

**DISTRICT OF NORTH VANCOUVER
COUNCIL WORKSHOP**

Minutes of the Council Workshop of the Council for the District of North Vancouver held at 6:07 p.m. on Monday, January 18, 2016 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor L. Muri

Absent: Councillor D. MacKay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. C. Grant, General Manager – Corporate Services
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. A. Wardell, Acting General Manager – Finance & Technology
Mr. D. Milburn, Deputy General Manager – Planning & Permits
Mr. R. Danyluk, Manager – Financial Planning
Mr. J. Gordon, Manager – Administrative Services
Ms. J. Paton, Manager – Development Planning
Ms. S. Dale, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. January 18, 2016 Council Workshop Agenda

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the agenda for the January 18, 2016 Council Workshop be adopted as circulated.

CARRIED

2. ADOPTION OF MINUTES

2.1. December 8, 2015 Council Workshop

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the December 8, 2015 Council Workshop meeting be adopted.

CARRIED

2.2. December 14, 2015 Council Workshop

MOVED by Councillor MURI
SECONDED by Councillor BOND

THAT the minutes of the December 14, 2015 Council Workshop meeting be adopted.

CARRIED

3. REPORTS FROM COUNCIL OR STAFF

3.1. Development Procedures Bylaw Update

File No. 09.3900.30/081.94

Mr. Dan Milburn, Deputy General Manager – Planning & Permits, provided an update on the proposed changes to the Development Procedures Bylaw and advised that the proposed changes are housekeeping amendments focused on easing interpretation, supporting service delivery processes and contributing to consistent good management and community satisfaction.

Mr. Milburn noted that Local Governments who have adopted Official Community Plans (OCP) and Zoning Bylaws must enact procedure bylaws which establish the mechanism for owners of land to apply for a change to the OCP or Zoning Bylaw, or apply for the issuance of a permit under Part 14 of the *Local Government Act* (e.g. development permits & development variance permits). These procedure bylaws typically include provisions for the processing of applications by staff who are delegated certain powers, duties and functions. In addition, these bylaws establish public notification procedures which may embellish the statutory public notification provisions found in the *Local Government Act*.

The proposed Development Procedures Bylaw 8144 includes a number of housekeeping amendments but does not change the substantive public notification procedures of the District. Therefore, the public hearing notice delivery distance and sign requirements within the proposed Development Procedures Bylaw 8144 remain the same as the District's current administrative policies.

Mr. Milburn advised that next steps include:

- Council feedback;
- Modifying the draft based upon input received;
- Bylaw consideration in a Regular Council meeting, including consideration of amended policies; and,
- Bylaw adoption.

Council Discussion:

- Opined that the appropriate public notification radius should be considered on a case-by-case basis;
- Expressed concerns that sign postings are hard to read and suggested looking at better placement of signs;

- Commented on the importance of staff educating the community on the development application process;
- Requested that staff be present at preliminary application meetings to present information with regards to the process;
- Requested the ability to search for development applications by location on the District's website; and,
- Acknowledged that stakeholders are routinely engaged.

4. PUBLIC INPUT

4.1. Mr. Lyle Craver, 4700 Block Hoskins Road:

- Commented that the appropriate public hearing notification radius will differ based on the application; and,
- Expressed concerns that the public hearing process is not clearly understood by the community.

4.2. Mr. Corrie Kost, 2800 Block Colwood Drive:

- Commented that OCP and rezoning amendments should be considered separately.

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the January 7, 2016 report of the Deputy General Manager – Planning & Permits entitled Development Procedures Bylaw Update and attached Draft Development Procedures Bylaw 8144 be received;

AND THAT staff be directed to include the Draft Development Procedures Bylaw 8144 with the next available Regular Council Agenda for Council's consideration.

CARRIED

5. ADJOURNMENT

MOVED by Councillor MURI

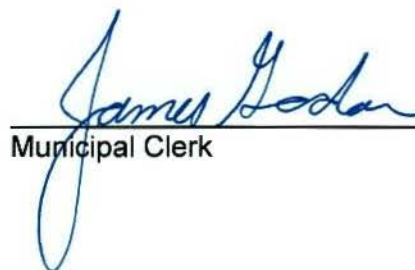
SECONDED by Councillor BOND

THAT the January 18, 2016 Council Workshop be adjourned.

CARRIED
(6:49 pm)



Mayor



Municipal Clerk