

AGENDA

REGULAR MEETING OF COUNCIL

Monday, January 29, 2018

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, January 29, 2018
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 8142 – Rezoning Employment Zone – Lynn Creek Light Industrial
- Bylaw 8230 – OCP Amendment 1886-1956 Belle Isle Place & 2046 Curling Road
- Bylaw 8231 – Rezoning 1886-1956 Belle Isle Place & 2046 Curling Road
- Bylaw 8236 – Rezoning 905-959 Premier Street
- Bylaw 8244 – OCP Amendment 1801-1865 Glenaire Drive & 2064-2082 Curling Road
- Bylaw 8245 – Rezoning 1801-1865 Glenaire Drive & 2064-2082 Curling Road
- Bylaw 8215 – Rezoning 1401-1479 Hunter Street & 481-497 Mountain Highway
- Bylaw 8233 – Phased Development Agreement 1401-1479 Hunter Street & 481-497 Mountain Highway
- Bylaw 8262 – OCP Amendment 1923 Purcell Way
- Bylaw 8263 – Rezoning 1923, 1935, 1947 and 1959 Purcell Way
- Bylaw 8239 – Rezoning 3030 Sunnyhurst Road
- Bylaw 8249 – Rezoning 2932 Chesterfield Avenue
- Bylaw 8279 – OCP Amendment Maplewood Village Centre
- Bylaw 8265 – Rezoning SLIA on Prospect Avenue
- Bylaw 8266 – Rezoning SLIA on Clements Avenue and Canyon Boulevard
- Bylaw 8267 – Rezoning SLIA on Montroyal Boulevard
- Bylaw 8158 – Rezoning Industrial Buildings & Structures

1. ADOPTION OF THE AGENDA

1.1. January 29, 2018 Regular Meeting Agenda

Recommendation:

THAT the agenda for the January 29, 2018 Regular Meeting of Council for the District of North Vancouver is adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

3.1. Toastmasters Month – February 2018

p. 9

4. RECOGNITIONS

5. DELEGATIONS

5.1. Hollyburn Family Services Society

p. 13-14

Re: Hollyburn Program Update on Seniors, Youth and Family Homelessness

6. ADOPTION OF MINUTES

6.1. January 16, 2018 Public Hearing

p. 17-24

Recommendation:

THAT the minutes of the January 16, 2018 Public Hearing are received.

7. RELEASE OF CLOSED MEETING DECISIONS

7.1. January 22, 2018 Closed Special Meeting of Council

File No. 01.0360.20/076.000

7.1.1. Advisory Oversight Committee Recommendations and Appointments

Advisory Design Panel

THAT Carolyn Kennedy be appointed to the Advisory Design Panel for two years with a term ending December 31, 2019.

North Vancouver Recreation and Culture Commission

THAT David Porter be reappointed and Colleen Gray-Hewett, Brian Lynch and Bernice Timmer be appointed to the North Vancouver Recreation and Culture Commission for three years with terms ending December 31, 2020.

8. COUNCIL WORKSHOP REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

Recommendation:

THAT items _____ are included in the Consent Agenda and be approved without debate.

- 9.1. Bylaw 8294: Financial Plan Approval Bylaw** **p. 27-32**
File No. 05.1780/2018

Recommendation:

THAT “2018 – 2022 Financial Plan Approval Bylaw 8294, 2018” is given FIRST, SECOND and THIRD Readings.

- 9.2. Bylaw 8265, Bylaw 8266 and Bylaw 8267: Upper Capilano Small Lot Infill Areas** **p. 33-67**
File No. 13.6480.30/003.003

Recommendation:

THAT “District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)” is given SECOND and THIRD Readings.

THAT “District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)” is given SECOND and THIRD Readings.

THAT “District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)” is given SECOND and THIRD Readings.

- 9.3. Bylaw 8303: Park Dedication Removal (Kirkstone Park)** **p. 69-76**
File No. 01.0115.30/002.000

Recommendation:

THAT “Park Dedication Removal Bylaw 8303, 2018” is given FIRST, SECOND and THIRD Readings.

THAT approval of the electors be obtained by means of an alternative approval process.

THAT the elector response form be approved in the form set out in Attachment 2 to the report of the Municipal Clerk dated January 23, 2018.

THAT the deadline for submission of elector response forms shall be 4:00 pm on Monday, March 12, 2018.

THAT a fair determination of the number of electors in the District of North Vancouver is 59,617.

- 9.4. Dementia-Friendly North Shore Action Plan** **p. 77-99**
File No. 10.5000.01/002.000

Recommendation:

THAT the “Dementia-Friendly North Shore Action Plan” as attached to the January 17, 2018 report of the Community Planner entitled Dementia-Friendly North Shore Action Plan is endorsed;

AND THAT staff be directed to explore implementation of the Dementia-Friendly Action Plan in partnership with the City of North Vancouver and District of West Vancouver with a focus on the scope of work funded by the 2018 Union of BC Municipalities Age Friendly Community grant.

10. REPORTS

10.1. Mayor

10.1.1. Mayor's Special Contingency Fund

p. 103

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

10.4.1. Aboriginal Relations Committee – Councillor Hanson

10.4.2. Housing Committee – Councillor MacKay-Dunn

10.4.3. Regional Parks Committee – Councillor Muri

10.4.4. Utilities Committee – Councillor Hicks

10.4.5. Zero Waste Committee – Councillor Bassam

10.4.6. Mayors Council – TransLink – Mayor Walton

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the January 29, 2018 Regular Meeting of Council for the District of North Vancouver is adjourned.

PROCLAMATIONS

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PROCLAMATION

“Toastmasters Month” (February, 2018)

- WHEREAS:** Toastmasters International is a non-profit educational organization that teaches public speaking and leadership skills through a worldwide network of clubs; and
- WHEREAS:** The first Toastmasters Club outside the United States was chartered in 1935 in Victoria, British Columbia, and today, after more than eighty years, Toastmasters in British Columbia has grown to serve more than 5,000 members in 280 clubs; and
- WHEREAS:** The 2017 International Convention was hosted by Vancouver in August 2017, the first held in Canada in 30+ years and hosting 1700 participants plus local volunteers from 64 countries; and
- WHEREAS:** By helping people develop essential communication skills, Toastmasters International and its member Toastmaster Clubs perform a valuable service to its members and the community.
- NOW THEREFORE I,** Richard Walton, Mayor of the District of North Vancouver, do hereby proclaim **February 2018** as “**Toastmasters Month**” in the District of North Vancouver.

Richard Walton
MAYOR

Dated at North Vancouver, BC
this 29th day of January 2018

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DELEGATIONS

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Delegation to Council Request Form

District of North Vancouver
Clerk's Department
355 West Queens Rd. North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Delegations have five minutes to make their presentation. Questions from Council may follow.

Name of group wishing to appear before Council: Hollyburn Family Services Society

Title of Presentation: Hollyburn Program Update on Seniors, Youth and Family Homelessness

Name of person(s) to make presentation: Leya Eguchi, Lynn Green, Christine Fagan

Purpose of Presentation:

Information only

Requesting a letter of support

Other (provide details below)

Please describe:

Attach separate sheet if additional space is required

We will be giving the council an update on Hollyburn's programs to support homeless and at-risk Seniors, Youth and Families, and thank council for its continued support to provide much needed resources and services to some of the District's most vulnerable population.

Contact person (if different than above): Leya Eguchi

Daytime telephone number: 604-987-8211 Ext. 254

Email address: leguchi@hollyburn.ca

Will you be providing supporting documentation? Yes No

If yes:

Handout DVD

PowerPoint presentation

Note: All supporting documentation must be provided 12 days prior to your appearance date. This form and any background material provided will be published in the public agenda.

Presentation requirements:

Laptop Tripod for posterboard

Multimedia projector Flipchart

Overhead projector

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment on or before your presentation date.

Delegation to Council Request Form

Rules for Delegations:

1. Delegations must submit a Delegation to Council Request Form to the Municipal Clerk. Submission of a request does not constitute approval nor guarantee a date. The request must first be reviewed by the Clerk.
2. The Clerk will review the request and, if approved, arrange a mutually agreeable date with you. You will receive a signed and approved copy of your request form as confirmation.
3. A maximum of two delegations will be permitted at any Regular Meeting of Council.
4. Delegations must represent an organized group, society, institution, corporation, etc. Individuals may not appear as delegations.
5. Delegations are scheduled on a first-come, first-served basis, subject to direction from the Mayor, Council, or Chief Administrative Officer.
6. The Mayor or Chief Administrative Officer may reject a delegation request if it regards an offensive subject, has already been substantially presented to council in one form or another, deals with a pending matter following the close of a public hearing, or is, or has been, dealt with in a public participation process.
7. Supporting submissions for the delegation should be provided to the Clerk by noon 12 days preceding the scheduled appearance.
8. Delegations will be allowed a maximum of five minutes to make their presentation.
9. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
10. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.
11. Please note the District does not provide grants or donations through the delegation process.
12. Delegation requests that are non-jurisdictional or of a financial nature may not be accepted.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request, if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes (if not handed out or published in the agenda) to assist with the accuracy of our minutes

I understand and agree to these rules for delegations

Leya Eguchi
Name of Delegate or Representative of Group

November 8, 2017
Date

Leya Eguchi
Signature

Digitally signed by Leya Eguchi
Date: 2017.11.08 11:21:22 -0800

For Office Use Only

Approved by:

Municipal Clerk _____
Deputy Municipal Clerk

Appearance date: January 8, 2018
Receipt emailed on: November 9, 2017.

Rejected by:

Mayor _____
CAO _____

Applicant informed on: _____
Applicant informed by: _____

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

MINUTES

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**DISTRICT OF NORTH VANCOUVER
PUBLIC HEARING**

Upper Capilano Small Lot Infill Areas – Zoning Bylaw Amendments

REPORT of the Public Hearing held in the Council Chambers of the Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, January 16, 2018 commencing at 7:00 p.m.

Present: Mayor R. Walton
Councillor R. Bassam (7:03 p.m.)
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor D. MacKay-Dunn
Councillor L. Muri

Staff: Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. T. Lancaster, Manager – Community Planning
Mr. J. Gordon, Manager – Administrative Services
Ms. A. Reiher, Confidential Council Clerk
Ms. N. Foth, Planner

District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)

Purpose of Bylaw:

Bylaw 8265 proposes to amend the Zoning Bylaw by designating a SLIA on Prospect Avenue from Capilano Road to Cliffridge Avenue.

District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)

Purpose of Bylaw:

Bylaw 8266 proposes to amend the Zoning Bylaw by designating a SLIA on Clements Avenue and Canyon Boulevard from Belvedere Drive/Lane to Cliffridge Avenue.

District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)

Purpose of Bylaw:

Bylaw 8267 proposes to amend the Zoning Bylaw by designating a SLIA on the north side of Montroyal Boulevard from Cliffridge Avenue to Ranger Avenue.

1. OPENING BY THE MAYOR

Mayor Walton welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community and staff on the proposed bylaw as outlined in the Notice of Public Hearing.

In Mayor Walton's preamble he addressed the following:

- Each speaker will have five minutes to address Council for a first time and should begin remarks to Council by stating their name and address;

- Use of the established speakers list. At the end of the speakers list, the Chair may call on speakers from the audience;
- All members of the audience are asked to be respectful of one another as diverse opinions are expressed. Council wishes to hear everyone's views in an open and impartial forum; and,
- After everyone who wishes to speak has spoken once, speakers will then be allowed one additional five minute presentation.

Councillor MURI left the meeting at 7:02 p.m. and returned at 7:04 p.m.

Councillor BASSAM arrived at this point in the proceedings.

Mr. James Gordon, Manager – Administrative Services, stated that:

- All persons who believe that their interest in property is affected by the proposed bylaw will be afforded a reasonable opportunity to be heard and to present written submissions;
- If Council was provided with a written submission there would be no need to read it as it would have already been seen by Council. Speakers may summarize or briefly reiterate the highlights of their submission, ensuring their comments pertain to the bylaw under consideration;
- At the conclusion of the public input Council may request further information from staff which may or may not require an extension of the hearing, or Council may close the hearing after which Council should not receive further new information from the public;
- Everyone at the Hearing will be provided an opportunity to speak. If necessary, the Hearing will continue on a second night;
- Any additional presentations will only be allowed at the discretion of the Chair;
- The binder containing documents and submissions related to the bylaw is available on the side table to be viewed;
- Council is here to listen to the public, not to debate the merits of the bylaw; and,
- The Public Hearing is being streamed live over the internet and recorded in accordance with the *Freedom of Information and Protection of Privacy Act*.

2. INTRODUCTION OF BYLAW BY CLERK

Mr. James Gordon, Manager – Administrative Services, introduced the proposed Bylaws stating that Bylaw 8265 proposes to amend the Zoning Bylaw by designating a SLIA on Prospect Avenue from Capilano Road to Cliffridge Avenue, Bylaw 8266 proposes to amend the Zoning Bylaw by designating a SLIA on Clements Avenue and Canyon Boulevard from Belvedere Drive/Lane to Cliffridge Avenue, and that Bylaw 8267 proposes to amend the Zoning Bylaw by designating a SLIA on the north side of Montroyal Boulevard from Cliffridge Avenue to Ranger Avenue.

3. PRESENTATION BY STAFF

Ms. Nicole Foth, Development Planner, provided an overview of the proposal elaborating on the introduction by the Manager – Administrative Services. Ms. Foth advised that the purpose of the Public Hearing is to discuss the proposed Zoning Bylaw amendments to create three new Small Lot Infill Areas (SLIA) in the Upper Capilano area. Ms. Foth noted that a SLIA is an area designated in the Zoning Bylaw where smaller lots, at least

10 m. wide or 30 ft. wide, are created through a subdivision. Ms. Foth commented that there are currently twenty-three existing SLIAs within the District and that the three proposed SLIAs are located in the Upper Capilano area.

Ms. Foth noted that the Official Community Plan (OCP) provides direction for infill housing in existing neighborhoods and that by permitting smaller lots, SLIAs can provide more housing diversity and a range of homeownership prices. Ms. Foth commented that SLIAs may provide an alternative for large lots that may be facing redevelopment and that residents are given more clarity regarding the lot sizes they may expect to see in future developments.

Ms. Foth noted that community engagement included open houses on May 3, 2016, October 5, 2016 and a Public Meeting on October 18, 2017. The public input and direction from Council received at these meetings identified three potential SLIAs.

Ms. Foth commented that the three SLIAs being considered are located at Prospect Avenue, Clements Avenue and Canyon Boulevard, and Montroyal Boulevard. Ms. Foth advised that the areas are zoned as single-family residential (RS3) and have the OCP land use designation of Residential Level 2, Detached Residential (RES2). Ms. Foth advised that the proposed amending bylaw would maintain the existing RS3 zoning for the properties within the proposed SLIAs. She further noted that there are 138 single family residential lots within the proposed SLIAs and that fifty-eight of the lots would meet the criteria to subdivide into small lots; which represent a potential net increase of up to fifty-nine. Ms. Foth further commented that if the SLIAs are designated, homeowners could apply to subdivide lots into a minimum 10 m. wide lot and would not have to apply for rezoning.

4. REPRESENTATIONS FROM THE PUBLIC

4.1. Ms. Gordana Stojavljevic, 1000 Block Canyon Boulevard: IN FAVOUR

- Suggested that the proposed bylaw could attract a younger population and retain senior homeowners; and,
- Opined that SLIAs are highly desirable and supported within the community.

4.2. Mr. Amarinder Dhanju, 800 Block Clements Avenue: IN FAVOUR

- Suggested that more areas within the District should be considered for SLIAs; and,
- Spoke to the affordability of housing.

4.3. Ms. Yolande Westewell-Roper, 1000 Block Canyon Boulevard: IN FAVOUR

- Opined that smaller lots accommodate families better than larger home developments; and,
- Commented on a group application for subdivision which was submitted in 2004, and followed up with the District in 2010 with the new OCP.

4.4. Mr. Andrew Westewell-Roper, 1000 Block Canyon Boulevard: IN FAVOUR

- Spoke in support of the proposed SLIA bylaw;
- Commented on a group application for subdivision that was rejected by Council in 2004; and,

- Suggested that the proposed SLIAs prevent monster homes from being developed in the neighbourhood.
- 4.5. Mr. Zeljko Stojavljevic, 1000 Block Canyon Boulevard Street: IN FAVOUR**
- Opined that younger families may move into the neighbourhood if the proposed bylaw is adopted.
- 4.6. Ms. Ilona Kuligowska, 1000 Block Canyon Boulevard: IN FAVOUR**
- Commented on the rezoning application process and preliminary subdivision process;
 - Suggested that the possibility of rezoning will make properties more attractive to the real estate market; and,
 - Opined that more families are moving away from the District due to affordability.
- 4.7. Mr. Masoud Montazeri, 1000 Block Cements Avenue: IN FAVOUR**
- Spoke in support of the proposed bylaw;
 - Commented that many older homes have been replaced on larger properties; and,
 - Suggested that SLIAs would encourage young families to live in the area.
- 4.8. Mr. Gordon Cornwall, 1000 Block Canyon Boulevard: IN FAVOUR**
- Observed that the current zoning allows for larger homes to be developed on existing lots;
 - Commented that the neighbourhood is currently family friendly; and,
 - Opined that subdivisions are friendly for the environment and support energy efficient buildings.
- 4.9. Ms. Claudia Cornwall, 1000 Block Canyon Boulevard: IN FAVOUR**
- Spoke in support of the proposed bylaw;
 - Suggested that general rezoning will make sub-dividing a favourable change; and,
 - Commented on an email provided by Mr. and Mrs. Hunter in support of the proposed bylaw.
- 4.10. Mr. Adrian Chaster, 3000 Crescent View Drive: IN FAVOUR**
- Commented in favour of the proposed bylaw.
- 4.11. Mr. Arzoo Babul, 3000 Block Brookridge Drive: IN FAVOUR**
- Spoke in support of the proposed SLIA bylaw;
 - Opined that there is a high level of support from the community; and,
 - Suggested that diversified housing could be more affordable.
- 4.12. Mr. Rolf Kullak, 1000 Block Clements Avenue: IN FAVOUR**
- Suggested that the original zoning be reinstated to allow for all lots to be sub-dividable.

Councillor MURI left the meeting at 7:50 p.m. and returned at 7:53 p.m.

- 4.13. Mr. Peter Thompson, 900 Block Clements Avenue:** **IN FAVOUR**
- Spoke in support of the proposed bylaw.
- 4.14. Mr. Grig Cameron, 1000 Block Clements Avenue:** **IN FAVOUR**
- Commented on the OCP;
 - Suggested that SLIAs would provide better affordability; and,
 - Opined that change is necessary for the neighbourhood.
- 4.15. Mr. Rajinder Mundra, 800 Block Montroyal Boulevard:** **IN FAVOUR**
- Expressed concern that not all of public input was considered in the proposed bylaw amendment; and,
 - Opined that lane allowances should be allowed.
- 4.16. Ms. Jane Nicol, 1000 Block Canyon Boulevard:** **IN FAVOUR**
- Commented on the family feel of the neighbourhood;
 - Opined that subdivision is an option for homeowners, not a requirement; and,
 - Opined that subdivision allows for more affordability.
- 4.17. Mr. Andrew Horembala, 1000 Block Canyon Boulevard:** **IN FAVOUR**
- Spoke in favour of the proposed bylaw and the changes that they will allow; and,
 - Opined that the proposed bylaws will facilitate more families in the neighbourhood.
- 4.18. Ms. Tosca Leong, 1000 Block Clemments Avenue:** **IN FAVOUR**
- Commented on the positive community engagement process;
 - Expressed concern regarding monster homes and the pressures of affordable housing; and,
 - Opined that new housing options could strengthen the community.
- 4.19. Ms. Golnaz Rakhshan, 4000 Block Cliffridge Avenue:** **IN FAVOUR**
- Spoke in support of the proposed SLIAs;
 - Commented on the diversity of the community; and,
 - Opined that there is a lack of affordable housing within the District.
- 4.20. Mr. Warren McKay, 1000 Block Prospect Avenue:** **IN FAVOUR**
- Commented on the access to transit and green space;
 - Commented on the aging population and homes;
 - Commented regarding a petition that Prospect Avenue be included in the proposed bylaw.
- 4.21. Ms. Erin O’Neil, 1000 Block Prospect Avenue:** **IN FAVOUR**
- Suggested that smaller lots encourage younger families to live in the area;
 - Commented on the need to support and foster new families into the community for the benefit of the neighbourhood; and,
 - Commented on community safety in regards to vehicle traffic.

- 4.22. Ms. Fatemh Mokaber, 1000 Block Canyon Boulevard: IN FAVOUR**
- Spoke in support of the proposed bylaw; and,
 - Suggested that smaller homes are easier to maintain, attract families and offer rental options.
- 4.23. Mr. Harj Gill, 1000 Block Clements Avenue: IN FAVOUR**
- Commented on the affordability within the District of North Vancouver; and,
 - Opined that opportunities to retain families and fill local schools need to be explored.
- 4.24. Mr. Brian Platts, 3000 Block Beverley Crescent: IN FAVOUR**
- Opined that the proposed bylaw offers a greater housing choice.
- 4.25. Mr. Ray Bodnaruk, 1000 Block Prospect Avenue: IN FAVOUR**
- Opined that the proposed bylaw would enhance the quality and vibrancy of the area.
- 4.26. Mr. Eric Bayntun, 1000 Block Prospect Avenue: IN FAVOUR**
- Commented on the affordability of housing within the District; and,
 - Opined that subdivisions would contribute favorably to the affordability of housing.
- 4.27. Mr. Ron Johnstone, 3000 Block Edgemont Boulevard: IN FAVOUR**
- Commented on the need to populate local schools;
 - Commented on traffic and transportation issues within the District; and,
 - Opined that housing diversity is important.

Council recessed at 8:39 p.m. and reconvened at 8:43 p.m.

Councillor BASSAM returned at this point in the proceedings.

- 4.28. Mr. Corrie Kost, 2000 Block Colwood Drive: OPPOSED**
- Spoke in opposition of the bylaw amendment; and,
 - Opined that diversification does not allow for better transportation;
 - Opined that SLIAs do not create affordable housing.

Councillor MACKAY-DUNN returned at this point in the proceedings.

- 4.29. Mr. Barry Fenton, 2000 Block Byron Road: IN FAVOUR**
- Spoke as a member of Community Housing Action Committee (CHAC);
 - Opined that the increased housing density is consistent with the transit infrastructure in the area; and,
 - Opined that the proposed bylaw allows for the retention of families within the community.

In response to a question from Council, staff advised that property values are assessed by the BC Assessment Authority and that for Municipal tax purposes, a new parcel of land becomes a new folio from which tax revenue is collected.

In response to a question from Council, staff advised that if a SLIA designation does not exist in an area that wishes to subdivide, a rezoning process along with the associated costs would need to be carried out. Staff noted that the approval for rezoning is at the discretion of Council.

In response to a question from Council regarding the number of secondary suites or coach houses allowed within a 33 ft. lot within a SLIA, staff advised that:

- A suite is permitted on a 33 ft. lot with open lane access;
- Within the proposed SLIAs there are twenty-two large lots on open lanes which could potentially allow for forty-four new homes;
- The criteria for a coach house is a 50 ft. wide lot with an open lane, a 50 ft. wide corner lot, or on a minimum 10,000 sq. ft. lot; and,
- Within the proposed SLIA there is a potential for twenty-six coach houses.

4.30. Mr. Corrie Kost, 2000 Block Colwood Drive: SPEAKING A SECOND TIME

- Commented on zoning exemptions;
- Commented on the diversity of the neighbourhood; and,
- Opined that retaining and operating older homes is better for the environment.

4.31. Mr. Grig Cameron, 1000 Block Clements Avenue: SPEAKING A SECOND TIME

- Commented on monster homes within the community;
- Opined that younger families leave the District due to affordability; and,
- Suggested that SLIA homes cater to various demographics.

4.32. Mr. Brain Wheats, 900 Block Montroyal Boulevard: COMMENTING

- Queried if a change to zoning would affect the application of covenants on a property title.

In response to a question from Council, staff advised that covenants remain on a property title unless removed by a Council resolution, or by the Approving Officer, regardless of property zoning.

4.33. Mr. Corrie Kost, 2000 Block Colwood Drive: SPEAKING A THIRD TIME

- Queried if a SLIA area allows for an environmentally friendly area.

In response to a question from Council, staff advised that the maximum house size for a 66 ft. lot is 4,300 sq. feet and that the maximum house size for a 33 ft. lot is approximately 1,900 sq. feet.

4.34. Ms. Ilona Kosta, 2000 Block Colwood Drive: SPEAKING A SECOND TIME

- Spoke to greenery issues and the proper procedure for tree removal.

4.35. Mr. Grig Cameron, 1000 Block Clements Avenue: SPEAKING A THIRD TIME

- Spoke to lot infill sizes.

5. COUNCIL RESOLUTION

MOVED by Councillor MURI

SECONDED by Councillor MACKAY-DUNN

THAT the January 16, 2018 Public Hearing be closed;

AND THAT "District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)", Bylaw 1363 (Bylaw 8266)" and "District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)" be returned to Council for further consideration.

CARRIED
(9:15 p.m.)

CERTIFIED CORRECT:





Confidential Council Clerk

REPORTS

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COUNCIL AGENDA/INFORMATION				
<input type="checkbox"/> In Camera	Date:		Item #	
<input checked="" type="checkbox"/> Regular	Date:	January 29, 2017	Item #	
<input type="checkbox"/> Agenda Addendum	Date:		Item#	
<input type="checkbox"/> Info Package	DM#		Date:	Mailbox:

Dept. Manager	 Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

January 22, 2018

File: 05.1780/2018

Tracking Number: RCA –

AUTHOR: Rick Danyluk, Manager Financial Planning
Rozy Jivraj, Section Manager, Financial Planning

SUBJECT: Financial Plan Approval Bylaw

RECOMMENDATION:

That Bylaw 8294 cited as the “2018 – 2022 Financial Plan Approval Bylaw” is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT:

On January 16, 2018, Council directed staff to prepare the 2018 – 2022 Financial Plan Approval Bylaw based on the draft financial plan, adjustments and reallocations discussed at the meeting, and a 3.0% tax increase.

SUMMARY:

The draft financial plan workbook was introduced December 11, 2017 reflecting Council direction received throughout the fall. Public input on the plan closed January 15 and staff were directed to prepare the approval bylaw following budget deliberations on January 16.

EXISTING POLICY:

A complete set of policies guiding the financial plan can be found in the Financial Planning Policy Framework section of the workbook. Under the asset renewal policy one percent of the previous year’s tax levy (\$900k) is added each year until sustainment levels are reached. Closing this funding gap is an ongoing challenge for all levels of government and the District has a solid foundation of asset management plans to continually monitor progress.

Development fees are adjusted to ensure development is funding its share of asset upgrades and expansion as well as impacts on services as development occurs and the community grows. The financial plan anticipates an increase to the development cost charges bylaw in early 2018 to keep pace with the costs of development and increases the operating budgets for parks, bylaws and development related services to reflect changing community needs.

The plan includes ongoing funding for safe and active transportation and park improvements outside the town centres (\$1.2 million in 2018). Growth in the tax base through the replacement of older single-family housing stock is the primary funding source for these improvements. Current assumptions project funding levels to rise to \$3 million by 2022.

A provision for affordable housing is also included (\$3 million over 2018-2019) to secure long term commitments to rental subsidization in partnership with senior government.

ANALYSIS:

The Financial Plan combines the Operating, Capital and Reserve funds and includes the District's interest in the revenues and expenditures of the North Vancouver Public Library and the North Vancouver Recreation and Culture Commission. This Financial Plan is presented in Schedule A of Bylaw 8294 and has been adjusted from the draft plan introduced to reflect adjustments and reallocations discussed with Council at the January 16 meeting.

The bylaw also includes a Revenue Disclosure Statement and Appropriations from Reserves in schedules B and C respectively. In 2018, contributions to reserves are estimated at \$58.3 million and appropriations from reserves are \$63.0 million and reflect the latest development forecast and Council priorities.

Timing/Approval Process:

The Community Charter requires adoption of an annual financial plan before May 15th of each year. This bylaw authorizes continued operations until Council adopts the 2019 – 2023 financial plan. Early adoption of this bylaw enables earlier procurement thereby securing services and potential cost savings in competitive markets.

Financial Impacts:

The Financial Plan bylaw is based on the draft workbook introduced December 11, 2017.



Rick Danyluk
Manager Financial Planning



Rozy Jivraj
Section Manager, Financial Planning

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8294

A bylaw to approve the 2018 Financial Plan for the five years ending December 31, 2022 pursuant to section 165 of the *Community Charter*.

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as “2018 – 2022 Financial Plan Approval Bylaw 8294, 2018”.

2. Approval of Consolidated Financial Plan

The 2018 - 2022 Financial Plan, as set out in Schedule A, for the five years ending December 31, 2022 is approved.

3. Reserve Fund Appropriations

The 2018 - 2022 Financial Plan reserve fund appropriations, as set out in Schedule C, are approved.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8294
District of North Vancouver
2018-2022 Financial Plan
(\$000's)

	2017	2018	2019	2020	2021	2022
Revenue						
Taxation	\$ 98,335	\$ 103,578	\$ 107,318	\$ 111,124	\$ 115,045	\$ 119,082
Sales, Fees, and Other User Charges	86,604	89,917	92,818	96,049	99,418	102,929
Developer Contributions	19,631	15,438	12,574	26,177	13,538	9,694
Grants and Other Contributions	8,713	2,913	2,885	6,576	2,226	2,561
Investment Income	3,587	4,846	4,730	4,895	5,474	5,955
Penalties & Interest on Taxes	705	720	734	749	764	779
	217,575	217,412	221,059	245,570	236,465	241,000
Proceeds from Debt	-	-	-	-	-	-
Transfers In from:						
Operating Reserves & Surplus	7,982	8,892	2,774	1,169	443	1,548
Capital Committed Funds	407	-	-	-	-	-
Reserve Funds	47,708	63,024	70,250	53,813	49,496	41,047
	56,097	71,916	73,024	54,982	49,939	42,595
Source of Funds	\$ 273,672	\$ 289,328	\$ 294,083	\$ 300,552	\$ 286,404	\$ 283,595
Operating Expenditures						
Community Services	\$ 36,317	\$ 37,433	\$ 38,180	\$ 39,472	\$ 40,571	\$ 40,207
Planning and Development	10,817	12,188	11,859	12,031	11,906	12,084
Transportation and Engineering	8,260	8,851	8,534	8,596	8,756	9,251
Protective Services	40,548	41,826	42,566	43,450	44,411	45,336
Utilities	42,160	43,558	45,904	50,249	56,160	61,794
Governance and Admin	15,246	16,734	12,020	12,152	12,301	12,664
	153,348	160,620	159,063	165,950	174,105	181,336
Capital Expenditures	57,293	65,891	72,784	58,487	49,547	42,214
Debt Service	4,206	4,041	2,986	2,986	2,986	2,986
Transfers Out to:						
Operating Reserves & Surplus	837	502	520	524	527	530
Reserve Funds	57,988	58,274	58,730	72,605	59,239	56,529
	58,825	58,776	59,250	73,129	59,766	57,059
Use of Funds	\$ 273,672	\$ 289,328	\$ 294,083	\$ 300,552	\$ 286,404	\$ 283,595

**Schedule B to Bylaw 8294
DISTRICT OF NORTH VANCOUVER
2018 REVENUE DISCLOSURE STATEMENT**

Revenue from each Funding Source

The proportion of total revenue to be raised from each funding source in 2018 is shown in the table to the right. Property tax is an indirect tax on wealth and accounts for the greatest proportion of municipal revenues. The system of property taxation is relatively easy to administer and understand. It provides a stable and consistent source of revenue for services that provide general community benefits that can be often difficult to fund on a user-pay basis.

Funding Source	% Revenues	
	2017	2018
Taxation		
Property Value Taxes	45.3%	47.6%
Parcel Taxes	0.0%	0.0%
Sales, Fees and User Charges	39.7%	41.4%
Other Sources	15.0%	11.0%
Proceeds From Borrowing	0.0%	0.0%
TOTAL	100.0%	100.0%

Sales, fees and user charges form the second largest portion of planned revenue. Many municipal services, such as water and sewer usage, can be measured and charged on a user-pay basis. This methodology strives to fairly distribute the costs of a municipal service to those who make use of it. Other services (e.g. recreation) which have both a private and community benefit are funded through a combination of user fees and municipal taxes.

Other sources of revenue include developer contributions, government grants and other external contributions. These sources of revenue are difficult to predict and can fluctuate significantly from year to year.

Proceeds from borrowing make up the last source of funding and is used for the replacement of assets or the acquisition of new assets.

Property Tax Burden

The property tax burden for each property class is shown in the table on the right. Subject to any updates to tax policy, the tax increase distribution detailed for 2018 is consistent with the current tax strategy approved by Council in 2009 that aligns the District tax rates with the average for Metro Vancouver, or the capped rate (if applicable). This strategy considers some shifting of the tax burden between classes if the tax base for a property class is not sufficient to be corrected by investment alone. It is expected that the competitiveness of the municipality as a place to do business will benefit from this policy. Council's tax strategy is based on the principles of equity, fairness, and responsiveness to community goals. This has led to the proportionate relationship between property classes remaining relatively constant over time.

Property Class	% Property Tax
	2018 ⁽¹⁾
Residential	71.0%
Utilities	0.2%
Major Industry	9.7%
Light Industry	1.0%
Business	17.9%
Recreation	0.2%
TOTAL	100.0%

(1) Based on 2018 completed roll per BC Assessment

Proportionate relationships between property classes can be affected by Council's economic policies, provincially legislated tax incentive programs and new permissive and statutory exemptions.

Permissive Tax Exemptions

Permissive tax exemptions represent approximately \$504,868 in foregone tax revenues. Council grants permissive tax exemptions based on Section 224 of the Community Charter on "use of property" not based upon the charitable status of the organization as a whole. Organizations that contribute to the well-being of citizens within the municipality by improving their quality of life and effectively enhancing community services are eligible.

**Schedule C to Bylaw 8294
Reserve Fund Appropriations**

	LAND	RENEWAL		UPGRADE / EXPAND			UTILITIES			Total
	Land Opportunity	Infrastructure	Equipment Replacement	New Capital & Innovation & Other	Local Improvement & Public Art	Development (DCC's, CAC's)	Recycling & Solid Waste	Water	Sewer & Drainage	
2018 Projected Opening Balances	\$ 9,487,501	\$ 19,163,490	\$ 10,023,585	\$ 5,081,537	\$ 4,197,347	\$ 26,461,253	\$ 2,284,067	\$ 6,895,083	\$ 13,181,405	\$ 96,775,269
Appropriations:										
Community Facilities - Mechanical Renewal		20,500								20,500
Golf Equipment			468,000							468,000
Library Collections - Lions Gate Comm. Centre - Satellite Loc. - CAC						50,000				50,000
Library Collections, Facilities & Infrastructure		1,136,169		6,150						1,142,319
Lynn Canyon Park Upgrades		420,000		751,200				118,800		1,290,000
Lynn Valley Library Story Lab - CAC						162,000				162,000
Maplewood Farm		25,000								25,000
Museum Facilities, Equipment, & Mobile Exhibit		21,725		40,000						61,725
Natural Parkland		240,000								240,000
Public Art					50,000					50,000
Rec. Facility - Lions Gate Comm. Centre - Design & Shell - CAC						14,000,000				14,000,000
Rec. Facility - Lynn Creek Comm. Centre - Design - CAC		66,600				133,400				200,000
Rec. Infrastructure, Technology, & Equipment		991,000	355,340	16,000						1,362,340
Sportsfields		280,150		35,000						315,150
Sportsfields - Argyle ATF Design				27,500						27,500
Sportsfields - InterRiver Field #1 - Site Prep				1,780,000		220,000				2,000,000
Trails		882,250		125,000						1,007,250
Urban Parkland		793,450		50,000						843,450
Urban Parkland - Inter River Lacrosse Box		610,000								610,000
Urban Parkland - Kitner Spray Park		400,000								400,000
Urban Parkland - Seylynn Park Upgrade - CAC				120,000		2,740,000				2,860,000
Urban Parkland - Sunshine Wharf Replacement (LIP)					200,000					200,000
Lynn Valley Village - Tenant Improvements		50,000								50,000
Active Transp.		675,000		1,558,570		61,430				2,295,000
Active Transp. - Phibbs Exchange Muni. Infrastructure - CAC						100,000				100,000
Keith Road Bridge - Repayment to Infrastructure Reserve		(3,000,000)				3,000,000				-
Road Network		4,974,500		302,000		40,700				5,317,200
Street Lighting		222,300								222,300
Street Lighting - LED		287,500		287,500						575,000
Traffic Operations		491,400								491,400
Fire Facilities & Equipment - New Maplewood Facility	1,100,000	900,000								2,000,000
Fire Facilities, Equipment, & Vehicles		117,500	886,000	112,500						1,116,000
Debt Principal		990,110								990,110
Facilities & Energy Mgmt		1,187,230		35,000						1,222,230
Facilities & Energy Mgmt - Decommision Animal Welfare Shelter	95,000									95,000
Facilities & Energy Mgmt - Muni. Hall Space Planning & Mechanical		707,400		48,000						755,400
Fleet Services - Vehicles			3,163,000							3,163,000
Information Technology Infrastructure		1,440,000	65,000	470,000						1,975,000
Information Technology Infrastructure - Capilano Rd Fibre Optics				300,000						300,000
Information Technology Operating Upgrades & Information Mgmt				463,100						463,100
Project Overhead		354,450								354,450
Supplies & Risk Mgmt			13,000							13,000
Sewer & Drainage Infrastructure - DCC						1,609,487		6,339,113		7,948,600
Water Infrastructure - DCC						1,120,684	5,121,516			6,242,200
Subtotal - Appropriations from Reserves	1,195,000	15,284,234	4,950,340	6,527,520	250,000	23,356,501	-	5,121,516	6,339,113	63,024,224
Contributions including interest	289,347	19,470,233	2,406,565	3,397,986	130,967	16,196,102	836,093	6,334,232	9,212,388	58,273,913
2018 Projected Closing Balances	\$ 8,581,848	\$ 23,349,489	\$ 7,479,810	\$ 1,952,003	\$ 4,078,314	\$ 19,300,855	\$ 3,120,160	\$ 8,107,799	\$ 16,054,680	\$ 92,024,958

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>January 24, 2018</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

January 17, 2018

File: 13.6480.30/003.003.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: **Bylaw 8265, Bylaw 8266 and Bylaw 8267: Upper Capilano Small Lot Infill Areas**

RECOMMENDATION:

THAT "District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265) is given SECOND and THIRD Readings.

THAT "District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266) is given SECOND and THIRD Readings.

THAT "District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267) is given SECOND and THIRD Readings.

BACKGROUND:

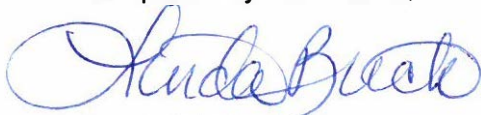
Bylaws 8265, 8266 and 8267 received FIRST Reading on December 4, 2017. A Public Hearing for Bylaws 8265, 8266 and 8267 was held and closed on January 16, 2018.

Bylaws 8265, 8266 and 8267 are now ready to be considered for SECOND and THIRD Readings by Council.

Options:

1. Give the bylaws Second and Third Readings; or,
2. Give no further Readings to the bylaws and abandon the bylaws at First Reading.

Respectfully submitted,



Linda Brick
Deputy Municipal Clerk

Attachments:

- District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)
- District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)
- District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)
- Public Hearing Minutes – January 16, 2018
- Staff Report dated November 27, 2017

REVIEWED WITH:					
<input type="checkbox"/> Community Planning	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Services	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Archives	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Real Estate	_____		

The Corporation of the District of North Vancouver

Bylaw 8265

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4b	Prospect Avenue (between Capilano Road and Cliffridge Avenue)"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.

READ a first time December 4th, 2017

PUBLIC HEARING held January 16th, 2018

READ a second time

READ a third time

ADOPTED

Mayor

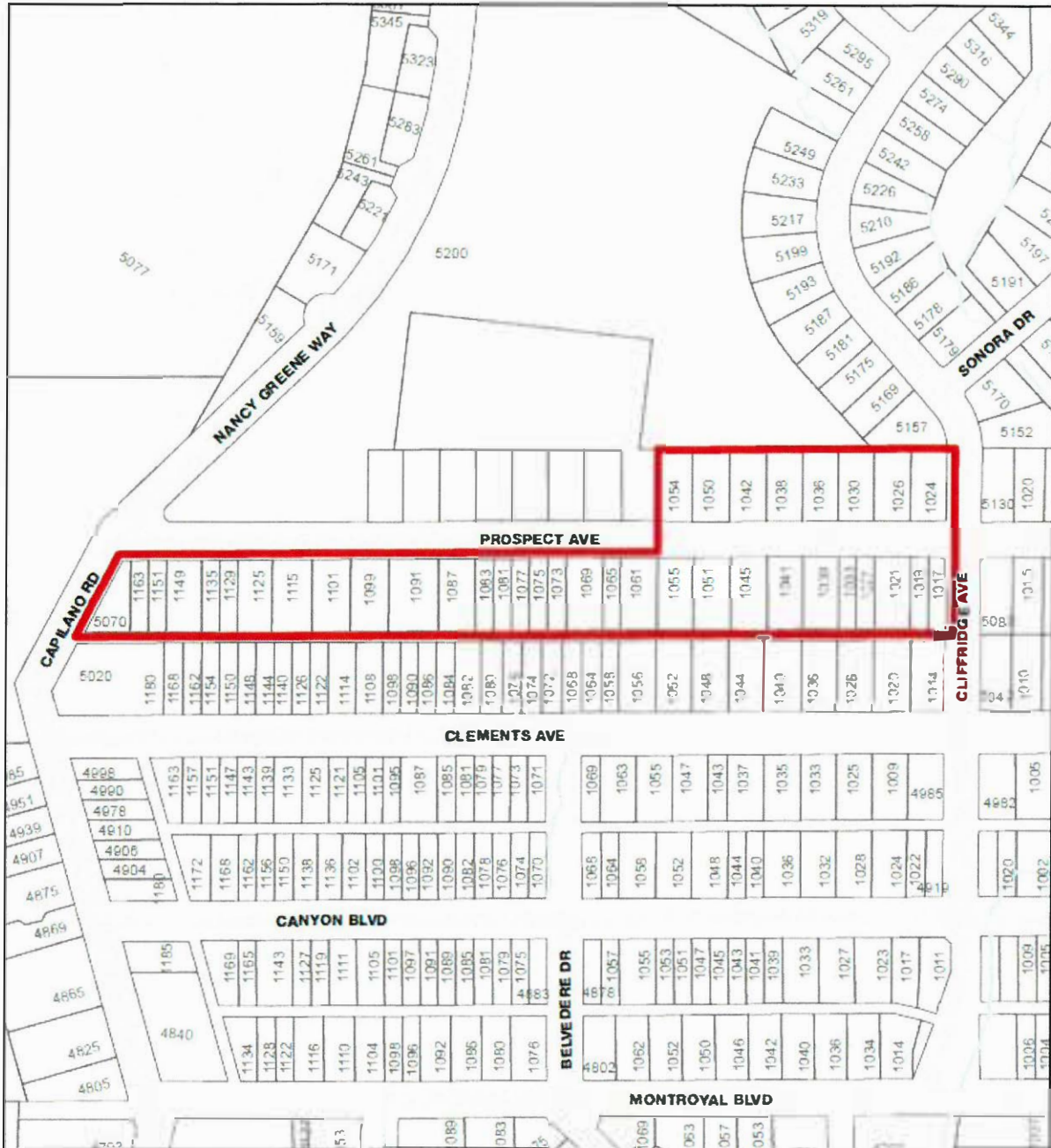
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8265

Small Lot Infill Area 4b
Bylaw 8265



Community Planning Department, District of North Vancouver

 SMALL LOT INFILL AREA



Map Created October 2017

The Corporation of the District of North Vancouver

Bylaw 8266

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4c	Clements Avenue and Canyon Boulevard (between Belvedere Drive and Cliffridge Avenue) as delineated in the corresponding map in Schedule A"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.
- c) Section 312 is amended by adding the title "SCHEDULE A to Section 312" to the top of the page with the map entitled "Small Lot Infill Plan Area #1".

READ a first time December 4th, 2017

PUBLIC HEARING held January 16th, 2018

READ a second time

READ a third time

ADOPTED

Mayor

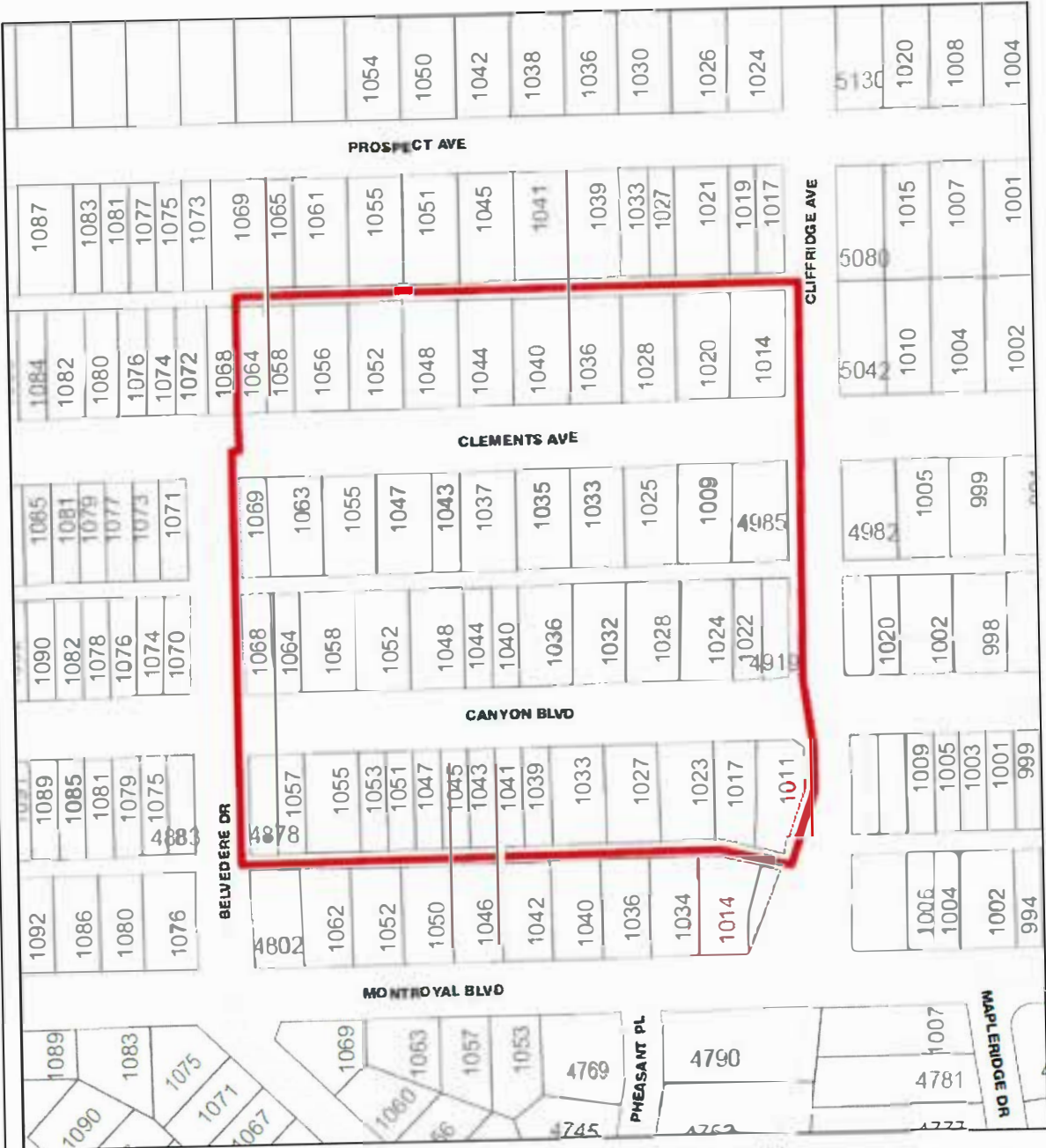
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8266

Small Lot Infill Area 4c
Bylaw 8266



Community Planning Department, District of North Vancouver

 SMALL LOT INFILL AREA



Map Created October 2017

The Corporation of the District of North Vancouver

Bylaw 8267

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4d	North side of Montroyal Boulevard (between Cliffridge Avenue and Ranger Avenue)"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.

READ a first time December 4th, 2017

PUBLIC HEARING held January 16th, 2018

READ a second time

READ a third time

ADOPTED

Mayor

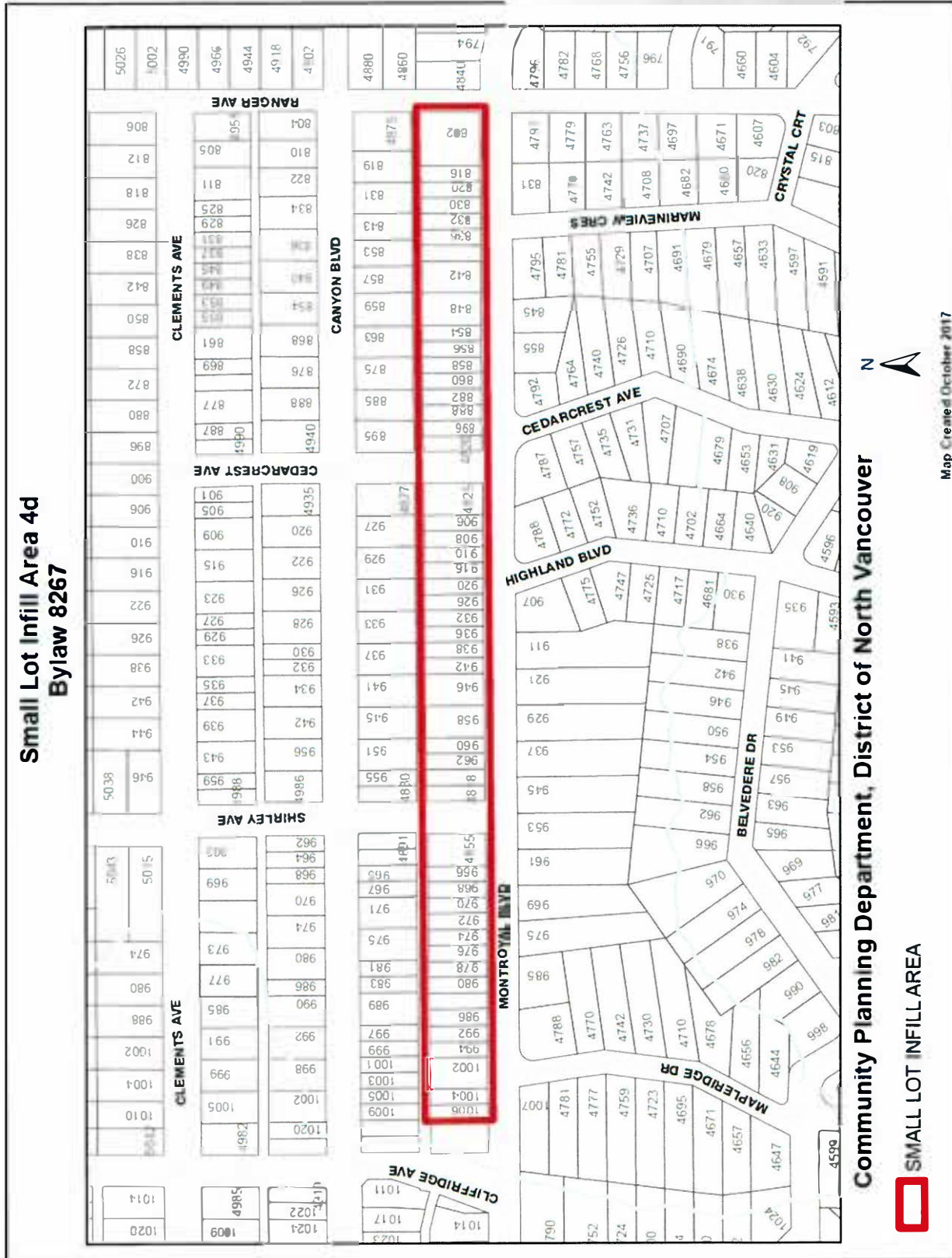
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8267

Small Lot Infill Area 4d
Bylaw 8267



Community Planning Department, District of North Vancouver

 SMALL LOT INFILL AREA

Map Created October 2017

**DISTRICT OF NORTH VANCOUVER
PUBLIC HEARING**

Upper Capilano Small Lot Infill Areas – Zoning Bylaw Amendments

REPORT of the Public Hearing held in the Council Chambers of the Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, January 16, 2018 commencing at 7:00 p.m.

Present: Mayor R. Walton
Councillor R. Bassam (7:03 p.m.)
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor D. MacKay-Dunn
Councillor L. Muri

Staff: Mr. D. Milburn, General Manager – Planning, Properties & Permits
Mr. T. Lancaster, Manager – Community Planning
Mr. J. Gordon, Manager – Administrative Services
Ms. A. Reiher, Confidential Council Clerk
Ms. N. Foth, Planner

District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)

Purpose of Bylaw:

Bylaw 8265 proposes to amend the Zoning Bylaw by designating a SLIA on Prospect Avenue from Capilano Road to Cliffridge Avenue.

District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)

Purpose of Bylaw:

Bylaw 8266 proposes to amend the Zoning Bylaw by designating a SLIA on Clements Avenue and Canyon Boulevard from Belvedere Drive/Lane to Cliffridge Avenue.

District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)

Purpose of Bylaw:

Bylaw 8267 proposes to amend the Zoning Bylaw by designating a SLIA on the north side of Montroyal Boulevard from Cliffridge Avenue to Ranger Avenue.

1. OPENING BY THE MAYOR

Mayor Walton welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community and staff on the proposed bylaw as outlined in the Notice of Public Hearing.

In Mayor Walton's preamble he addressed the following:

- Each speaker will have five minutes to address Council for a first time and should begin remarks to Council by stating their name and address;

- Use of the established speakers list. At the end of the speakers list, the Chair may call on speakers from the audience;
- All members of the audience are asked to be respectful of one another as diverse opinions are expressed. Council wishes to hear everyone's views in an open and impartial forum; and,
- After everyone who wishes to speak has spoken once, speakers will then be allowed one additional five minute presentation.

Councillor MURI left the meeting at 7:02 p.m. and returned at 7:04 p.m.

Councillor BASSAM arrived at this point in the proceedings.

Mr. James Gordon, Manager – Administrative Services, stated that:

- All persons who believe that their interest in property is affected by the proposed bylaw will be afforded a reasonable opportunity to be heard and to present written submissions;
- If Council was provided with a written submission there would be no need to read it as it would have already been seen by Council. Speakers may summarize or briefly reiterate the highlights of their submission, ensuring their comments pertain to the bylaw under consideration;
- At the conclusion of the public input Council may request further information from staff which may or may not require an extension of the hearing, or Council may close the hearing after which Council should not receive further new information from the public;
- Everyone at the Hearing will be provided an opportunity to speak. If necessary, the Hearing will continue on a second night;
- Any additional presentations will only be allowed at the discretion of the Chair;
- The binder containing documents and submissions related to the bylaw is available on the side table to be viewed;
- Council is here to listen to the public, not to debate the merits of the bylaw; and,
- The Public Hearing is being streamed live over the internet and recorded in accordance with the *Freedom of Information and Protection of Privacy Act*.

2. INTRODUCTION OF BYLAW BY CLERK

Mr. James Gordon, Manager – Administrative Services, introduced the proposed Bylaws stating that Bylaw 8265 proposes to amend the Zoning Bylaw by designating a SLIA on Prospect Avenue from Capilano Road to Cliffridge Avenue, Bylaw 8266 proposes to amend the Zoning Bylaw by designating a SLIA on Clements Avenue and Canyon Boulevard from Belvedere Drive/Lane to Cliffridge Avenue, and that Bylaw 8267 proposes to amend the Zoning Bylaw by designating a SLIA on the north side of Montroyal Boulevard from Cliffridge Avenue to Ranger Avenue.

3. PRESENTATION BY STAFF

Ms. Nicole Foth, Development Planner, provided an overview of the proposal elaborating on the introduction by the Manager – Administrative Services. Ms. Foth advised that the purpose of the Public Hearing is to discuss the proposed Zoning Bylaw amendments to create three new Small Lot Infill Areas (SLIA) in the Upper Capilano area. Ms. Foth noted that a SLIA is an area designated in the Zoning Bylaw where smaller lots, at least

10 m. wide or 30 ft. wide, are created through a subdivision. Ms. Foth commented that there are currently twenty-three existing SLIAs within the District and that the three proposed SLIAs are located in the Upper Capilano area.

Ms. Foth noted that the Official Community Plan (OCP) provides direction for infill housing in existing neighborhoods and that by permitting smaller lots, SLIAs can provide more housing diversity and a range of homeownership prices. Ms. Foth commented that SLIAs may provide an alternative for large lots that may be facing redevelopment and that residents are given more clarity regarding the lot sizes they may expect to see in future developments.

Ms. Foth noted that community engagement included open houses on May 3, 2016, October 5, 2016 and a Public Meeting on October 18, 2017. The public input and direction from Council received at these meetings identified three potential SLIAs.

Ms. Foth commented that the three SLIAs being considered are located at Prospect Avenue, Clements Avenue and Canyon Boulevard, and Montroyal Boulevard. Ms. Foth advised that the areas are zoned as single-family residential (RS3) and have the OCP land use designation of Residential Level 2, Detached Residential (RES2). Ms. Foth advised that the proposed amending bylaw would maintain the existing RS3 zoning for the properties within the proposed SLIAs. She further noted that there are 138 single family residential lots within the proposed SLIAs and that fifty-eight of the lots would meet the criteria to subdivide into small lots; which represent a potential net increase of up to fifty-nine. Ms. Foth further commented that if the SLIAs are designated, homeowners could apply to subdivide lots into a minimum 10 m. wide lot and would not have to apply for rezoning.

4. REPRESENTATIONS FROM THE PUBLIC

4.1. Ms. Gordana Stojisavljevic, 1000 Block Canyon Boulevard: IN FAVOUR

- Suggested that the proposed bylaw could attract a younger population and retain senior homeowners; and,
- Opined that SLIAs are highly desirable and supported within the community.

4.2. Mr. Amarinder Dhanju, 800 Block Clements Avenue: IN FAVOUR

- Suggested that more areas within the District should be considered for SLIAs; and,
- Spoke to the affordability of housing.

4.3. Ms. Yolande Westewell-Roper, 1000 Block Canyon Boulevard: IN FAVOUR

- Opined that smaller lots accommodate families better than larger home developments; and,
- Commented on a group application for subdivision which was submitted in 2004, and followed up with the District in 2010 with the new OCP.

4.4. Mr. Andrew Westewell-Roper, 1000 Block Canyon Boulevard: IN FAVOUR

- Spoke in support of the proposed SLIA bylaw;
- Commented on a group application for subdivision that was rejected by Council in 2004; and,

- Suggested that the proposed SLIAs prevent monster homes from being developed in the neighbourhood.
- 4.5. Mr. Zeljko Stojavljevic, 1000 Block Canyon Boulevard Street: IN FAVOUR**
- Opined that younger families may move into the neighbourhood if the proposed bylaw is adopted.
- 4.6. Ms. Iona Kuligowska, 1000 Block Canyon Boulevard: IN FAVOUR**
- Commented on the rezoning application process and preliminary subdivision process;
 - Suggested that the possibility of rezoning will make properties more attractive to the real estate market; and,
 - Opined that more families are moving away from the District due to affordability.
- 4.7. Mr. Masoud Montazeri, 1000 Block Cements Avenue: IN FAVOUR**
- Spoke in support of the proposed bylaw;
 - Commented that many older homes have been replaced on larger properties; and,
 - Suggested that SLIAs would encourage young families to live in the area.
- 4.8. Mr. Gordon Cornwall, 1000 Block Canyon Boulevard: IN FAVOUR**
- Observed that the current zoning allows for larger homes to be developed on existing lots;
 - Commented that the neighbourhood is currently family friendly; and,
 - Opined that subdivisions are friendly for the environment and support energy efficient buildings.
- 4.9. Ms. Claudia Cornwall, 1000 Block Canyon Boulevard: IN FAVOUR**
- Spoke in support of the proposed bylaw;
 - Suggested that general rezoning will make sub-dividing a favourable change; and,
 - Commented on an email provided by Mr. and Mrs. Hunter in support of the proposed bylaw.
- 4.10. Mr. Adrian Chaster, 3000 Crescent View Drive: IN FAVOUR**
- Commented in favour of the proposed bylaw.
- 4.11. Mr. Arzoo Babul, 3000 Block Brookridge Drive: IN FAVOUR**
- Spoke in support of the proposed SLIA bylaw;
 - Opined that there is a high level of support from the community; and,
 - Suggested that diversified housing could be more affordable.
- 4.12. Mr. Rolf Kullak, 1000 Block Clements Avenue: IN FAVOUR**
- Suggested that the original zoning be reinstated to allow for all lots to be sub-dividable.

Councillor MURI left the meeting at 7:50 p.m. and returned at 7:53 p.m.

- 4.13. Mr. Peter Thompson, 900 Block Clements Avenue:** **IN FAVOUR**
- Spoke in support of the proposed bylaw.
- 4.14. Mr. Grig Cameron, 1000 Block Clements Avenue:** **IN FAVOUR**
- Commented on the OCP;
 - Suggested that SLIAs would provide better affordability; and,
 - Opined that change is necessary for the neighbourhood.
- 4.15. Mr. Rajinder Mundra, 800 Block Montroyal Boulevard:** **IN FAVOUR**
- Expressed concern that not all of public input was considered in the proposed bylaw amendment; and,
 - Opined that lane allowances should be allowed.
- 4.16. Ms. Jane Nicol, 1000 Block Canyon Boulevard:** **IN FAVOUR**
- Commented on the family feel of the neighbourhood;
 - Opined that subdivision is an option for homeowners, not a requirement; and,
 - Opined that subdivision allows for more affordability.
- 4.17. Mr. Andrew Horembala, 1000 Block Canyon Boulevard:** **IN FAVOUR**
- Spoke in favour of the proposed bylaw and the changes that they will allow; and,
 - Opined that the proposed bylaws will facilitate more families in the neighbourhood.
- 4.18. Ms. Tosca Leong, 1000 Block Clemments Avenue:** **IN FAVOUR**
- Commented on the positive community engagement process;
 - Expressed concern regarding monster homes and the pressures of affordable housing; and,
 - Opined that new housing options could strengthen the community.
- 4.19. Ms. Golnaz Rakhshan, 4000 Block Cliffridge Avenue:** **IN FAVOUR**
- Spoke in support of the proposed SLIAs;
 - Commented on the diversity of the community; and,
 - Opined that there is a lack of affordable housing within the District.
- 4.20. Mr. Warren McKay, 1000 Block Prospect Avenue:** **IN FAVOUR**
- Commented on the access to transit and green space;
 - Commented on the aging population and homes;
 - Commented regarding a petition that Prospect Avenue be included in the proposed bylaw.
- 4.21. Ms. Erin O'Neil, 1000 Block Prospect Avenue:** **IN FAVOUR**
- Suggested that smaller lots encourage younger families to live in the area;
 - Commented on the need to support and foster new families into the community for the benefit of the neighbourhood; and,
 - Commented on community safety in regards to vehicle traffic.

4.22. Ms. Fatemh Mokaber, 1000 Block Canyon Boulevard: IN FAVOUR

- Spoke in support of the proposed bylaw; and,
- Suggested that smaller homes are easier to maintain, attract families and offer rental options.

4.23. Mr. Harj Gill, 1000 Block Clements Avenue: IN FAVOUR

- Commented on the affordability within the District of North Vancouver; and,
- Opined that opportunities to retain families and fill local schools need to be explored.

4.24. Mr. Brian Platts, 3000 Block Beverley Crescent: IN FAVOUR

- Opined that the proposed bylaw offers a greater housing choice.

4.25. Mr. Ray Bodnaruk, 1000 Block Prospect Avenue: IN FAVOUR

- Opined that the proposed bylaw would enhance the quality and vibrancy of the area.

4.26. Mr. Eric Bayntun, 1000 Block Prospect Avenue: IN FAVOUR

- Commented on the affordability of housing within the District; and,
- Opined that subdivisions would contribute favorably to the affordability of housing.

4.27. Mr. Ron Johnstone, 3000 Block Edgemont Boulevard: IN FAVOUR

- Commented on the need to populate local schools;
- Commented on traffic and transportation issues within the District; and,
- Opined that housing diversity is important.

Council recessed at 8:39 p.m. and reconvened at 8:43 p.m.

Councillor BASSAM returned at this point in the proceedings.

4.28. Mr. Corrie Kost, 2000 Block Colwood Drive: OPPOSED

- Spoke in opposition of the bylaw amendment; and,
- Opined that diversification does not allow for better transportation;
- Opined that SLIAs do not create affordable housing.

Councillor MACKAY-DUNN returned at this point in the proceedings.

4.29. Mr. Barry Fenton, 2000 Block Byron Road: IN FAVOUR

- Spoke as a member of Community Housing Action Committee (CHAC);
- Opined that the increased housing density is consistent with the transit infrastructure in the area; and,
- Opined that the proposed bylaw allows for the retention of families within the community.

In response to a question from Council, staff advised that property values are assessed by the BC Assessment Authority and that for Municipal tax purposes, a new parcel of land becomes a new folio from which tax revenue is collected.

In response to a question from Council, staff advised that if a SLIA designation does not exist in an area that wishes to subdivide, a rezoning process along with the associated costs would need to be carried out. Staff noted that the approval for rezoning is at the discretion of Council.

In response to a question from Council regarding the number of secondary suites or coach houses allowed within a 33 ft. lot within a SLIA, staff advised that:

- A suite is permitted on a 33 ft. lot with open lane access;
- Within the proposed SLIAs there are twenty-two large lots on open lanes which could potentially allow for forty-four new homes;
- The criteria for a coach house is a 50 ft. wide lot with an open lane, a 50 ft. wide corner lot, or on a minimum 10,000 sq. ft. lot; and,
- Within the proposed SLIA there is a potential for twenty-six coach houses.

4.30. Mr. Corrie Kost, 2000 Block Colwood Drive: SPEAKING A SECOND TIME

- Commented on zoning exemptions;
- Commented on the diversity of the neighbourhood; and,
- Opined that retaining and operating older homes is better for the environment.

4.31. Mr. Grig Cameron, 1000 Block Clements Avenue: SPEAKING A SECOND TIME

- Commented on monster homes within the community;
- Opined that younger families leave the District due to affordability; and,
- Suggested that SLIA homes cater to various demographics.

4.32. Mr. Brain Wheats, 900 Block Montroyal Boulevard: COMMENTING

- Queried if a change to zoning would affect the application of covenants on a property title.

In response to a question from Council, staff advised that covenants remain on a property title unless removed by a Council resolution, or by the Approving Officer, regardless of property zoning.

4.33. Mr. Corrie Kost, 2000 Block Colwood Drive: SPEAKING A THIRD TIME

- Queried if a SLIA area allows for an environmentally friendly area.

In response to a question from Council, staff advised that the maximum house size for a 66 ft. lot is 4,300 sq. feet and that the maximum house size for a 33 ft. lot is approximately 1,900 sq. feet.

4.34. Ms. Ilona Kosta, 2000 Block Colwood Drive: SPEAKING A SECOND TIME

- Spoke to greenery issues and the proper procedure for tree removal.

4.35. Mr. Grig Cameron, 1000 Block Clements Avenue: SPEAKING A THIRD TIME

- Spoke to lot infill sizes.

5. COUNCIL RESOLUTION

MOVED by Councillor MURI

SECONDED by Councillor MACKAY-DUNN

THAT the January 16, 2018 Public Hearing be closed;

AND THAT "District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)", Bylaw 1363 (Bylaw 8266)" and "District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)" be returned to Council for further consideration.

CARRIED
(9:15 p.m.)

CERTIFIED CORRECT:



Confidential Council Clerk

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 4, 2017</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

November 27, 2017
File: 13.6480.30/003.003.000

AUTHOR: Nicole Foth, Community Planner

SUBJECT: Upper Capilano Small Lot Infill Areas - Zoning Bylaw Amendments

RECOMMENDATION:

THAT Bylaw 8265, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Prospect Avenue, is given FIRST reading and is referred to Public Hearing;

AND THAT Bylaw 8266, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Clements Avenue and Canyon Boulevard, is given FIRST reading and is referred to Public Hearing;

AND THAT Bylaw 8267, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Montroyal Boulevard, is given FIRST reading and is referred to Public Hearing.

REASON FOR REPORT:

At the September 18, 2017 Regular Meeting of Council, Council directed staff to prepare Zoning Bylaw amendments for three new Small Lot Infill Areas (SLIAs) in the Upper Capilano area. Council passed the following four motions.

THAT staff are directed to prepare a Zoning Bylaw amendment to designate a Small Lot Infill Area on Clements Avenue and Canyon Boulevard as described in the September 13, 2017 report of the Community Planner entitled Upper Capilano Potential Small Lot Infill Areas;

AND THAT staff are directed to prepare a Zoning Bylaw amendment to designate a Small Lot Infill Area on Montroyal Boulevard as described in the September 13, 2017 report of the Community Planner entitled Upper Capilano Potential Small Lot Infill Areas.

THAT staff be directed to include the five lots on Clements Avenue in the Slope Hazard Development Permit Area that are adjacent to the potential Small Lot Infill

Area on Clements Avenue and Canyon Boulevard, in the Zoning Bylaw amendment to designate a Small Lot Infill Area on Clements Avenue and Canyon Boulevard.

THAT staff be directed to propose a Zoning Bylaw amendment to designate a Small Lot Infill Area on the 1000 block on Prospect Avenue.

SUMMARY:

At Council's direction, staff prepared three Zoning Bylaw amendments for three new SLIAs for Council's consideration at First Reading. The amending bylaws are available in Attachment 1, Attachment 2, and Attachment 3. The locations of the three proposed SLIAs are shown in Figure 1 below.

The amending bylaws are summarized as follows:

- Designate a SLIA on **Prospect Avenue** from Capilano Road to Cliffridge Avenue (Bylaw 8265);
- Designate a SLIA on **Clements Avenue**, including the five lots in the Slope Hazard Development Permit Area, and **Canyon Boulevard** from Belvedere Drive/lane to Cliffridge Avenue (Bylaw 8266); and a clarifying text amendment to add a section heading; and
- Designate a SLIA on **Montroyal Boulevard** from Cliffridge Avenue to Ranger Avenue (Bylaw 8267).

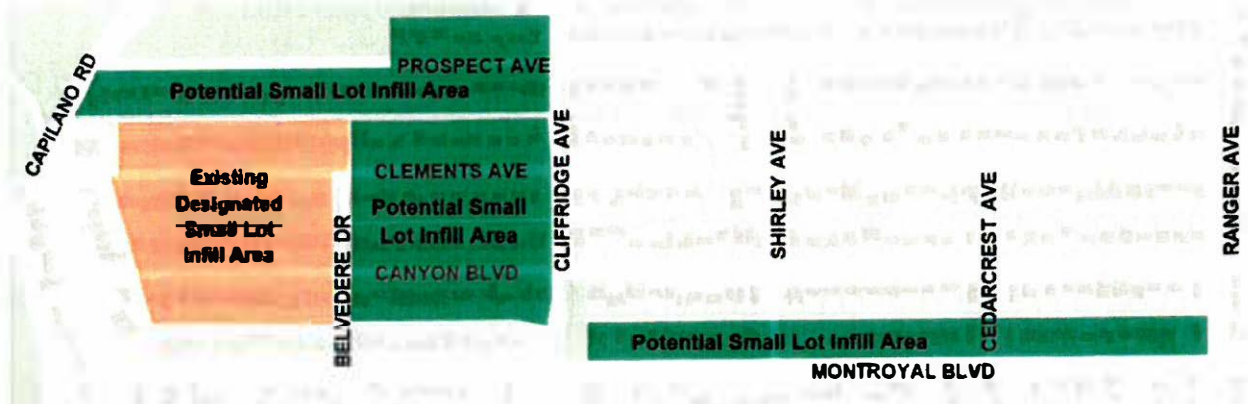


Figure 1: Three new Small Lot Infill Areas (SLIAs)

BACKGROUND:

At Council's direction, staff initiated a public engagement process in spring 2016 to assess the extent of community interest in small lot subdivisions in the Upper Capilano area, and to identify related issues. The public engagement process was initiated to respond to enquiries regarding subdivision potential, and to work with community members to develop a long-term vision for neighbourhood character. Most of the houses in the neighbourhood were built in the 1950s and 1960s and there is continuing interest from homeowners to renovate or redevelop their homes.

Public Process

The following timeline summarizes the public process and Council direction throughout this initiative.

- May 3, 2016 Staff invited homeowners in the area to the first open house to express their views on the potential for small lots within the study area (between Capilano Rd, Montroyal Blvd, Ranger Ave, and Prospect Ave). Staff invited public input through a questionnaire.
- July 4, 2016 At a Workshop, Council received the results of the public input from the first open house and questionnaire. Staff identified two potential SLIAs in the study area that were identified based on the public feedback received and an analysis of the block features. At that workshop, Council directed staff to hold further public engagement on the two potential SLIAs, and for staff to explore other housing options with the public.
- Oct 5, 2016 Staff held a second open house to gather public feedback on the two potential SLIAs on Clements/Canyon, and Montroyal, and staff invited public input through a questionnaire. The results were reported to Council in an Information Report dated March 15, 2017.
- Sept. 18, 2017 At the Regular Meeting of Council, staff presented the results of the second public engagement that focused on the two potential SLIAs on Clements/Canyon and Montroyal. The results showed public support for two potential SLIAs from the respondent households in the study area and nearby neighbours, as well as within each potential SLIA.

Council directed staff to draft Zoning Bylaw amendments for these two potential SLIAs, and included five lots on Clements Ave. to the Clements/Canyon SLIA. Council also directed staff to draft a Zoning Bylaw amendment for one block of Prospect Ave.
- Oct 18, 2017 Since a SLIA on Prospect Ave. was added for consideration at the September 18th, 2017 Regular Council Meeting, staff met with residents of this block to share information on what a SLIA might mean for their block, and collected feedback. At the meeting, staff informed that there would be a public input opportunity at a Public Hearing, should Council refer one or more bylaws to Public Hearing. For reference, meeting details and feedback are available in Attachment 4.

EXISTING POLICY:

Official Community Plan (OCP)

The OCP recognizes there may be opportunities to sensitively introduce more housing choices in established single-family neighbourhoods, while respecting the importance of maintaining single-family uses and neighbourhood character. Examples include small lot subdivisions, designating additional SLIAs, duplexes, and coach houses (Policy 2.3.5, 7.1.2).

Subdivision Best Practices

At the November 5, 2013 Workshop, the Approving Officer subdivision best practices were confirmed by Council as the preferred method of managing subdivisions. The best practices pertain primarily to small lot subdivisions and enhance the review of subdivision applications in the District. The best practices include prohibiting secondary suites on small lots without lane access, no mirror house designs with subdivision, non-tandem parking for suites, and generally 50% or more small lots on a block face for subdivision. The best practices resulted from concerns related to small lot subdivision and are also applied to locations outside of designated SLIAs.

ANALYSIS:

Subdivision Potential

In the three potential SLIAs, there are currently 138 lots. Fifty-eight of these lots have the potential to subdivide into small lots. This represents a potential net increase of up to 59 lots for a total of 197 lots within the two potential SLIAs as shown in Table 1.

Potential SLIA	Existing			Build out scenario with SLIAs designation			
	Small Lots	Other Lots	Total Lots	Small Lots	Other Lots	Net-new lots subtotal	Total Lots
Clements/ Canyon	20	30	50	78	1	29	79
Montroyal	42	8	50	59	0	9	59
Prospect	14	24	38	56	3	21	59
Total	76	62	138	193	4	59	197

Table 1: Subdivision potential in the two potential SLIAs

On average three to four small lots are created by subdivision each year. If Council approves these two potential SLIAs and the rate of small lot subdivision remains generally the same, it could take an estimated 14 to 19 years for the 58 existing large lots within the three proposed SLIAs to be subdivided.

Council may continue to receive applications to subdivide in areas outside of designated SLIAs in the form of rezoning and/or subdivision applications, each of which will be assessed by staff using the Approving Officer Subdivision Best Practices and reported to Council where rezoning is required.

Transportation

At build-out, estimates indicate net increase of trips made would add about 1 vehicle per minute during PM peak hour with these trips distributed across the streets (ITE Trip Generation Manual, 9th Edition, land use code 210). During most of the day, it would be lower.

Text Amendment

A clarifying text amendment is included in one of bylaws; it adds the title "Schedule A" at the beginning of the SLIA maps in the Zoning Bylaw Section 312. This amendment is included in Bylaw 8266.

Timing/Approval Process:

Should Council refer one or more of the bylaws to Public Hearing, a Public Hearing will be scheduled. Following the Public Hearing, the bylaws considered would be brought to Council for second reading.

Concurrence:

The bylaws have been reviewed by the Legal department.

Financial Impacts:

Infill housing, such as SLIAs, is a more efficient way to deliver linear services (e.g. water, sanitary, storm sewer, sidewalks, street lighting and roads) when compared to conventional subdivision development. Specifically, infill provides more rate/tax payers for the same distance of linear infrastructure. This means infill housing is an overall financial benefit to the District, especially when the existing service levels can be maintained (e.g. no up-sizing of pipes or construction of new public infrastructure) as is the case with the SLIAs proposed in this report.

Liability/Risk:

The proposed SLIAs are not expected to expose the District to additional risk. Specifically, the Slope Hazard Development Permit Areas (DPA) guidelines will continue to apply whether or not lots are included in the proposed SLIAs, including the requirement for a report from a qualified professional indicating the properties may be "safely used for the use intended". In the proposed SLIAs, there are five lots on Clements Ave. and 7 lots on Prospect Ave. in the Slope Hazard DPA.

Social Policy Implications:

The proposed SLIAs in this report are intended to expand housing choices through sensitive infill in existing single-family neighbourhoods, as per policy in the OCP. Given there are few remaining places in the District for additional single-family home creation, the benefit of adding these additional SLIAs is to create housing choices for a wider range of household incomes, types, and sizes, and to allow older residents to age in place.

Environmental Impact:

Subdivision and single-family construction are expected to follow applicable environmental Development Permit Areas (DPAs), the Tree Protection Bylaw, and the Environmental Protection and Preservation Bylaw.

Conclusion:

Designating SLIAs is an opportunity identified in the OCP to expand housing choices through sensitive infill in existing single-family neighbourhoods by enabling a variety of house sizes.

Many houses in this Upper Capilano neighbourhood were built in the 1950s and 1960s, making these homes nearing the end of their functional lifespan and poised to be renovated or rebuilt. As these potential changes are imminent, exploring and identifying new SLIAs has been an opportunity to engage the community in developing a long-term vision both for housing diversity needs and changing neighbourhood character as homes rebuild.

Through the public input processes, staff has identified potential SLIAs to strike a balance between opportunities to sensitively introduce more housing choices in established single-family neighbourhoods where public input has been supportive, and maintaining the existing status quo neighbourhood lot pattern in other parts of the study area.

Based on the analysis and public input, staff supports proceeding with the designation of the three new SLIAs in the report, Clements/Canyon, Montroyal, and Prospect. Subdivision of these areas has the potential to add up to 59 new houses to the area over time, and when homeowners choose to pursue subdivision at their discretion.

Options:

THAT Bylaw 8265, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Prospect Avenue, is given FIRST reading and is referred to Public Hearing;

AND THAT Bylaw 8266, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Clements Avenue and Canyon Boulevard, is given FIRST reading and is referred to Public Hearing;

AND THAT Bylaw 8267, which amends the District of North Vancouver Zoning Bylaw 3210, 1965, to designate a Small Lot Infill Area on Montroyal Boulevard, is given FIRST reading and is referred to Public Hearing.

Respectfully submitted,



Nicole Foth
Community Planner

Attachment 1: Bylaw 8265 (Prospect Avenue)

Attachment 2: Bylaw 8266 (Clements Avenue and Canyon Boulevard)

Attachment 3: Bylaw 8267 (Montroyal Boulevard)

Attachment 4: Prospect Ave. meeting

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev.	<input type="checkbox"/> Clerk's Office	External Agencies:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Communications	<input type="checkbox"/> Library Board
<input type="checkbox"/> Utilities	<input type="checkbox"/> Finance	<input type="checkbox"/> NS Health
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Fire Services	<input type="checkbox"/> RCMP
<input type="checkbox"/> Parks	<input type="checkbox"/> ITS	<input type="checkbox"/> NVRC
<input type="checkbox"/> Environment	<input type="checkbox"/> Solicitor	<input type="checkbox"/> Museum & Arch.
<input type="checkbox"/> Facilities	<input type="checkbox"/> GIS	<input type="checkbox"/> Other:
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Real Estate	

The Corporation of the District of North Vancouver**Bylaw 8265**

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1362 (Bylaw 8265)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4b	Prospect Avenue (between Capilano Road and Cliffridge Avenue)"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.

READ a first time

PUBLIC HEARING held

READ a second time

READ a third time

ADOPTED

Mayor

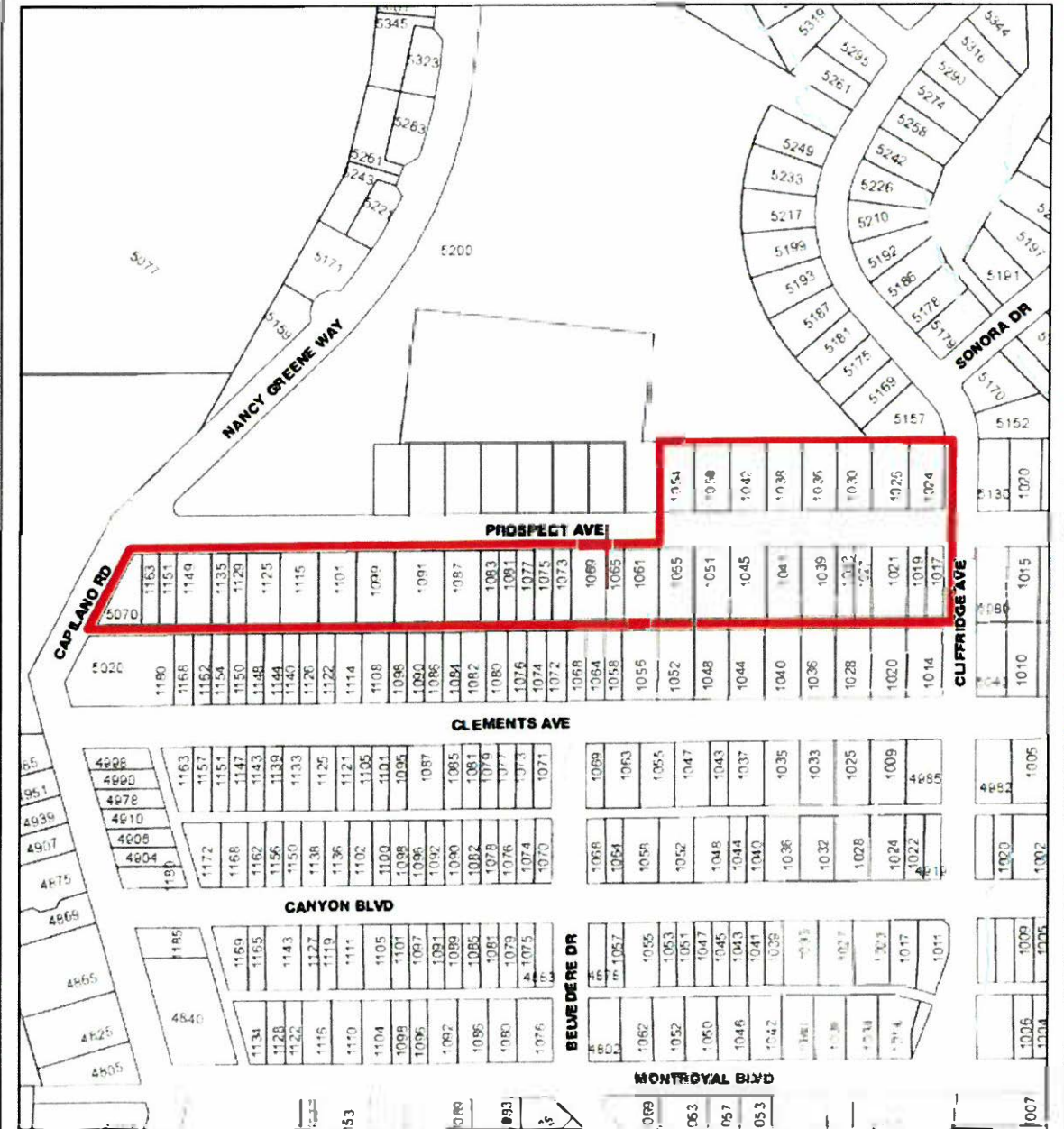
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8265

Small Lot Infill Area 4b
Bylaw 8265



Community Planning Department, District of North Vancouver

 SMALL LOT INFILL AREA



Map Created October 2017

The Corporation of the District of North Vancouver

Bylaw 8266

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1363 (Bylaw 8266)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4c	Clements Avenue and Canyon Boulevard (between Belvedere Drive and Cliffridge Avenue) as delineated in the corresponding map in Schedule A"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.
- c) Section 312 is amended by adding the title "SCHEDULE A to Section 312" to the top of the page with the map entitled "Small Lot Infill Plan Area #1".

READ a first time

PUBLIC HEARING held

READ a second time

READ a third time

ADOPTED

Mayor

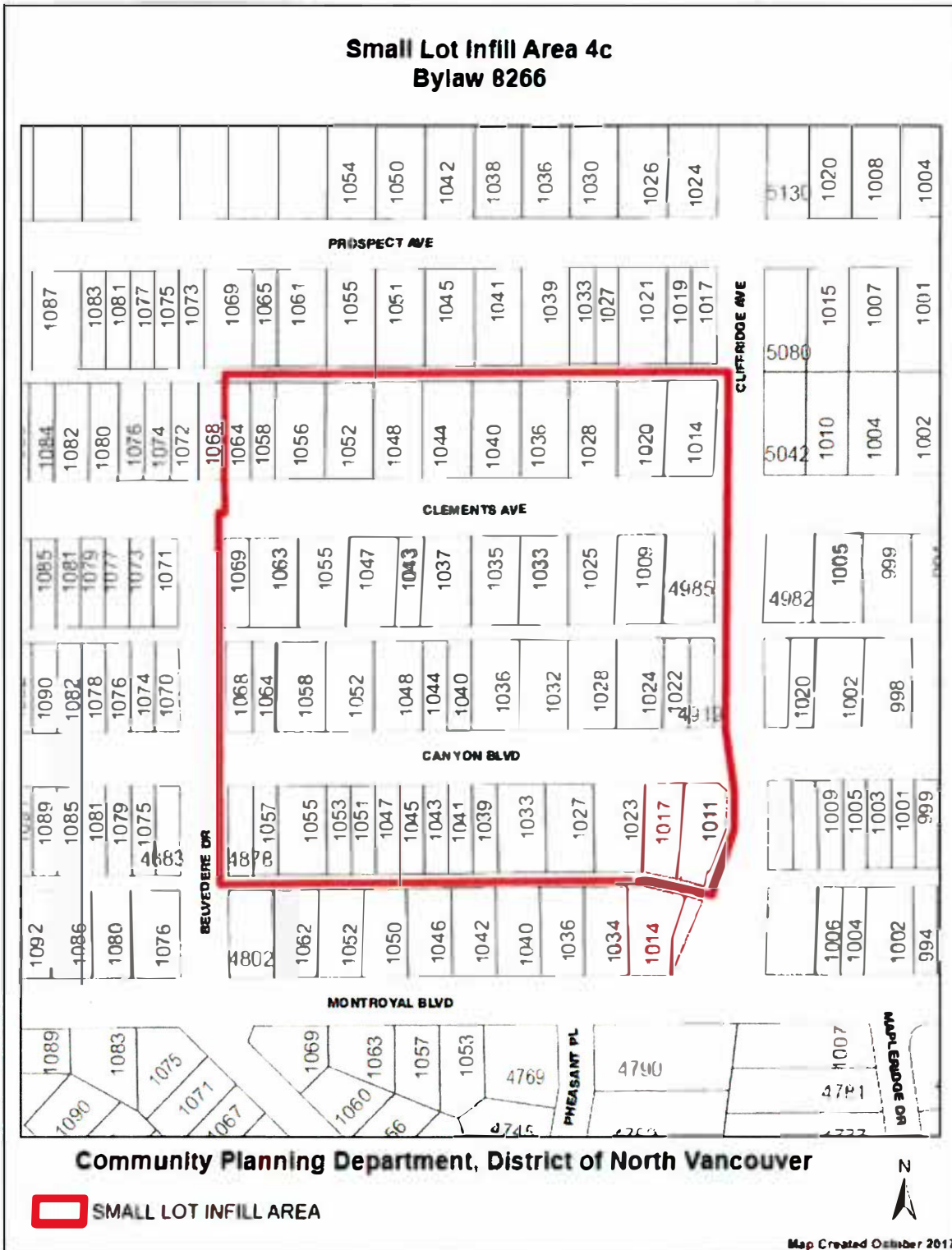
Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8266

**Small Lot Infill Area 4c
Bylaw 8266**



The Corporation of the District of North Vancouver**Bylaw 8267**

A bylaw to amend District of North Vancouver Bylaw 3210, 1965

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Rezoning Bylaw 1364 (Bylaw 8267)".

2. Amendments

2.1 District of North Vancouver Zoning Bylaw 3210, 1965 is amended as follows:

- a) Section 312, the table "Small Lot Infill Area # / Geographical Description" is amended by adding a row, in numerical order, as follows:

"4d	North side of Montroyal Boulevard (between Cliffridge Avenue and Ranger Avenue)"
-----	--

- b) Section 312 is amended by adding the map, which is attached to this bylaw as Schedule A, in numerical order.

READ a first time

PUBLIC HEARING held

READ a second time

READ a third time

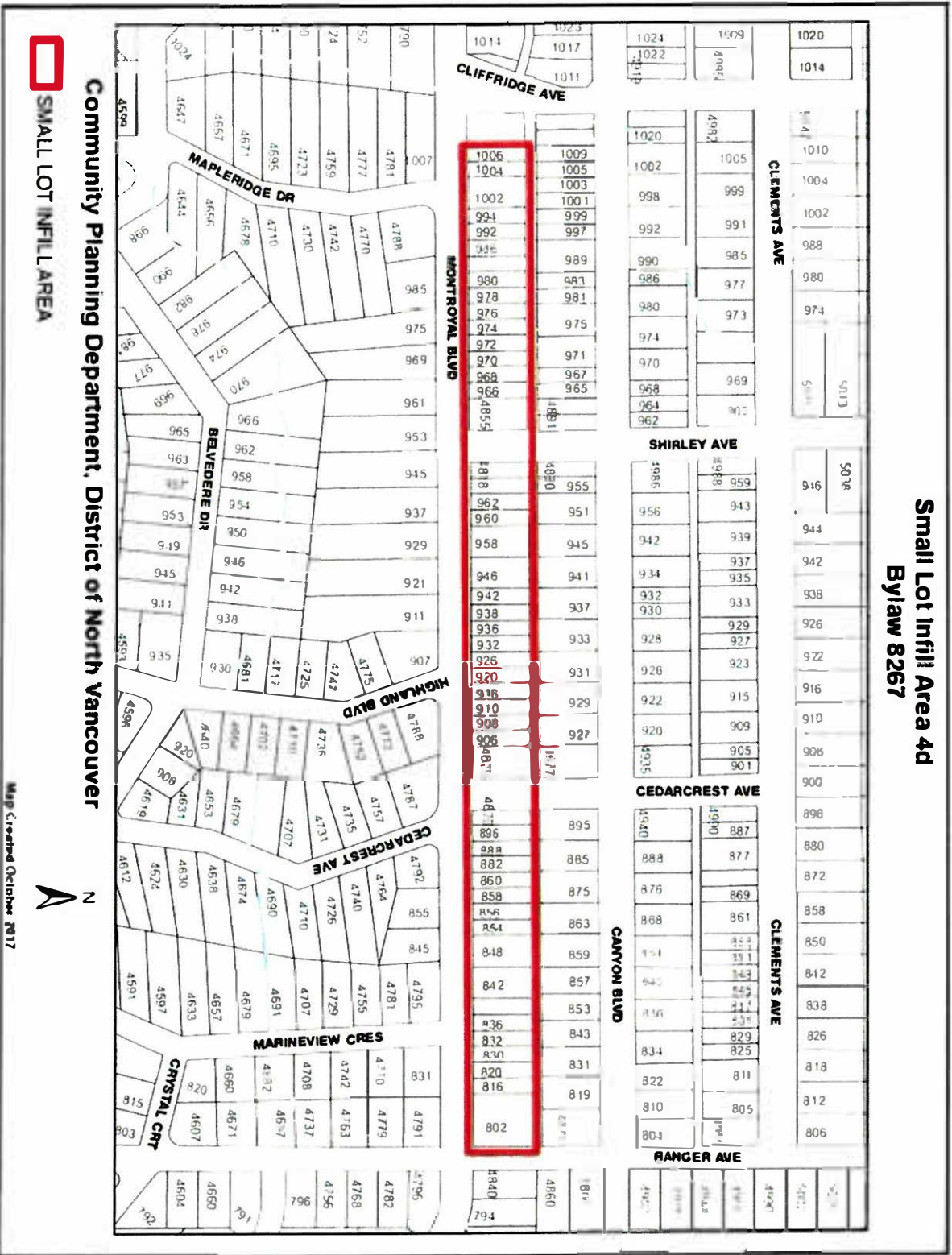
ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk



Prospect Ave. meeting

The potential SLIA on Prospect Ave. between Capilano Rd. and Cliffridge Dr. was added for consideration by Council in September 2017. Staff held a meeting with residents of this block on October 18, 2017 to share information on what a SLIA might mean for their block, collect feedback, and answer questions. The meeting was at Canyon Heights Church, and 16 residents attended. Residents were able to provide feedback online until November 1, 2017.

Staff received 16 completed questionnaires from 12 households located on Prospect Ave. between Capilano Rd. and Cliffridge Dr. Responses are reported by household in an effort to ensure equitable representation as some households had multiple responses.

Of 38 total households in this block, nine respondent households indicated they support or strongly support a SLIA on Prospect Ave., while three respondent households indicated they do not support or strongly do not support a SLIA. All 12 respondent households indicated that they felt they fairly well or very well understand what a SLIA might mean for their street.

Respondent households that support a SLIA commented that small lots are relatively more affordable than large lots, small lots may attract families, and suggested to open more lane access. Respondent households that do not support a SLIA expressed concern about impacts to on-street parking, increased traffic, loss of greenery and trees, more developer interest, and concern about change of street character.

At the meeting, staff informed that there would be a public input opportunity at a Public Hearing, should Council refer one or more bylaws to Public Hearing.

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: <u>January 29, 2018</u>
<input type="checkbox"/> Other:	Date: _____

 _____ Dept. Manager	 _____ GM/T Director	 _____ CAO
--	--	--

The District of North Vancouver REPORT TO COUNCIL

January 23, 2018
File: 01.0115.30/002.000

AUTHOR: James Gordon, Municipal Clerk

SUBJECT: Park Dedication Removal Bylaw 8303, 2018 (Kirkstone Park)

RECOMMENDATION:

1. THAT "Park Dedication Removal Bylaw 8303, 2018" is given FIRST, SECOND and THIRD Readings.
2. THAT approval of the electors be obtained by means of an alternative approval process.
3. THAT the elector response form be approved in the form set out in Attachment 2 to the report of the Municipal Clerk dated January 23, 2018.
4. THAT the deadline for submission of elector response forms shall be 4:00 pm on Monday, March 12, 2018.
5. THAT a fair determination of the number of electors in the District of North Vancouver is 59,617.

REASON FOR REPORT:

The reason for this report is to provide three readings to Bylaw 8303 (Attachment 1) and to assist Council with the requirements of adopting a park dedication removal bylaw.

EXISTING POLICY:

District policy *Requirement for Assent of the Electors by Referendum for Removal of Park Dedication* applies. This policy requires that parks dedicated by referendum only have their dedication removed by referendum. The council of the day enacted this policy to ensure the continued protection of parkland at a high standard and so required this additional level of protection for the removal of District parkland. Kirkstone Park was dedicated for park and recreation purposes by referendum in 1999 (Bylaw 7108).

BACKGROUND:

Council wishes to establish a road network in the Lynn Valley Town Centre as outlined in the Official Community Plan and Lynn Valley Flexible Planning Framework. To achieve

this the dedication for park and recreation purposes of a portion of Kirkstone Park must be removed (shown in red on the map below). Removal of the park dedication will permit the land to be used for road and sidewalks. This area is identified in Bylaw 8303 and will remove the dedication as park upon adoption.

The District's Official Community Plan and Lynn Valley Flexible Planning Framework identified the need for a new road connecting Emery Place to Mountain Gate. The future road will accommodate access to Kirkstone Park and will replace the existing gravel trail with new sidewalks and lighting. This new road is to come from two sources: the property located at 1200 Emery Place (Emery Village) as a condition of the proposed rezoning and from Kirkstone Park.

The part of the road coming from the Emery Village development will be dedicated as highway by way of subdivision if and when Council adopts the rezoning bylaw. The part of the road coming from Kirkstone Park is currently part of a much larger fee simple parcel belonging to the District.

If the park dedication is not removed it would result in a road containing a strip down the middle that is a parcel of District-owned park with dedicated highway on either side. The District's obligations, duties and liabilities are different in relation to roads and parks with different regulatory schemes for each, such as parks being subject to the Park Control Bylaw and roads subject to the Street and Traffic Bylaw. This situation is different than a park that wholly includes roads such as roads within Stanley Park in the City of Vancouver. This confusing situation in Lynn Valley can only be fully addressed by removing the park dedication from the portion of park needed for the road.

The policy requiring a referendum for the removal of dedicated parkland is self-imposed and not binding on Council. Given the cost and time involved with conducting a referendum, the problems that arise if the future road is partially located over parkland and the extensive public engagement undertaken that resulted in the proposed road network, adhering to the policy in these circumstances cannot be justified. The statutory



requirement that the approval of the electors be obtained before adopting a park dedication removal bylaw is better achieved in these circumstances by an alternative approval process (AAP).

Section 30 of the *Community Charter* requires that any bylaw removing a park dedication receive approval of the electors before adoption. Approval of the electors may be obtained by either assent of the electors (a referendum) or by an alternative approval process. The choice of method is at Council's discretion but given the concerns noted above and the considerable cost and time associated with a referendum, an alternative approval process is the preferred and recommended option.

In choosing to proceed via an alternative approval process Council must establish three things:

1. The elector response form;
2. The deadline for submission of elector response forms; and,
3. A fair determination of the total number of electors in the District.

This report, and its recommendations, assists Council in meeting its statutory obligation in this regard.

ANALYSIS:

An alternative approval process is a statutory pause in the adoption process of certain types of bylaws that allows the electors to voice their opposition to the planned course of action by Council. It is characterized such that Council may proceed with the matter unless, by the established deadline, at least 10% of the electors indicate that Council must obtain the assent of the electors (go to a referendum) before proceeding. Approval of the electors by either method must be obtained before Council may proceed with adopting the bylaw. Approval of the electors by way of an alternative approval process is obtained if:

1. Notice is published as required;
2. Electors are provided with an opportunity to indicate that Council may not proceed with the bylaw (via elector response form and the established deadline); and,
3. If, by the established deadline, elector response forms received are less than 10% of the eligible electors.

The Municipal Clerk certifies the result as to whether approval of the electors has been obtained or not.

The format of the elector response form must be established by Council. It must be made available at the District Hall from the time of publication of the first notice until the established deadline. It is permissible for the public to copy the document but they must be copies of the established form. The proposed elector response form is attached to this report as Attachment 2.

The deadline for submission of elector response forms must be at least thirty days after the publication of the second of two required notices. The recommended submission deadline is 4:00 p.m. on Monday, March 12, 2018 and is based on the following timetable:

Monday, January 29, 2018	Bylaw is given three readings and direction given to staff to proceed by way of an alternative approval process
Friday, February 2, 2018	First notice published – elector response forms must be available
Friday, February 9, 2018	Second notice published – deadline no sooner than thirty days following
Monday, March 12, 2018	Deadline 4:00 p.m. – 31 days after second notice published
Monday, March 19, 2018	Bylaw may be adopted if approval of the electors is obtained

The number of eligible electors at the 2014 general municipal election was 59,617. This number is from Elections BC whose list is adopted by the District as its official list of electors. Given the source of the data and the fact that it is the most recently available list of electors, staff feel it is the most accurate available number and would be a sound basis for a determination of a fair number of electors presently in the District; therefore, the “at least 10%” threshold to be met in order to prevent Council from adopting this bylaw is 5,962 electors.

Conclusion:

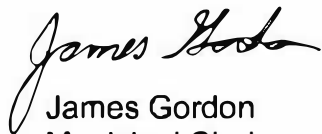
The foregoing provides background to the decisions Council is required to make in respect of an alternative approval process for Park Dedication Removal Bylaw 8303, 2018. They are required decisions in which Council must be specific. The suggested recommendations fulfil all statutory requirements and provide sufficient direction for staff to proceed with the necessary tasks.

Options:

In respect of Park Dedication Removal Bylaw 8303, 2018 Council has the following options:

1. Proceed with an alternative approval process as recommended;
2. Direct staff to return with a modified proposal such as a different elector response form, different submission deadline, or other determination of the number of electors;
3. Direct staff to return with a proposal to proceed via a referendum; or,
4. Not proceed with the removal of park dedication via bylaw.

Respectfully submitted,



James Gordon
Municipal Clerk

Attachment:

1. Park Dedication Removal Bylaw 8303, 2018
2. Elector response form

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev.	_____	
<input type="checkbox"/> Development Services	_____	
<input type="checkbox"/> Utilities	_____	
<input type="checkbox"/> Engineering Operations	_____	
<input type="checkbox"/> Parks	_____	
<input type="checkbox"/> Environment	_____	
<input type="checkbox"/> Facilities	_____	
<input type="checkbox"/> Human Resources	_____	
<input type="checkbox"/> Clerk's Office	_____	
<input type="checkbox"/> Communications	_____	
<input type="checkbox"/> Finance	_____	
<input type="checkbox"/> Fire Services	_____	
<input type="checkbox"/> ITS	_____	
<input type="checkbox"/> Solicitor	_____	
<input type="checkbox"/> GIS	_____	
<input type="checkbox"/> Real Estate	_____	
External Agencies:		
<input type="checkbox"/> Library Board	_____	
<input type="checkbox"/> NS Health	_____	
<input type="checkbox"/> RCMP	_____	
<input type="checkbox"/> NVRC	_____	
<input type="checkbox"/> Museum & Arch.	_____	
<input type="checkbox"/> Other:	_____	

The Corporation of the District of North Vancouver

Bylaw 8303

A bylaw to remove park dedication

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Park Dedication Removal Bylaw 8303, 2018".

2. Dedication Removal

- a) The dedication for park and recreation purposes, as set out in Bylaw 7108 "Kirkstone Park Dedication Bylaw", of the portions of Kirkstone Park comprising a total of 0.08218 ha (821.8m²) as shown outlined in bold on the plans attached hereto as Schedule "A" is hereby removed.

READ a first time

READ a second time

READ a third time

ELECTOR APPROVAL OBTAINED

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule A to Bylaw 8303

PLAN EPP75154

REFERENCE PLAN OF A PORTION OF LOT 7 DISTRICT LOTS 2008, 2022 AND 2025 GROUP 1 PLAN 17012
 REFERENCE PLAN

FOR ROAD DEDICATION PURPOSES
 Pursuant to Section 107 of the Land Title Act
 BCSS 923.035



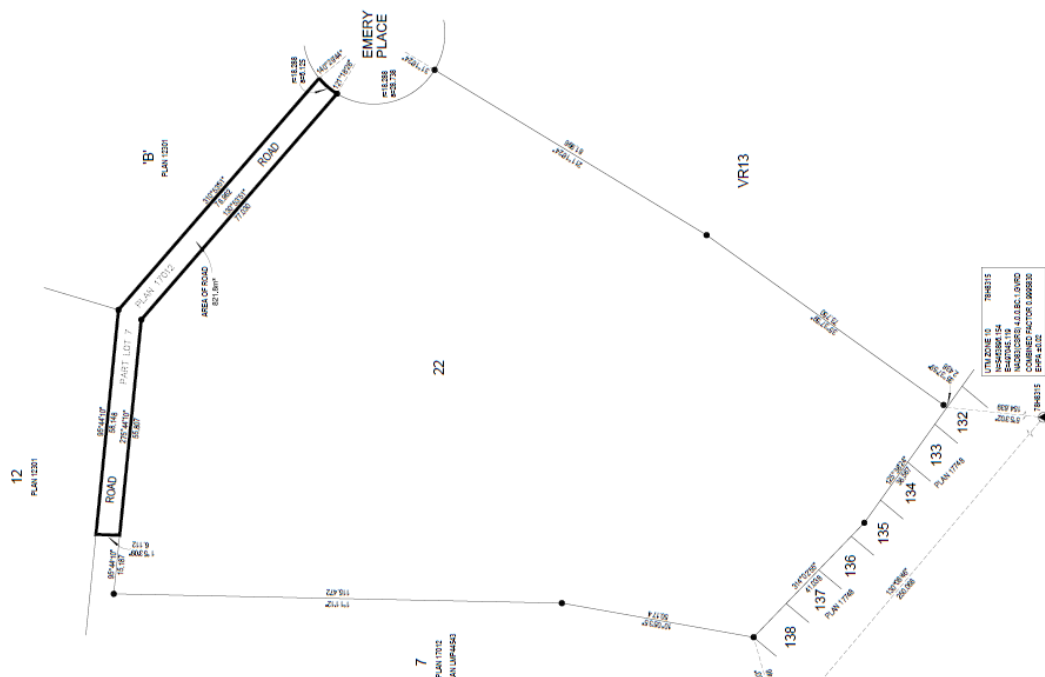
The intended date of this plan is 25th March in the year when placed as a notice of intent.

Registered Office: Suite 101, South Vancouver District
 4480 CUMBERLAND AVENUE, VANCOUVER, BC V6N 1M9

This plan shows boundary lines and distances unless otherwise specified. To complete and abstract, utility lines and easements are shown for information only. A survey will be required to establish the boundaries of TRS815 and TRS816.

The LTA coordinates and estimated horizontal accuracy achieved are derived from the latest published survey data for the area.

Note:
 This plan shows one or more address points which are not set out in the plan context.



LEGEND

- INDICATES STANDARD IRON PILE FOUND
- LONG PILE FOUND
- SHORT PILE FOUND
- CONTROL MONUMENT FOUND
- ESTIMATED HORIZONTAL POSITIONAL ACCURACY

UTILIZATION TO
 EMERALD HILLS AREA
 COMBINED FACTORS SUBMIT
 EPPA #202

UTILIZATION TO
 EMERALD HILLS AREA
 COMBINED FACTORS SUBMIT
 EPPA #202

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 COMBINED FACTORS SUBMIT
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 EMERALD HILLS AREA
 COMBINED FACTORS SUBMIT
 EPPA #202

OLSEN ASSOCIATES
 BRITISH COLUMBIA LAND SURVEYORS
 2041 158th STREET, SUITE 101, VANCOUVER, BC V6N 1M9
 PHONE: (604) 271-4267 FAX: (604) 271-5811
 EMAIL: info@olsenassociates.ca
 WWW: WWW.OLSENASSOCIATES.CA

THIS PLAN LIES WITHIN GREATER VANCOUVER REGIONAL DISTRICT
 The site survey represented by this plan was conducted on the following dates:
 03-17-2025
 03-18-2025
 03-19-2025

DISTRICT OF NORTH VANCOUVER
ELECTOR RESPONSE FORM

Park Dedication Removal Bylaw 8303, 2018
Portion of Kirkstone Park

The District of North Vancouver intends to adopt Park Dedication Removal Bylaw 8303, 2018. This bylaw proposes to remove the dedication for park and recreation purposes, as set out in Bylaw 7108 "Kirkstone Park Dedication Bylaw", of a 0.08218 ha (821.8m²) portion of Kirkstone Park as shown on the plans attached to the bylaw. The portions of land removed from Kirkstone Park will be used for road and sidewalks to achieve the road network as envisioned in the Official Community Plan.

-
- This form may be signed by one or two electors of the District of North Vancouver.
 - For the purposes of signing this elector response form, the term "elector" means a person who, at the time of signing this form, meets the qualifications of the *Local Government Act* for registration as a resident elector or as a non-resident property elector of the District of North Vancouver.
 - Accurate copies of this elector response form may be made and used for signing.
 - A person may not sign an elector response form more than once.
 - A person who is not an elector of the District of North Vancouver must not sign this elector response form.
 - The full name and residential address of each person signing must be included on this elector response form and, if applicable, also the address of the property in relation to which the person is entitled to register as a non-resident property elector.
 - Signed elector response forms must be delivered to the Municipal Clerk, District of North Vancouver, 355 West Queens Road, North Vancouver, BC V7N 4N5, (or by email at gordonja@dnv.org) by **4 pm on Monday, March 12, 2018**.

I am an elector of the District of North Vancouver. By my signature below, I hereby indicate that the District **should not** adopt Park Dedication Removal Bylaw 8303, 2018:

NAME OF ELECTOR: _____
(please print name)

RESIDENTIAL ADDRESS: _____
(or address of property for which you are registering as a non-resident property elector)

TELEPHONE NUMBER: _____

SIGNATURE OF ELECTOR: _____

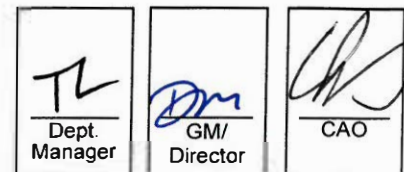
NAME OF ELECTOR: _____
(please print name)

RESIDENTIAL ADDRESS: _____
(or address of property for which you are registering as a non-resident property elector)

TELEPHONE NUMBER: _____

SIGNATURE OF ELECTOR: _____

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>January 29 '18</u>
<input type="checkbox"/> Other:	Date: _____



The District of North Vancouver REPORT TO COUNCIL

January 17, 2018
File: 10.5000.01/002

AUTHOR: Cristina Rucci, Community Planner

SUBJECT: Dementia-friendly North Shore Action Plan

RECOMMENDATION:

THAT Council endorse the “Dementia-friendly North Shore Action Plan”, as attached to this report, AND;

THAT staff be directed to explore implementation of the Dementia-friendly Action Plan in partnership with the City of North Vancouver and District of West Vancouver with a focus on the scope of work funded by the 2018 Union of BC Municipalities Age Friendly Community grant.

REASON FOR REPORT:

The purpose of this report is to seek Council endorsement of the proposed Dementia-friendly Action Plan (the Action Plan), which is included as Attachment A in this report, and to provide Council with an update on proposed next steps.

SUMMARY:

In 2017 the three North Shore Municipalities jointly applied for, and were successful in receiving, a grant from the Union of BC Municipalities (UBCM) to develop a Dementia-friendly North Shore Action Plan. This Plan has been completed and staff is now bringing it forward to Council for consideration and endorsement. This report also provides Council an update on implementation.

BACKGROUND:

At the regular Council meeting on March 2, 2015, Council passed the following resolution:

THAT the District of North Vancouver continues to actively support, promote and work towards becoming an age-friendly community.

This resolution was required, as staff from the three North Shore municipalities were seeking (and have since received) municipal designation as an “Age-Friendly Community” through the Province of B.C.

Over the ensuing years the District, in partnership with the Lionsview Seniors Planning Table, the City of North Vancouver, and District of West Vancouver have worked together to develop priorities around issues of importance (outdoor space, public transportation, housing, inclusion, volunteerism, etc.) for seniors.

On April 11, 2016, Council received a delegation from the Alzheimer’s Society of BC. The Society provided an overview of the Dementia-Friendly Communities initiative and how the program can benefit the community through stigma reduction, education, and community planning.

A dementia-friendly working group was formed in 2016 which included staff from the City and District of North Vancouver, West Vancouver, Vancouver Coastal Health (VCH), and the Alzheimer Society of BC. The working group helped plan a North Shore Seniors Expo in 2016, focussed on dementia. A survey was launched at the Expo in an effort to understand community perceptions and needs related to dementia. Survey responses indicated that stigma and service gaps related to dementia could be addressed more effectively.

The working group applied for a UBCM Age-Friendly grant, and in January 2017 the three North Shore municipalities were jointly awarded the maximum grant amount of \$20,000 in the ‘Assessment, Action Plans, and Planning’ stream of funding. The grant was used to develop a Dementia-friendly North Shore Action Plan (Action Plan) in 2017 (Attachment A).

EXISTING POLICY:

Policy 2, under Section 6.3 of the Official Community Plan (OCP) states the following:

- Plan and support initiatives for an age and disability-friendly community.

ANALYSIS:

Dementia-friendly North Shore Action Plan – Process of Development

The process of creating the Plan was led by the working group with the additional participation of a person with lived experience with dementia and with the support of a consultant with a background in gerontology. A steering committee was formed to help guide the work of the working group, and membership on the steering committee included non-profit and private agencies working with seniors, municipal partners including staff from libraries, the recreation commissions, emergency services (police and fire), VCH, representatives from the two First Nations (Tsleil-Waututh and Squamish), as well as key staff from the municipalities, i.e. Parks.

Engagement activities included:

- focus groups with staff from the three municipalities, agencies, and caregivers with lived experience (September 2017);

- a dementia-friendly forum facilitated by BC Healthy Communities with participation from agency representatives and individuals from the community (September 2017); and,
- opportunities for education and input at the North Shore Seniors Expo which was also held in September 2017.

For more detailed information on the community engagement process, please refer to page 6 of the Action Plan.

The Dementia-friendly North Shore Action Plan

As the Plan was funded by UBCM, the recommended actions intentionally focus on what the municipalities and municipal partners (Library, Recreation and Culture Commission, Emergency Services, etc.) could implement in order to become dementia friendly. The approach for implementation can be on an individual organization basis or the municipalities and their partners can work together based on common priorities, policies, and programs. Partnerships are key to implementation and need to recognize the knowledge and expertise that exists in the community. North Shore partners include VCH, Alzheimer Society of BC, caregivers, seniors organizations and planning tables (including Lionsview Seniors Planning Society), social service agencies, home support (both private and public), etc.

The recommendations included in the Action Plan are informed by the following:

- The previously mentioned engagement activities
- Expertise and previous experience of the Alzheimer Society of BC in working with other municipalities (New Westminster, Burnaby) to create dementia-friendly plans;
- Best practices and knowledge from other countries with aging populations that are leading in dementia-friendly planning (e.g. Japan, Australia, United Kingdom); and
- Guides and resources including the Alzheimer Society of BC Dementia-Friendly Local Government Toolkit, and the BC Provincial Dementia Plan.

The Plan includes five key action areas:

- A. Community Education and Advocacy,
- B. Training,
- C. Inclusive and Supportive Programs,
- D. Built Environment,
- E. Caregivers Support.

The actions and recommendations for each of the key areas are outlined below.

Community Education & Advocacy:

Reducing stigma and isolation was identified as a key priority for keeping people that are living with dementia involved in the community. This can be achieved by increasing access to resources and services that support wellbeing and health.

ACTIONS:

- Develop community education campaigns to increase understanding of dementia, resources and services.
- Identify and nurture municipal and community champions through focus groups, surveys, forums, training, and other tri-municipal activities.

Training

Increasing understanding of dementia can increase support networks and reduce stress for staff, community members living with dementia, and caregivers. It can also increase efficient and effective use of resources and magnify reach.

ACTIONS

- Train municipal staff about dementia and how to support community members living with dementia.
- Identify, train, and support municipal and community champions.

Inclusive and Supportive Programs

Expanding inclusivity to address the needs of people living with dementia and their caregivers can help continued participation and engagement in community activities and relationships.

ACTIONS

- Provide support or adaptations so people living with dementia can continue with familiar activities.
- Waive fees for caregivers or others who provide support.
- Offer and/or designate dementia-friendly recreational and cultural activities and events.
- Support affordable meal programs to encourage engagement and connection.
- Provide space or other support for adult day programs.
- Building in a social aspect to recreation programs, such as sharing refreshments.
- Provide quiet spaces and support at large events or festivals for rest and orientation.

Built Environment and Community Service

Age-friendly and dementia-friendly environments support people of all ages and abilities by improving safety and way-finding in the community.

ACTIONS

- Connect decision-makers with other communities doing similar and successful work on age and dementia-friendly built environments.
- When creating municipal standards and plans for the built environment, use different perspectives/lenses to ensure that the needs of people with different abilities and disabilities (e.g. age, dementia, mobility, auditory or visual impairment, etc.) are considered.
- Consider changes to standards that guide the design of the built environment to accommodate typical needs of people living with dementia, including:
 - Adjust pedestrian crossing times for people who move more slowly or have difficulty with perception or balance.

- Increase availability and safety of public washrooms. (Connecting and coordination with businesses or identifying dementia-friendly locations could help address this issue).
 - Increase benches, lighting, drinking fountains and bike parking. (Loss of pay phones impacts people who may not be able to afford or manage a cell phone.)
 - Ensure signs are clear, consistent and easily understood.
 - Provide designated routes for pedestrians, bikes, cars, buses, and deliveries in mixed-use areas.
 - Provide drop-off and pick-up parking spots, with adequate distance from the curb for people to get in and out of the car safely, without having to walk too far to their destination.
- When designing programs and services for the community, consider the particular needs of people with dementia, for example:
 - Provide support for making tax payments, and support for managing garbage and recycling services to reduce anxiety issues.
 - Work with agencies on alternatives to community mailbox delivery, which can be difficult to use.
 - Develop protocols for emergency response during an earthquake or other unanticipated event.

Caregivers

Respite and support groups for caregivers were identified as key priorities to maintain the social, physical, and emotional wellbeing of caregivers.

ACTIONS

Consider different needs of people in early vs. later stages of dementia.

- Reduce financial barriers to participation in activities and programs, particularly when care needs increase.
- Provide peer-to-peer programs that may be based on relationships to the person living with dementia (child, spouse, sibling) as well as gender.
- Promote relevant health, transportation, housing and financial programs.

Next Steps and Plan Implementation 2018

The Dementia-friendly Action Plan was endorsed by both the City of North Vancouver and District of West Vancouver and will be considered by Mayor and Council at the District of North Vancouver at the Regular council meeting on January 29, 2018.

The three North Shore municipalities applied to the UBCM Age Friendly Communities Grant Program in 2018 for plan implementation activities and were awarded the maximum grant amount of \$15,000 (in the age-friendly projects funding stream) to complete a scope of work that includes some priority actions that were identified during the creation of the plan and are included as “Actions” in the Plan:

- A customized dementia education campaign in North Shore communities, including distribution of materials; and
- Dementia awareness and training will be offered in collaboration with Alzheimer Society of BC to staff of municipalities and municipal partners (libraries, emergency services, NVRC, etc.) to enable them to work within their roles to facilitate appropriate response and assistance to people with dementia, and enhance their quality of life.

Timing/Approval Process:

Plan implementation activities in 2018 will be funded by the UBCM grant funds in addition to continued in-kind staff support from the three municipalities, Alzheimer Society of BC, VCH, and advice and direction from the members of the steering committee that helped to create the Plan.

Concurrence:

Staff from across the organization including front counter staff in the Finance, Building, and Clerks departments, as well as key staff from Bylaws, Parks, and Development Planning were involved in the focus groups and their input helped shape the Action Plan.

The dementia-friendly awareness training, which will be offered in 2018, will help address concerns raised by District staff around providing the appropriate support for people living with dementia and their caregivers.

Financial Impacts:

Plan implementation activities in 2018 will be funded by the Age-Friendly Communities Grant of \$15,000 from the UBCM.

Social Policy Implications:

The Dementia-friendly North Shore Action Plan supports community capacity building (OCP policy 6.1.3) and provides North Shore municipalities tools that could be used to create communities that are more supportive and welcoming of people living with dementia. This, in turn, will allow seniors to live more independent and fulfilling lives.

Conclusion:

The Dementia-friendly North Shore Action Plan provides a framework for the three North Shore municipalities to support people living with dementia and other cognitive impairments in remaining engaged, connected, and active on the North Shore.

The Action Plan was developed with input received from a steering committee, focus groups, a forum, survey, as well as experts in the field, including those members of the community with lived experience, and the Alzheimer's Society of BC.

Staff recommends that Mayor and Council endorse the Dementia-friendly North Shore Action Plan which will allow staff to move forward and carry out the implementation of the Plan, including the work associated with the UBCM Age Friendly Communities Grant that was received earlier this year.

Options:

THAT Council endorse the “Dementia-friendly North Shore Action Plan”, as attached to this report, AND;

THAT staff be directed to explore implementation of the Dementia-friendly Action Plan in partnership with the City of North Vancouver and District of West Vancouver with a focus on the scope of work funded by the 2018 Union of BC Municipalities Age Friendly Community grant.

OR

THAT Council direct staff to bring forward more information prior to deliberation over endorsement.

Respectfully submitted,



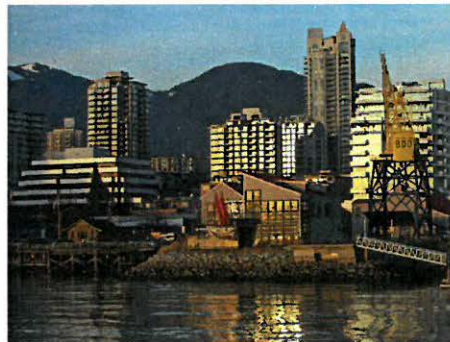
Cristina Rucci, RPP, MCIP
Community Planner

Attachment A: Dementia-friendly North Shore Action Plan

REVIEWED WITH:					
<input type="checkbox"/> Sustainable Community Dev.	_____	<input type="checkbox"/> Clerk's Office	_____	External Agencies:	
<input type="checkbox"/> Development Services	_____	<input type="checkbox"/> Communications	_____	<input type="checkbox"/> Library Board	_____
<input type="checkbox"/> Utilities	_____	<input type="checkbox"/> Finance	_____	<input type="checkbox"/> NS Health	_____
<input type="checkbox"/> Engineering Operations	_____	<input type="checkbox"/> Fire Services	_____	<input type="checkbox"/> RCMP	_____
<input type="checkbox"/> Parks	_____	<input type="checkbox"/> ITS	_____	<input type="checkbox"/> NVRC	_____
<input type="checkbox"/> Environment	_____	<input type="checkbox"/> Solicitor	_____	<input type="checkbox"/> Museum & Arch.	_____
<input type="checkbox"/> Facilities	_____	<input type="checkbox"/> GIS	_____	<input type="checkbox"/> Other:	_____
<input type="checkbox"/> Human Resources	_____	<input type="checkbox"/> Real Estate	_____		

DEMENTIA-FRIENDLY NORTH SHORE

Action Plan



Funded by Union of BC Municipalities



Funding

Funding to create this action plan was provided in part by the Union of B.C. Municipalities (UBCM) Age-friendly Communities Grant Program, which helps local governments support aging populations, develop and implement policies and plans, or undertake projects that enable seniors to age in place. The trio of participating municipalities provided extensive support through staff time, administration, and other resources.

The Alzheimer Society of B.C. provided staff time and resources. They offer community programs for people living with any kind of dementia and materials such as the Dementia-Friendly Communities Local Government Toolkit.

BC Healthy Communities Society provided funding and facilitation for the project forum through the Age-friendly Capacity Building (AFCB) program. The AFCB program enhances collaboration between health authorities, local governments, service organizations and other key stakeholders to build age-friendly communities.

DEMENTIA-FRIENDLY NORTH SHORE

Action Plan

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1. Introduction

North Shore municipalities—the District of West Vancouver, District of North Vancouver and the City of North Vancouver—are working together to support people living with dementia and other cognitive impairments in remaining engaged, connected and active for as long as possible.

Building on global and regional dementia-friendly initiatives, municipal staff, community members and service providers helped shape this framework for how North Shore municipalities could facilitate and provide more dementia-friendly policies, resources, programs and services. Recommendations include:

Recommendations include:

- Providing education to reduce stigma and increase understanding about dementia;
- Strengthening training to include communication, resources support strategies related to dementia;
- Increasing inclusivity of social and recreational programming for people living with dementia and their caregivers; and
- Expanding dementia-friendly improvements to the built environment to support connections and participation.

WHAT IS DEMENTIA?

Dementia is an overall term for a set of symptoms that are caused by disorders affecting the brain—it is not a normal part of aging. There are many types of dementia, including Alzheimer’s disease, vascular dementia, Lewy body dementia, and frontotemporal dementia. Dementia is not just about losing your memory—it can affect thinking, communicating and doing everyday activities.

WHY IS IT IMPORTANT TO BECOME MORE DEMENTIA-FRIENDLY?

An estimated 70,000 people in B.C. are living with some form of dementia, and this number is expected to double by 2031.

People are living longer than ever before, and those with dementia may live well in their community for a long time. However, changes to memory, behaviour and functional

abilities can profoundly affect the lives of people living with the disease and their relationships with others. A diagnosis can result in withdrawal from familiar people and places due to social and physical barriers that impact ordinary activities. This compounds the negative impact dementia can have on mental, emotional and physical health.

WHAT IS A DEMENTIA-FRIENDLY COMMUNITY?

Dementia-friendly communities value people living with dementia. Initiatives also help support caregivers, who risk isolation and poor health due to their role and responsibilities.

Dementia-friendly initiatives originated in countries with aging populations and a related increase in people living with dementia. Initiatives started in Japan before expanding to Australia, the United Kingdom and other parts of Europe, and Canada and the U.S. Dementia-friendly features benefit people of all ages and abilities by increasing understanding and supporting social and physical participation.

The Alzheimer Society of B.C. provides tools, information and education to communities that are working to become more inclusive, respectful and understanding of all persons living with dementia. Their vision is to create communities that are welcoming, inclusive and accessible to people living with dementia and their caregivers.



Dementia-friendly communities

- Build communities that value, include and respect people living with dementia;
- Support people living with dementia to have the highest quality of life possible through reducing stigma;
- Support people living with dementia to live safely and comfortably;
- Support a sense of belonging and independence;
- Reduce barriers that prevent full engagement with community;
- Build understanding and knowledge about dementia and how to communicate effectively;
- Improve general health and well-being for people living with dementia.^{2, 3}

² www.alzheimer.ca/en/bc/About-dementia/Dementia-friendly%20communities/What%20is%20a%20dementia-friendly%20community

³ The Alzheimer Society of B.C. (2016). Dementia-friendly Communities Local Government Toolkit

2. ACTION PLAN DEVELOPMENT PROCESS

The Dementia-friendly North Shore Action Plan evolved from the North Shore Seniors' Health Expo and Dementia-friendly Survey conducted in 2016. Survey responses indicated that stigma and service gaps related to dementia could be addressed more effectively. A tri-municipal working group was successful in their application for Union of BC Municipalities funding to follow-through on results

The working group planned and facilitated activities to develop the action plan, with a focus on strengthening municipal capacity, programs and resources for people living with dementia and their caregivers. Members included staff from the three municipalities, Vancouver Coastal Health, Alzheimer Society of B.C., a resident and advocate living with dementia, and a gerontologist. A steering committee provided guidance; members included staff from a range of municipal departments as well as service organizations and businesses.

Resources included material from the Alzheimer Society of B.C. and Dementia-friendly community action plans developed in New Westminster (2016) and Burnaby (2017), as well as international reports.

COMMUNITY ENGAGEMENT

Engagement activities included focus groups, the Dementia-friendly Forum and the North Shore Seniors' Health Expo. Participants included municipal staff, community members and service providers. They identified five key priorities:

- Increase community education about dementia, resources and services.
- Strengthen training for staff and caregivers.
- Provide inclusive and supportive community programs and services.
- Improve built environment safety, accessibility and way finding (particularly to reduce risks related to wandering behaviour).
- Address caregiver needs.

Focus Groups

More than 80 people from across the North Shore participated in a total of seven focus groups between May and October. Participants shared common experiences and identified gaps in services and resources.

1. Municipal staff
(four focus groups organized by department):
 - Library, Parks, Recreation and Policy Planning
 - Fire, Police, North Shore Rescue and Bylaw Enforcement
 - Planning, Taxation and Licensing
 - Built Environment (Planning, Transportation, Engineering, Design). This session included a walking interview led by an advocate who is living with dementia.
2. Not-for-profit service providers and for-profit service provider staff (two focus groups)
3. Community members living with dementia and their caregivers (one focus group). Participants shared experiences from diagnosis to reaching end of life.

Dementia-friendly Forum

Over 40 people participated in a five-hour forum on September 8. Though the agenda was designed to focus on community members in the morning and service providers in the afternoon, most participants wanted to remain for the full forum, which allowed for rich, integrated discussion and shared learning. Facilitation by the BC Healthy Communities Society provided collaboration opportunities.

North Shore Seniors' Health Expo

The final engagement event drew 800 seniors and community members to learn from speakers and exhibitors, and researchers focusing on seniors' cognitive, physical, social and financial well-being. Over 175 people attended a presentation on dementia by Dr. Heather Palmer, and nearly 20 took time to speak with the Dementia-friendly North Shore coordinator about their experiences with dementia.



FOCUS GROUPS

Engagement Activity Themes

- **Emotional engagement:** Participants shared the emotional response to dementia and the complex visible and invisible needs of people in all stages of the disease. They also shared the challenge of being proactive in situations that could change moment-to-moment; embracing a “new normal” takes energy and it sometimes felt easier to withdraw.
- **Balance:** Participants described the challenge of balancing work responsibilities and time pressures when serving someone with high needs due to cognitive changes that impacted memory, communication or behaviour.
- **Helplessness and loss:** Participants shared a sense of helplessness when they were unable to provide appropriate assistance, and the sense of loss when regulars in programs could no longer participate.



3. ESSENTIAL PARTNERSHIPS

Partnerships across a wide range of organizations and individuals are essential for Dementia-friendly initiatives and actions to be effective.

Health Authority

Health professionals fill critical roles for people living with dementia. They can often provide expertise and resources to municipal and community representatives.

The Alzheimer Society of B.C.

Working in communities throughout the province, the Society supports, educates and advocates for people living with dementia, as well as enabling research into the disease. Specifically in this partnership, they share their expertise in a sustainable way through printed and web resources, as well as in-person training programs. As part of a national federation, the Society is a leading authority on the disease in Canada.

Caregivers

Caregivers are essential to the link a person living with dementia has with their community. However, care can be very intensive, particularly at later stages of the disease. Caregivers are often older adults caring for other older adults; their own health and personal needs can be compromised, resulting in sudden, unanticipated events with few back-up options.

Home Support: Private and Public

Professional home care businesses provide critical services to individuals, either through health authority referral or directly to consumers. They offer a unique perspective on how people living with dementia are managing; regular contact can help them observe changes in cognition or behaviour that others might miss. People also sometimes share concerns with professionals that they are reluctant to share with family or friends, which can open the door to interventions, sooner rather than later.

Emergency Responders

Call-outs for falls or wandering go first to emergency responders; identifying patterns or changes early can allow care providers to assess and revise care plans to help avoid critical events or acute illness. As with other project participants, emergency responders shared the emotional impact of responding to calls that involve dementia and wandering.

Additional stakeholders

Staff at recreation centres and other community agencies that offer recreation and social programs can be the first to notice changes in their clients.

Housing providers—including independent living residences, supportive housing, residential care and dementia-care facilities—can be involved in planning, as they are in a position to observe changes in residents' capacity or well-being, and can reach out to offer help if they know how to do so appropriately.

With information and training, transit drivers, pharmacists, grocery and pharmacy cashiers, and even coffee-shop staff can reach out to offer help when a customer or someone they work with is showing signs of cognitive loss. They could also provide "eyes-on-the-street," for people who are wandering, or share information about resources.



Wouldn't it be great to have relaxed lanes in grocery stores? People who need more time to count out payment or manage their purchases can do so without fear of being stigmatized or under pressure.



4. Next Steps: Putting ideas into action

The Dementia-friendly North Shore Action Plan provides actions that municipalities can approach individually or by working together, based on priorities, policies and programs. Actions are based on working group and steering committee expertise, literature review of best practices, and community engagement activities.

See Resource section for additional ideas.

A. COMMUNITY EDUCATION & ADVOCACY

Reducing stigma and isolation was identified as a key priority to keep people living with dementia involved in the community. This can be achieved by increasing access to resources and services that support wellbeing and health.

ACTIONS

- Develop community education campaigns to increase understanding of dementia, resources and services.
- Identify and nurture municipal and community champions through focus groups, surveys, forums, training and other tri-municipal activities.

Recommended content

- Explanation of dementia (types, symptoms, contributing factors, how to seek diagnosis).
- What to do or say when you see changes in behaviour that may indicate cognitive loss.
- How to maintain connections through effective communication (“Connect, don’t correct.”)
- List of service providers and resources (health, community and business).
- Promote dementia-friendly programs and places (library, parks, recreation and culture, as well as tax deferral and other financial programs).
- Provide information about planning tools, such as Power of Attorney and Representation Agreements.
- Promote volunteer opportunities, training and resources.
- Explain changes in municipal planning and design that may impact people living with dementia.
- Explain benefits for people of all ages and abilities.

Other ideas and considerations

- Use a variety of print and social media tools, including bookmarks, posters and directories.
- Develop a one-call system or information hub, with dedicated mental health lines.
- Provide inter-generational education through school districts and recreation centres.
- Support service provider capacity to meet community needs.

B. TRAINING

Increasing understanding of dementia can increase support networks and reduce stress for staff, community members living with dementia and caregivers. It can also increase efficient and effective use of resources and magnify reach.

ACTIONS

- Train municipal staff about dementia and how to support community members living with dementia.
- Identify, train and support municipal and community champions.

Recommended content

- Dementia-Friends Training and Train the Trainer by Alzheimer Society of B.C.
- Effective communications, including a “Question List” of what to ask first.
- How to respond to confusion or agitation respectfully, appropriately and effectively.
- How to support safe participation in activities when the disease progresses.
- How to manage risk of wandering, and policy if wandering occurs.
- How to escalate response in an emergency.



- When and how to refer people or escalate support to emergency response services. Police consider a person living with dementia who goes missing an emergency that requires immediate assistance. Dialing 911 and MedicAlert® Safely Home is imperative, in addition to non-emergency police lines and TransLink.
- Policy and procedures when serving/working with people living with dementia. For example, how do you assess the level of support needed? What do you do when caregivers aren't able to support participation—or when there isn't a caregiver?

Other ideas and considerations

- Conduct the Alzheimer Society of B.C. Dementia Friends and the Train the Trainer program developed in the City of Vancouver.
- Consider privacy issues and policies about when and how staff should contact family about concerns or share them with others. It is also important to have training about when it is appropriate to “flag” someone of concern, either by family/caregiver, staff or police.
- Provide clear direction about responsibilities when a community member's needs or expectations may go beyond a role or capacity.

C. INCLUSIVE AND SUPPORTIVE PROGRAMS

Expanding inclusivity to address the needs of people living with dementia and their caregivers can help continued participation and engagement in community activities and relationships.

ACTIONS

- Provide support or adaptations so people living with dementia can continue with familiar activities.
- Waive fees for caregivers or others who provide support.
- Offer and/or designate dementia-friendly recreational and cultural activities and events.

- Support affordable meal programs to encourage engagement and connection.
- Provide space or other support for adult day programs.
- Building in a social aspect to recreation programs, such as sharing refreshments.
- Provide quiet spaces and support at large events or festivals for rest and orientation.

Other ideas and considerations

- Challenges to providing inclusive and supportive programs can include:
 - Variability across municipal programs, structures and processes;
 - Difficulty supporting social, recreational participation when health conditions become more complex;
 - Balancing municipal and health authority roles/responsibilities (i.e. who should fund and manage day or respite programs?).

D. BUILT ENVIRONMENT AND COMMUNITY SERVICE

Age-friendly and dementia-friendly environments support people of all ages and abilities by improving safety and way finding in the community.

ACTIONS

- Connect decision-makers with other communities doing similar and successful work on age and dementia-friendly built environments.
- When creating municipal standards and plans for the built environment, use different perspectives/lenses to ensure that the needs of people with different abilities and disabilities (e.g. age, dementia, mobility, auditory or visual impairment, etc.) are considered.

- Consider changes to standards that guide the design of the built environment to accommodate typical needs of people with dementia, including:
 - Adjust pedestrian crossing times for people who move more slowly or have difficulty with perception or balance.
 - Increase availability and safety of public washrooms. (Connecting and coordination with businesses or identifying dementia-friendly locations could help address this issue.)
 - Increase benches, lighting, drinking fountains and bike parking. (Loss of pay phones impacts people who may not be able to afford or manage a cell phone.)
 - Ensure signs are clear, consistent and easily understood.
 - Provide designated routes for pedestrians, bikes, cars, buses, and deliveries in mixed-use areas.
 - Provide drop-off and pick-up parking spots, with adequate distance from the curb for people to get in and out of the car safely, without having to walk too far to their destination.
- When designing programs and services for the community, consider the particular needs of people with dementia, for example:
 - Provide support for making tax payments, and support for managing garbage and recycling services to reduce anxiety issues.
 - Work with agencies on alternatives to community mailbox delivery, which can be difficult to use.
 - Develop protocols for emergency response during an earthquake or other unanticipated event.

Other ideas and considerations

Challenges to providing Dementia-friendly built environments can include:

- Balancing form and function for engaging environments that are also safe;
- Meeting the varied needs of people with different abilities/disabilities

E. CAREGIVERS

Respite and support groups for caregivers were identified as a key priorities to maintain the social, physical and emotional well-being of caregivers.

ACTIONS

- Consider different needs of people in early vs. later stages of dementia.
- Reduce financial barriers to participation in activities and programs, particularly when care needs increase.
- Provide peer-to-peer programs that may be based on relationships to the person living with dementia (child, spouse, sibling) as well as gender.
- Promote relevant health, transportation, housing and financial programs.
- Advocate for caregiver needs and appropriate respite care and day programs.

Other ideas and considerations

Challenges to providing respite can include:

- Feelings of guilt;
- Cost to participate in programs.



The Alzheimer Society of B.C. has some great info on emergency preparedness:

<http://alzbc.org/emergency-prepare>



5. Resources

ALZHEIMER SOCIETY OF B.C.

Families across British Columbia are affected by Alzheimer's disease or other dementias. The Alzheimer Society of B.C.'s ultimate vision is a world without dementia; that vision begins with a world where people living with dementia are welcomed, acknowledged and included.

The Society's First Link® dementia support connects people living with dementia and their care partners to support services, education and information at any stage of the disease. People who are concerned about dementia or who have questions about the disease can call the First Link® Dementia Helpline at 1-800-936-6033 from anywhere in the province.

The Society has 15 Resource Centres across the province that offer support, education and programs. These include:

- Support groups for people experiencing the early symptoms of dementia, and for families and caregivers.
- Education sessions and series for those living with dementia and for caregivers, to learn more about dementia, explore strategies to cope with changes and maximize the quality of life at different points of the disease.
- Minds in Motion®, a fitness and social program for people diagnosed in the early stages of dementia and a care partner.

To learn more about programs and services offered by the Society, people can visit www.alzheimerbc.org, call the First Link® Dementia Helpline or connect with their local Alzheimer Resource Centre.

ALZHEIMER SOCIETY OF B.C. CONTACT

First Link® Dementia Helpline

Province-wide: 1-800-936-6033

Lower Mainland: 604-681-8651

Hours: Monday to Friday, 9 a.m. to 4 p.m.

Alzheimer Resource Centre—

North Shore and Sunshine Coast

Phone: 604-984-8348 or 604-984-8347

Toll-free: 1-866-984-8348 or 1-855-984-8347

Email: info.northshore@alzheimerbc.org

212 - 1200 Lynn Valley Road

North Vancouver, B.C. V7J 2A2

The Alzheimer Society of B.C.'s Dementia-Friendly Communities initiative exists to support municipalities, the professional sector, community groups and the general public to become dementia-friendly through planning, tools, education and partnership.

The Society has developed a Dementia-Friendly City Train the Trainer program that instructs frontline municipal staff on how to deliver the Alzheimer Society of B.C.'s standardized Dementia-Friendly City education to staff and volunteers in their workplace.

This program aims to educate city staff about dementia, reduce stigma, raise awareness and provide practical suggestions about supporting people living with dementia in the community.

Municipal resources

- Dementia-friendly Communities Local Government Toolkit (Alzheimer Society of B.C.)
- Burnaby Dementia-friendly Community Action Plan (2017)
- New Westminster Dementia-friendly Community Action Plan (2016)
- Vancouver Train the Trainer Program (2016)

Thank you to the many organizations that participated in the development of this action plan.

- Amica Mature Lifestyles
- Maison Senior Living
- BC Healthy Communities
- Chamber of Commerce
- Hollyburn Family Services
- Lionsview Seniors Planning Society
- Silver Harbour Seniors Centre
- North Shore Neighbourhood House
- North Shore Search & Rescue
- North Vancouver City Library

- North Vancouver District Public Library
- North Vancouver Fire Department
- North Vancouver Recreation Commission
- Nurse Next Door
- RCMP
- Squamish Nation
- Tsleil-Waututh Nation
- Union of B.C. Municipalities
- West Vancouver Fire & Rescue Services
- West Vancouver Memorial Library
- West Vancouver Police Department

Project Consultant: Mariam Larson, Gerontologist

DEMENTIA-FRIENDLY NORTH SHORE

Action Plan



Funded by Union of BC Municipalities

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MAYOR REPORTS

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Memo

January 16, 2018

TO: Council
FROM: Mayor Richard Walton
SUBJECT: Mayor's Special One Time Contingency Fund

The following request for one time funding from the Mayor's Special One Time Contingency Fund has been granted:

January 2018	\$265.00
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The North Vancouver Lions Club has requested financial assistance to cover the costs of disposal of the debris from their Christmas tree chip-up which was held January 6 - 7, 2018.

The money raised from their annual Christmas tree chip-up benefits North Shore community groups.



Richard Walton
Mayor

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