

Present:

**Members of the Parcel Tax
Roll Review Panel:**

Councillor Robin Hicks
Councillor Doug MacKay-Dunn
Councillor Lisa Muri

Staff:

Mr. E. Iorio, Manager - Revenue & Taxation
Mr. J. Gordon, Municipal Clerk
Ms. L. Brick, Deputy Municipal Clerk
Ms. L. Simkin, Administrative & Information and Privacy
Coordinator
Ms. S. Dale, Confidential Council Clerk
Mr. D. So, Tax Analyst

1. Election of Chair

**MOVED by Councillor MACKAY-DUNN
SECONDED by Councillor HICKS**

THAT Councillor Muri be appointed to act as Chair of the Parcel Tax Roll Review Panel.

CARRIED

2. Adoption of Minutes

**MOVED by Councillor MACKAY-DUNN
SECONDED by Councillor HICKS**

THAT the Minutes of the April 16, 2013 Parcel Tax Roll Review be ADOPTED.

CARRIED

The Chair opened the Review Panel to deal with and hear complaints received pursuant to the *Community Charter*.

3. Hearing of Appeals

Mr. Iorio clarified the process regarding the Parcel Tax Roll Review and provided the grounds that the Panel may hear complaints as outlined in the *Community Charter* section 205(1) as follows:

- 205 (1) Subject to subsection (2), a person may make a complaint to the parcel tax roll review panel on one or more of the following grounds:
- (a) there is an error or omission respecting a name or address on the parcel tax roll;
 - (b) there is an error or omission respecting the inclusion of a parcel;

- (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel;
- (d) an exemption has been improperly allowed or disallowed.

Mr. Iorio advised that no appeals have been received to date.

4. Confirmation and Authentication of 2015 Parcel Tax Roll

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT the 2015 Parcel Tax Roll be confirmed and authenticated as presented.

<u>BYLAW</u>	<u>TYPE OF WORK</u>	<u>LOCATION</u>
Bylaw 8064	Installation of storm sewers for lane drainage and lane paving	Lane west of 1900 Block Pemberton Avenue and lane north of 1200 Block West Keith

5. Adjournment

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT the March 24, 2015 Parcel Tax Roll Review Panel be adjourned.

CARRIED
(4:36 pm)

Chair

Municipal Clerk