Minutes of the Council Workshop for the District of North Vancouver held at 6:08 p.m. on Monday, February 19, 2018 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia

Present: Mayor R. Walton
Councillor R. Bassam (6:11 pm)
Councillor M. Bond
Councillor J. Hanson
Councillor D. MacKay-Dunn
Councillor L. Muri

Absent: Councillor R. Hicks

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. T. Lancaster, Manager – Community Development
Ms. J. Paton, Manager – Development Planning
Ms. L. Brick, Deputy Municipal Clerk
Ms. A. Clarke, Planner
Ms. S. Dale, Confidential Council Clerk

Also in Attendance: Mr. Jim Paul, Chair – Community Heritage Advisory Committee

1. ADOPTION OF THE AGENDA

1.1. February 19, 2018 Council Workshop Agenda

MOVED by Councillor BOND
SECONDED by Councillor MURI
THAT the agenda for the February 19, 2018 Council Workshop is adopted as circulated.

CARRIED
Absent for Vote: Councillor BASSAM

2. ADOPTION OF MINUTES

Nil

3. REPORTS FROM COUNCIL OR STAFF

3.1. Heritage Strategic Plan Update and Information on a Heritage Alteration Permit Procedure Bylaw
File No. 13.6800.01/000.000

Councillor BASSAM arrived at this point in the proceedings.
Ms. Angele Clarke, Planner, advised that the District is undertaking a planning process to develop a Heritage Strategic Plan to create a shared community vision for heritage conservation and a planning framework for the District’s heritage program. Ms. Clarke noted that there will be opportunities for public involvement throughout the planning process and a final plan will be provided to Council for consideration in the fall of 2018.

Mr. Dan Milburn, General Manager – Planning, Properties & Permits, advised that the District does not currently have a Heritage Alteration Permit Procedures Bylaw. Implementation of this regulatory tool could clarify the heritage alteration permit process and conditions for staff and heritage property owners.

Council discussion ensued and the following questions and comments were noted:

- Spoke in support of a Heritage Strategic Plan;
- Commented on the importance of preserving heritage houses;
- Questioned if the District has the ability to provide tax incentive to the owners of protected heritage buildings;
- Questioned if there are other incentives that can be provided to encourage heritage retention;
- Commented regarding the Heritage Grant Program;
- Questioned if conservation areas in Upper Capilano have been discussed;
- Commented on the importance of educating the public about heritage matters;
- Suggested looking at what tools other municipalities have used to incentivize heritage homeowners;
- Spoke to the cost of maintaining heritage houses that require extensive work; and,
- Questioned the staffing level to support the Community Heritage Advisory Committee.

MOVED by Councillor BASSAM
SECONDED by Councillor MURI
THAT the February 5, 2018 report from the Community Planner entitled Heritage Strategic Plan Update and Information on a Heritage Alteration Permit Procedure Bylaw be received for information;

AND THAT staff be directed to prepare a Heritage Alteration Permit Procedure Bylaw for consideration at a Regular meeting of Council.

CARRIED

MOVED by Councillor MURI
SECONDED by Councillor BASSAM
THAT staff consult with the Community Heritage Advisory Committee and report back by May on actions that Council could use to incentivize heritage preservation.

CARRIED
4. ADJOURNMENT

MOVED by Councillor MURI
SECONDED by Councillor BASSAM
THAT the February 19, 2018 Council Workshop is adjourned.

CARRIED
(6:54 p.m.)

Mayor

Municipal Clerk