Present:

Members of the Parcel Tax Roll Review Panel:  
Councillor Robin Hicks  
Councillor Doug MacKay-Dunn  
Councillor Lisa Muri

Staff:  
Mr. E. Iorio, Manager - Revenue & Taxation  
Mr. J. Gordon, Municipal Clerk  
Ms. L. Brick, Deputy Municipal Clerk  
Ms. L. Simkin, Administrative & Information and Privacy Coordinator  
Ms. S. Dale, Confidential Council Clerk  
Mr. D. So, Tax Analyst

1. Election of Chair

MOVED by Councillor MACKAY-DUNN  
SECONDED by Councillor HICKS  
THAT Councillor Muri be appointed to act as Chair of the Parcel Tax Roll Review Panel.  
CARRIED

2. Adoption of Minutes

MOVED by Councillor MACKAY-DUNN  
SECONDED by Councillor HICKS  
THAT the Minutes of the April 16, 2013 Parcel Tax Roll Review be ADOPTED.  
CARRIED

The Chair opened the Review Panel to deal with and hear complaints received pursuant to the Community Charter.

3. Hearing of Appeals

Mr. Iorio clarified the process regarding the Parcel Tax Roll Review and provided the grounds that the Panel may hear complaints as outlined in the Community Charter section 205(1) as follows:

205 (1) Subject to subsection (2), a person may make a complaint to the parcel tax roll review panel on one or more of the following grounds:
   (a) there is an error or omission respecting a name or address on the parcel tax roll;
   (b) there is an error or omission respecting the inclusion of a parcel;

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(c) there is an error or omission respecting the taxable area or the taxable
frontage of a parcel;
(d) an exemption has been improperly allowed or disallowed.

Mr. Iorio advised that no appeals have been received to date.

4. Confirmation and Authentication of 2015 Parcel Tax Roll

MOVED by Councillor MACKAY-DUNN
SECONDED by Councillor HICKS
THAT the 2015 Parcel Tax Roll be confirmed and authenticated as presented.

<table>
<thead>
<tr>
<th>BYLAW</th>
<th>TYPE OF WORK</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bylaw 8064</td>
<td>Installation of storm sewers for lane drainage and lane paving</td>
<td>Lane west of 1900 Block Pemberton Avenue and lane north of 1200 Block West Keith</td>
</tr>
</tbody>
</table>

5. Adjournment

MOVED by Councillor MACKAY-DUNN
SECONDED by Councillor HICKS
THAT the March 24, 2015 Parcel Tax Roll Review Panel be adjourned.

CARRIED
(4:36 pm)

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Chair       Municipal Clerk