

AGENDA

REGULAR MEETING OF COUNCIL

Monday, April 1, 2019

7:00 p.m.

**Council Chamber, Municipal Hall
355 West Queens Road,
North Vancouver, BC**

Council Members:

Mayor Mike Little

Councillor Jordan Back

Councillor Mathew Bond

Councillor Megan Curren

Councillor Betty Forbes

Councillor Jim Hanson

Councillor Lisa Muri



www.dnv.org

THIS PAGE LEFT BLANK INTENTIONALLY

REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, April 1, 2019
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Online at <http://app.dnv.org/councillive/>

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 8262 – OCP Amendment 1923 Purcell Way
- Bylaw 8263 – Rezoning 1923, 1935, 1947 and 1959 Purcell Way
- Bylaw 8369 – Rezoning 1015 Marine Drive

1. ADOPTION OF THE AGENDA

1.1. April 1, 2019 Regular Meeting Agenda

Recommendation:

THAT the agenda for the April 1, 2019 Regular Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

Please note that written submissions left for Council consideration will be made publically available as part of the minutes for this meeting.

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

3.1. Autism Awareness Month – April 2019

p. 11

4. RECOGNITIONS

5. DELEGATIONS

5.1. Christine Reid & Cooper Quinn, North Shore Mountain Bike Association

p. 15-45

Re: NSMBA – 2018 in Review

Attachment A – Delegation to Council Request Form
Attachment B – PowerPoint Presentation
Attachment C – Supplemental Information

6. ADOPTION OF MINUTES

6.1. February 25, 2019 Regular Council Meeting **p. 49-54**

Recommendation:

THAT the minutes of the February 25, 2019 Regular Council meeting are adopted.

6.2. March 4, 2019 Regular Council Meeting **p. 55-90**

Minutes: March 4, 2019
Attachment A – Peter Teevan
Attachment B – Lyle Craver

Recommendation:

THAT the minutes of the March 4, 2019 Regular Council meeting are adopted.

6.3. March 12, 2019 Public Hearing **p. 91-96**

Recommendation:

THAT the minutes of the March 12, 2019 Public Hearing are received.

7. RELEASE OF CLOSED MEETING DECISIONS

7.1. March 6, 2019 Advisory Oversight Committee

File No. 01.0360.20/076.000

7.1.1. Advisory Oversight Committee Recommendations and Appointments

North Vancouver Public Art Advisory Committee

THAT Kelvin Humenny is re-appointed to the North Vancouver Public Art Advisory Committee for a two-year term ending December 31, 2020;

AND THAT Emily Neufeld and Dalia Gottlieb-Tanaka are appointed to the North Vancouver Public Art Advisory Committee for a two-year term ending December 31, 2020.

8. COUNCIL WORKSHOP REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

Recommendation:

THAT items _____ are included in the Consent Agenda and be approved without debate.

9.1. Business Licence for Itsy Bitsy Daycare – 2391 Berkley Avenue **p. 99-127**
File No. 10.4750.30/001.000

Report: Community Planner, March 18, 2019
Attachment A – Staff Report Dated February 19, 2019
Attachment B – Minutes from Public Meeting Held March 5, 2019
Attachment C – Letters from Parents in Support for the Proposed Child Care Amendment

Recommendation:

THAT an amendment to the business licence for Itsy Bitsy Daycare located at 2391 Berkley Avenue for the operation of Group Child Care for 20 school age children is approved subject to the following conditions:

- (a) compliance with District bylaws and Provincial code regulations; and,
- (b) receipt of a corresponding license from the Vancouver Coastal Health Authority.

9.2. Park Dedication Removal Bylaw 8381 (Portion of Lynn Canyon Park) **p. 129-137**
File No. 01.0115.30/002.000

Report: Deputy Municipal Clerk, March 22, 2019
Attachment 1 – Park Dedication Removal Bylaw 8381, 2019
Attachment 2 – Elector Response Form

Recommendation:

THAT “Park Dedication Removal Bylaw 8381, 2019” is given FIRST, SECOND and THIRD Readings.

THAT approval of the electors is to be obtained by means of an alternative approval process.

THAT the elector response form is approved in the form set out in Attachment 2 to the report of the Deputy Municipal Clerk dated March 22, 2019.

THAT the deadline for submission of elector response forms is 4 pm on Wednesday, May 15, 2019.

THAT a fair determination of the number of electors in the District of North Vancouver is 62,521.

9.3. Acting Mayor Date Change **p. 139-141**
File No. 01.0115.30/002.000

Report: Deputy Municipal Clerk, March 22, 2019
Attachment 1 – Proposed 2019 Acting Mayor Schedule

Recommendation:

THAT Councillor Back is designated as Acting Mayor for the period May 8 to 10, 2019, inclusive;

AND THAT Councillor Hanson is designated as Acting Mayor for the period May 30 to June 3, 2019, inclusive.

9.4. Prioritizing District-Owned Residential-Rental Housing for Non-Profit Organizations **p. 143-144**
File No.

Report: Councillor Hanson, March 4, 2019

Recommendation:

THAT staff is directed to develop a policy requiring the District to prioritize District-owned rental housing for non-profit organizations.

9.5. Rental, Social and Affordable Housing Task Force **p. 145-149**
File No.

Report: Councillor Muri, March 12, 2019

Attachment 1 – Rental, Social and Affordable Housing Task Force Terms of Reference

Recommendation:

THAT pursuant to the recommendation of the Advisory Oversight Committee, a Rental, Social and Affordable Housing Task Force Committee is created.

9.6. INSTPP Priority Action – New Express Bus Service **p. 151-157**
File No. 16.8500.30/000.000

Report: Transportation Planner, March 15, 2019

Attachment 1 – Letter from TransLink

Recommendation:

THAT reallocation of additional North Vancouver transit service hours approved through Phase II of the Mayor's Council Vision investment plan for expansion of Route 231 to a new express bus service connecting Phibbs Exchange to the regional SkyTrain network is approved;

AND THAT staff work with TransLink to revisit transit needs for the West 1st corridor once transit ridership growth timeframes are confirmed, and as part of the Mayor's Council Vision Phase III investment plan.

10. REPORTS

10.1. Mayor

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

10.4.1. Industrial Lands Strategy Task Force – Councillor Back

10.4.2. Housing Committee – Councillor Bond

10.4.3. Aboriginal Relations Committee – Councillor Hanson

10.4.4. Regional Parks Committee – Councillor Muri

10.4.5. Liquid Waste Committee – Mayor Little

10.4.6. Mayors Board – Mayor Little

10.4.7. Mayors Committee – Mayor Little

10.4.8. Mayors Council - TransLink – Mayor Little

10.4.9. Performance & Audit Committee – Mayor Little

10.4.10. Zero Waste Committee – Mayor Little

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the April 1, 2019 Regular Meeting of Council for the District of North Vancouver is adjourned.

THIS PAGE LEFT BLANK INTENTIONALLY

PROCLAMATIONS

THIS PAGE LEFT BLANK INTENTIONALLY



NORTH VANCOUVER
DISTRICT
PROCLAMATION

**“Autism Awareness Month”
(April, 2019)**

- WHEREAS:** Autism Spectrum Disorder, which is a developmental disability that causes difficulties in communication, social interaction and behaviour, occurs in approximately 1 in every 68 births for reasons that are not yet fully understood; and
- WHEREAS:** Found throughout the world in families of all ethnic and social backgrounds, Autism Spectrum Disorder is five times more common in boys than girls, currently has no known cure, and depending on the level of severity can cause lifelong challenges relating to people, objects and events; and
- WHEREAS:** Increased awareness of this disorder is vital as early diagnosis and intervention, as well as the existence of specialized and community support services, can lead to significantly improved quality of life for those challenged with Autism Spectrum Disorder;
- NOW THEREFORE I,** Betty Forbes, current acting Mayor of the District of North Vancouver, do hereby proclaim **April 2019** as **“Autism Awareness Month”** in the District of North Vancouver.

Betty Forbes
Acting MAYOR

Dated at North Vancouver, BC
this 1st day of April, 2019

THIS PAGE LEFT BLANK INTENTIONALLY

DELEGATIONS

THIS PAGE LEFT BLANK INTENTIONALLY



Delegation to Council Request Form

District of North Vancouver
Clerk's Department
 355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
 Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Delegations have five minutes to make their presentation. Questions from Council may follow.

Name of group wishing to appear before Council: North Shore Mountain Bike Association

Title of Presentation: NSMBA - 2018 in Review

Name of person(s) to make presentation: Christine Reid & Cooper Quinn

Purpose of Presentation:

☒ Information only

☐ Requesting a letter of support

☐ Other (provide details below)

Please describe:

The NSMBA wishes to recap our 2018 efforts on Mount Fromme under the Fromme Maintenance Agreement. We protect and maintain the trails as environmental leaders, focused on sustainability through education & action. We develop trail networks that provide challenge and progression while fostering mountain bike culture and a community that embraces our sport as a positive force. The NSMBA will also be seeking guidance in proposing a continuation of the financial support for the Fromme Maintenance Agreement.

Contact person (if different than above): Christine Reid

Daytime telephone number: [REDACTED]

Email address: christine@nsmba.ca

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes:

☒ Handout ☐ DVD

☒ PowerPoint presentation

Note: All supporting documentation must be provided 12 days prior to your appearance date. This form and any background material provided will be published in the public agenda.

Presentation requirements:

☒ Laptop ☐ Tripod for posterboard

☒ Multimedia projector ☐ Flipchart

☒ Overhead projector

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment on or before your presentation date.

Delegation to Council Request Form

Rules for Delegations:

1. Delegations must submit a Delegation to Council Request Form to the Municipal Clerk. Submission of a request does not constitute approval nor guarantee a date. The request must first be reviewed by the Clerk.
2. The Clerk will review the request and, if approved, arrange a mutually agreeable date with you. You will receive a signed and approved copy of your request form as confirmation.
3. A maximum of two delegations will be permitted at any Regular Meeting of Council.
4. Delegations must represent an organized group, society, institution, corporation, etc. Individuals may not appear as delegations.
5. Delegations are scheduled on a first-come, first-served basis, subject to direction from the Mayor, Council, or Chief Administrative Officer.
6. The Mayor or Chief Administrative Officer may reject a delegation request if it regards an offensive subject, has already been substantially presented to council in one form or another, deals with a pending matter following the close of a public hearing, or is, or has been, dealt with in a public participation process.
7. Supporting submissions for the delegation should be provided to the Clerk by noon 12 days preceding the scheduled appearance.
8. Delegations will be allowed a maximum of five minutes to make their presentation.
9. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
10. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request, if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes (if not handed out or published in the agenda) to assist with the accuracy of our minutes

I understand and agree to these rules for delegations

Christine Reid

Name of Delegate or Representative of Group

November 23 2018

Date



Signature

For Office Use Only

Approved by:

Municipal Clerk

Deputy Municipal Clerk



Appearance date:

Receipt emailed on:

April 2019
December 10, 2018

Rejected by:

Mayor

CAO

Applicant informed on:

Applicant informed by:

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.



THANK YOU

- To our **new mayor** and **members of council** for your commitment to the District of North Vancouver
- To **DNV Parks, Engineering, and Environment Staff** for ongoing support, dialogue, and communication
- To the previous council for vision - trails are better than ever thanks to the financial commitments made



ALIGNED VISIONS

*The **North Shore** public consistently rates trails as the most highly used of all park facilities - DNV Parks and Open Spaces Strategic Plan, 2012*

Vision

The District of North Vancouver will **provide a diverse** and interconnected parks and **trail system** which **protects and enhances the ecological integrity** and beauty of our natural environment, promotes **sustainability**, active living and **accessibility**, and fosters the **development of community stewardship**, identity, spirit and culture **for current and future generations**.



The Purpose of the NSMBA as a Society is :

1. To **preserve and enhance** the **accessibility**, to cyclists and other members of the community, **of trails on the North Shore** of Vancouver.
2. To **maintain, repair, improve and construct trails** on the North Shore **for the use and enjoyment of cyclist and other members of the community**.
3. To **protect and preserve the environment** by maintaining, repairing and improving trails on the North Shore.
4. To **protect and preserve forest areas** on the North Shore by **maintaining, repairing, improving and constructing trails on the North Shore**.

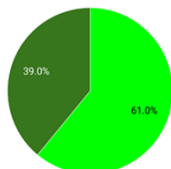


NSMBA MEMBERSHIP

- 52% of 2018 NSMBA Members were North Shore residents
- Trails are a resource utilized heavily by residents, with 45 - 60% of users living on the Shore

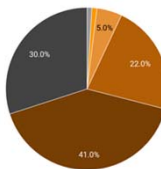
MOUNT FROMME

● LOCAL
● VISITOR



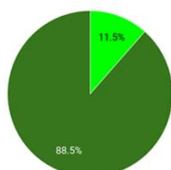
EDUCATION

● NULL
● DID NOT COMPLETE HIGH SCHOOL
● HIGH SCHOOL GRADUATE
● SOME COLLEGE OR ASSOCIATE'S DEGREE
● BACHELOR'S DEGREE
● ADVANCED DEGREE



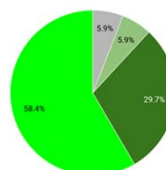
SQUAMISH

● LOCAL
● VISITOR



HOUSEHOLD INCOME

● NULL
● < 40K
● \$40 - \$100K
● \$100K +



VOLUNTEERS

NSMBA Trail Builders : The RealTrailHeroes™

Andrew Teit	Penny Deck
Brent Hillier	Peter Morin
Daniel Lui	Rob Donovan
Daniel Shaw	Sarah Brassil
Dave Clendenan	Sean Brassil
Dodge Lancaster	Sean Gerke
Gordon McNaughton	Sharon Bader
Joe Woywitka	Sven Luebke
Jonathan Skelcher	Thomas Jouet-Pastre
Jorn Dettmer	Todd Fiander
Lindsay Blair	Tom Ferenc
Martin Newman	Tom Hudson
Michael Stormer	Trevor Hansen
Oscar Nielsen	Vince Beasse
Pat Podolski	





nsmba
TRAILS FOR ALL, TRAILS FOREVER.

TRAIL ADOPTION PROGRAM



BREAKDOWN OF HOURS

TOTAL **VOLUNTEER** HOURS

 **13,900** —  **130**

TRAIL DAYS

HOURS **BREAKDOWN**

BOARD OF DIRECTORS : 2,693

FROM METRAILS : 4,161

SEYMOUR TRAILS : 4,613

RACES AND EVENTS : 2,063



nsmba
TRAILS FOR ALL, TRAILS FOREVER.

YOUTH PROGRAMS

TRAIL ACADEMY



Our **Trail Academy** is focused on environment and education, teaching trail users to become sustainable trail stewards.

130 Students came through our classroom and trail sessions, where we are growing the next generation of environmental stewards; they contributed over **500 volunteer hours** to the trail network.

Summer Bike Camps program contributed over **1,000 hours** to the trails through partnerships with local small businesses.

Our **Trail Academy** contributed **2,440 hours of volunteer work** on the trails!



nsmba
TRAILS FOR ALL, TRAILS FOREVER.

DNV + NSMBA ACCOMPLISHMENTS

- Maintained over 35 km of trails
- Supported cleaning up after storm events
- Enhancing Permitting + Project Proposal Best Practices

"I am a senior woman who frequently walks alone with my dog weekdays on the Cove, Seymour and Lynn trails. I appreciate the work you do, the beautiful trail construction, maintenance and the safety provided by the NSMBA community. Most bikers I meet are friendly and say thank you when my dog and I make way."

"I was away from mountain biking for 10+ years. I'm amazed at the progress with the trails and infrastructure. Especially on fromme (ie. new parking lot). Keep up the great work. I would love to see more family friendly trails and blue sections to encourage more kids (bobsled is great) excited to see the adaptive loop on seymour, I think this will be great for kids as well."

"Thank you for professionally advocating/creating safe and sustainable mountain bike trails. The North Shore has some of the best made and maintained trails I have ever ridden."

"Don't forget about the black and double black tech trails."

CURRENT + FUTURE CHALLENGES

- Increasing popularity of outdoor recreation and trail use
- Ensuring needs of all trail users are met; existing & new, beginner & expert, all trail activities
- Land Manager patchwork
- Consistent funding and accurate forecasting



nsmba
TRAILS FOR ALL, TRAILS FOREVER.

YOU'RE INVITED

For the Girls Dig Day - **April 7th** - Bridle Path



Town Hall Meeting - **May 14th** - Lynn Valley Library Community Space



THIS PAGE LEFT BLANK INTENTIONALLY



*The North Shore public consistently rates trails as the most highly used of all park facilities -
District of North Vancouver Parks and Open Spaces Strategic Plan, 2012*



nsmba

TRAILS FOR ALL, **TRAILS FOREVER.**

On behalf of the North Shore Mountain Bike Association, its members, Directors, and community stakeholders, thank you to our new mayor and members of council for your commitment to the District of North Vancouver; thank you to DNV Parks, Engineering, and Environment Staff for ongoing support, dialogue, and communication; and thank you to the previous council for their vision and financial commitments to the NSMBA. Without the support of the DNV, we would be unable to provide the health, social, and environmental benefits to the community do.

Background

The North Shore Mountain Bike Association (“NSMBA”) is a not-for-profit charity organization which has advocated for and maintained mountain bike and multi-use trails on the North Shore for 21 years. We are volunteer-driven, dedicated to caring for an environmentally sustainable trail network within the community, with a mission of “Trails for all, trails forever”.

The NSMBA currently maintains in excess of 80 kilometers of primarily multi-use trails on Mount Fromme and the base of Mount Seymour; many of these trails are on District of North Vancouver (“DNV”) Parklands. Since 2013, the NSMBA has formally delivered a structured trail maintenance program funded in part by the DNV on Mount Fromme, with the *Community Driven Model for Sustainable Trail Maintenance (Appendix 1)*, and the *Fromme Mountain Trail Maintenance Services Agreement*. This model utilizes both paid trail crew, the volunteer leverage of the NSMBA, and additional community support ensuring a safe, progressive, ecologically sustainable trail network can be maintained for the trail users of the future, as trail use and outdoor recreation grow and increase the demands upon the network. Trail activities on Mount Seymour on DNV lands are entirely volunteer, or funded by the NSMBA.

With this background, the organization employs nine administrative and trail-based staff, has more than 2,000 members, and would like to provide some additional information to DNV Mayor and Council to supplement our presentation on the NSMBA. We hope to demonstrate the value of our partnership with the DNV, and how we as a community organization help support a diverse, multi-use trail network that directly supports \$4.1M in wages on the North Shore, and approximately 80 full-time jobs (*Mountain Biking Economic Impact Study, 2017*).

Aligned Vision and Partnership

The District of North Vancouver and the NSMBA began working together with a formal permitting process in 2010, as our visions and purposes were aligned:

Parks and Open Spaces Strategic Plan Vision

“The District of North Vancouver will provide a diverse and interconnected parks and trail system which protects and enhances the ecological integrity and beauty of our natural environment, promotes sustainability, active living and accessibility, and fosters the development of community stewardship, identity, spirit and culture for current and future generations.” (2012)

NSMBA Constitution

The Purpose of the NSMBA as a Society is :

1. To preserve and enhance the accessibility, to cyclists and other members of the community, of trails on the North Shore of Vancouver.
2. To maintain, repair, improve and construct trails on the North Shore for the use and enjoyment of cyclist and other members of the community.

3. To protect and preserve the environment by maintaining, repairing and improving trails on the North Shore.
4. To protect and preserve forest areas on the North Shore by maintaining, repairing, improving and constructing trails on the North Shore

Since 2010, the two organizations have been able to change soft surface trail recreation on the Shore by working together; reducing trails environmental impact, increasing opportunity for youth and families to participate, educating our members and the public to be responsible trail users and stewards, and providing community building events to the ultimate benefit of our forest and parklands. While trail use has been increasing dramatically, recent studies on the Shore have shown a reduction in trail user conflicts, and environmental degradation; we like to believe we're a piece of this change.

DNV + NSMBA Accomplishments

Together in 2018 the DNV and the NSMBA maintained over 35 km of trails on Fromme and Seymour Mountains. During 2018, the NSMBA facilitated the contribution of over \$300,000 of volunteer effort to the entire trail network (calculated at \$24/hr): \$115,000 on Mount Fromme DNV trails, and over \$20,000 on DNV trails on Seymour.

Some recent successful projects include Dreamweaver trail reroute, Bobsled Spur trail, and the Seymour Adaptive Loop.

2018 also saw various extreme weather events; from very dry summer to record-setting rainfall events, and very significant windfall events. Our partnership means we were integral in supporting DNV Parks Staff to ensure a timely clearing and maintenance of the trails for the safety and enjoyment of all trail users.

NSMBA Membership and Trail User Demographics

Not all NSMBA members are mountain bikers, not all mountain bikers are members. The work on the trails supports a shared network of user groups and for this reason, the NSMBA is seeing an increase in members who do not identify primarily as mountain bikers, or who are using the trails to mountain bike along with various other activities.

Annually, the NSMBA conducts a membership survey to solicit feedback from both our membership and non-membership community. Of such, in 2018, we found our members are predominantly residents of the North Shore (52%), are 30-50 years in age (68%), are university or college educated and have household incomes over \$100,000. Currently, in 2019, we have 643 members from North Vancouver (54%) and 43 from West Vancouver out of a total of 1,174 members. Our 2019 membership survey recently completed and all results of the previous

surveys can be viewed at <https://nsmba.ca/annual-survey/>; 2019 results will be available in May.

90% of our core volunteer base (trail builders, community partners, and event support) live and/or work within the District of North Vancouver creating an engaged trail community who value and contribute by giving back to the outdoor resources in their backyards. Being able to give back to the area in which DNV residents recreate and bring additional value to their living experience and connection to their community in the District of North Vancouver. Local North Shore businesses and larger corporations also see the benefit in supporting the local resource, collectively contributing over \$100,000 annually through various sponsorship opportunities, bring out their employees to give back and have a sense of pride where they recreate.

In 2016 the Mountain Bike Tourism Association, with support from the District of North Vancouver, completed an economic impact study on mountain biking in the Sea to Sky Region, encompassing the North Shore, Squamish, Whistler, and Pemberton. Some notable data from the North Shore study concluded:

- 61% of the trail users on the North Shore are locals; a very different picture from the rest of the region, where the trail are used predominantly by visitors.
- 65% of current North Shore residents said the trails were an important factor in their decision to live on the North Shore
- \$4.3 million of wages and salaries supported on the North Shore by Mountain Biking
- GDP related to Mountain biking on the North Shore was \$6.4 million
- 80 North Shore jobs were supported by mountain biking



NORTH SHORE MOUNTAIN BIKE ASSOCIATION

2018 **COMMUNITY** ACCOMPLISHMENTS

TOTAL **VOLUNTEER** HOURS



13,900



130

TRAILS DAYS

HOURS **BREAKDOWN** :

BOARD OF DIRECTORS : 2,693

FROMME TRAILS : 4,161

SEYMOUR TRAILS : 4,613

RACES AND EVENTS : 2,063



MEMBERSHIP **GROWTH**



2,107

With your support we grew from 1,825 members in 2017 to 2,107 and counting!

TRAIL PASSES



779



100,000

CONTRIBUTED TO NSMBA

Up from 448 sold in 2017.

This money contributed \$11K straight to the trails!



NORTH SHORE MOUNTAIN BIKE ASSOCIATION

2018 COMMUNITY ACCOMPLISHMENTS



TRAIL ADOPTION PLAN

36 **ADOPTERS**

32 **TRAILS**

28 **BUILDERS**

120 **TRAIL DAYS**

**“EVERYTHING IS
BETTER WHEN
WE DO IT TOGETHER”**

\$ 107,000

IN REVENUE

TRAIL PROGRAMS

225 **TRAIL ACADEMY ATTENDEES**

130 **YOUTH TRAIL STEWARDS**

3,840 **HOURS OF WORK**

Trail Academy Attendees -
Contributed 2,440 hours of volunteer
work on the trails!

Youth Trail Stewards -
Participated in our classroom and trail
sessions contributing 400 hours of
volunteer work to the trail network.

Summer Bike Camp Programs -
Contributed over 1,000 hours of
volunteer work on the trails!

2018 COMMUNITY ACCOMPLISHMENTS

RAISED OVER

 **40,000**

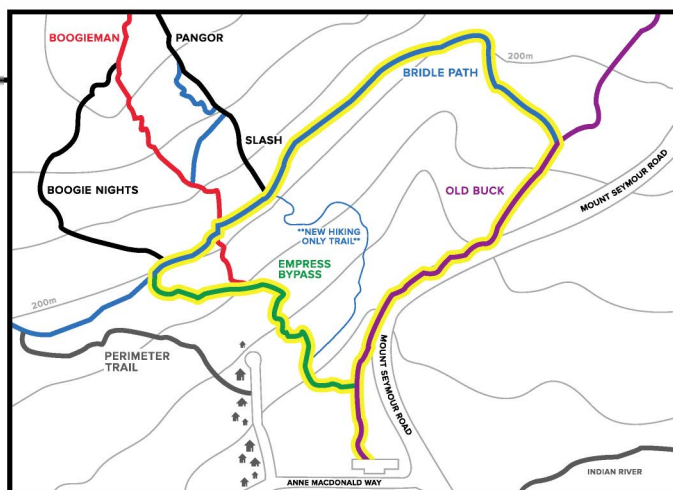
SEYMOUR **ADAPTIVE MTB LOOP**

5K **BC PARKS**

10K **NEPTUNE TERMINALS**

10K **FINISHED CONSTRUCTION**

15K **COMMUNITY DONATIONS**



 aMTB LOOP



We need YOUR help to create social rides for 2019!
Email : info@nsmba.ca

On average we see 161 riders per Fiver.

We partnered with Autism BC as well as Canucks Autism Network for our year end Fiver to raise \$3,000 for each organization. Thank you for making this year a huge success for the community!

THANK YOU

FOR THE CONTINUED **GROWING** SUPPORT

TRAILS FOR ALL,
TRAILS FOREVER.

NSMBA

Purchase your 2019 Membership today
- OR -

Make a donation to NSMBA and receive
31 a TAX receipt instantly.

Trails for all, Trails forever.

As an organization, we are committed to considering who is missing on the trails in our communities and finding ways to encourage their representation and voices within our community.

Our Trails for All Statement of Diversity and Inclusion in our community was released Summer 2018, which saw the NSMBA move to be more than just a trail association in their local community. We have been driven to find ways to encourage environmental stewardship of the community to give back to the natural resources they use considering more than the current group of users. The trails we maintain are predominantly shared use and therefore we are always considering those who are currently out using the trails and who else may benefit in the community. A recent example of this is the new hiking only trail the NSMBA built, parallel to Empress Bypass when revitalizing Old Buck, Bridle Path and Empress Bypass as part of the Adaptive Loop Project.

Since the Trails for All Statement was released we have partnered with Autism BC and the Canucks Autism Network to both host awareness training for our trail builders, but also encouraged our community to give back to these other charitable organizations at our year-end Fiver Race, raising close to \$6000 for the charities combined. October 2018 the NSMBA and IMBA Canada hosted a Diversity Symposium at Capilano University to bring together trail associations, and over 60 people from across the province, Canada and the United States to engage in the conversation of Diversity and Inclusion in Mountain Biking and find ways to facilitate this work in their local communities. The NSMBA has also partnered with She Summits and Ride Like a Girl to host For The Girls Trail day this April 7th.

Our Youth Programming has been incredibly successful in contributing over 1000 volunteer hours on Fromme in 2018. In 2017 we developed a youth trail stewardship program aligned with the BC Education Curriculum to empower the next generation with trail stewardship principles to volunteer in their local communities. We have worked with various schools across the North Shore to provide this program. The trails we maintain also support District of North Vancouver Highschool sports teams/groups through their running and mountain bike programs (Seycove, Argyle, Sutherland, Windsor Secondary all have cross country, track and field, and mountain bike teams).

Current + Future Challenges

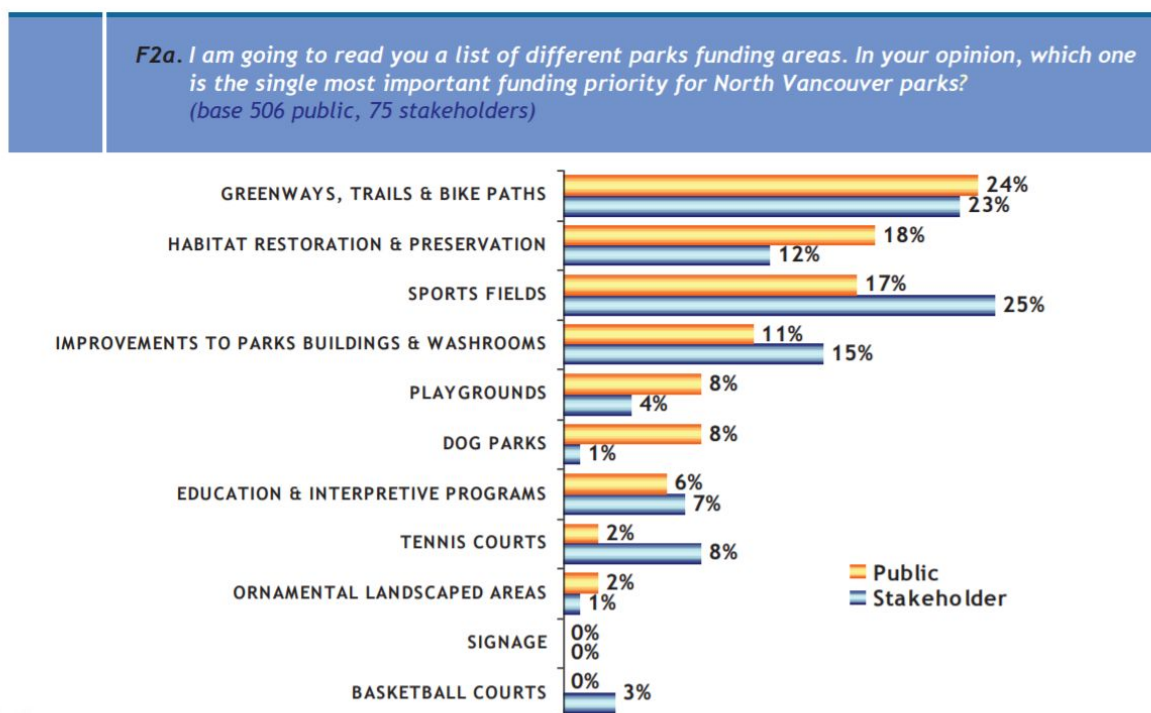
The popularity of outdoor recreation and trail use is increasing across all trail user groups, resulting in a proportionate increase in the maintenance required to ensure the existing trail network remains environmentally sustainable. The NSMBA, DNV, and other stakeholders need to proactively work with all land managers to ensure we do not exceed the carrying capacity of individual trails or areas, which could lead to excessive environmental impact.

In recent years, the land managers across the North Shore have been working more collaboratively. We look forward to continuing this progress with a vision of multiple land manager trail meetings with stakeholders to support trail connectivity across the North Shore.

As a non-profit organization, certainty of funding is important for yearly budgeting and planning, and to ensure we can continue to meet the needs of DNV residents and other trail users. As trail use increases so do the maintenance demands to ensure sustainability and longevity.

Summary

The DNV and NSMBA continue to work in partnership and collaboration to achieve our aligned vision of a safe, sustainable, and inclusive trail network for the enjoyment of all trail users and the community at large. We believe the funding provided by the DNV is leveraged by our engaged volunteer base, and provides the DNV with an exceptional return on investment.



The District of North Vancouver public believes funding Greenways, Trails, and Bike Paths is the most important priority for North Vancouver parks, and utilizes Passive Parks more than Active Parks. (POSSP, 2012)

The funding DNV has provided for the past 6 years continues to support the local DNV residents, and they are very grateful for this funding for Fromme trails and have seen the effects of this on directly in the trail network they use and we have shared a sampling of their direct support from our 2019 annual survey below.

"I am a senior woman who frequently walks alone with my dog weekdays on the Cove, Seymour and Lynn trails. I appreciate the work you do, the beautiful trail construction, maintenance and the safety provided by the NSMBA community. Most bikers I meet are friendly and say thank you when my dog and I make way."

"I was away from mountain biking for 10+ years. I'm amazed at the progress with the trails and infrastructure. Especially on fromme (ie. new parking lot). Keep up the great work. I would love to see more family friendly trails and blue sections to encourage more kids (bobsled is great) excited to see the adaptive loop on seymour, I think this will be great for kids as well."

"Thank you for professionally advocating/creating safe and sustainable mountain bike trails. The North Shore has some of the best made and maintained trails I have ever ridden."

"Don't forget about the black and double black tech trails."

You're Invited

For the Girls Dig Day // April 7th // Working on Bridle Path section of the Adaptive Mountain Bike Loop on DNV land - meeting at Old Buck Parking at 9am. Lunch will be provided.

Town Hall Meeting // May 14th // 7-10pm at the Lynn Valley Library Community Space. This is a drop event and DNV Parks staff are invited to set up a table.

Please refer to our events calendar to attend future trail days.

www.nsmba.ca/events/ or send us an email to coordinate a trail walk & chat soon - Cooper@nsmba.ca

We would love for you to see us hard at work on the trails or visit some of our newest trail projects!

Appendix 1:



Community Driven
Model for Sustainable Trail Maintenance
2018 Update



Prepared for



Contents

Executive Summary	3
Organisational Alignment	4
2018 Key Objectives	4
2018 Key Outcomes	5
References	10

Authors

Jenny Beazley
Christine Reid
Ben Campbell-Barry

Contact Information

North Shore Mountain Bike Association
P.O. Box 16127
Lynn Valley Postal Outlet
North Vancouver, BC, V7J 3S9

Jenny Beazley	Christine Reid
President	Executive Director
604 657 5647	604 418 7105
jenny@nsmba.ca	christine@nsmba.ca

Executive Summary

The North Shore Mountain Bike Association (NSMBA) wishes to thank the District of North Vancouver (DNV) for its continued partnership and support. The NSMBA is pleased to present a 2018 update of the “Community Driven Model For Sustainable Trail Maintenance”, which was originally presented and adopted in 2012, and most recently voted on in 2015.

The NSMBA currently delivers a structured and formal program of trail maintenance on Fromme Mountain and with the support of the DNV proposes to extend this structured approach to lands managed by the DNV on Mount Seymour in the near future.

The DNV and NSMBA continue to work in partnership and collaboration to achieve our aligned vision of a safe, sustainable, and inclusive trail network for the enjoyment of all trail users and the community at large.

The funding provided by the DNV continues to be leveraged by an engaged NSMBA volunteer base providing the DNV with an exceptional return on investment. The NSMBA appreciates the support of the DNV and is seeking a continuation of funding to allow the NSMBA to action its key, mutually beneficial objectives for 2018 and beyond, including trail maintenance, trail network planning, and economic growth.

The NSMBA believes that the trail network provides large economic benefit for the DNV and is looking forward to helping ensure the trail network remains a magnet for local, regional, and international visitors alike. An Economic Impact Study led by Mountain Biking BC during 2016 estimates \$12.1 million in visitor spending is directly attributable to mountain biking on the North Shore (the study area included the City of North Vancouver, and the District of North Vancouver - the District contains the largest portion of the trail network), which helps support 78 jobs.

The partnership between the DNV and NSMBA has continued to create positive outcomes for all trail users and in 2018 the NSMBA hopes to continue this collaboration, specifically around risk assessment and mitigation, and the ongoing planning of the trail network.

The NSMBA looks forward to reviewing the ‘2018 Update’ with Staff and the ongoing support of the DNV.

Yours sincerely,

Jenny Beazley

President

North Shore Mountain Bike Association

Christine Reid

Executive Director

North Shore Mountain Bike Association

Organisational Alignment

The visions of both organisations continue to align around community, sustainability, and the environment. Of increasing importance is the role that a well maintained and accessible trail network plays in contributing \$6.1 million in GDP to the local economy, with 65% of North Shore residents saying trails were ‘important’ or ‘very important’ in their decision to live on the North Shore (Mountain Biking Economic Impact Study – North Shore, May 2017)

The NSMBA’s focus on ensuring the North Shore trail network remains safe, well maintained, and environmentally sustainable has contributed to North Shore being a destination that attracts regional, national, and international visitors.

NSMBA Vision Statement - “The North Shore Mountain Bike Association is a volunteer driven non-profit organization dedicated to caring for a sustainable trail network within the community.”

DNV Official Community Plan for a Sustainable Future - “Our vibrant neighbourhoods and centres are framed by our mountain backdrop, forests, streams and shorelines. We live in an inclusive and supportive community that celebrates its rich heritage and lives in harmony with nature.”

District of North Vancouver Draft Financial Plan 2015-2019 - “Continue to partner with trail stakeholders to upgrade sustainable hiking and mountain biking trails, as per the Fromme Mountain Trails Classification Study” and “Continue to implement and adjust best management practices to address environment and trail building activities”.

2018 Key Objectives

The NSMBA has four key objectives in 2018. The ongoing support of the DNV is key to ensuring these objectives can be achieved for the mutual benefit of the community, environment, and economy.

1. **Trail Maintenance** - Continue to augment the DNV’s capacity by assisting with the annual operation and maintenance of trails, including a greater focus from the NSMBA on risk assessment and risk mitigation.
2. **Trail Network Planning** - Collaborate with the DNV to develop a Trail Network Plan that sets out a long term, holistic, and inclusive approach to ensuring the trail network is safe, functional and provides the community with a network that work in harmony with nature.
3. **Economic Growth** - Ongoing development and maintenance of a trail network that continues to provide the foundation for ongoing economic growth related to increased trail usage.
4. **Certainty of Funding** – The NSMBA would like to confirm that any funding awarded be approved as an annual commitment and included in the DNV’s future annual budgets during the period 2018-2021. As a non-profit organization confirmation of funding in advance is important for yearly budgeting and planning.

2018 Key Outcomes

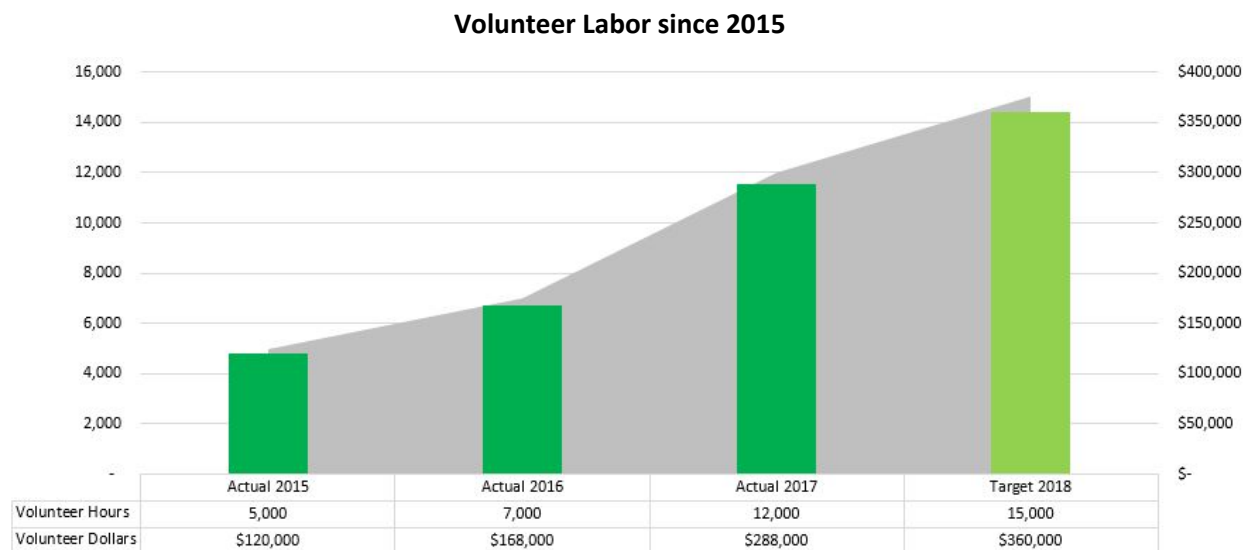
Trail Maintenance

The NSMBA's primary focus is to maintain existing trails, enhancing its revenue using volunteer leverage through its established community initiatives including the Trail Adoption Plan (TAP) and the Trail Academy.

In consultation with the DNV the NSMBA continues to improve the condition of the existing network for the betterment of the greater community. This ongoing program of maintenance aligns with the DNV's Official Community Plan for a Sustainable Future - 2030 Goal to "Develop and maintain our network of trails and greenways".

Maintenance is an integral part of environmental sustainability and it is only through a consistent program of ongoing care that sustainability is achieved. Engaging and partnering with NSMBA enables the DNV to magnify trails funding and expenditures through leveraging the NSMBA's community initiatives, which harness an extensive volunteer network to deliver a program of activities that have a positive environmental impact, ensure sustainability can be achieved, and educate and train the community of trail users to be true trail stewards.

Since 2015 volunteer hours have increased by 240%; the associated value of these hours is more than \$576K over the past 3 years. The NSMBA is projecting further growth in 2018 and beyond which speaks to an active and engaged community and quality of trail work generated by the organization.



Based on a rate of \$24 per hour as per TD Economics on Volunteer Valuation, 2013.

An additional focus for the NSMBA in 2018 is risk assessment and mitigation. During 2017 the NSMBA commenced an audit of all trails and technical trail features, including ladders and bridges. This work was predicated by the need for a complete inventory of trails as a foundation for establishing a clear and complete management plan.

During this audit the NSMBA developed a process to create a continuous assessment model; an approach that has been successfully utilized in other areas of British Columbia and Canada. The application of this continuous assessment model is a 'best practice' approach to managing and mitigating risk.

The NSMBA is hoping to be invited to work collaboratively with the Risk Management Consultant recently engaged by the DNV. The NSMBA would like the opportunity to work in partnership with the DNV to determine the annual rates of assessment on each trail, along with a shared responsibility to manage the risk and ensure the trails remain maintained, safe and provide a enjoyable and fun experience for the trail users.

The NSMBA has created, and is committed to, long term programs that empower the community and encourage ownership, education and investment. These programs are focused on developing long term sustainability by fostering a culture of care and responsibility for the trail network and the environment.

The NSMBA Trail Academy offers several courses on trail care and maintenance to share our knowledge of sustainable trail building with our membership. Each course combines classroom learning with practical on trail experience. In 2017, nearly 200 Academy Graduates attended both classroom and practical sessions.

The Trail Adoption Plan ("TAP") allows local business to invest in the ongoing maintenance in their direct community showing their commitment to not only the financial success of the NSMBA but also the volunteer success. Each TAP adopter contributes up to 6 trail days per trail each year in addition to their sponsorship of the trail. This a multi-faceted approach has allowed for many local businesses to directly contribute back to the natural resource that supports their success in the community as well.

Trail Network Planning

The DNV and NSMBA continue to work within an adaptive management framework that allows each organization to focus on its area of expertise while providing an enhanced, sustainable recreational experience to the entire community of trail users.

During 2017, DNV staff and the NSMBA have worked in collaboration using this framework to define a more robust, streamlined permitting process and detailed work reporting. This success has been largely due to the two organizations communicating, learning, and problem solving together.

Together the DNV and NSMBA have remained open to learning from each other and working through challenges to find applicable solutions for the benefit of all trail users and the entire trail network.

For 2018 The NSMBA recommends that the DNV continues to work within this adaptive management framework and consult with the NSMBA whenever possible on future projects.

Economic Growth

Since 2006 the North Shore trail use associated with Mountain Biking has seen dramatic growth. The number of unique rides taken each year has grown 600% over this period, from 71,000 in 2006 to 433,000 in 2016.

This increase in visits brings with a corresponding increase in spending **directly attributable** to the trails of \$12.1M in 2016. This represents a 576% increase from 2006.

As the popularity of the sport continues to grow this growth in activity and associated spending relies on trail network that is safe, maintained and provide an experience that caters to a range of ages and skill levels.

The popularity of the Fromme Mountain Vehicle and Staging area reflects the growth in trail-based outdoor recreation, and the expectation the community has for convenience of access. There is no doubt the ease of access has led to increased trail usage across all trail user groups, resulting in a proportionate increase in the maintenance required to ensure the existing trail network remains sustainable.

The NSMBA would like to remain as key stakeholder in the ongoing development and maintenance of a trail network that continues to provide the economic growth.

The Fromme trail network is recognised as part of a world-class mountain bike destination and will continue to attract participants to existing events including:

- BC Bike Race
- NSMBA Fivers
- Knee Knacker North Shore Trail Run
- Foretrails Run Series
 - The Dirty Duo
 - Iron Knee/Tender Knee
 - Hallow's Eve Trail Race

The DNV can, and should, leverage the trail network to attract other world-class events to the North Shore to provide a return on investment from increased trail usage. These events could include:

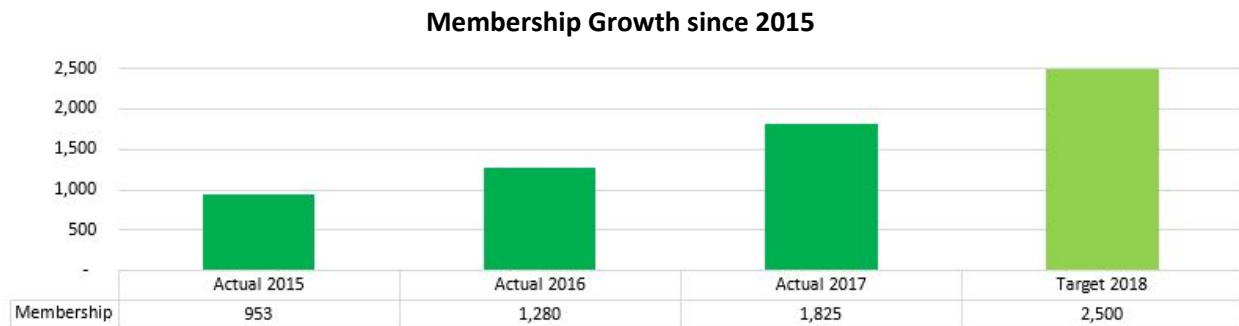
- BC Enduro Series
 - This series has evolved into a community lead event that is about family fun, adventures and accessibility. It is less about racing, more about the experience.
- Cross Country (XC) BC Cup
 - The XC BC Cup consists of six races featuring some of BC's top cross-country mountain bike events.

In addition to the potential for economic growth through events the total net economic activity generated by visitors to the North Shore trail network was \$6.4M in 2017, which supported 78 jobs and \$4.3M of salaries and wages.

Certainty of Funding

The NSMBA believes that the existing community initiatives, combined with an emotionally invested volunteer network, already active in managing the trails provide the DNV with the best return on investment for achieving its goals stated in the Draft Financial Plan 2015-2019, Official Community Plan for a Sustainable Future, the Parks and Open Space Strategic Plan, and the recommendations of the Fromme Mountain Sustainable Trail Use and Classification Plan.

Actions to achieve the 2018 Objectives rely on a certainty and consistency of funding. The NSMBA continues to derive income from multiple streams including Membership, which has grown by 192% since 2015, the Trail Adoption Plan, Fundraising, Grants and Special Events.



Overall income has remained steady since 2015 despite income from grants and fundraising declining as the NSMBA has been relying more on membership contributions, to alleviate and avoid donor fatigue within the community.

NSMBA Income since 2015



** Does not include any DNV funding.*

The NSMBA respectfully requests that the District of North Vancouver to give due consideration to the following proposed inclusions in the District's Financial Plan 2018-2023:

Additional Funding – The NSMBA is seeking additional annual funding to continue to provide a consistent program of maintenance, which is the backbone of sustainable trail management. The community involvement through the NSMBA’s programs magnifies any funding provided and provides the District of North Vancouver with exceptional return on investment combined with sustainable practices.

The NSMBA is seeking an increase in additional funding to a total value of \$100,000 in 2018. This is an increase from the committed \$50,000 in the Fromme Trail Maintenance Agreement from 2014-2017, where an additional \$50,000 was awarded in 2016 & 2017. The NSMBA believes this request aligns with the stated principles of the District’s Parks and Open Space Strategic Plan - “Recognize that the success of the plan depends upon reliable and sustainable funding strategies within the context of long term financial plans, priority setting and cost/benefit considerations and possible innovative partnerships.”

Medium Term Commitment – A program of sustainable maintenance activities requires a sustainable source of funding. The NSMBA is requesting that the District of North Vancouver consider funding for a five-year agreement based on the successes of the past 3-year agreement. The NSMBA understands that the District’s five-year financial plan is still required to be adopted annually. The NSMBA believes this request aligns with the stated principles of the District’s Parks and Open Space Strategic Plan – “Adopt an approach to managing growth and changing trends in park activities that is innovative, adaptable, and responsive to evolving social and environmental expectations.”

Determined Rate for Builders - We would recommend for future invoice creation that the NSMBA report a standard rate for trail crew hours of \$27/hour. This is based on the average rate that the NSMBA submitted in 2017. A standard rate will allow for better clarity in quarterly reporting back to the DNV.

Weather Impacts - The Winter of 2016/17 saw the return of snow to the lower half of Fromme, impacting the ability for the NSMBA to complete trail maintenance and volunteer leveraging. The NSMBA foresees the potential for an increase in extreme weather patterns (snow and drought) affecting our ability to work year-round.

The NSMBA is seeking the DNV’s understanding that any agreement to provide future annual funding is not reduced by the inability of the NSMBA to complete its trail maintenance commitments due to weather events.

If weather events do create a situation where the maintenance associated with any annual funding cannot be delivered within that year, that the NSMBA be allowed to roll this funding into the following year.

References

District of North Vancouver Draft Financial Plan 2015-2019

North Vancouver Recreation Commission - 2006 - Recreation Needs Assessment

District of North Vancouver - 2007 - Fromme Mountain Sustainable Trail Use and Classification Plan

District of North Vancouver Official Community Plan for a sustainable future

District of North Vancouver Parks and Open Space Strategic Plan

TD Economics on Volunteer Valuation - 2013

Mountain Biking Economic Impact Study – North Shore - 2017

THIS PAGE LEFT BLANK INTENTIONALLY

MINUTES

THIS PAGE LEFT BLANK INTENTIONALLY

**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:01 p.m. on Monday, February 25, 2019 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor J. Hanson
Councillor L. Muri

Absent: Councillor B. Forbes

Staff: Mr. A. Wardell, Acting Chief Administrative Officer
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Ms. M. Welman, Manager – Strategic Communications & Community Relations
Ms. L. Brick, Deputy Municipal Clerk
Ms. A. Reiher, Confidential Council Clerk
Ms. R. Hay, Planner

1. ADOPTION OF THE AGENDA

1.1. February 25, 2019 Regular Meeting Agenda

MOVED by Mayor LITTLE

SECONDED by Councillor MURI

THAT the agenda for the February 25, 2019 Regular Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

With the consent of Council, Mayor LITTLE varied the agenda as follows:

4. RECOGNITIONS

4.1. 2019 Civic Awards

Award of Honour

- Charles Ian Mottershead

Achievement Award

- Keith Jackson

Certificate of Appreciation

- Colm O'Connell

- Max Jones
- Katryna Gavin
- Jaclyn Mansfield

2. PUBLIC INPUT

2.1. Ms. Kitty Castle, 4100 Block Sunset Boulevard:

- Expressed concern the six lane track and field at Handsworth Secondary School would not be replaced with a facility of the same capacity following rebuilding of the school; and,
- Discussed the history of the track and field and requested support from the District with replacement of the facility.

2.2. Mr. Peter Teevan, 1900 Block Indian River Crescent:

- Presented a reporting model spreadsheet for the District Housing Continuum; and,
- Requested that staff provide further details which would enhance the usability of the spreadsheet and that it be circulated to the general public.

2.3. Mr. Rene Gourley, 600 Block St. Ives Crescent:

- Spoke in favour of item 9.3.;
- Commented about the Delbrook Community Associations desire to be involved in the planning of the Delbrook Lands; and,
- Queried regarding anticipated community engagement.

3. PROCLAMATIONS

Nil

5. DELEGATIONS

5.1. Ms. Barbara Frisken, North Shore Streamkeepers

Re: The North Shore Streamkeepers Society

Ms. Barbara Frisken, North Shore Streamkeepers, discussed the work of the society to protect fish and their habitat in North Shore waters. She reported that North Shore Streamkeepers is supported by the Federal Department of Fisheries. Ms. Frisken expressed her gratitude for the support of District staff and discussed the salmonid habitats in North Vancouver creeks as well as recent and upcoming projects in the District.

Councillor MURI left the meeting at 6:45 p.m. and returned at 6:46 p.m.

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT the delegation of the North Shore Streamkeepers Society is received.

CARRIED

6. ADOPTION OF MINUTES

6.1. November 26, 2018 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BACK

THAT the minutes of the November 26, 2018 Regular Council meeting are adopted as amended.

CARRIED

6.2. December 3, 2018 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BACK

THAT the minutes of the December 3, 2018 Regular Council meeting are adopted.

CARRIED

6.3. January 21, 2019 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BACK

THAT the minutes of the January 21, 2019 Regular Council meeting are adopted.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

7.1. February 11, 2019 Closed Special Meeting of Council

File No. 01.0360.20/076.000

7.1.1. Advisory Oversight Committee Recommendations and Appointments

Board of Variance

THAT Neville York is appointed to the Board of Variance for a three-year term ending December 31, 2021.

Community Services Advisory Committee

THAT Constantine McQuade is appointed to the Community Services Advisory Committee for a two-year term ending December 31, 2020.

8. COUNCIL WORKSHOP REPORT

Nil

9. REPORTS FROM COUNCIL OR STAFF

MOVED by Mayor LITTLE

SECONDED by Councillor MURI

THAT item 9.2 is included in the Consent Agenda and be approved without debate.

CARRIED

9.1. Development Permit 13.17 – Parking Slab above an Accessory Building at 2380 Caledonia Avenue

File No. 08.3060.20/013.17

Public Input:

Mr. Darcy Jones, 100 Block East Broadway:

- Spoke in favour of issuance of the Development Permit;
- Commented about the design challenges in creating a parking spot and that letters of support have been obtained from neighbours for the proposal; and,
- Spoke about the construction design, geotechnical and environmental reports.

MOVED by Councillor BOND

SECONDED by Councillor BACK

THAT Development Permit 13.17, to allow for construction of a parking slab above an accessory building at 2380 Caledonia Avenue, is ISSUED.

DEFEATED

Opposed: Mayor LITTLE, Councillors CURREN, HANSON and MURI

9.2. Community Emergency Preparedness Fund

File No. 14.7130

MOVED by Mayor LITTLE

SECONDED by Councillor MURI

THAT the submission of the application to the Community Emergency Preparedness Fund under the following streams is supported:

- 2018 Emergency Social Services
- 2018 Evacuation Route Planning
- 2019 Emergency Operations Centers & Training

AND THAT the District of North Vancouver commits to providing overall grant management for the projects, on behalf of the City of North Vancouver and the District of West Vancouver.

CARRIED

9.3. Delbrook Lands Public Engagement 2019

File No.

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT staff is directed to proceed with the engagement described in the February 25, 2109 report of the Manager – Strategic Communications & Community Relations entitled Delbrook Lands Public Engagement 2019.

CARRIED

10. REPORTS

10.1. Mayor

Mayor Little reported on his attendance at the Wild Salmon Policy Group, North Shore News Readers Choice Awards and the Metro Vancouver Council of Councils meeting.

10.2. Chief Administrative Officer

Nil

10.3. Councillors

10.3.1. Councillor Bond reported on his attendance at the Metro Vancouver Council of Councils meeting and the Heritage Tour during Heritage week.

10.3.2. Councillor Muri commented about a recent presentation by BC Housing at a Council Workshop meeting.

10.3.3. Councillor Curren reported on her attendance at the North Shore Community Food Charter and tour of a food waste plant.

10.3.4. Councillor Back reported on his attendance at the North Shore Community Food Charter.

10.4. Metro Vancouver Committee Appointees

10.4.1. Housing Committee – Councillor Bond

Nil

10.4.2. Aboriginal Relations Committee – Councillor Hanson

Councillor Hanson reported on his attendance at the Aboriginal Relations Committee and advised that the treaty process will now focus more on the negotiation of relationships and rights.

10.4.3. Regional Parks Committee – Councillor Muri

Councillor Muri reported that the Regional Park Committee has applied for a Federal grant for Grouse Mountain Regional Park BCMC and Grouse Grind trails.

10.4.4. Industrial Lands Strategy Task Force – Councillor Back

Councillor Back reported on his attendance at the Industrial Lands Strategy Task Force Meeting. He mentioned that industrial lands make up 4% of all lands and 27% of all jobs in the region.

10.4.5. Liquid Waste Committee – Mayor Little

Nil

10.4.6. Mayors Board – Mayor Little

Nil

10.4.7. Mayors Committee – Mayor Little

Nil

10.4.8. Mayors Council - TransLink – Mayor Little

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT the February 25, 2019 Regular Meeting of Council for the District of North Vancouver is adjourned.

CARRIED
(8:48 pm)

Mayor

Municipal Clerk

**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:00 p.m. on Monday, March 4, 2019 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor B. Forbes (via telephone)
Councillor J. Hanson
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. R. Danyluk, Manager – Financial Planning
Mr. B. Dwyer, Manager – Development Services
Ms. L. Brick, Deputy Municipal Clerk
Ms. A. Reiher, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. March 4, 2019 Regular Meeting Agenda

MOVED by Councillor BOND

SECONDED by Councillor BACK

THAT the agenda for the March 4, 2019 Regular Meeting of Council for the District of North Vancouver is adopted as circulated.

CARRIED

2. PUBLIC INPUT

2.1. Mr. Kevin Driscoll, 500 Block Elstree Place:

- Expressed concern about the future of the North Shore Winter Club (NSWC);
- Commented about the proposal for a new site; and,
- Requested support for the rezoning efforts by NSWC.

2.2. Mr. Terry Wagner, 2500 Block Whitely Court:

- Commented about the Community Housing Action Committee (CHAC) and expressed dismay at the lack of assistance by CHAC to Emery Place residents, and their perceived support for redevelopment; and,
- Opined that not enough information about CHAC is available to the public.

2.3. Ms. Nikki Charlton, 1600 Block Page Road:

- Commented about the need for services such as those provided by NSWC on the North Shore; and,

- Suggested that costs for NSWC are low and requested that Council approve a rezoning for a new site identified for NSWC.

2.4. Ms. Stephanie Fraser, 2400 Block Birney Place:

- Opined that NSWC is a safe place for families to recreate;
- Expressed concern about ammonia leaks and the need for maintenance at the existing NSWC; and,
- Requested Council assistance with rezoning of NSWC to a new site.

2.5. Ms. Deb Gill, 2800 Block Munday Place:

- Commented on the various family activities and sense of community at NSWC; and,
- Expressed concern about the future of NSWC and requested assistance with the rezoning efforts.

2.6. Mr. Greg Wolfe, 800 Block Roslyn Boulevard:

- Commented about the aging facilities and suggested that residents will leave to other communities that can provide modern facilities; and,
- Expressed the new facility is an environmentally friendly proposal.

2.7. Mr. Brian Lee, 600 Block Sylvan Avenue:

- Commented favourably about the recreation options at NSWC;
- Expressed that proposed new facility would use greenhouse practises;
- Opined that female hockey is well supported by the NSWC; and,
- Requested Council assistance with a rezoning process.

2.8. Mr. Matt O'Neill, 100 Block East Kings:

- Commented favourably about the environment and community at NSWC;
- Requested that rezoning be supported; and,
- Spoke about the proposal initiatives for the new building and funding model.

2.9. Mr. Bob Hufsmith, 1400 Block Chamberlain Drive:

- Commented favourably about the activities at NSWC;
- Commented favourably about the proposal for an environmentally friendly structure and noted that members voted that a relocation be within the North Shore; and,
- Requested Council support for rezoning efforts.

2.10. Mr. Brenan Payne, 2900 Block Browning Place:

- Commented about the families and community that support the NSWC and opined that the club contributes favourably to the District.

3. PROCLAMATIONS

Nil

4. RECOGNITIONS

Nil

5. DELEGATIONS

5.1. Jay Frezell, Kevin Dancs & Rob Brown, North Shore Winter Club

Re: Need for Relocation

Mr. Jay Frezell, NSWCC, advised that the not-for-profit athletic family club has provided service to North Shore residents for over 60 years. He commented about the many services provided by the Club and their aspirations for the future. He discussed the process and challenges in finding a new site for possible relocation and provided an overview of the Land Exchange Agreement NSWCC has with Darwin Construction. For their continued services, NSWCC requests District assistance through support of a future rezoning application to relocate to the new site and discussed the potential community benefits in doing so.

MOVED by Councillor BOND

SECONDED by Councillor MURI

THAT the delegation of the North Shore Winter Club is received.

CARRIED

Council recessed at 8:10 p.m. and reconvened at 8:14 p.m.

With the consent of Council, Mayor Little varied the agenda as follows:

MOVED by Mayor LITTLE

SECONDED by Councillor HANSON

THAT pursuant to the Mayor's powers under s.131 of the *Community Charter*, reconsideration of "Development Permit 13.17 – Parking Slab above an Accessory Building at 2380 Caledonia Avenue", be added in the agenda as item 9.6.

CARRIED

6. ADOPTION OF MINUTES

Nil

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. COUNCIL WORKSHOP REPORT

Nil

9. REPORTS FROM COUNCIL OR STAFF

9.1. Review of Core Funding Request by Community Housing Action Committee

File No. 13.6440.01/000.000

With the consent of Council, the Mayor advised that the rule regarding input at the item would be suspended for this item.

Public Input:

Mr. Murray Mollard, 900 Block Marine Drive:

- Spoke in favour of item 9.1;
- Spoke as the Executive Director of North Shore Community Services;
- Commented about the history of CHAC, their work for affordability housing and relationship with the development community;
- Spoke about funding options; and,
- Expressed gratitude for the work of CHAC volunteers.

Mr. Peter Teevan, 1900 Block Indian River Crescent:

- Spoke in opposition of item 9.1;
- Commented about his public input on January 21st;
- Commented about his meeting notes with CHAC in the summer of 2018;
- Expressed opposition to any further District funding for CHAC; and,
- Submitted material for Council consideration, see attachment A.

Mr. Lyle Craver, 4700 Block Hoskins Road:

- Spoke in opposition of item 9.1;
- Commented about community services grants and core funding;
- Opined that CHAC has not supported residents and should not receive core funding; and,
- Submitted material for Council consideration, see attachment B.

MOVED by Mayor LITTLE

SECONDED by Councillor HANSON

THAT Council deny the Community Housing Action Committee request for core grant funding and direct them to apply for a Municipal Community Services Grant.

CARRIED

Opposed: Councillors BACK and BOND

9.2. Parkgate Community Services Society 2019 Core Funding

File No. 05.19.30/Grants & Sponsorships/2019

MOVED by Councillor MURI

SECONDED by Councillor HANSON

THAT \$230,000 in core funding to Parkgate Community Services Society to replace the Partner Program Community Funding Model is approved.

CARRIED

9.3. 2019 Parcel Tax Roll Review

File No. 05.1930

MOVED by Mayor LITTLE

SECONDED by Councillor BOND

THAT, pursuant to Section 204(2)(b) of the *Community Charter*, the sitting of the 2019 Parcel Tax Roll Review Panel for the Parcel Tax Roll, be held in the Council Chamber on Monday, the April 15, 2019 at 4:30 p.m.

CARRIED

9.4. UBCM Community Emergency Preparedness Fund – Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning: Application for Funding for Debris Geohazard Risk Mitigation Options Analysis

File No. 11.5225.01/002.000

MOVED by Councillor MURI

SECONDED by Councillor BACK

THAT the application for grant funding through the *UBCM Community Emergency Preparedness Fund – Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning* for further work related to Debris Geohazard Risk Mitigation Options Analysis is supported.

CARRIED

9.5. Recommended Museum Deaccessions #11

File No. 17.9100.40/013.2019

Councillor MURI left the meeting at 9:14 p.m. and returned at 9:16 p.m.

MOVED by Councillor CURREN

SECONDED by Councillor BOND

THAT the North Vancouver Museum and Archives (NVMA) Commission is authorized to deaccession and dispose of 93 artifacts owned solely by the District of North Vancouver as outlined in the February 20, 2019 report of the Director – North Vancouver Museum and Archives entitled Recommended Museum Deaccessions #11;

AND THAT the North Vancouver Museum and Archives (NVMA) Commission is authorized to deaccession and dispose of 19 artifacts owned jointly by the District and the City of North Vancouver as outlined in the February 20, 2019 report of the Director – North Vancouver Museum and Archives entitled Recommended Museum Deaccessions #11;

AND THAT the NVMA Commission is authorized to dispose of 637 unaccessioned objects that have been found in the Museum Collection as outlined in the February 20, 2019 report of the Director – North Vancouver Museum and Archives entitled Recommended Museum Deaccessions #11.

CARRIED

9.6. Reconsideration of Development Permit 13.17 – Parking Slab above an Accessory Building at 2380 Caledonia Avenue

MOVED by Councillor BOND

SECONDED by Councillor BACK

THAT Development Permit 13.17, to allow for construction of a parking slab above an accessory building at 2380 Caledonia Avenue, is ISSUED.

MOVED by Mayor LITTLE

SECONDED by Councillor MURI

THAT Development Permit 13.17, parking slab above an accessory building at 2380 Caledonia Avenue, is referred back to staff;

AND THAT staff is directed to work with the applicant to require registration of a covenant prior to issuance of the building permit restricting home occupation use on the property.

CARRIED

10. REPORTS

10.1. Mayor

Mayor LITTLE reported on his participation in Pink Shirt Day and an opportunity to co-host a show on CKNW on Mayor's Day.

10.2. Chief Administrative Officer

Nil

10.3. Councillors

Nil

10.4. Metro Vancouver Committee Appointees

10.4.1. Industrial Lands Strategy Task Force – Councillor Back

Nil

10.4.2. Housing Committee – Councillor Bond

Councillor Bond reported on an upcoming Metro Vancouver Housing Committee meeting.

10.4.3. Aboriginal Relations Committee – Councillor Hanson

Nil

10.4.4. Regional Parks Committee – Councillor Muri

Nil

10.4.5. Liquid Waste Committee – Mayor Little

Nil

10.4.6. Board of Directors – Mayor Little

Councillor Muri reported on her attendance at the Board of Directors meeting on behalf of Mayor Little.

10.4.7. Mayors Committee – Mayor Little

Nil

10.4.8. Mayors Council - TransLink – Mayor Little

Mayor Little reported on his attendance at the Mayors Council meeting for TransLink.

10.4.9. Performance & Audit Committee – Mayor Little

Nil

10.4.10. Zero Waste Committee – Mayor Little

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor MURI

SECONDED by Councillor CURREN

THAT the March 4, 2019 Regular Meeting of Council for the District of North Vancouver is adjourned.

CARRIED
(9:28 pm)

Mayor

Municipal Clerk

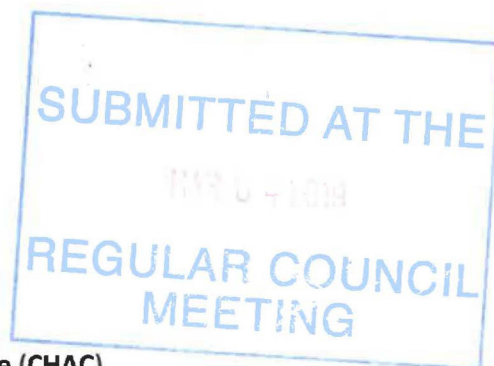
THIS PAGE LEFT BLANK INTENTIONALLY

ATTACHMENT A

THIS PAGE LEFT BLANK INTENTIONALLY

Monday, March 4th, 2019

Mayor & Council
District of North Vancouver
Sent via email.



RE: 4 March 2019 Agenda Item 9.1

Core Funding Request by Community Housing Action Committee (CHAC)

Your Worship, Councillors,

I will open this letter with the closing paragraph from my commentary before you on this agenda item from January 21st. I have edited for tense and context purposes only:

"I ask[ed] you ... to set aside the proposed funding for CHAC included in th[e] agenda and table it until such time as you, Mayor and Council, and hopefully, we the citizens who pay, are satisfied that CHAC is transparent, accountable, working for our citizens and can justify their services as being necessary to the good of District Citizens."

That request was, is and will continue to be my goal. I do not assume the role of judge or discerner of CHAC's value to District citizens – that privilege and duty are yours.

Which brings us to tonight's agenda. The issue is back before you for your consideration. You have, no doubt, received a letter from Mr. Mollard of North Shore Community Resources (NSCR) that would, in my opinion, paint me as either a fool or liar or both. First let me tell you what steps I took to prepare all of us for my 21st of January testimony before you.

When I accessed the agenda on the preceding Thursday (January 17th), I immediately placed a call to Ms. Rucci here at District Hall (Ms. Rucci was the author of the staff report included in the agenda). I got through to her voice-mail and in my message I advised her that I would be speaking against the agenda item on the following Monday and I offered to meet with her to discuss it. (I had no wish to blind-side her or anyone else).

She apparently received my voicemail around mid-day Friday and called me back, quite concerned seemingly that I would be speaking against the motion in the scope of all its funding proposals. I assured her that was not the case – it was just CHAC funding I was addressing. I informed her that I would be asking you to set aside their funding at that time. She, although pressed for time, accepted a meeting with me that same afternoon and I travelled to District Hall to meet with her.

At that meeting I went through everything I had planned to say, and I believe I even gave her a hardcopy of my pre-written text (I write my words in advance when I am concerned that I will struggle to fit within 3 minutes). Today's communication, obviously, has NO CHANCE of fitting within 3 minutes so I must take the time to articulate my thoughts through this medium.

Ms. Rucci listened to what I had to say and offered her perspective. We clarified our positions and I assured her that I had no desire to upset the funding proposals for other agencies. She related to me that she had informed NSCR/CHAC that I would be speaking against the agenda item. I am confident I left her with a copy of my words, but I asked her not to give my text, word-for-word, to them, to which she agreed.

Now we come to today, and when last week the agenda was released, containing the above-mentioned letter – the one included in tonight's agenda package, I was given no notice by staff that my credibility would be "on the agenda" tonight, and I had to learn of it via text message from a friend. NSCR had from January 21st until February 25th to draft their response. Again, I am left with 3 days.

As a result of NSCR's letter and the fact that it was included, un-redacted into tonight's agenda, an agenda available to the public and media widely, I think it proper that this, my response, also be made so available by being included as an appendix to the minutes of this meeting. I realize that this is unprecedented but so too was the publishing, un-redacted, a testimony-rebuttable to a private citizen in the Citizen's House. How does this help the goal of making the Chamber a place free from intimidation?

Because of the fact that media regularly peruse Council agendas and attend meetings, I feel now compelled to include media outlets in the distribution list for this letter. That would not be required if the letter had been circulated only among Council and not included in the agenda package or even if names had been redacted.

What I intend to do now is to recap my points from January 21st and give you more detail and context about my critiques of CHAC and their activities. I will place my points under section headings to make them easier to follow. Please bear with me because I think absolute clarity is requisite.

Please also be reminded that all of the following is my opinion, based on a collection of personal interactions and experiences, and I have invited both staff and NSCR/CHAC to correct my understanding along the way. This is one of the reasons I sought out a meeting with Mr. Mollard on July 10th and why I contacted Ms. Rucci in advance on the January 21st Council meeting.

Is CHAC “Pro-development” and too close to developers?

I stated that I could not recall a single time when CHAC were not “full weight” in support of each and every development proposal that I had seen presented to Council. To be specific – I don’t believe they commented on every single proposal – but they did comment on many, and I can’t recall them ever speaking against any one of them. Of course, by raising this question multiple times I was inviting correction – hoping an expecting that CHAC would somehow say “that’s actually wrong – here is a list of developments we have opposed”. I am vaguely aware that there was one in history that they did oppose – but it is apparently years ago and long before I started attending Council meetings on a regular basis.

Well let’s also look at CHAC’s construct and activities. We are not permitted to know the names of their committee members (a matter I will address further on in my letter) but we do know of Barry Fenton. Mr. Fenton’s paid career seems to be in development finance. One website lists him as a Director of the Mortgage Investment Association of BC and another as Chair of The Phoenix Group.

Now one obvious case to be made is that is good policy to include “industry experts” on boards and committees because of their wealth of real-world experience and their knowledge. But I think we also need to be careful of conflicting interests in such cases, therefore it may be more prudent to include retired professionals in such cases.

I note from CHAC’s own submissions in tonight’s package that they acknowledge (page 3) examples of Consults/Communications with Phoenix Breakfast Group as well as Mosaic Homes and Darwin Construction. Now, I am all for transparency and consultation. I myself went to meet with CHAC on July 10th to present my criticisms to them and I also met with Mosaic Homes and Darwin Construction for the same reasons. The differences are these though: I was counter-arguing all three organizations positions and giving them the courtesy of advance notice that I was doing so. I was also giving the opportunity to both correct my understanding and to prepare for my arguments.

CHAC on the other hand has been in favour of Mosaic’s Emery Village proposal and every other one I have witnessed them speak on.

And now we come to the Lynn Valley Lions sponsored ad content in the May 4th 2018 North Shore News. Looking at the piece, a reasonable person would certainly draw a conclusion that there is a relationship between Lynn Valley Lions, CHAC and Mosaic Homes, the Emery Village Developer. And Lynn Valley Lions were also part of the organized and concerted effort to lobby the past Council on the Emery question. NSCR denies this relationship. They deny that Mr. Peters and Mr. Miura spoke or that they knew this feature was being run in the North Shore News.

Is that plausible? If true, then why did CHAC not seek a retraction or apology for “sullyng their name” by associating them with such a controversial development proposal and therefore developer? I would hope such a retraction exists.

Now did CHAC and Mr. Mollard know of my concerns about this ad? In their letter they claim “no”. Notwithstanding the fact that it was published in a widely circulated newspaper in print and online; I have attached the discussion points from my July 10th meeting at their offices. As you will see, page 3 of these notes includes comments and a copy of the advertisement. I am quite certain I left a hard copy of these notes with them after we concluded our meeting. If NSCR/CHAC feel uninformed of this copy it is certainly not due to my attempts to bring it to their attention.

Is this advertisement evidence of a relationship between CHAC, Lynn Valley Lions and Mosaic Homes? Certainly everyone I spoke to about it thought so. I submit that it is a fair and reasonable conclusion. I also submit that it is collectively incumbent upon CHAC, Lynn Valley Lions, Mr. Peters and Mr. Miura to satisfy any concerns you, Council, have to similar degrees.

But let’s look at the evidence. If CHAC is not too close to developers, and if they are advocates for, as their publications state, “increasing the stock of affordable housing”, then where are their successes? Where is the affordable housing they have worked so long and diligently in favour of? Take just one key development; Emery Village. Is there anything about that development that is affordable (except of course the now-empty existing homes)?

If CHAC’s successes are behind the scenes, then surely they can report their successes to you. Surely they would have testimonials from people they have assisted? Examples of Housing Agreements they have affected in a positive way?

With Emery Village they admitted they hadn’t even analyzed the integral Housing Agreement – that agreement being the document that defined the parameters of pricing and affordability. Did they simply take the developer at their word when the developer said “we are building affordable units”? Council if you need clarity of this issue please look to my presentations to Council from April through June of 2018 – every one was focused on this question.

What I am trying to draw attention to is this: There is an appearance of too cozy a relationship between CHAC and the development community. I am looking for CHAC to give all of us confidence that it does not exist. It is evidenced by their consistent pro-development advocacy before Council, the careers of some of their members, this unfortunate “sponsored content” from North Shore News and finally from the lack of published successes.

In my own meeting with Mosaic Homes I succeeded in convincing them to amend three aspects of the Housing Agreement and I haven’t shut up about it since May. I convinced them to remove the minimum income parameter to qualify for a non-market suite; to add a clause to ensure that someone doesn’t rent more rooms than they need because it means a savings in rent and to not include dependents in their calculation of “household income”. Where are CHAC’s successes?

Is CHAC Transparent and Accountable?

Well first let me say on this subject that the District has ample policies and strategies to ensure that societies receiving taxpayer support are open, transparent and accountable. Staff and Council collectively we ensure that is compliant. I see my role as highlighting information for you to evaluate.

So here is my experience: After CHAC appeared at the April 16 2018 First Reading and spoke so strongly in support of the development proposal, they started to garner community scrutiny. At the time a person could scarcely find any reference to CHAC on the internet's world-wide-web. What we did find was sparse, so we started making calls and asking questions. At the time, I am quite certain that the Terms of Reference document on the NSCR website today, was not available to the public.

At the time, the Chair described CHAC as "a committee of one". Then what we saw during both First Reading and the Public Hearing was startling; not just the Chair, but numerous people all stood before Council and claimed membership in CHAC and reported their "Unanimous support for the Mosaic Proposal". Mysteriously the minutes of the public hearing did not reflect the CHAC membership reports – I had to go back and watch the video to confirm it.

CHAC's Terms of Reference say the following:

"The Chair of CHAC shall be the official spokesperson for CHAC unless he or she delegates that responsibility to another CHAC member. No individual member or group of CHAC members shall purport to speak on behalf of or represent CHAC without prior authorization of the Chair."

Now assuming that each CHAC member who spoke at the Emery Public Hearing had prior authorization from the Chair, what makes a person wonder is when they see members of CHAC, and not the Chair, rise, purport to speak on behalf of CHAC at other Council events, and then at MLA Bowinn Ma's Rental Housing Workshop and other times. I wonder if CHAC's Chair provide prior authorization for each and every occurrence?

You see your Worship and Council – I believe it's one thing for me to appear before you and say "I am Peter Teevan and I am a citizen of the District and I want to talk about **this**" But if I invoke a title or a profession; if I say "I appear before you in my capacity of Vice-Chair of the Seymour Community Association" or "as a Board Member of NVCAN", then I am trying to attach some import; some extra credibility and authority to what I am about to say.

I don't believe that it is proper to, on the one hand, claim the expertise, authority and agency for CHAC, and, on the other hand, refuse to divulge the membership of the Committee or make available their meeting minutes or reports. What is to stop me, just a citizen, from coming before you and *claiming* to represent CHAC and you have no way to verify that membership?

Now the NSCR Executive Director and the CHAC Chair have explained to me a valid concern that they insulate their members' identities to ensure they are not subject to lobbying efforts – and that may well be a valid concern. But I don't think that you get to have it both ways – you don't get to hide your identity in CHAC, but then CLAIM IT when you want to trot out support of a development proposal.

It is this reluctance to disclose their membership and their use of that membership in lobbying that lead me to conclude that they are not transparent and accountable.

I particularly think they should be publishing minutes of their meetings, decisions, studies and chronicling their advocacy activities on their website. And if they want to insulate their membership then that membership ought not to come up to speak in favour of any, let alone very controversial, development projects.

Going back to the Terms of Reference as I close this section, it seems to clearly have the intention, according to my reading, that the Chair is to be the only "Face of CHAC" in public. Well I can say that has absolutely not been true, not at any meeting.

This goes back to WHY, in the first place, I came to meet with the Executive Director and the Chair. From the April 16th first reading through to the start of the Emery Public Hearing, I had been phoning and emailing the Chair offering to give them my Emery Housing Agreement Analysis, and my appeals were left un-answered. Only on the very day of May 15th – the first day of the Public Hearing, did I get a return phone call – with no time left to even meet. But enough time that the Chair could claim that he responded to my calls/emails.

After that, on June 28th 2018, I attended Bowinn Ma's "Let's Talk About Rental" workshop at her offices on Esplanade. There I met a lady (for the first time) who is a Board Member of NSCR. While we were there, two people, neither CHAC's Chair, stood and spoke on behalf of CHAC. This initiated a discussion between that Board Member and myself about CHAC. I told her how it was so confusing being at all these meetings where CHAC members seemed to "appear out of the woodwork" yet the public can't find out who they are.

Then Mr. Fenton walked by and said hello to me and another gentleman seated to my left. I don't think he recognized that the lady seated to my right was the NSCR Board Member. Mr. Fenton and I spoke for a short span and I said to him "we are having a hard time understanding who the members of CHAC are – they keep appearing but we can't get a list?". He replied to me "you don't need to know" and then he walked away. I looked at the amazed look on the face of the Board Member. She then suggested I seek a meeting with NSCR's Executive Director and she sent off emails to him and the Board Chair to help facilitate that meeting.

Now I am not suggesting in any way that the Executive Director was reluctant to meet me – I hadn't asked before this date. But I am strongly of the opinion that the Chair was doing everything he could to avoid conversing with me up until that date.

Here's the rub though – I was trying to HELP him. I thought he wanted to help deliver truly affordable housing – he had said that he didn't have time to read or analyze the Housing Agreement, so I wanted to turn my research over to him – and he wouldn't take a call or a meeting.

Finally in my July 10th meeting, the Chair and I discussed their inability to fully analyze each and every development proposal that they (felt they have to) comment on. I explained to them that, as “expert witnesses” that I felt it was irresponsible to comment on something you haven't studied and rather, they should pick a few key developments, analyze them thoroughly – that they would do more harm than good by commenting on something they haven't studied.

Is CHAC Operating Outside of their Mandate and own Terms of Reference?

In the section above I have described CHAC's apparent dilution of their parameter of having but one “face to the public” – one spokesperson, so I won't repeat it here. But let's look a little further into their Terms of Reference –specifically their Mandate and Activities.

In their Mandate section, they talk about a) advocacy, b) Encouraging all 3 levels of government to retain and build more affordable housing, c) facilitating partnerships, d) distributing research, e) organizing workshops, and f) partnering with other agencies. Well from their own submission in their Accountability Report and 2018 Workplan, included in tonight's agenda package – do you see evidence of all these things?

I scanned the “outputs” section and here is what I saw: advocacy – yes... we certainly saw advocacy of many, many development proposals. Communication with DNV staff...yes. Encouraging government to retain and build affordable housing? They “encouraged” DNV to demolish the structurally-viable and affordable Emery Village Rental homes to be replaced by more expensive luxury condos. Research? “None yet”. Organizing workshops? None listed for 2018. Partnering with other agencies?

They may claim that. But remember this: where they claim to “encourage local, provincial and federal governments to provide incentives to retain and build...”, last spring, when both the Federal and Provincial Governments announced expansive housing programs, the Chair of CHAC during the Emery proceedings advised Council not to be delayed by what he described as “seductive rumours” if I remember his words specifically.

Not to belabour the point, but you can see little evidence of them accomplishing their full mandate, plenty of evidence of them advocating in favour of development and the developers, and also evidence of them performing outside their Communications policy with respect to spokespersons.

Is CHAC Compliant with the DNV Municipal Grants Policy?

I don't presume to be expert, especially compared with Staff, on your own policy and the Local Government Act. So I can only bring the point-of-view of a layperson to this question. My point-of-view is therefore, by definition, opinion.

But let me offer these "looks": Our policy calls for "accountability" (1.4) – I think the phrase "you don't need to know" says enough about this point. But to have confidence, I would want to see meeting minutes, reports, activity logs offered on their website.

If they want to continue to insulate their members from the public – then minutes can be reported with either initials, titles, or just member numbers... but please post minutes!

The policy also says the qualifying organizations must "offer services to the citizens of District of North Vancouver and justify the need for that service". I have spoken with members of Emery Village who reached out to CHAC for help early in the Emery Proceedings – you might ask them if they felt "served"?

Even if CITIZENS were served, has CHAC justified the need for such services? Are development companies "citizens"? And do they need CHAC's help? According to the May 4th sponsored content in the North Shore News, page A45, the answer to that question would be, very much , "YES".

But should the taxpayers be contributing to that? That is the question you must answer.

Lastly, is their work necessary? Well answer for yourselves this question – on the subject of affordable housing have you been getting more valuable and citizen-minded contributions from CHAC? Or from members of the public, for free?

In closing.

In his letter to you the Director described my analysis as "simplistic". While I will accept "idealistic", does my analysis herein seem simplistic to you?

He claimed that I did not show him the "sponsored content or raise my concerns during our [July 10th]meeting – I think I have addressed that herein as well.

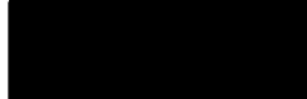
He "firmly rejects" my suggestion that there is the appearance of too close a relationship with Mosaic or any other developer – and I have supplied evidence to you of that relationship. What of his own evidence has the Director supplied to refute my evidence?

Allow me to repeat: that judgement is not for me – it's your domain. I trust in your collective will to make the right decision. I see it as my role to help raise your awareness of things going on and what the "layperson's take" is.

My take is that to approve CHAC for Core Funding, where my understanding is such that I believe they would be subject to LESS scrutiny and not more, would be folly. I fear and I wish that would not happen.

And as to whether they should qualify for a Community Grant, failing their bid for Core Funding, I will only say, please ensure you are satisfied that they ARE DOING the work you see as needed, not that they WILL DO SO.

Sincerely,

A large black rectangular redaction box covering the signature of Peter Teevan.

Peter Teevan

1900 Block Indian River Crescent

North Vancouver, BC

A black rectangular redaction box covering the contact information, likely a phone number.



Lynn Valley Lions - Lynn Valley Development – a topic for informed discussion

SPONSORED CONTENT

For this, the seventh in our series of portraits of people, organizations and businesses that make our North Shore neighborhood such a great place to live, I began by chatting with Don Peters, Chair of the Community Housing Action Committee (CHAC) in the District of North Vancouver.

Eric Miura, President, Lynn Valley Lions Club and Housing Society | Past President, LVCA

Although Lynn Valley is now well into implementation of a key objective in the Official Community Plan (OCP), the developments in and around Lynn Valley Centre that will offer a greater diversity of housing stock have caused much debate amongst residents and businesses alike. We hope this brief portrait will provide more details and get everyone talking about their hopes for the area.

At its April 16 meeting, in the lead-up to a Public Hearing on the issue, District Council passed First Reading to the Emery Place proposal. After hearing from Emery residents and from other members of the community, Council voted 4-3 in favor of the motion.

Density and affordability are closely linked. As seen in theLynnValleyLife.com article (writer Robin Thorneycroft) Don Peters said, "I used to think that just adding more units would solve the twin problems of housing availability and affordability - but that was before the housing crisis

took off. Prices aren't going to come down and we can't freeze development. What we can do, though, is be very careful about the kinds of housing we approve."

Peters has served eight years as chairman of CHAC, which is part of North Shore Community Resources (NSCR), a committee made up of North Shore residents, representatives of community organizations and volunteers who are concerned about the lack of affordable housing.

"My heart goes out to anyone facing eviction from rental accommodation that is past its 'best before date,'" Don said. "Unfortunately, you can only do so much rehabilitation before the units need to be rebuilt. Emery Village is the latest example but, before that, it was Mountain Court that kicked off the District's current affordable housing strategy."

Much of today's deteriorating rental housing was built decades ago under government incentive programs. In the absence of those incentives, few rental buildings have been constructed since.



Without more incentive programs and involvement by multiple levels of government, projects with higher density, like Emery Place and those before it, are some of the few economical and viable opportunities to retain and create below-market rental units.

In a future issue, we will focus on our biggest challenge – the need for subsidized housing.

Join the Lynn Valley Lions at Lynn Valley Days June 15-16. Tickets and information at <http://www.lvlions.com>. Thank you to our continuing Diamond Sponsors:

MOSAIC

Neptune
TERMINALS



save on foods



BOSA
DEVELOPMENT

SUBMITTED AT THE
MAY 10 - 2018
REGULAR COUNCIL
MEETING

Meeting with NSCR/CHAC

SUBMITTED AT THE
MAY 10 - 2018
REGULAR COUNCIL
MEETING

Emery – 1st Reading to Public Hearing

- When CHAC endorsed Emery in force, it felt like a knife through the hearts of the Tenants there.
 - At the time, Don Peters seem to say CHAC is a “committee of one”.
 - Website gave no reference other than to Don Peters.
 - Don appeared to tell people that he hadn’t analyzed the Housing Agreement.
 - I reached out multiple times from April to May with no agreement to meet to review the Housing Agreement.
 - I had developed a 50+ slide presentation to Council on why this proposal failed 5 of the 6 stated goals of the DNV’s Rental and Affordable Housing Strategy. Mr. Peters chose not to learn what I had prepared.
 - He called me back within mere hours of the start of the Public Hearing start May 15th, too late to meet.
 - Others also reached out to CHAC with limited response.
 - Here is the big question: Why wasn’t CHAC doing the analysis that we others were doing?
 - Myself, Dr. Corrie Kost, Lyle Craver, Hazen Colbert

Emery – Pre-Public Hearing

- At 1st Reading – two “Community Groups” came out to endorse the Emery Development Proposal:
 - CHAC
 - Lynn Valley Lions Club – with their President declaring himself “Past President, Lynn Valley Community Association”.
- May 4th This appeared in NS News.

FRIDAY, MAY 4, 2018 north shore news | news.1v.com

A45

SPONSORED CONTENT



Lynn Valley Lions - Lynn Valley Development – a topic for informed discussion

For this, the seventh in our series of portraits of people, organizations and businesses that make our North Shore neighborhood such a great place to live, I began by chatting with Don Peters, Chair of the Community Housing Action Committee (CHAC) in the District of North Vancouver.

Eric Miura, President, Lynn Valley Lions Club and Housing Society | Past President, LVCA

Although Lynn Valley is now well into implementation of a key objective in the Official Community Plan (OCP), the developments in and around Lynn Valley Centre that will offer a greater diversity of housing stock have caused much debate amongst residents and businesses alike. We hope this brief portrait will provide more details and get everyone talking about their hopes for the area.

At its April 16 meeting, in the lead-up to a Public Hearing on the issue, District Council passed First Reading to the Emery Place proposal. After hearing from Emery residents and from other members of the community, Council voted 4-3 in favor of the motion.

Density and affordability are closely linked. As seen in the LynnValleyLife.com article (writer Robin Thorneycroft) Don Peters said, “I used to think that just adding more units would solve the main problems of housing availability and affordability – but that was before the housing crisis took off. Prices aren’t going to come down and we can’t freeze development. What we can do, though, is be very careful about the kinds of housing we approve.”

Peters has served eight years as chairman of CHAC, which is part of North Shore Community Resources (NSCR), a committee made up of North Shore residents, representatives of community organizations and volunteers who are concerned about the lack of affordable housing.

“My heart goes out to anyone facing eviction from rental accommodation that is past its ‘best before date,’” Don said. “Unfortunately, you can only do so much rehabilitation before the units need to be rebuilt. Emery Village is the latest example but, before that, it was Mountain Court that kicked off the District’s current affordable housing strategy.”

Much of today’s deteriorating rental housing was built decades ago under government incentive programs. In the absence of those incentives, few rental buildings have been constructed since.



Without more incentive programs and involvement by multiple levels of government, projects with higher density, like Emery Place and those before it, are some of the few economical and viable opportunities to retain and create below-market rental units.

In a future issue, we will focus on our biggest challenge – the need for subsidized housing.

Join the Lynn Valley Lions at Lynn Valley Days June 15-16. Tickets and information at <http://www.lv1ions.com>. Thank you to our continuing Diamond Sponsors:






Emery Village Development Company

Emery –Public Hearing

- During the Public Hearing multiple people came forward and referenced CHAC saying “their committee voted unanimously to endorse the proposal”.
 - Noone can find verification of their membership of CHAC.
 - DNV staff have omitted the CHAC reference from all but Mr. Peters in the minutes.
- Questions arose from Emery Place advocates about “who is CHAC, how are they governed, who are the members?”
- Early June, NSCR responded by posting “CHAC Terms of Reference” on its Website.

CHAC Appearances

- CHAC “Committee Members” – particularly Mr. Barry Fenton, have appeared before Council to endorse almost every development proposal regardless of whether it addresses affordable housing.
- Mr. Fenton is Chair of The Phoenix Group
<https://www.pgbc.ca/page-621333>
- ***Real Estate Institute of BC***
 - ***Barry Fenton R.I.(B.C.)***
 - Director Mortgage Investment Association of BC (MIABC)
- Phoenix Group has hosted Mosaic Homes at one of their Breakfast Meetings.
- We can, according to the Terms of Reference assume that Mr. Fenton, and others have the expressed permission of Mr. Peters each time they appear before government and declare they represent CHAC.

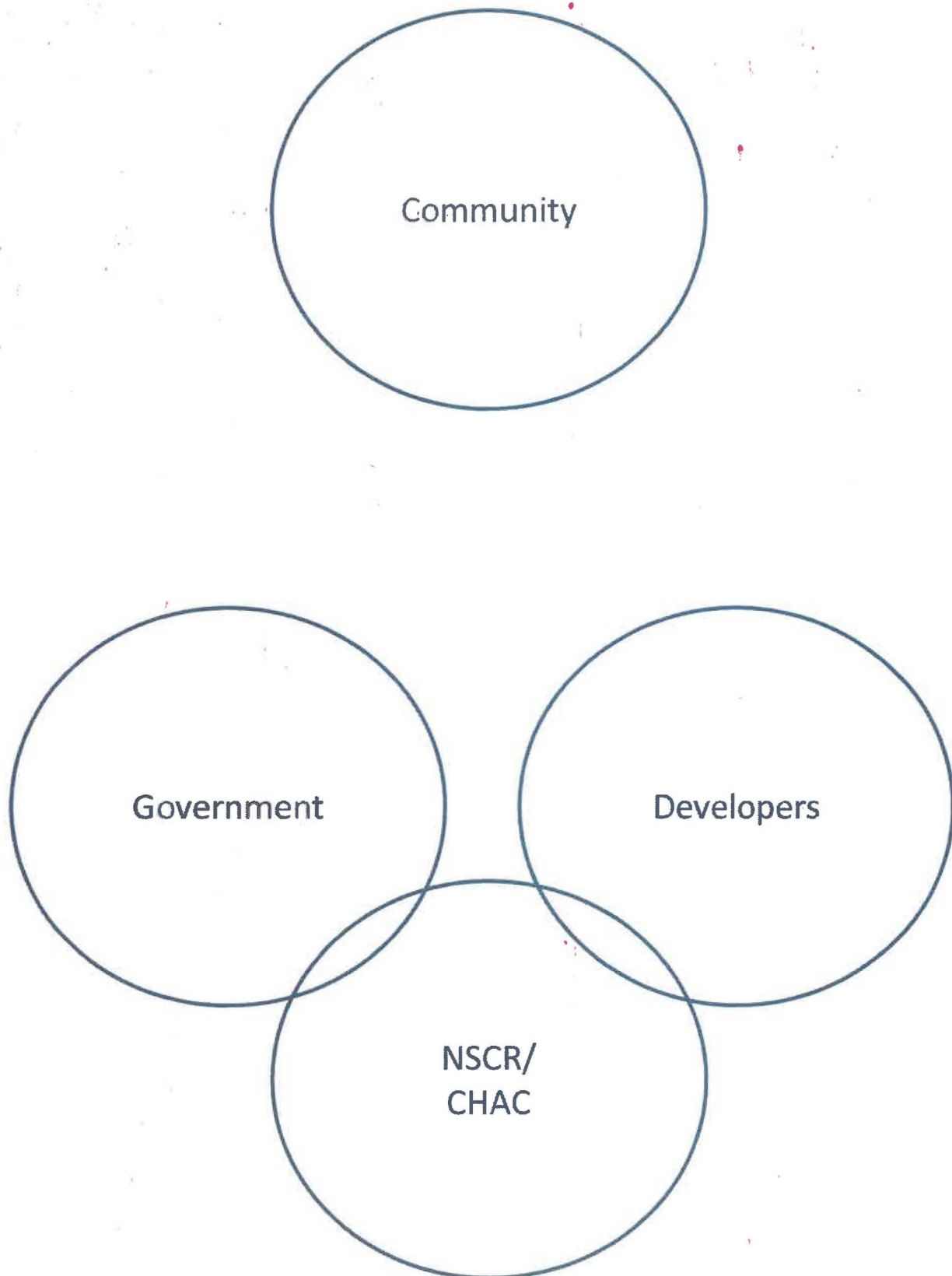
CHAC Funding

- NSCR gains 2/3rds of funding from Government sources – tax dollars.
- NSCR receives \$11,291 per year from DNV for CHAC despite CHAC not being a registered society.
- One advocate questioned DNV staff and was told that they “look forward to receiving CHAC’s Annual Workplan and Report. (this information is 2nd hand).
- NSCR lists a significant number of development companies as significant Donors and Partners.

June 28th – Bowinn Ma’s “Talk about Rental” session.

- Two “CHAC Committee Members” spoke and Referenced CHAC, including Mr. Fenton.
- I was sitting with Ms. Lyons, who was in my breakout group, and Mr. John Harvey. We were talking in response to the “CHAC representations”.
- We reported to Ms. Lyons the following: “We can’t figure out CHAC... they claim to be pro-affordable housing, but they endorse almost every proposal whether it includes affordable housing or not, and when you try to meet with them or find out more you are met with a stone wall”.
- Then Mr. Fenton comes by where we were talking and I outright ask him “Barry, we were just talking about CHAC and we can’t figure your group out... because you are FOR every proposal regardless of the details and we can’t even find out who the committee members are to engage with them”.
- His reponse: “You don’t need to know”[who they are].
- Ms. Lyons asked me, after Mr. Fenton’s departure, “Have you asked to meet with our ED?”. That brings us to this point.

Connecting the dots



ATTACHMENT B

THIS PAGE LEFT BLANK INTENTIONALLY

Council Agenda Item 9.1, 4 March 2019

Thank you your Worship and Council for this opportunity.

When it comes to Community Services grants there are ALWAYS 3 questions:

1. Does the proposed service need to be provided?
2. Is the grant proponent the best agency to perform the service?
(Is there a viable alternative to providing these services.
Creativity in selection is a very good thing!)
3. In Council's opinion does this proposal represent fair value for the taxpayer's dollar?

When the subject is a CORE FUNDING PROPOSAL – which does not have to be applied for years the answer had better be a crystal clear yes on all counts. And periodic review is DEFINITELY part of the granting process. While some may think otherwise I definitely support sunset clauses on all DNV grants.

The Community Services Advisory Committee was established by Mayor Marilyn Baker as a way of promoting new agencies coming forward with specific new proposals. It was always expected that these larger better established agencies organizations would be seeking funds from CSAC. Nor was it ever expected that community service organizations would come to depend on Government for all or a major part of their funding.

Tonight's applicant North Shore Community Resources seeks on behalf of its Community Housing Action Committee CORE FUNDING seeking roughly \$11500 each from District and City taxpayers. This is highly problematic as its mandate is supposedly to promote "affordable housing" – yet on several occasions CHAC has recommended demolition of existing affordable housing units for replacement by non-affordable units. Last May's 3-day public hearing on Emery was only the latest.

On January 21st this Council decided NOT to give CHAC a new CORE FUNDED multi-year grant. Understandably NSCR did not like that decision and concentrated their fire on Mr. Teevan and I who were the main voices against a second CORE FUNDED MULTI-YEAR AGREEMENT.

Mr Mollard of NSCR made the following claims in his letter to DNV:

- "This funding is a sound investment in services and programs..."
 - where is the list of programs, where is the breakdown of how public funding was used? Where is the analysis of value for money?
- Page 13 NSCR annual report – there's a group picture of unnamed CHAC members, no names – are these the entire volunteers or merely the board? One colleague asked this question and was told he didn't have the right to ask that question!
- NSCR All Candidates West Vancouver (no mention of CHAC)
- "in my view, if the goal is to cut CHAC's funding, that would be one way to effectively achieve that goal" – this is a gross and gratuitous insult to EVERY PERSON WHO HAS **EVER** SERVED ON THE COMMUNITY SERVICES ADVISORY COMMITTEE!"
- "In 2015, NSCR requested a shift to core funding for CHAC because of the very small amount of funding received to do work on what is clearly a major community priority" – please review my 3 main questions!
- "Additionally, despite the efforts of the District, the community grant application process is relatively onerous for such a small amount of funding" – which to me says INCREASE COMMUNITY

SERVICE FUNDING BY REDUCING THE PORTION TIED UP IN CORE FUNDED SERVICES

- "Furthermore, NSCR's community grants have actually been diminishing each year by a small amount, not accounting for inflation and increases in expenses to undertake our work. We are told this is a result of more organizations seeking community grants" (A) which suggests the CSAC budget should be RAISED NOT LOWERED and (b) CSAC evaluates ALL grantees and Mr Mollard's comments clearly show his view that NSCR deserves a larger share of the pie than other equally worthwhile groups – in any case these grants are for ALL NSCR's programs not specifically CHAC
- **To me these comments show a very strong attitude of entitlement for public dollars.**

I argue that CHAC funding is a poor use of scarce District resources and are nowhere near the priority need that core funded groups are supposed to get.

Given CHAC's well-demonstrated ability to be front men and women for developers by lobbying for their projects particularly those that involve the demolition of affordable housing units, what's left is lobbying efforts and I see NO REASON AT ALL for lobbying to be done on the public dime.

As vice-chair of CSAC I advocated for all sorts of community groups seeking funds. I got a lot of flak for some of my recommendations and was happy to as I felt it was the right thing to do. Mr Mollard insults me and my past colleagues with words that clearly show he considers himself ENTITLED to public dollars

Your worship and Council I see no need for this matter to be reconsidered by Council as I feel strongly that the right decision has

already been made. The reaction by NSCR and Mr Mollard since then clearly tell me it would be a moral offence against the people of North Vancouver for them to get a renewal of core funding for what is basically tax payer funded lobbying which contains a component of shilling for developers.

By passing the "recommended" request for CORE FUNDING Council would be sending a VERY strong message to former Emery Residents and other displaced renters that

"Life is tough ... Sometimes you have to move to a more affordable location ... And that is tough"

I am sure all of you know who said these words and how the public responded last October.

In my opinion Ms Letchford erred in her staff report by only offering Council two options.

I would add two more options:

1. To send CHAC's request to the Community Services Advisory Committee with no Council recommendation at all
2. To send CHAC's request to the Community Services Advisory Committee with Council's recommendation that no grant be made at all

For the staff report to include ONLY options that involve spending tax dollars on CSAC is to tie Council's hands and on a contentious issue like this I do not think that an appropriate staff action.

I would further publicly call for a 2019 review by DNV of ALL CORE FUNDED AGENCIES ACROSS THE BOARD. I am well aware that many of these are jointly funded by CNV and DWV – but it has been more than ten years since there has been a complete review and say it is high time such a review be made – and it should not be cursory or at all pro forma!

Your worship – there is no need for reconsideration of CHAC's application. This Council got it right the first time in January!

Lyle Craver

[REDACTED]

[REDACTED]

THIS PAGE LEFT BLANK INTENTIONALLY

**DISTRICT OF NORTH VANCOUVER
PUBLIC HEARING**

**1015-1037 Marine Drive
Zoning Bylaw Text Amendment**

REPORT of the Public Hearing held in the Council Chambers of the Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, March 12, 2019 commencing at 7:04 p.m.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor B. Forbes (via telephone)
Councillor J. Hanson
Councillor L. Muri

Staff: Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Mr. E. Iorio, Manager – Revenue & Taxation
Ms. S. Dale, Confidential Council Clerk
Mr. D. Verres, Development Planner

District of North Vancouver Rezoning Bylaw 1385 (Bylaw 8369)

Purpose of Bylaw:

Bylaw 8369 proposes to amend the District's Zoning Bylaw by adding the following principal uses to the Comprehensive Development Zone 21:

- Artist's studio;
- Business/office support services;
- Community facilities;
- Fitness centre;
- Health services purposes;
- Household repair services;
- Pet care establishment;
- School – trade; and,
- Veterinarian.

1. OPENING BY THE MAYOR

Mayor Mike Little welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community and staff on the proposed bylaw as outlined in the Notice of Public Hearing.

Mayor Mike Little, stated that:

- Each speaker will have five minutes to address Council for a first time and should begin remarks to Council by stating their name and address;
- All members of the audience are asked to be respectful of one another as diverse opinions are expressed. Council wishes to hear everyone's views in an open and impartial forum;

- Council will use the established speakers list. At the end of the speakers list, the Chair may call on speakers from the audience;
- Everyone at the Hearing will be provided an opportunity to speak. If necessary, the Hearing will continue on a second night;
- After everyone who wishes to speak has spoken once, speakers will then be allowed one additional five minute presentation;
- Any additional presentations will only be allowed at the discretion of the Chair; Council is here to listen to the public, not to debate the merits of the bylaw;
- At the conclusion of the public input Council may request further information from staff which may or may not require an extension of the hearing, or Council may close the hearing after which Council should not receive further new information from the public;
- The binder containing documents and submissions related to the bylaw is available on the side table to be viewed; and,
- The Public Hearing is being streamed live over the internet and recorded in accordance with the *Freedom of Information and Protection of Privacy Act*.

2. INTRODUCTION OF BYLAWS BY CLERK

Mr. James Gordon, Manager – Administrative Services, introduced the proposed bylaw, stating that Bylaw 8369 proposes to amend the District's Zoning Bylaw by adding the following principal uses to the Comprehensive Development Zone 21:

- Artist's studio;
- Business/office support services;
- Community facilities;
- Fitness centre;
- Health services purposes;
- Household repair services;
- Pet care establishment;
- School – trade; and,
- Veterinarian.

3. PRESENTATION BY STAFF

Mr. Darren Veres, Development Planner, provided an overview of the proposal elaborating on the introduction by the Manager – Administrative Services. Mr. Veres advised that:

- The subject site is approximately 50,000 sq. ft. in size and is located at the corner of Marine Drive and Mackay Road next to the City of North Vancouver boundary;
- It is surrounded by small-scale retail and car-oriented retail uses to the north, a new mixed-use development to the west, light industrial uses to the south and small-scale retail to the east in the City of North Vancouver;
- The site is currently developed with a two-storey commercial building known as Taylor's Crossing which was built in 2003;
- The building has approximately 45,000 sq. ft. of commercial floor space which is currently leased to a childcare provider, a retail store and a neighbourhood public house with on-site brewing;
- A large portion of the building was previously occupied by Indigo books and is now vacant;

- A portion of this space is currently being renovated to accommodate a personal service fitness business on the second floor and the remainder is available for general retail and it is vacant at the moment;
- In the Official Community Plan (OCP), the site is designated Commercial Residential Mixed-Use Level 1 which permits mixed-use development up to a density of approximately 1.75 FSR;
- The property was rezoned from Tourist Commercial to CD21 in 2000. This zoning was developed specifically for the proposal of the day and permits commercial development up to a density of approximately 1.0 FSR but does not permit residential uses. The existing building has a density of 0.86 FSR and is consistent with the provision of CD21;
- One hundred and eleven parking stalls have been provided and this supply of parking is anticipated to meet needs of existing and proposed uses;
- The majority of commercial properties along Marine Drive were rezoned to a new Marine Drive Commercial Zone known as C9 in 2007. The C9 Zone was intended to accommodate mixed-use developments with an emphasis on pedestrian friendly retail, office and complementary uses at street level and residential uses on the upper floors. Automotive uses are not a permitted use in the C9 Zone and the intent was to phase out this type of use along the Marine Drive Corridor. The C9 Zoning did not add additional density to these commercial properties and some lots got less density depending on their size;
- The subject site was not included in the Marine Drive rezoning in 2007 because it's previous use was a hotel site;
- The addition of the proposed uses are consistent with the commercial uses along the Marine Drive corridor and allow for a greater range of commercial uses while maintaining compatibility with nearby properties;
- The proposal is consistent with the OCP and adjacent uses;
- Residential uses or extra density are not proposed and nothing is changing on this property except for the list of permitted principal uses;
- Neighbor notification letters were distributed to owners and occupants within one hundred meters of the site and to the City of North Vancouver in accordance with District Notification Policy;
- No concerns to the proposal were received and the City of North Vancouver confirmed this proposal is consistent with their OCP and the vision for the Marine Drive corridor as a mixed-use, transit supportive environment;
- Questions were raised regarding the roof top mechanical system, parking provision and potential future tenants and all questions were answered by staff;
- Although it may appear that office and health-type uses are prevalent, retail use is still very present along Marine Drive; and,
- It is important that the zoning is flexible enough to be able to accommodate changes in the market.

Mr. Elio Iorio, Manager – Revenue & Taxation, advised that the Small Business Property Tax Working Group is working with the Province to understand what changes to legislation could be considered to provide a more fair and efficient assessment system for the affected classes in the context of real estate market pressures.

4. REPRESENTATIONS FROM THE PUBLIC

4.1. Ms. Andrea Nold, 1000 Block Marine Drive:

- Expressed concern with noise issues;
- Thanked Hungerford Properties for resolving issues with the HVAC unit;
- Expressed concern that noise levels will rise with the 24-hour gym proposed on the upper floor of the building;
- Proposed the erection of a sound barrier fence to properly shield all noise; and,
- Urged the managing company of the building to continue mitigating noise issues.

4.2. Ms. Tegan Smith, Hungerford Properties:

- Advised that noise testing has occurred and is in compliance with the District's Noise Regulation Bylaw;
- Noted that issues with the HVAC unit have been resolved;
- Commented that the proposed amendment will expand opportunities for small businesses;
- Advised that there is no change in density;
- Acknowledged that tenants would like to see an expanded range of uses which could improve the vibrancy of the area; and,
- Mentioned that a traffic and parking study has been completed.

4.3. Mr. Corrie Kost, 2800 Block Colwood Drive:

- Expressed concern that the District did not consult with the public;
- Questioned if the proposed C9 Zone will have a residential component; and,
- Expressed concern with noise issues.

In response to a question from Council, staff advised that a fitness centre is a permitted use under the current CD21 Zone.

In response to a question from Council, staff advised that the District's Zoning Bylaw defines a fitness centre as land, buildings and structures for active physical recreation, generally in a gymnasium type setting where patrons are participants and which may include the accessory sale of associated equipment and clothing. Typical uses would include: racquet clubs; weight training gyms; climbing gyms; aerobic or similar studios; and, batting cages. This use class does not include: dance studios intended to teach various types of dance; bowling alleys; and, dance halls.

In response to a question from Council, staff advised that the District's Zoning Bylaw health service purposes is defined as land, buildings and structures used for the provision of physical and mental health services on an out-patient basis. Services would be of a preventative, diagnostic, treatment, therapeutic, rehabilitative or counselling nature and would typically include: medical and dental offices; x-ray laboratories; physiotherapy and chiropractor clinics; and, counselling services.

In response to a question from Council, the applicant advised that there is a strong desire to fill vacancies with more varied uses.

In response to a question from Council, the applicant advised that rent for the lower unit is undetermined.

In response to a question from Council, staff advised that the CD21 Zone does not contain minimum commercial unit size requirements or regulations preventing the property owner from dividing the main floor space into smaller commercial units. However, given the property has a change in grade and stairs are needed to access the main floor, it may be difficult to divide the space into smaller units with individual doorways onto Marine Drive. In addition, any modifications would need to comply with the British Columbia Building Code.

In response to a question from Council, staff advised that the parking rate for the property is one space per 37m² (398 sq. ft.) of gross building area regardless of the type of use, this rate results in a total of one hundred and eleven parking spots for the entire building.

In response to a question from Council, staff advised that the District does not have any bylaws regarding the hours of business operation.

In response to a question from Council, staff advised that in the District's Zoning Bylaw business/office support services is defined as land and buildings used to provide support services to businesses which are characterized by one or more of the following features: the use of mechanical equipment for printing, duplicating or photographic processing; the provision of office custodial, maintenance or security services; the sale, rental or servicing of office equipment furniture; the provision of clerical, secretarial employment or telephone answering services which may include training. Typical uses would include: printing and photographic processing establishments; janitorial and security firms; office equipment sales, servicing and repair establishments; and, clerical services.

Councillor BOND left the meeting at 7:53 pm and returned at 7:54 pm.

In response to a question from Council, staff advised that, as defined in the District's Zoning Bylaw, personal service shop means land, buildings and structures used for the provision of services related to the care and appearance of the body or the cleaning and repair of personal effects. This use class includes: dry cleaning depots and laundromats; tanning salons; hairdressing salons; barber shops; tailors and dressmakers; and shoe repair shops. This use class does not include household repair establishments or health service purposes.

In response to a question from Council, staff advised that a pet store would be permitted under retail purposes which is an existing permitted use in the CD21 Zone. The definition of Retail Purposes refers to land, buildings and structures used for the retail sale of products.

4.4. Mr. Corrie Kost, 2800 Block Colwood Drive: SPEAKING A SECOND TIME

- Suggested that the Public Hearing be adjourned so Council can receive new information;
- Questioned if the main floor could be a restaurant and if there would be sufficient parking;
- Opined that the proposed uses are not easy to interpret; and,

- Commented on the importance of filling vacant units.

4.5. Ms. Andrea Nold, 1000 Block Marine Drive: SPEAKING A SECOND TIME

- Commented on the importance of communication between business owners and residents;
- Mentioned that she is unable to use her den during the day because of noise issues; and,
- Questioned which HVAC units have been tested.

4.6. Mr. Tobias Petschke, 1000 Block Marine Drive:

- Expressed concern with noise issues.

In response to a question from Council, staff advised that the Noise Regulation Bylaw (Bylaw 7188) regulates or prohibits the making of certain noises in the District and includes information on objectionable noises or sounds, exclusions, enforcement, penalty and ticketing.

6. COUNCIL RESOLUTION

MOVED by Councillor BOND

SECONDED by Councillor BACK

THAT the March 12, 2019 Public Hearing be closed;

AND THAT "District of North Vancouver Rezoning Bylaw 1385 (Bylaw 8369)" be returned to Council for further consideration.

CARRIED

Opposed: Councillor MURI
(8:17 pm)

CERTIFIED CORRECT:



Confidential Council Clerk

REPORTS

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>APRIL 1, 2019</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

March 18, 2019
File: 10.4750.30/001.000

AUTHOR: Cristina Rucci, Community Planner

SUBJECT: Business Licence for Itsy Bitsy Daycare - 2391 Berkley Avenue

RECOMMENDATION:

That Council approve an amendment to a business licence for Itsy Bitsy Daycare located at 2391 Berkley Avenue for the operation of Group Child Care for 20 school age children, subject to the following conditions: (a) compliance with District bylaws and Provincial code regulations, and (b) receipt of a corresponding license from the Vancouver Coastal Health Authority.

REASON FOR REPORT:

To report back on the Public Meeting held on March 5, 2019, and to request that Council approve the business license application for Itsy Bitsy Daycare to amend their child care license from Family Child Care for 7 children to Group Child Care (School Age) for 20 children. The staff report from the Community Planner, dated February 19, 2019, is included as Attachment A and provides background for this report.

SUMMARY:

A Public Meeting was held on March 5, 2019 in accordance with the Childcare Facilities Business Regulation Bylaw, 6724. The purpose of the Public Meeting was to provide an opportunity for anyone with an interest in this matter to present their views to Council. Notification of the Public Meeting was sent to the 12 households that are located within a 50 metre radius of the subject property (the Minutes of this meeting are included as Attachment B). Prior to the Public Meeting, staff received one phone call from an immediate neighbour. The neighbours' primary concerns were around noise and parking. A letter was also received on the day of the public meeting from a District resident who lives outside of the area and his primary concern was around traffic and parking. At the Public Hearing 3 families spoke in support of the application and commented about the lack of child care in the Blueridge/Seymour Heights neighborhoods. Two of these families, along with six other households, also sent letters of support which are included as Attachment C. The issues outlined in the letters were around lack of available child care in the area and long waitlists for before and after school care. Other speakers at the Public Meeting included 3 speakers that expressed some concern with the proposal. One of the speakers is the immediate neighbour who staff spoke to on the phone, another is a member of the Blueridge

Community Association, and the third speaker lives outside of the neighbourhood. Traffic, parking, and property valuation were the concerns that were expressed. The final speaker didn't have a position, but did reiterate the need for before and after school care. One final letter was received by staff (and which was sent to Mayor and Council) from a resident who lives approximately 1 ½ blocks from the subject site. The concerns expressed by this neighbour centred on parking.

The applicant is committed to upholding the liveability of the neighbourhood and in maintaining positive and respectful relationships with each of her neighbours. To this end, she has expressed her commitment to implementing various strategies to minimize impacts associated with noise, parking and traffic.

Noise:

- Children will play at Blueridge Elementary School or Blueridge Park for approximately an hour after school then will be brought back to the applicant's home where they will remain inside until they are picked up.
- During the summer months and during the school breaks, the applicant intends to bring the children out on field trips on a regular basis (Ron Andrews, Baden Powell, Parkgate Library, nearby parks, etc.).
- The applicant will divide the children into 2 groups when bringing them to the back yard to play. The children will always be supervised when they are playing outside.

Parking:

- The applicant currently has 6 parking spots on site, which includes 2 parking spots in the carport. This exceeds the number of spots which are required as per the Zoning Bylaw for a child care of this size (3.25)
- A planter, currently located in the centre of the driveway will be removed to allow more space in the driveway.
- The applicant is intending to transform a portion of the grassed area in her front yard to parking in order to accommodate the van she will need to purchase in order to transport the children.
- Off-site parking is available along Berkley Avenue.

Traffic:

- The applicant will encourage families to cycle and walk to the facility.
- Siblings will be prioritized potentially reducing vehicle trips.
- If parents are picking their children up early, they will be encouraged to get their children from the park or field trip sites.
- If necessary, the applicant will set up a schedule for parents to drop off or pick up their children. Staggering the times over an hour in the morning and two hours in the afternoon, will avoid having large numbers of the parents show up at the same time.

Conclusion:

The need for quality, comprehensive child care for school aged children is a priority in the District of North Vancouver as articulated in the Official Community Plan, Child Care Policy and in the Child and Family Friendly Community Charter. Furthermore, this application meets the criteria outlined in the planning guidelines for child care in residential zones. This application is in line with District Policy and Guidelines. The applicants must comply with District bylaws and Provincial code regulations, and receive approval from Vancouver Coastal Health before a District license is issued.

Respectfully submitted,



Cristina Rucci, RPP, MCIP
Community Planner

Attachment A: Staff report dated May 15, 2017

Attachment B: Minutes from Public Hearing held June 20, 2017

Attachment C: Letters from parents in support for the proposed child care amendment


REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION

☐ Regular Meeting
☒ Other:

Date: _____
 Date: MARCH 5, 2019


 Dept.
 Manager


 GM/
 Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

February 19, 2019
 File: 10.4750.30/001.000

AUTHOR: Cristina Rucci, Community Planner

SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391 Berkley Avenue

RECOMMENDATION:

THAT Council receive this report as background information for the Public Meeting on March 5, 2019, to consider an application to amend the child care license for Itsy Bitsy Daycare from Family Child Care for 7 children to Group Child Care (School Age) for 20 children.

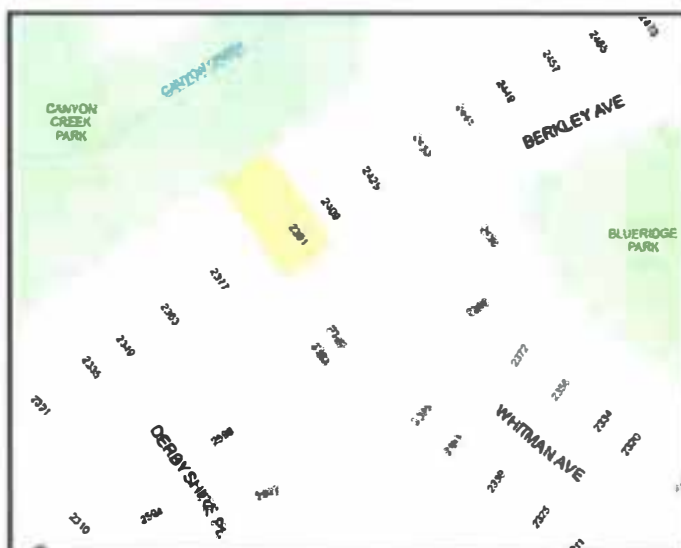
REASON FOR REPORT:

To provide Council with background information on the Group Child Care license application from Itsy Bitsy Daycare in preparation for the Public Meeting on March 5, 2019. Approval of this license for a Group Child Care (School Age) would mean an increase in capacity from 7 children to 20 children.

Under the provisions of the Child Care Facilities Regulation Bylaw an increase in capacity to between 11 and 20 children triggers the requirement for a Public Meeting with Council.

SUMMARY:

Ms. Anna Amiri has recently made an application to Vancouver Coastal Health (VCH) to amend her current Family Child Care license for 7 children to Group Child Care (School Age) for 20 children, which she operates from her home located at 2391 Berkley Avenue. An open house for the neighbours took place on February 12, 2019 which provided an opportunity for the applicant to informally discuss her proposal and to address any concerns the neighbours may have. The applicant hand delivered an invitation to the



SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391 Berkley Avenue

February 6, 2019

Page 2

open house to the 12 households that fall within 50 metres of her property. District staff attended the open house and one neighbour was present.

In accordance with the Child Care Facilities Business Regulation Bylaw (Bylaw 6724), a Council Public Meeting is being held on March 5, 2019 to give interested residents an opportunity to express their views on the proposed application to Council. Prior to this meeting, the District will mail out a notice to residents within the notification radius informing them of the proposal. After the Public Meeting, the application will be considered by Council at a regular Council meeting April 1st, 2019.

BACKGROUND:

Ms. Anna Amiri, the owner/operator of Itsy Bitsy Daycare has been operating her family child care from her home, located at 2391 Berkley Ave., for the last 3 years. In response to the many requests that she is receiving from families with school age children either attending, or about to attend, Blairridge and Seymour Heights Elementary Schools, Ms. Amiri has made an application to VCH to amend her Family Child Care license and change it to Group Child Care (School Age) for up to 20 children.

The applicant's current child care, which is comprised of children aged 1 to 5 years old, operates Monday to Friday from 7:30am to 6:00pm. Property Use staff have confirmed that the District has not received any complaints over the last 3 years regarding the child care business. The hours of the proposed out-of-school care program (for children aged 5-12) will be from 7:30am – 8:30am in the morning and from 3:00pm – 6:00pm. There will be no children in care outside of those hours. Ms. Amiri will be open full days on teacher professional development days, spring break, Christmas break (1 week), and during summer break. Ms. Amiri will surrender her Family Child Care license if she is successful in securing a license for Group Child Care.

The BC Building Code and provincial requirements for child care operations in single family zones have changed since the late 1990's. Bylaw 6724 now requires facilities that provide child care for more than 8 children at one time to comply with the BC Building Code's assembly occupancy requirements. As such, the operator will retain a Code Consultant to evaluate her home and provide her advice in terms of what changes may need to be made in order to meet the Building Code requirements. She will pursue these improvements pending Council's decision regarding her business license. The applicant will not be able to get her business license until these improvements are made to the satisfaction of the District's building staff. The applicant has also applied to the Ministry of Child and Family Development Child Care BC New Spaces Fund in the amount of \$250,000 to assist her with her renovation costs.

EXISTING POLICY:

The District's Child Care Policy supports the facilitation of quality child care services that afford opportunities for children to develop socially, emotionally, and intellectually. The investment in quality child care is far-reaching and can have positive social and economic benefits for all residents living in the District. Further, District policy encourages a continuum

SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391 Berkley Avenue

February 6, 2019

Page 3

of child care services at one location and supports the provision of child care spaces in residential areas.

The North Shore Congress's Child and Family Friendly Community Charter was endorsed by Council in 2011. The Charter recognizes that early child development is critical and that members of the Congress need to work together to create broad, equitable access to the conditions that help children and families thrive.

The Child Care Facilities Business Regulation Bylaw requires that child care business license applications for more than ten children in any one day or at any one time must be referred to Council for approval and that a Public Meeting must be held for the purpose of allowing the public to make representations to Council on matters respecting the application. In accordance with the Bylaw, all residents within 50-metres of Itsy Bitsy Daycare will receive notice of the Public Meeting.

ANALYSIS:

The Planning Guidelines for Home Occupied Child Care Facilities were updated in January, 2014. These enhanced Guidelines take into consideration the following criteria in the assessment of proposed child care businesses in single family homes:

- located in under-served neighbourhoods
- located close to community amenities
- located on easily accessible streets
- addresses arrival/departure and parking needs
- maintains neighbourhood characteristics (compatible neighbourhood fit)

The enhanced guidelines also require that applicants provide additional information around design of the facility, parking, and access. They also recommend that applicants hold an open house with their neighbours to discuss their proposal before the application goes to a Public Meeting or Public Hearing.

Proposal

- Itsy Bitsy Daycare is located in a family oriented neighbourhood in the Blueridge neighbourhood (Attachment A).
- Berkley Avenue is a collector and offers good accessibility to Mount Seymour Parkway.
- The facility is located at the northern end of Berkley Ave within walking distance to Blueridge Park (across the street) and Blueridge Elementary School.
- One family child care and two group child care facilities are located in close proximity to the subject site, including:
 - Growing Step by Step, 2339 Whitman (8 multi-age)
 - Blueridge Out of School Care, 2650 Bronte (Blueridge School) (20 out-of-school care spaces)
 - Special Times Out of School Care, 1819 Berkley (10 out-of-school spaces)

**SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391
Berkley Avenue**

February 6, 2019

Page 4

- In addition to these facilities there are some larger child care facilities located in close proximity to Mt. Seymour Parkway (just east of Berkley):
 - North Vancouver Child Development Centre, 1090 Berkley (12 infant/toddlers+8 multi-age = 20)
 - Little Orchard Daycare, 2707 Violet Street (16 children 30 months-5 years)
 - Little Orchard Out of School Care, 2411 Mt. Seymour Parkway (Canlan Ice Sports) (25 out-of-school spaces)
 - Huckleberries Childcare Centre, 2745 Mt. Seymour Pkwy (8 multi-age)
 - Seymour School Age Care Program (run by Parkgate Community Services Society) (24 out-of-school spaces)
 - Windridgepark Preschool, 931 Lytton (Ron Andrews Community Centre) (20 preschool spaces)
 - Seymour Heights Parent Participation Preschool, 800 Lytton Street) (20 preschool spaces)
- In total, there are approximately 70 out-of-school spaces that are located east of the Seymour River and west of the Northlands Drive. Staff contacted each of the out-of-school programs (Blueridge, Special Times, Little Orchard, and Seymour School Age Care) and they are all at capacity and have waitlists for the Fall.
- According to the 2016 Census, the total number of school aged children living in these neighbourhoods (Seymour Heights, Windridge, Riverside East, Riverside West, Blueridge and Northlands) is 675, which means that only 10% of children have access to a child care space. This is less than the District average for children between the ages of 5 – 12 (14% or 14 spaces per 100 children)
- The applicant will have 2 assistants, one who will assist her in the childcare and the other who will help her with the driving.
- Ms. Amiri and both of her assistants have taken the "Responsible Adult training" (consists of 20 hours of specific training in addition to a First Aid course).
- The applicant, husband and four children live on the second floor of the home and the child care is located on the main floor, which is above ground. The child care and the dwelling each has their own entrance.

Childcare – school age program

- The hours of operation for the school age program are from Monday to Friday 7:30am – 8:30am in the morning and from 3:00pm – 6:00pm in the afternoon. The schools that will be served are Blueridge and Seymour Heights Elementary Schools.
- The child care is proposed to be open full days on professional development days and during the spring, summer and winter break.
- The facility will be closed on weekends, statutory holidays, and one week during Christmas break.
- Ms. Amiri has a number of parents who have supported her proposal, and through word of mouth, she already has 16 children on her wait list. As two of the children in her care will be her own, she only needs 2 more children to be at capacity.
- As many of the children who are on Ms. Amiri's list are within walking distance, parents will be encouraged to walk or cycle with their children to the child care.

**SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391
Berkley Avenue**

February 6, 2019

Page 5

- Ms. Amiri is also expecting siblings which will also reduce the number of trips to and from the centre.

Design

- The home is two storeys and the child care will be located on the main floor and has a strong connection to the outside. There are no stairs or other encumbrances leading from the outside to the childcare which makes the site very accessible. The outside play space is secured for privacy and safety and a fence surrounds the property.
- Large windows provide natural light and fresh air into the space and provide a convenient exit for the children.
- Ms. Amiri is planning on making significant changes to her child care space in order to open the space and make it more accessible. She will have to hire a code consultant or registered professional as it will require building permits. She has submitted an application to the Ministry of Child and Family Development Child Care BC New Spaces Fund in the amount of \$250,000 to assist her with her renovation costs.

Noise

- In order to minimize the noise from the school age children, the applicant will divide the children into two groups and each group plays outside at separate times between 4:00 and 5:00pm.
- The applicant lives across the street from Blueridge Park (which includes a field and play equipment) and will bring the children there for play time.
- During professional development days and spring, summer and winter breaks, the applicant will be bringing the children on field trips several times of week and will use amenities located close to her home, including Blueridge Park, Blueridge School, Baden Powel Trail and Ron Andrews Community/Recreation Centre. When possible, parents will be encouraged to pick up their children from these sites which will decrease the amount pick-ups from the child care.

Public Consultation

- The applicant hand delivered a letter of introduction (Attachment B) to all of her neighbours located within 50 metres of her home in early February. This letter followed a template provided by staff to the applicant and outlined the proposed amendment, the reason for the amendment, as well as a summary of the proposed staff, hours of operation, parking, and outdoor play.
- When delivering the letters, the applicant did have conversations with most of her neighbours about her proposal (approximately 12 households in total). Most of the neighbours have expressed their support for the amendment, although one neighbour did express some concern around traffic.
- As per the enhanced guidelines, the applicants held an open house on Tuesday, February 12, 2019. The purpose of the open house is to give the applicant an opportunity to informally discuss their application with their neighbours and to discuss any concerns they might have. Staff attended the open house, to answer any regulatory questions that may arise. Although the applicant notified her neighbours of the meeting, only one neighbour attended the meeting. As this was the neighbour who

SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391 Berkley Avenue

February 6, 2019

Page 6

had some concerns, staff and the applicant were able to discuss a number of options around how traffic could be alleviated through various measures (i.e. walking, cycling, creating a schedule for drop off and picks ups, having parents pick children up at the park during the summers, etc.).

Parking and Access

- The District of North Vancouver Zoning Bylaw requires 1.25 parking spaces per classroom. The operator is applying for a license for 1 classroom. Additionally, the applicant requires 2 spaces for the single family dwelling, for a total of 3.25 (rounded to 4).
- The applicant has approximately 4 parking spaces on her driveway as well as 2 spaces in her carport for a total of 6. As part of her plan is to purchase a large van, she is also planning to create additional parking on her lawn area to accommodate it.
- There is available off-site parking along Berkley Avenue for families to temporarily park their cars for pick up and drop off.
- The applicant will walk the children attending Blueridge to the school, and will transport, via van, the children to Seymour Heights. She and her 2 staff will ensure that the children are transported to and from the school safely.
- Business Licensing staff has indicated that Itsy Bitsy Daycare has not received any complaints over the last 3 years.

Timing/Approval Process:

Following the Public Meeting, the application will be considered by Council at the Regular meeting on April 1, 2019.

Social Policy Implications:

The District's Child Care Policy supports the provision of quality child care services, the provision of a continuum of child care services, and the provision of child care services close to elementary schools.

Conclusion:

The applicant has been operating a successful child care business from her family home located at 2391 Berkley Avenue for the last 3 years. By amending her current child care license with VCH (and subsequently her business license with the District, from family to school age program) from 7 to 20 children, the operator will be able to provide care for parents whose children attend, or who are about to attend, Blueridge and Seymour Heights Elementary Schools. The location of this facility meets the location District's criteria, as it is situated close to a school, parks, and a community/recreation centre. Accessibility to the site is good and the site offers on-site and off-site parking options. The applicant held an open house for the neighbours on February 12, 2019 and one neighbour attended who had some concerns around traffic. The applicant is committed to address her neighbours' concerns through the implementation of strategies which will reduce the impact of traffic in the neighbourhood.

SUBJECT: Application to Amend a Child Care License for Itsy Bitsy Daycare: 2391 Berkley Avenue

February 6, 2019

Page 7

Options:

A Public Meeting will be held on March 5, 2019, to provide residents an opportunity to express their views on the application. Prior to this Meeting, the District will mail out a notice to residents within the notification radius (50 metres) informing them of the proposal. After completion of the Public Meeting, Council may consider this application on April 1, 2019 and either:

1. Approve issuance of a business license to Ms. Anna Amiri, which would allow her to provide care for 20 school aged children, or
2. Decline the application maintaining the current permitted capacity of 7 children, under her current Family Child Care license.

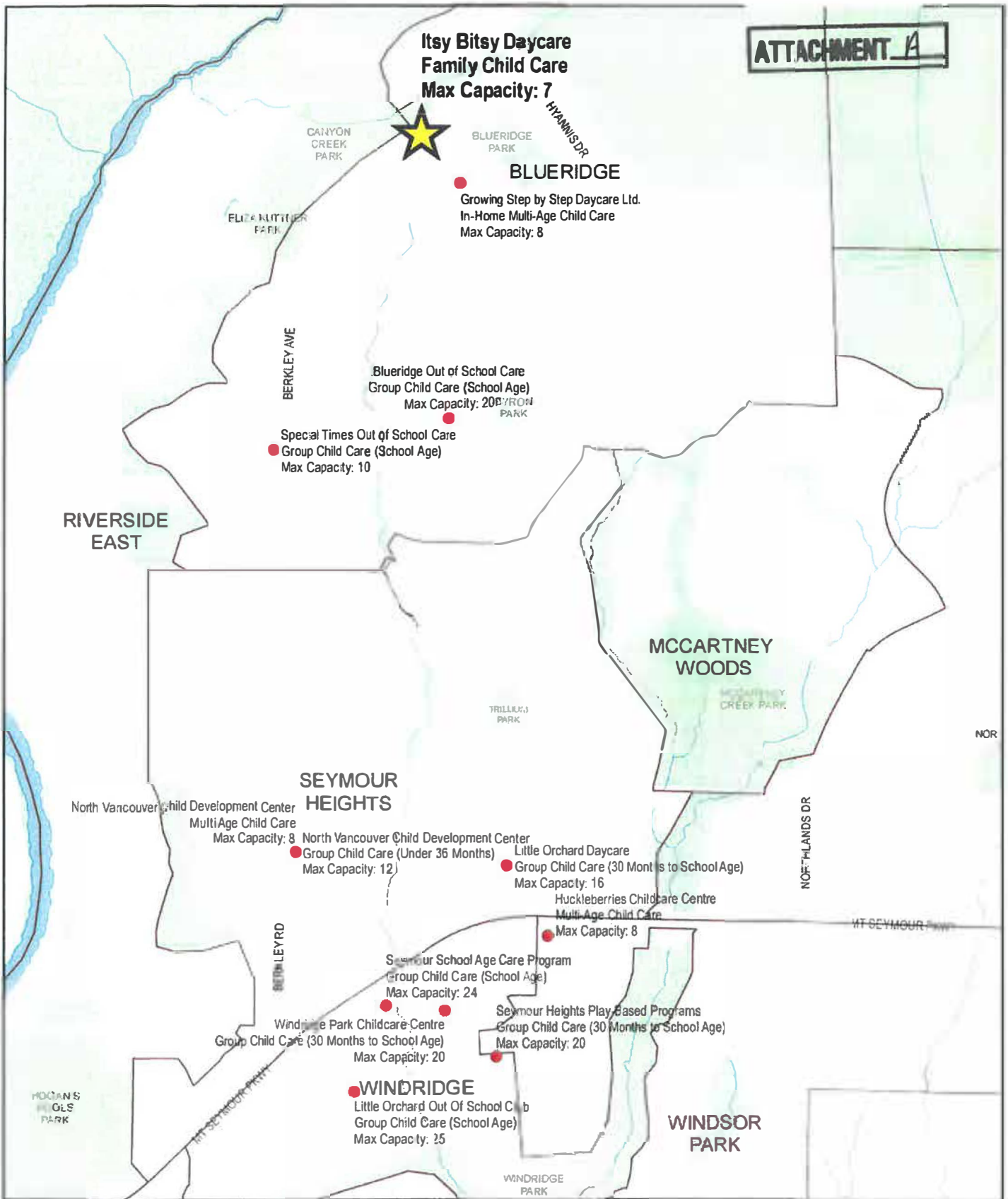
Respectfully submitted,



Christine Rucci, RPP, MCIP
Social Planner

Attachment A: Site Map
Attachment B: Letter of Introduction

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		



February 04, 2019

Dear Neighbors on Berkley Ave,

My name is Anna Amiri and I live on 2391 Berkley Ave, North Vancouver. I've been running Itsy Bitsy Daycare from my home since 2015. I want to inform you that I have applied to Vancouver Coastal Health to change my license from family daycare to school age child care.

I have decided to amend my license in response to the many parents that I have spoken to in the neighbourhood who are in need of before and after school care. By opening this child care, I hope to alleviate some of the stress and pressure working families are under by providing a quality, safe environment where their school aged children (attending Blueridge and Seymour Heights) can be cared for.

District staff suggest that I consult with my neighbours before my Business License application is considered by District Council. Prior to submitting my application to District Council, I am providing this information package to our neighbors to explain my proposal. In addition, I would like to invite you to an open house at my home at 2391 Berkley Ave on **Tuesday the 12th of February from 6:00 to 7:00 pm** to review my proposal. District planning staff will be in attendance at the open house to answer any questions you may have regarding the business license application process.

My daycare, which is located on the main floor of my home, is currently licensed for a Family daycare program for 7 children, operating from 7:30 am to 6:00 pm. We are closed for weekends, statutory holidays and a week for Christmas.

Proposed Change:

Recently I made an application to Vancouver Coastal Health to change my license and to increase my license capacity to 20 children for before and after school car. Myself and two staff members will care for the children from 7:30am to 8:30am and will then drop the children off at their school. At 3:00 we will pick the children up and parents will be able to pick up between 3:30 pm and 6:00 pm. We anticipate that many of the children in our care will be walked to and from the centre and that we will be caring for siblings thus reducing the number of parents dropping off and picking up. There will be no children in our care between 8:30am and 3:00pm. Please note that I will be open full days on Pro-D days, spring break, Christmas break (1 week) and summer break.

As always, I respect and understand my neighbors' privacy and peace of mind, value their opinions and will continue to do my best to make a quiet and safe environment for my neighbors and the children under my care.

Kind regards,

Anna Amiri

THIS PAGE LEFT BLANK INTENTIONALLY

DISTRICT OF NORTH VANCOUVER PUBLIC MEETING

Minutes of the Public Meeting of the Council for the District of North Vancouver held at 7:06 p.m. on Tuesday, March 5, 2019 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor J. Hanson

Absent: Councillor B. Forbes
Councillor L. Muri

Staff: Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. B. Dwyer, Manager – Development Services
Ms. L. Brick, Deputy Municipal Clerk
Ms. A. Reiher, Confidential Council Clerk
Ms. C. Rucci, Social Planner

1. OPENING BY THE MAYOR

Mayor Little welcomed members of the public to the meeting and reviewed the procedures for the meeting.

2. PRESENTATION BY STAFF

Ms. Cristina Rucci, Social Planner, reviewed the application of Ms. Anna Amiri, Owner – Itsy Bitsy Daycare, at 2391 Berkley Road. She noted that Ms. Amiri has applied to amend her current Family Child Care License for seven children to a Group Child Care for school age children for twenty children. Ms. Amiri has been operating Itsy Bitsy Daycare, from her singly family home for approximately three years without complaints. She has decided to amend her license in response to requests from parents living in the community, searching for out of school care for their children entering kindergarten in September 2019 at Seymour Heights and Blueridge Elementary Schools.

Ms. Rucci advised that staff reviewed this proposal against the Planning Guidelines for Home Occupied Child Care Facilities and considers the proposal to be in an under-served neighbourhood, close to community amenities, located on an easily accessible street. In the opinion of staff the application addresses arrival and departure, parking needs and maintains neighbourhood characteristics.

Ms. Rucci reported that the child care facility will be located on the ground level of the home, while the applicant and her family will live on the second floor. The daycare is located at the northern edge of Berkley Avenue, is situated across the street from Blueridge Park and is a five-minute walk from Blueridge Elementary School.

Ms. Rucci advised the hours of operation will be from 7:30 a.m. to 8:30 a.m. in the morning and from 3:00 p.m. to 6:00 p.m. in the afternoon. The children will be walked to Blueridge School and will be transported by van to Seymour Heights School. The applicant will hire two qualified staff and is proposed to be open on professional development days, during the spring, summer and winter breaks and will be closed on holidays, statutory holidays and for one week during Christmas break.

Ms. Rucci advised that if her license is approved the applicant will renovate her home to create a child care space for twenty children. She noted that one family child care and two group child care facilities are near the daycare and that close to Mount Seymour Parkway, there are several larger facilities. She advised that there are approximately seventy out-of-school spaces that are located east of the Seymour River and West of Northlands Drive and that all these facilities are at capacity and have waitlists. Ms. Rucci advised that the applicant, Ms. Amiri, has sixteen children on her waitlist. She reported that the 2016 Census notes approximately 675 school age children living in this area.

Ms. Rucci reported there are currently six parking spots on the site and that off-site parking is also available. She advised that to manage noise, the applicant intends to divide the children up into two groups to play in the backyard and will bring each group out separately. During the summer months and school breaks the applicant will regularly bring the children on field trips to the local amenities and parents will be encouraged to pick their children up from these locations.

Ms. Rucci advised that the applicant hand delivered a letter of introduction to all of her neighbours located within fifty metres of her home where she outlined her proposal and included an invitation to attend an open house. The open house was held on February 12, 2019 and was attended by staff and a neighbour. Since the public meeting, staff have received one phone call and one letter from members of the public.

3. PRESENTATION BY APPLICANT

Ms. Anna Amiri, Owner – Itsy Bitsy Daycare, commented that her daycare currently cares for five children. She stated that she strives to keep noise levels down and respect her neighbours and will try to arrange alternate pick-up locations and times to mitigate traffic and noise. She advised that eighteen children, including one set of siblings will be cared for in addition to her two children by herself and two staff members. She discussed planned field trips and activities at playgrounds and advised that parents will arrive at staggered pick-up times for their children. She also expressed her willingness to discuss any concerns with neighbours.

4. REPRESENTATIONS FROM THE PUBLIC

4.1 Ms. Donna Fullerton, 3100 Block Strathaven Lane:

- Expressed support for the proposal;
- Commented about the after-school care in the neighbourhood and her work with the community to address childcare needs and solutions;
- Expressed that the proposal provides the best solution and commented favourably about the services provided by Itsy Bitsy Daycare.

Amie

4.2 Ms. Amie Kukkola, 2900 Block Eddystone Crescent:

- Expressed concern about the lack of childcare services in the Blueridge and Seymour Heights community; and,
- Commented about the desire for the children to stay within their community and need for childcare services such as those provided by Itsy Bitsy Daycare.

4.3 Mr. Bryan Gardiner, 2300 Block Berkley Avenue:

- Expressed concern about noise, increase traffic and parking;
- Requested that the Noise Regulation Bylaw be followed;
- Expressed support for the proposal on the condition that the applicant and District address any concerns that may be raised.

4.4 Ms. Chantal Seeley, 2700 Block Hamber Place:

- Commented about her difficulty in obtaining childcare services for her young family; and,
- Opined that Itsy Bitsy Daycare provides good service to the community.

4.5 Mr. Eric Andersen, 2500 Block Derbyshire Way:

- Expressed concern about traffic during pickup times after school; and,
- Expressed concern about noise levels for immediate neighbours and requested that District staff advise Community Associations directly about related childcare proposals.

4.6 Mr. Corrie Kost, 2800 Block Colwood Drive:

- Expressed concern about the impacts to the neighbourhood and the location of the home on a busy roadway;
- Expressed concern about the home valuation of properties adjacent to a daycare; and,
- Expressed concern about the transportation of children to school.

4.7 Mr. Peter Teevan, 1900 Block Indian River Crescent:

- Commented about the difficulty of maintaining staffing levels for before and after school daycare services; and,
- Suggested that schools accommodate such services for the community.

5. QUESTIONS FROM COUNCIL

In response to a question from Council, staff advised that a grant is available through the Ministry of Children and Family Development for childcare providers to provide facilities.

In response to a question from Council, staff advised that the need for school age care is rising and that toddler age care is also in demand.

In response to a question from Council, staff advised a change of license, for example from out of school care to infant/toddler care would require notification to the neighbours.

In response to a question from Council, staff advised if a complaint is made by a member of the public, the applicant would be advised of the concern and staff would work with the childcare to address the issue.

In response to a question from Council, staff advised that the person who drives the children from the daycare to school would require a class four drivers license.

6. CLOSING

MOVED by Councillor CURREN

SECONDED by Councillor HANSON

THAT the March 5, 2019 Public Meeting is adjourned.

CARRIED
(7:48 p.m.)


Confidential Council Clerk

AMIE KUKKOLA
2908 Eddystone Cres.
North Vancouver, BC
V7H 1B9
604-323-3829
amiekukkola@gmail.com

January 28th, 2019

To: District of North Vancouver

RE: Proposal to open an Out of School Care Centre for Seymour Heights School

I am writing in support of the proposal by Anna Amiri to open a much needed out of school care for Seymour Heights Elementary school and surrounding area. Ms. Amiri's out of school care centre is critical to our community.

I am a parent of two children (age 3 and 5) and also a homeowner in the catchment of Seymour Heights Elementary. I am part of the Deep Cove to Lynnmour Area Moms Facebook page, and am writing as a voice of the very concerned families who are part of this discussion on that platform as well.

I feel strongly about my children being able to attend the elementary school in our catchment for a number of reasons – we should have the freedom to walk to/from school, walking decreases having to drive and add to traffic to our already overpopulated roads, attending our catchment school builds a strong sense of community and the catchment school itself is very important to be a part of.

I am sure you are more than aware of the shortage of out of school care in our area, and the huge wait-lists the current out of school care providers have (siblings take any open spots, therefore bumping children on the wait-list down even further). I have been on the wait-lists of the very few out of school care facilities in our area since my daughter was 2 years old and have been told there will be little to no turnover for Sept 2019 (Parkgate has even closed off their waitlist and won't accept any more people and in Sept 2018 there was no turnover at many centres). My daughter starts Kindergarten in Sept 2019 and we registered her for Seymour Heights, but we have NO idea if anywhere will have room to accept her into their out of school care program. There is a huge disconnect... how are we supposed to register our kids (either in catchment or out of catchment) when we don't know if or where we will have care? It's backwards! We are having to try to register our kids for school in an area where we are "hoping" we may get childcare (with no guarantee), when it should be the opposite. We should KNOW where we are going to get care before we register for school and be able to stay in catchment. Not only is it the fact that the wait-lists are long and have no movement, but it's also the combined fact that we don't have enough out of school care options.

There are so many families in our area in this stressful, frustrating predicament... what do we do if we don't get out of school care for our kids? Quit our jobs? Live in poverty? Don't send our kids to school because we can't get out of school care for our kids? Because that is the point it is at... there are no open spaces available in the current out of school programs. What are we supposed to do?

AMIE KUKKOLA
2908 Eddystone Cres.
North Vancouver, BC
V7H 1B9
604-323-3829
amiekukkola@gmail.com

The cost of living in the North Vancouver district is very high and most families need two incomes to afford to stay here. Our area is in desperate need of more school aged childcare to meet the demand. Myself, and a group of parents in the catchment, have been working tirelessly over the past year and a half to try to solve this shortage issue. We have determined the issue is space... there are many providers wishing to offer childcare, we have explored options within the school district, and exhausted all commercial and community spaces in the area without any success.

Anna Amiri's willingness to work with us and provide home-based out of school care is the absolute best solution to this issue and would be so valuable to our community and families. Anna is a qualified childcare provider who has proven the ability to run a successful licensed daycare out of her home over the past number of years. My daughter attended her daycare and Anna's passion for children, learning, love and compassion is rare to come across these days. She is one in a million and her ability to touch and positively influence the lives of school aged children would be a blessing to our children, our families and our community.

Out of school care is critical in terms of all of the environments in which children exist, and impacts children's overall ability to learn and develop, as well as their mental health. Quality, safe and licensed childcare is not a luxury... access to safe childcare is a human right and a necessary part of children's' (and the family unit) health and wellness.

We FINALLY have a solution to this complex and ongoing issue of shortage, and that is Anna Amiri's proposal to open her out of school care centre. I am requesting the approval of the proposal of Anna's out of school centre as it is greatly needed service in our community. Our children can't attend school without a quality, safe and licensed childcare centre.

Thank you,



Amie Kukkola

Donna Fullerton
3160 Strathaven Lane
North Vancouver
V7H 1G2

January 28th, 2019

To: District of North Vancouver

Re: proposal to open an out of school care for Seymour Heights and Blueridge Elementary schools.

I am writing in support of the proposal by Anna Amiri to open a much needed out of school care for Seymour Heights and Blueridge Elementary school starting in September 2019.

I am a parent of two children (age 3 and 5) and also a homeowner in the catchment of Seymour Heights Elementary. I feel strongly about my children being able to attend the elementary school in our catchment for a number of reasons - walkability/decrease having to drive and add to traffic, sense of community and it's a great school. I put my oldest on the very few options for out of school care in our catchment when he had just turned two years old, and was told that I was unlikely to get a spot even after 3 years of waiting. This scenario is unfortunately common in this area. Many parents are struggling to find childcare and are waiting 5 years + to get their oldest child in because there is very little movement. There are very few spots compared to the demand and siblings of course get priority, so the 3 centers that exist rarely take any new families at all.

The cost of living in North Van district is high and the majority of families need two incomes to afford to stay here. Our area is in desperate need of more school aged childcare to meet the demand. Myself and a group of parents in the catchment have been working tirelessly over the past year and a half to try to solve this shortage issue. We have determined the issue is space (there are many providers wishing to offer childcare) and we have explored options within the school district, exhausted all commercial and community spaces in the area without any success. Anna's willingness to work with us and provide home based out of school care is the absolute best solution to this issue we have been able to get to, and would be so valuable to our community and families. Anna is a qualified childcare provider who has proven the ability to run a successful licensed daycare out of her home over the past number of years.

Aside from being a parent, I am also an Occupational Therapist and work in Child & Youth Mental Health in North Van. I know how important it is to look at the big picture, in terms of all of the environments in which children exist, and the impact on children's overall ability to learn, develop as well as their mental health. Quality, safe and licensed childcare, in my opinion, is not a luxury. Access to safe childcare is a human right and a necessary part of children's (and families') health and wellness. We now have a potential solution to this complex and ongoing issue of shortage. I am requesting the approval of the proposal of this out of school care as it is a greatly needed service in our community.

Please feel free to contact me to discuss more in detail.

A handwritten signature in black ink, appearing to read "D Fullerton". The signature is fluid and cursive, with the first name "D" being a large, stylized capital letter.

Thank you.
Donna Fullerton
778-893-1714

Sasja Chomos
1490 Edgewater Lane
North Vancouver, BC
V7H 1T2

To: The District of North Vancouver


Re: proposal to open an out of school care for Seymour Heights and Blueridge elementary schools

I am writing in full support of the proposal but Anna Amiri to open a much needed out of school care for Seymour Heights and Blueridge Elementary school starting in September 2019.

We live in the Seymour catchment and have a 5-year-old daughter who will be starting kindergarten this fall. We have so far been unable to access before and after school care as there are only a few providers in the area and they each already have long waiting lists. My husband and I are at a loss for what to do next. Given the cost of living in North Vancouver, there is no question we both have to work, and before and after care is essential for that to happen, so this lack of available childcare is creating quite a problem for us, and many other parents.

Anna Amiri is trying to be part of the solution. She is a qualified childcare provider who has already proven her ability to run a successful licensed daycare. I am requesting that this proposal to provide out of school care be approved as it is greatly needed in our community.

Thank you,

A handwritten signature in cursive script, appearing to read 'Sasja Chomos', written in dark ink.

Sasja Chomos
778-879-8405

January 28, 2019

To: The District of North Vancouver

Re: Proposal for Out of School Care Program for Seymour Heights Elementary

I write to support the proposal by Anna Amiri to open an out of school program for Seymour Heights Elementary School in September 2019.

I have two children, ages 1 and 3, and am a home owner in the catchment for Seymour Heights Elementary. My oldest will be starting kindergarten at Seymour Heights in September 2020, and my youngest will be starting there a couple years later.

Both my husband and I work full-time and will be in need of out of school care. Unfortunately, our children's current daycare does not provide after school care for Seymour Heights Elementary, or any of the other schools in our area. We are on the wait list for the only other out of care provider that is still accepting wait list applications for Seymour Heights Elementary, but I understand that due to the high demand and low turnover the few spots that become available are filled by siblings, who have priority.

Due to the high cost of living in our area, it is a necessity for my husband and myself to work full-time. There are so many valuable benefits to having children attend school in their catchment area, including walkability, not spending significant amounts of time driving and adding to traffic, living close to their school peers and having a sense of community with their school. Being forced to send children to schools outside of their catchment area in order to access out of school care is not a realistic or desirable solution to this problem.

As you are likely aware, the District is in dire need of more out of school care, in particular for the Seymour Heights and Blueridge Elementary catchments. Anna's proposal to provide a home based out of school care is an obvious solution to address this issue and would be so valuable to our family and many others. I therefore request and hope that Anna's proposal be approved.

Thank you and regards,

Amanda Groves

Jayshree Schnurrenberger
2948 Marykirk Pl
North Vancouver
V7H 2N3

January 29, 2019

To: District of North Vancouver

Re: Proposal to open an out of school care for Seymour Heights and Blueridge Elementary schools.

I am writing in support of the proposal by Anna Amiri to open a much needed out of school care for the above mentioned schools starting September 2019.

I am a parent of a 2.5 year old a 2 month old in the catchment of Seymour Heights Elementary. Even though my kids are still young, I am forced to think and seriously consider the issue of out of school care for my kids starting now. Given the information available to me currently seriously limits new families from affordably obtaining out of school care within catchment. We would prefer sending our kids in the designated catchment schools as this would be most convenient for a number of reasons, including being great schools, and given that both my husband and I would need to work.

The demand for this matter is very high in our area and the issue of educating our kids and providing for our future

generation should be amongst the top priorities for us all. As such, we kindly ask for your serious consideration and support for Anna, who is a qualified childcare provider, to provide our area with out of school care. Anna will be doing a great service to our community and I are therefore requesting approval of her proposal.

Please feel free to contact me if you wish to discuss further.

A handwritten signature in black ink, appearing to read "Jayshree". The signature is stylized with a large 'J' and a cursive 'y'.

Jayshree Schnurrenberger

Maya Poffenberger
1707 Coldwell Rd
North Vancouver, BC
V7G 2N8

To: The District of North Vancouver

Re: Proposal to open an out of school care for Seymour Heights and Blueridge Elementary Schools

I am writing in full support of any proposal to increase the out of school care options available in the District of North Vancouver. I have a 4 year old due to start kindergarten at Dorothy Lynas in September 2019 and a 1 year old due to start in September 2022. I have thus far been unable to secure an out of school care position for my eldest son. I have contacted all options available for Dorothy Lynas students and am on all wait lists that were open. As we need two full time jobs to support living costs for our family, we are in desperate need of an out of school position for our son.

I realize that this proposal is for an out of school care facility which would be out of my son's catchment, however, opening the proposed out of school care facility will free up positions at facilities which do service Dorothy Lynas and will likely shorten the wait lists. Every little bit helps to alleviate the strain on the current after school care system.

Therefore, I am requesting that Anna Amiri's proposal to open an out of school care facility in the Seymour Heights/Blueridge Elementary School area be approved.

Thank you,

A handwritten signature in black ink, appearing to read 'Maya Poffenberger', written in a cursive style.

Maya Poffenberger
604-657-7901

February 5, 2019

To: The District of North Vancouver
CC: Anna Amiri

Re: Proposal to Open Out of School Care for Seymour Heights School

To Whom It May Concern:

I am writing in support of the proposal by Anna Amiri to provide greatly needed out of school care for Seymour Heights Elementary school starting in September 2019.

As a parent of two young children in the Blueridge neighbourhood, I am deeply concerned by the lack of before and after school care options in our community. Many families, mine included, require dual incomes to be able to own a home and raise children here in the District. To sustain full time jobs and be active members of the community, we need secure, reliable and safe care for our children outside of school hours.

We urgently need solutions to the complex and growing issue of childcare for school aged children. As such, please accept this letter as my support of Anna Amiri's proposal to provide home based out of school care to the Seymour Heights neighbourhood.

Sincerely,

Brett Boag
bcalderboag@gmail.com
604-612-9799

January 30, 2019

Maia Côté
631 Plymouth Drive
North Vancouver, BC
V7H 2H5

To: District of North Vancouver

RE: Proposal to open an Out of School Care Centre for Seymour Heights & Blueridge Elementary Schools

I am writing in support of the proposal by Anna Amiri to provide out of school care for children who attend Seymour Heights and Blueridge Elementary School for the upcoming school year.

I am a parent living in the Seymour Heights school catchment with a child starting kindergarten in September 2019. I have been warned by local parents with older children since early 2018 that I must begin looking for before and after school care immediately as it is impossible to find. The options available to families in this area are extremely limited. As a household with two full-time working parents, we are deeply dependent on finding professional and trustworthy caregivers on the North Shore in order to continue to be residents here.

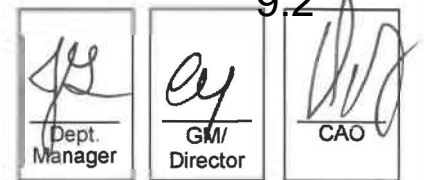
Ms. Amiri comes highly recommended by many families who have children under her care. I urge the District to approve Ms. Amiri's proposal for an out of school care centre.

Thank you for your consideration.

A handwritten signature in black ink, reading "Maia Côté". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: April 1, 2019
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

March 22, 2019
File: 01.0115.30/002.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: Park Dedication Removal Bylaw 8381 (Portion of Lynn Canyon Park)

RECOMMENDATION:

THAT "Park Dedication Removal Bylaw 8381, 2019" is given FIRST, SECOND, and THIRD Readings.

THAT approval of the electors is to be obtained by means of an alternative approval process.

THAT the elector response form is approved in the form set out in Attachment 2 to the report of the Deputy Municipal Clerk dated March 22, 2019.

THAT the deadline for submission of elector response forms is 4 pm on Wednesday, May 15, 2019.

THAT a fair determination of the number of electors in the District of North Vancouver is 62,521.

REASON FOR REPORT:

The reason for this report is to provide three readings to Bylaw 8381 and to assist Council with the requirements of adopting a park dedication removal bylaw, to remove 3,237 square metres (34,848 sq. ft.) from Lynn Canyon Park (the "Required Lands") to facilitate the Lower Lynn Interchange Project.

SUMMARY:

The District as part of their contribution to the Lower Lynn Interchange Project has committed to transfer the District land required for the Project, this includes the Required Lands. These lands are required to facilitate the alignment and construction of the new north connector distributor lane, the new Highway 1 bridge and the off ramp at Mountain Highway as part of Phase 2 and 4 of the Lower Lynn Improvement Project.

To complete the Lower Lynn Interchange Project the dedication of the Required Lands for park and recreation purposes must be removed and the Required Lands must then be transferred

to the Ministry of Transportation and Infrastructure (MOTI). Bylaw 8381 identifies this area and will remove the dedication as park upon adoption.

EXISTING POLICY:

Section 30 of the *Community Charter* requires that any bylaw removing a park dedication receive approval of the electors before adoption. Approval of the electors may be obtained either by way of assent of the electors (a referendum) or by an alternative approval process.

The choice of method is at Council's discretion but the considerable cost and time of a referendum makes an alternative approval process the preferable cost-effective option.

Lynn Canyon Park was dedicated for park purposes by Bylaw No. 6338, 1991 via a referendum in the early 1990s. For parks dedicated after a referendum, there is a District corporate policy that indicates Council's preference for holding a referendum before removing the dedication. This policy is self-imposed and is not binding on Council. Given the cost and time involved with conducting a referendum, and the District's commitments in relation to this Project, adhering to the policy in these circumstances cannot be justified.

ANALYSIS:

The process for an alternative approval process is set out in Section 86 of the *Community Charter*. An alternative approval process allows the electors to voice their opposition to the planned course of action by Council. It is characterized such that Council may proceed with the matter unless, by the established deadline, at least 10% of the electors indicate that Council must obtain the assent of the electors (go to a referendum) before proceeding. Approval of the electors by way of an alternative approval process is obtained if:

1. Notice is published as required;
2. Electors are provided with an opportunity to indicate that Council may not proceed with the bylaw (via elector response form and the established deadline); and,
3. If, by the established deadline, elector response forms received are less than 10% of the eligible electors.

The Municipal Clerk certifies the result as to whether approval of the electors has been obtained or not.

The format of the elector response form must be established by Council. It must be made available at the District Hall from the time of publication of the first notice until the established deadline. It is permissible for the public to copy the document but they must be copies of the established form. The proposed elector response form is attached to this report as Attachment 2.

The deadline for submission of elector response forms must be at least thirty days after the publication of the second of two required notices. The recommended submission deadline is 4:00 pm Wednesday, May 15, 2019 and is based on the following timetable:

Monday, April 1, 2019	Bylaw is given three readings and direction given to staff to proceed by way of an alternative approval process.
Friday, April 5, 2019	First notice published – elector response forms must be available.
Friday, April 12, 2019	Second notice published – deadline no sooner than thirty days following.
Wednesday, May 15, 2019	Deadline 4 pm – 33 days after second notice published.
Monday, May 27, 2019	Bylaw may be adopted if approval of the electors is obtained (this is the first scheduled regular meeting).

The number of eligible electors at the 2018 general local government election was 62,521. This number is from Elections BC whose list is adopted by the District as its official list of electors. Given the source of the data and the fact that it is the most recently available list of electors, staff feel it is the most accurate available number and would be a sound basis for a determination of a fair number of electors presently in the District; therefore, the “at least 10%” threshold to be met in order to prevent Council from adopting this bylaw is 6,251 electors.

Conclusion:

The foregoing provides background to the decisions Council is required to make in respect of an alternative approval process for Park Dedication Removal Bylaw 8381, 2019. They are required decisions in which Council must be specific. The suggested recommendations fulfil all statutory requirements and provide sufficient direction for staff to proceed with the necessary tasks.

Options:

In respect of Park Dedication Removal Bylaw 8381, 2019 Council has the following options:

1. Proceed with an alternative approval process as recommended;
2. Direct staff to return with a modified proposal such as a different elector response form, different submission deadline, or other determination of the number of electors;
3. Direct staff to return with a proposal to proceed via a referendum; or,
4. Not proceed with the removal of park dedication via bylaw.

Respectfully submitted,


for Linda Brick
Deputy Municipal Clerk

Attachment 1 – Park Dedication Removal Bylaw 8381, 2019

Attachment 2 – Elector Response Form

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

The Corporation of the District of North Vancouver

Bylaw 8381

A bylaw to remove park dedication

The Council for The Corporation of the District of North Vancouver enacts as follows:

Citation

1. This bylaw may be cited as "Park Dedication Removal Bylaw 8381, 2019".

Dedication Removal

2. The dedication for park purposes, as set out in Bylaw 6338 "Lynn Canyon Park Dedication Bylaw", of the portions of Lynn Canyon Park as shown on EPP83265 and EPP 83266 attached hereto as Schedules A and B comprising a total of 0.32 ha (3,237m²) as shown outlined in bold on the plans attached is hereby removed.

READ a first time

READ a second time

READ a third time

APPROVAL of the Electors Obtained on

ADOPTED

Mayor

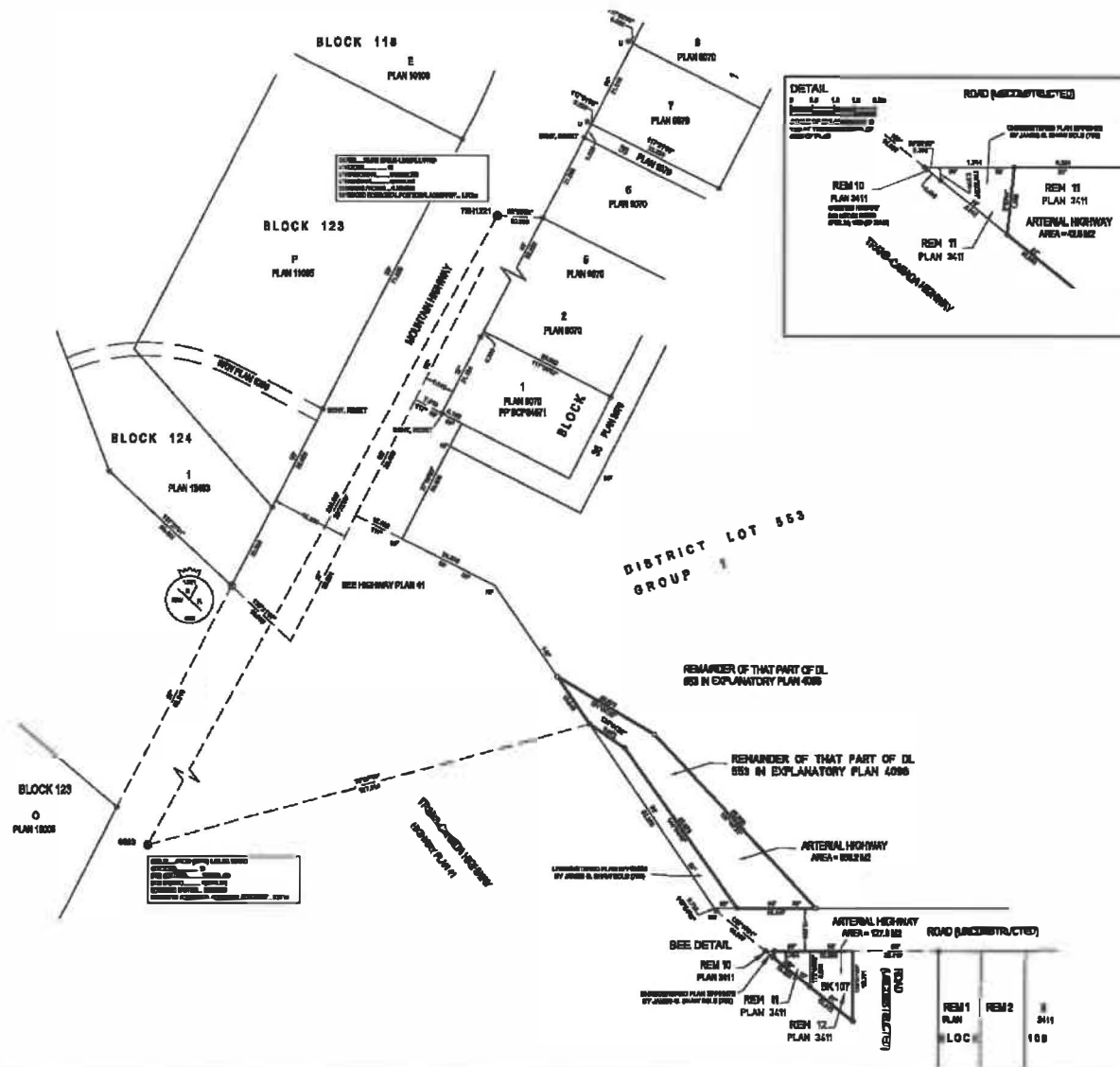
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8381

PLAN EPP83265



REFERENCE PLAN OF:
 PART OF THAT PART OF DISTRICT LOT 553 IN EXPLANATORY PLAN 4096 EXCEPT:
 (1) PART IN PLAN 9070
 (2) PART IN HIGHWAY PLAN 41;
 LOTS 11 AND 12 PLAN 3411 EXCEPT PART ON HIGHWAY PLAN 41, BLOCK 107, DISTRICT LOT 553;
 ALL OF GROUP 1, NEW WESTMINSTER DISTRICT.

PURSUANT TO SECTION 327 OF THE LAND TITLE ACT.
 8008 888.021

ALL INFORMATION AND SPECIFICATIONS

THE OFFICIAL PLAN OF THIS PLAN IS NOT TO BE USED BY ANY PERSON OR ENTITY FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY THE OFFICIAL PLAN.

OFFICIAL SURVEY AREA No. 18 (DISTRICT OF WESTMINSTER) PLANNED (PENDING) LAYOUT

LEGEND

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

SYMBOLS

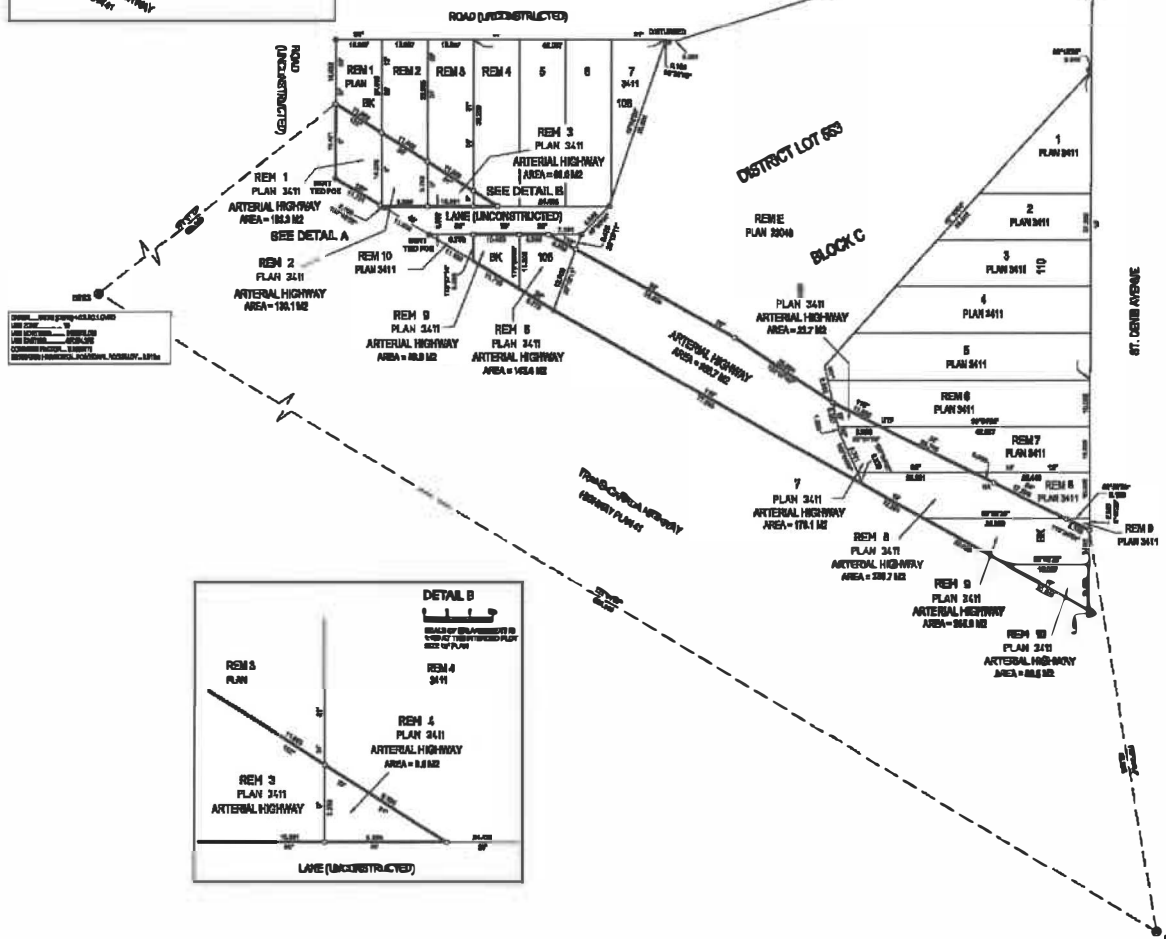
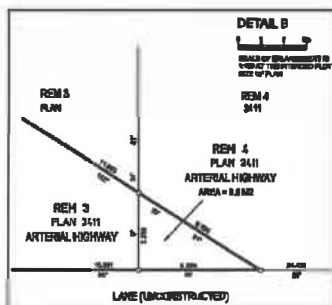
SYMBOLS

SYMBOLS

SYMBOLS

135

Document: 3867017



ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

INTEGRATED SURVEY AREA NO. 18 (DISTRICT OF NORTH WINDOUSER) TRACED (DMS) 4.88.80, 1.8 WIND
LEAF 20

LEGEND

OVER SHARPERS ARE SHOWN FROM OBSERVATIONS BETWEEN SHOOTING CONTROL EXERCISES 804 AND 808-1 AND ARE REFERRED TO IN THE LATER SECTIONS OF THIS JOURNAL.

THE LIFE SHARPERS ARE SHOWN TO INDICATE PORTABLE AIRLIFTING AND SHARPERS CONTROL EXERCISES 804 AND 808-1.

[illegible]

SYMBOLS	DESCRIPTION
PLACES PLACES	
●	CRITICAL ELEMENT
○	UNPROMISING HIGH POST
△	CRITICAL COLLAPSING METAPHOR
▽	CRITICAL COLLAPSING FID POST
◇	CRITICAL REVERSAL
□	CRITICAL POINT OF VIEW
◇	CRITICAL BLOCK
◇	CRITICAL BLOCK
△	CRITICAL METAPHOR/CLASH
▽	CRITICAL METAPHOR

THIS PLAN IS WITHIN THE JURISDICTION OF THE APPROVED OFFICE FOR THE DISTRICT OF TRANSPORTATION AND INFRASTRUCTURE.

THIS FLAG CARRIES NATIONAL SUPPORT AS A TESTAMENT OF THE
UNION OF CONSTITUTION AND DEMOCRACY.

THIS PLAN IS-IT'S ONE OF MANY WITHIN POLICE
THAT ARE NOT THE SAME THING EXACTLY

[illegible]

THIS PLAN MEETS WITHIN THE METRO VANDOLANER REGIONAL DISTRICT.

THE FIELD SURVEY MONITORING BY THIS PLAN WAS COMPLETED ON THE 30th DAY OF MAY, 1978
ROBERT F.L. YATES, BOLD (SMP)

FILE NO. 62-104750-01
ORIGINAL NO. 44-38861-14-00 JURY
TOP SECRET FROTH - 5/15/75

ALLEN
CONSTRUCTION
LTD.
 1000
 1000
 1000
 1000
 1000

THIS PAGE LEFT BLANK INTENTIONALLY

DISTRICT OF NORTH VANCOUVER
ELECTOR RESPONSE FORM



Park Dedication Removal Bylaw 8381, 2019
Portions of Lynn Canyon Park

The District of North Vancouver intends to adopt Park Dedication Removal Bylaw 8381, 2019. This bylaw proposes to remove:

- a) the dedication for park purposes, as set out in Bylaw 6338 "Lynn Canyon Park Dedication Bylaw", of a 0.32 ha (3,237 m²) portion of Lynn Canyon park as shown on the plans attached to the bylaw.

The portions of land removed from Lynn Canyon park will be used to facilitate the alignment and construction of the new north connector distributor lane, the new Highway 1 bridge and the off ramp at Mountain Highway as part of Phase 2 and 4 of the Lower Lynn Improvement Project.

- This form may be signed by one or two electors of the District of North Vancouver.
- For the purposes of signing this elector response form, the term "elector" means a person who, at the time of signing this form, meets the qualifications of the *Local Government Act* for registration as a resident elector or as a non-resident property elector of the District of North Vancouver.
- Accurate copies of this elector response form may be made and used for signing.
- A person may not sign an elector response form more than once.
- A person who is not an elector of the District of North Vancouver must not sign this elector response form.
- The full name and residential address of each person signing must be included on this elector response form and, if applicable, also the address of the property in relation to which the person is entitled to register as a non-resident property elector.
- Signed elector response forms must be delivered to the Municipal Clerk, District of North Vancouver, 355 West Queens Road, North Vancouver, BC V7N 4N5, (or by email at gordonja@dnv.org) by **4 pm on Wednesday, May 15, 2019**.

I am an elector of the District of North Vancouver. By my signature below, I hereby indicate that the District **should not** adopt Park Dedication Removal Bylaw 8381, 2019:

NAME OF ELECTOR:

(please print name)

RESIDENTIAL ADDRESS:

(or address of property for which you are registering as a non-resident property elector)

TELEPHONE NUMBER:

SIGNATURE OF ELECTOR:

NAME OF ELECTOR:

(please print name)

RESIDENTIAL ADDRESS:

(or address of property for which you are registering as a non-resident property elector)

TELEPHONE NUMBER:

SIGNATURE OF ELECTOR:

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>April 1, 2019</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

March 22, 2019
File: 01.0115.30/002.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: Acting Mayor Date Change

RECOMMENDATION:

THAT Councillor Back is designated as Acting Mayor for the period May 8-10, 2019, inclusive.

AND THAT Councillor Hanson is designated as Acting Mayor for the period May 30 to June 3, 2019, inclusive.

BACKGROUND:

In accordance with section 130 of the *Community Charter*, Council designates Councillors to serve on a rotating basis as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act, or when the office of the Mayor is vacant.

Councillor Hanson is designated as Acting Mayor for April 29 – May 29, 2019; due to his out-of-town attendance at the LGMA Conference he will be unable to fulfil the duties of Acting Mayor on May 8 – 10, 2019.

Councillor Curren is designated as Acting Mayor for May 30 – June 29, 2019; due to her out-of-town attendance at the FCM Conference she will be unable to fulfil the duties of Acting Mayor on May 30 – June 3, 2019.

Councillors Hanson and Back have agreed they will be available to fulfil the duties of Acting Mayor on the required dates as noted above. This change requires a resolution of Council.

Options:

1. Appoint Councillor Back as Acting Mayor for the period May 8-10, 2019, inclusive and Councillor Hanson as Acting Mayor for the period May 30 to June 3, 2019, inclusive.
2. Propose another name for consideration as Acting Mayor for the required time periods.
3. Appoint more than one Councillor as Acting Mayor for designated times during the required periods.

Respectfully submitted,



Linda Brick

Deputy Municipal Clerk

Attachment 1: Proposed 2019 Acting Mayor Schedule

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

Attachment 1

Proposed Acting Mayor Dates for 2019

2019		
Start Date	End Date	Councillor
December 26, 2018	January 2, 2019	Jim Hanson
January 3, 2019	February 7, 2019	Jordan Back
February 8, 2019	February 25, 2019	Mathew Bond
February 26, 2019	March 28, 2019	Megan Curren
March 29, 2019	April 28, 2019	Betty Forbes
April 29, 2019	May 7, 2019	Jim Hanson
May 8, 2019	May 10, 2019	Jordan Back
May 11, 2019	June 3, 2019	Jim Hanson
June 4, 2019	June 29, 2019	Megan Curren
June 30, 2019	July 17, 2018	Jordan Back
July 18, 2018	August 30, 2018	Mathew Bond
August 31, 2018	September 30, 2018	Lisa Muri
October 1, 2018	October 31, 2018	Betty Forbes
November 1, 2018	November 23, 2019	Jim Hanson
November 24, 2019	December 1, 2019	Jordan Back
December 2, 2019	January 1, 2020	Lisa Muri

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>April 1, 2019</u>
<input type="checkbox"/> Other:	Date: _____

_____ Dept. Manager	_____ GM/ Director	_____ CAO
---------------------------	--------------------------	--------------

The District of North Vancouver REPORT TO COUNCIL

March 4, 2019

AUTHOR: Jim Hanson, Councillor

SUBJECT: **Prioritizing District-owned residential-rental housing for non-profit organizations**

RECOMMENDATION:

THAT staff is directed to develop a policy requiring the District to prioritize District-owned rental housing for non-profit organizations.

REASON FOR REPORT:

The District administers a number of rental properties that are owned by the District. These properties have been acquired by the District under a variety of circumstances and for a variety of long-term purposes. In the short term, in some cases, these properties are being rented out for residential use.

At the same time, there are a number of non-profit organizations in the District who require housing for social purposes. One of these, by way of example only, is the Marineview Housing Society who require housing for the purpose of housing persons who require supportive mental health care. Marineview, among other organizations, require rental-housing in order to address social needs in our community.

ANALYSIS:

To the extent that the District owns and rents out residential housing our community would be best served by that residential rental housing being offered to non-profit organizations to fulfill a social mandate.

Conclusion:

Where the District owns residential properties that are being rented, it would be in the community's best interest to have these properties rented out to non-profit organizations.

I therefore request that staff prepare an appropriate policy.

Respectfully submitted,

Jim Hanson
Councillor

SUBJECT: Prioritizing District-owned residential-rental housing for non-profit organizations

March 4, 2019

Page 2

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>April 1, 2019</u>
<input type="checkbox"/> Other:	Date: _____

9.5		
Dept. Manager	GM/ Director	CAO

The District of North Vancouver REPORT TO COUNCIL

March 12, 2019

File:

AUTHOR: Lisa Muri, Councillor

SUBJECT: Rental, Social and Affordable Housing Task Force Committee

RECOMMENDATION:

THAT pursuant to the recommendation of the Advisory Oversight Committee, a Rental, Social and Affordable Housing Task Force Committee be created.

REASON FOR REPORT:

Following much discussion, the Advisory Oversight Committee (AOC) is recommending the creation of a Rental, Social and Affordable Housing Task Force Committee to explore and identify innovative local government housing solutions and to make recommendations to Council for action on identified issues.

SUMMARY:

The Clerk's Office will undertake a process of advertising for qualified persons interested in volunteering to sit on the Task Force comprised of eleven members. The term of the Task Force will be for two years commencing on the date that at least a quorum of members is appointed.

Conclusion:

A Terms of Reference is attached for Council consideration.

Respectfully submitted,

Lisa Muri
Councillor

Attachment 1 - Rental, Social and Affordable Housing Task Force Terms of Reference

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Planning	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Development Engineering	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> Real Estate	_____		
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Bylaw Services	_____		

**District of North Vancouver
Terms of Reference**

Rental, Social and Affordable Housing Task Force

Name	Rental, Social and Affordable Housing Task Force
Purpose	<p>The purpose of the Task Force is:</p> <ol style="list-style-type: none"> 1) To explore and identify innovative local government housing solutions in regards to, but not limited to, the following: <ol style="list-style-type: none"> a. Retention and maintenance of rental buildings, social housing and affordable housing such as older strata buildings; b. The housing continuum; c. Tenant relocation policies; d. Providing housing diversity; e. Housing definitions; and, f. Partnerships; 2) To make recommendations to Council for action on the above-noted and related issues.
Delegated Authority	There is no delegation of authority to the Task Force.
Origin of Work	Work assignments, consistent with the purpose of the Task Force, will come through the Manager – Community Planning in consultation with the Chair of the Task Force.
Membership	The Task Force will be comprised of eleven members.
Appointment	
Qualification	<p>Members will represent a cross-section of the District of North Vancouver as follows:</p> <ul style="list-style-type: none"> • 1 person who is currently renting; • 1 person currently living in social housing; • 1 senior; • 1 student; • 1 representative for people with disabilities; • 1 owner of a unit in an existing older strata building; • 2 representatives from the not-for-profit housing sector; • 1 representative from BC Housing; • 1 representative from the development / construction sector with experience in rental, social and affordable housing; and, • 1 representative from the community at large. <p>With the exception of the representatives from the not-for-profit housing sector, BC Housing and the development / construction sector, all other appointees must be, and remain, current residents of the District of North Vancouver.</p>

Recruitment and Selection	The Clerk's Office will undertake a process of advertising for qualified persons interested in volunteering to sit on the Task Force. Names of interested persons will be received and reviewed by the Advisory Oversight Committee who will recommend appointees.
Appointment	The Advisory Oversight Committee will recommend appointments to be ratified by Council.
Term	<p>The term of the Task Force will be for two years commencing on the date that at least a quorum of members is appointed.</p> <p>The term of appointment for members is for the term of the Task Force (two years).</p> <p>If a member misses three consecutive meetings without giving reasonable cause to the Chair in advance, they will be deemed to have resigned.</p>
Revocation of Appointment	Council retains the ability to revoke an appointment as may be deemed necessary.
Vacancy	Any vacancy created will be filled by a new appointee for the remainder of the term of the person being replaced.
Chair	The Chair and Vice Chair will be elected by the Task Force at its first meeting. If both are absent from a meeting, an Acting Chair will be chosen from the members present.
Duties	In order to fulfil the purpose of the Task Force, the Task Force may invite any individuals or groups it deems necessary to present, discuss or answer questions in order for Task Force members to become informed and knowledgeable in subject areas relevant to their investigations and deliberations.
Work Plan	A work plan, to cover the two-year term, will be prepared by the Task Force to provide focus and direction in achieving its stated purpose.
Budget	In each of the two years of the Task Force's term, the Manager – Community Planning will maintain a modest budget sufficient to support the Task Force's work plan.
Meeting Schedule	The Task Force will meet at the call of the Chair.
Procedures	<p>The Task Force will conform to the <i>Community Charter</i> and the Council Procedure Bylaw.</p> <p>A quorum will be seven members of the Task Force.</p> <p>Decisions of the Task Force will be determined by a simple majority of members present.</p>

Reporting	The Task Force will report to Council as needed but no less than twice yearly.
Staff Support	Staff support to the Task Force will be provided by Community Planning.
Remuneration	Appointees will serve with no remuneration.
Conflict of Interest	Appointees are required to be vigilant for issues of real or perceived conflict of interest and take appropriate action. District staff (CAO, General Managers, District Clerk) are available to discuss issues of conflict of interest with a potentially affected appointee.
Code of Ethics	Appointees will be required to sign a statement saying that they have read, understood, and will conform to the District's Code of Ethics. This will be required immediately upon appointment.
Dissolution	The Task Force will terminate after two years from the date that at least a quorum of members is appointed.
Attendance at Task Force Meetings by Members of Council	Subject to a maximum of three attending at any one time, any member of Council may attend any meeting of the Task Force as an observer. At the discretion of the Chair, members of Council in attendance may be permitted to take part in discussions but are not permitted to vote and may not count towards a quorum.

Approved by Council: INSERT DATE

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: April 1, 2019
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

March 15, 2019
File: 16.8500.30/000.000

AUTHOR: Ingrid Weisenbach, Transportation Planning

SUBJECT: INSTPP Priority Action - New Express Bus Service

RECOMMENDATION:

THAT Council endorses reallocation of additional North Vancouver transit service hours approved through Phase II of the Mayor's Council Vision investment plan for expansion of Route 231 to a new express bus service connecting Phibbs Exchange to the regional SkyTrain network,

AND THAT staff work with TransLink to revisit transit needs for the West 1st corridor once transit ridership growth timeframes are confirmed, and as part of the Mayor's Council Vision Phase III investment plan.

REASON FOR REPORT:

The purpose of this report is to seek Council endorsement to advance the development of a new express bus across the Ironworkers Memorial Second Narrows Bridge (IWSNB), with an ultimate goal of B-Line level of service.

SUMMARY:

The Integrated North Shore Transportation Planning Project (INSTPP) identified the need for an express bus service across IWSNB as a priority need. Due to slower growth of ridership demand in the West 1st corridor than expected, an opportunity exists to reallocate service hours from Route 231 expansion to meet the INSTPP recommendation on an accelerated timeline. This report also provides detail on the proposed funding arrangement that enables the advance delivery of an express bus service. Supplementing this report (Attachment 1) is a letter from TransLink staff expressing their intent to continue to work with municipal partners to advance this transit priority through developing routing alternatives, and engaging the public.

BACKGROUND:

TransLink staff require municipal Council approval in advance of launching public engagement on the assignment of new bus service hours granted through the Mayor's Council Phase II investment plan. In the absence of this formal endorsement by the DNV Council and City of North Vancouver (CNV) Council, the re-assignment of bus service hours to a new, express bus service as identified in INSTPP cannot proceed. Subject to receipt of this endorsement, TransLink has an anticipated timeframe of early 2020 for this new service to become operational.

Mayor's Council Vision

As part of the Mayor's Council Vision, TransLink developed a three-phased investment plan for the delivery of transit and related infrastructure priorities. Inputs for the North Shore to the Vision included the North Shore Area Transit Plan (2012) and significant municipal consultation.

The first two phases of the Vision are fully funded and will deliver significant bus transit investments to the North Shore including the Main-Marine B-Line and increased bus service hours for existing routes. The Phase III investment plan, which is currently unfunded, identifies two additional B-Lines for the North Shore: a) Lynn Valley Town Centre to Downtown Vancouver (via Lonsdale) and b) Phibbs Exchange to Metrotown.

INSTPP

The Integrated North Shore Transportation Planning Project (INSTPP) findings and recommendations have become the most contemporary piece of transportation planning work for the North Shore. Through the identification of shared priorities amongst the three North Shore municipalities and the active involvement of TransLink as well as Provincial and Federal decision-makers, steps to address congestion meaningfully were outlined. One of the near-term actions is to identify ways in which to accelerate the delivery of the two B-Lines contemplated in the Phase III investment plan. The Phibbs Exchange to Metrotown B-Line is intended to address congestion by providing a fast and reliable service for commuters looking to connect between the regional SkyTrain network and the North Shore.

Route 231 extension transit service

During the input period for the Mayor's Council Vision, the North Shore municipalities identified a need to provide enhanced service to the employment areas near the West 1st corridor in the port lands as an important priority for increasing service hours and frequency of TransLink's existing route 231. In part, the prioritization of this area was premised on the future development of the Harbourside community within CNV. In the following years, the anticipated development timelines have not materialized, and while the exact timing is still unknown, it is clear that the increased transit service hours planned for Route 231 from the Phase II investment plan would precede substantial development and ridership growth.

Municipal Transit Service Goals

Through the INSTPP process, municipalities and partner agencies identified the Phibbs-Metrotown B-Line service as an important enhancement to the frequent transit network. By connecting the North Shore to the regional SkyTrain network, a new reliable and frequent service will provide a viable option to driving and reduce congestion around the Second

Narrows bridgeheads. As INSTPP revealed, in response to strong employment growth on the North Shore and a shortage of workforce housing, the commuter catchment area for the Second Narrows Bridge extends eastward towards the Fraser Valley.

While the exact routing of this new bus service has yet to be determined, District of North Vancouver (DNV), City of North Vancouver and City of Burnaby will provide significant input to TransLink to ensure the ultimate routing addresses congestion in an impactful way.

Short-term Transit Service Goals

The strategy for funding a new bus service was born out of a review of new transit service hours granted through the Phase II investment plan. Through the proposed re-allocation of Route 231 new transit service hours, alongside some other efficiencies identified by TransLink, a budget of approximately 10,000 transit service hours can be committed. This allocation will not achieve a B-Line level of service on opening day; however, it can be delivered to build up ridership and support the business case for an ultimate B-Line configuration. The shared goals of the three municipal partners for the short-term configuration of the new bus service include:

- Tying into key destinations for both employment and housing;
- Considering fare implications (i.e. 2 or 3 zones) for potential SkyTrain connection locations;
- Delivering beyond peak hour service to help grow new ridership; and
- Active promotion and monitoring.

Once the routing and service hours have been confirmed, Council will receive an update by way of an information report.

Long-term Transit Service Goals

The identification of three B-Lines through the Mayor's Council Vision reflects the longer-term vision in the North Shore Area Transit Plan (NSATP). In order to support these corridors, the vision looks to improve travel time reliability and enhance customer experience, especially at transit exchanges. As we witness shifts to all-day demands for transit service, and an urgent need to make transit more competitive with auto trips on our limited east-west road network, we must consider ways to integrate the B-Lines such that travel can be made to and from the North Shore without the inconvenience and added time of a transfer. Staff are actively working with partner municipalities and TransLink in formulating an updated long-term vision for the North Shore in the upcoming Regional Transportation Strategy engagement sessions.

EXISTING POLICY:

Advancing route options for a new express bus service between Phibbs Exchange and Metrotown is in line with Official Community Plan's transportation objective to have 35% of District resident trips completed by walking, cycling or transit by 2030.

Improving transit is also supported by the draft Community Energy and Emissions Plan (CEEP) Report where it notes that transportation sector is responsible for 54% of DNV's greenhouse gas emissions in 2016. Transit is addressed in Transportation & Land Use

Strategy 6: Improve the transit network's efficiency, level of service, and accessibility to enhance residents' transit experience.

ANALYSIS:

Timing/Approval Process:

Subject to Council's and City of North Vancouver's approval, the service can become operational by early 2020.

Concurrence:

City of North Vancouver Council is also being asked to support the reallocation of Phase II service hours to the new express bus.

Financial Impacts:

Transportation Planning staff resources are required to support the advancement of route selection and strategy development. This can be accommodated within existing budgets. There are no anticipated capital or in-kind infrastructure contributions required because the service only involves Phibbs Exchange within the District's jurisdictional boundaries. DNV's most significant contribution would be Council's endorsement to re-prioritize allocated transit service hours in the short-term in exchange for the delivery of a shared North Shore INSTPP priority action.

Social Policy Implications:

Providing a higher level of transit service to SkyTrain from the North Shore can help promote active transportation, as well as supports wellness and healthy communities.

Environmental Impact:

Improving access to SkyTrain benefits the environment by providing a viable alternative to driving alone and helps to reduce greenhouse gas emissions.

Public Input:

TransLink will be initiating public engagement on the Phase II allocation of transit service hours this spring. Considering the timing of this new express bus service opportunity, engagement timelines for this spring cannot be met. However, TransLink has committed to doing a stand-alone public engagement for this new service before year's end, and subject to Council and TransLink approval, the service can become operational early in 2020.

Conclusion:

Council are being asked to support the reallocation of Phase II transit service hours from Route 231 expansion along the West 1st corridor to a new express bus service connecting Phibbs Exchange to the regional SkyTrain network. With Council's endorsement, TransLink and municipal staff can develop alternative(s), that can be advanced to public consultation and implementation in early 2020.

Options:

1. THAT Council endorses reallocation of additional North Vancouver transit service hours approved through Phase II of the Mayor's Council Vision investment plan for expansion of Route 231 to a new express bus service connecting Phibbs Exchange to the regional SkyTrain network,

AND THAT staff work with TransLink to revisit transit needs for the West 1st corridor once transit ridership growth timeframes are confirmed, and as part of the Mayor's Council Vision III investment plan. (staff recommendation)

OR

2. THAT Council deny reallocation of additional North Vancouver transit service hours approved through Phase II of the Mayor's Vision investment plan for expansion of Route 231 to a new express bus service connecting Phibbs Exchange to the regional SkyTrain network.

Respectfully submitted,



Ingrid Weisenbach
Transportation Planner

Attachment 1: Letter from TransLink

REVIEWED WITH:

- ☐ Community Planning
- ☐ Development Planning
- ☐ Development Engineering
- ☐ Utilities
- ☐ Engineering Operations
- ☐ Parks
- ☐ Environment
- ☐ Facilities
- ☐ Human Resources

- ☐ Clerk's Office
- ☐ Communications
- ☐ Finance
- ☐ Fire Services
- ☐ ITS
- ☐ Solicitor
- ☐ GIS
- ☐ Real Estate
- ☐ Bylaw Services

External Agencies:

- ☐ Library Board
- ☐ NS Health
- ☐ RCMP
- ☐ NVRC
- ☐ Museum & Arch.
- ☐ Other:

THIS PAGE LEFT BLANK INTENTIONALLY

Attachment 1



TransLink

400 - 287 Nelson's Court
New Westminster, B.C.
V3L 0E7 Canada
Tel 778.375.7500
translink.ca

South Coast British Columbia
Transportation Authority

March 12, 2019

Leanne McCarthy, CAO
City of North Vancouver
141 West 14th Street
North Vancouver, BC V7M 1H9

David Stuart, CAO
District of North Vancouver
355 West Queens Road
North Vancouver, BC V7N 4N5

Dear Ms. McCarthy and Mr. Stuart,

Re: North shore transit services re-prioritization

As you know in 2018 the City and District of North Vancouver and TransLink worked to collaboratively identify transit priorities for the North Shore funded in the Phase 2 Investment Plan. Since the adoption of the Phase 2 Investment Plan in June 2018, the North Shore municipalities, in partnership with TransLink, have completed Integrated North Shore Transportation Planning Project (INSTPP).

Since the completion of INSTPP we understand that new priorities to address mobility and congestion on the North Shore have emerged. One of the recommendations that INSTPP made was to: "Implement a new, express bus service between Phibbs Exchange and the SkyTrain network, crossing the Second Narrows Bridge, beginning with a rush hour service to assess demand, working with local government partners to reprioritize timing and transit resources."

City and District staff have expressed a desire to reprioritize the funding identified in the Phase 2 Investment Plan to implement an express bus service connecting Phibbs Exchange and the SkyTrain network. TransLink welcomes the opportunity to work with our municipal partners to address this new transit priority. Once we have further developed alternatives, or a preferred alternative, with our North Shore colleagues we will advance to public consultation.

We look forward to continuing our work with municipal staff to develop a new transit service that will make transit more competitive and reliable.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sarah Ross", with a long horizontal flourish extending to the right.

Sarah Ross
Director, System Planning

THIS PAGE LEFT BLANK INTENTIONALLY