				Date:	April 24, 2019		
#3927169-RTC - IC - 2019 to 2023 Financial Plan Amendment	Manager Approval:	E. Iorio				Date:	April 24, 2019		
#3927059-2019 FP Amendment DATA - TAX - April 2019	Director Approval:	Name				Date:			
AUTHORIZATION LEVELS:	CAPITAL Changes of \$50,000 and 10% of Original Budget (amount and scope) require Director and CFO Approval; Changes of \$250,000 or change to program service level require CAO Approval				OPERATING Changes of \$25,000 or more require Director and CFO Approval; Changes of \$100,000 or change to program service level require CAO Approval				
	CAO Approval (if applicable)	Financial Planning Approval:	R Danyluk/ R Jivraj				Date:	April 24, 2019	
	CFO Approval:	Andy Wardell				Date:	April 25/19		

Finance Use Only										
Change Form Number:	BC - 19064				Change budget in BA:	<input checked="" type="checkbox"/> Approved (Fin Plan Amendment)	<input checked="" type="checkbox"/> Final (Working Plan)			
Budget Change Completed By:					Change budget in JA:	<input type="checkbox"/> Revised				
Date Completed:					JV Number:	16		Date:		

	2018	2019 Req	Tax Adj Change	Spring Amend 2019	2020	2021	2022	2023
Revenue								
Taxation	\$ 106,978	\$ 108,920	\$ 3,399	\$ 112,319	\$ 112,918	\$ 116,850	\$ 120,900	\$ 124,295
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Proceeds from Debt								
Appropriations from:								
Operating Reserves & Surplus	8,266	9,048	-	9,048	2,301	1,942	1,514	1,291
Capital Committed Funds	321	50	-	50	-	-	-	-
Reserve Funds	85,953	56,532	-	56,532	98,667	63,707	40,552	57,631
	94,540	65,630	-	65,630	100,968	65,649	42,066	58,922
Source of Funds	\$ 326,072	\$ 334,498	\$ 3,399	\$ 337,897	\$ 345,464	\$ 324,920	\$ 280,029	\$ 301,566
Operating Expenditures								
Community Services	\$ 37,522	\$ 38,917	\$ -	\$ 38,917	\$ 40,603	\$ 41,871	\$ 41,681	\$ 42,507
Planning and Development	12,465	12,431	-	12,431	12,043	12,190	12,361	12,604
Protective Services	42,389	42,847	-	42,847	43,713	44,590	45,486	46,503
Transportation and Engineering	9,130	9,254	-	9,254	9,200	9,410	9,342	9,524
Utilities	43,587	46,487	-	46,487	50,559	56,171	61,461	64,271
Governance and Admin	16,476	16,555	-	16,555	13,177	12,518	12,259	11,717
	161,569	166,491	-	166,491	169,295	176,750	182,590	187,126
Capital Expenditures	89,252	71,165	-	71,165	107,418	64,007	42,085	58,136
Debt Service	4,041	2,762	-	2,762	2,762	2,762	2,762	2,762
Contributions to:								
Operating Reserves & Surplus	3,714	512	3,399	3,911	512	512	512	512
Reserve Funds	67,496	93,568	-	93,568	65,477	80,889	52,080	53,030
	71,210	94,080	3,399	97,479	65,989	81,401	52,592	53,542
Use of Funds	\$ 326,072	\$ 334,498	\$ 3,399	\$ 337,897	\$ 345,464	\$ 324,920	\$ 280,029	\$ 301,566
NOTE: Lynn Creek community rec centre impacts 2021-2023 \$750k annually, offset to contribution to reserves and add to community svcs operating costs	0	(0)		(0)	(0)	0	0	(0)

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input checked="" type="checkbox"/> Other: Special Meeting	Date: <u>May 13, 2019</u>



The District of North Vancouver REPORT TO COUNCIL

May 7, 2019
File: 05.1930

AUTHOR: James Gordon, Municipal Clerk

SUBJECT: Bylaw 8385: Tax Rates Bylaw

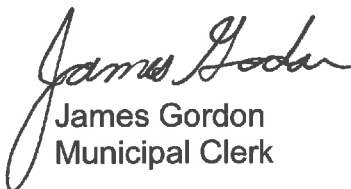
RECOMMENDATION:
THAT "Tax Rates Bylaw 8385, 2019" is ADOPTED.

BACKGROUND:
Bylaw 8385 received First, Second and Third Readings on May 6, 2019. The bylaw is now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaw;
2. Abandon the bylaw; or,
3. Rescind Third Reading and debate possible amendments to the bylaw.

Respectfully submitted,


James Gordon
Municipal Clerk

Attachments:

- Bylaw 8385
- Staff report dated April 24, 2019

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

The Corporation of the District of North Vancouver

Bylaw 8385

A bylaw for imposing rates on lands and improvements
in the District of North Vancouver for 2019

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "Tax Rates Bylaw 8385, 2019".

2019 Tax Rates

2. The following tax rates are imposed for 2019 on the taxable land and improvements as set out in the assessment roll:
 - a) for all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the Schedule A attached hereto and forming a part hereof;
 - b) for provision of the monies required in 2019 under bylaws of the municipality to meet payments of interest and principal of debts incurred for which other provision has not been made, on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of Schedule A attached hereto and forming a part hereof; and,
 - c) for provision of the municipality's appropriate share of the monies required for Regional District purposes for the year 2019, for expenditures of the Metro Vancouver Regional District on the assessed value of land and improvements taxable for hospital purposes, rates appearing in column "C" of Schedule A attached hereto and forming a part hereof.

READ a first time May 6th, 2019

READ a second time May 6th, 2019

READ a third time May 6th, 2019

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8385

2019 TAX RATES (\$'S OF TAX PER \$ 1,000 TAXABLE VALUE)

Property Class	A Municipal General	B Municipal Debt	Total Municipal	C Metro Vancouver Regional District
Residential	1.61753	0.04386	1.66139	0.04241
Utilities	38.94397	1.05603	40.00000	0.14843
Industrial (Major)	21.77511	0.59043	22.36554	0.14419
Industrial (Major)				
- Capped Properties	21.77511	0.59043	22.36554	0.14419
- Capped New Investment	21.77482	0.59072	22.36554	0.14419
Industrial (Light)	6.90690	0.18728	7.09418	0.14419
Business/Other	4.50554	0.12217	4.62771	0.10390
Recreation	4.03340	0.10937	4.14277	0.04241

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

April 24, 2019
File: 05.1930

AUTHOR: Andy Wardell, General Manager, Finance & Chief Financial Officer

SUBJECT: Tax Rates Bylaw 8385, 2019

RECOMMENDATION:

That Council approve the first three readings of Tax Rates Bylaw 8385, 2019.

REASON FOR REPORT:

In accordance with Section 197 of the Community Charter, Council must adopt the 2019 Tax Rates Bylaw before May 15th. As directed by Council, Staff has prepared the 2019 Tax Rates Bylaw based on a property tax revenue increase of 3.00%, except for major industry (non-capped) that is set at 72.78% to administer tax loss risk and maintain tax equity between property classes.

The following table details the distribution of the tax share to each property class:

	<u>2019</u>	<u>2018</u>
Residential	69.0%	68.8%
Utilities	0.2%	0.2%
Major Industry - Non-capped	9.6%	9.7%
Major Industry - Capped	3.0%	2.8%
Light Industry	1.0%	0.9%
Business	17.0%	17.4%
Recreation	0.2%	0.2%
Total	<u>100.0%</u>	<u>100.0%</u>

The District's tax strategy aims at promoting vibrancy and diversification at competitive tax rates for all classes below tax rate benchmarks for the Metro Vancouver region. A key component of the tax strategy has been achieving a tax rate for major industrial (non-capped) properties at a level below the regional average. For 2019 the tax rate for major industrial (non-capped) properties is set at \$22.37 per thousand dollars of assessed value is notably below the regional average and tax rates set under the Ports Property Tax Act.

The 2019 residential and business class tax rates are also lower than regional averages due to steady increases in property market values and new construction growth.

Property Class	2019 Municipal	2018 Municipal	Change from 2018
Residential	1.66139	1.59255	0.06884
Utilities	40.00000	40.00000	0.00000
Industrial (Major)			
Non-Capped	22.36554	23.44641	(1.08087)
Capped Properties	22.36554	23.44641	(1.08087)
Capped New Investment	22.36554	22.50000	(0.13446)
Industrial (Light)	7.09418	7.72111	(0.62693)
Business / Other	4.62771	5.59916	(0.97145)
Recreation	4.14277	4.47186	(0.32909)

Select small businesses within the region are affected by increased assessment valuation due to future development potential. The District continues to work with the regional *Small Business Property Tax Working Group* to assess potential policy tools that the Province could implement for the 2020 taxation year that could assist in limiting increased taxation impacts caused by current assessment practices.

POLICY:

Section 165(3.1) of the Community Charter requires five-year financial plans to include specific objectives and tax policy disclosure. The tax strategy is based on tax rate competitiveness within the Metro Vancouver region working in partnership with industry for economic development and tax growth through investment. The strategy continues to sustain an equitable and competitive taxation environment.

Each year the tax strategy will be re-evaluated in the context of achievements to date and prevailing economic conditions inclusive of the status of assessment appeals impacting major industrial land valuations and potential tax loss risks.

Timing/Approval Process:

Adoption of Bylaw is required before May 15, 2019.

Respectfully submitted,



Andy Wardell, CPA, CGA, MA.
General Manager, Finance & Chief Financial Officer

REVIEWED WITH:					
<input type="checkbox"/> Sustainable Community Dev.	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Services	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Real Estate	_____		

The Corporation of the District of North Vancouver

Bylaw 8385

**A bylaw for imposing rates on lands and improvements
in the District of North Vancouver for 2019**

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "Tax Rates Bylaw 8385, 2019".

2019 Tax Rates

2. The following tax rates are imposed for 2019 on the taxable land and improvements as set out in the assessment roll:
 - a) for all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the Schedule A attached hereto and forming a part hereof;
 - b) for provision of the monies required in 2019 under bylaws of the municipality to meet payments of interest and principal of debts incurred for which other provision has not been made, on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of Schedule A attached hereto and forming a part hereof; and,
 - c) for provision of the municipality's appropriate share of the monies required for Regional District purposes for the year 2019, for expenditures of the Metro Vancouver Regional District on the assessed value of land and improvements taxable for hospital purposes, rates appearing in column "C" of Schedule A attached hereto and forming a part hereof.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8385

2019 TAX RATES (\$'S OF TAX PER \$ 1,000 TAXABLE VALUE)

Property Class	A Municipal General	B Municipal Debt	Total Municipal	C Metro Vancouver Regional District
Residential	1.61753	0.04386	1.66139	0.04241
Utilities	38.94397	1.05603	40.00000	0.14843
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Recreation	4.03340	0.10937	4.14277	0.04241

AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input checked="" type="checkbox"/> Other: Special Meeting	Date: <u>May 13, 2019</u>



The District of North Vancouver REPORT TO COUNCIL

May 7, 2019
File: 16.8620.30/000.003

AUTHOR: James Gordon, Municipal Clerk

SUBJECT: **Bylaw 8382: Street and Traffic Bylaw Amendment and
Bylaw 8383: Bylaw Notice Enforcement Bylaw Amendment**

RECOMMENDATION:

THAT "District of North Vancouver Street and Traffic Bylaw 7125, 2004, Amendment Bylaw 8382, 2019 (Amendment 16)" is ADOPTED;

AND THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8383, 2019 (Amendment 42)" is ADOPTED.

BACKGROUND:

Bylaws 8382 and 8383 received First, Second and Third Readings on May 6, 2019. The bylaws are now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaws;
2. Abandon the bylaws; or,
3. Rescind Third Reading and debate possible amendments to the bylaws.

Respectfully submitted,


James Gordon
Municipal Clerk

Attachments:

- Bylaw 8382
- Bylaw 8383
- Staff report dated April 17, 2019

**SUBJECT: Bylaw 8382: Street and Traffic Bylaw Amendment and
Bylaw 8383: Bylaw Notice Enforcement Bylaw Amendment**

May 7, 2019

Page 2

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
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<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

The Corporation of the District of North Vancouver

Bylaw 8382

A bylaw to amend District of North Vancouver Street and Traffic Bylaw 7125, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as “District of North Vancouver Street and Traffic Bylaw 7125, 2004, Amendment Bylaw 8382, 2019 (Amendment 16)”.

Amendments

2. District of North Vancouver Street and Traffic Bylaw 7125, 2004 is amended by:

- a) Deleting section 824A and substituting the following:

824A. No person shall operate or allow the presence of a passenger vehicle having a gross vehicle weight of more than 8,850 kilograms:

824A.1 on that portion of Deep Cove Road located north of Mount Seymour Parkway; or

824A.2 within the area outlined and cross-hatched in red on the map attached to this bylaw as Schedule D,

except with a permit issued by the Municipal Engineer or a duly authorized designate.

- b) Adding Schedule D to District of North Vancouver Street and Traffic Bylaw 7125, 2004 as shown in Schedule A of this bylaw.

READ a first time May 6th, 2019

READ a second time May 6th, 2019

READ a third time May 6th, 2019

ADOPTED

Mayor

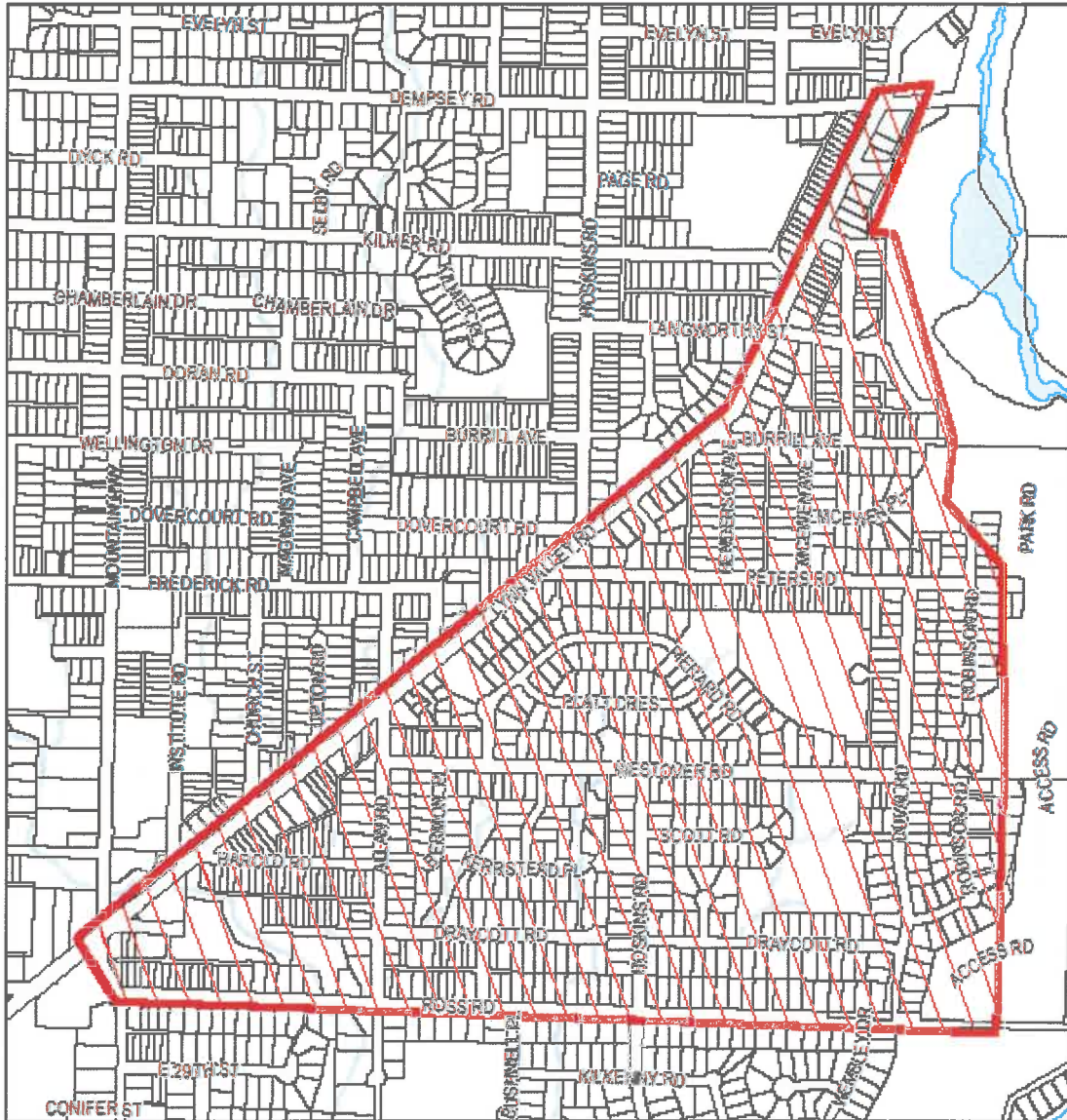
Municipal Clerk

Certified a true copy

Municipal Clerk

SCHEDULE A to BYLAW 8382

SCHEDULE D to DISTRICT OF NORTH VANCOUVER
STREET AND TRAFFIC BYLAW 7125, 2004



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The Corporation of the District of North Vancouver

Bylaw 8383

A bylaw to amend the Bylaw Notice Enforcement Bylaw 7458, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8383, 2019 (Amendment 42)".

Amendments

2. Schedule A to Bylaw Notice Enforcement Bylaw 7458, 2004 is amended by deleting:

824A	Drive large vehicle on Deep Cove Road north of Mount Seymour Parkway	500	400	750	NO	N/A
------	--	-----	-----	-----	----	-----

And replacing with:

824A	Operate large vehicle where prohibited	500	400	750	NO	N/A
------	--	-----	-----	-----	----	-----

READ a first time May 6th, 2019

READ a second time May 6th, 2019

READ a third time May 6th, 2019

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

April 17, 2019

File: 16.8620.30/000.003

AUTHOR: Steve Carney, PEng, PTOE, Transportation Section Manager

SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment

RECOMMENDATION:

THAT "District of North Vancouver Street and Traffic Bylaw 7125, 2004 Amendment Bylaw 8382, 2019 (Amendment 16)" is given FIRST, SECOND and THIRD Readings;

AND THAT "Bylaw Notice Enforcement Bylaw 7458, 2004 Amendment Bylaw 8383, 2019 (Amendment 42)" is given FIRST, SECOND and THIRD Readings.

REASON FOR REPORT:

To inform Council about the proposed amendment to Street and Traffic Bylaw 7125 and receive Council's endorsement.

SUMMARY:

The District proceeded with new parking and traffic management strategies in the summer of 2018 to alleviate the impact of tourism in the public spaces and surrounding neighbourhood streets in both Deep Cove and Lynn Canyon Park. As part of these parking and traffic management strategies, the District imposed restrictions on tour buses and implemented a permitting system. The District also increased the presence of park rangers, traffic control and bylaw enforcement personnel.

The Street and Traffic Bylaw and Bylaw Notice Enforcement Bylaw were amended in Spring 2018 to successfully prohibit large commercial buses (larger than 24 passenger seating capacity) from streets entering Deep Cove without DNV permit. This proposed bylaw amendment for 2019 provides similar regulatory (enforceable) tools to ensure compliance on streets in neighbourhoods surrounding Lynn Canyon Park.

BACKGROUND:

Previously, an information report to council titled '*Deep Cove and Lynn Canyon Demand Management, Traffic and Parking Strategies from summer 2018 and into 2019*' dated February 21, 2019 from the Section Manager of Transportation and the Manager of Parks was provided to council.

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 2

Along with Deep Cove, Lynn Canyon Park has also recently gained tremendous international popularity. The recent increase in commercial tour buses bringing visitors to Lynn Canyon has created a number of traffic and parking related concerns, including the logistics of large vehicles circulating along local residential roads, and pedestrian safety concerns. As a result, the District no longer accommodates tour buses and other large vehicles in these areas without permit. As of May 18, 2018 all large buses were prohibited from entering the west parking lot at Lynn Canyon Park (accessed from Peters Rd) under the Park Regulation Bylaw unless they had a District permit. The large bus access strategy to Lynn Canyon Park involved directing large buses to the east parking lot via Lillooet Rd for park access as per **Figure 1**.

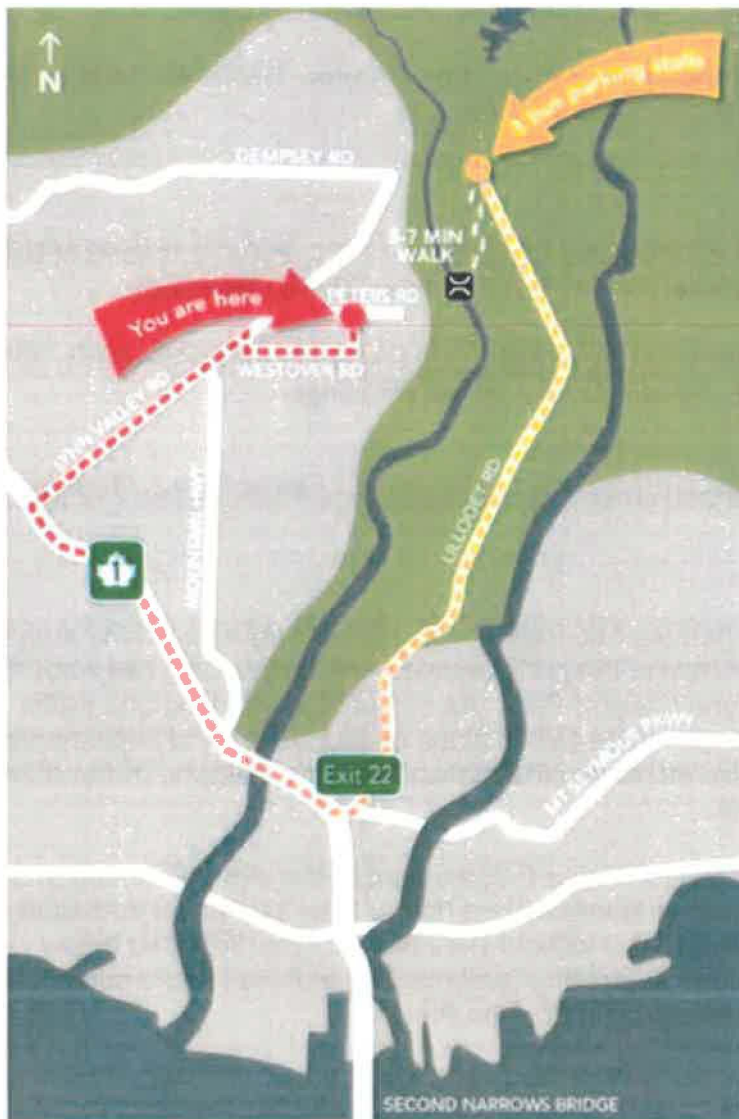


Figure 1. Commercial Bus Access Strategy to Lynn Canyon Park

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 3

Along with these restrictions, DNV established a permitting system for eligible operators of large buses:

- Permits were issued for single day use only to those who qualify
- Large commercial tour buses were not to be provided permits
- Under special circumstances (i.e. special events, local school field trips, summer camp programs) large buses were provided a DNV permit
- Transit buses are exempt from this measure
- Commercial delivery and service vehicle access was maintained

EXISTING POLICY:

Lynn Canyon currently has a permit purchase requirement for large buses to park within park boundaries. Outside the park, the only current restrictions are the maximum 72 hours a vehicle is able to remain parked on a roadway and the prohibition against parking large vehicles (maximum 4500 kg) or recreational vehicles after 6:00 pm (sections 501.27 and 502 of the Street and Traffic Bylaw).

As of May 18, 2018 large buses (larger than 24 passenger seating capacity) are prohibited from entering Deep Cove streets without DNV permit. Under this permitting system, large buses related to local schools, non-profit groups, and DNV-approved community events are eligible for single-day use permits. Public transit buses vehicles, commercial delivery, and service vehicles are exempt from permit requirements.

ANALYSIS:

Restrictions on Large Vehicles in Lynn Canyon:

Lynn Canyon Park has become an extremely popular destination over the past several years particularly for international visitors. In 2017, over 500 large tour buses visited Lynn Canyon Park. The local road network is not designed to safely accommodate this volume of large vehicles and, as a result, a number of traffic safety, parking and operational issues emerged. Restricting large buses from entering the west parking lot (accessed from Peters Rd), prompted operators of large buses to use the surrounding local streets for drop-off / pick-up and lay-by activities. Lynn Canyon Park parking lot is currently set up for only three bus parking spots.

In order to address this trend and more effectively regulate and manage large buses on streets in the neighbourhoods surrounding Lynn Canyon Park, a bylaw amendment is required to facilitate enforcement. This amendment would prohibit the large buses (larger than 24 passenger seating capacity) from stopping or parking within the area bounded by Lynn Valley Road, Ross Road, and Lynn Canyon Park without DNV permit. This area includes Lynn Valley Road (both sides) and Ross Road (both sides) east of Mountain Highway, and is shown in **Figure 2**, and is also attached as Schedule A to Bylaw 8382.

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 4

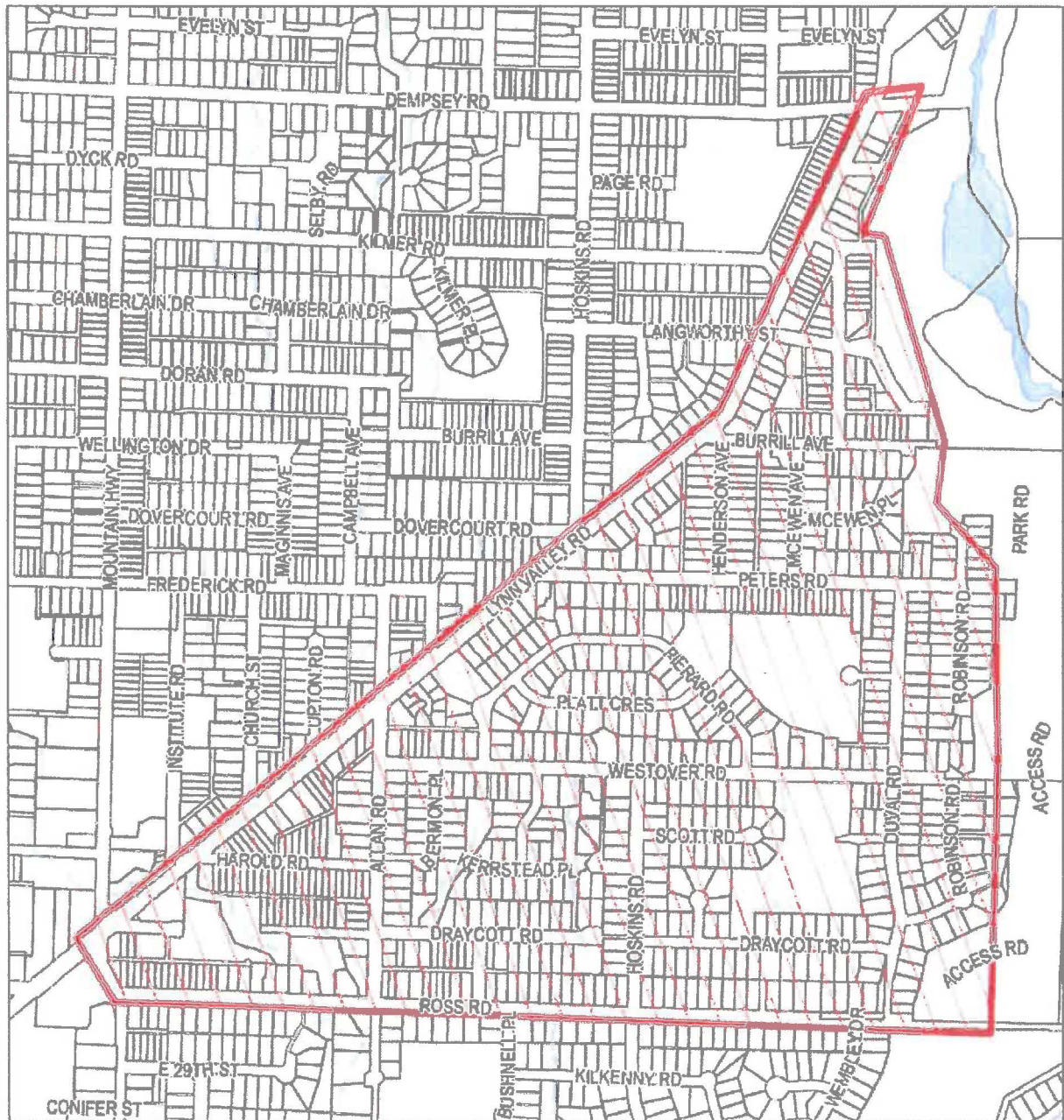


Figure 2. Large Bus Restricted Area

Large buses would continue to be allowed to access Lynn Canyon Park from the east parking lot (via Lillooet Rd) without permit.

Similar to the bylaw amendments enacted for Deep Cove in 2018, school groups, non-profit groups, and DNV-approved community events will be eligible to receive bus access permits to use the west parking lot at Lynn Canyon Park. Eligible groups with permit will continue to be accommodated in the west parking lot and can apply for single visit bus parking permits

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 5

on-line at DNV.org/buses. Non-eligible groups will continue to enjoy large bus access to Lynn Canyon Park from the east parking lot via Lillooet Rd. Regulatory and information street signage limiting vehicle size will be installed at key locations and will include an 'except with DNV permit' clause.

Vehicle restrictions will only impact buses with a maximum seating capacity greater than 24 passengers (maximum GVWR 8850 kg). **Photo 1** shows a 24 passenger capacity community shuttle which would still be permitted in the proposed restricted zone.



Photo 1. 24 Passenger Capacity Bus (Maximum Allowable Size without Permit)

Bylaw Amendments:

Based on consultation with the DNV Municipal Solicitor, the Park Regulation Bylaw already has a permitting process and does not require amendment in order to restrict buses. It is however recommended that section 824A of the Street and Traffic Bylaw be amended to include a prohibition against passenger vehicles with a gross vehicle weight of more than 8850kg within the area bounded by Lynn Valley Road, Ross Road, and Lynn Canyon Park (including Lynn Valley Road both sides east of Mountain Highway, and Ross Road both sides east of Mountain Highway) except with a DNV permit. The penalty is \$500.00 per violation.

Timing/Approval Process:

Restrictions on large buses (larger than 24 passenger seating capacity) from entering the Lynn Canyon west parking lot were enforceable starting May 18, 2018. However, in order to have enforceable restrictions on operators of large buses from using the surrounding Lynn

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 6

Valley road network for drop-off/pickup and parking, an amendment to the Street and Traffic Bylaw is required.

Concurrence:

Legal has reviewed and approved the bylaw amendment language.

Liability/Risk:

There is an existing risk where large buses have difficulty circulating through the streets around Lynn Canyon Park safely. The volume of large buses is also contributing to risk. Introducing a permit requirement based on vehicle size and restricting large buses will minimize risk for pedestrians, cyclists, motorists, and property.

Communications:

Large Bus Permit requirements and the impact on large buses will be communicated to tour bus companies and tourism destination management agencies. We will inform the BC Trucking Association, and the Canadian Association of Movers about the new rules, so that they have someone to contact with any questions about their business access. Local school bus companies, the School District, and non-profits will be contacted about how to obtain permits. The District will raise general public awareness of the changes through signage, social media, print advertising, and media relations.

CONCLUSION:

Lynn Canyon Park has become extremely popular in recent years and the increase in the number of large buses visiting the park has caused safety concerns among the residents. Large buses are prohibited from entering the west parking lot at Lynn Canyon Park (accessed from Peters Rd). The large bus access strategy to Lynn Canyon Park involves directing large buses to the east parking lot via Lillooet Rd for park access. The bylaw amendment will help enforce the new restriction of no large buses allowed to stop or park on local streets as defined in Figure 1 except with permit.

Options:

1. Give the bylaws First Reading;
2. Give no Readings to the bylaws and abandon the bylaws; or,
3. Debate possible amendments to the bylaws at First Reading.

Respectfully submitted,

Steve Carney, PEng, PTOE,
Transportation Section Manager

Attachments:

- Bylaw 8382
- Bylaw 8383

**SUBJECT: District of North Vancouver Parks: Lynn Canyon Traffic Management-
Street and Traffic Bylaw Amendment**

April 17, 2019

Page 7

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Services	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Parks	X	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	X	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Real Estate	_____		

The Corporation of the District of North Vancouver

Bylaw 8382

A bylaw to amend District of North Vancouver Street and Traffic Bylaw 7125, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "District of North Vancouver Street and Traffic Bylaw 7125, 2004, Amendment Bylaw 8382, 2019 (Amendment 16)".

Amendments

2. District of North Vancouver Street and Traffic Bylaw 7125, 2004 is amended by:
 - a) Deleting section 824A and substituting the following:

824A. No person shall operate or allow the presence of a passenger vehicle having a gross vehicle weight of more than 8,850 kilograms:

824A.1 on that portion of Deep Cove Road located north of Mount Seymour Parkway; or

824A.2 within the area outlined and cross-hatched in red on the map attached to this bylaw as Schedule D,

except with a permit issued by the Municipal Engineer or a duly authorized designate.

- b) Adding Schedule D to District of North Vancouver Street and Traffic Bylaw 7125, 2004 as shown in Schedule A of this bylaw.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

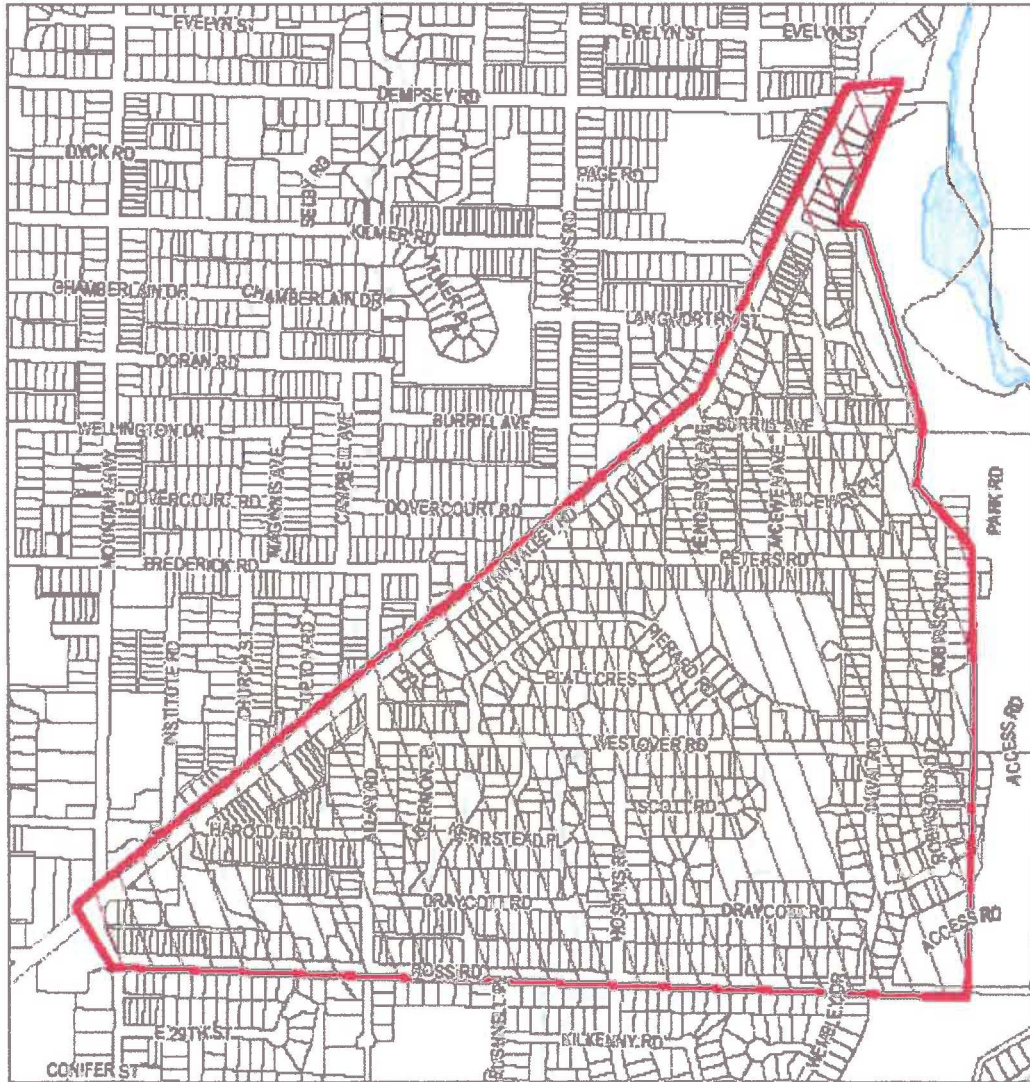
Municipal Clerk

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SCHEDULE A to BYLAW 8382

**SCHEDULE D to DISTRICT OF NORTH VANCOUVER
STREET AND TRAFFIC BYLAW 7125, 2004**



The Corporation of the District of North Vancouver

Bylaw 8383

A bylaw to amend the Bylaw Notice Enforcement Bylaw 7458, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8383, 2019 (Amendment 42)".

Amendments

2. Schedule A to Bylaw Notice Enforcement Bylaw 7458, 2004 is amended by deleting:

824A	Drive large vehicle on Deep Cove Road north of Mount Seymour Parkway	500	400	750	NO	N/A
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And replacing with:

824A	Operate large vehicle where prohibited	500	400	750	NO	N/A
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READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

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