

**DISTRICT OF NORTH VANCOUVER
COUNCIL WORKSHOP**

Minutes of the Council Workshop for the District of North Vancouver held at 5:01 p.m. on Tuesday, April 4, 2017 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor M. Bond
Councillor R. Hicks
Councillor L. Muri

Absent: Councillor R. Bassam
Councillor J. Hanson
Councillor D. MacKay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. D. Milburn, General Manager – Planning, Properties & Permits
Ms. L. Brick, Deputy Municipal Clerk
Ms. S. Dale, Confidential Council Clerk
Mr. D. Veres, Development Planner

1. ADOPTION OF THE AGENDA

1.1. April 4, 2017 Council Workshop Agenda

MOVED by Councillor MURI
SECONDED by Councillor BOND

THAT the agenda for the April 4, 2017 Council Workshop is adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

Nil

3. REPORTS FROM COUNCIL OR STAFF

3.1. Development Procedures Bylaw Update (Bylaw 8144)
File No. 08.3060.20/007.17

Mr. Dan Milburn, General Manager – Planning, Properties & Permits, provided an update on the proposed changes to the Development Procedures Bylaw. Mr. Milburn highlighted the changes between the existing and proposed bylaw, the changes to community notification and how the Development Procedures Bylaw 8144, Temporary Use Bylaw 8217 and Fees and Charges Bylaw 8218 are related to each other.

Council Discussion:

- Expressed concerns that developer pre-application meeting signs are hard to read;
- Commented on the importance of providing clear and consistent materials to residents during the development application process;
- Requested that the role of staff and Council at developer pre-application meetings be defined;
- Remarked that the community needs to be educated on the ability to search for development applications by location on the District's website;
- Requested that staff be present at preliminary application meetings to present information with regards to the process;
- Suggested providing a sign template to developers to ensure it is consistent and legible;
- Ensure that the Best Practices Guidelines for Application Notification are communicated with developers;
- Commented that the public needs to be routinely engaged at the preliminary application meetings; and,
- Opined that the Development Procedures Bylaw should be written in simple and plain language.

Public Input:

Mr. Corrie Kost, 2800 Block Colwood Drive:

- Suggested not duplicating information that is referenced in the *Local Government Act* to ensure up-to-date and consistent information is provided;
- Opined that the definition of abutting is too restrictive;
- Spoke in support of the proposed notification area radius increase from 75m to 100m; and,
- Opined that Corporate Policies may be ignored to ensure flexibility or exceptions to the rules.

Council requested this item be brought forward to a future Council Workshop for further discussion.

MOVED by Councillor BOND

SECONDED by Councillor HICKS

THAT the March 30, 2017 report of the Development Planner entitled Development Procedures Bylaw Update (Bylaw 8144) be received for information.

CARRIED

4. ADJOURNMENT

MOVED by Councillor MURI
SECONDED by Councillor BOND
THAT the April 4, 2017 Council Workshop is adjourned.

CARRIED
(6:21 pm)



Mayor



Municipal Clerk