

## Key Components for Proposed Tenant Assistance Policy

### *At the Preliminary Application stage:*

- A Tenants' Communication Plan
- An Occupancy Summary for the subject site
- Details of proposed Tenant Assistance Package including consideration of:
  - Additional payment for long term tenants
  - Provision of a relocation coordinator
  - Aid to assist in moving
  - Commitment to pay compensation to both periodic and fixed term tenants
  - Commitment to pay compensation to early departing tenants
  - Details of efforts made to find suitable alternative accommodations relative to current rents
  - Early departure without penalty provisions
  - Reduced pricing for tenant to either rent or purchase in the new building(s).

### *At the Detailed Application stage applicant to provide:*

- The final Tenant Assistance Package
- Covenant stipulating notice provisions
- Confirmation developer will pay compensation to early departing tenants

These documents will be provided for information at the Public Hearing.

### *Prior to zoning bylaw adoption applicant to provide:*

- Proof of delivery of the approved Tenant Assistance Package