

**DISTRICT OF NORTH VANCOUVER
COUNCIL WORKSHOP**

Minutes of the Council Workshop of the Council for the District of North Vancouver held at 5:03 p.m. on Tuesday, November 20, 2018 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor M. Little
Councillor J. Back
Councillor M. Bond
Councillor M. Curren
Councillor B. Forbes

Absent: Councillor J. Hanson
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. C. Grant, General Manager – Corporate Services
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. A. Wardell, Acting General Manager – Finance & Technology
Ms. N. Kirkpatrick, Director of North Vancouver Museum & Archives
Ms. H. Turner, Director of Recreation & Culture
Ms. J. van Dyk, Director of Library Services
Mr. J. Gordon, Manager – Administrative Services
Ms. K. Charters-Gabaneck, Communications & Research Assistant
Ms. A. Reiher, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. November 20, 2018 Council Workshop Agenda

MOVED by Councillor BOND

SECONDED by Councillor BACK

THAT the agenda for the November 20, 2018 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

Nil

3. REPORTS FROM COUNCIL OR STAFF

3.1. Council Orientation

File No.

Presentations:

- a) Mr. David Stuart, Chief Administrative Officer, commented on the many services provided by the partner agencies.

- b) Ms. Jacqueline van Dyk, Director of Library Services, provided an overview of:
- The history and volunteers of the North Vancouver District Public Library (NVDPL) services;
 - Technology and innovations that have modernized library services and how the NVDPL is adapting to these changes;
 - Library locations which include Parkgate, Lynn Valley and Capilano and discussed the maintenance of these buildings;
 - Key departments are Collection Services, Welcoming Initiatives, Innovation and Learning, Community Connections and Business Operations;
 - Partial funding is provided by the Province of BC, and the annual operating budget is \$9.6 million a year;
 - Library services are supported by the District's Finance, Facilities and Human Resources departments;
 - NVDPL works collaboratively with the BC Library community to provide services that support other library systems;
 - There are 43,000 active library members, 1.5 million visits per year and digital content amounts to 7% of the services that are lent out; and,
 - Projects and library programs for 2019 include a StoryLab and Lions Gate Community Centre Express Library.
- c) Ms. Heather Turner, Director of Recreation & Culture, provided an overview of:
- The divisional functions, priorities and service plans for 2019 and noted the Commission is the longest shared service in the District originating in 1971;
 - A focus area is addressing social isolation for newcomers, assisting vulnerable populations, persons with disabilities and youth;
 - The operating budget, subsidized programs and the current cost sharing between the City of North Vancouver and District of North Vancouver;
 - The Commission is comprised of three main divisions which are Support Services, Maintenance & Engineering Services, Recreation & Culture Services and reported that there are currently 910 employees;
 - The operating and capital budgets are based on the Annual Service Plan; and,
 - Extended an invitation to Council to tour the various facilities.
- d) Ms. Nancy Kirkpatrick, Director of North Vancouver Museum & Archives Commission, provided an overview of:
- The history of the North Vancouver Museum & Archives and The Friends Society;
 - The services provided by the museum and the work to preserve artifacts and records, documentation of local history and public programs;
 - A new museum is being constructed which will include a display of the historic street car 153 in the lobby. The new museum is scheduled to open in 2020;
 - The organizational structure, monthly Commission Board meetings, and bi-weekly Campaign Cabinet meetings;
 - The Commission operating budget, new museum fundraising campaign, donated funds and municipal and provincial funding; and,
 - The new programs, feature exhibits and rebranding of NVMA.

- e) Ms. Fiona Dercole, Director of North Shore Emergency Management, commented on:
- Services provided by North Shore Emergency Management (NSEM) to the North Shore municipalities, compliant with the Emergency Plan Bylaw;
 - The funding model for Federal and Provincial funds including response and recovery costs;
 - The cost sharing model shared by the North Shore municipalities;
 - The NSEM Operating and Executive Committees and business model;
 - Public education efforts through various programs, including the Youth Emergency Preparedness Program;
 - The 2018 apartment fires that affected vulnerable populations in the District of North Vancouver; and,
 - The organizational structure and upcoming orientation for Mayor and Council;

Councillor BOND left at this point in the proceedings. (6:38 p.m.)

- The Operational Readiness concept which consists of seven zones of readiness in the event of a major emergency;
- The core volunteers and volunteer associations and their specific roles during a major emergency; and,
- The major initiatives, including the North Shore Resilience Strategy, Network of Seismic Sensors, Common Operating Platform, Recovery Committee and upcoming exercises for mock evacuations.

4. ADJOURNMENT

MOVED by Councillor FORBES
SECONDED by Councillor CURREN

THAT the November 20, 2018 Council Workshop is adjourned.

CARRIED

Absent for Vote: Councillor BOND
(7:00 p.m.)

Mayor



Municipal Clerk

