

AGENDA

REGULAR MEETING OF COUNCIL

Monday, December 14, 2015

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, December 14, 2015
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Live broadcast on Shaw channel 4
- (Re)Broadcast on Shaw channel 4 at 9:00 a.m. Saturday
- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 7984 – Rezoning 3568-3572 Mt. Seymour Parkway
- Bylaw 8138 – Rezoning 756 and 778 Forsman Avenue
- Bylaw 8149 – Rezoning 115 and 123 West Queens Road

1. ADOPTION OF THE AGENDA

1.1. December 14, 2015 Regular Meeting Agenda

Recommendation:

THAT the agenda for the December 14, 2015 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

4. RECOGNITIONS

5. DELEGATIONS

- 5.1. Mr. Keith Fenton, Coho Society of the North Shore**
Re: Update Regarding Coho Society and Coho Festival

p. 9-10

6. ADOPTION OF MINUTES

6.1. November 23, 2015 Regular Council Meeting **p. 13-16**

Recommendation:

THAT the minutes of the November 23, 2015 Regular Council meeting be adopted.

6.2. December 1, 2015 Public Hearing **p. 17-20**

Recommendation:

THAT the minutes of the December 1, 2015 Public Hearing be received.

6.3. December 7, 2015 Regular Council Meeting **p. 21-27**

Recommendation:

THAT the minutes of the December 7, 2015 Regular Council meeting be adopted.

7. RELEASE OF CLOSED MEETING DECISIONS

7.1. November 23, 2015 Closed Special Meeting of Council

File No. 01.0360.20/076.000

7.1.1. Advisory Design Panel

THAT Mr. Tieg Martin be re-appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Ms. Amy Tsang be re-appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Mr. Laurenz Kosichuk be appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Mr. Craig Taylor be appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Mr. Steve Wong be appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Mr. Stefen Elmitt be appointed to the Advisory Design Panel for a two year term ending December 31, 2017;

AND THAT Ms. Diana Zoe Coop be appointed to the Advisory Design Panel for a two year term ending December 31, 2017.

North Vancouver Recreation and Culture Commission

THAT Allison Rzen be re-appointed to the North Vancouver Recreation & Culture Commission for two years (the remainder of a three-year term) with the term ending December 31, 2017.

7.2. December 7, 2015 Closed Special Meeting of Council

File No. 01.0360.20/023.000

7.2.1. Municipal Library Board

THAT Mike Little, Kristine MacTaggart Wright, Alison Rzen and Phil Webber be appointed to the Municipal Library Board for the two year term January 1, 2016 to December 31, 2017.

8. COUNCIL WORKSHOP REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

Recommendation:

THAT items _____ be included in the Consent Agenda and be approved without debate.

9.1. Bylaw 8151: Sewer Bylaw

p. 31-72

Bylaw 8152: Waterworks Bylaw

Bylaw 8153: Solid Waste Removal Bylaw

File No. 09.3900.20/000.000

Recommendation:

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)" is ADOPTED.

THAT "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)" is ADOPTED.

THAT "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)" is ADOPTED.

9.2. Bylaw 8143: Fees and Charges Bylaw 6481, 1992

p. 73-148

File No. 09.3900.20/000.000

Recommendation:

THAT "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)" is ADOPTED.

9.3. Bylaw 8154: Bylaw Notice Enforcement Bylaw 7458, 2004

p. 149-194

File No. 09.3900.20/000.000

Recommendation:

THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)" is ADOPTED.

- 9.4. Bylaw 8155: Development Cost Charges Bylaw 7135, 2000** **p. 195-204**
File No. 09.3900.20/000.000

Recommendation:

THAT "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)" is ADOPTED.

- 9.5. Establishment of a New Transit Centre on the North Shore** **p. 205-208**
File No. 16.8500.30/004.000

Recommendation:

THAT a transit centre remain on the North Shore which is capable of supporting the operations of all or a portion of the North Shore fleet;

AND THAT staff be directed to search for any and all suitable lands for a new North Shore Transit Centre and report back to Council with the results;

AND THAT a copy of this resolution be forwarded to the Federal Government, Provincial Government, TransLink, City of Vancouver, City of North Vancouver and the District of West Vancouver.

10. REPORTS

10.1. Mayor

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the December 14, 2015 Regular Meeting of Council for the District of North Vancouver be adjourned.

DELEGATIONS

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Delegation to Council Request Form

District of North Vancouver
Clerk's Department
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Delegations have five minutes to make their presentation. Questions from Council may follow.

Name of group wishing to appear before Council: Coho Society of the North Shore

Title of Presentation: Update Regarding Coho Society and Coho Festival

Name of person(s) to make presentation: Keith Fenton

Purpose of Presentation: ☒ Information only
☐ Requesting a letter of support
☐ Other (provide details below)

Please describe:

Attach separate sheet if additional space is required

I would like to present Council with an update of the Status of the Coho Society and the Coho Festival as well as presenting a brief 2 minute video of recent developments in North Vancouver. The video will be provided on USB stick which will be delivered to the DNV at least 12 days prior to the event

Contact person (if different than above): same as above

Daytime telephone number: 604-926-7586

Email address: fenton@intergate.ca

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☐ Handout ☐ DVD
☒ PowerPoint presentation

Note: All supporting documentation must be provided 12 days prior to your appearance date. This form and any background material provided will be published in the public agenda.

Presentation requirements: ☐ Laptop ☐ Tripod for posterboard
☐ Multimedia projector ☐ Flipchart
☐ Overhead projector

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment on or before your presentation date.

Delegation to Council Request Form

Rules for Delegations:

1. Delegations must submit a Delegation to Council Request Form to the Municipal Clerk. Submission of a request does not constitute approval nor guarantee a date. The request must first be reviewed by the Clerk.
2. The Clerk will review the request and, if approved, arrange a mutually agreeable date with you. You will receive a signed and approved copy of your request form as confirmation.
3. A maximum of two delegations will be permitted at any Regular Meeting of Council.
4. Delegations must represent an organized group, society, institution, corporation, etc. Individuals may not appear as delegations.
5. Delegations are scheduled on a first-come, first-served basis, subject to direction from the Mayor, Council, or Chief Administrative Officer.
6. The Mayor or Chief Administrative Officer may reject a delegation request if it regards an offensive subject, has already been substantially presented to council in one form or another, deals with a pending matter following the close of a public hearing, or is, or has been, dealt with in a public participation process.
7. Supporting submissions for the delegation should be provided to the Clerk by noon 12 days preceding the scheduled appearance.
8. Delegations will be allowed a maximum of five minutes to make their presentation.
9. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
10. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request, if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes (if not handed out or published in the agenda) to assist with the accuracy of our minutes


I understand and agree to these rules for delegations

Keith Fenton

November 6, 2015

Name of Delegate or Representative of Group

Date


Signature

For Office Use Only

Approved by:

Municipal Clerk

Deputy Municipal Clerk



Appearance date:

December 14, 2015

Receipt emailed on:

November 10, 2015

Rejected by:

Mayor

CAO

Applicant informed on:

Applicant informed by:

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

MINUTES

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**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:03 p.m. on Monday, November 23, 2015 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Acting Mayor D. MacKay-Dunn
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor L. Muri

Absent: Mayor R. Walton

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. A. Wardell, Acting General Manager – Finance & Technology
Mr. J. Gordon, Manager – Administrative Services
Ms. C. Archer, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. November 23, 2015 Regular Meeting Agenda

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the agenda for the November 23, 2015 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. PUBLIC INPUT

2.1. Mr. Hazen Colbert, 1100 Block East 27th Street:

- Commented on the lease of District land to the Capilano Tennis Club;
- Suggested that the lease be reviewed by Council; and,
- Requested that the lease and related bylaw be made publicly available.

2.2. Mr. John Harvey, 1900 Block Cedar Village Crescent:

- Suggested reducing arts and culture staffing; and,
- Requested the names of the arts groups consulted on the North Vancouver Recreation and Culture Commission's report to the November 16, 2015 Regular Meeting of Council.

2.3. Mr. Corrie Kost, 2800 Block Colwood Drive:

- Commented on increased projected costs for the Metro Vancouver Wastewater Treatment Plant;
- Queried if residents who own bear-proof containers will be required to pay for new containers in 2016;
- Commented on the rain barrel program; and,
- Commented on transportation planning and funding allocations.

3. PROCLAMATIONS

Nil

4. RECOGNITIONS

Nil

5. DELEGATIONS

5.1. Dr. Michel Tarko, President & Chief Executive Officer, Justice Institute of British Columbia

Re: Justice Institute of British Columbia

This item was withdrawn from the agenda.

6. ADOPTION OF MINUTES

6.1. November 2, 2015 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the November 2, 2015 Regular Council meeting be adopted.

CARRIED

6.2. November 9, 2015 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the November 9, 2015 Regular Council meeting be adopted.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. COMMITTEE OF THE WHOLE REPORT

Nil

9. REPORTS FROM COUNCIL OR STAFF

9.1. Bylaw 8146: 2015-2019 Consolidated Financial Plan Approval Bylaw 8120, 2015 (Amendment 1)

File No. 09.3900.20/000.000

MOVED by Councillor MURI

SECONDED by Councillor HICKS

THAT “2015-2019 Consolidated Financial Plan Approval Bylaw 8120, 2015, Amendment Bylaw 8146, 2015 (Amendment 1)” is ADOPTED.

CARRIED

10. REPORTS

10.1. Mayor

Nil

10.2. Chief Administrative Officer

Nil

10.3. Councillors

Councillor Hanson reported on his attendance at the Annual General Meeting of the Seymour Salmonid Society on November 18, noting that Seymour River salmon runs are being facilitated by volunteers carrying fish around the blockage caused by the December 2014 slide.

Mr. Shaun Hollingsworth, President, Seymour Salmonid Society, reported that:

- The Seymour River is under the jurisdiction of multiple levels of government;
- The Provincial and Federal government will not take action until it is proven that the slide area is impassible by fish;
- Studies were undertaken by the Seymour Salmonid Society to test whether fish could pass the slide area;
- No tagged juvenile fish released above the slide area or mature fish tagged below the slide area were able to traverse the section of the river blocked by the slide; and,
- When the final report on these findings is completed, it will be presented to District Council as well as submitted to the provincial and federal governments.

Councillor Hicks confirmed that the Metro Vancouver Utilities Committee had been informed that the large rock in the Seymour River is being monitored and no specific action is currently planned.

10.4. Metro Vancouver Committee Appointees

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the November 23, 2015 Regular Meeting of Council for the District of North Vancouver be adjourned.

CARRIED

(7:29 pm)

Mayor

Municipal Clerk

**DISTRICT OF NORTH VANCOUVER
PUBLIC HEARING**

REPORT of the Public Hearing held in the Council Chambers of the Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, December 1, 2015 commencing at 7:05 p.m.

Present: Mayor R. Walton (7:17 pm)
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks

Absent: Councillor D. MacKay-Dunn
Councillor L. Muri

Staff: Mr. D. Milburn, Deputy General Manager – Planning & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. J. Paton, Manager – Development Planning
Ms. L. Brick, Deputy Municipal Clerk
Mr. E. Wilhelm, Planner
Ms. C. Archer, Confidential Council Clerk

Also in

Attendance: Mr. B. Wallace, Consultant, BWW Consulting
Mr. M. Wick, Development Manager, Noort Developments Ltd.
Mr. T. Yamamoto, Principal, Yamamoto Architecture Inc.

MOVED by Councillor HANSON

SECONDED by Councillor BOND

THAT Councillor Bassam be appointed the Presiding Member.

CARRIED

Absent for Vote: Mayor WALTON

The District of North Vancouver Rezoning Bylaw 1337 (Bylaw 8149)

Purpose of Bylaw:

Bylaw 8149 proposes to amend the District's Zoning Bylaw by rezoning the subject site from Residential Single-Family Residential 6000 Zone (RS4) to Comprehensive Development 89 Zone (CD89) to allow the development of a fourteen unit townhouse project.

1. OPENING BY THE CHAIR

Councillor Bassam welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community and staff on the proposed bylaw as outlined in the Notice of Public Hearing.

In the Chair's preamble he addressed the following:

- All persons who believe that their interest in property is affected by the proposed bylaw will be afforded a reasonable opportunity to be heard and to present written submissions;
- Use the established speakers list. At the end of the speakers list, the Chair may call on speakers from the audience;
- Speakers will have five minutes to address Council for a first time and are asked to begin remarks to Council by stating their names and addresses;
- After everyone who wishes to speak has spoken once, speakers will then be allowed one additional five minute presentation;
- Any additional presentations will only be allowed at the discretion of the Chair;
- All members of the audience are asked to refrain from applause or other expressions of emotion. Council wishes to hear everyone's views in an open and impartial forum;
- Council is here to listen to the public, not to debate the merits of the bylaw;
- The Clerk has a binder containing documents and submissions related to this bylaw which Council has received and which attendees at the Hearing are welcome to review;
- Everyone at the Hearing will be provided an opportunity to speak. If necessary, the Hearing will be continued on a second night;
- At the conclusion of the public input Council may request further information from staff which may or may not require an extension of the Hearing, or Council may close the Hearing after which Council cannot receive further new information from the public; and,
- The Public Hearing is streamed live over the internet and recorded in accordance with the Freedom of Information and Protection of Privacy Act.

2. INTRODUCTION OF BYLAW BY CLERK

Ms. Linda Brick, Deputy Municipal Clerk, introduced the proposed bylaw stating that Bylaw 8149 proposes to amend the District's Zoning Bylaw by rezoning the subject site from Residential Single-Family Residential 6000 Zone (RS4) to Comprehensive Development 89 Zone (CD89) to allow the development of a fourteen unit townhouse project at 115 and 123 West Queens Road.

3. PRESENTATION BY STAFF

Mr. Erik Wilhelm, Planner, advised that the site is composed of two single family lots and a portion of the lane to the rear on the south side of West Queens Road, just west of the Queens Cross Pub. The Churchill House Retirement Residence is located west and southwest of the site.

The original Rezoning Bylaw proposed was for an eighteen unit townhouse, reduced to seventeen units following a Public Hearing. The Bylaw was defeated at Second Reading, with Council noting the following items of concern:

- Number of units;
- Laneway traffic circulation; and,
- The inclusion of tandem parking stalls.

To address these concerns, the revised proposal is for fourteen units, with a new laneway traffic circulation plan and the elimination of all tandem parking stalls.

The proposal is for two primary buildings separated by an interior courtyard. Access to the units is via West Queens Road for the six units in the north building and via the courtyard for the eight units in the south building.

Mr. Wilhelm reviewed the revised laneway circulation, highlighting that:

- The existing barrier in the laneway between the development and Lonsdale Avenue will be removed;
- Traffic exiting the underground parking will be left-turn only and one-way towards Lonsdale Avenue;
- Traffic entering the north-south lane towards the building will be one-way northbound starting after the Starbucks parking lot; and,
- The proposed laneway circulation is to address traffic congestion during peak morning hours.

Mr. Wilhelm provided a project overview, noting that the north building fronting West Queens Road is a three-storey, six unit townhouse with traditional rooflines, staggered in three sections sloping downwards with the slope of the road. It was noted that cherry trees located at the Queens Cross Pub will not be affected by the development and that street trees will be added at the front of the building. The revised proposal includes 28 vehicle parking spaces, including three visitor stalls, 14 secure bicycle stalls for residents and a five-unit bicycle rack in the courtyard for visitors.

The Community Amenity Contribution for the project has been calculated at \$91,835. The project also provides other community benefits, including new widened sidewalks and street lighting.

Mayor Walton arrived at this point in the proceedings.

4. PRESENTATION BY THE APPLICANT

Mr. Taizo Yamamoto, Principal, Yamamoto Architecture, advised that the design has been changed to reduce the number of units on the north side by changing from upper and lower stacked units to single, three level units, eliminating the need for secondary stairs and second entrances above each ground floor entrance. This has also allowed for an increase in storage area for each unit below grade. The garbage area has been moved closer to the lane to simplify pickup.

Mr. Brian Wallace, BWW Consulting, advised that he is the traffic consultant on the project. Mr. Wallace advised that the use of street parking during construction could be minimized by making use of the parking lot under the Queens Cross Pub during the day, when it is underutilized, and the development's underground parking lot once constructed.

Mr. Wallace advised that he has concluded that the effect of this project on the neighbourhood traffic would be negligible after construction is completed. The traffic circulation plan is in response to the comments and discussion around traffic and congestion raised at the Public Hearing for the previous proposal. In response to a question from Council, Mr. Wallace advised that the lane exiting onto Lonsdale Avenue would be signed right turn only.

In response to a question from Council, staff advised there has been no discussion about restricting overnight parking on West Queens Road.

Mr. Merlin Wick, Noort Developments Ltd., explained that the increased number of parking spaces per unit and the elimination of tandem spaces was in response to comments from Council and that the increase in floor space per unit was in response to comments made at the previous Public Hearing that many North Vancouver residents selling single family homes are looking for larger townhouses.

5. REPRESENTATIONS FROM THE PUBLIC

5.1. Mr. Corrie Kost, 2800 Block Colwood Drive: COMMENTING

- Commented on the increased size of the units over the original application; and,
- Noted that laneway traffic would be slightly exacerbated by the development.

5.2. Mr. Scott Schneider, 124 West Queens Road: COMMENTING

- Commented on street parking near the proposed development; and,
- Suggested introducing parking restrictions during the day.

6. QUESTIONS FROM COUNCIL

Nil

7. COUNCIL RESOLUTION

MOVED by Councillor BASSAM

SECONDED by Councillor BOND

THAT the December 1, 2015 Public Hearing be closed;

AND THAT "The District of North Vancouver Rezoning Bylaw 1337 (Bylaw 8149)" be returned to Council for further consideration.

CARRIED
(7:40 p.m.)

CERTIFIED CORRECT:


Confidential Council Clerk

**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:02 p.m. on Monday, December 7, 2015 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor D. MacKay-Dunn

Absent: Councillor R. Hicks
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. A. Wardell, Acting General Manager – Finance & Technology
Mr. R. Danyluk, Manager – Financial Planning
Mr. J. Gordon, Manager – Administrative Services
Mr. S. Ono, Manager – Engineering Services
Ms. J. Paton, Manager – Development Planning
Mr. E. Iorio, Revenue & Taxation Manager
Ms. S. Dale, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. December 7, 2015 Regular Meeting Agenda

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HANSON

THAT the agenda for the December 7, 2015 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. PUBLIC INPUT

2.1. Mr. Hazen Colbert, 1100 Block East 27th Street:

- Spoke regarding the District's Inappropriate, Offensive, Misleading, Harassing or Threatening Correspondence to Members of Council or Staff Policy; and,
- Suggested that Council was in violation of the *Local Government Act* and requested Council resign.

2.2. Mr. Corrie Kost, 2800 Block Colwood Drive:

- Commented that the Water User Charges and Water Connection Fees for 2016 have increased significantly; and,
- Opined that the Development Cost Charges rate adjustment is too low.

2.3. Mr. Mark Cooper, 170 Block Forester Street:

- Spoke regarding the proposed coach house at 854 Shakespeare Avenue;
- Spoke as the owner of Shakespeare Homes;
- Commented that the proposed coach house will allow aging in place and provide for the future needs of the owners or tenants; and,
- Advised that vehicle access for the new dwelling and coach house will be from a shared driveway on Shakespeare Avenue.

2.4. Mr. John Harvey, 1900 Block Cedarville Crescent:

- Spoke regarding the Hamersley House;
- Opined that the new Arts Commission should be located at the Hamersley House; and,
- Spoke regarding the Council videos on the new website and requested that the videos go back to 2003.

2.5. Mr. Marc Josephson, 1000 Block West Georgia Street, Vancouver:

- Spoke regarding agenda item 9.9 regarding Edgemont Boulevard; and,
- Advised that he is here to answer any questions.

3. PROCLAMATIONS

3.1. A Day for Our Common Future – December 11, 2015

4. RECOGNITIONS

Nil

5. DELEGATIONS

5.1. Gary Ansell, Kevin Lee and Joe McGuinness, Harvest Project

Re: Impact to Outcomes – Helping Families in Need on the North Shore

Mr. Gary Ansell and Mr. Kevin Lee, Harvest Project, provided an update on their accomplishments in helping families in need on the North Shore. Mr. Ansell thanked the residents of the District for their support and noted the positive impact that has been made in the community.

MOVED by Councillor BASSAM

SECONDED by Councillor MACKAY-DUNN

THAT the delegation from Harvest Project is received.

CARRIED

6. ADOPTION OF MINUTES

6.1. November 16, 2015 Regular Council Meeting

MOVED by Councillor BASSAM

SECONDED by Councillor MACKAY-DUNN

THAT the minutes of the November 16, 2015 Regular Council meeting be adopted.

CARRIED

6.2. November 17, 2015 Public Hearing

MOVED by Councillor BASSAM

SECONDED by Councillor MACKAY-DUNN

THAT the minutes of the November 17, 2015 Public Hearing be received.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. COUNCIL WORKSHOP REPORT

Nil

9. REPORTS FROM COUNCIL OR STAFF

9.1. 2016 Utility Rate Bylaws

File No. 05.1715.20/020.000

9.1.1. Bylaw 8151: Sewer and Drainage User Charges and Connection Fees - 2016

File No. 05.1700.01/000.000

MOVED by Councillor BOND

SECONDED by Councillor HANSON

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)" is given FIRST, SECOND and THIRD Readings.

CARRIED

9.1.2. Bylaw 8152: Water User Charges and Water Connection Fees - 2016

File No. 05.1700.01/000.000

MOVED by Councillor BASSAM

SECONDED by Councillor BOND

THAT "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)" is given FIRST, SECOND and THIRD Readings.

CARRIED

9.1.3. Bylaw 8153: Solid Waste Collection and Recycling Service Fees - 2016
File No. 05.1700.2015

MOVED by Councillor BASSAM
SECONDED by Councillor BOND

THAT "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)" is given FIRST, SECOND and THIRD Readings.

CARRIED

9.2. Bylaw 8143: Annual Review of Fees and Charges 2016
File No. 05.1930.01/000.000

MOVED by Councillor BASSAM
SECONDED by Councillor HANSON

THAT "District of North Vancouver Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48)" is given FIRST, SECOND and THIRD Readings.

CARRIED

9.3. Bylaw 8155: Development Cost Charge Rate CPI Adjustment
File No. 05.1930.01/000.000

MOVED by Councillor BASSAM
SECONDED by Councillor BOND

THAT "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)" is given FIRST, SECOND and THIRD Readings;

AND THAT the Municipal Clerk be directed to file a copy of Bylaw 8155 with the Inspector of Municipalities following adoption.

CARRIED

9.4. Bylaw 8154: Street and Traffic Fines, Discount and Penalty Structure and Housekeeping Amendments to the Bylaw Notice Enforcement Bylaw
File No. 09.3900.01/000.000

MOVED by Councillor BOND
SECONDED by Councillor BASSAM

THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)" is given FIRST, SECOND and THIRD Readings.

CARRIED

9.5. 2016 Council Meeting Schedule, Acting Mayor Schedule and Council Committee Appointments

File No. 01.0115.30/002.000

MOVED by Councillor BOND

SECONDED by Councillor BASSAM

THAT the 2016 Council Meeting Schedule, Acting Mayor Schedule and Council Committee Appointments are approved.

CARRIED

9.6. Interim Funding for Selected Agencies for 2016

File No. 05.1930

MOVED by Councillor BASSAM

SECONDED by Councillor HANSON

THAT the following core funded organizations receive interim funding totalling \$307,625 in January 2016, which is equivalent to one half of the proposed 2016 Operating Grant and distributed as follows:

Capilano Community Services Society	\$58,095
North Shore Neighbourhood House	\$56,285
Boys' and Girls' Club of Greater Vancouver (Norvan)	\$13,349
Parkgate Community Services Society	\$101,490
Silver Harbour Centre Society	\$55,865
Lynn Valley Services Society (Mollie Nye House)	\$22,542
TOTAL:	\$307,625

THAT the balance of the 2016 operating grant be paid in June following approval of the budget;

AND THAT if any increases requested by the above agencies are approved by Council as part of the 2016 budget process, that these increases are reflected in the final payment provided to each agency in the final disbursement.

CARRIED

9.7. Development Variance Permit 37.15 – 854 Shakespeare Avenue

File No. 08.3060.20/037.15

Public Input:

Mr. Mark Cooper, 170 Block Forster Street:

- Requested that the covenant be updated to allow future owners to demolish the coach house and allow for a secondary suite.

MOVED by Councillor HANSON

SECONDED by Councillor BASSAM

THAT Development Variance Permit 37.15, to allow for a coach house in the rear yard of the property at 854 Shakespeare Avenue, is ISSUED.

CARRIED

- 9.8. Bylaws 8122 and 8123: 3260 Edgemont Boulevard, 3230 Connaught Crescent and 1055-1073 Ridgewood Drive (Grosvenor – Edgemont Village BT Limited)**
File No. 08.3060.20/054.14

MOVED by Councillor BASSAM
SECONDED by Councillor BOND

THAT “The District of North Vancouver Rezoning Bylaw 1330 (Bylaw 8122)” is ADOPTED as amended;

AND THAT “Housing Agreement Bylaw 8123, 2015 (3260 Edgemont Boulevard, 3230 Connaught Crescent, and 1055-1073 Ridgewood Drive)” is ADOPTED.

CARRIED

- 9.9. Development Permit 54.14: 3260 Edgemont Boulevard, 3230 Connaught Crescent and 1055-1073 Ridgewood Drive (Grosvenor – Edgemont Village BT Limited)**
File No. 08.3060.20/054.14

MOVED by Councillor BASSAM
SECONDED by Councillor BOND

THAT Development Permit 54.14, for a mixed commercial and 82 unit multi-family project at 3260 Edgemont Boulevard, 3230 Connaught Crescent and 1055-1073 Ridgewood Drive, is ISSUED.

CARRIED

- 9.10. Request for Variance to Noise Regulation Bylaw 7188**
File No. 16.8620.01/016.000

MOVED by Councillor BASSAM
SECONDED by Councillor MACKAY-DUNN

THAT Council relax the provision of Noise Regulation Bylaw 7188, which regulates construction noise during the night, for Horizon working on behalf of TELUS to install fibre optic cable from 3198 Dollarton Highway to 200 metres west of Raven Woods Drive for one night of construction during the week of December 8-11, 2015.

CARRIED

10. REPORTS

10.1. Mayor

Nil

10.2. Chief Administrative Officer

Mr. David Stuart provided clarification with regards to the District’s Inappropriate, Offensive, Misleading, Harassing or Threatening Correspondence to Members of Council or Staff Policy and Work Safe BC’s workplace harassment policies.

10.3. Councillors

Councillor Bassam announced that the Carson Graham Eagles football team won the Provincial AAA Championship.

10.4. Metro Vancouver Committee Appointees

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor BASSAM

SECONDED by Councillor MACKAY-DUNN

THAT the December 7, 2015 Regular Meeting of Council for the District of North Vancouver be adjourned.

CARRIED
(7:45 pm)

Mayor

Municipal Clerk

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REPORTS

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 14, 2015</u>
<input type="checkbox"/> Committee of the Whole	Date: _____


Dept.
Manager

GM/
Director



CAO

The District of North Vancouver REPORT TO COUNCIL

December 8, 2015
File: 09.3900.20/000.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: **Bylaw 8151: Sewer Bylaw**
Bylaw 8152: Waterworks Bylaw
Bylaw 8153: Solid Waste Removal Bylaw

RECOMMENDATION:

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)" is ADOPTED.

THAT "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)" is ADOPTED.

THAT "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)" is ADOPTED.

BACKGROUND:

Bylaws 8151, 8152 and 8153 received First, Second and Third Readings on December 7, 2015. Bylaws 8151, 8152 and 8153 are now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaws;
2. Abandon the bylaws at Third Reading; or
3. Rescind Third Reading and debate possible amendments to the bylaws.

Respectfully submitted,



Linda Brick
Deputy Municipal Clerk

**SUBJECT: Bylaw 8151: Sewer Bylaw
Bylaw 8152: Waterworks Bylaw
Bylaw 8153: Solid Waste Removal Bylaw**

December 8, 2015

Page 2

Attachments:

- Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)
- Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)
- Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)
- Staff Report, Bylaw 8151 – dated November 13, 2015
- Staff Report, Bylaw 8152 – dated November 9, 2015
- Staff Report, Bylaw 8153 – dated November 10, 2015

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8151

A bylaw to amend Sewer Bylaw 6656, 1994

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)".

2. Amendments

2.1 Sewer Bylaw 6656, 1994 is amended as follows:

- a) Attachment 3, *Schedule of Installation Charges*, is deleted in its entirety and replaced with a new Attachment 3, *Schedule of Installation Charges*, as shown in Schedule 1 of this Bylaw; and,
- b) Attachment 4, *Sanitary Sewer and Drainage Charges and Fees*, is deleted in its entirety and replaced with a new Attachment 4, *Sanitary Sewer and Drainage Charges and Fees*, as shown in Schedule 2 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8151

ATTACHMENT 3

SCHEDULE OF INSTALLATION CHARGES		
1. Service Capping Fees:		
• Storm		\$1,114.00
• Sanitary		\$1,114.00
2. Service Abandonment Fees:		
• Storm		\$2,500.00
• Sanitary		\$2,500.00
3. Cast Iron Inspection Chamber Covers (each):		\$220.00
4. Base Sewer Connection Charges consists of a service connection installation to main charge plus a service connection length charge.		
Service Connection Installation to Main Charge	0 - 2.0m DEEP	OVER 2.0m - 3.0m DEEP
1st Connection	\$2,142	\$2,754
2nd Connection	\$1,122	\$1,122
3rd Connection	\$1,122	\$1,122
Service Connection Length Charges	0 - 2.0m DEEP	OVER 2.0m - 3.0m DEEP
1st Connection	\$390/ meter	\$602/ meter
2nd Connection	\$194/ meter	\$235/ meter
3rd Connection	\$194/ meter	\$235/ meter
Manhole	\$5,626.00	\$538/ meter
5. Utility crossing charge (for each crossing/crossings required when laying the connection underneath other pipes or ducts):		\$600.00
6. Installation charges for storm or sanitary sewer connections:		
a) The "first connection" shall be the longest connection.		
b) "Second" connection, "third" connection, and "additional" connection rates shall only apply when these connections are installed in the same trench (standard width) as the "first" connection.		

c) Connection charges shall be based on the greater of the depths measured between the ground surface at the property line or the ground surface at the main and the design depth of the connection at those two locations.	
d) The charges for connections greater than 3 metres in depth (if deemed acceptable) or 300mm in diameter shall be estimated and charged on a site specific basis.	
e) The location of the connection at the sewer main shall be at a point along the main no further than the midpoint of the lot adjacent to the lot being connected. This location shall be determined by the intersection of the sewer main and a line drawn perpendicular to the adjacent lot line at its midpoint.	
f) The cost to replace any existing legal pin disturbed due to its proximity to the new connection shall be borne by the applicant.	
g) The cost for any rock work requiring blasting, drilling or splitting shall be in addition to the charges calculated in this schedule.	
h) BC Hydro charges for any work related to the connection installation shall be in addition to the charges calculated in this schedule.	
i) The cost to connect to a concrete encased sewer pipe shall be in addition to the charges calculated in this schedule.	
j) The cost of DNV staff required to complete an engineering design for a sewer connection shall be in addition to the charges calculated in this schedule.	
k) Charges will be applied based on the year of construction.	
Example 1 (Connection less than 2m deep, 10m long, one utility crossing)	
1st Connection less than 2m deep, 10m long = $\$2,142 + (10 \times \$390) + \$600 =$ 2nd Connection, less than 2m deep, 10m long = $\$1,122 + (10 \times \$194) + \$600 =$ 3rd Connection, less than 2m deep, 7m long = $\$1,122 + (7 \times \$194) + \$600 =$ TOTAL	 \$6,642 \$3,662 \$3,080 \$13,384
Example 2 (Connection greater than 2m deep, 10m long, one utility crossing)	
1st Connection greater than 2m deep, 10m long = $\$2,754 + (10 \times \$602) + \$600 =$ 2nd Connection, greater than 2m deep, 10m long = $\$1,122 + (10 \times \$235) + \$600 =$ 3rd Connection, greater than 2m deep, 7m long = $\$1,122 + (7 \times \$235) + \$600 =$ TOTAL	 \$9,374 \$4,072 \$3,367 \$16,813

Schedule 2 to Bylaw 8151

ATTACHMENT 4

SANITARY SEWER AND DRAINAGE CHARGES AND FEES

UNMETERED WATER SUPPLY

1. Where the water supply to a property is unmetered, an annual charge is imposed on the owner or occupier of the real property for the maintenance of the sanitary sewer and storm drainage systems according to the class of user as follows. All flat rate annual charges are due and payable at the same time and in the same manner as the general rates and taxes. If Secondary Suite charges are billed separately, they are due and payable within 30 days of invoice date.

The annual charge for premises serviced for less than one year shall be paid on a pro-rated basis to the date of capping subject to Section 16 or from the date of connection to the last date in December. The date of connection shall be determined as follows:

- for premises where a new sanitary sewer inspection chamber has been installed, the date of connection is the date on which District forces pull the inspection chamber plug
- for all other premises, the date of connection is the date of the final plumbing inspection for the first dwelling unit; for phased developments, the date of connection for each phase is the date of the final plumbing inspection for the first dwelling unit in that phase

Any property owner who is about to remove a Secondary Suite shall give written notice of same to the Chief Bylaw Officer; the annual charge therefore shall be paid on a pro-rated basis to the date of electrical inspection by the District Inspector confirming the removal of the suite.

Any property owner who installs a Secondary Suite will be charged the annual charge on a pro-rated basis from the date of the final plumbing inspection to the last date in December.

Any property owner with an additional unauthorized dwelling unit contained within a building of residential occupancy will be charged the annual charge for the calendar year upon confirmation of the additional unit.

All charges are for the calendar year.

SEWER AND DRAINAGE USER CHARGES & FEES - ANNUAL CHARGE	
A. FLAT RATE CHARGES	
USER	ANNUAL CHARGE
Single Family Residence	\$589.00
Row House/ Duplex	\$490.00
Secondary Suite	\$258.00
Multi-family	\$490.00
Rest Home per bedroom	\$207.00
Retail, office or service commercial premise	\$589.00
• With living quarters, an additional	\$490.00
Church	\$589.00

METERED PROPERTIES

2. Where the water supply to a property is metered, or where the sewage discharge from a property is metered or otherwise measured under a GVS&DD Waste Discharge Permit, a charge, which is due and payable on or before the 20th day of the month in which the account is rendered, is imposed on the owner or occupier of the real property for the maintenance of the sanitary sewer and storm drainage systems according to the quantity of water delivered to the property or the quantity of sewage discharged from the property as follows:

Monthly Sewer and Drainage Charges for Metered Properties	
First 1,000 cu.ft used or part thereof	\$59.34
All in excess of 1,000 cu.ft used – per 100 cu.ft	\$6.08

Quarterly Sewer and Drainage Charges for Metered Properties	
First 3,000 cu.ft used or part thereof	\$178.02
All in excess of 3,000 cu.ft used – per 100 cu.ft	\$6.08

REDUCTION IN CHARGE

3. Where the water supply to a property is metered and a user of the sanitary sewer system can establish that less than 80% of the water delivered by the water utility to the property is discharged into the sanitary sewer system, the Treasurer shall reduce the charge in proportion to the amount of water which is not discharged into the sewer system as follows:
- water discharged to the sanitary sewer is less than 80 per cent down to 65 percent - 25 percent reduction in sewer charge
 - water discharged to the sanitary sewer is less than 65 per cent down to 35 percent - 50 percent reduction in sewer charge
 - water discharged to the sanitary sewer is less than 35 percent - 75 percent reduction in sewer charge.

INDUSTRIAL BOD/TSS CHARGES

4. Where the discharge to sanitary sewer from a property is regulated under a GVS&DD Waste Discharge Permit, the total annual charge will be based on the following table:

GVS&DD WASTE DISCHARGE PERMITEE SEWER CHARGES	
MONTHLY METERED PROPERTIES	
First 1,000 cu.ft used or part thereof	\$59.34
All in excess of 1,000 cu.ft used – per 100 cu.ft	\$3.62
QUARTERLY METERED PROPERTIES	
First 3,000 cu.ft used or part thereof	\$178.02
All in excess of 3,000 cu.ft. used – per 100 cu.ft.	\$3.62

CHARGE FOR CONTAMINATED GROUNDWATER DISCHARGE TO SEWER

5. GVS&DD discharge permit requirements apply. Charge is \$0.466 per cubic metre.

The Corporation of the District of North Vancouver

Bylaw 8152

A bylaw to amend Waterworks Regulation Bylaw 2279

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)".

2. Amendments

2.1 Waterworks Regulation Bylaw 2279, 1958 is amended as follows:

- a) Section 45.3, under the heading "Ticketing", is deleted in its entirety and replaced with the following new section 45.3:

45.3 The words or expressions listed below in the designated expression column are authorized to be used on a ticket issued under section 264 of the *Community Charter* to designate an offence against the respective section of this Bylaw appearing opposite in the section column. The amounts appearing in the fine column are the fines set pursuant to section 264 of the *Community Charter* for contravention of the respective section of the Bylaw appearing opposite in the section column:

Section	Designated Expression	Fine
12(a)	Leaky pipe	\$ 50.00
12(b)	Inaccurate water meter	\$ 50.00
12(c)	Fault or use of water system that causes waste of water	\$ 50.00
24	Using fire hydrant	\$ 50.00
26	Watering other premises	\$ 50.00
	Use of water contrary to Water Shortage Response Plan:	
27(b)(ix)	• Restriction Stage 1	\$ 100.00
27(b)(x)	• Restriction Stage 2	\$ 200.00
27(b)(xi)	• Restriction Stage 3	\$ 300.00
27(b)(xii)	• Restriction Stage 4	\$ 400.00
28	Using water for sprinkling streets	\$ 75.00

- b) *Schedule B Water User Charges* is deleted in its entirety and replaced with a new *Schedule B Water User Charges* as attached in Schedule 1 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8152

Schedule B

WATER USER CHARGES

A. FLAT RATE CHARGES

The following annual water user charges shall apply where there is no installation of a meter under section 21 of this bylaw:

User	Annual Charge
Single family residence	\$643.00
Row House/ Duplex	\$548.00
Secondary Suite	\$350.00
Multi-family	\$548.00
Rest Home per bedroom	\$95.00
Retail, office or service commercial premises	\$643.00
• with living quarters, an additional	\$446.00
Church	\$643.00

The annual charge for premises supplied with water for less than one year shall be paid on a pro-rated basis to the date of shut-off subject to Section 8 or from the date of connection to the last date in December. The date of connection shall be determined as follows:

- for premises where a new sanitary sewer inspection chamber has been installed, the date of connection is the date of the final plumbing inspection
- for all other premises, the date of connection is the date of the final plumbing inspection for the first dwelling unit; for phased developments, the date of connection for each phase is the date of the final plumbing inspection for the first dwelling unit in that phase

All flat rate annual charges are due and payable at the same time and in the same manner as the general rates and taxes. If Secondary Suite charges are billed separately, they are due and payable within 30 days of invoice date.

Any property owner who is about to remove a Secondary Suite shall give written notice of same to the Chief Bylaw Officer; the annual charge therefore shall be paid on a pro-rated basis to the date of electrical inspection by District Inspector confirming the removal of the suite.

Any property owner who installs a Secondary Suite will be charged the annual charge on a pro-rated basis from the date of the final plumbing inspection to the last date in December.

Any property owner with an additional unauthorized dwelling unit contained within a building of residential occupancy will be charged the annual charge for the calendar year upon confirmation of the additional unit.

All charges are for the calendar year.

B. METERED CHARGES

	Monthly Charges
<i>Non-Commercial/ Industrial Charges</i>	
First 1,000 cu.ft. used or part thereof	\$58.55
All in excess of 1,000 cu.ft. used-per 100 cu.ft.	\$3.62
<i>Commercial/ Industrial</i>	
First 1,000 cu.ft. used or part thereof	\$58.55
All in excess of 1,000 cu.ft. used-per 100 cu.ft.	\$3.62
	Quarterly Charges
<i>Non-Commercial/ Industrial</i>	
First 3,000 cu.ft. used or part thereof	\$175.65
All in excess of 3,000 cu.ft. used-per 100 cu.ft.	\$3.62
<i>Commercial/ Industrial</i>	
First 3,000 cu.ft. used or part thereof	\$175.65
All in excess of 3,000 cu.ft. used-per 100 cu.ft.	\$3.62
A 2% discount will be allowed on Meter Accounts if paid within 20 days of the date of the invoice.	

C. WATER CONNECTION FEES

Connection Size	Connection Fee
<i>3/4" diameter</i>	
In existing developed area	\$4,284.00
In new subdivision during development stage and prior to paving being installed	\$1,703.00
<i>over 3/4" - 1 1/2" diameter</i>	
In existing developed area	\$4,646.00

In new subdivision during development stage and prior to paving being installed	\$3,410.00
Over 1 1/2" Diameter	Actual Cost
Capping Fee	\$792.00
Abandon Service Fee	\$2,500.00
Woodlands/Sunshine Water Connection Fee (A one-time charge for connection, in addition to the standard water connection fee)	\$9,275.00
Where there is an existing serviceable 1/2" connection, the owner may convert to a standard (3/4") connection by payment of the full fee prescribed for a standard (3/4") connection in an existing developed area.	
Where a service is to be abandoned with no intention of reuse the permanent Abandonment Fee applies. Where the service is intended to be reused the temporary Capping Fee applies.	
Charges will be applied based on the year of construction.	

D. WATER FLOW TEST FEE

• for single family residences	\$110.00
• for all other occupancies	\$556.00

E. WATER SHUT ON / OFF

• for single family residences (outside of working hours)	\$100.00
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F. WATER VALVE LOCATE

• for single family residences (outside of working hours)	\$100.00
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The Corporation of the District of North Vancouver

Bylaw 8153

A bylaw to amend the Solid Waste Removal Bylaw 7631, 2007

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)".

2. Amendments

2.1 Solid Waste Removal Bylaw 7631, 2007 is amended as follows:

- a. Schedule A, *Fees for Solid Waste Collection*, is deleted in its entirety and replaced with a new Schedule A, *Fees for Solid Waste Collection*, as shown in Schedule 1 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8153

Schedule A

1. Solid Waste Collection Fees

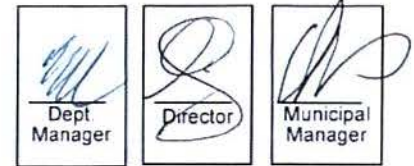
Description	Single Family Property	Multi-Family Property
Garbage and yard trimmings collection	\$215.50	N/A
Recyclable material collection	\$94.20	\$68.30 per unit

Tags		
Residential garbage tag (For garbage in excess of 154 litres)	\$3.00	N/A

2. Bulk Container Fees

Description	Container Size				
	1 Yard	2 Yard	3 Yard	4 Yard	6 Yard
Container Rental:					
Cardboard Container Monthly Rental Fee	N/A	\$45.25	\$45.25	\$45.25	\$45.25
Cardboard Container Monthly Rental Fee with Jitney	N/A	\$55.25	\$55.25	\$55.25	\$55.25
Solid Waste Container Monthly Rental Fee	\$14.25	\$15.25	\$16.25	\$17.25	\$19.25
Solid Waste Container Tipping Fees: (Charge per Tip)					
(a) Residential					
(i) with 1 - 3 containers	\$20.50	\$24.75	\$30.00	\$36.50	\$45.25
(ii) with 4 - 7 containers	N/A	\$23.50	\$28.50	\$34.75	\$42.75
(iii) with 8 - 11 containers	N/A	\$22.50	\$27.00	\$33.00	\$40.75
(iv) with 12+ containers	N/A	\$19.75	\$21.00	\$29.25	\$36.00
(b) Schools, Churches, Institutional	N/A	\$27.25	\$33.50	\$39.75	\$51.75
(c) Commercial, Industrial (1 tip/ week)	N/A	\$29.25	\$37.00	\$44.25	\$51.25
1 tip/ 2 weeks	N/A	\$33.75	\$41.25	\$50.25	\$53.25
1 tip/ 4 weeks	N/A	\$36.25	\$44.00	\$51.25	\$55.25
On request	N/A	\$38.75	\$46.25	\$53.25	\$57.25
Charges per Tip in addition to Container Tipping Fees					
(a) Casters	\$3.50				
(b) Locks	\$1.00				
(c) Jitney (Includes Casters)	\$21.25				

COUNCIL AGENDA/INFORMATION		
<input type="checkbox"/> In-Camera	Date: _____	Item # _____
<input type="checkbox"/> Regular	Date: _____	Item # _____
<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____



The Corporation of the District of North Vancouver REPORT TO COUNCIL

November 13, 2015
File: 05.1700

AUTHOR: Shaun Carroll, P. Eng., Manager, Utilities

SUBJECT: SEWER AND DRAINAGE USER CHARGES AND CONNECTION FEES – 2016
BYLAW 8151

RECOMMENDATION

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)" is given FIRST, SECOND, and THIRD Reading.

REASON FOR REPORT:

The sewer and drainage user charges and connection fees charged by the District are specified in Sewer Bylaw 6656. This report provides information and recommendations regarding proposed amendments for 2016.

SUMMARY:

The proposed rate increases are consistent with the comprehensive utility study conducted in 2012 and Council's objectives of maintaining the financial sustainability in the management of utility infrastructure.

The proposed charge for a single family residence in 2016 is \$589, an increase of 2% or \$12 over 2015. The increase is attributed to increased capital plan and inflationary drivers while maintaining the funding for reserves at required levels.

BACKGROUND:

The Sewer and Drainage Utility provides sewerage and drainage collection for the District of North Vancouver. User charges are the main source of funds for the Utility. The revenue from the user charges must be sufficient to cover Metro Vancouver flow-through charges, annual operating costs of the Utility, proposed capital works and maintain reserve funds at an acceptable level.

EXISTING POLICY:

The Sewer Utility operates as a self-sufficient financial entity with no debt financing. The 2012 utility (FCS) study indicated that industry best practices required reserve balances to be set at a minimum of \$5.1M - \$18M (2012\$), much higher than traditionally held. As a result, a multi-year reserve contribution started in 2013 and continues in 2016. The reserves are required to address, rate stabilization, capital contingency, and system reinvestment funding requirements.

ANALYSIS:

Estimated revenues and expenditures over the next five years are provided in Appendix A, "Sewer and Drainage Utility, 2016 – 2020 Draft Financial Plan".

Part 1. Cost of Service

The four major areas of expenditure that affect the outcome of the rate setting process are shown below, along with an explanation of changes for 2016. The combined impact from these changes requires an across-the-board rate increase of 2% to the majority of customer classifications.

1. Liquid Waste Charges (Metro Vancouver)

Metro Vancouver facilities and operations charges are levied to the North Shore municipalities for conveyance and treatment of sewage. The charges are comprised of operating/administration costs and capital debt charges. In 2016 Metro Vancouver charges will increase by 0.5% or \$40k for a total of \$8.9M and comprise 40% of the Sewer and Drainage Utility expenditures.

2. District Operations

Operations expenditures increase by \$795k to \$4.9M and comprise 22% of overall expenditures. The predicted increase in expenditures is primarily attributed to service connections costs and is wholly offset by service connection revenues. Increases are also attributed to inflationary drivers such as fuel and material and negotiated labour costs. Operations services and programs delivered include:

- Sanitary sewer main and service cleaning and maintenance
- Sanitary sewer lift station inspections, maintenance and repairs
- Storm sewer main and service cleaning and maintenance
- Drainage inlet/culvert cleaning and maintenance
- Administration & Contribution to the General Operating Fund

3. District Capital Programs

The 2016 contribution to the Sewer capital fund increases by \$1.6M to \$5.4M and is 25% of overall expenditures. The District's Sanitary and Drainage Asset Management Plans support assets with a total replacement value of over \$500M. This funding request supports the Asset Management Plans obligations. Works performed include planned asset remediation, replacement and upgrading for the following programs:

- Sanitary and Storm Sewer Inspection
- Sanitary Sewer Main and Lateral Remediation
- Sewage Lift Station Upgrading
- Inflow and Infiltration Reduction Program

- Storm Sewer Remediation and Upgrading
- Integrated Stormwater Management and Watercourse Works

4. Contribution to Reserves

The sewer and drainage reserve fund balance is projected at \$8.1M by year end and is modestly above the recommended minimum. Reserve contributions represent 13% of overall expenditures.

Part 2. Rate Shifts

In addition to the proposed rate increase of 2% driven by the changes detailed above, some rate shifts are recommended based on Council agreement to better align consumption with cost of service. Minor ongoing rate shifts outlined below continue through 2016.

Secondary Suites

The 2016 secondary suite rate is \$258 and is unchanged from 2015. This rate continues the FCS study recommendation aimed at bringing equity to this rate on a gradual basis over a 10 year period (first year 2013). The District is projected to have 4,204 secondary suite units at the end of 2015.

Rest Home Charge Realignment

The 2016 per bed rate is \$207.00, an increase of 26% but still significantly less than the estimated cost of service. Due to the substantial increase in rates recommended by the FCS study (430%), this rate class is being increased gradually over a 10 year period (first year 2013). DNV has 2 rest homes and a total of 284 beds.

Timing/Approval Process:

To apply the proposed rate increase to metered charges for the full year in 2016, it is necessary for Council to approve the bylaw amendments prior to January 1, 2016.

Concurrence:

This report has been reviewed by the Financial Planning and Engineering Services Departments.

Financial Impacts:

Cost of service impacts for 2016 result in a 2% across the board rate increase. The proposed charge for a single-family residence in 2016 is \$589, an increase of \$12 over 2015, less than last year's predicted increase of 3% or \$17 in 2015. Financial impacts for 2016 – 2020 are discussed below.

Liquid Waste Charges (Metro Vancouver)

The construction of a new secondary sewage treatment plant for the North Shore will likely result in significant sewage levy increases in future years. The Provincially approved 2010 Integrated Liquid Waste and Resource Management Plan (ILWRMP) mandates that the new treatment plant be constructed by 2020. The practice of Metro providing five year rate projections ceased in 2014 resulting in uncertainty regarding rates to North Shore Sewerage Area residents for 2017-2020. The sewage rate increases for these years is now shown at 5% and are based on historical data pending new information from Metro Vancouver.

Liability/Risk:

If the user charges are not amended the Utility will be forced to run an operating deficit and/or suffer service level reductions and/or deplete the accumulated sewer reserve. If the capital programs for sewer main remediation, sewage lift station upgrading, and renewal, inflow and infiltration reduction program, upgrading and installation of drainage works are not continued, the District will be exposed to an increasing risk of damage to District property and an increasing liability for private property damage, environmental damage, and service interruption.

Social Policy Implications:

Sewage and drainage collection and disposal are fundamental services which a community requires in order to ensure a high standard of public health and safety.

Environmental Impact:

Through planned maintenance and capital upgrading, the Utility protects its infrastructure and minimizes the chance of sewage spills into the environment.

Public Input:

Council provides an opportunity for public input through the bylaw adoption and budget process.

Conclusion:

By approving the revised sewer and drainage user charges and maintaining a prudent level of sewer reserves, Council will ensure that sufficient funding is available for the Utility to continue to be financially self-sufficient. Council's continued support of the FCS Study will promote equity for charges based on use, better align user sectors with industry standards, and provide rate stability in the future. Adequate funding is required to provide the programs necessary to maintain a high standard of public health and minimize risk of damage to property and the environment.



Shaun Carroll, P.Eng.
Manager, Utilities

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Communications	<input checked="" type="checkbox"/> Finance	External Agencies:	Advisory Committees:
<input type="checkbox"/> Env. Protection	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	<input type="checkbox"/> _____
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Legislative Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Trans/Public Works	<input type="checkbox"/> Land	<input type="checkbox"/> Health Dept.	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Admin	<input type="checkbox"/> Building	<input type="checkbox"/> RCMP	
<input type="checkbox"/> Eng. Parks	<input type="checkbox"/> Community Planning	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> Eng. Utilities			

(000's)	Final Budget 2013	Final Budget 2014	Final Budget 2015	Draft Budget 2016	PLAN			
					2017	2018	2019	2020
Revenues								
Flat Rate	13,175	14,056	15,003	15,420	15,728	16,042	16,363	16,850
Metered Rate	4,151	4,356	4,663	4,853	4,950	5,049	5,150	5,305
Connection Charges	1,214	938	962	1,696	1,728	1,761	1,794	1,827
Other Revenues	108	59	36	58	59	61	62	63
Contribution from Surplus	-	-	-	-	-	-	-	296
Total Revenues	18,648	19,409	20,664	22,027	22,465	22,913	23,369	24,341
Expenditures								
Liquid Waste Charges (Metro Vancouver)	8,374	8,930	8,865	8,905	9,350	9,818	10,309	10,824
District Operations								
Administration	429	437	450	457	465	474	482	491
Operations & Maintenance								
Sewer Maintenance	1,116	1,191	1,246	1,272	1,299	1,326	1,354	1,383
Drainage Maintenance	616	627	625	637	648	660	672	684
Connections	1,214	938	962	1,696	1,728	1,760	1,794	1,827
Contribution to General Operating Fund	750	764	779	795	811	827	843	860
	4,125	3,957	4,062	4,857	4,951	5,047	5,145	5,245
Contribution to Sewer & Drainage Capital Fund	6,030	6,137	3,809	5,418	5,829	6,871	7,170	7,694
Contribution to Sewer & Drainage Reserves	119	385	3,928	2,847	2,335	1,177	745	578
Total Expenditures	18,648	19,409	20,664	22,027	22,465	22,913	23,369	24,341
SINGLE FAMILY RESIDENTIAL FLAT RATE	\$ 521	\$ 547	\$ 577	\$ 589	\$ 600	\$ 612	\$ 625	\$ 643

The Corporation of the District of North Vancouver

Bylaw 8151

A bylaw to amend Sewer Bylaw 6656, 1994

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Sewer Bylaw 6656, 1994, Amendment Bylaw 8151, 2015 (Amendment 26)".

2. Amendments

2.1 Sewer Bylaw 6656, 1994 is amended as follows:

- a) Attachment 3, *Schedule of Installation Charges*, is deleted in its entirety and replaced with a new Attachment 3, *Schedule of Installation Charges*, as shown in Schedule 1 of this Bylaw; and,
- b) Attachment 4, *Sanitary Sewer and Drainage Charges and Fees*, is deleted in its entirety and replaced with a new Attachment 4, *Sanitary Sewer and Drainage Charges and Fees*, as shown in Schedule 2 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8151

ATTACHMENT 3

SCHEDULE OF INSTALLATION CHARGES		
1. Service Capping Fees:		
• Storm		\$1,114.00
• Sanitary		\$1,114.00
2. Service Abandonment Fees:		
• Storm		\$2,500.00
• Sanitary		\$2,500.00
3. Cast Iron Inspection Chamber Covers (each):		\$220.00
4. Base Sewer Connection Charges consists of a service connection installation to main charge plus a service connection length charge.		
Service Connection Installation to Main Charge	0 - 2.0m DEEP	OVER 2.0m - 3.0m DEEP
1st Connection	\$2,142	\$2,754
2nd Connection	\$1,122	\$1,122
3rd Connection	\$1,122	\$1,122
Service Connection Length Charges	0 - 2.0m DEEP	OVER 2.0m - 3.0m DEEP
1st Connection	\$390/ meter	\$602/ meter
2nd Connection	\$194/ meter	\$235/ meter
3rd Connection	\$194/ meter	\$235/ meter
Manhole	\$5,626.00	\$538/ meter
5. Utility crossing charge (for each crossing/crossings required when laying the connection underneath other pipes or ducts):		\$600.00
6. Installation charges for storm or sanitary sewer connections:		
a) The "first connection" shall be the longest connection.		
b) "Second" connection, "third" connection, and "additional" connection rates shall only apply when these connections are installed in the same trench (standard width) as the "first" connection.		

c) Connection charges shall be based on the greater of the depths measured between the ground surface at the property line or the ground surface at the main and the design depth of the connection at those two locations.	
d) The charges for connections greater than 3 metres in depth (if deemed acceptable) or 300mm in diameter shall be estimated and charged on a site specific basis.	
e) The location of the connection at the sewer main shall be at a point along the main no further than the midpoint of the lot adjacent to the lot being connected. This location shall be determined by the intersection of the sewer main and a line drawn perpendicular to the adjacent lot line at its midpoint.	
f) The cost to replace any existing legal pin disturbed due to its proximity to the new connection shall be borne by the applicant.	
g) The cost for any rock work requiring blasting, drilling or splitting shall be in addition to the charges calculated in this schedule.	
h) BC Hydro charges for any work related to the connection installation shall be in addition to the charges calculated in this schedule.	
i) The cost to connect to a concrete encased sewer pipe shall be in addition to the charges calculated in this schedule.	
j) The cost of DNV staff required to complete an engineering design for a sewer connection shall be in addition to the charges calculated in this schedule.	
k) Charges will be applied based on the year of construction.	
Example 1 (Connection less than 2m deep, 10m long, one utility crossing)	
1 st Connection less than 2m deep, 10m long = \$2,142 + (10x\$390) + \$600 =	\$6,642
2 nd Connection, less than 2m deep, 10m long = \$1,122 + (10 x\$194) + \$600 =	\$3,662
3 rd Connection, less than 2m deep, 7m long = \$1,122 + (7x\$194) + \$600 =	\$3,080
TOTAL	\$13,384
Example 2 (Connection greater than 2m deep, 10m long, one utility crossing)	
1 st Connection greater than 2m deep, 10m long = \$2,754 + (10x\$602) + \$600 =	\$9,374
2 nd Connection, greater than 2m deep, 10m long = \$1,122 + (10x\$235) + \$600 =	\$4,072
3 rd Connection, greater than 2m deep, 7m long = \$1,122 + (7x\$235) + \$600 =	\$3,367
TOTAL	\$16,813

Schedule 2 to Bylaw 8151

ATTACHMENT 4

SANITARY SEWER AND DRAINAGE CHARGES AND FEES

UNMETERED WATER SUPPLY

1. Where the water supply to a property is unmetered, an annual charge is imposed on the owner or occupier of the real property for the maintenance of the sanitary sewer and storm drainage systems according to the class of user as follows. All flat rate annual charges are due and payable at the same time and in the same manner as the general rates and taxes. If Secondary Suite charges are billed separately, they are due and payable within 30 days of invoice date.

The annual charge for premises serviced for less than one year shall be paid on a pro-rated basis to the date of capping subject to Section 16 or from the date of connection to the last date in December. The date of connection shall be determined as follows:

- for premises where a new sanitary sewer inspection chamber has been installed, the date of connection is the date on which District forces pull the inspection chamber plug
- for all other premises, the date of connection is the date of the final plumbing inspection for the first dwelling unit; for phased developments, the date of connection for each phase is the date of the final plumbing inspection for the first dwelling unit in that phase

Any property owner who is about to remove a Secondary Suite shall give written notice of same to the Chief Bylaw Officer; the annual charge therefore shall be paid on a pro-rated basis to the date of electrical inspection by the District Inspector confirming the removal of the suite.

Any property owner who installs a Secondary Suite will be charged the annual charge on a pro-rated basis from the date of the final plumbing inspection to the last date in December.

Any property owner with an additional unauthorized dwelling unit contained within a building of residential occupancy will be charged the annual charge for the calendar year upon confirmation of the additional unit.

All charges are for the calendar year.

SEWER AND DRAINAGE USER CHARGES & FEES - ANNUAL CHARGE	
A. FLAT RATE CHARGES	
USER	ANNUAL CHARGE
Single Family Residence	\$589.00
Row House/ Duplex	\$490.00
Secondary Suite	\$258.00
Multi-family	\$490.00
Rest Home per bedroom	\$207.00
Retail, office or service commercial premise	\$589.00
• With living quarters, an additional	\$490.00
Church	\$589.00

METERED PROPERTIES

2. Where the water supply to a property is metered, or where the sewage discharge from a property is metered or otherwise measured under a GVS&DD Waste Discharge Permit, a charge, which is due and payable on or before the 20th day of the month in which the account is rendered, is imposed on the owner or occupier of the real property for the maintenance of the sanitary sewer and storm drainage systems according to the quantity of water delivered to the property or the quantity of sewage discharged from the property as follows:

Monthly Sewer and Drainage Charges for Metered Properties	
First 1,000 cu.ft used or part thereof	\$59.34
All in excess of 1,000 cu.ft used – per 100 cu.ft	\$6.08

Quarterly Sewer and Drainage Charges for Metered Properties	
First 3,000 cu.ft used or part thereof	\$178.02
All in excess of 3,000 cu.ft used – per 100 cu.ft	\$6.08

REDUCTION IN CHARGE

3. Where the water supply to a property is metered and a user of the sanitary sewer system can establish that less than 80% of the water delivered by the water utility to the property is discharged into the sanitary sewer system, the Treasurer shall reduce the charge in proportion to the amount of water which is not discharged into the sewer system as follows:
- water discharged to the sanitary sewer is less than 80 per cent down to 65 percent - 25 percent reduction in sewer charge
 - water discharged to the sanitary sewer is less than 65 per cent down to 35 percent - 50 percent reduction in sewer charge
 - water discharged to the sanitary sewer is less than 35 percent - 75 percent reduction in sewer charge.

INDUSTRIAL BOD/TSS CHARGES

4. Where the discharge to sanitary sewer from a property is regulated under a GVS&DD Waste Discharge Permit, the total annual charge will be based on the following table:

GVS&DD WASTE DISCHARGE PERMITEE SEWER CHARGES	
MONTHLY METERED PROPERTIES	
First 1,000 cu.ft used or part thereof	\$59.34
All in excess of 1,000 cu.ft used – per 100 cu.ft	\$3.62
QUARTERLY METERED PROPERTIES	
First 3,000 cu.ft used or part thereof	\$178.02
All in excess of 3,000 cu.ft. used – per 100 cu.ft.	\$3.62

CHARGE FOR CONTAMINATED GROUNDWATER DISCHARGE TO SEWER

5. GVS&DD discharge permit requirements apply. Charge is \$0.466 per cubic metre.

COUNCIL AGENDA/INFORMATION		
<input type="checkbox"/> In-Camera	Date: _____	Item # _____
<input type="checkbox"/> Regular	Date: _____	Item # _____
<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____



The Corporation of the District of North Vancouver

REPORT TO COUNCIL

November 9, 2015
File: 05.1700

AUTHOR: Shaun Carroll, P.Eng., Manager, Utilities

SUBJECT: WATER USER CHARGES AND WATER CONNECTION FEES – 2016,
Bylaw 8152

RECOMMENDATION

THAT "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60) is given FIRST, SECOND, and THIRD Reading.

REASON FOR REPORT:

The water user charges and the water connection fees charged by the District are specified in Waterworks Regulation Bylaw 2279. This report provides information and recommendations regarding proposed amendments for 2016.

SUMMARY:

The proposed rate increases are consistent with the comprehensive utility study conducted in 2012 and Council's objectives of maintaining the financial sustainability in the management of utility infrastructure.

The proposed charge for a single family residence in 2016 is \$643, a 2% increase or \$13 over 2015. The increase is attributed to inflationary drivers while maintaining the combined funding for capital reserves at required levels.

BACKGROUND:

The Water Utility provides potable water for the District of North Vancouver. User charges are the main source of funds for the Water Utility. Revenue from user charges must be sufficient to cover Metro flow-through charges, annual operating costs, funds for capital works, and maintain water reserve funds at an acceptable level.

EXISTING POLICY:

The Water Utility operates as a self-sufficient financial entity with no debt financing. The 2012 utility (FCS) study indicated that industry best practices required reserve balances to be set at a minimum of \$4.9M - \$13.8M (2012\$), much higher than traditionally held. As a result, a multi-year reserve contribution started in 2013 and continues in 2016. The reserves are required to address working capital, rate stabilization, capital contingency, and system reinvestment funding requirements.

ANALYSIS:

Estimated revenues and expenditures over the next five years are provided in Appendix A, "Water Utility, 2016 – 2020 Draft Financial Plan".

Part 1: Cost of Service

The four major areas of expenditure that affect the outcome of the rate setting process are shown below, along with an explanation of changes in 2016. The combined impact from these changes requires an across the-board rate increase of 2% to the majority of customer classifications.

1. Water Purchase Costs (Metro Vancouver)

Metro Vancouver water purchase costs decrease by \$649k despite of a 1.9% increase in water rate due to projected decrease in water consumption. The decrease is attributed to the projection that water consumption in 2016 will return to normal levels relative to the consumption experience during the drought of 2015. Water purchase costs represent 48% of the Water Utility expenditures.

2. District Operations

Operations expenditures increase by \$648k to \$6.8M and comprise 27% of overall expenditures. The predicted increase in expenditures is primarily attributed to service connections costs and is wholly offset by service connection revenues. Increases are also attributed to inflationary drivers such as fuel, material and negotiated labour costs. Activities and programs under District Operations include:

- Water main and service break repairs
- Water reservoir, pump station, PRV inspection, maintenance, and repairs
- Water quality testing
- Water system cleaning
- Water meters and water conservation
- Administration & Contribution to the General Operating Fund

GVWD Water Shortage Response Plan Fines

The fine value and structure for water use while Metro Water Shortage Response Plan is in effect is revised to strengthen the ability for DNV deter water waste during critical water supply periods.

Service Abandon Fee

A new \$2,500.00 recoverable Service Abandon Fee is proposed to recover the true cost of permanently abandoning a water service. This fee will affect developments that request to abandon existing water service(s).

3. District Capital Programs

Contributions to the water capital fund decrease by \$83k to \$5M and comprise 20% of overall expenditures. The District's Water Asset Management Plans support assets with a total replacement value of over \$367M. This request supports the Asset Management Plan obligations. Works performed include planned asset replacement and upgrading for the following programs:

- Watermain Replacement
- Pressure Reducing Valve Stations
- Water Pumping Stations
- Water Storage Reservoirs

4. District Reserves

The water reserve fund balance is projected at \$5.3M by year end, just above the minimum target. Reserve contributions represent 5% of overall expenditures.

Part 2. Rate Shifts

In addition to the proposed rate increase of 2% driven by the changes detailed above, some rate shifts are recommended based on Council agreement to better align consumption with cost of service. Minor ongoing rate shifts outlined below continue through 2016.

Secondary Suites

The 2016 secondary suite rate is \$350.00, an increase of 1% or ½ the rate increase of other classes. This rate continues to support the FCS study recommendation that aims to bring equity to this rate on a gradual basis over a 10 year period (first year 2013). The District is projected to have 4,204 secondary suite units at the end of 2015.

Rest Home Charge Realignment

The 2016 per bed rate is \$95.00, an increase of 16% but still significantly less than the estimated cost of service. Due to the substantial increase in rates recommended by the FCS study (350%), this rate class is being increased gradually over a 10 year period (first year 2013). We encourage these customers (DNV has 2 rest homes and 284 beds) to install flow metering or face substantially higher flat rate charges in future years.

Review of Other Rate Classes

DNV initiated a Water Use Study in 2013 that includes water meters on one hundred single family properties. One of the study goals is to identify if new rate classes are justified. The meters are divided into three categories, properties with swimming pools, irrigation systems and with no pool or irrigation system.

Properties with Swimming Pools. The data available from the Water Use Study indicate that pool owners consume only about 1% more water than non-pool owners and therefore a new rate class for recovering the value of water associated with pools

is not warranted at this time. It is recommended that the user rate class be deleted from the bylaw.

Timing/Approval Process:

To apply the proposed rate increase to metered charges for the full year in 2016, it is necessary for Council to approve the bylaw amendments prior to January 1, 2016.

Concurrence:

This report has been reviewed by the Financial Planning and Engineering Services Departments.

Financial Impacts:

Cost of service impacts for 2016 result in a 2% across-the-board rate increase. The proposed charge for a single-family residence in 2016 is \$643, an increase of \$13 over 2015 which is less than last year's predicted increase of \$16. Financial impacts for 2017 – 2020 are discussed below.

Water Purchases (Metro Vancouver)

Metro Vancouver has not provided water rates for 2017 – 2020 due to uncertainty surrounding their future capital programs. Prior year predictions from Metro Vancouver indicated these years would increase at an average annual rate of 7%. The water rate increase for these years is now shown at 2% (inflation) pending new information from Metro Vancouver.

District Programs

The District's Water Asset Management Plan supports a distribution system consisting of 364 km of water mains and other significant assets with a total replacement value of \$367M. The annual water main replacement schedule currently targets the replacement of approximately 5 km of water main per year. The 2017 – 2020 contributions to capital respond to obligations identified in the Water Asset Management Plan.

Liability/Risk:

If the watermain replacement program is not continued, the District will be exposed to an increasing risk of damage to District property and an increasing liability for private property damage, environmental damage and service interruption. If efforts for safe-guarding water quality are not continued, public health could be jeopardized and the Medical Health Officer could place conditions or restrictions on the District's water system operating permit.

Social Policy Implications:

The adequate supply of potable water is a fundamental service that a community requires in order to ensure a high standard of public health.

Environmental Impact:

Through planned maintenance and capital upgrading, the Utility minimizes the chance of unplanned discharge of chlorinated water to the environment.

Public Input:

Council provides an opportunity for public input through the bylaw adoption and budget process.

Conclusion:

Approval of the revised water user charges ensures adjustments for risk minimization and the continued self-financing character of the Water Utility. Council's continued support of the FCS Study promotes equity for charges based on water use and better aligns water user classes with industry standards. The draft 2016 budget recommends that an increase to the 2015 rate structure is required to fund inflationary costs for operations and maintenance, water purchase costs from the Metro Vancouver, and to maintain contributions to capital and reserves at required levels.

Sustained funding is required in order to continue adequate levels of infrastructure replacement and improvement programs necessary to maintain a high standard of public health while minimizing the risk of damage to property and the environment.

Shaun Carroll, P.Eng.
Manager, Utilities

<u>REVIEWED WITH:</u> <input type="checkbox"/> Communications <input type="checkbox"/> Env. Protection <input type="checkbox"/> Human Resources <input type="checkbox"/> Eng. Trans/Public Works <input type="checkbox"/> Eng. Admin <input type="checkbox"/> Eng. Parks <input type="checkbox"/> Eng. Utilities	<u>REVIEWED WITH:</u> <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Legislative Services <input type="checkbox"/> Land <input type="checkbox"/> Building <input type="checkbox"/> Community Planning	<u>REVIEWED WITH:</u> External Agencies: <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Library Board <input type="checkbox"/> Health Dept. <input type="checkbox"/> RCMP <input type="checkbox"/> Other: _____	<u>REVIEWED WITH:</u> Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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(000's)	Final Budget	Final Budget	Final Budget	Draft Budget	Plan			
	2013	2014	2015	2016	2017	2018	2019	2020
Revenues								
Flat Rate	15,691	16,623	17,160	17,675	18,024	18,381	18,744	19,115
Metered Rate	6,231	6,782	6,733	6,739	6,846	6,972	7,101	7,231
Connection Charges	570	311	319	849	865	881	898	915
Other Revenues	50	47	77	41	42	43	44	44
Contribution from Surplus	-	-	-	-	-	-	-	-
Total Revenues	22,542	23,763	24,289	25,304	25,777	26,277	26,787	27,305
Expenditures								
Water Purchases (Metro Vancouver)	10,919	12,088	12,830	12,181	12,368	12,597	12,828	13,065
District Operations								
Administration	445	461	474	482	491	499	508	517
Operations & Maintenance	1,388	1,380	1,423	1,457	1,492	1,528	1,566	1,604
Water Service Breaks	1,831	2,092	2,147	2,187	2,228	2,270	2,312	2,356
Connections	570	311	319	849	865	881	898	915
Contribution to General Operating Fund	1,676	1,718	1,753	1,789	1,825	1,862	1,899	1,937
	5,910	5,962	6,116	6,764	6,901	7,040	7,183	7,329
Contribution to Water Capital Fund	5,483	5,471	5,121	5,038	5,413	6,310	6,262	5,583
Contribution to Water Reserves	230	242	222	1,320	1,095	329	514	1,328
Total Expenditures	22,542	23,763	24,289	25,303	25,777	26,276	26,787	27,305
SINGLE FAMILY RESIDENTIAL FLAT RATE	\$ 594	\$ 618	\$ 630	\$ 643	\$ 655	\$ 669	\$ 682	\$ 696

The Corporation of the District of North Vancouver

Bylaw 8152

A bylaw to amend Waterworks Regulation Bylaw 2279

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 8152, 2015 (Amendment 60)".

2. Amendments

2.1 Waterworks Regulation Bylaw 2279, 1958 is amended as follows:

- a) Section 45.3, under the heading "Ticketing", is deleted in its entirety and replaced with the following new section 45.3:

45.3 The words or expressions listed below in the designated expression column are authorized to be used on a ticket issued under section 264 of the *Community Charter* to designate an offence against the respective section of this Bylaw appearing opposite in the section column. The amounts appearing in the fine column are the fines set pursuant to section 264 of the *Community Charter* for contravention of the respective section of the Bylaw appearing opposite in the section column:

Section	Designated Expression	Fine
12(a)	Leaky pipe	\$ 50.00
12(b)	Inaccurate water meter	\$ 50.00
12(c)	Fault or use of water system that causes waste of water	\$ 50.00
24	Using fire hydrant	\$ 50.00
26	Watering other premises	\$ 50.00
	Use of water contrary to Water Shortage Response Plan:	
27(b)(ix)	• Restriction Stage 1	\$ 100.00
27(b)(x)	• Restriction Stage 2	\$ 200.00
27(b)(xi)	• Restriction Stage 3	\$ 300.00
27(b)(xii)	• Restriction Stage 4	\$ 400.00
28	Using water for sprinkling streets	\$ 75.00

- b) *Schedule B Water User Charges* is deleted in its entirety and replaced with a new *Schedule B Water User Charges* as attached in Schedule 1 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8152

Schedule B

WATER USER CHARGES

A. FLAT RATE CHARGES

The following annual water user charges shall apply where there is no installation of a meter under section 21 of this bylaw:	
User	Annual Charge
Single family residence	\$643.00
Row House/ Duplex	\$548.00
Secondary Suite	\$350.00
Multi-family	\$548.00
Rest Home per bedroom	\$95.00
Retail, office or service commercial premises	\$643.00
• with living quarters, an additional	\$446.00
Church	\$643.00
The annual charge for premises supplied with water for less than one year shall be paid on a pro-rated basis to the date of shut-off subject to Section 8 or from the date of connection to the last date in December. The date of connection shall be determined as follows: <ul style="list-style-type: none">• for premises where a new sanitary sewer inspection chamber has been installed, the date of connection is the date of the final plumbing inspection• for all other premises, the date of connection is the date of the final plumbing inspection for the first dwelling unit; for phased developments, the date of connection for each phase is the date of the final plumbing inspection for the first dwelling unit in that phase	
All flat rate annual charges are due and payable at the same time and in the same manner as the general rates and taxes. If Secondary Suite charges are billed separately, they are due and payable within 30 days of invoice date.	
Any property owner who is about to remove a Secondary Suite shall give written notice of same to the Chief Bylaw Officer; the annual charge therefore shall be paid on a pro-rated basis to the date of electrical inspection by District Inspector confirming the removal of the suite.	
Any property owner who installs a Secondary Suite will be charged the annual charge on a pro-rated basis from the date of the final plumbing inspection to the last date in December.	
Any property owner with an additional unauthorized dwelling unit contained within a building of residential occupancy will be charged the annual charge for the calendar year upon confirmation of the additional unit.	
All charges are for the calendar year.	

B. METERED CHARGES

	Monthly Charges
<i>Non-Commercial/ Industrial Charges</i>	
First 1,000 cu.ft. used or part thereof	\$58.55
All in excess of 1,000 cu.ft. used-per 100 cu.ft.	\$3.62
<i>Commercial/ Industrial</i>	
First 1,000 cu.ft. used or part thereof	\$58.55
All in excess of 1,000 cu.ft. used-per 100 cu.ft.	\$3.62
	Quarterly Charges
<i>Non-Commercial/ Industrial</i>	
First 3,000 cu.ft. used or part thereof	\$175.65
All in excess of 3,000 cu.ft. used-per 100 cu.ft.	\$3.62
<i>Commercial/ Industrial</i>	
First 3,000 cu.ft. used or part thereof	\$175.65
All in excess of 3,000 cu.ft. used-per 100 cu.ft.	\$3.62
A 2% discount will be allowed on Meter Accounts if paid within 20 days of the date of the invoice.	

C. WATER CONNECTION FEES

Connection Size	Connection Fee
<i>3/4" diameter</i>	
In existing developed area	\$4,284.00
In new subdivision during development stage and prior to paving being installed	\$1,703.00
<i>over 3/4" - 1 1/2" diameter</i>	
In existing developed area	\$4,646.00

In new subdivision during development stage and prior to paving being installed	\$3,410.00
Over 1 1/2" Diameter	Actual Cost
Capping Fee	\$792.00
Abandon Service Fee	\$2,500.00
Woodlands/Sunshine Water Connection Fee (A one-time charge for connection, in addition to the standard water connection fee)	\$9,275.00
Where there is an existing serviceable 1/2" connection, the owner may convert to a standard (3/4") connection by payment of the full fee prescribed for a standard (3/4") connection in an existing developed area.	
Where a service is to be abandoned with no intention of reuse the permanent Abandonment Fee applies. Where the service is intended to be reused the temporary Capping Fee applies.	
Charges will be applied based on the year of construction.	

D. WATER FLOW TEST FEE

• for single family residences	\$110.00
• for all other occupancies	\$556.00

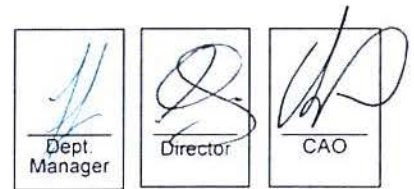
E. WATER SHUT ON / OFF

• for single family residences (outside of working hours)	\$100.00
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F. WATER VALVE LOCATE

• for single family residences (outside of working hours)	\$100.00
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COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date: _____	Item # _____	
<input type="checkbox"/> Regular	Date: _____	Item # _____	
<input type="checkbox"/> Agenda Addendum	Date: _____	Item# _____	
<input type="checkbox"/> Info Package	DM# _____	Date: _____	Mailbox: _____



The District of North Vancouver REPORT TO COUNCIL

November 10, 2015
File: 05.1700.2015

**SUBJECT: SOLID WASTE COLLECTION AND RECYCLING SERVICE FEES - 2016,
BYLAW 8153**

RECOMMENDATION:

THAT "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)" is read a FIRST, SECOND and THIRD time.

REASON FOR REPORT:

To establish the waste collection and recycling services fees for 2016.

SUMMARY:

Staff proposes that the 2016 Solid Waste Collection and recycling fees for 2016 remain unchanged from 2015. The proposed rates are shown below

	2015 Rate	2016 Rate
Single-family		
Garbage	\$120.80	\$120.80
Organics	\$94.70	\$94.70
Solid waste total	\$215.50	\$215.50
Recycling	\$94.20	\$94.20
Combined Rate	\$309.70	\$309.70
Multi-family		
Recycling	\$68.30	\$68.30

BACKGROUND:

The Waste Collection and Recycling Services Fees provide funding for solid waste and recycling services to single family homes and recycling services to multi-family homes within the District of North Vancouver. Solid Waste Operation are expecting a very busy 2016 with the recycling programs coming in house and the roll-out of our cart program.

EXISTING POLICY:

The waste collection rates and regulations are established through Solid Waste Removal Bylaw 7631.

ANALYSIS:

Single Family garbage and organics rate

The rate for single family garbage and organics collection for next year is proposed to be \$215.50, unchanged from the 2015 rate. Metro Vancouver will be changing their tipping charge for residential garbage from the multi-tiered system they are using in 2015 to a \$100 tonne charge plus \$5 transaction fee for each load. We expect this change will lower our total residential garbage tipping fees by approximately \$84k. This savings along with continued increases in diversion from the residential curb side garbage to organics (about 8%) will more than off-set our increased operating expenses

All revenues exceeding costs will be directed to reserves to fund the standardization of single family carts and used to start to replenish these reserves.

Recycling rate

Rates for single family and multi-family recycling will remain unchanged in 2016.

The rate for single family recycling for next year is proposed to be \$94.20, unchanged from 2015, and the rate for multi-family recycling is proposed to be \$68.30, unchanged from 2015. Revenues exceeding costs will be directed to reserves to fund the standardization of single family carts.

Multi-Family / Commercial Rates for garbage and cardboard pick-up

It is proposed there be minor changes in the commercial container rates and tipping fees for multi-family residential properties, schools, churches and commercial properties.

Timing/Approval Process:

Council's approval of the utility charges and adoption of the amending bylaw is needed as part of the 2016 budget.

Concurrence:

This report has been reviewed by the Financial Planning Department.

Financial Impacts:

The total estimated funding for solid waste and recycling services in 2016 is \$13.2M, including \$5M to implement the standardization of collection carts. The proposed rates ensure sufficient reserves to implement the new carts and maintain minimum recommended levels after their implementation (\$0.3-0.6M).

Social Policy Implications:

The provision of solid waste collection is a fundamental service which a community requires in order to ensure a high standard of public health.

Business Plan:


The proposed 2016 Solid Waste Removal Bylaw is consistent with the objectives of the District of North Vancouver Business Plan and is evident in the following Business Plan statements:

"Basic services provided by the District include police and fire protection, solid waste collection, water, sanitary and storm sewers, parks and local roads."

"We understand and strive to meet the high standard of essential service expected by our residents and businesses. The essential services include public safety, health and transportation – such as Fire, Police, Water, Sanitary Services, Drainage and Roads."



 L.M. Jensen
Manager – Engineering Operations

<u>VIEWED WITH:</u>	<u>REVIEWED WITH:</u>	<u>REVIEWED WITH:</u>	<u>REVIEWED WITH:</u>
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input checked="" type="checkbox"/> Finance 	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

The Corporation of the District of North Vancouver

Bylaw 8153

A bylaw to amend the Solid Waste Removal Bylaw 7631, 2007

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 8153, 2015 (Amendment 12)".

2. Amendments

2.1 Solid Waste Removal Bylaw 7631, 2007 is amended as follows:

- a. Schedule A, *Fees for Solid Waste Collection*, is deleted in its entirety and replaced with a new Schedule A, *Fees for Solid Waste Collection*, as shown in Schedule 1 of this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8153

Schedule A

1. Solid Waste Collection Fees

Description	Single Family Property	Multi-Family Property
Garbage and yard trimmings collection	\$215.50	N/A
Recyclable material collection	\$94.20	\$68.30 per unit

Tags		
Residential garbage tag (For garbage in excess of 154 litres)	\$3.00	N/A

2. Bulk Container Fees

Description	Container Size				
	1 Yard	2 Yard	3 Yard	4 Yard	6 Yard
Container Rental:					
Cardboard Container Monthly Rental Fee	N/A	\$45.25	\$45.25	\$45.25	\$45.25
Cardboard Container Monthly Rental Fee with Jitney	N/A	\$55.25	\$55.25	\$55.25	\$55.25
Solid Waste Container Monthly Rental Fee	\$14.25	\$15.25	\$16.25	\$17.25	\$19.25
Solid Waste Container Tipping Fees: (Charge per Tip)					
(a) Residential					
(i) with 1 - 3 containers	\$20.50	\$24.75	\$30.00	\$36.50	\$45.25
(ii) with 4 - 7 containers	N/A	\$23.50	\$28.50	\$34.75	\$42.75
(iii) with 8 - 11 containers	N/A	\$22.50	\$27.00	\$33.00	\$40.75
(iv) with 12+ containers	N/A	\$19.75	\$21.00	\$29.25	\$36.00
(b) Schools, Churches, Institutional	N/A	\$27.25	\$33.50	\$39.75	\$51.75
(c) Commercial, Industrial (1 tip/ week)	N/A	\$29.25	\$37.00	\$44.25	\$51.25
1 tip/ 2 weeks	N/A	\$33.75	\$41.25	\$50.25	\$53.25
1 tip/ 4 weeks	N/A	\$36.25	\$44.00	\$51.25	\$55.25
On request	N/A	\$38.75	\$46.25	\$53.25	\$57.25
Charges per Tip in addition to Container Tipping Fees					
(a) Casters	\$3.50				
(b) Locks	\$1.00				
(c) Jitney (Includes Casters)	\$21.25				

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 14, 2015</u>
<input type="checkbox"/> Committee of the Whole	Date: _____



 Dept.
 Manager

 GM/
 Director



 CAO

The District of North Vancouver REPORT TO COUNCIL

December 8, 2015
 File: 09.3900.20/000.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: Bylaw 8143: Fees and Charges Bylaw 6481, 1992

RECOMMENDATION:

THAT "The District of North Vancouver Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48)" is ADOPTED.

BACKGROUND:

Bylaw 8143 received First, Second and Third Readings on December 7, 2015. Bylaw 8143 is now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaw;
2. Abandon the bylaw at Third Reading; or
3. Rescind Third Reading and debate possible amendments to the bylaw.

Respectfully submitted,



Linda Brick
 Deputy Municipal Clerk

Attachments:

- The District of North Vancouver Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48)
- Staff Report – dated November 17, 2015

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8143

A bylaw to amend Fees and Charges Bylaw 6481, 1992

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48)".

2. Amendments

2.1 Fees and Charges Bylaw 6481, 1992 is amended as follows:

- (a) By deleting Schedules A through F in their entirety and replacing them with new Schedules A through F as attached to this Bylaw as Attachment 1.

3. Effective Date

3.1 The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

**ATTACHMENT 1
to Bylaw 8143**

Schedule A

CORPORATE AND FINANCE FEES

Copies		
Council minutes, reports, related correspondence and general photocopying	\$0.30	per page

Human Resources		
Request from solicitors for employment information	\$111.10	

Fees for Maps and Digital Data Products		
Standard paper map (small to medium size)	\$10.60	

Properties Department - Services		
Registerable Documents (Land Title Office)	\$350.00	
Registration of Registerable Documents including any required title searches		recovery of actual Land Title Office costs
Registerable Release Documents (including secondary suite covenants)	\$160.00	review, preparation and recovery of related Land Title Office costs
Unregistered Documents	\$350.00	
Administration Recovery Fee (A fee to recover extraordinary staff time spent on processing instruments on behalf of private owners)	\$540.00	
Administration for Highway Abandonments (sale of laneways)	\$2,225.00	flat fee
Documentation/Advertising fee for leases and lease renewals		recovery of actual Land Title Office costs

Building Department - Record Searches		
Property Records provided to solicitors, lending institutions and other individuals or organizations:		
Single-Family Residential Buildings	\$117.00	
All other buildings	\$232.90	
Property Record searches for "All other buildings" exceeding three hours shall be charged an additional fee of \$70/hour for each additional hour.		

Change of Address and New Address		
Change of Address and New Address	\$513.30	

Financial Services		
Tax demand notice	\$20.00	per folio
Certificate of tax status and related information - obtained through the web tax certificate system	\$40.00	per folio
Certificate of tax status and related information - prepared manually	\$45.00	per folio
Tax refund to non-property owner	\$30.00	per folio
Tax levy data file (electronic)	\$0.02	per folio
Researching historical property related information	\$45.00	per hour (\$45 minimum)
Returned cheques or payments	\$30.00	per item
Interest on overdue (non-tax) accounts receivable	2%	per month

Amended by: 6835 7349 7365 7432 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960
8020 8088 8143

Schedule B

DEVELOPMENT AND PERMITTING FEES

Building Permits		
The fees payable for the issuance of a permit or renewal of a permit for the erection, addition, alteration, repair, removal or demolition of any building or structure, or any part thereof including other building service systems or regulated by the Building Code, are as follows:		
First \$1,000 value of the work	\$72.50	
Each \$1,000 or part thereof by which the value of work exceeds the sum of \$1,000 up to a maximum of \$15,000, add	\$14.80	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$15,000 up to a maximum of \$50,000, add	\$12.60	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$50,000, add	\$11.60	
Recheck fee (minimum 1 hour)	\$72.50	per hour
The Building Permit fee is increased where construction commenced before the Building Inspector issued a permit by:		
For work valued up to \$15,000	\$297.20	
For work valued up to \$50,000	\$598.60	
For work valued up to \$100,000	\$1,197.20	
For work valued up to \$500,000	\$2,392.50	
For work valued up to \$1,000,000	\$5,981.10	
For work valued greater than \$1,000,000	\$11,961.20	
Re-inspection Fee	\$120.20	
A Building Permit may be extended pursuant to clause 5.51 of the Building Regulation Bylaw		10% of original fee or \$72.50, whichever is greater
Preliminary Plan Review	\$144.90	
Review of Equivalents - Up to two equivalency items included in one submission (this includes a single review of a single revision required from the primary review)	\$447.20	
For each equivalency item review exceeding the first two items included in the single submission	\$145.40	
Each additional revision submission of any single item	\$72.50	
Transfer of Building Permit - Single Family Residential Building	\$72.50	
Transfer of Building Permit - Other building type	\$145.40	
Secondary Suite Inspection Fee	\$150.70	
Land Title Search Fee	\$27.50	
Plan Review and Summary Letter (reviewed for Board of Variance application)	\$246.40	
A Special inspection (per 5.49.2 of the Building Regulation Bylaw) payable in advance	\$72.50	per hour
An inspection (per 5.49.3 of the Building Regulation Bylaw)	\$203.40	
Plus \$72.50 in excess of 4 hours	\$72.50	per hour
Drawing Imaging Fee	\$5.30	

Properties Involving Controlled Substances		
Inspection Fees:		
Each time the District enters on a Parcel to inspect in the exercise of the District's authority to regulate, prohibit or impose requirements under Bylaw 7494 or another enactment, the Owner must pay the District an administration and inspection fee of:	\$517.70	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a subsequent inspection undertaken if the Owner or occupier has failed to undertake action ordered by the Fire Chief, the District or a person authorized under the bylaw to order the action, the Owner must pay an additional fee of:	\$2,588.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
Before confirmation is provided by the Chief Building Inspector that a satisfactory inspection of the building by the District's Building Department has been completed the Owner must pay to the District:		
For the first inspection:	\$517.70	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For an inspection with an architect or professional engineer to certify that the subject Building may be occupied under applicable enactments, if the Owner has not first engaged his or her own architect for that purpose:	\$2,588.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a Special Safety Inspection:	\$517.70	
For each inspection prior to issuance of a Re-occupancy Permit:	\$310.60	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.

To obtain a Re-occupancy Permit:	\$258.80	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494:		
The fee for a Special Safety Inspection in respect of that incident is as follows:	\$258.80	

Board of Variance		
Application Fee	\$410.00	

Chimney and Fuel Burning Appliances		
A chimney with one flue, including factory-built chimney	\$72.50	
Each additional flue or chimney in a building	\$21.10	
A fireplace and flue, including factory-built fireplace	\$72.50	
Solid fuel burning appliances	\$72.50	

Mechanical Permits		
For the installation of fixtures, each roof drain, hot water tank, sump and interceptor being classed as a fixture, as follows:		
One fixture	\$72.50	
Each additional fixture up to ten	\$26.40	
Each additional fixture over ten	\$23.10	
Re-piping of an existing building:		
40% of the equivalent fixture installation fee		
For the installation or replacement of water service	\$72.50	
For the installation of perimeter foundation drains:		
For single or two family residential buildings up to 250'	\$72.50	
For each additional 250'	\$37.90	
For other than single or two family residential buildings, for each 100' or portion thereof to 500'	\$72.50	
For each additional 250'	\$37.90	
For the alteration of plumbing where no fixtures are involved, for each 10 metres of house drain installed or portion thereof	\$72.50	
In every case where, due to non-compliance with the provisions of this bylaw or to unsatisfactory workmanship, more than two inspections are necessary, for each inspection after the second inspection	\$120.20	
Special inspections to establish the fitness of the plumbing	\$86.50	per hour
For the installation of plumbing fixtures by other than the original permit holder	\$72.50	
For the installation of domestic water for fire lines in other than single family dwellings:		
For the first 30 metres or portion thereof	\$72.50	
For each additional 30 metres	\$37.90	
For each fire hydrant, alarm valve, dry valve & flow switch	\$36.80	

For each hose outlet/connection and/or fire department connection	\$36.80	
For the connection of the municipal water supply to a hydraulic equipment	\$72.50	
For the installation of pressure vacuum breakers, approved double check valve assemblies and reduced pressure backflow preventers	\$72.50	
For the installation of a house sewer and building sanitary drain where the length:		
Up to 30 metres	\$72.50	
Each additional 30 metres or part thereof	\$37.90	
A storm sewer and building storm drain:		
Up to 30 metres	\$72.50	
Each additional 30 metres or part thereof	\$37.90	
For the installation of either or both when under a common permit:		
Storm Sewer House Service Connection	\$304.60	
Sanitary Sewer House Service Connection	\$304.60	
For the installation of Sprinkler System:		
Fee for the first head	\$72.50	
For each additional head	\$4.00	
For the installation of a forced air heating duct distribution system:		
Per 1,000 btu	\$3.20	
Minimum	\$72.50	
Maximum	\$238.20	
For the installation of a hydronic heating pipe distribution system:		
Per 1,000 btu	\$3.20	
Minimum	\$72.50	
Maximum	\$238.20	

Electrical Permits

The fees payable for the issuance of an electrical permit are based on the total value of the proposed electrical installation including all material and labour as follows:

More Than		Not More Than	
\$ 0	\$500	\$72.50	
\$500	\$750	\$102.70	
\$750	\$1,000	\$131.50	
\$1,000	\$2,000	\$131.50	+ \$11.11 / \$100 or part thereof greater than \$1,000
\$2,000	\$3,500	\$242.60	+ \$8.99 / \$100 or part thereof greater than \$2,000
\$3,500	\$7,000	\$377.50	+ \$6.80 / \$100 or part thereof greater than \$3,500

\$7,000	\$10,000	\$615.50	+ \$4.56 / \$100 or part thereof greater than \$7,000
\$10,000	\$50,000	\$752.20	+ \$3.39 / \$100 or part thereof greater than \$10,000
\$50,000	\$100,000	\$2,108.70	+ \$3.39 / \$100 or part thereof greater than \$50,000
\$100,000	\$250,000	\$3,804.20	+ \$2.00 / \$100 or part thereof greater than \$100,000
\$250,000	\$500,000	\$6,804.90	+ \$1.99 / \$100 or part thereof greater than \$250,000
\$500,000	\$750,000	\$11,779.20	+ \$1.66 / \$100 or part thereof greater than \$500,000
\$750,000	\$1,000,000	\$15,923.90	+ \$0.89 / \$100 or part thereof greater than \$750,000
over \$1,000,000		\$18,144.10	+ \$0.82 / \$100 or part thereof greater than \$1,000,000
If applicant makes an erroneous declaration of the permit value to obtain a lesser permit fee, the permit shall be revoked and a new permit issued using the corrected value. The new permit shall be calculated according to the corrected permit value and a 50% administrative fee shall be added to the calculated fee.			
Temporary Power Pole - for a maximum period of 120 days (an extension is the same rate)		\$72.50	
Temporary to Permanent Connection		\$72.50	
Electrical Sign Connection		\$72.50	
Circus, Carnivals, Trade, Conventions, Exhibit, or similar shows		\$128.60	
Annual permits where the connected load in calculated horsepower is:			
1,000 HP or less		\$261.50	
Each additional 100 HP or part thereof		\$23.80	
Maximum fee		\$2,535.80	
Hourly Inspection Fee - for each inspection of electrical work in respect of which no specific fee is hereby prescribed, payment shall be made on the basis of time actually spent in making such inspections, as follows:			
For each hour or part thereof		\$72.50	per hour

Re-inspection Fee - For each inspection necessary for examining electrical installations where errors or omissions were found at a previous inspection	\$120.20	
Permit Fee Refund - Where no work has been performed under the permit, the fee less 15% may be returned when a request in writing is made for refund otherwise a fee is not refundable.		
Movie Locations:		
One location (valid for 90 days from the first day of filming)	\$72.50	
Two locations (valid for 90 days from the first day of filming)	\$144.40	
Three locations (valid for 90 days from the first day of filming)	\$215.10	
Four locations (valid for 180 days from the first day of filming)	\$286.60	
Five locations (valid for 180 days from the first day of filming)	\$357.30	
Six Locations (valid for 180 days from the first day of filming)	\$431.10	
Seven locations (valid for 270 days from the first day of filming)	\$505.90	
Eight locations (valid for 270 days from the first day of filming)	\$573.40	
Nine locations (valid for 270 days from the first day of filming)	\$645.00	
Annual permit - unlimited locations	\$734.60	

Gas Permits

Domestic Type Installations:

For the first appliance	\$72.50	
For each additional appliance	\$30.60	
For each inspection exceeding two in number where a re-inspection permit is issued in respect of any installation or alteration	\$120.20	

Commercial and Industrial Installations for each appliance installed on the one permit:

Equipment with input of 20 kW or less	\$72.50	
Equipment with input greater than 30 kW to 120 kW	\$81.20	
For each re-inspection on any commercial or industrial installation due to faulty workmanship or materials	\$90.60	
For each inspection exceeding two in number made on any commercial or industrial installation	\$72.50	
For inspection outside normal working hours, per hour	\$144.40	per hour
For vent and/or furnace plenum (no appliance)	\$72.50	
For piping (no appliance):		
For first 30 metres or part thereof	\$72.50	
Each additional 30 metres or part thereof	\$31.60	

Blasting Permits		
The fees payable for the issuance of a blasting permit for blasting on any one parcel are as follows:		
For a period not longer than ten days from the date issued	\$72.50	
For a period longer than ten days but no longer than thirty days from the date issued	\$120.20	
For a period longer than thirty days but no longer than sixty days from the date issued	\$179.20	

Installation, Replacement, Renewal, Alteration or Repair of Oil Burning Appliances or Tanks		
Oil Burning Appliances:		
20 kW or less	\$72.50	
Greater than 20 kW to 60 kW	\$76.90	
Over 60 kW	\$80.10	
Oil Storage Tank	\$72.50	
Compressed Gas Appliance and Storage Tank:		
First appliance	\$72.50	
Each additional appliance	\$33.80	
Underground Storage Tank for the storage of gasoline	\$72.50	

Engineering Construction		
Sidewalk Panels (measured in linear metres, 1.5 metres wide):		
First 3 metres or portion	\$1,220.00	
Each subsequent metre	\$270.00	
Curb and Gutter (measured in linear metres):		
First three metres or portion	\$1,412.00	
Each subsequent metre	\$295.00	
Extruded Driveway Curb (each, up to 6 metres wide)	\$834.00	
Each subsequent metre of extruded driveway curb over 6 metres	\$80.00	
R-9 Driveway Crossing (each, up to 6 metres wide)	\$4,429.00	
Extruded Curb (measured in linear metres, redevelopments above \$200,000 require a new extruded driveway crossing and new extruded curbing along the whole frontage):		
First metre of extruded curb	\$307.00	
Each subsequent metre of extruded curb	\$58.00	
Replacement of Survey Monument:		
Standard Integrated	\$2,132.00	per monument
Secondary Benchmark	\$3,553.00	per monument
Federal Benchmark	\$5,583.00	per monument
High Precision	\$7,613.00	per monument
GeoBC Registration	\$51.00	per monument
GeoBC Survey	\$500-\$1,000	per survey

Development Applications		
Preliminary		
Required as a first step in most development applications	\$790.00	
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	\$10,860.00	at cost (deposit)
Early consultation for applications where required	\$2,030.00	
Rezoning (including text or map amendments) and Heritage Revitalization Agreements		
Base Fee	\$3,680.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$2,790.00	
Scanning Fee	\$240.00	
Total	\$6,710.00	
Multi-Family – base fee plus	\$30.00	per residential unit
Official Community Plan Amendment		
Base Fee	\$3,680.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$2,790.00	
Scanning Fee	\$240.00	
Total	\$6,710.00	
For change in land use or increased residential density - base fee plus	\$60.00	per 100m ² of floor area
Additional Public Hearing Fees		
Additional Public Hearing (where required for a Rezoning, or Official Community Plan Amendment application)	\$2,790.00	
Additional Public Hearing Signs (where required to ensure good visibility)	\$530.00	
Development Permit - Minor		
Minor façade or design changes to an issued DP; Additions of less than 1,000 sq.ft. (93 m2) in DP area; and Telecommunications facilities involving changes to existing facilities	\$1,140.00	
Scanning fee	\$55.00	
Total	\$1,195.00	
Minor Development Permit Exemption Letter	\$315.00	
Sign Permits		
Application for new sign(s) that is/are in accordance with the Sign Bylaw, and may be reviewed and issued by staff (including review of the sign package)	\$125.00	for the first sign
Each additional sign	\$80.00	
Application for an alteration to a sign permit	\$65.00	for the first sign
Each additional sign	\$35.00	
Minor Development Permit for a sign or sign package where the sign(s) is/are not in accordance with either the Sign Bylaw or the approved Development Permit	\$555.00	per site

Development Permit – Major (some applications may require more than one Development Permit application and fee)		
Form and Character:		
Form and character for multi-family, commercial or industrial developments;	\$3,855.00	
DP for new telecommunications facilities involving new tower		
Scanning fee	\$240.00	
Total	\$4,095.00	
Multi Family where no rezoning – base fee plus	\$30.00	per residential unit
Environmental or Hazardous Conditions:		
Single Family: (For single family (RS) zoned properties involving more than one development permit, where new development is occurring, the fee for all the Development Permits shall be the fee of the highest value Development Permit plus \$110 for each additional Development Permit fee)		
Protection of the Natural Environment DPA	\$110.00	per parcel for renovations on the existing parcel
	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Streamside Protection DPA – Single Family	\$110.00	per parcel for renovations on the existing parcel
	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
In stream restoration or habitat enhancements	\$0.00	
Wildfire Hazards DPA:	\$270.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Creek Hazards DPA:	\$110.00	per parcel for renovations on the existing parcel

Creek Hazards DPA:	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Slope Hazards:	\$110.00	per parcel for renovations on the existing parcel
	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Scanning fee	\$55.00	
Development Permit Exemption Letter	\$55.00	
Other than single family:		
Environmental, or Hazardous Conditions	\$620.00	per 10,000 sq.ft. (929 m ²) of affected site area with a minimum fee of \$620
Scanning fee	\$240.00	
Development Permit Exemption Letter	\$55.00	
Development Variance Permit		
Single Family:		
For three variances or less	\$625.00	
Scanning fee	\$30.00	
Total	\$655.00	
For four variances or more	\$925.00	
Scanning fee	\$30.00	
Total	\$955.00	
Other than Single Family:	\$1,245.00	
Scanning fee	\$240.00	
Total	\$1,480.00	
Temporary Use Permit	\$1,245.00	
Scanning fee	\$240.00	
Total	\$1,480.00	
Subdivision		
Subdivisions	\$1,345.00	base fee (includes parent parcels)
Fee per new lot created	\$260.00	per additional lot
Scanning fee	\$240.00	
Strata-titling of currently occupied buildings	\$3,095.00	
Consolidation or lot line adjustment	\$1,055.00	
Subdivision creating an air space parcel	\$3,550.00	per air space parcel

Scanning fee	\$240.00	
Subdivision Conditions Letter extension	\$380.00	
Signing Fee (payable with the submission of the subdivision plans)	\$965.00	
Resubmissions		
This fee may be levied for additional reviews of building, landscape, engineering, survey or tree plans.		
Per resubmission	\$505.00	
Amendments		
Amendments to approved applications, where the amendment will require staff review and/or a public notification process, including:		
Applications to amend Subdivisions or Development Variance Permits; and Applications to amend existing restrictive covenants.	\$630.00	
Liquor Related Applications		
Special Occasion Licences:		
Temporary change to a liquor licence	\$112.00	
Special Occasion Licence:		
A private function (not open to the public and no more than 100 people in attendance)	\$30.50	
A public function (including not for profit events that are open to the public)	\$112.00	
Permanent Liquor Licences:		
Applications for a new liquor licence or an amendment to an existing licence	\$1,785.00	
Public Notification Fee	\$1,675.00	
Legal Documents		
Site Specific Legal Documentation		
Fees for legal documents will be based on the costs associated with their preparation. When possible, standardized documents will be used.		charged at actual cost
Standard Servicing Agreement	\$635.00	
Renewal of Standard Development Servicing Agreement	\$635.00	
Special Services		
Where extraordinary work is required including municipal survey work, mediation work, or extraordinary public meetings.		charged at actual cost
Custom Research: Requests for detailed research of one or more properties.	\$120.00	per hour
Confirmation Letters: Requests for letters confirming the land use designation in the Official Community Plan or the Zoning of a particular site are requested but where no additional research is required.	\$75.00	
Refunds of Fees		
The refundable portion of a fee prescribed in the Development Applications section of Schedule B, will be returned to the applicant in the following circumstances:		
a) if an application is withdrawn by the applicant or rejected by Council before either a public hearing or public meeting date is established or public notification is given, but not if the public hearing is waived; or		
b) if an application is approved by Council without the convening of a public hearing or public meeting or undertaking public notification.		

Development Conducted without a Permit		
If any development for which a permit is required by the District of North Vancouver Development Procedures Bylaw 7738 is commenced without a permit issued by the Council, the applicant for the proposed development must pay double the fee prescribed in this bylaw.		

Administration Fees For Development Servicing		
An administration fee required in connection with all administrative costs incurred by the District in connection with the "Works" as defined in the Development Servicing Bylaw.	5.1%	up to and including \$100,000
	4.1%	on amount in excess of \$100,000
A design revision fee required in connection with incomplete design drawing submissions for review costs incurred by the District - Minimum charge 1 hour	\$89.50	per hour

Permits Pursuant to the Environmental Protection and Preservation Bylaw		
Aquatic Area Permit	\$331.30	
Soil Permit		
Single Family Residential	\$190.50	
Industrial, Commercial, Multi-family	\$385.10	
Site Profile - for a Site Profile as specified on Schedule 1 of the Waste Management Act – Contaminated Sites Regulation	\$115.90	
Re-Inspection Fee		
Where it has been determined by the Environmental Protection Officer (EPO) that a site undertaking work governed by a permit issued pursuant to the Environmental Protection and Preservation Bylaw has not satisfactorily completed the work after the second inspection by the EPO then the following table of Inspection fees shall apply:		
First inspection to determine final compliance with EPPB Permit conditions; or EPO has to respond to a site regarding ineffective erosion control or other environmental damage complaint	\$0.00	
Second inspection to determine if deficiencies on first inspection have been corrected	\$0.00	
Third and all subsequent inspection(s) to determine if deficiencies on previous inspection(s) have been corrected	\$115.90	
Inspection Procedure		
The Environmental Protection Officer shall record all inspection records on an inspection sheet to be left with the operator in charge of the site and a copy to be filed with the Environment Department. The Environmental Protection Officer shall determine if an inspection fee is to be charged based on two previous inspections to the same site. Any requests for a third or any additional inspections shall be made through the Environment Department. Third and subsequent inspections shall not be conducted until the inspection fee has been received.		
Works Conducted Without a Permit		
If any works for which a permit is required by the Environmental Protection and Preservation Bylaw are commenced without a permit issued by the General Manager of Planning, Permits and Properties Division, the permit applicant for the proposed works shall pay double the fee		

prescribed as set out in the Fee section of this Bylaw.		
Preliminary Site Review		
Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions. The service includes an analysis of a proposed development, building, or structure for compliance with Bylaw 6515: Environmental Protection and Preservation Bylaw and/or other requirements as related to stream or waterfront setbacks.	\$136.60	

Tree Permits Pursuant to the Tree Protection Bylaw		
For tree(s) meeting the criteria outlined in Section 14(a) in the Tree Protection Bylaw		
To prune protected tree(s) or large-diameter tree(s)	\$74.50	
For each protected tree or large-diameter tree to be removed up to and including four trees	\$74.50	
For the removal of five or more protected trees or large-diameter trees	\$352.00	
For development involving the removal of ten or more protected trees or large-diameter trees on a parcel greater than 1 hectare	\$1,822.10	
Inspection and Re-inspection Fees		
The following fees shall apply for inspections undertaken to determine whether or not to release a security deposit held under the Tree Protection Bylaw:		
First inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order to Comply, copy of which shall be left at the site.	\$0.00	
Second Inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order To Comply, a copy of which shall be left at the site.	\$0.00	
Third Inspection - After expiration of an Order to Comply given on the second inspection, the third and all subsequent inspections will be undertaken to determine if deficiencies noted on previous inspections have been corrected. Deficiencies are noted on an Order to Comply left at the site.	\$115.90	
Where it has been determined that work or development permitted pursuant to the Tree Protection Bylaw has not been satisfactorily completed, the following fees shall apply with respect to inspections:		
Inspection relating to tree protection barrier, retained tree or replacement tree	\$115.90	
Inspection to determine compliance with tree permit or bylaw	\$115.90	
The environmental compensation fee payable pursuant to section 15(b) of the Tree Protection Bylaw	\$538.40	
Installation of Street Tree(s)	\$706.00	

Amended by: 7365 7516 7581 7632 7691 7740 7794 7814 7871 7911 7917 7960 8020 8037 8088 8143

Schedule C

PARKS AND RECREATION FEES

Cates Park Boat Launch		
Annual Pass – non-resident	\$248.57	
Annual Pass – resident	\$162.38	
Daily Launch	\$18.95	

Gallant Wharf – Prepaid Moorage Rates/Foot		
Winter		
Monthly	\$7.81	
3 Months	\$22.10	
6 Months	\$40.10	
Summer		
Monthly	\$10.57	
3 Months	\$29.62	
6 Months	\$52.67	

Gallant Wharf Ticket Machine Rates		
Rate (Up to 16 ft.)		
2 hour	\$3.48	
6 hour	\$11.29	
12 hour	\$22.76	
Rate (Over 16 ft. up to 20 ft.)		
2 hour	\$4.43	
6 hour	\$13.14	
12 hour	\$26.38	
Rate (Over 20 ft. up to 24 ft.)		
2 hour	\$4.95	
6 hour	\$14.81	
12 hour	\$29.57	
Rate (Over 24 ft. up to 28 ft.)		
2 hour	\$5.38	
6 hour	\$16.48	
12 hour	\$32.86	
Rate (Over 28 ft. up to 32 ft.)		
2 hour	\$6.10	
6 hour	\$18.10	
12 hour	\$36.24	
Rate (Over 32 ft. up to 36 ft.)		
2 hour	\$6.62	
6 hour	\$19.76	
12 hour	\$39.52	

Picnic Events		
Covered Shelter 100+ people – 4 hours	\$117.14	
Covered Shelter 60 people – 4 hours	\$92.86	
Covered Shelter 40 people or less – 4 hours	\$67.62	

Lynn Canyon Park		
Buses 24 seats and under	\$26.40	for two hours
Buses 25 seats and over	\$45.40	for two hours
Annual Bus Pass - (24 seats and under)	\$891.30	per bus per year
Annual Bus Pass - (25 seats and over)	\$1,222.60	per bus per year

Ecology Centre		
Eco-Quest, Forest Quest Activity (Individual)	\$2.50	
Individual Programs	\$8.25	
Children's Mini-Camps	\$66.00	
Birthday Parties 10 students (price per group)	\$132.00	
Groups		
Students age 3 to 12 (12 students or less)	\$71.00	
Students age 3 to 12 (13 to 30 students)	\$125.00	
Students age 13 to adult (12 students or less)	\$81.00	
Students age 13 to adult (13 to 30 students)	\$155.00	
Students age 13 to adult (31 to 45 students)	\$225.00	

Maplewood Farm		
Adult	\$7.43	
Child/Senior	\$4.48	
Peak Period (Adult)	\$8.62	
Peak Period (Child)	\$5.62	
Special Events (Adult)	\$8.62	
Special Events (Child)	\$5.62	
Annual Family Membership	\$124.70	
Behind the Scenes General	\$23.90	
Behind the Scenes Member	\$12.52	
Pony Ride	\$94.81	per hour
Prepayment Plan		
Group size 0-8	\$123.48	
Group size 9-15	\$246.60	
Group size 16-25	\$369.90	
Group size 26-50	\$739.76	
Group size 51-75	\$986.33	
Group size 76-100	\$1,232.95	
Birthday Party Packages:		
Basic Room Rental	\$50.80	per hour
Themed Party Packages:		
Bronze Package	\$126.90	
Silver Package	\$203.00	
Gold Package	\$284.20	
Platinum Package	\$411.10	

Amended by: 7296 7365 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960 8020 8088 8143

Schedule D

PROTECTIVE SERVICES FEES

Fire Services Fees Pursuant to Fire Services Bylaw		
Information requests	\$165.60	per civic address or request
Fire Safety Plan		
Initial review for new Fire Safety Plans	\$165.60	per hour or portion thereof, minimum one hour charge
Second review for new Fire Safety Plans	\$248.40	per hour or portion thereof, minimum one hour charge
Third and subsequent review for new Fire Safety Plans	\$331.20	per hour or portion thereof, minimum one hour charge
Annual review of existing Fire Safety Plans	\$54.90	
Charge to developer for DNV to develop a Pre-Fire Plan	\$817.90	
Review Pre-Fire Plans	\$165.60	per hour, minimum one hour charge
Charge for Pre-Fire Plans not submitted in format acceptable to DNV	\$331.20	
Permit Fees		
The fees hereinafter specified must be paid to the District by all applicants for any Permit required by this Bylaw, or under the Fire Code adopted by this Bylaw, or by the regulations passed pursuant to the provisions of the Fire Services Act, as amended from time to time, and for inspection of any work or thing for which the said Permit is required:		
For any installation of gasoline tanks, oil tanks, diesel tanks and dispensing pumps:		
2,300 L (500 I.G.)	\$15.50	
2,301-4,600 L (501-1,000 I.G.)	\$20.70	
4,601-23,000 L (1,001-5,000 I.G.)	\$32.10	
23,001-46,000 L (5,001-10,000 I.G.)	\$42.40	
46,001-115,000 L (10,001-25,000 I.G.)	\$63.10	
115,001-230,000 L (25,001-50,000 I.G.)	\$105.60	
230,001-460,000 L (50,001-100,000 I.G.)	\$158.40	
460,001-920,000 L (100,001-200,000 I.G.)	\$211.20	
920,001-2,300,000 L (200,001-500,000 I.G.)	\$264.00	
Each dispensing pump	\$10.40	
Inspections and installation of domestic and commercial oil burners:		
Each domestic installation	\$5.20	
Each commercial installation	\$10.40	

North Vancouver RCMP Services		
Criminal Record Check	\$57.50	
Criminal Record Check – Volunteers – Local Residents	\$0.00	
Police Certificate (Including prints if required)	\$57.50	
Fingerprints Taken (up to 2 sets – additional sets @ \$5.25 each)	\$57.50	
Local Police Records Checks	\$57.50	
Name Change Applications	\$57.50	
Taxi Permit Application/Annual Review	\$57.50	
Taxi-Biennial (2yr) Permit	\$115.00	
Taxi Permit (lost/replacement fee)	\$28.75	
MV 6020 – Motor Vehicle Accident Report	\$57.50	
Preliminary Collision/Traffic Analyst Report	\$57.50	
Full Collision/Traffic Analyst Report	\$600.00	
Field Drawing Reproduction	\$40.00	in addition to cost
Measurements	\$207.00	
Crash Data Retrieval Report	\$155.00	
Mechanical Inspection Report	\$57.50	in addition to cost
Police Reports	\$57.50	
Passport Letters	\$57.50	
Insurance Claim Letter	\$57.50	
Court Ordered File Disclosure (in addition to copying charge)	\$57.50	
Photographs (each – 4 x 6)	\$2.75	
Video Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$16.00	
Audio Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$5.00	
Forensic Video Analysis – Cost per hour	\$105.00	per hour
File Research – Cost per hour	\$50.00	per hour
Visa Application	\$57.50	
Security Licencing	\$57.50	
Photocopying charge per page	\$0.75	per page
Shipping Charge	\$5.00	in addition to cost
CD of Photographs	\$20.00	

Amended by: 7426 7434 7446 7581 7740 7814 7871 7917 7960 8020 8088 8143

Schedule E

LICENSING AND FILM FEES

Filming		
Park fee – per film day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$1,300.00	
Park fee – Half day rate maximum 12 Hrs– Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$950.00	
Park fee – prep/wrap per day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$650.00	
Large Park fee - per film day - all other large parks	\$850.00	
Large Park fee – Half day rate maximum 12 Hrs	\$650.00	
Large Park fee – prep/wrap per day	\$425.00	
Neighbourhood Park fee – per film day	\$430.00	
Neighbourhood Park fee – Half day rate maximum 12 Hrs	\$325.00	
Neighbourhood Park fee – Prep/wrap per day	\$215.00	
Commercial Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	\$260.00	
Park Liaison Fee per hour	\$68.00	per hour
RCMP per hour and member (Corporal)	\$115.00	per hour
RCMP per hour and member (Sergeant)	\$140.00	per hour
Fire Officer per hour	\$165.00	per hour
Firefighter per hour	\$132.00	per hour
Permit fee per location	\$240.00	
Street filming user fee	\$160.00	
On street parking per 100 ft. per day	\$60.00	
Signs (new and replacement) per sign	\$16.00	
Modification of existing signs (per sign)	\$5.50	
Fire Hydrant Usage per day	\$75.00	
Garbage disposal (as needed)	\$85.00	

Animal Control and Welfare Licences		
Spayed or neutered dog	\$28.00	annual fee
Not spayed or neutered dog	\$71.00	annual fee
Not spayed or neutered dog 3 to 6 months of age	\$28.00	
Spayed or neutered aggressive dog	\$83.00	
Fee increase – On or after February 1, in the current year, the annual fees contained in this table are increased by	\$10.00	
Fee reduction - On or after September 1, in the current year, the annual fees contained in this table shall be reduced by 50 percent where an owner provides satisfactory proof to the Collector that:		
the owner only established residency in the District of North Vancouver within 30 days of the application date; or,		
the dog, for which the licence is sought, was acquired by the owner within 30 days of the application date.		
Replacement licence	\$5.30	

Impound and Maintenance		
First Impoundment		
Licensed Dog	\$100.40	
Unlicensed Dog	\$165.60	
Second Impoundment within 365 days		
Licensed Dog	\$284.70	
Unlicensed Dog	\$284.70	
Subsequent Impoundment within 365 days		
Licensed Dog	\$528.00	
Unlicensed Dog	\$528.00	
Maintenance	\$26.90	per day
Additional Impound Fees for Aggressive Dogs (licensed or unlicensed) (These fees are in addition to the impound and maintenance fees set out above).		
First Impoundment	\$216.40	
Subsequent Impoundment	\$776.50	
Surrender Fees		
Spayed or Neutered Dog (requires proof of spayed/ or neuter)		
With Medical Records	\$88.00	
Without Medical Records	\$110.70	
Not Spayed or Neutered Dog		
With Medical Records	\$227.80	
Without Medical Records	\$227.80	
Spayed or Neutered Cat		
With Medical Records	\$56.90	
Without Medical Records	\$84.90	
Not Spayed or Neutered Cat		
With Medical Records	\$160.50	
Without Medical Records	\$184.30	
Additional Fee for a Non-Resident of the District	\$326.10	

Adoption		
Canines six months of age or older	\$217.40	
Canines up to six months of age	\$331.30	
Felines six months of age or older	\$139.80	
Felines up to six months of age	\$191.50	

Annual Park Use Permit		
Commercial Dog Walking Business - Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$579.80	
2	\$695.70	
3	\$816.90	
4	\$931.80	
Commercial Dog Walking Business - Not Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$859.30	
2	\$975.20	
3	\$1,101.60	
4	\$1,222.70	

Annual Commercial Dog Walker Permit Fees		
Annual Permit Fee	\$62.10	
Replacement Permit Fee (for name change)	\$31.60	

Horsekeeping Permit		
Impounding, transportation and maintenance		recovery of full cost
Horse Permit Application Fee (non-refundable)	\$124.20	

Fees For Business Licences
Schedule of Licence Fees A

Every person carrying on, maintaining, owning or operating within the municipality any business, trade, occupation, calling, undertaking or thing classified and set forth below shall pay to the municipality the amount of the licence fee set opposite to the business, trade, occupation, calling, undertaking or thing carried on, maintained, owned or operated by such person. The definitions in the Business Licence Bylaw 4567 apply to this bylaw.

Unless otherwise indicated the licence fee is for a twelve-month period - January 1st to December 31st.

Group 1 Miscellaneous

Aquaculture	Environmental Technologist
Advertising Agent	Funeral Parlour
Agent or Canvasser	Golf Driving Range/Golf Course
Auctioneer	Health Spa
Banquet Hall	Ice Rink
Bill Poster and Sign Company	Junk Yard
Book Agent	Publishing
Broker	Roller Rink
Crematorium	Ski/Chairlift/Tram
Dance Hall	Stevedoring
Employment Agency	Tennis/Racquet Clubs

Licence Fee

One or two persons engaged in the business	\$287.70	
Three to five persons engaged in the business	\$423.00	
Six to ten persons engaged in the business	\$571.90	
Eleven to twenty persons engaged in the business	\$707.30	
Each additional ten persons engaged in the business	\$221.60	
Maximum	\$4,485.10	

Group 2 Financing and Various

Banks	Mail Order
Financing Agent	Money Lenders
Guarantee or Bonding Company	Pawn Brokers
Investment Company	

Licence Fee

One to twenty-five persons engaged in the business	\$1,405.50	
Twenty-six to fifty persons engaged in the business	\$1,989.60	
Fifty-one to one hundred persons engaged in the business	\$2,544.70	
Each additional ten persons engaged in the business	\$287.70	
Maximum	\$4,485.10	

Group 3 Professional Services			
Accountant	Physiotherapist		
Architect	Podiatrist		
Barrister	Psychiatrist		
Chiropractor	Psychologist		
Dental Technician	Radiologist		
Dentist/Dental Surgeon	Registered Massage Therapist		
Engineer	Solicitor		
Lawyer	Surgeon		
Medical Practitioner or Specialist	Surveyor		
Notary Public	Veterinary Services		
Optometrist	Professional Services		
Orthodontist	Unclassified		
Physician			
Licence Fee			
One or two persons engaged in the business	\$287.70		
Three to five persons engaged in the business	\$802.40		
Six to ten persons engaged in the business	\$1,566.70		
Eleven to twenty persons engaged in the business	\$2,852.50		
Each additional ten persons engaged in the business	\$1,364.20		
Maximum	\$4,485.10		
Group 4 Social Escort Services			
Licence Fee	\$4,485.10		
Group 5 Licenced Beverage Establishments			
Liquor Primary Establishment			
For the first ten seats	\$789.00		
For each additional ten seats or any portion thereof	\$91.80		
To a maximum of	\$4,485.10		
Food Primary Establishment			
For the first ten seats	\$392.80		
For each additional ten seats or any portion thereof	\$28.00		
To a maximum of	\$4,485.10		

Schedule of Licence Fees B			
Group 1 Areas			
Rental Properties			
0 to 90 square metres	\$35.80		
Each additional 90 square metres or portion thereof	\$35.80		
Maximum	\$4,485.10		
Storage Areas			
0 to 1,860 square metres of ground space	\$421.90		
1,861 to 4,650 square metres of ground space	\$990.40		
4,651 to 7,440 square metres of ground space	\$1,500.70		
7,441 to 10,230 square metres of ground space	\$2,003.10		
10,231 to 13,020 square metres of ground space	\$2,507.90		
13,021 to 15,810 square metres of ground space	\$3,032.60		
15,811 to 18,600 square metres of ground space	\$4,485.10		
Each additional 2,790 square metres of ground space or portion thereof	\$348.00		

Maximum	\$4,485.10	
Warehousing		
0 to 930 square metres of floor space	\$623.30	
931 to 2,790 square metres of floor space	\$1,298.10	
2,791 to 4,650 square metres of floor space	\$1,989.60	
4,651 to 6,510 square metres of floor space	\$2,661.00	
6,511 to 8,370 square metres of floor space	\$3,335.90	
8,371 to 10,230 square metres of floor space	\$4,028.50	
10,231 to 12,090 square metres of floor space	\$4,476.20	
Each additional 1,860 square metres of floor space or portion thereof	\$556.20	
Maximum	\$4,485.10	
Group 2 Units		
Licence Fee		
Apartment	\$25.80	each space
Automobile Parking Lot	\$5.70	each space
Bed and Breakfast	\$76.10	each room
Billiard/Pool Hall	\$55.90	each table
Boarding House	\$13.40	each room
Bowling Alley	\$55.90	each alley
Coin Operated Coat Hanger Stands	\$29.10	each stand
Coin Operated Laundromat/Dry-Clean	\$16.80	each machine
Curling Rink	\$55.90	each sheet
Dormitory	\$13.40	each room
Hotel/Rooming House	\$13.40	each room
Mobile Canteen	\$221.60	each unit
Motel	\$25.80	each unit
Marina		
Up to 50 leased spaces	\$142.20	
51 to 100 leased spaces	\$220.50	
101 to 200 leased spaces	\$371.50	
201 to 300 leased spaces	\$502.50	
301 to 400 leased spaces	\$656.90	
401 to 500 leased spaces	\$792.30	
501 to 600 leased spaces	\$925.50	
601 to 700 leased spaces	\$1,078.70	
701 to 800 leased spaces	\$1,212.00	
801 to 900 leased spaces	\$1,362.90	
901 to 1,000 leased spaces	\$1,495.00	
Post Box Rental Agency	\$1.20	each post box
Theatre	\$1.20	each seat
Theatre - Drive-in	\$1.20	each stall
Vending Machine Fee		
Group 1 - no coin to operate	\$66.10	for each machine
Group 2 - \$0.06 to \$0.25 to operate	\$35.80	for each machine
Group 3 - \$0.26 to \$0.99 to operate	\$71.70	for each machine
Group 4 - \$1.00 or more to operate	\$101.90	for each machine
Group 5 - music systems	\$101.90	for each machine
Group 6 - amusement machines	\$234.00	for each machine
Maximum	\$4,485.10	

Group 3 Itinerants			
Licence Fee			
Carnival	\$127.60	for each day	
Circus	\$127.60	for each day	
Concert Hall	\$66.10	for each day	
Dog or Cat Show	\$24.70	for each day	
Exhibition	\$66.10	for each day	
Horse or Pony Show	\$38.10	for each day	
Musical Attraction	\$66.10	for each day	
Promoter of Entertainment	\$127.60	for each day	
Promoter of Sporting Event	\$256.30	for each day	
Theatrical Show (when held in other than a duly licenced theatre)	\$14.60	for each day	
Other form of itinerant show, entertainment, amusement or exhibition	\$66.10	for each day	
Solicitation for Charity	\$5.70	for each day	
Film Production (Non-Resident Business)	\$27.00	annually	

Schedule of Licence Fees C			
Group 1 Contractors			
Acoustical		Intercommunications	
Air Conditioning		Lawn Irrigation	
Alarm Systems		Land Clearing	
Arborite (Counter Tops)		Landscape/Gardening	
Blacktopping		Land Surveyors	
Blasting		Locksmith	
Brickwork/Masonry		Logging	
Building		Machine Shop	
Bulldozing		Marble	
Cabinets and Vanities		Millwork	
Caulking		Overhead Doors	
Ceramic Tile		Painting	
Cement Finishing		Paving	
Concrete		Plastering/Stucco	
Crane Service		Power Sweeping	
Cutting and Coring		Plumbing	
Demolition		Refrigeration	
Disposal Service		Road Marking	
Ditching		Roofing	
Door Sales/Installation		Sandblasting	
Draft Sealing		Sanitary	
Drainage		Sash and Door	
Drilling		Siding	
Drywall		Sign Painter	
Electrical		Sprinkler	
Electronics		Structural/Reinforcing Steel	
Elevator/Skip Hoist		Tree Service	
Excavating/Backfill		Upholstery	
Fencing		Ventilation	
Finish Carpentry		Waterproofing	

Flooring	Weatherproofing
Framing	Welding
General Contractor	Window Sales/Installation
Glazing	Wrecking
Hauling	Wrought Iron
Insulation	
Licence Fee	
One or two persons engaged in the business	\$141.00
Three to five persons engaged in the business	\$286.40
Six to ten persons engaged in the business	\$423.00
Eleven to twenty persons engaged in the business	\$707.30
Each additional ten persons engaged in the business	\$286.40
Maximum	\$4,485.10
Group 2 Services	
Accounting Services	Insurance Agency
Appraisal Services	Interior Decorator
Auditing Services	Junk Pick-Up Services
Audio/Video Production	Manufacturer's Agent
Auto Accessories Sales/Installations	Marine Service
Auto Marine Towing	Marine Service Station
Automobile Body Repair Shop	Marketing
Automobile Reconditioning/Polishing	Mobile Hairdressing
Automobile Service (Mobile)	Office Equipment Services
Automobile Services Garage	Pedlars/Hawkers/Hucksters
Automobile Service Station	Pest Control
Bookkeeper/Stenographer	Pet Services
Business Office	Photographer
Collection Agent	Property Management
Commercial Art	Real Estate Sales
Commercial/Industrial Sales	Recording Studio
Computer Services	Representatives
Consulting Service	Research Laboratory
Courier Service	Restoration Services
Disco Music Service	Security Services
Distributors	Swim School
Dog-walking Business	Tanning Studios
Drafting and Design Services	Telephone Equipment Sales/Service
Driving School	Tire Sales and Service
Electro-plating/polishing	Transfer/Express Company
Equipment rental	Vacuum Cleaner Sales/Services/Installation
Fuel Dealer	Vehicle Repair
Gold/Silversmiths	Vehicle Undercoating
Gym/Steam Baths	Vehicle/Boat Rental
Importers/Exporters	Weight Control Services
Instrument Sales/Service	Wheel Alignment
	Word Processing

Licence Fee		
One or two persons engaged in the business	\$167.90	
Three to five persons engaged in the business	\$303.30	
Six to ten persons engaged in the business	\$453.30	
Eleven to twenty persons engaged in the business	\$742.00	
Each additional ten persons engaged in the business	\$303.30	
Maximum	\$4,485.10	
Group 3 General		
Appliance Repair	Music School	
Boat Builders/Repairs	Nursing Home	
Boat/Bus Charter	Oil Storage Depot	
Boiler Sales/Service	Outboard Motors Sales/Service	
Booming Ground	Piano Tuning/Repairs	
Business College or Trades School	Plating	
Carpet Cleaners	Pressure Cleaning	
Carpet Sales/Installation	Private Hospital	
Caterer	Printer	
Child Care Facilities	Processor	
Chimney Sweep	Pumps Sales/Service/Installation	
Dancing Academy	Public Stenographer	
Dental Mechanic	Recycling	
Dressmaker	Riding Academy	
Equipment Sales/Service/Installation	Salvage	
Film Production	Shipyard	
Fire Extinguishers Sales/Service	Spray Services	
Fireplace Sales/Installation	Storage Facility	
Furniture Stripping/Finishing	Taxi Services	
Gas, Oil, Installations	Teacher	
General Household Repairs	Tool Makers	
Grain Storage	Telephone Answering Service	
Heavy Duty Equipment, Sales/Service	Tour/Guide Services	
Hobby Beer and Wine Making Establishment	T.V./Radio Repairs/Service	
Home Crafts	Towel/Uniform Service	
Janitorial Service	Underwater Services	
Machinery Sales/Service Installation	Vacuum Cleaner Service	
Masseur	Venetian Blinds Sales/Service	
Mechanical Repairs	Watch Repair	
Milk and Delivery Sales	Wholesaler	
Manufacturer	Wood Stove Sales/Installation	
Licence Fee		
One or two persons engaged in the business	\$141.00	
Three to five persons engaged in the business	\$286.40	
Six to ten persons engaged in the business	\$423.00	
Eleven to twenty persons engaged in the business	\$707.30	
Each additional ten persons engaged in the business	\$286.40	
Maximum	\$4,485.10	
Notwithstanding the number of persons engaged in a child care business, the fee payable shall not exceed \$141.00.		

Registered Society
Adult Care Facilities (includes facility in a Single Family Residential Unit)
Child Care Facilities (includes facility in a Single Family Residential Unit)
Day Care
Hospitals
Schools
Places of Religious Worship
Business Office
The fee for operators in this section is \$0.

Schedule of Licence Fees D			
Group 1 Shops and Stores			
Aesthetician	Restaurant		
Automobile Dealer	Retail Food Services		
Barber	Retail Trader		
Cleaner and Dryer	Recreation Vehicle Sales/Service		
Hair Salon	Second-Hand Dealer		
Laundry	Shoe Repair		
Mobile Home Sales/Service	Tailor		
Marine Sales and Chandlery	Travel Agent		
Nail Salon	Truck/Trailer Sales/Service		
Photographic Studio	Video Rentals/Sales		
Licence Fee			
First 70 square metres of sales, service, display and storage space or any portion thereof contained within the building	\$167.90		
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, up to 900 square metres	\$102.90		
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, in excess of 900 square metres	\$42.50		
Each 90 square metres or portion thereof of outside ground storage area adjacent to the building	\$15.60		
Maximum	\$4,485.10		

Schedule of Licence Fees E			
Group 1 Unclassified			
Every person carrying on within the Municipality any business, trade, employment, occupation, or calling not hereinbefore enumerated, shall pay to the Municipality a fee as follows:			
One or two persons engaged in the business	\$141.00		
Three to five persons engaged in the business	\$286.40		
Six to ten persons engaged in the business	\$423.00		
Eleven to twenty persons engaged in the business	\$707.30		
Each additional ten persons engaged in the business	\$286.40		

Maximum	\$4,485.10	
Re-Inspection Fee	\$82.80	

Schedule of Licence Fees F

There is no Schedule of Licence Fees F

Schedule of Licence Fees G

The fee payable by any person for an Inter-Municipal Business Licence is the fee applicable to the specific category of business plus an administration fee of \$60.00

The categories of businesses which are eligible for an Inter-Municipal Business Licence are:

Acoustical	Janitorial Service
Air Conditioning	Land Clearing
Alarm Systems	Landscape/Gardening
Alterations and Repairs	Land Surveyors
Appliance Repair	Lathing
Arborite (Counter Tops)	Locksmith
Architects	Logging
Awnings	Marble
Blacktopping	Mechanical/Mechanical Equipment Installation
Blasting	Metal Worker
Brickwork/Masonry	Millwork
Building	Moving (Building)
Building Movers	Oil Worker
Bulldozing	Ornamental Ironwork
Cabinets	Painting/Decorating
Cable Installation	Paving
Carpenter	Pest Control
Carpet Cleaner	Pile Driving
Caulking	Pipe Bending and Fabricating
Cement Finishing	Pipeline
Chimney Service	Plastering/Stucco
Cladding	Plastic
Concrete	Plumbing
Concrete Pumping	Power Sweeping/Vacuum
Construction Manager	Pressure Washing
Crane Operator	Pump Maintenance/Installation
Cutting and Coring	Rails
Decking	Refrigeration
Demolition	Reinforcing Steel
Disposal Service	Restoration
Ditching	Road Builders
Diving	Roofing
Doors - Overhead, etc.	Sandblasting
Draft Sealing	Sanitary
Drainage	Saunas
Drilling	Scaffolding
Drywall/Plasterer	Security and Alarms
Electrical	Sewers
Electronics	Sheet Metal

Elevator/Skip Hoist	Shingler
Engineers	Shoring
Excavating/Backfill	Siding
Fabricating (Metal)	Signs - all
Fencing	Skylights
Fibreglassing	Sprinkler
Finish Carpentry	Steamfitters
Fireplaces (non-masonry)	Steel Erection
Fireproofing	Store Fixtures and Decorations
Flagging Services/Traffic Control	Swimming Pools
Flooring	Tanks
Framing	Terrazzo
Furnace Repair	Tile
Gas	Toilet Partitions/Shelving
General Household Repair/Handyman Service	Tree Service
Glazing	Upholstering
Gutters	Ventilation
Hauling	Waterproofing
Heating/Sheet Metal	Weatherproofing
Inspection Services	Welding
Insulation	Wood Preserving
Intercommunications	Wood Stove Installer
Iron Worker	Wrecking
Irrigation	Wrought Iron

Licence Transfer Fees

Where any licence or licences is or are transferred, a fee equal to 20% of the total fee for such a licence or licences shall be charged except that the minimum fee for a transfer is \$47.00.

Amended by: 7365 7433 7632 7691 7740 7794 7814 7856 7871 7917 7960 8020 8035 8088
8143

Schedule F

TRANSPORTATION FEES




Permit		
Activities on Road Allowance due to adjacent Development	\$115.00	+0.50/m ² /day
Storage of Waste Disposal Bins on Road Allowance	\$49.00	+\$15/week
Special Highway Use Permit fee:		
(i) First occurrence	\$1,523.00	per each 12 hours
(ii) Second occurrence	\$3,045.00	per each 12 hours
(iii) Third and any subsequent occurrences	\$5,075.00	per each 12 hours
Any other Construction on Road Allowance	\$64.00	per occurrence
Special Events, Filming and Community Signs	\$42.00	per occurrence
Highway Use Permit (block watch party)	\$0.00	
Highway Construction and Planting Permit	\$125.00	
Newspaper Box Permit	\$45.00	
Resident Parking Only Decal	\$27.14	

Signage		
Way-finding signage (design, manufacture and installation)	\$316.00	

Removal and Detention of Chattels and Obstructions		
The following fees, costs and expenses shall be paid by the owner of any chattel or obstruction removed, detained or impounded under this Bylaw:		
Removal of construction materials, furnishings, newspaper boxes, portable toilets, shopping carts, and other small items:		
Per person per hour	\$79.00	per hour
Per hour if excavating or lifting equipment required	\$137.00	
To Detain Per Day	\$11.00	per m ³
Removal of Industrial Waste Container, Construction Trailer, Portable Building and other large items:		
To Remove	\$1,159.00	
To Detain Per Day	\$79.00	

Amended by: 7794 7814 7856 7871 7917 7960 8020 8088 8099 8134 8143

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>Dec 7/15</u>
<input type="checkbox"/> Committee of the Whole	Date: _____

 Dept. Manager	 GM/ Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

November 17, 2015
File: 05.1930

AUTHOR: Elio Iorio, Manager Revenue and Taxation

SUBJECT: Annual Review of Fees and Charges 2016 - Bylaw Amendment 48

RECOMMENDATION:

The Finance and Audit Committee Recommends to Council:

"THAT Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48) – is given FIRST, SECOND, and THIRD reading".

REASON FOR REPORT:

Annual review and establishment of fees and charges in accordance with financial plan objectives. Amendments detailed in the attached report have been discussed by the Finance and Audit Standing Committee on November 3rd and are recommended for adoption by Council.

TIMING/APPROVAL PROCESS:

Fees require approval prior to year-end for an effective date of January 1st, 2016. Timing of approval is critical so that notices can be delivered and systems can be updated. The final report is scheduled for adoption at the Regular Council meeting on December 14, 2015.

FINANCIAL IMPACTS:

See attached report.

Respectfully submitted,



Elio Iorio
Manager Revenue and Taxation

AGENDA INFORMATION	
<input type="checkbox"/> Committee of the Whole	Date: _____
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other	Date: _____

 Dept Manager	 GM/ Director	_____ CAO
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The District of North Vancouver

REPORT TO FINANCE AND AUDIT STANDING COMMITTEE

October 20, 2015
File: 05.1930

AUTHOR: Elio Iorio, Manager Revenue and Taxation

SUBJECT: Annual Review of Fees and Charges - 2016

RECOMMENDATION:

THAT the Finance and Audit Standing Committee recommends:

"THAT Council provides FIRST, SECOND, and THIRD reading of Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48) on recommendation from the Finance and Auditing Standing Committee".

REASON FOR REPORT:

The annual review and establishment of fees and charges in accordance with financial plan objectives.

SUMMARY:

The proposed fee structure for 2016 includes a 1.5% cost of service adjustment unless justifiable exceptions apply (schedule of exceptions attached). Review of fees for equity and cost recovery continues as adjustments to existing fees in Fire Safety and Filming are proposed to improve cost recovery. Business process and software enhancements planned as part of the business transformation project (ECLIP's) are expected to commence a staged implementation in early 2016. No major adjustment to the current fee structure is projected however this will be confirmed through 2016.

REVENUE IMPACT:

With the recommended changes, revenues are estimated to improve by \$126,000 at the current activity level. Full impacts to the 2016 budget including changes to activity levels will be estimated during the 2016 budget cycle.

It is worth noting that fees and charges for Golf, Library, Properties, Recreation and Utilities are not covered by this review. These fees are determined through alternative approval processes in accordance with their governance structure or the adopted funding model.

EXCEPTIONS TO 1.5% INCREASE:

Equity of fees is paramount in the yearly review process. Comparability of these fees to similar charges in other municipalities in the region ensures that our fees are not only competitive but reflect users' ability to pay.

No increase to the current fee structure is proposed for tax and related information in the financial services area. A full review of these fees has been undertaken in prior years with corresponding increases that are consistent with other lower mainland municipalities and recouping service costs.

Similarly, no fee increases are proposed for RCMP informational reporting services as the fees remain competitive and harmonized with the City of North Vancouver to provide consistency in fees.

The District enjoys an attractive environment and benefits from being a prime destination for film, television and commercial productions. An in depth review of filming location and service fees has been undertaken to achieve competitiveness with other jurisdictions and ensure that fees remain constant for multiyear filming productions. This proposed rate increase combined with current activity levels estimates an additional \$13,000 in revenue for 2016 (3.34%).

Property title search and registration fees continue to increase as the Land Title office restructures its fees through a fee for service initiative. The fees pertaining to this category have been increased by 10% to match the cost of the service.

Individual department areas review fees yearly to ensure consistency with service objectives. Maplewood Farm and Environmental Protection both require minor adjustments to individual fees to operate their programs more effectively. For comparability with other charges, alignment of the peak period (child) fee of \$5.62 (12.4%) with fees in the special event category is being considered to ensure programs are run consistently at the Farm.

The pruning of a protected tree and the corresponding fee is being reduced (10.9%) to match the charge for tree removal as a higher fee for trimming creates a disincentive to maintain a large diameter tree when in effect it is cheaper to purchase a tree removal permit.

NEW FEES:

Protective Services – New Fire Safety Plan

Two additional fee levels to the proposed initial base charge of \$165.60 for a new fire plan review are intended to ensure extra costs for resources expended in secondary and subsequent reviews of incomplete or deficient plans are recovered. Subsequent reviews pose greater pressures on staffing required in the overall review process. The addition of the secondary categories provides for the recovery of costs of additional staff time. The base fee has been revised to ensure it attains the full cost of providing service.

Transportation Fees – Permit

As a function of the overall review process, individual service areas are required to evaluate fees in relation to their processes and procedures to ensure the validity. The resident parking only decal fee is a historical fee which is being incorporated into the Fees and Charges bylaw as review confirmed it was not codified elsewhere.

BACKGROUND:

In accordance with the authority granted by the Community Charter, the District charges fees for service or regulatory requirements. These fees have typically been set on either a cost recovery and/or a user's ability to pay basis and are considered in the context of what comparable fees are charged by other municipalities in the region.

EXISTING POLICY:

The Community Charter enables Council, by bylaw, to impose a fee payable in respect of:

- (a) All or part of a service of the municipality,
- (b) The use of municipal property, or
- (c) The exercise of authority to regulate, prohibit or impose requirements.

TIMING / APPROVAL PROCESS:

Fees require approval before year-end to take effect on January 1st, 2016. Timing of approval is critical so that notices can be delivered and systems can be updated. The final report is scheduled for adoption at the Regular Council meeting on December 14, 2015.

Respectfully submitted,



Elio Iorio
Manager Revenue and Taxation

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev	<input type="checkbox"/> Clerk's Office	External Agencies
<input type="checkbox"/> Development Services	<input type="checkbox"/> Communications	<input type="checkbox"/> Library Board
<input type="checkbox"/> Utilities	<input type="checkbox"/> Finance	<input type="checkbox"/> NS Health
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Fire Services	<input type="checkbox"/> RCMP
<input type="checkbox"/> Parks	<input type="checkbox"/> ITS	<input type="checkbox"/> NYPD
<input type="checkbox"/> Environment	<input type="checkbox"/> Solicitor	<input type="checkbox"/> Museum & Arch
<input type="checkbox"/> Facilities	<input type="checkbox"/> GIS	<input type="checkbox"/> Other:
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Real Estate	

Schedule of Exceptions to 1.5% Increase

Schedule & Fee Description	2015 Bylaw Fee	2016 Proposed Fee	Y:Y Fee Change	% Change
Schedule A - Corporate & Finance				
Financial Services				
Tax demand notice	20 00	20 00	0 00	0 0%
Certificate of tax status and related information - obtained through the web tax certificate system	40 00	40 00	0 00	0 0%
Certificate of tax status and related information - prepared manually	45 00	45 00	0 00	0 0%
Tax refund to non-property owner	30 00	30 00	0 00	0 0%
Tax levy data file (electronic)	0 02	0 02	0 00	0 0%
Researching historical property related information	45 00	45 00	0 00	0 0%
Returned cheques or payments	30 00	30 00	0 00	0 0%
Schedule B - Development and Permitting				
Building Permit Fees				
Land Title Search Fee	25 00	27 50	2 50	10.0%
Tree Permits Pursuant to the Tree Protection Bylaw				
To prune protected tree(s) or large-diameter tree(s)	83 60	74 50	-9 10	-10.9%
Schedule C - Parks and Recreation				
Maplewood Farm				
Peak Period (Child)	5 00	5 62	0 62	12.4%
Schedule D - Protective Services				
Fire Services Fees Pursuant to Fire Services Bylaw				
Fire Safety Plan				
Review Pre-Fire Plans	112 90	165 60	52 70	46.7%
North Vancouver RCMP Services				
Criminal Record Check	57 50	57 50	0 00	0 0%
Police Certificate (Including prints if required)	57 50	57 50	0 00	0 0%
Fingerprints Taken (up to 2 sets – additional sets @ \$5.25 each)	57 50	57 50	0 00	0 0%
Local Police Records Checks	57 50	57 50	0 00	0 0%
Name Change Applications	57 50	57 50	0 00	0 0%
Taxi Permit Application/Annual Review	57 50	57 50	0 00	0 0%
Taxi-Biennial (2yr) Permit	115 00	115 00	0 00	0 0%
Taxi Permit (lost/replacement fee)	28 75	28 75	0 00	0 0%
MV 6020 – Motor Vehicle Accident Report	57 50	57 50	0 00	0 0%
Preliminary Collision/Traffic Analyst Report	57 50	57 50	0 00	0 0%
Full Collision/Traffic Analyst Report	600 00	600 00	0 00	0 0%
Field Drawing Reproduction	40 00	40 00	0 00	0 0%
Measurements	207 00	207 00	0 00	0 0%
Crash Data Retrieval Report	155 00	155 00	0 00	0 0%
Mechanical Inspection Report	57 50	57 50	0 00	0 0%

Schedule of Exceptions to 1.5% Increase – continued

Schedule & Fee Description	2015 Bylaw Fee	2016 Proposed Fee	Y:Y Fee Change	% Change
Police Reports	57.50	57.50	0.00	0.0%
Passport Letters	57.50	57.50	0.00	0.0%
Insurance Claim Letter	57.50	57.50	0.00	0.0%
Court Ordered File Disclosure (in addition to copying charge)	57.50	57.50	0.00	0.0%
Photographs (each – 4 x 6)	2.75	2.75	0.00	0.0%
Video Reproduction				
First hour	52.00	52.00	0.00	0.0%
Per hour after first hour	26.00	26.00	0.00	0.0%
Cost of CD/DVD	16.00	16.00	0.00	0.0%
Audio Reproduction				
First hour	52.00	52.00	0.00	0.0%
Per hour after first hour	26.00	26.00	0.00	0.0%
Cost of CD/DVD	5.00	5.00	0.00	0.0%
Forensic Video Analysis – Cost per hour	105.00	105.00	0.00	0.0%
File Research – Cost per hour	50.00	50.00	0.00	0.0%
Visa Application	57.50	57.50	0.00	0.0%
Security Licencing	57.50	57.50	0.00	0.0%
Photocopying charge per page	0.75	0.75	0.00	0.0%
Shipping Charge	5.00	5.00	0.00	0.0%
CD of Photographs	20.00	20.00	0.00	0.0%
Schedule E - Licencing and Film				
Filming				
Park fee – per film day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	1,250.00	1300.00	50.00	4.0%
Park fee – Half day rate maximum 12 Hrs– Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	935.00	950.00	15.00	1.6%
Park fee – prep/wrap per day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	625.00	650.00	25.00	4.0%
Large Park fee - per film day - all other large parks	830.00	850.00	20.00	2.4%
Large Park fee – Half day rate maximum 12 Hrs	625.00	650.00	25.00	4.0%
Large Park fee – prep/wrap per day	415.00	425.00	10.00	2.4%
Neighbourhood Park fee – per film day	415.00	430.00	15.00	3.6%
Neighbourhood Park fee – Half day rate maximum 12 Hrs	310.00	325.00	15.00	4.8%
Neighbourhood Park fee – Prep/wrap per day	210.00	215.00	5.00	2.4%
Commercial Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	255.00	260.00	5.00	2.0%
Park Liaison Fee per hour	68.00	68.00	0.00	0.0%
RCMP per hour and member (Corporal)	110.00	115.00	5.00	4.5%
RCMP per hour and member (Sergeant)	130.00	140.00	10.00	7.7%
Fire Officer per hour	160.00	165.00	5.00	3.1%

Schedule of Exceptions to 1.5% Increase – *continued*

Schedule & Fee Description	2015 Bylaw Fee	2016 Proposed Fee	Y:Y Fee Change	% Change
Permit fee per location	230.00	240.00	10.00	4.3%
Street filming user fee	155.00	160.00	5.00	3.2%
On street parking per 100 ft. per day	56.00	60.00	4.00	7.1%
Signs (new and replacement) per sign	15.50	16.00	0.50	3.2%
Modification of existing signs (per sign)	5.50	5.50	0.00	0.0%
Fire Hydrant Usage per day	60.00	75.00	15.00	25.0%
Garbage disposal (as needed)	75.00	85.00	10.00	13.3%

Schedule of New Fees

Fee Description	2016 Bylaw Fee
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Schedule D - Protective Services

Fire Services Fees Pursuant to Fire Services Bylaw

Fire Safety Plan

Second review for new Fire Safety Plans [Note 1]	248 40
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Third and subsequent review for new Fire Safety Plans [Note 1]	331 20
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Schedule F - Transportation Fees

Permit

Resident Parking Only Decal	27 14
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Note 1: These fees are per hour or portion thereof, minimum one hour charge

The Corporation of the District of North Vancouver

Bylaw 8143

A bylaw to amend Fees and Charges Bylaw 6481, 1992

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "District of North Vancouver Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8143, 2015 (Amendment 48)".

2. Amendments

2.1 Fees and Charges Bylaw 6481, 1992 is amended as follows:

- (a) By deleting Schedules A through F in their entirety and replacing them with new Schedules A through F as attached to this Bylaw as Attachment 1.

3. Effective Date

3.1 The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

**ATTACHMENT 1
to Bylaw 8143**

Schedule A

CORPORATE AND FINANCE FEES

Copies		
Council minutes, reports, related correspondence and general photocopying	\$0.30	per page
Human Resources		
Request from solicitors for employment information	\$111.10	
Fees for Maps and Digital Data Products		
Standard paper map (small to medium size)	\$10.60	
Properties Department - Services		
Registerable Documents (Land Title Office)	\$350.00	
Registration of Registerable Documents including any required title searches		recovery of actual Land Title Office costs
Registerable Release Documents (including secondary suite covenants)	\$160.00	review, preparation and recovery of related Land Title Office costs
Unregistered Documents	\$350.00	
Administration Recovery Fee (A fee to recover extraordinary staff time spent on processing instruments on behalf of private owners)	\$540.00	
Administration for Highway Abandonments (sale of laneways)	\$2,225.00	flat fee
Documentation/Advertising fee for leases and lease renewals		recovery of actual Land Title Office costs
Building Department - Record Searches		
Property Records provided to solicitors, lending institutions and other individuals or organizations:		
Single-Family Residential Buildings	\$117.00	
All other buildings	\$232.90	
Property Record searches for "All other buildings" exceeding three hours shall be charged an additional fee of \$70/hour for each additional hour.		
Change of Address and New Address		
Change of Address and New Address	\$513.30	

Financial Services

Tax demand notice	\$20.00	per folio
Certificate of tax status and related information - obtained through the web tax certificate system	\$40.00	per folio
Certificate of tax status and related information - prepared manually	\$45.00	per folio
Tax refund to non-property owner	\$30.00	per folio
Tax levy data file (electronic)	\$0.02	per folio
Researching historical property related information	\$45.00	per hour (\$45 minimum)
Returned cheques or payments	\$30.00	per item
Interest on overdue (non-tax) accounts receivable	2%	per month

Amended by: 6835 7349 7365 7432 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960
8020 8088 8143

Schedule B

DEVELOPMENT AND PERMITTING FEES

Building Permits		
The fees payable for the issuance of a permit or renewal of a permit for the erection, addition, alteration, repair, removal or demolition of any building or structure, or any part thereof including other building service systems or regulated by the Building Code, are as follows:		
First \$1,000 value of the work	\$72.50	
Each \$1,000 or part thereof by which the value of work exceeds the sum of \$1,000 up to a maximum of \$15,000, add	\$14.80	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$15,000 up to a maximum of \$50,000, add	\$12.60	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$50,000, add	\$11.60	
Recheck fee (minimum 1 hour)	\$72.50	per hour
The Building Permit fee is increased where construction commenced before the Building Inspector issued a permit by:		
For work valued up to \$15,000	\$297.20	
For work valued up to \$50,000	\$598.60	
For work valued up to \$100,000	\$1,197.20	
For work valued up to \$500,000	\$2,392.50	
For work valued up to \$1,000,000	\$5,981.10	
For work valued greater than \$1,000,000	\$11,961.20	
Re-inspection Fee	\$120.20	
A Building Permit may be extended pursuant to clause 5.51 of the Building Regulation Bylaw		10% of original fee or \$72.50, whichever is greater
Preliminary Plan Review	\$144.90	
Review of Equivalents - Up to two equivalency items included in one submission (this includes a single review of a single revision required from the primary review)	\$447.20	
For each equivalency item review exceeding the first two items included in the single submission	\$145.40	
Each additional revision submission of any single item	\$72.50	
Transfer of Building Permit - Single Family Residential Building	\$72.50	
Transfer of Building Permit - Other building type	\$145.40	
Secondary Suite Inspection Fee	\$150.70	
Land Title Search Fee	\$27.50	
Plan Review and Summary Letter (reviewed for Board of Variance application)	\$246.40	
A Special inspection (per 5.49.2 of the Building Regulation Bylaw) payable in advance	\$72.50	per hour
An inspection (per 5.49.3 of the Building Regulation Bylaw)	\$203.40	
Plus \$72.50 in excess of 4 hours	\$72.50	per hour
Drawing Imaging Fee	\$5.30	

Properties Involving Controlled Substances

Inspection Fees:

Each time the District enters on a Parcel to inspect in the exercise of the District's authority to regulate, prohibit or impose requirements under Bylaw 7494 or another enactment, the Owner must pay the District an administration and inspection fee of:	\$517.70	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a subsequent inspection undertaken if the Owner or occupier has failed to undertake action ordered by the Fire Chief, the District or a person authorized under the bylaw to order the action, the Owner must pay an additional fee of:	\$2,588.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
Before confirmation is provided by the Chief Building Inspector that a satisfactory inspection of the building by the District's Building Department has been completed the Owner must pay to the District:		
For the first inspection:	\$517.70	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For an inspection with an architect or professional engineer to certify that the subject Building may be occupied under applicable enactments, if the Owner has not first engaged his or her own architect for that purpose:	\$2,588.30	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
For a Special Safety Inspection:	\$517.70	
For each inspection prior to issuance of a Re-occupancy Permit:	\$310.60	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.

To obtain a Re-occupancy Permit:	\$258.80	If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494 this fee will be waived in respect of that incident.
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If the Owner inspects and reports a contravention under Section 13 of Bylaw 7494:

The fee for a Special Safety Inspection in respect of that incident is as follows:	\$258.80	
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Board of Variance

Application Fee	\$410.00	
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Chimney and Fuel Burning Appliances

A chimney with one flue, including factory-built chimney	\$72.50	
Each additional flue or chimney in a building	\$21.10	
A fireplace and flue, including factory-built fireplace	\$72.50	
Solid fuel burning appliances	\$72.50	

Mechanical Permits

For the installation of fixtures, each roof drain, hot water tank, sump and interceptor being classed as a fixture, as follows:

One fixture	\$72.50	
Each additional fixture up to ten	\$26.40	
Each additional fixture over ten	\$23.10	

Re-piping of an existing building:

40% of the equivalent fixture installation fee		
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For the installation or replacement of water service	\$72.50	
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For the installation of perimeter foundation drains:

For single or two family residential buildings up to 250'	\$72.50	
For each additional 250'	\$37.90	
For other than single or two family residential buildings, for each 100' or portion thereof to 500'	\$72.50	
For each additional 250'	\$37.90	

For the alteration of plumbing where no fixtures are involved, for each 10 metres of house drain installed or portion thereof	\$72.50	
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In every case where, due to non-compliance with the provisions of this bylaw or to unsatisfactory workmanship, more than two inspections are necessary, for each inspection after the second inspection	\$120.20	
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Special inspections to establish the fitness of the plumbing	\$86.50	per hour
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For the installation of plumbing fixtures by other than the original permit holder	\$72.50	
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For the installation of domestic water for fire lines in other than single family dwellings:

For the first 30 metres or portion thereof	\$72.50	
For each additional 30 metres	\$37.90	
For each fire hydrant, alarm valve, dry valve & flow switch	\$36.80	

For each hose outlet/connection and/or fire department connection	\$36.80
For the connection of the municipal water supply to a hydraulic equipment	\$72.50
For the installation of pressure vacuum breakers, approved double check valve assemblies and reduced pressure backflow preventers	\$72.50
For the installation of a house sewer and building sanitary drain where the length:	
Up to 30 metres	\$72.50
Each additional 30 metres or part thereof	\$37.90
A storm sewer and building storm drain:	
Up to 30 metres	\$72.50
Each additional 30 metres or part thereof	\$37.90
For the installation of either or both when under a common permit:	
Storm Sewer House Service Connection	\$304.60
Sanitary Sewer House Service Connection	\$304.60
For the installation of Sprinkler System:	
Fee for the first head	\$72.50
For each additional head	\$4.00
For the installation of a forced air heating duct distribution system:	
Per 1,000 btu	\$3.20
Minimum	\$72.50
Maximum	\$238.20
For the installation of a hydronic heating pipe distribution system:	
Per 1,000 btu	\$3.20
Minimum	\$72.50
Maximum	\$238.20

Electrical Permits

The fees payable for the issuance of an electrical permit are based on the total value of the proposed electrical installation including all material and labour as follows:

More Than	Not More Than		
\$ 0	\$500	\$72.50	
\$500	\$750	\$102.70	
\$750	\$1,000	\$131.50	
\$1,000	\$2,000	\$131.50	+ \$11.11 / \$100 or part thereof greater than \$1,000
\$2,000	\$3,500	\$242.60	+ \$8.99 / \$100 or part thereof greater than \$2,000
\$3,500	\$7,000	\$377.50	+ \$6.80 / \$100 or part thereof greater than \$3,500

\$7,000	\$10,000	\$615.50	+ \$4.56 / \$100 or part thereof greater than \$7,000
\$10,000	\$50,000	\$752.20	+ \$3.39 / \$100 or part thereof greater than \$10,000
\$50,000	\$100,000	\$2,108.70	+ \$3.39 / \$100 or part thereof greater than \$50,000
\$100,000	\$250,000	\$3,804.20	+ \$2.00 / \$100 or part thereof greater than \$100,000
\$250,000	\$500,000	\$6,804.90	+ \$1.99 / \$100 or part thereof greater than \$250,000
\$500,000	\$750,000	\$11,779.20	+ \$1.66 / \$100 or part thereof greater than \$500,000
\$750,000	\$1,000,000	\$15,923.90	+ \$0.89 / \$100 or part thereof greater than \$750,000
over \$1,000,000		\$18,144.10	+ \$0.82 / \$100 or part thereof greater than \$1,000,000
If applicant makes an erroneous declaration of the permit value to obtain a lesser permit fee, the permit shall be revoked and a new permit issued using the corrected value. The new permit shall be calculated according to the corrected permit value and a 50% administrative fee shall be added to the calculated fee.			
Temporary Power Pole - for a maximum period of 120 days (an extension is the same rate)		\$72.50	
Temporary to Permanent Connection		\$72.50	
Electrical Sign Connection		\$72.50	
Circus, Carnivals, Trade, Conventions, Exhibit, or similar shows		\$128.60	
Annual permits where the connected load in calculated horsepower is:			
1,000 HP or less		\$261.50	
Each additional 100 HP or part thereof		\$23.80	
Maximum fee		\$2,535.80	
Hourly Inspection Fee - for each inspection of electrical work in respect of which no specific fee is hereby prescribed, payment shall be made on the basis of time actually spent in making such inspections, as follows:			
For each hour or part thereof		\$72.50	per hour

Re-inspection Fee - For each inspection necessary for examining electrical installations where errors or omissions were found at a previous inspection	\$120.20	
Permit Fee Refund - Where no work has been performed under the permit, the fee less 15% may be returned when a request in writing is made for refund otherwise a fee is not refundable.		
Movie Locations:		
One location (valid for 90 days from the first day of filming)	\$72.50	
Two locations (valid for 90 days from the first day of filming)	\$144.40	
Three locations (valid for 90 days from the first day of filming)	\$215.10	
Four locations (valid for 180 days from the first day of filming)	\$286.60	
Five locations (valid for 180 days from the first day of filming)	\$357.30	
Six Locations (valid for 180 days from the first day of filming)	\$431.10	
Seven locations (valid for 270 days from the first day of filming)	\$505.90	
Eight locations (valid for 270 days from the first day of filming)	\$573.40	
Nine locations (valid for 270 days from the first day of filming)	\$645.00	
Annual permit - unlimited locations	\$734.60	
Gas Permits		
Domestic Type Installations:		
For the first appliance	\$72.50	
For each additional appliance	\$30.60	
For each inspection exceeding two in number where a re-inspection permit is issued in respect of any installation or alteration	\$120.20	
Commercial and Industrial Installations for each appliance installed on the one permit:		
Equipment with input of 20 kW or less	\$72.50	
Equipment with input greater than 30 kW to 120 kW	\$81.20	
For each re-inspection on any commercial or industrial installation due to faulty workmanship or materials	\$90.60	
For each inspection exceeding two in number made on any commercial or industrial installation	\$72.50	
For inspection outside normal working hours, per hour	\$144.40	per hour
For vent and/or furnace plenum (no appliance)	\$72.50	
For piping (no appliance):		
For first 30 metres or part thereof	\$72.50	
Each additional 30 metres or part thereof	\$31.60	

Blasting Permits

The fees payable for the issuance of a blasting permit for blasting on any one parcel are as follows:

For a period not longer than ten days from the date issued	\$72.50	
For a period longer than ten days but no longer than thirty days from the date issued	\$120.20	
For a period longer than thirty days but no longer than sixty days from the date issued	\$179.20	

Installation, Replacement, Renewal, Alteration or Repair of Oil Burning Appliances or Tanks

Oil Burning Appliances:

20 kW or less	\$72.50	
Greater than 20 kW to 60 kW	\$76.90	
Over 60 kW	\$80.10	
Oil Storage Tank	\$72.50	
Compressed Gas Appliance and Storage Tank:		
First appliance	\$72.50	
Each additional appliance	\$33.80	
Underground Storage Tank for the storage of gasoline	\$72.50	

Engineering Construction

Sidewalk Panels (measured in linear metres, 1.5 metres wide):

First 3 metres or portion	\$1,220.00	
Each subsequent metre	\$270.00	
Curb and Gutter (measured in linear metres):		
First three metres or portion	\$1,412.00	
Each subsequent metre	\$295.00	
Extruded Driveway Curb (each, up to 6 metres wide)	\$834.00	
Each subsequent metre of extruded driveway curb over 6 metres	\$80.00	
R-9 Driveway Crossing (each, up to 6 metres wide)	\$4,429.00	
Extruded Curb (measured in linear metres, redevelopments above \$200,000 require a new extruded driveway crossing and new extruded curbing along the whole frontage):		
First metre of extruded curb	\$307.00	
Each subsequent metre of extruded curb	\$58.00	
Replacement of Survey Monument:		
Standard Integrated	\$2,132.00	per monument
Secondary Benchmark	\$3,553.00	per monument
Federal Benchmark	\$5,583.00	per monument
High Precision	\$7,613.00	per monument
GeoBC Registration	\$51.00	per monument
GeoBC Survey	\$500-\$1,000	per survey

Development Applications		
Preliminary		
Required as a first step in most development applications	\$790.00	
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	\$10,860.00	at cost (deposit)
Early consultation for applications where required	\$2,030.00	
Rezoning (including text or map amendments) and Heritage Revitalization Agreements		
Base Fee	\$3,680.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$2,790.00	
Scanning Fee	\$240.00	
Total	\$6,710.00	
Multi-Family – base fee plus	\$30.00	per residential unit
Official Community Plan Amendment		
Base Fee	\$3,680.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$2,790.00	
Scanning Fee	\$240.00	
Total	\$6,710.00	
For change in land use or increased residential density - base fee plus	\$60.00	per 100m ² of floor area
Additional Public Hearing Fees		
Additional Public Hearing (where required for a Rezoning, or Official Community Plan Amendment application)	\$2,790.00	
Additional Public Hearing Signs (where required to ensure good visibility)	\$530.00	
Development Permit - Minor		
Minor façade or design changes to an issued DP; Additions of less than 1,000 sq. ft. (93 m ²) in DP area; and Telecommunications facilities involving changes to existing facilities	\$1,140.00	
Scanning fee	\$55.00	
Total	\$1,195.00	
Minor Development Permit Exemption Letter	\$315.00	
Sign Permits		
Application for new sign(s) that is/are in accordance with the Sign Bylaw, and may be reviewed and issued by staff (including review of the sign package)	\$125.00	for the first sign
Each additional sign	\$80.00	
Application for an alteration to a sign permit	\$65.00	for the first sign
Each additional sign	\$35.00	
Minor Development Permit for a sign or sign package where the sign(s) is/are not in accordance with either the Sign Bylaw or the approved Development Permit	\$555.00	per site

Development Permit – Major (some applications may require more than one Development Permit application and fee)		
Form and Character:		
Form and character for multi-family, commercial or industrial developments; DP for new telecommunications facilities involving new tower	\$3,855.00	
Scanning fee	\$240.00	
Total	\$4,095.00	
Multi Family where no rezoning – base fee plus	\$30.00	per residential unit
Environmental or Hazardous Conditions:		
Single Family: (For single family (RS) zoned properties involving more than one development permit, where new development is occurring, the fee for all the Development Permits shall be the fee of the highest value Development Permit plus \$110 for each additional Development Permit fee)		
	\$110.00	per parcel for renovations on the existing parcel
Protection of the Natural Environment DPA	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
	\$110.00	per parcel for renovations on the existing parcel
Streamside Protection DPA – Single Family	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
In stream restoration or habitat enhancements	\$0.00	
Wildfire Hazards DPA:	\$270.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Creek Hazards DPA:	\$110.00	per parcel for renovations on the existing parcel

Creek Hazards DPA:	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Slope Hazards:	\$110.00	per parcel for renovations on the existing parcel
	\$550.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Scanning fee	\$55.00	
Development Permit Exemption Letter	\$55.00	
Other than single family:		
Environmental, or Hazardous Conditions	\$620.00	per 10,000 sq ft. (929 m ²) of affected site area with a minimum fee of \$620
Scanning fee	\$240.00	
Development Permit Exemption Letter	\$55.00	
Development Variance Permit		
Single Family:		
For three variances or less	\$625.00	
Scanning fee	\$30.00	
Total	\$655.00	
For four variances or more	\$925.00	
Scanning fee	\$30.00	
Total	\$955.00	
Other than Single Family:	\$1,245.00	
Scanning fee	\$240.00	
Total	\$1,480.00	
Temporary Use Permit	\$1,245.00	
Scanning fee	\$240.00	
Total	\$1,480.00	
Subdivision		
Subdivisions	\$1,345.00	base fee (includes parent parcels)
Fee per new lot created	\$260.00	per additional lot
Scanning fee	\$240.00	
Strata-titling of currently occupied buildings	\$3,095.00	
Consolidation or lot line adjustment	\$1,055.00	
Subdivision creating an air space parcel	\$3,550.00	per air space parcel

Scanning fee	\$240.00	
Subdivision Conditions Letter extension	\$380.00	
Signing Fee (payable with the submission of the subdivision plans)	\$965.00	
Resubmissions		
This fee may be levied for additional reviews of building, landscape, engineering, survey or tree plans.		
Per resubmission	\$505.00	
Amendments		
Amendments to approved applications, where the amendment will require staff review and/or a public notification process, including:		
Applications to amend Subdivisions or Development Variance Permits; and	\$630.00	
Applications to amend existing restrictive covenants.		
Liquor Related Applications		
Special Occasion Licences:		
Temporary change to a liquor licence	\$112.00	
Special Occasion Licence:		
A private function (not open to the public and no more than 100 people in attendance)	\$30.50	
A public function (including not for profit events that are open to the public)	\$112.00	
Permanent Liquor Licences:		
Applications for a new liquor licence or an amendment to an existing licence	\$1,785.00	
Public Notification Fee	\$1,675.00	
Legal Documents		
Site Specific Legal Documentation		
Fees for legal documents will be based on the costs associated with their preparation. When possible, standardized documents will be used.		charged at actual cost
Standard Servicing Agreement	\$635.00	
Renewal of Standard Development Servicing Agreement	\$635.00	
Special Services		
Where extraordinary work is required including municipal survey work, mediation work, or extraordinary public meetings.		charged at actual cost
Custom Research: Requests for detailed research of one or more properties.	\$120.00	per hour
Confirmation Letters: Requests for letters confirming the land use designation in the Official Community Plan or the Zoning of a particular site are requested but where no additional research is required.	\$75.00	
Refunds of Fees		
The refundable portion of a fee prescribed in the Development Applications section of Schedule B, will be returned to the applicant in the following circumstances:		
a) if an application is withdrawn by the applicant or rejected by Council before either a public hearing or public meeting date is established or public notification is given, but not if the public hearing is waived; or		
b) if an application is approved by Council without the convening of a public hearing or public meeting or undertaking public notification.		

Development Conducted without a Permit

If any development for which a permit is required by the District of North Vancouver Development Procedures Bylaw 7738 is commenced without a permit issued by the Council, the applicant for the proposed development must pay double the fee prescribed in this bylaw.

Administration Fees For Development Servicing

An administration fee required in connection with all administrative costs incurred by the District in connection with the "Works" as defined in the Development Servicing Bylaw.	5.1%	up to and including \$100,000
	4.1%	on amount in excess of \$100,000
A design revision fee required in connection with incomplete design drawing submissions for review costs incurred by the District - Minimum charge 1 hour	\$89.50	per hour

Permits Pursuant to the Environmental Protection and Preservation Bylaw

Aquatic Area Permit	\$331.30	
Soil Permit		
Single Family Residential	\$190.50	
Industrial, Commercial, Multi-family	\$385.10	
Site Profile - for a Site Profile as specified on Schedule 1 of the Waste Management Act – Contaminated Sites Regulation	\$115.90	
Re-Inspection Fee		
Where it has been determined by the Environmental Protection Officer (EPO) that a site undertaking work governed by a permit issued pursuant to the Environmental Protection and Preservation Bylaw has not satisfactorily completed the work after the second inspection by the EPO then the following table of Inspection fees shall apply:		
First inspection to determine final compliance with EPPB Permit conditions; or EPO has to respond to a site regarding ineffective erosion control or other environmental damage complaint	\$0.00	
Second inspection to determine if deficiencies on first inspection have been corrected	\$0.00	
Third and all subsequent inspection(s) to determine if deficiencies on previous inspection(s) have been corrected	\$115.90	

Inspection Procedure

The Environmental Protection Officer shall record all inspection records on an inspection sheet to be left with the operator in charge of the site and a copy to be filed with the Environment Department. The Environmental Protection Officer shall determine if an inspection fee is to be charged based on two previous inspections to the same site. Any requests for a third or any additional inspections shall be made through the Environment Department. Third and subsequent inspections shall not be conducted until the inspection fee has been received.

Works Conducted Without a Permit

If any works for which a permit is required by the Environmental Protection and Preservation Bylaw are commenced without a permit issued by the General Manager of Planning, Permits and Properties Division, the permit applicant for the proposed works shall pay double the fee

prescribed as set out in the Fee section of this Bylaw.

Preliminary Site Review

Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions. The service includes an analysis of a proposed development, building, or structure for compliance with Bylaw 6515: Environmental Protection and Preservation Bylaw and/or other requirements as related to stream or waterfront setbacks.	\$136.60	
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Tree Permits Pursuant to the Tree Protection Bylaw

For tree(s) meeting the criteria outlined in Section 14(a) in the Tree Protection Bylaw

To prune protected tree(s) or large-diameter tree(s)	\$74.50	
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For each protected tree or large-diameter tree to be removed up to and including four trees	\$74.50	
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For the removal of five or more protected trees or large-diameter trees	\$352.00	
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For development involving the removal of ten or more protected trees or large-diameter trees on a parcel greater than 1 hectare	\$1,822.10	
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Inspection and Re-inspection Fees

The following fees shall apply for inspections undertaken to determine whether or not to release a security deposit held under the Tree Protection Bylaw:

First inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order to Comply, copy of which shall be left at the site.	\$0.00	
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Second Inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order To Comply, a copy of which shall be left at the site.	\$0.00	
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Third Inspection - After expiration of an Order to Comply given on the second inspection, the third and all subsequent inspections will be undertaken to determine if deficiencies noted on previous inspections have been corrected. Deficiencies are noted on an Order to Comply left at the site.	\$115.90	
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Where it has been determined that work or development permitted pursuant to the Tree Protection Bylaw has not been satisfactorily completed, the following fees shall apply with respect to inspections:

Inspection relating to tree protection barrier, retained tree or replacement tree	\$115.90	
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Inspection to determine compliance with tree permit or bylaw	\$115.90	
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The environmental compensation fee payable pursuant to section 15(b) of the Tree Protection Bylaw	\$538.40	
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Installation of Street Tree(s)	\$706.00	
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Amended by: 7365 7516 7581 7632 7691 7740 7794 7814 7871 7911 7917 7960 8020 8037 8088 8143

Schedule C

PARKS AND RECREATION FEES

Cates Park Boat Launch		
Annual Pass – non-resident	\$248.57	
Annual Pass – resident	\$162.38	
Daily Launch	\$18.95	
Gallant Wharf – Prepaid Moorage Rates/Foot		
Winter		
Monthly	\$7.81	
3 Months	\$22.10	
6 Months	\$40.10	
Summer		
Monthly	\$10.57	
3 Months	\$29.62	
6 Months	\$52.67	
Gallant Wharf Ticket Machine Rates		
Rate (Up to 16 ft.)		
2 hour	\$3.48	
6 hour	\$11.29	
12 hour	\$22.76	
Rate (Over 16 ft. up to 20 ft.)		
2 hour	\$4.43	
6 hour	\$13.14	
12 hour	\$26.38	
Rate (Over 20 ft. up to 24 ft.)		
2 hour	\$4.95	
6 hour	\$14.81	
12 hour	\$29.57	
Rate (Over 24 ft. up to 28 ft.)		
2 hour	\$5.38	
6 hour	\$16.48	
12 hour	\$32.86	
Rate (Over 28 ft. up to 32 ft.)		
2 hour	\$6.10	
6 hour	\$18.10	
12 hour	\$36.24	
Rate (Over 32 ft. up to 36 ft.)		
2 hour	\$6.62	
6 hour	\$19.76	
12 hour	\$39.52	
Picnic Events		
Covered Shelter 100+ people – 4 hours	\$117.14	
Covered Shelter 60 people – 4 hours	\$92.86	
Covered Shelter 40 people or less – 4 hours	\$67.62	

Lynn Canyon Park		
Buses 24 seats and under	\$26.40	for two hours
Buses 25 seats and over	\$45.40	for two hours
Annual Bus Pass - (24 seats and under)	\$891.30	per bus per year
Annual Bus Pass - (25 seats and over)	\$1,222.60	per bus per year
Ecology Centre		
Eco-Quest, Forest Quest Activity (Individual)	\$2.50	
Individual Programs	\$8.25	
Children's Mini-Camps	\$66.00	
Birthday Parties 10 students (price per group)	\$132.00	
Groups		
Students age 3 to 12 (12 students or less)	\$71.00	
Students age 3 to 12 (13 to 30 students)	\$125.00	
Students age 13 to adult (12 students or less)	\$81.00	
Students age 13 to adult (13 to 30 students)	\$155.00	
Students age 13 to adult (31 to 45 students)	\$225.00	
Maplewood Farm		
Adult	\$7.43	
Child/Senior	\$4.48	
Peak Period (Adult)	\$8.62	
Peak Period (Child)	\$5.62	
Special Events (Adult)	\$8.62	
Special Events (Child)	\$5.62	
Annual Family Membership	\$124.70	
Behind the Scenes General	\$23.90	
Behind the Scenes Member	\$12.52	
Pony Ride	\$94.81	per hour
Prepayment Plan		
Group size 0-8	\$123.48	
Group size 9-15	\$246.60	
Group size 16-25	\$369.90	
Group size 26-50	\$739.76	
Group size 51-75	\$986.33	
Group size 76-100	\$1,232.95	
Birthday Party Packages:		
Basic Room Rental	\$50.80	per hour
Themed Party Packages:		
Bronze Package	\$126.90	
Silver Package	\$203.00	
Gold Package	\$284.20	
Platinum Package	\$411.10	

Amended by: 7296 7365 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960 8020 8088
8143

Schedule D

PROTECTIVE SERVICES FEES

Fire Services Fees Pursuant to Fire Services Bylaw		
Information requests	\$165.60	per civic address or request
Fire Safety Plan		
Initial review for new Fire Safety Plans	\$165.60	per hour or portion thereof, minimum one hour charge
Second review for new Fire Safety Plans	\$248.40	per hour or portion thereof, minimum one hour charge
Third and subsequent review for new Fire Safety Plans	\$331.20	per hour or portion thereof, minimum one hour charge
Annual review of existing Fire Safety Plans	\$54.90	
Charge to developer for DNV to develop a Pre-Fire Plan	\$817.90	
Review Pre-Fire Plans	\$165.60	per hour, minimum one hour charge
Charge for Pre-Fire Plans not submitted in format acceptable to DNV	\$331.20	
Permit Fees		
The fees hereinafter specified must be paid to the District by all applicants for any Permit required by this Bylaw, or under the Fire Code adopted by this Bylaw, or by the regulations passed pursuant to the provisions of the Fire Services Act, as amended from time to time, and for inspection of any work or thing for which the said Permit is required:		
For any installation of gasoline tanks, oil tanks, diesel tanks and dispensing pumps:		
2,300 L (500 I.G.)	\$15.50	
2,301-4,600 L (501-1,000 I.G.)	\$20.70	
4,601-23,000 L (1,001-5,000 I.G.)	\$32.10	
23,001-46,000 L (5,001-10,000 I.G.)	\$42.40	
46,001-115,000 L (10,001-25,000 I.G.)	\$63.10	
115,001-230,000 L (25,001-50,000 I.G.)	\$105.60	
230,001-460,000 L (50,001-100,000 I.G.)	\$158.40	
460,001-920,000 L (100,001-200,000 I.G.)	\$211.20	
920,001-2,300,000 L (200,001-500,000 I.G.)	\$264.00	
Each dispensing pump	\$10.40	
Inspections and installation of domestic and commercial oil burners:		
Each domestic installation	\$5.20	
Each commercial installation	\$10.40	

North Vancouver RCMP Services		
Criminal Record Check	\$57.50	
Criminal Record Check – Volunteers – Local Residents	\$0.00	
Police Certificate (Including prints if required)	\$57.50	
Fingerprints Taken (up to 2 sets – additional sets @ \$5.25 each)	\$57.50	
Local Police Records Checks	\$57.50	
Name Change Applications	\$57.50	
Taxi Permit Application/Annual Review	\$57.50	
Taxi-Biennial (2yr) Permit	\$115.00	
Taxi Permit (lost/replacement fee)	\$28.75	
MV 6020 – Motor Vehicle Accident Report	\$57.50	
Preliminary Collision/Traffic Analyst Report	\$57.50	
Full Collision/Traffic Analyst Report	\$600.00	
Field Drawing Reproduction	\$40.00	in addition to cost
Measurements	\$207.00	
Crash Data Retrieval Report	\$155.00	
Mechanical Inspection Report	\$57.50	in addition to cost
Police Reports	\$57.50	
Passport Letters	\$57.50	
Insurance Claim Letter	\$57.50	
Court Ordered File Disclosure (in addition to copying charge)	\$57.50	
Photographs (each – 4 x 6)	\$2.75	
Video Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$16.00	
Audio Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$5.00	
Forensic Video Analysis – Cost per hour	\$105.00	per hour
File Research – Cost per hour	\$50.00	per hour
Visa Application	\$57.50	
Security Licencing	\$57.50	
Photocopying charge per page	\$0.75	per page
Shipping Charge	\$5.00	in addition to cost
CD of Photographs	\$20.00	

Amended by: 7426 7434 7446 7581 7740 7814 7871 7917 7960 8020 8088 8143

Schedule E

LICENSING AND FILM FEES

Filming		
Park fee – per film day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$1,300.00	
Park fee – Half day rate maximum 12 Hrs– Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$950.00	
Park fee – prep/wrap per day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$650.00	
Large Park fee - per film day - all other large parks	\$850.00	
Large Park fee – Half day rate maximum 12 Hrs	\$650.00	
Large Park fee – prep/wrap per day	\$425.00	
Neighbourhood Park fee – per film day	\$430.00	
Neighbourhood Park fee – Half day rate maximum 12 Hrs	\$325.00	
Neighbourhood Park fee – Prep/wrap per day	\$215.00	
Commercial Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	\$260.00	
Park Liaison Fee per hour	\$68.00	per hour
RCMP per hour and member (Corporal)	\$115.00	per hour
RCMP per hour and member (Sergeant)	\$140.00	per hour
Fire Officer per hour	\$165.00	per hour
Firefighter per hour	\$132.00	per hour
Permit fee per location	\$240.00	
Street filming user fee	\$160.00	
On street parking per 100 ft. per day	\$60.00	
Signs (new and replacement) per sign	\$16.00	
Modification of existing signs (per sign)	\$5.50	
Fire Hydrant Usage per day	\$75.00	
Garbage disposal (as needed)	\$85.00	
Animal Control and Welfare Licences		
Spayed or neutered dog	\$28.00	annual fee
Not spayed or neutered dog	\$71.00	annual fee
Not spayed or neutered dog 3 to 6 months of age	\$28.00	
Spayed or neutered aggressive dog	\$83.00	
Fee increase – On or after February 1, in the current year, the annual fees contained in this table are increased by	\$10.00	
Fee reduction - On or after September 1, in the current year, the annual fees contained in this table shall be reduced by 50 percent where an owner provides satisfactory proof to the Collector that:		
the owner only established residency in the District of North Vancouver within 30 days of the application date; or,		
the dog, for which the licence is sought, was acquired by the owner within 30 days of the application date.		
Replacement licence	\$5.30	

Impound and Maintenance		
First Impoundment		
Licensed Dog	\$100.40	
Unlicensed Dog	\$165.60	
Second Impoundment within 365 days		
Licensed Dog	\$284.70	
Unlicensed Dog	\$284.70	
Subsequent Impoundment within 365 days		
Licensed Dog	\$528.00	
Unlicensed Dog	\$528.00	
Maintenance	\$26.90	per day
Additional Impound Fees for Aggressive Dogs (licensed or unlicensed) (These fees are in addition to the impound and maintenance fees set out above).		
First Impoundment	\$216.40	
Subsequent Impoundment	\$776.50	
Surrender Fees		
Spayed or Neutered Dog (requires proof of spayed/ or neuter)		
With Medical Records	\$88.00	
Without Medical Records	\$110.70	
Not Spayed or Neutered Dog		
With Medical Records	\$227.80	
Without Medical Records	\$227.80	
Spayed or Neutered Cat		
With Medical Records	\$56.90	
Without Medical Records	\$84.90	
Not Spayed or Neutered Cat		
With Medical Records	\$160.50	
Without Medical Records	\$184.30	
Additional Fee for a Non-Resident of the District	\$326.10	
Adoption		
Canines six months of age or older	\$217.40	
Canines up to six months of age	\$331.30	
Felines six months of age or older	\$139.80	
Felines up to six months of age	\$191.50	
Annual Park Use Permit		
Commercial Dog Walking Business - Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$579.80	
2	\$695.70	
3	\$816.90	
4	\$931.80	
Commercial Dog Walking Business - Not Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$859.30	
2	\$975.20	
3	\$1,101.60	
4	\$1,222.70	

Annual Commercial Dog Walker Permit Fees		
Annual Permit Fee	\$62.10	
Replacement Permit Fee (for name change)	\$31.60	
Horsekeeping Permit		
Impounding, transportation and maintenance		recovery of full cost
Horse Permit Application Fee (non-refundable)	\$124.20	
Fees For Business Licences		
Schedule of Licence Fees A		
Every person carrying on, maintaining, owning or operating within the municipality any business, trade, occupation, calling, undertaking or thing classified and set forth below shall pay to the municipality the amount of the licence fee set opposite to the business, trade, occupation, calling, undertaking or thing carried on, maintained, owned or operated by such person. The definitions in the Business Licence Bylaw 4567 apply to this bylaw.		
Unless otherwise indicated the licence fee is for a twelve-month period - January 1 st to December 31 st .		
Group 1 Miscellaneous		
Aquaculture		Environmental Technologist
Advertising Agent		Funeral Parlour
Agent or Canvasser		Golf Driving Range/Golf Course
Auctioneer		Health Spa
Banquet Hall		Ice Rink
Bill Poster and Sign Company		Junk Yard
Book Agent		Publishing
Broker		Roller Rink
Crematorium		Ski/Chairlift/Tram
Dance Hall		Stevedoring
Employment Agency		Tennis/Racquet Clubs
Licence Fee		
One or two persons engaged in the business	\$287.70	
Three to five persons engaged in the business	\$423.00	
Six to ten persons engaged in the business	\$571.90	
Eleven to twenty persons engaged in the business	\$707.30	
Each additional ten persons engaged in the business	\$221.60	
Maximum	\$4,485.10	
Group 2 Financing and Various		
Banks		Mail Order
Financing Agent		Money Lenders
Guarantee or Bonding Company		Pawn Brokers
Investment Company		
Licence Fee		
One to twenty-five persons engaged in the business	\$1,405.50	
Twenty-six to fifty persons engaged in the business	\$1,989.60	
Fifty-one to one hundred persons engaged in the business	\$2,544.70	
Each additional ten persons engaged in the business	\$287.70	
Maximum	\$4,485.10	

Group 3 Professional Services

Accountant	Physiotherapist
Architect	Podiatrist
Barrister	Psychiatrist
Chiropractor	Psychologist
Dental Technician	Radiologist
Dentist/Dental Surgeon	Registered Massage Therapist
Engineer	Solicitor
Lawyer	Surgeon
Medical Practitioner or Specialist	Surveyor
Notary Public	Veterinary Services
Optometrist	Professional Services
Orthodontist	Unclassified
Physician	

Licence Fee

One or two persons engaged in the business	\$287.70
Three to five persons engaged in the business	\$802.40
Six to ten persons engaged in the business	\$1,566.70
Eleven to twenty persons engaged in the business	\$2,852.50
Each additional ten persons engaged in the business	\$1,364.20
Maximum	\$4,485.10

Group 4 Social Escort Services

Licence Fee	\$4,485.10
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Group 5 Licenced Beverage Establishments**Liquor Primary Establishment**

For the first ten seats	\$789.00
For each additional ten seats or any portion thereof	\$91.80
To a maximum of	\$4,485.10

Food Primary Establishment

For the first ten seats	\$392.80
For each additional ten seats or any portion thereof	\$28.00
To a maximum of	\$4,485.10

Schedule of Licence Fees B**Group 1 Areas****Rental Properties**

0 to 90 square metres	\$35.80
Each additional 90 square metres or portion thereof	\$35.80
Maximum	\$4,485.10

Storage Areas

0 to 1,860 square metres of ground space	\$421.90
1,861 to 4,650 square metres of ground space	\$990.40
4,651 to 7,440 square metres of ground space	\$1,500.70
7,441 to 10,230 square metres of ground space	\$2,003.10
10,231 to 13,020 square metres of ground space	\$2,507.90
13,021 to 15,810 square metres of ground space	\$3,032.60
15,811 to 18,600 square metres of ground space	\$4,485.10
Each additional 2,790 square metres of ground space or portion thereof	\$348.00

Maximum	\$4,485.10	
Warehousing		
0 to 930 square metres of floor space	\$623.30	
931 to 2,790 square metres of floor space	\$1,298.10	
2,791 to 4,650 square metres of floor space	\$1,989.60	
4,651 to 6,510 square metres of floor space	\$2,661.00	
6,511 to 8,370 square metres of floor space	\$3,335.90	
8,371 to 10,230 square metres of floor space	\$4,028.50	
10,231 to 12,090 square metres of floor space	\$4,476.20	
Each additional 1,860 square metres of floor space or portion thereof	\$556.20	
Maximum	\$4,485.10	
Group 2 Units		
Licence Fee		
Apartment	\$25.80	each space
Automobile Parking Lot	\$5.70	each space
Bed and Breakfast	\$76.10	each room
Billiard/Pool Hall	\$55.90	each table
Boarding House	\$13.40	each room
Bowling Alley	\$55.90	each alley
Coin Operated Coat Hanger Stands	\$29.10	each stand
Coin Operated Laundromat/Dry-Clean	\$16.80	each machine
Curling Rink	\$55.90	each sheet
Dormitory	\$13.40	each room
Hotel/Rooming House	\$13.40	each room
Mobile Canteen	\$221.60	each unit
Motel	\$25.80	each unit
Marina		
Up to 50 leased spaces	\$142.20	
51 to 100 leased spaces	\$220.50	
101 to 200 leased spaces	\$371.50	
201 to 300 leased spaces	\$502.50	
301 to 400 leased spaces	\$656.90	
401 to 500 leased spaces	\$792.30	
501 to 600 leased spaces	\$925.50	
601 to 700 leased spaces	\$1,078.70	
701 to 800 leased spaces	\$1,212.00	
801 to 900 leased spaces	\$1,362.90	
901 to 1,000 leased spaces	\$1,495.00	
Post Box Rental Agency	\$1.20	each post box
Theatre	\$1.20	each seat
Theatre - Drive-in	\$1.20	each stall
Vending Machine Fee		
Group 1 - no coin to operate	\$66.10	for each machine
Group 2 - \$0.06 to \$0.25 to operate	\$35.80	for each machine
Group 3 - \$0.26 to \$0.99 to operate	\$71.70	for each machine
Group 4 - \$1.00 or more to operate	\$101.90	for each machine
Group 5 - music systems	\$101.90	for each machine
Group 6 - amusement machines	\$234.00	for each machine
Maximum	\$4,485.10	

Group 3 Itinerants

Licence Fee		
Carnival	\$127.60	for each day
Circus	\$127.60	for each day
Concert Hall	\$66.10	for each day
Dog or Cat Show	\$24.70	for each day
Exhibition	\$66.10	for each day
Horse or Pony Show	\$38.10	for each day
Musical Attraction	\$66.10	for each day
Promoter of Entertainment	\$127.60	for each day
Promoter of Sporting Event	\$256.30	for each day
Theatrical Show (when held in other than a duly licenced theatre)	\$14.60	for each day
Other form of itinerant show, entertainment, amusement or exhibition	\$66.10	for each day
Solicitation for Charity	\$5.70	for each day
Film Production (Non-Resident Business)	\$27.00	annually

Schedule of Licence Fees C**Group 1 Contractors**

Acoustical	Intercommunications
Air Conditioning	Lawn Irrigation
Alarm Systems	Land Clearing
Arborite (Counter Tops)	Landscape/Gardening
Blacktopping	Land Surveyors
Blasting	Locksmith
Brickwork/Masonry	Logging
Building	Machine Shop
Bulldozing	Marble
Cabinets and Vanities	Millwork
Caulking	Overhead Doors
Ceramic Tile	Painting
Cement Finishing	Paving
Concrete	Plastering/Stucco
Crane Service	Power Sweeping
Cutting and Coring	Plumbing
Demolition	Refrigeration
Disposal Service	Road Marking
Ditching	Roofing
Door Sales/Installation	Sandblasting
Draft Sealing	Sanitary
Drainage	Sash and Door
Drilling	Siding
Drywall	Sign Painter
Electrical	Sprinkler
Electronics	Structural/Reinforcing Steel
Elevator/Skip Hoist	Tree Service
Excavating/Backfill	Upholstery
Fencing	Ventilation
Finish Carpentry	Waterproofing

Flooring	Weatherproofing
Framing	Welding
General Contractor	Window Sales/Installation
Glazing	Wrecking
Hauling	Wrought Iron
Insulation	
Licence Fee	
One or two persons engaged in the business	\$141.00
Three to five persons engaged in the business	\$286.40
Six to ten persons engaged in the business	\$423.00
Eleven to twenty persons engaged in the business	\$707.30
Each additional ten persons engaged in the business	\$286.40
Maximum	\$4,485.10
Group 2 Services	
Accounting Services	Insurance Agency
Appraisal Services	Interior Decorator
Auditing Services	Junk Pick-Up Services
Audio/Video Production	Manufacturer's Agent
Auto Accessories Sales/Installations	Marine Service
Auto Marine Towing	Marine Service Station
Automobile Body Repair Shop	Marketing
Automobile Reconditioning/Polishing	Mobile Hairdressing
Automobile Service (Mobile)	Office Equipment Services
Automobile Services Garage	Pedlars/Hawkers/Hucksters
Automobile Service Station	Pest Control
Bookkeeper/Stenographer	Pet Services
Business Office	Photographer
Collection Agent	Property Management
Commercial Art	Real Estate Sales
Commercial/Industrial Sales	Recording Studio
Computer Services	Representatives
Consulting Service	Research Laboratory
Courier Service	Restoration Services
Disco Music Service	Security Services
Distributors	Swim School
Dog-walking Business	Tanning Studios
Drafting and Design Services	Telephone Equipment Sales/Service
Driving School	Tire Sales and Service
Electro-plating/polishing	Transfer/Express Company
Equipment rental	Vacuum Cleaner
Fuel Dealer	Sales/Services/Installation
Gold/Silversmiths	Vehicle Repair
Gym/Steam Baths	Vehicle Undercoating
Importers/Exporters	Vehicle/Boat Rental
Instrument Sales/Service	Weight Control Services
	Wheel Alignment
	Word Processing

Licence Fee		
One or two persons engaged in the business	\$167.90	
Three to five persons engaged in the business	\$303.30	
Six to ten persons engaged in the business	\$453.30	
Eleven to twenty persons engaged in the business	\$742.00	
Each additional ten persons engaged in the business	\$303.30	
Maximum	\$4,485.10	
Group 3 General		
Appliance Repair	Music School	
Boat Builders/Repairs	Nursing Home	
Boat/Bus Charter	Oil Storage Depot	
Boiler Sales/Service	Outboard Motors Sales/Service	
Booming Ground	Piano Tuning/Repairs	
Business College or Trades School	Plating	
Carpet Cleaners	Pressure Cleaning	
Carpet Sales/Installation	Private Hospital	
Caterer	Printer	
Child Care Facilities	Processor	
Chimney Sweep	Pumps Sales/Service/Installation	
Dancing Academy	Public Stenographer	
Dental Mechanic	Recycling	
Dressmaker	Riding Academy	
Equipment Sales/Service/Installation	Salvage	
Film Production	Shipyards	
Fire Extinguishers Sales/Service	Spray Services	
Fireplace Sales/Installation	Storage Facility	
Furniture Stripping/Finishing	Taxi Services	
Gas, Oil, Installations	Teacher	
General Household Repairs	Tool Makers	
Grain Storage	Telephone Answering Service	
Heavy Duty Equipment, Sales/Service	Tour/Guide Services	
Hobby Beer and Wine Making Establishment	T.V./Radio Repairs/Service	
Home Crafts	Towel/Uniform Service	
Janitorial Service	Underwater Services	
Machinery Sales/Service Installation	Vacuum Cleaner Service	
Masseur	Venetian Blinds Sales/Service	
Mechanical Repairs	Watch Repair	
Milk and Delivery Sales	Wholesaler	
Manufacturer	Wood Stove Sales/Installation	
Licence Fee		
One or two persons engaged in the business	\$141.00	
Three to five persons engaged in the business	\$286.40	
Six to ten persons engaged in the business	\$423.00	
Eleven to twenty persons engaged in the business	\$707.30	
Each additional ten persons engaged in the business	\$286.40	
Maximum	\$4,485.10	
Notwithstanding the number of persons engaged in a child care business, the fee payable shall not exceed \$141.00.		

Registered Society

Adult Care Facilities (includes facility in a Single Family Residential Unit)
 Child Care Facilities (includes facility in a Single Family Residential Unit)
 Day Care
 Hospitals
 Schools
 Places of Religious Worship
 Business Office

The fee for operators in this section is \$0.

Schedule of Licence Fees D**Group 1 Shops and Stores**

Aesthetician	Restaurant
Automobile Dealer	Retail Food Services
Barber	Retail Trader
Cleaner and Dryer	Recreation Vehicle
Hair Salon	Sales/Service
Laundry	Second-Hand Dealer
Mobile Home Sales/Service	Shoe Repair
Marine Sales and Chandlery	Tailor
Nail Salon	Travel Agent
Photographic Studio	Truck/Trailer Sales/Service
	Video Rentals/Sales

Licence Fee

First 70 square metres of sales, service, display and storage space or any portion thereof contained within the building	\$167.90
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, up to 900 square metres	\$102.90
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, in excess of 900 square metres	\$42.50
Each 90 square metres or portion thereof of outside ground storage area adjacent to the building	\$15.60
Maximum	\$4,485.10

Schedule of Licence Fees E**Group 1 Unclassified**

Every person carrying on within the Municipality any business, trade, employment, occupation, or calling not hereinbefore enumerated, shall pay to the Municipality a fee as follows:

One or two persons engaged in the business	\$141.00
Three to five persons engaged in the business	\$286.40
Six to ten persons engaged in the business	\$423.00
Eleven to twenty persons engaged in the business	\$707.30
Each additional ten persons engaged in the business	\$286.40

Maximum	\$4,485.10
Re-Inspection Fee	\$82.80

Schedule of Licence Fees F

There is no Schedule of Licence Fees F

Schedule of Licence Fees G

The fee payable by any person for an Inter-Municipal Business Licence is the fee applicable to the specific category of business plus an administration fee of \$60.00

The categories of businesses which are eligible for an Inter-Municipal Business Licence are:

Acoustical	Janitorial Service
Air Conditioning	Land Clearing
Alarm Systems	Landscape/Gardening
Alterations and Repairs	Land Surveyors
Appliance Repair	Lathing
Arborite (Counter Tops)	Locksmith
Architects	Logging
Awnings	Marble
	Mechanical/Mechanical
Blacktopping	Equipment Installation
Blasting	Metal Worker
Brickwork/Masonry	Millwork
Building	Moving (Building)
Building Movers	Oil Worker
Bulldozing	Ornamental Ironwork
Cabinets	Painting/Decorating
Cable Installation	Paving
Carpenter	Pest Control
Carpet Cleaner	Pile Driving
Caulking	Pipe Bending and Fabricating
Cement Finishing	Pipeline
Chimney Service	Plastering/Stucco
Cladding	Plastic
Concrete	Plumbing
Concrete Pumping	Power Sweeping/Vacuum
Construction Manager	Pressure Washing
Crane Operator	Pump Maintenance/Installation
Cutting and Coring	Rails
Decking	Refrigeration
Demolition	Reinforcing Steel
Disposal Service	Restoration
Ditching	Road Builders
Diving	Roofing
Doors - Overhead, etc.	Sandblasting
Draft Sealing	Sanitary
Drainage	Saunas
Drilling	Scaffolding
Drywall/Plasterer	Security and Alarms
Electrical	Sewers
Electronics	Sheet Metal

Elevator/Skip Hoist	Shingler
Engineers	Shoring
Excavating/Backfill	Siding
Fabricating (Metal)	Signs - all
Fencing	Skylights
Fibreglassing	Sprinkler
Finish Carpentry	Steamfitters
Fireplaces (non-masonry)	Steel Erection
Fireproofing	Store Fixtures and Decorations
Flagging Services/Traffic Control	Swimming Pools
Flooring	Tanks
Framing	Terrazzo
Furnace Repair	Tile
Gas	Toilet Partitions/Shelving
General Household Repair/Handyman Service	Tree Service
Glazing	Upholstering
Gutters	Ventilation
Hauling	Waterproofing
Heating/Sheet Metal	Weatherproofing
Inspection Services	Welding
Insulation	Wood Preserving
Intercommunications	Wood Stove Installer
Iron Worker	Wrecking
Irrigation	Wrought Iron

Licence Transfer Fees

Where any licence or licences is or are transferred, a fee equal to 20% of the total fee for such a licence or licences shall be charged except that the minimum fee for a transfer is \$47.00.

Amended by: 7365 7433 7632 7691 7740 7794 7814 7856 7871 7917 7960 8020 8035 8088 8143

Schedule F

TRANSPORTATION FEES

Permit		
Activities on Road Allowance due to adjacent Development	\$115.00	+0.50/m ² /day
Storage of Waste Disposal Bins on Road Allowance	\$49.00	+\$15/week
Special Highway Use Permit fee:		
(i) First occurrence	\$1,523.00	per each 12 hours
(ii) Second occurrence	\$3,045.00	per each 12 hours
(iii) Third and any subsequent occurrences	\$5,075.00	per each 12 hours
Any other Construction on Road Allowance	\$64.00	per occurrence
Special Events, Filming and Community Signs	\$42.00	per occurrence
Highway Use Permit (block watch party)	\$0.00	
Highway Construction and Planting Permit	\$125.00	
Newspaper Box Permit	\$45.00	
Resident Parking Only Decal	\$27.14	

Signage

Way-finding signage (design, manufacture and installation)	\$316.00
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Removal and Detention of Chattels and Obstructions

The following fees, costs and expenses shall be paid by the owner of any chattel or obstruction removed, detained or impounded under this Bylaw:

Removal of construction materials, furnishings, newspaper boxes, portable toilets, shopping carts, and other small items:

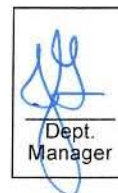
Per person per hour	\$79.00	per hour
Per hour if excavating or lifting equipment required	\$137.00	
To Detain Per Day	\$11.00	per m ³

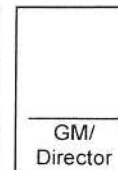
Removal of Industrial Waste Container, Construction Trailer, Portable Building and other large items:

To Remove	\$1,159.00
To Detain Per Day	\$79.00

Amended by: 7794 7814 7856 7871 7917 7960 8020 8088 8099 8134 8143

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 14, 2015</u>
<input type="checkbox"/> Committee of the Whole	Date: _____


 Dept.
Manager


 GM/
Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

December 8, 2015
File: 09.3900.20/000.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: Bylaw 8154: Bylaw Notice Enforcement Bylaw 7458, 2004

RECOMMENDATION:

THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)" is ADOPTED.

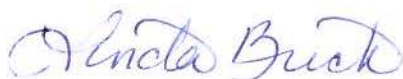
BACKGROUND:

Bylaw 8154 received First, Second and Third Readings on December 7, 2015. Bylaw 8154 is now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaw;
2. Abandon the bylaw at Third Reading; or
3. Rescind Third Reading and debate possible amendments to the bylaw.

Respectfully submitted,



Linda Brick
Deputy Municipal Clerk

Attachments:

- Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)
- Staff Report – dated November 20, 2015

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8154

A bylaw to amend Bylaw Notice Enforcement Bylaw 7458

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)".

2. Amendments

2.1 Bylaw Notice Enforcement Bylaw 7458, 2004 is amended as follows:

- a) Schedule A, Designated Bylaw Contraventions and Penalties, is deleted in its entirety and replaced with a new Schedule A, Designated Bylaw Contraventions and Penalties, as attached to this bylaw as Schedule 1.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8154

Schedule A to Bylaw 7458 Designated Bylaw Contraventions and Penalties

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Building Regulation Bylaw 7353, 2003						
4.13, 11.3.3	Interfered with building official's right of entry	150	115	225	NO	N/A
4.14, 5.2	Construction without building permit	150	115	225	NO	N/A
4.14, 5.2	Demolition without building permit	150	115	225	NO	N/A
4.15	Failure to have permit and supporting documents on site	100	75	150	NO	N/A
4.15	Failure to post placard	100	75	150	NO	N/A
4.16, 4.32	Unsafe site	300	225	450	NO	N/A
4.18, 11.3.9	Failure to post civic address	100	75	150	NO	N/A
4.27	Failure to comply with permit conditions	150	115	225	NO	N/A
4.28, 5.59	Failure to obtain an occupancy permit	150	115	225	NO	N/A
4.29	Unsafe condition	300	225	450	NO	N/A
4.31	Failure to clear all debris and fill	150	115	225	NO	N/A
4.33	Disturbed adjacent property without written approval	150	115	225	NO	N/A
5.2, 11.3.10	Change of use without building permit	150	115	225	NO	N/A
5.36, 5.39, 5.40, 10.21, 10.23, 10.25	Failure to obtain building official's written acceptance prior to concealing work	150	115	225	NO	N/A
5.43	Failure to stop work after a registered professional's services are terminated	150	115	225	NO	N/A
5.45	Stop Work Order violated	300	225	450	NO	N/A
5.48	Do Not Occupy Notice violated	300	225	450	NO	N/A
5.50	Permit expired violation	100	75	150	NO	N/A
5.58, 10.26, 11.3.2	Construction at variance with issued building permit and supporting documents	150	115	225	NO	N/A
5.67	Failure to provide or maintain a sanitary facility	100	75	150	NO	N/A
6.2, 6.4	Failure to enclose a pool, spa or hot tub	150	115	225	NO	N/A
6.3	Pool gate not self closing or self latching	150	115	225	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
6.5	Failure to maintain a cover, fence, gate or hardware in good order	150	115	225	NO	N/A
7.2	Construction or repair of a retaining wall without a permit	150	115	225	NO	N/A
7.5	Contravention of prohibition of stacked rock walls or rock armoured slopes	150	115	225	NO	N/A
9.1	Failure to display civic address	100	75	150	NO	N/A
10.4, 10.7, 10.8, 10.17	Plumbing work without mechanical permit	150	115	225	NO	N/A
10.4, 10.7, 10.8, 10.21	Heating work without mechanical permit	150	115	225	NO	N/A
Business Licence Bylaw 4567, 1974						
401	No business licence	100	75	150	NO	N/A
402	Failure to notify of changes	50	40	75	NO	N/A
403	Failure to post licence	50	40	75	NO	N/A
409	Untrue information	100	75	150	NO	N/A
418	Operating while suspended	100	75	150	NO	N/A
Dog Tax and Regulation Bylaw 5981, 1988						
8(a)	Fail to licence dog	150	115	225	NO	N/A
8(b)	Fail to display licence	50	40	75	NO	N/A
8(c)	Dog at large	100	75	150	NO	N/A
8(d)	Unlawful removal of licence	50	40	75	NO	N/A
8(e)	Unsafe keeping of diseased dog	100	75	150	NO	N/A
8(f)	Keeping more than three dogs	100	75	150	NO	N/A
8(g)	Dog in park	50	40	75	NO	N/A
8(h)	Leaving excrement	100	75	150	NO	N/A
8(i)	Abandon animal	200	150	300	NO	N/A
8(j)(i)	Fail to ensure dog does not bite person	300	225	450	NO	N/A
8(j)(ii)	Fail to ensure dog does not injure person	200	150	300	NO	N/A
8(j)(iii)	Fail to ensure dog does not harass or chase person in hostile fashion	200	150	300	NO	N/A
8(j)(iv)	Fail to ensure dog does not bite a domestic animal	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
8A(i)	Fail to leash or muzzle aggressive dog in public place: First offence; Second offence; Third and subsequent offences.	250 350 500	190 265 375	375 525 750	NO	N/A
8A(ii)	Fail to spay or neuter aggressive dog	200	150	300	NO	N/A
8A(iii)	Fail to securely confine aggressive dog: First offence; Second offence; Third and subsequent offences.	250 350 500	190 265 375	375 525 750	NO	N/A
8A(iv)	Fail to post sign indicating aggressive dog	100	75	150	NO	N/A
8A(v)	Owner of aggressive dog being under 19 years of age	200	150	300	NO	N/A
8A(vi)	Fail to have liability insurance for aggressive dog	200	150	300	NO	N/A
8.2	Fail to have commercial dog walker permit	300	225	450	NO	N/A
8.3(a)	Fail to have valid business licence	300	225	450	NO	N/A
8.12(b)(i)	Fail to display commercial dog walker permit	100	75	150	NO	N/A
8.12(b)(ii)	Fail to wear commercial dog walker vest	200	150	300	NO	N/A
8.12(c)	Client dog with no coloured dog tag	50	40	75	NO	N/A
8.12(d)	More than 6 dogs in park or on trail	200	150	300	NO	N/A
8.12(f)(i)	Walking dogs in restricted locations or times	200	150	300	NO	N/A
8.12(f)(ii)	Fail to keep client dog under control	200	150	300	NO	N/A
8.12(f)(iii)	Dog off leash near park or trail entrance or exit	200	150	300	NO	N/A
8.12(f)(v)	Walking within 200 meters of other commercial dog walker	50	40	75	NO	N/A
8.12(f)(vi)	Fail to carry leash or collar	50	40	75	NO	N/A
8.12(f)(ix)	Dog(s) not on leash when approaching horse	50	40	75	NO	N/A
9A(a)	Fail to provide water	100	75	150	NO	N/A
9A(b)	Fail to clean food and water receptacles	100	75	150	NO	N/A
9A(c)	Fail to provide exercise	100	75	150	NO	N/A
9A(d)	Fail to provide medical care	100	75	150	YES	50
9B	Fail to provide adequate shelter	100	75	150	YES	50
9C	Use of choke collar	100	75	150	NO	N/A
9D	Inadequate ventilation	100	75	150	NO	N/A
9E	Improper transport	100	75	150	NO	N/A
11.6	Unlawful rescue	200	150	300	NO	N/A
11.7	Obstruction	200	150	300	NO	N/A
Environmental Protection and Preservation Bylaw 6515, 1993						
7	Discharge of fouling material	250	190	375	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
9a	Conduct works in stream corridor without permit	100	75	150	NO	N/A
9b	Conduct works in stream corridor contrary to permit	250	190	375	NO	N/A
21a	Deposit soil without permit	100	75	150	NO	N/A
21b	Deposit soil contrary to permit	250	190	375	NO	N/A
21a	Remove soil without permit	100	75	150	NO	N/A
21b	Remove soil contrary to permit	250	190	375	NO	N/A
19	Deposit contaminated soil	300	225	450	NO	N/A
Fire Bylaw 7481, 2004						
6	Failure to obtain Permit	150	115	225	NO	N/A
9(c)	Failure to post Permit	100	75	150	NO	N/A
10, 18(b), 18(c), 18(d)	Fail to install and maintain Fire Protection Equipment	100	75	150	NO	N/A
13	Fail to maintain Smoke Alarm	100	75	150	NO	N/A
14	Fail to provide access	150	115	225	NO	N/A
15	Obstruction of Hydrant	100	75	150	NO	N/A
18(a)	Fail to maintain Fire Protection Equipment	150	115	225	NO	N/A
22	No Fire Safety Plan	150	115	225	NO	N/A
23	No Lock Box	100	75	150	NO	N/A
24, 25, 27, 28	Accumulation of Combustibles	100	75	150	NO	N/A
29, 30	Flammable liquid	100	75	150	NO	N/A
31	Failure to comply with order to remove flammable/combustible materials	300	225	450	NO	N/A
33	Failure to Drain Vehicle Fuel Tank	100	75	150	NO	N/A
34	Disposal of material	150	115	225	NO	N/A
35	Failure to report Explosion, discharge, emission, escape or a spill of Dangerous Goods or potential therefore	150	115	225	NO	N/A
37	Failure to comply with removal of hazardous vegetation/forest closure order (Forest)	300	225	450	NO	N/A
38	Failure to ensure premises free from debris and flammable substances	150	115	225	NO	N/A
38	Failure to keep openings securely closed and fastened	150	115	225	NO	N/A
39	Failure to ensure fire damaged building securely closed	150	115	225	NO	N/A
40	Failure to keep doors and shutters in good repair	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
41	Underground parking areas	100	75	150	NO	N/A
42	Open air fire	400	300	600	NO	N/A
43(a)	Erection of portable incinerator	150	115	225	NO	N/A
43(b)	Unsafe Device with Open Flame	150	115	225	NO	N/A
44(a)	Fail to maintain aisles	100	75	150	NO	N/A
44(b)(i), 44(b)(ii), 44(b)(iii)	Improper display of automobiles	150	115	225	NO	N/A
45	Combustible deposits in commercial kitchen	150	115	225	NO	N/A
46(a)	Improper storage of Dangerous Goods	150	115	225	NO	N/A
46(c)(i)	Service station attendants without training or certificate	100	75	150	NO	N/A
46(c)(ii)	Failure to produce certificate of competency	100	75	150	NO	N/A
46(c)(iv)	Failure to train service station attendants	100	75	150	NO	N/A
46(c)(v)	Failure to post fire extinguisher signs	100	75	150	NO	N/A
46(c)(vi)	Failure to post instructions for emergencies	100	75	150	NO	N/A
46(c)(vii)	Failure to provide extinguishers	100	75	150	NO	N/A
46(c)(viii)	Dispensing flammable/combustible liquids	100	75	150	NO	N/A
46(c)(ix)	Improper waste oil storage	100	75	150	NO	N/A
46(d)	Contaminate or damage Fire Department equipment	100 (plus cost of repair or replacement)	75 (plus cost of repair or replacement)	150 (plus cost of repair or replacement)	NO	N/A
47	Unsafe exit	100	75	150	NO	N/A
48	Elevator signs	100	75	150	NO	N/A
49	Identification of floors	100	75	150	NO	N/A
50	Signs for pull stations	100	75	150	NO	N/A
51	Hindering or obstructing fire doors	100	75	150	NO	N/A
52	Obstructing aisles	100	75	150	NO	N/A
53	Failure to maintain exit signs	100	75	150	NO	N/A
54	Tampering with Fire Protection Equipment	150	115	225	NO	N/A
56	Obstructing Assistance Response	150	115	225	NO	N/A
57, 59	Refusal to allow entry on premises	100	75	150	NO	N/A
56, 59, 60	Obstructing inspection	100	75	150	NO	N/A
59, 61	Failure to assist inspection	100	75	150	NO	N/A
62	Failure to comply	100	75	150	NO	N/A
66	Removing or defacing posted order	100	75	150	NO	N/A
74	Second and subsequent re-inspection	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Fireworks Regulation Bylaw 7456, 2004						
4(a)	Selling or distributing Fireworks without a business licence	300	225	450	NO	N/A
4(c)	Selling or distributing Fireworks to persons without a Permit	300	225	450	NO	N/A
4(d)	Failure to provide accurate records as required by Enforcement Officer	300	225	450	NO	N/A
4(e)	Selling or distributing Consumer Fireworks, Roman Candles or Noisemakers other than in a Family Pack	300	225	450	NO	N/A
4(f)	Retail sales of Display Fireworks to an uncertified person	300	225	450	NO	N/A
4(g)	Selling illegal or unauthorized Fireworks including firecrackers	300	225	450	NO	N/A
5	Discharging firecrackers	200	150	300	NO	N/A
6(a)	Purchasing, possessing or discharging Fireworks without a Permit	200	150	300	NO	N/A
6(b)	Discharging Fireworks in contravention of a Permit	200	150	300	NO	N/A
8, 9	Dangerous use of Fireworks	500	375	750	NO	N/A
Graffiti Bylaw 7503, 2004						
3	Place Graffiti	200	150	300	NO	N/A
4	Allow Graffiti	200	150	300	NO	N/A
14	Obstruction	200	150	300	NO	N/A
17(d)	Fail to Comply with Order	200	150	300	NO	N/A
Noise Regulation Bylaw 7188, 2000						
3(a)	Making disturbing noise	100	75	150	NO	N/A
6(a)(i)	Engine or Exhaust	100	75	150	NO	N/A
6(a)(ii)	Horn or Warning Device	100	75	150	NO	N/A
6(a)(iii)	Squeal of Tires	100	75	150	NO	N/A
6(a)(iv)	Load or Tow Noise	100	75	150	NO	N/A
6(a)(v)	Amplified Sound	100	75	150	NO	N/A
6(b)(i)	Construction Noise at Night	100	75	150	NO	N/A
6(b)(ii)	Garden Tool Noise at Night	100	75	150	NO	N/A
6(b)(iii)	Mechanical Noise at Night	100	75	150	NO	N/A
6(c)	Construction Noise on Construction Project on Saturday, Sunday or Statutory Holiday	100	75	150	NO	N/A
6(e)	Public Address System Noise	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Nuisance Abatement Bylaw 7325, 2002						
3	Causing a Nuisance	100	75	150	YES	50
4	Permit a Nuisance	100	75	150	YES	50
5	Unightly Property	100	75	150	YES	50
6(a)	Permitting rubbish to collect	100	75	150	YES	50
6(b)	Depositing rubbish	100	75	150	YES	50
6(c)	Run Stationary Vehicle	50	40	75	NO	N/A
6(d)	Outdoor Light Visible	100	75	150	YES	50
6(e)	Accumulation of Building Materials	100	75	150	YES	50
6(f)	Unauthorized Vehicle Storage	100	75	150	YES	50
6(f)	Accumulation of Vehicle Parts	100	75	150	YES	50
6(g)	Shipping container stored in Residential Zone	100	75	150	NO	N/A
8(a)	Fail to remove discarded material/rubbish	100	75	150	NO	N/A
8(c)	Fail to clear noxious insects	100	75	150	NO	N/A
8(d)	Fail to clear brush	100	75	150	NO	N/A
8(e)	Failure to shield Outdoor Light	100	75	150	NO	N/A
20	Obstruction	200	150	300	NO	N/A
Park Control Bylaw 2733, 1961						
2	Damaging park	100	75	150	NO	N/A
3	Littering	50	40	75	NO	N/A
4	Vending without permit	50	40	75	NO	N/A
5	Disturbing bird or animal	50	40	75	NO	N/A
7	Meeting without permit	100	75	150	NO	N/A
8	Camping without permit	100	75	150	NO	N/A
8	Obstructing free use	75	55	115	NO	N/A
9	Posting unauthorized signs	50	40	75	NO	N/A
9A	Failing to obey sign	25	20	40	NO	N/A
9B	In park when closed	50	40	75	NO	N/A
9E	No helmet	30	25	45	NO	N/A
9F	Permitting no helmet	30	25	45	NO	N/A
Pesticide Use Control Bylaw 7686, 2009						
4(a)	Unlawful use of pesticide	175	130	265	NO	N/A
Pet Shop Regulation Bylaw 6966, 1997						
5(a)-(c)	Pet shop/cage not maintained	100	75	150	NO	N/A
6(a)-(d)	Inadequate cage	100	75	150	NO	N/A
7	No segregation area	100	75	150	NO	N/A
8(a)	Name of veterinarian not posted	100	75	150	NO	N/A
8(b)	Fail to have animal treated	150	115	225	NO	N/A
8(c)	Fail to segregate ill / injured animal	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
8(d)	Improper euthanasia/disposal of animal	150	115	225	NO	N/A
9	Fail to keep/maintain pet shop register	100	75	150	NO	N/A
10(a)-(f)	Inadequate record in pet shop register	100	75	150	NO	N/A
11	Fail to produce pet shop register	100	75	150	NO	N/A
12(a)-(e)	Fail to provide information to purchaser	100	75	150	NO	N/A
13	Fail to post notice describing animals	100	75	150	NO	N/A
14(a)	Confine incompatible species together	150	115	225	NO	N/A
14(b)	Sell animal before weaned	100	75	150	NO	N/A
14(c)	Sell dyed animal	100	75	150	NO	N/A
14(d)	Animal as bonus for goods or service	100	75	150	NO	N/A
14(e)	Sell wild animal	150	115	225	NO	N/A
14(f)	Sell ill / injured animal	150	115	225	NO	N/A
14(g)	Failure to neuter rabbit	150	115	225	NO	N/A
15	Obstruct inspector	200	150	300	NO	N/A

Sign Bylaw 7532, 2005

4.2	Install in Contravention	100	75	150	YES	50
4.4	Unlawfully Use Sign	100	75	150	YES	50
4.5	Install Without Permit	100	75	150	NO	N/A
4.9	Obstruct Entry	100	75	150	NO	N/A
4.12	Disobey Order	200	150	300	NO	N/A
4.12.3	Fail to Remove	200	150	300	NO	N/A
5.13	No Insurance	200	150	300	NO	N/A
5.14	Fail to Provide Certificate	50	40	75	NO	N/A
5.15	No Inspection	50	40	75	NO	N/A
5.16	Fail to Maintain or Repair	100	75	150	NO	N/A
5.17	Unsafe Sign	200	150	300	NO	N/A

Smoking Regulation Bylaw 7792, 2010

3	Smoking where prohibited	25	20	40	NO	N/A
4	Smoking where prohibited in a park	25	20	40	NO	N/A
3	Smoking where prohibited – subsequent offence	125	95	190	NO	N/A
4	Smoking where prohibited in a park – subsequent offence	125	95	190	NO	N/A
5	Responsible person allow smoking where prohibited	200	150	300	NO	N/A
6	Responsible person fail to display sign	200	150	300	NO	N/A
8	Person remove or deface sign	100	75	150	NO	N/A
10	Obstruction	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Solid Waste Removal Bylaw 7631, 2007						
3	Accumulation of garbage	200	150	300	NO	N/A
4	Dumping or burying of garbage	500	375	750	NO	N/A
5	Transport garbage without securing	500	375	750	NO	N/A
6	Improper disposal of recyclable material or yard trimmings	100	75	150	NO	N/A
7	Placing for collection hazardous waste	500	375	750	NO	N/A
7	Placing for collection other prohibited substance	200	150	300	NO	N/A
8	Depositing solid waste on highway	200	150	300	NO	N/A
9	Scavenging	200	150	300	NO	N/A
13	Obstruct or interfere with District employee	500	375	750	NO	N/A
14	Failure to remove garbage after notice	200	150	300	NO	N/A
22	Putting out liquids	50	40	75	NO	N/A
24	Failure to clean up	100	75	150	NO	N/A
25	Improper storage of solid waste	100	75	150	NO	N/A
37	Solid waste containers not placed or removed in a timely fashion	100	75	150	NO	N/A
46	Improper disposal of waste	100	75	150	NO	N/A
Street and Traffic Bylaw 7125, 2004						
408	Fail to comply with permit conditions	250	190	375	NO	N/A
411	Interfere with Traffic Control Device	250	190	375	NO	N/A
501.1	Contrary to Traffic Control Device	75	55	115	NO	N/A
501.2	Obstruct or interfere with free passage of traffic	75	55	115	NO	N/A
501.3	On sidewalk or Boulevard Crossing	75	55	115	NO	N/A
501.4	On boulevard	75	55	115	NO	N/A
501.5	On an Unopened Road Allowance	75	55	115	NO	N/A
501.6	In an intersection	75	55	115	NO	N/A
501.7	Within 11m of an intersecting street	75	55	115	NO	N/A
501.8	Within 6m of flashing beacon, stop or yield sign or signal	75	55	115	NO	N/A
501.9	On a Lane within 3m of any Roadway intersection	75	55	115	NO	N/A
501.10	On a Roadway within 3m of a Lane	75	55	115	NO	N/A
501.11	Leaving less than 3.5m of usable Roadway	75	55	115	NO	N/A
501.12	Interfere with fire fighting	75	55	115	NO	N/A
501.13	On a marked crosswalk	75	55	115	NO	N/A
501.14	Within 6m of marked crosswalk	75	55	115	NO	N/A
501.15	Within 6m of school entrance or exit	75	55	115	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
501.16	Within 6m of playground or Park entrance or exit	75	55	115	NO	N/A
501.17	Within 6m of fire hall entrance or exit	75	55	115	NO	N/A
501.18	Impedes the passage of vehicles at a road end	75	55	115	NO	N/A
501.19	Interfere with construction, snow removal, etc	75	55	115	NO	N/A
501.20	On Cycle Path or cycle lane	75	55	115	NO	N/A
501.21	Within 5m of fire hydrant	75	55	115	NO	N/A
501.22	On or over any fire hose or traffic counting hose	75	55	115	NO	N/A
501.23	In front of or within 2m of a Driveway	75	55	115	NO	N/A
501.24	More than 30cm from curb	75	55	115	NO	N/A
501.25	Obstruct traffic alongside construction area	75	55	115	NO	N/A
501.26	Double parked	75	55	115	NO	N/A
501.27	Stop, stand or park more than 72 hours	75	55	115	NO	N/A
501.28	On a bridge	75	55	115	NO	N/A
501.29	Contrary to class of vehicle	75	55	115	NO	N/A
501.30	Within 15m of railway crossing	75	55	115	NO	N/A
501.31	Store, advertise, repair, etc	75	55	115	NO	N/A
501.32	Display vehicle or trailer for sale	75	55	115	NO	N/A
501.33	Sell commodities or articles	75	55	115	NO	N/A
501.34	Parked where pavement is 6m or less	75	55	115	NO	N/A
501.35	Adjacent to central median	75	55	115	NO	N/A
501.36	In excess of time limit displayed	60	45	90	NO	N/A
501.37	At expired meter	60	45	90	NO	N/A
501.38	Beside yellow curb	75	55	115	NO	N/A
501.39	Fail to display license plate/decal	85	65	130	YES	50
501.40	Outside marked parking spaces	75	55	115	NO	N/A
501.41	In a bus stop (Bus Zone)	85	65	130	NO	N/A
501.42	Not parallel to curb in a Cul-de-sac	75	55	115	NO	N/A
501.43	Not adjacent to right edge of two-way Roadway	75	55	115	NO	N/A
501.44	Not adjacent to either edge of one-way Roadway	75	55	115	NO	N/A
501.45	Discharge or pick-up passengers on two-way Roadway not adjacent to right edge of Roadway	75	55	115	NO	N/A
501.46	Discharge or pick-up passengers on one-way Roadway not adjacent to edge of Roadway	75	55	115	NO	N/A
502	Over length/weight	75	55	115	NO	N/A
503	Recreation vehicle parked over 24 hours	75	55	115	NO	N/A
504	Vehicle used for living accommodation	75	55	115	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
505	Unattached trailer	75	55	115	NO	N/A
506	Failing to display valid municipal plate/decal	50	40	75	NO	N/A
507	Idling engine	75	55	115	NO	N/A
508	Park again in same block	60	45	90	NO	N/A
510	Angle parking	75	55	115	NO	N/A
511	Vehicle and Trailer exceeds 5m at an angle	75	55	115	NO	N/A
512	Backed into angled parking space	75	55	115	NO	N/A
513	Without vehicle lock	75	55	115	NO	N/A
514.1	Insecure vehicle	75	55	115	NO	N/A
514.2	Parked wrong on hill	75	55	115	NO	N/A
517	Exceed time in a passenger zone	75	55	115	NO	N/A
518	Exceed time in a taxi zone	75	55	115	NO	N/A
519	Exceed time in loading zone	75	55	115	NO	N/A
520	Commercial vehicle exceed time limit	75	55	115	NO	N/A
525	Contrary to Disabled Parking Zone	130	100	195	NO	N/A
526	In Disabled zone without person with disability	130	100	195	NO	N/A
531	Fail to affix Resident Parking Permit	60	45	90	NO	N/A
532	Transfer use of Resident Parking Permit	75	55	115	NO	N/A
535.1	In a Resident Parking Zone without permit/guest pass	60	45	90	NO	N/A
535.2	In a Resident Parking Zone displaying permit in a vehicle not owned by applicant	75	55	115	NO	N/A
604	Hinder, delay, obstruct Enforcement Officer	300	225	450	NO	N/A
605	Follow fire apparatus too close or drive over fire hose	130	100	195	NO	N/A
606	Exceed speed limit on lane	300	225	450	NO	N/A
607	Exceed speed limit on street	300	225	450	NO	N/A
608	Exceed speed in a school zone	300	225	450	NO	N/A
609	Exceed speed contrary to a sign	300	225	450	NO	N/A
610	Drive or herd an animal on a Highway	130	100	195	NO	N/A
611	Pick up and remove faeces on a Highway	130	100	195	NO	N/A
612	Ride, drive, lead a horse at night	130	100	195	NO	N/A
613	Drive on a sidewalk	130	100	195	NO	N/A
614	Blocked intersection	130	100	195	NO	N/A
615	Clinging to moving vehicle	130	100	195	NO	N/A
616	Horn for warning only	130	100	195	NO	N/A
617.1	Skate on sidewalk	60	45	90	NO	N/A
617.2	Skate without helmet	60	45	90	NO	N/A
617.3	Skate other than at right side of street/lane - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
617.4	Skate on street with speed limit greater than 50 km/h - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.5	Skate at night - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.6	Skate while being towed - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.7	Skate posing hazard - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.8	Skate other than in standing position - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.9(a)	Skate without due care and attention - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.9(b)	Skate without consideration for others - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
618	Refuse on Highways	130	100	195	NO	N/A
619	Chattels on Highways	130	100	195	NO	N/A
620	Shopping Cart on Highway	130	100	195	NO	N/A
621	Accumulations on Highway	130	100	195	NO	N/A
622	Defacing Highway	130	100	195	NO	N/A
623	Selling on a Highway	130	100	195	NO	N/A
624	Drive between funeral or authorized procession	130	100	195	NO	N/A
625	Use of headlights and rear lights for funeral processions	130	100	195	NO	N/A
626	Action at scene of accident	130	100	195	NO	N/A
627	Highway Use Permit for a procession	130	100	195	NO	N/A
628	Interfere with a procession	130	100	195	NO	N/A
629	Removal of snow and ice from a sidewalk	130	100	195	NO	N/A
630	Fail to maintain Boulevard	130	100	195	NO	N/A
631	Spills	130	100	195	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
702(a)	Work or Obstruction on Highway without Highway Use Permit on: (i) major arterial, minor arterial or collector Highway (as classified on the Highway Classification Map in the District of North Vancouver Development Servicing Bylaw 7388 (2005), as amended or replaced); (ii) other Highway.	500 250	375 190	750 375	NO	N/A
702(b)	Interfere with Traffic on Highway without Highway Use Permit on: (i) major arterial, minor arterial or collector Highway (as defined for s. 702(a) above); (ii) other Highway	500 250	375 190	750 375	NO	N/A
716	Highway Construction and Planting Permit for construction or planting on a highway	130	100	195	NO	N/A
728	Willfully damage Boulevards and Unopened Rd. Allowances	130	100	195	NO	N/A
729	Cut or prune except as authorized	130	100	195	NO	N/A
732	No planting or improvements to interfere with DNV works	130	100	195	NO	N/A
738	Interfere with DNV removal of private works on Highway	300	225	450	NO	N/A
801	Solid rubber tires	200	150	300	NO	N/A
802	Projecting attachments to tires/wheels	200	150	300	NO	N/A
803.1	Drive combination of vehicles	200	150	300	NO	N/A
803.2	Load more than 1m in front	200	150	300	NO	N/A
803.3	Load more than 2m behind back	200	150	300	NO	N/A
803.4	Load beyond side of vehicle	200	150	300	NO	N/A
806.1	Fail to stop for weighing	200	150	300	NO	N/A
806.2	Fail to drive to weigh scales	200	150	300	NO	N/A
806.3	Fail to rearrange load	200	150	300	NO	N/A
808	Insecure load	200	150	300	NO	N/A
809	Insecure load on commercial vehicle	200	150	300	NO	N/A
810	Insufficient number of tie downs	200	150	300	NO	N/A
811	Commercial vehicle carrying drums	200	150	300	NO	N/A
812	Uncovered loads	200	150	300	NO	N/A
813	Load on rollers	200	150	300	NO	N/A
814	Insecure cargo container	200	150	300	NO	N/A
815	Improper tie downs	200	150	300	NO	N/A
819	No bulkhead or cab protector	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
820	Inadequate bulkhead or cab protector	200	150	300	NO	N/A
822	Drive large vehicle on Garden Ave, West Keith Rd or West 17th St	200	150	300	NO	N/A
823	Drive large vehicle on Capilano Road or Lillooet Rd	200	150	300	NO	N/A
824	Drive large vehicle southbound Mountain Hwy or eastbound Mount Seymour Pkwy	200	150	300	NO	N/A
826	Use engine brakes	200	150	300	NO	N/A
828	Oversize/overweight vehicle permit	200	150	300	NO	N/A
830	Overloaded vehicle	200	150	300	NO	N/A
902	Carry dangerous goods except as designated	200	150	300	NO	N/A
903	Stop while carrying dangerous goods	200	150	300	NO	N/A
1001	Pedestrians to use marked crosswalks at intersections	130	100	195	NO	N/A
1002	Soliciting on a highway from a vehicle	130	100	195	NO	N/A
1003	Pedestrian response to emergency vehicle	130	100	195	NO	N/A
1004	Obstruction of free passage	130	100	195	NO	N/A
1005	Cause persons to congregate	130	100	195	NO	N/A
1006	Engage in sport that interferes or obstructs traffic	130	100	195	NO	N/A
1007	Loiter that interferes or obstructs traffic	130	100	195	NO	N/A
1101.1	Ride cycle on sidewalk	130	100	195	NO	N/A
1101.2	Ride cycle on crosswalk	75	55	115	NO	N/A
1101.3	Leave cycle on sidewalk	75	55	115	NO	N/A
1101.4	Cycle stands not used	75	55	115	NO	N/A
1101.5	Ride cycle where prohibited	75	55	115	NO	N/A
1102	Cyclist has same duties as driver	75	55	115	NO	N/A
1211	Interfere with DNV removal of chattel	300	225	450	NO	N/A
1302	Fail to comply with Stop Work Order	300	225	450	NO	N/A
Taxicab Regulation Bylaw 7613, 2006						
4.1	No Chauffeurs Permit	150	115	225	NO	N/A
4.7	No Valid Photo Identification	100	75	150	NO	N/A
5.4	Fail To Permit Inspection	150	115	225	NO	N/A
10.3	Failure To Provide Service	150	115	225	NO	N/A
12.1(a)	Failure To Provide Adequate Facilities	100	75	150	NO	N/A
12.1(c)	Failure To Keep Daily Record	100	75	150	NO	N/A
12.1(e)	Failure To Provide or Maintain Hydraulic Lift or Ramp	100	75	150	NO	N/A
18.1	Failure To Comply With Notice	200	150	300	NO	N/A
18.4	Failure To Submit Vehicle	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Tree Protection Bylaw 7671, 2012						
5a, 6a	Cut tree without permit	500	375	750	NO	N/A
5b, 6b	Cut tree contrary to permit	500	375	750	NO	N/A
5a, 6a	Damage tree without permit	500	375	750	NO	N/A
5b, 6b	Damage tree contrary to permit	500	375	750	NO	N/A
8a or e	Failure to install/maintain tree protection barrier	250	190	375	NO	N/A
5a or b	Damage retained tree	500	375	750	NO	N/A
15a, 17c, or 18	Failure to provide replacement tree	500	375	750	NO	N/A
Waterworks Regulation Bylaw 2279, 1957						
12(a)	Leaky Pipe	50	40	75	NO	N/A
12(b)	Inaccurate water meter	50	40	75	NO	N/A
12(c)	Fault or use of water system that causes waste of water	50	40	75	NO	N/A
24	Using fire hydrant	50	40	75	NO	N/A
26	Watering other premises	50	40	75	NO	N/A
	Use of water contrary to Water Shortage Response Plan:					
27(b)(ix)	- Restriction Stage 1	100	75	150	NO	N/A
27(b)(x)	- Restriction Stage 2	200	150	300	NO	N/A
27(b)(xi)	- Restriction Stage 3	300	225	450	NO	N/A
27(b)(xii)	- Restriction Stage 4	400	300	600	NO	N/A
28	Using water for sprinkling streets	75	55	115	NO	N/A
Wharf Regulation Bylaw 7333, 2002						
8(a)	Obstruct a person on wharf	100	75	150	NO	N/A
8(b)	Dangerous behavior on wharf	100	75	150	NO	N/A
8(c)	Animal on wharf	100	75	150	NO	N/A
8 (d)	Crabbing or fishing on wharf	100	75	150	NO	N/A
9	Noise on wharf	100	75	150	NO	N/A
10	Liquor on wharf	100	75	150	NO	N/A
11	Sign on wharf	100	75	150	NO	N/A
12(a)	Damage a wharf	200	150	300	NO	N/A
12(b)	Remove notices	100	75	150	NO	N/A
12(c)	Garbage on wharf	100	75	150	NO	N/A
13	Store material on wharf	100	75	150	NO	N/A
14(a)	Vessel unattended in loading zone	100	75	150	NO	N/A
14(b)	Fail to vacate in emergency	100	75	150	NO	N/A
14(c)	Vessel in loading zone for more than 15 minutes	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
15(a)	Sell goods on wharf	300	225	450	NO	N/A
15(b)	Moor commercial boat	300	225	450	NO	N/A
16	Structure on a wharf	100	75	150	NO	N/A
17(a)	Moored overnight	200	150	300	NO	N/A
17(b)	Permanently secure berth	100	75	150	NO	N/A
18(a)	Fail to pay fee	200	150	300	NO	N/A
18(b)	Fail to display ticket	200	150	300	NO	N/A
19(a)	Moor dangerous goods at wharf	300	225	450	NO	N/A
19(b)	Dispose of hazardous materials	300	225	450	NO	N/A
21	Boat over-length	200	150	300	NO	N/A
22	Load or unload commercial vessels	300	225	450	NO	N/A
23	Abandoned boat	300	225	450	NO	N/A
24(a)	Repair boat on wharf	200	150	300	NO	N/A
24(b)	Toxic materials on wharf	300	225	450	NO	N/A
24(c)	Impede use of wharf	200	150	300	NO	N/A
24(d)	Live-aboard activity at wharf	300	225	450	NO	N/A
24(e)	Encroach on foreshore	300	225	450	NO	N/A
24(f)	Obstruct other vessels	100	75	150	NO	N/A
24(g)	Improper Tying of Lines	100	75	150	NO	N/A
25(c)	Contravene an order	200	150	300	NO	N/A
25(d)	Fail to move when ordered	200	150	300	NO	N/A
25(e)	Obstruct a Manager	200	150	300	NO	N/A


Zoning Bylaw 3210, 1965

403A(1) (a)	Commercial Agriculture	200	150	300	NO	N/A
403A(1) (b)(i)	Keeping Poultry	100	75	150	NO	N/A
403A(1) (b)(ii)	Boarding Animals	100	75	150	NO	N/A
403A(1) (b)(iii)	Keeping Animals	100	75	150	NO	N/A
403A(1) (b)(iv)	Fish Farming	200	150	300	NO	N/A
403A(1) (c)	Processing Waste	250	190	375	NO	N/A
403A(1) (e)	Producing Malodorous/ Toxic/ Noxious Matter	250	190	375	NO	N/A
403A(1) (e)	Generating Vibration/ Heat/ Glare	200	150	300	NO	N/A
403A(1) (f)	Manufacturing Hazardous Substance	500	375	750	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
403A(1)(g)	Operating Video Lottery Terminal Game	200	150	300	NO	N/A
403A(1)(h)	Bingo and Casino Gaming	200	150	300	NO	N/A
403A(3)	Using Recreational Vehicle as Dwelling Unit	100	75	150	NO	N/A
405	Nonconforming Home Occupation	100	75	150	NO	N/A
409(3)	Over-height Retaining Wall	100	75	150	NO	N/A
409(4)	Over-height Fence	100	75	150	NO	N/A
411(1)(a)	Excess Number of Commercial Vehicles	100	75	150	NO	N/A
411(1)(a)	Oversize Commercial Vehicle	100	75	150	NO	N/A
411(1)(b)	Commercial Vehicle not in Building	100	75	150	NO	N/A
411(2)	More than 1 RV	100	75	150	NO	N/A
411(3)	RV/Boat for Commercial Purposes	100	75	150	NO	N/A
411(4)	RV/Boat on Property in Contravention	100	75	150	NO	N/A
411(5)	RV/Boat Too Close to Property Line	100	75	150	NO	N/A
413	Nonconforming Outdoor Customer Service Area	100	75	150	NO	N/A
501.1(b)(ii)	Excess Boarders or Lodgers	200	150	300	NO	N/A
501.1(b)(iii)a)	Secondary Suite in Un-permitted Zone	200	150	300	NO	N/A
501.1(b)(iii)b)	More than One Secondary Suite	200	150	300	NO	N/A
501.1(b)(iii)c)	Secondary Suite Not Owner Occupied	200	150	300	NO	N/A
501.1(b)(iii)d)	Un-permitted Boarder/Lodger	200	150	300	NO	N/A
502.3	Un-permitted Secondary Suite	200	150	300	NO	N/A
502.4	Secondary Suite Exceed Floor Area	200	150	300	NO	N/A

(7547, 7575, 7582, 7596, 7615, 7630, 7641, 7681, 7710, 7744, 7741, 7852, 7916, 7982, 8044, 8116, 8154)

AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Committee of the Whole	Date: _____


Dept.
Manager


GM/
Director


CAO

The District of North Vancouver REPORT TO COUNCIL

November 20, 2015
File: 09.3900.01/000.000

AUTHOR: Carol Walker, Chief Bylaw Officer and
Elio Iorio, Manager Revenue and Taxation

SUBJECT: **Street and Traffic Fines, Discount and Penalty Structure and
Housekeeping Amendments to the Bylaw Notice Enforcement Bylaw
8154, Amending Bylaw 27**

RECOMMENDATION:

THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)" is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT:

After the completion of a review of fines within the *Street and Traffic Bylaw*, an increase to fines for existing offences is recommended. Comparison of fines to other municipalities details an increase is necessary to ensure penalties for infractions remain effective in encouraging compliance with bylaws. Moreover, research supports the implementation of a new discount and late payment penalty structure that will encourage early payment of violations and discourage delinquency for all infractions. The Finance and Audit Standing Committee reviewed this proposal on January 15, 2015 and recommended a bylaw amendment be created for Council's consideration. Some general housekeeping amendments to this bylaw are also included.

EXISTING POLICY:

Local Government Bylaw Notice Enforcement Act, s. 2, provides Council with the authority to determine penalties and include offences from the District's regulatory bylaws which may be enforced by bylaw notice under the District's *Bylaw Notice Enforcement Bylaw*. Pursuing enforcement with a bylaw notice under the shared service of the "North Shore Bylaw Notice Dispute Adjudication Registry" dispute process is preferable to writing tickets under the MTI process where any disputed ticket must be heard in Provincial Court.

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ANALYSIS:

Street and Traffic Bylaw Fine Increase and Discount/Penalty Structure:

Street and Traffic fines have not increased since 2009. The proposed increased fines for offences from the *Street and Traffic Bylaw*, along with a revised discounted and late penalty amounts for all bylaw fines administered under the *Bylaw Notice Enforcement Bylaw* are listed in Schedule A of the *Bylaw Notice Enforcement Bylaw* (Attached).

Table 1 below displays a comparison of the District's current and proposed penalties of the more common offences. Proposed fine amounts generally increase in the range of \$15 to \$40 depending on the severity of the infraction. Proposed discounts increase in the range of \$10 to \$20. Research evidences establishing a set discount encourages early payment of fines. Based upon the level of the infraction, late payment fines increase \$30 to \$85 to incentivize early payments and discourage delinquency.

Table 2 shows a comparison of the common offences of neighbouring north shore municipalities and adjacent cities. The proposed discounted fines are higher than neighbouring CNV and DWV (CNV fines were last increased in 2011 while DWV were last reviewed in 2012), but are in alignment with discounted fines charged in other municipalities. The proposed penalty fines are generally higher than other municipalities, but indicative of our new strategy to encourage timely payment of fines. The City of Vancouver fines are slightly higher but are representative of a system that already incorporates an assertive and consistent penalty structure.

Table 1. DNV Current and Proposed Penalties:

	Current			Proposed		
	Penalty Amount	Discounted Penalty (pay in 14 days)	Late Payment (pay after 28 days)	Penalty Amount	Penalty discounted with 25% (pay in 14 days)	Late Payment 50% increase (pay after 28 days)
Offence						
In excess of time limit displayed	\$45	\$35	\$60	\$60	\$45	\$90
Contrary to Traffic Control Device	\$45	\$35	\$60	\$75	\$55	\$115
In front of or within 2m of a Driveway	\$45	\$35	\$60	\$75	\$55	\$115
Within 5m of a fire hydrant	\$45	\$35	\$60	\$75	\$55	\$115
Contrary to Disabled Parking Zone	\$90	\$80	\$110	\$130	\$100	\$195

SUBJECT: Street and Traffic Fines, Discount and Penalty Structure and Housekeeping Amendments to the Bylaw Notice Enforcement Bylaw 8154, Amending Bylaw 27

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Table 2. Comparison of Other Municipalities' Fines:
(shown as "discounted / penalty / late")

Offence	Proposed DNV Penalty	City of North Van	Dist. of West Van	City of Vancouver	City of Burnaby	City of Richmond	City of New Westminster
In excess of time limit displayed	45/60/90	40/50/80	35/45/60	35/70/105	40/50	35/50/75	50/80/105
Contrary to Traffic Control Device	55/75/115	40/50/80	35/45/60	50/100/150	64/80	45/70/95	50/80/105
In front of or within 2m of a Driveway	55/75/115	40/50/80	35/45/60	50/100/150	64/80	45/70/95	50/80/105
Within 5m of a fire hydrant	55/75/115	40/50/80	70/80/100	50/100/150	64/80	45/70/95	50/80/105
Contrary to Disabled Parking Zone	100/130/195	90/100/130	180/200/230	50/100/150	64/80	65/110/135	50/80/105

Adjustment of fine structure for all bylaws:

The implementation of the proposed fine structure will provide further incentive to pay within the 14 day early payment period and likewise discourage delinquency. The shift from the current modest fixed discount and penalty per fine to a set percentage across all fine levels provides for a more fair and consistent structure. A consistent discount/penalty structure designed to maximise collection of fines is proposed for all fines under the Bylaw Notice Enforcement Bylaw with a:

- discount of 25% for early payment of fines, and
- added late payment "penalty" surcharge of 50% if not paid after 28 days

It is anticipated that a new discount/penalty system will encourage prompt payment of fines and improve overall collection rates that will support the administrative cost for collections. The proposed structure has been reviewed and recommended by the Finance and Audit Standing Committee in early 2015. Copy of the report to the Finance and Audit Committee detailing the proposed 25% discount, 50% penalty option is attached for reference.

Housekeeping amendments:

After the "pilot" period" in 2004, certain "simple" offences from other bylaws were added to the *Bylaw Notice Enforcement Bylaw*. Time has shown that most bylaw offences are appropriate to be heard at adjudication, and those previously deferred have been included in the current amending Schedule A. This is simply bringing the remaining existing offences in the individual bylaws into the *Bylaw Notice Enforcement Bylaw* so bylaw notices may be

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written; there are no changes in the fine amounts, but these fines will receive the same application of the new discounted and late payment penalty fine structure.

Fines updated in the Waterworks Regulation Bylaw have been included in this bylaw to allow for enforcement under the adjudication system.

Timing/Approval Process:

Bylaw requires approval prior to year-end for an effective date of January 1st, 2016. Timing of approval is critical to allow for systems to be updated for fine increases and configuration of new discount/penalty structure. Adoption is scheduled at the Regular Council meeting on December 14, 2015.

Financial Impacts:

Using 2015 as a basis, a rise in revenue of \$43,000 is estimated due to the combined increase in fines and new discount/penalty structure. A standardised discount/penalty structure across all offences will be more equitable than the current structure, while also providing an incentive for timely payment of fines in-house rather than referring to our collection agency.

Conclusion:

The recommended fine increases will ensure that fines are at a level that will encourage compliance with bylaws, while the proposed discount/penalty structure provides greater incentive in encouraging timely payment of fines that will improve collection rates. Greater flexibility is present in this option as payment incentives are provided throughout the entire collection process including the collection phase.

Respectfully submitted,



Carol Walker
Chief Bylaw Officer



Elio Iorio
Manager Revenue and Taxation

REVIEWED WITH:



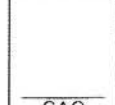
- ☐ Sustainable Community Dev. _____
- ☐ Development Services _____
- ☐ Utilities _____
- ☐ Engineering Operations _____
- ☐ Parks _____
- ☐ Environment _____
- ☐ Facilities _____
- ☐ Human Resources _____

- ☐ Clerk's Office _____
- ☐ Communications _____
- ☐ Finance _____
- ☐ Fire Services _____
- ☐ ITS _____
- ☐ Solicitor _____
- ☐ GIS _____
- ☐ Real Estate _____

External Agencies:

- ☐ Library Board _____
- ☐ NS Health _____
- ☐ RCMP _____
- ☐ NVRG _____
- ☐ Museum & Arch. _____
- ☐ Other: _____

AGENDA INFORMATION	
<input type="checkbox"/> Committee of the Whole	Date: _____
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____

 Dept Manager	 GM/ Director	 CAO
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The District of North Vancouver

REPORT TO FINANCE AND AUDIT STANDING COMMITTEE

December 16, 2014

File:

AUTHOR: Elio Iorio, Manager Revenue and Taxation

SUBJECT: Bylaw Ticket Discount and Penalty Structure

RECOMMENDATION:

"That Staff bring forward to Council an amendment to the Bylaw Notice Enforcement Bylaw consistent with the proposed option for fine discounts and penalties."

OVERVIEW:

The Collection Agency Review completed by the Audit and Business Process Advisor provided insight into the District's effectiveness in the collection of bylaw tickets. The offering of discounts and the imposition of penalties are mechanisms by which we encourage early payment of infractions and discourage delinquency. The current antiquated discount/penalty structure needs to be refreshed to ensure that the right incentives are in place to ensure bylaw compliance, acceptable collection rates and minimal administrative costs.

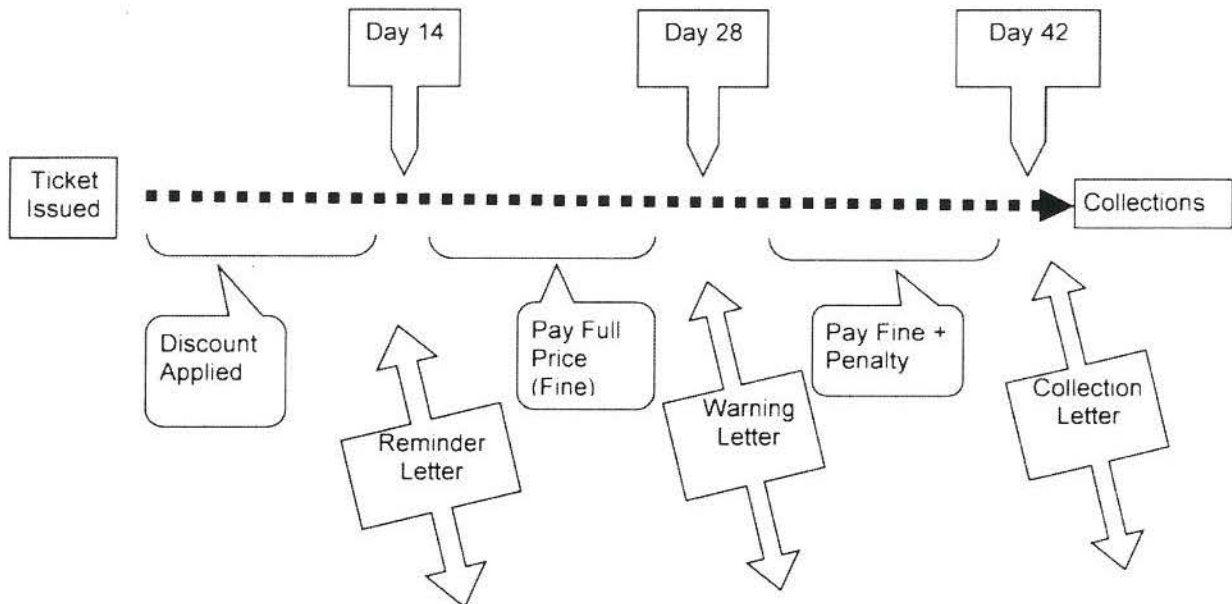
SUMMARY:

Approximately 30% of tickets issued become delinquent and are forwarded to a collection agency. This is after District staff has spent a considerable amount of resources trying to collect directly and sending collection warning letters. The success rate on collection is low (approximately 25%) and attracts a 25% commission from the collection agency. The District is unable to achieve better collection results despite its own efforts and that of the collection agency.

Common offences currently have a fixed discount and/or penalty amount which results in lower fines receiving a higher discount and/or penalty in percentage terms. This leads to inequity within the bylaw enforcement program. We have reviewed the current bylaw fine structure to determine if variations to discounts and penalties can be effective in improving collection rate and encouraging more timely payment of bylaw fines.

The diagram below illustrates the timeline and steps of the current collection process:

Current Ticketing Process:



CURRENT DISCOUNTS:

Standard discount amounts for payment of tickets within the 14 day limit are currently \$10. The discount does not vary with the amount of the fine. For example a typical fine amount of \$45 will be eligible for a \$10 discount which is the same as for a \$90 fine which is issued for a more severe infraction. A discount structure with a fixed amount is inequitable and if set too low, provides little incentive to pay early for higher fines as a \$45 fine receives a 22% reduction if paid on time while a fine at \$90 receives only 11%.

CURRENT PENALTIES:

Standard penalty amounts range for \$15 to \$25. The penalty increases for higher fines but not proportionally. For example, a \$45 fine will receive a \$15 penalty (33% of the fine amount) while a \$90 fine will receive a \$20 penalty (22% of the fine amount). A penalty structure which is either too low or favourable to higher fines is inequitable and provides little incentive to pay a delinquent fine.

Current Statistics:

	% of All Tickets	Discount Payment	Fine Amount	Penalty Payment	Sent to Collections	Discount % of Fine Amount	Penalty % of Fine Amount
\$45 Fine	71% of Tickets	\$35	\$45	\$60	\$60	22%	33%
	% paid	56%	14%	6%	24%		
\$50 Fine	6% of Tickets	\$40	\$50	\$65	\$65	20%	30%
	% paid	48%	18%	8%	26%		
\$90 Fine	15% of Tickets	\$80	\$90	\$110	\$110	11%	22%
	% paid	41%	15%	7%	37%		
\$100 Fine	5% of Tickets	\$90	\$100	\$125	\$125	10%	25%
	% paid	36%	12%	7%	45%		
Other Fines	3% of Tickets						

PROPOSED DISCOUNT/PENALTY STRUCTURE:

Establishing a fair, equitable and consistent structure makes good business sense. Our research indicates that the City of Vancouver and the City of North Vancouver have revised their approach in the last few years and implemented new penalty structures to incentivize early payments and discourage delinquency.

Recommended Option (25% / 50%)

This approach sets a consistent discount of 25% for early payment for all fines. Penalty for late payment will be 50% of the fine amount. As per our models, ticket revenue would be expected to increase by \$10,000 (or a 4.6% increase) and the collection rate during the discount period to improve from 51% to 57%. The improvement is attributable to the combined effect of higher discounts and the adverse impact of the higher penalty. This approach would consider granting flexibility to the Collection Agency to negotiate a lesser penalty if it resulted in collection.

Alternative Option (25% / 25%)

This option normalizes the current variability in both discount and penalty amounts. An equal 25% for early payment and 25% of the fine amount for late payment provides a simple structure with a minor loss in revenue. As per our models, ticket revenue would be expected to decrease by 2.3% or approximately \$5,000 but the collection rate would still improve from 51% to 55%. The improvement is attributable to the effect of higher discounts but it is mitigated by a lesser penalty.

CONCLUSION:

Staff is seeking direction to prepare a recommendation to Council that reflects a 25/50 discount/penalty structure. This option achieves the objective of an equitable approach that encourages early payment of tickets and compliance to bylaws without reducing revenues. The District will benefit from increased efficiencies in staff time in preparing fewer reminder and warning letters, improved cash flow and the ability to recover full commission fees on tickets paid through the collection agency. Moreover, greater flexibility is present in this option as payment incentives are provided throughout the entire collection process including the collection phase.

Respectfully submitted,



Elio Iorio, Manager Revenue and Taxation

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com _____
<input type="checkbox"/> Economic Development _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____

The Corporation of the District of North Vancouver

Bylaw 8154

A bylaw to amend Bylaw Notice Enforcement Bylaw 7458

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8154, 2015 (Amendment 27)".

2. Amendments

2.1 Bylaw Notice Enforcement Bylaw 7458, 2004 is amended as follows:

- a) Schedule A, Designated Bylaw Contraventions and Penalties, is deleted in its entirety and replaced with a new Schedule A, Designated Bylaw Contraventions and Penalties, as attached to this bylaw as Schedule 1.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8154

Schedule A to Bylaw 7458 Designated Bylaw Contraventions and Penalties

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Building Regulation Bylaw 7353, 2003						
4.13, 11.3.3	Interfered with building official's right of entry	150	115	225	NO	N/A
4.14, 5.2	Construction without building permit	150	115	225	NO	N/A
4.14, 5.2	Demolition without building permit	150	115	225	NO	N/A
4.15	Failure to have permit and supporting documents on site	100	75	150	NO	N/A
4.15	Failure to post placard	100	75	150	NO	N/A
4.16, 4.32	Unsafe site	300	225	450	NO	N/A
4.18, 11.3.9	Failure to post civic address	100	75	150	NO	N/A
4.27	Failure to comply with permit conditions	150	115	225	NO	N/A
4.28, 5.59	Failure to obtain an occupancy permit	150	115	225	NO	N/A
4.29	Unsafe condition	300	225	450	NO	N/A
4.31	Failure to clear all debris and fill	150	115	225	NO	N/A
4.33	Disturbed adjacent property without written approval	150	115	225	NO	N/A
5.2, 11.3.10	Change of use without building permit	150	115	225	NO	N/A
5.36, 5.39, 5.40, 10.21, 10.23, 10.25	Failure to obtain building official's written acceptance prior to concealing work	150	115	225	NO	N/A
5.43	Failure to stop work after a registered professional's services are terminated	150	115	225	NO	N/A
5.45	Stop Work Order violated	300	225	450	NO	N/A
5.48	Do Not Occupy Notice violated	300	225	450	NO	N/A
5.50	Permit expired violation	100	75	150	NO	N/A
5.58, 10.26, 11.3.2	Construction at variance with issued building permit and supporting documents	150	115	225	NO	N/A
5.67	Failure to provide or maintain a sanitary facility	100	75	150	NO	N/A
6.2, 6.4	Failure to enclose a pool, spa or hot tub	150	115	225	NO	N/A
6.3	Pool gate not self closing or self latching	150	115	225	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
6.5	Failure to maintain a cover, fence, gate or hardware in good order	150	115	225	NO	N/A
7.2	Construction or repair of a retaining wall without a permit	150	115	225	NO	N/A
7.5	Contravention of prohibition of stacked rock walls or rock armoured slopes	150	115	225	NO	N/A
9.1	Failure to display civic address	100	75	150	NO	N/A
10.4, 10.7, 10.8, 10.17	Plumbing work without mechanical permit	150	115	225	NO	N/A
10.4, 10.7, 10.8, 10.21	Heating work without mechanical permit	150	115	225	NO	N/A
Business Licence Bylaw 4567, 1974						
401	No business licence	100	75	150	NO	N/A
402	Failure to notify of changes	50	40	75	NO	N/A
403	Failure to post licence	50	40	75	NO	N/A
409	Untrue information	100	75	150	NO	N/A
418	Operating while suspended	100	75	150	NO	N/A
Dog Tax and Regulation Bylaw 5981, 1988						
8(a)	Fail to licence dog	150	115	225	NO	N/A
8(b)	Fail to display licence	50	40	75	NO	N/A
8(c)	Dog at large	100	75	150	NO	N/A
8(d)	Unlawful removal of licence	50	40	75	NO	N/A
8(e)	Unsafe keeping of diseased dog	100	75	150	NO	N/A
8(f)	Keeping more than three dogs	100	75	150	NO	N/A
8(g)	Dog in park	50	40	75	NO	N/A
8(h)	Leaving excrement	100	75	150	NO	N/A
8(i)	Abandon animal	200	150	300	NO	N/A
8(j)(i)	Fail to ensure dog does not bite person	300	225	450	NO	N/A
8(j)(ii)	Fail to ensure dog does not injure person	200	150	300	NO	N/A
8(j)(iii)	Fail to ensure dog does not harass or chase person in hostile fashion	200	150	300	NO	N/A
8(j)(iv)	Fail to ensure dog does not bite a domestic animal	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
8A(i)	Fail to leash or muzzle aggressive dog in public place: First offence; Second offence; Third and subsequent offences.	250 350 500	190 265 375	375 525 750	NO	N/A
8A(ii)	Fail to spay or neuter aggressive dog	200	150	300	NO	N/A
8A(iii)	Fail to securely confine aggressive dog: First offence; Second offence; Third and subsequent offences.	250 350 500	190 265 375	375 525 750	NO	N/A
8A(iv)	Fail to post sign indicating aggressive dog	100	75	150	NO	N/A
8A(v)	Owner of aggressive dog being under 19 years of age	200	150	300	NO	N/A
8A(vi)	Fail to have liability insurance for aggressive dog	200	150	300	NO	N/A
8.2	Fail to have commercial dog walker permit	300	225	450	NO	N/A
8.3(a)	Fail to have valid business licence	300	225	450	NO	N/A
8.12(b)(i)	Fail to display commercial dog walker permit	100	75	150	NO	N/A
8.12(b)(ii)	Fail to wear commercial dog walker vest	200	150	300	NO	N/A
8.12(c)	Client dog with no coloured dog tag	50	40	75	NO	N/A
8.12(d)	More than 6 dogs in park or on trail	200	150	300	NO	N/A
8.12(f)(i)	Walking dogs in restricted locations or times	200	150	300	NO	N/A
8.12(f)(ii)	Fail to keep client dog under control	200	150	300	NO	N/A
8.12(f)(iii)	Dog off leash near park or trail entrance or exit	200	150	300	NO	N/A
8.12(f)(v)	Walking within 200 meters of other commercial dog walker	50	40	75	NO	N/A
8.12(f)(vi)	Fail to carry leash or collar	50	40	75	NO	N/A
8.12(f)(ix)	Dog(s) not on leash when approaching horse	50	40	75	NO	N/A
9A(a)	Fail to provide water	100	75	150	NO	N/A
9A(b)	Fail to clean food and water receptacles	100	75	150	NO	N/A
9A(c)	Fail to provide exercise	100	75	150	NO	N/A
9A(d)	Fail to provide medical care	100	75	150	YES	50
9B	Fail to provide adequate shelter	100	75	150	YES	50
9C	Use of choke collar	100	75	150	NO	N/A
9D	Inadequate ventilation	100	75	150	NO	N/A
9E	Improper transport	100	75	150	NO	N/A
11.6	Unlawful rescue	200	150	300	NO	N/A
11.7	Obstruction	200	150	300	NO	N/A
Environmental Protection and Preservation Bylaw 6515, 1993						
7	Discharge of fouling material	250	190	375	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
9a	Conduct works in stream corridor without permit	100	75	150	NO	N/A
9b	Conduct works in stream corridor contrary to permit	250	190	375	NO	N/A
21a	Deposit soil without permit	100	75	150	NO	N/A
21b	Deposit soil contrary to permit	250	190	375	NO	N/A
21a	Remove soil without permit	100	75	150	NO	N/A
21b	Remove soil contrary to permit	250	190	375	NO	N/A
19	Deposit contaminated soil	300	225	450	NO	N/A
Fire Bylaw 7481, 2004						
6	Failure to obtain Permit	150	115	225	NO	N/A
9(c)	Failure to post Permit	100	75	150	NO	N/A
10, 18(b), 18(c), 18(d)	Fail to install and maintain Fire Protection Equipment	100	75	150	NO	N/A
13	Fail to maintain Smoke Alarm	100	75	150	NO	N/A
14	Fail to provide access	150	115	225	NO	N/A
15	Obstruction of Hydrant	100	75	150	NO	N/A
18(a)	Fail to maintain Fire Protection Equipment	150	115	225	NO	N/A
22	No Fire Safety Plan	150	115	225	NO	N/A
23	No Lock Box	100	75	150	NO	N/A
24, 25, 27, 28	Accumulation of Combustibles	100	75	150	NO	N/A
29, 30	Flammable liquid	100	75	150	NO	N/A
31	Failure to comply with order to remove flammable/combustible materials	300	225	450	NO	N/A
33	Failure to Drain Vehicle Fuel Tank	100	75	150	NO	N/A
34	Disposal of material	150	115	225	NO	N/A
35	Failure to report Explosion, discharge, emission, escape or a spill of Dangerous Goods or potential therefore	150	115	225	NO	N/A
37	Failure to comply with removal of hazardous vegetation/forest closure order (Forest)	300	225	450	NO	N/A
38	Failure to ensure premises free from debris and flammable substances	150	115	225	NO	N/A
38	Failure to keep openings securely closed and fastened	150	115	225	NO	N/A
39	Failure to ensure fire damaged building securely closed	150	115	225	NO	N/A
40	Failure to keep doors and shutters in good repair	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
41	Underground parking areas	100	75	150	NO	N/A
42	Open air fire	400	300	600	NO	N/A
43(a)	Erection of portable incinerator	150	115	225	NO	N/A
43(b)	Unsafe Device with Open Flame	150	115	225	NO	N/A
44(a)	Fail to maintain aisles	100	75	150	NO	N/A
44(b)(i), 44(b)(ii), 44(b)(iii)	Improper display of automobiles	150	115	225	NO	N/A
45	Combustible deposits in commercial kitchen	150	115	225	NO	N/A
46(a)	Improper storage of Dangerous Goods	150	115	225	NO	N/A
46(c)(i)	Service station attendants without training or certificate	100	75	150	NO	N/A
46(c)(ii)	Failure to produce certificate of competency	100	75	150	NO	N/A
46(c)(iv)	Failure to train service station attendants	100	75	150	NO	N/A
46(c)(v)	Failure to post fire extinguisher signs	100	75	150	NO	N/A
46(c)(vi)	Failure to post instructions for emergencies	100	75	150	NO	N/A
46(c)(vii)	Failure to provide extinguishers	100	75	150	NO	N/A
46(c)(viii)	Dispensing flammable/combustible liquids	100	75	150	NO	N/A
46(c)(ix)	Improper waste oil storage	100	75	150	NO	N/A
46(d)	Contaminate or damage Fire Department equipment	100 (plus cost of repair or replace- ment)	75 (plus cost of repair or replace- ment)	150 (plus cost of repair or replace- ment)	NO	N/A
47	Unsafe exit	100	75	150	NO	N/A
48	Elevator signs	100	75	150	NO	N/A
49	Identification of floors	100	75	150	NO	N/A
50	Signs for pull stations	100	75	150	NO	N/A
51	Hindering or obstructing fire doors	100	75	150	NO	N/A
52	Obstructing aisles	100	75	150	NO	N/A
53	Failure to maintain exit signs	100	75	150	NO	N/A
54	Tampering with Fire Protection Equipment	150	115	225	NO	N/A
56	Obstructing Assistance Response	150	115	225	NO	N/A
57, 59	Refusal to allow entry on premises	100	75	150	NO	N/A
56, 59, 60	Obstructing inspection	100	75	150	NO	N/A
59, 61	Failure to assist inspection	100	75	150	NO	N/A
62	Failure to comply	100	75	150	NO	N/A
66	Removing or defacing posted order	100	75	150	NO	N/A
74	Second and subsequent re-inspection	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Fireworks Regulation Bylaw 7456, 2004						
4(a)	Selling or distributing Fireworks without a business licence	300	225	450	NO	N/A
4(c)	Selling or distributing Fireworks to persons without a Permit	300	225	450	NO	N/A
4(d)	Failure to provide accurate records as required by Enforcement Officer	300	225	450	NO	N/A
4(e)	Selling or distributing Consumer Fireworks, Roman Candles or Noisemakers other than in a Family Pack	300	225	450	NO	N/A
4(f)	Retail sales of Display Fireworks to an uncertified person	300	225	450	NO	N/A
4(g)	Selling illegal or unauthorized Fireworks including firecrackers	300	225	450	NO	N/A
5	Discharging firecrackers	200	150	300	NO	N/A
6(a)	Purchasing, possessing or discharging Fireworks without a Permit	200	150	300	NO	N/A
6(b)	Discharging Fireworks in contravention of a Permit	200	150	300	NO	N/A
8, 9	Dangerous use of Fireworks	500	375	750	NO	N/A
Graffiti Bylaw 7503, 2004						
3	Place Graffiti	200	150	300	NO	N/A
4	Allow Graffiti	200	150	300	NO	N/A
14	Obstruction	200	150	300	NO	N/A
17(d)	Fail to Comply with Order	200	150	300	NO	N/A
Noise Regulation Bylaw 7188, 2000						
3(a)	Making disturbing noise	100	75	150	NO	N/A
6(a)(i)	Engine or Exhaust	100	75	150	NO	N/A
6(a)(ii)	Horn or Warning Device	100	75	150	NO	N/A
6(a)(iii)	Squeal of Tires	100	75	150	NO	N/A
6(a)(iv)	Load or Tow Noise	100	75	150	NO	N/A
6(a)(v)	Amplified Sound	100	75	150	NO	N/A
6(b)(i)	Construction Noise at Night	100	75	150	NO	N/A
6(b)(ii)	Garden Tool Noise at Night	100	75	150	NO	N/A
6(b)(iii)	Mechanical Noise at Night	100	75	150	NO	N/A
6(c)	Construction Noise on Construction Project on Saturday, Sunday or Statutory Holiday	100	75	150	NO	N/A
6(e)	Public Address System Noise	100	75	150	NO	N/A

Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty: Within 14 days	A3 Late Payment: After 28 days	A4 Compliance Agreement Available	A5 Compliance Agreement Discount
	The following fines apply to the contraventions below:	(\$)	(\$)	(\$)		(\$)
Nuisance Abatement Bylaw 7325, 2002						
3	Causing a Nuisance	100	75	150	YES	50
4	Permit a Nuisance	100	75	150	YES	50
5	Unightly Property	100	75	150	YES	50
6(a)	Permitting rubbish to collect	100	75	150	YES	50
6(b)	Depositing rubbish	100	75	150	YES	50
6(c)	Run Stationary Vehicle	50	40	75	NO	N/A
6(d)	Outdoor Light Visible	100	75	150	YES	50
6(e)	Accumulation of Building Materials	100	75	150	YES	50
6(f)	Unauthorized Vehicle Storage	100	75	150	YES	50
6(f)	Accumulation of Vehicle Parts	100	75	150	YES	50
6(g)	Shipping container stored in Residential Zone	100	75	150	NO	N/A
8(a)	Fail to remove discarded material/rubbish	100	75	150	NO	N/A
8(c)	Fail to clear noxious insects	100	75	150	NO	N/A
8(d)	Fail to clear brush	100	75	150	NO	N/A
8(e)	Failure to shield Outdoor Light	100	75	150	NO	N/A
20	Obstruction	200	150	300	NO	N/A
Park Control Bylaw 2733, 1961						
2	Damaging park	100	75	150	NO	N/A
3	Littering	50	40	75	NO	N/A
4	Vending without permit	50	40	75	NO	N/A
5	Disturbing bird or animal	50	40	75	NO	N/A
7	Meeting without permit	100	75	150	NO	N/A
8	Camping without permit	100	75	150	NO	N/A
8	Obstructing free use	75	55	115	NO	N/A
9	Posting unauthorized signs	50	40	75	NO	N/A
9A	Failing to obey sign	25	20	40	NO	N/A
9B	In park when closed	50	40	75	NO	N/A
9E	No helmet	30	25	45	NO	N/A
9F	Permitting no helmet	30	25	45	NO	N/A
Pesticide Use Control Bylaw 7686, 2009						
4(a)	Unlawful use of pesticide	175	130	265	NO	N/A
Pet Shop Regulation Bylaw 6966, 1997						
5(a)-(c)	Pet shop/cage not maintained	100	75	150	NO	N/A
6(a)-(d)	Inadequate cage	100	75	150	NO	N/A
7	No segregation area	100	75	150	NO	N/A
8(a)	Name of veterinarian not posted	100	75	150	NO	N/A
8(b)	Fail to have animal treated	150	115	225	NO	N/A
8(c)	Fail to segregate ill / injured animal	100	75	150	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
8(d)	Improper euthanasia/disposal of animal	150	115	225	NO	N/A
9	Fail to keep/maintain pet shop register	100	75	150	NO	N/A
10(a)-(f)	Inadequate record in pet shop register	100	75	150	NO	N/A
11	Fail to produce pet shop register	100	75	150	NO	N/A
12(a)-(e)	Fail to provide information to purchaser	100	75	150	NO	N/A
13	Fail to post notice describing animals	100	75	150	NO	N/A
14(a)	Confine incompatible species together	150	115	225	NO	N/A
14(b)	Sell animal before weaned	100	75	150	NO	N/A
14(c)	Sell dyed animal	100	75	150	NO	N/A
14(d)	Animal as bonus for goods or service	100	75	150	NO	N/A
14(e)	Sell wild animal	150	115	225	NO	N/A
14(f)	Sell ill / injured animal	150	115	225	NO	N/A
14(g)	Failure to neuter rabbit	150	115	225	NO	N/A
15	Obstruct inspector	200	150	300	NO	N/A

Sign Bylaw 7532, 2005

4.2	Install in Contravention	100	75	150	YES	50
4.4	Unlawfully Use Sign	100	75	150	YES	50
4.5	Install Without Permit	100	75	150	NO	N/A
4.9	Obstruct Entry	100	75	150	NO	N/A
4.12	Disobey Order	200	150	300	NO	N/A
4.12.3	Fail to Remove	200	150	300	NO	N/A
5.13	No Insurance	200	150	300	NO	N/A
5.14	Fail to Provide Certificate	50	40	75	NO	N/A
5.15	No Inspection	50	40	75	NO	N/A
5.16	Fail to Maintain or Repair	100	75	150	NO	N/A
5.17	Unsafe Sign	200	150	300	NO	N/A

Smoking Regulation Bylaw 7792, 2010

3	Smoking where prohibited	25	20	40	NO	N/A
4	Smoking where prohibited in a park	25	20	40	NO	N/A
3	Smoking where prohibited – subsequent offence	125	95	190	NO	N/A
4	Smoking where prohibited in a park – subsequent offence	125	95	190	NO	N/A
5	Responsible person allow smoking where prohibited	200	150	300	NO	N/A
6	Responsible person fail to display sign	200	150	300	NO	N/A
8	Person remove or deface sign	100	75	150	NO	N/A
10	Obstruction	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Solid Waste Removal Bylaw 7631, 2007						
3	Accumulation of garbage	200	150	300	NO	N/A
4	Dumping or burying of garbage	500	375	750	NO	N/A
5	Transport garbage without securing	500	375	750	NO	N/A
6	Improper disposal of recyclable material or yard trimmings	100	75	150	NO	N/A
7	Placing for collection hazardous waste	500	375	750	NO	N/A
7	Placing for collection other prohibited substance	200	150	300	NO	N/A
8	Depositing solid waste on highway	200	150	300	NO	N/A
9	Scavenging	200	150	300	NO	N/A
13	Obstruct or interfere with District employee	500	375	750	NO	N/A
14	Failure to remove garbage after notice	200	150	300	NO	N/A
22	Putting out liquids	50	40	75	NO	N/A
24	Failure to clean up	100	75	150	NO	N/A
25	Improper storage of solid waste	100	75	150	NO	N/A
37	Solid waste containers not placed or removed in a timely fashion	100	75	150	NO	N/A
46	Improper disposal of waste	100	75	150	NO	N/A
Street and Traffic Bylaw 7125, 2004						
408	Fail to comply with permit conditions	250	190	375	NO	N/A
411	Interfere with Traffic Control Device	250	190	375	NO	N/A
501.1	Contrary to Traffic Control Device	75	55	115	NO	N/A
501.2	Obstruct or interfere with free passage of traffic	75	55	115	NO	N/A
501.3	On sidewalk or Boulevard Crossing	75	55	115	NO	N/A
501.4	On boulevard	75	55	115	NO	N/A
501.5	On an Unopened Road Allowance	75	55	115	NO	N/A
501.6	In an intersection	75	55	115	NO	N/A
501.7	Within 11m of an intersecting street	75	55	115	NO	N/A
501.8	Within 6m of flashing beacon, stop or yield sign or signal	75	55	115	NO	N/A
501.9	On a Lane within 3m of any Roadway intersection	75	55	115	NO	N/A
501.10	On a Roadway within 3m of a Lane	75	55	115	NO	N/A
501.11	Leaving less than 3.5m of usable Roadway	75	55	115	NO	N/A
501.12	Interfere with fire fighting	75	55	115	NO	N/A
501.13	On a marked crosswalk	75	55	115	NO	N/A
501.14	Within 6m of marked crosswalk	75	55	115	NO	N/A
501.15	Within 6m of school entrance or exit	75	55	115	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
501.16	Within 6m of playground or Park entrance or exit	75	55	115	NO	N/A
501.17	Within 6m of fire hall entrance or exit	75	55	115	NO	N/A
501.18	Impedes the passage of vehicles at a road end	75	55	115	NO	N/A
501.19	Interfere with construction, snow removal, etc	75	55	115	NO	N/A
501.20	On Cycle Path or cycle lane	75	55	115	NO	N/A
501.21	Within 5m of fire hydrant	75	55	115	NO	N/A
501.22	On or over any fire hose or traffic counting hose	75	55	115	NO	N/A
501.23	In front of or within 2m of a Driveway	75	55	115	NO	N/A
501.24	More than 30cm from curb	75	55	115	NO	N/A
501.25	Obstruct traffic alongside construction area	75	55	115	NO	N/A
501.26	Double parked	75	55	115	NO	N/A
501.27	Stop, stand or park more than 72 hours	75	55	115	NO	N/A
501.28	On a bridge	75	55	115	NO	N/A
501.29	Contrary to class of vehicle	75	55	115	NO	N/A
501.30	Within 15m of railway crossing	75	55	115	NO	N/A
501.31	Store, advertise, repair, etc	75	55	115	NO	N/A
501.32	Display vehicle or trailer for sale	75	55	115	NO	N/A
501.33	Sell commodities or articles	75	55	115	NO	N/A
501.34	Parked where pavement is 6m or less	75	55	115	NO	N/A
501.35	Adjacent to central median	75	55	115	NO	N/A
501.36	In excess of time limit displayed	60	45	90	NO	N/A
501.37	At expired meter	60	45	90	NO	N/A
501.38	Beside yellow curb	75	55	115	NO	N/A
501.39	Fail to display license plate/decal	85	65	130	YES	50
501.40	Outside marked parking spaces	75	55	115	NO	N/A
501.41	In a bus stop (Bus Zone)	85	65	130	NO	N/A
501.42	Not parallel to curb in a Cul-de-sac	75	55	115	NO	N/A
501.43	Not adjacent to right edge of two-way Roadway	75	55	115	NO	N/A
501.44	Not adjacent to either edge of one-way Roadway	75	55	115	NO	N/A
501.45	Discharge or pick-up passengers on two-way Roadway not adjacent to right edge of Roadway	75	55	115	NO	N/A
501.46	Discharge or pick-up passengers on one-way Roadway not adjacent to edge of Roadway	75	55	115	NO	N/A
502	Over length/weight	75	55	115	NO	N/A
503	Recreation vehicle parked over 24 hours	75	55	115	NO	N/A
504	Vehicle used for living accommodation	75	55	115	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
505	Unattached trailer	75	55	115	NO	N/A
506	Failing to display valid municipal plate/decal	50	40	75	NO	N/A
507	Idling engine	75	55	115	NO	N/A
508	Park again in same block	60	45	90	NO	N/A
510	Angle parking	75	55	115	NO	N/A
511	Vehicle and Trailer exceeds 5m at an angle	75	55	115	NO	N/A
512	Backed into angled parking space	75	55	115	NO	N/A
513	Without vehicle lock	75	55	115	NO	N/A
514.1	Insecure vehicle	75	55	115	NO	N/A
514.2	Parked wrong on hill	75	55	115	NO	N/A
517	Exceed time in a passenger zone	75	55	115	NO	N/A
518	Exceed time in a taxi zone	75	55	115	NO	N/A
519	Exceed time in loading zone	75	55	115	NO	N/A
520	Commercial vehicle exceed time limit	75	55	115	NO	N/A
525	Contrary to Disabled Parking Zone	130	100	195	NO	N/A
526	In Disabled zone without person with disability	130	100	195	NO	N/A
531	Fail to affix Resident Parking Permit	60	45	90	NO	N/A
532	Transfer use of Resident Parking Permit	75	55	115	NO	N/A
535.1	In a Resident Parking Zone without permit/guest pass	60	45	90	NO	N/A
535.2	In a Resident Parking Zone displaying permit in a vehicle not owned by applicant	75	55	115	NO	N/A
604	Hinder, delay, obstruct Enforcement Officer	300	225	450	NO	N/A
605	Follow fire apparatus too close or drive over fire hose	130	100	195	NO	N/A
606	Exceed speed limit on lane	300	225	450	NO	N/A
607	Exceed speed limit on street	300	225	450	NO	N/A
608	Exceed speed in a school zone	300	225	450	NO	N/A
609	Exceed speed contrary to a sign	300	225	450	NO	N/A
610	Drive or herd an animal on a Highway	130	100	195	NO	N/A
611	Pick up and remove faeces on a Highway	130	100	195	NO	N/A
612	Ride, drive, lead a horse at night	130	100	195	NO	N/A
613	Drive on a sidewalk	130	100	195	NO	N/A
614	Blocked intersection	130	100	195	NO	N/A
615	Clinging to moving vehicle	130	100	195	NO	N/A
616	Horn for warning only	130	100	195	NO	N/A
617.1	Skate on sidewalk	60	45	90	NO	N/A
617.2	Skate without helmet	60	45	90	NO	N/A
617.3	Skate other than at right side of street/lane - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
617.4	Skate on street with speed limit greater than 50 km/h - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.5	Skate at night - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.6	Skate while being towed - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.7	Skate posing hazard - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.8	Skate other than in standing position - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.9(a)	Skate without due care and attention - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
617.9(b)	Skate without consideration for others - 1st violation - 2nd and subsequent violations	60 130	45 100	90 195	NO	N/A
618	Refuse on Highways	130	100	195	NO	N/A
619	Chattels on Highways	130	100	195	NO	N/A
620	Shopping Cart on Highway	130	100	195	NO	N/A
621	Accumulations on Highway	130	100	195	NO	N/A
622	Defacing Highway	130	100	195	NO	N/A
623	Selling on a Highway	130	100	195	NO	N/A
624	Drive between funeral or authorized procession	130	100	195	NO	N/A
625	Use of headlights and rear lights for funeral processions	130	100	195	NO	N/A
626	Action at scene of accident	130	100	195	NO	N/A
627	Highway Use Permit for a procession	130	100	195	NO	N/A
628	Interfere with a procession	130	100	195	NO	N/A
629	Removal of snow and ice from a sidewalk	130	100	195	NO	N/A
630	Fail to maintain Boulevard	130	100	195	NO	N/A
631	Spills	130	100	195	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
702(a)	Work or Obstruction on Highway without Highway Use Permit on: (i) major arterial, minor arterial or collector Highway (as classified on the Highway Classification Map in the District of North Vancouver Development Servicing Bylaw 7388 (2005), as amended or replaced); (ii) other Highway.	500 250	375 190	750 375	NO	N/A
702(b)	Interfere with Traffic on Highway without Highway Use Permit on: (i) major arterial, minor arterial or collector Highway (as defined for s. 702(a) above); (ii) other Highway	500 250	375 190	750 375	NO	N/A
716	Highway Construction and Planting Permit for construction or planting on a highway	130	100	195	NO	N/A
728	Willfully damage Boulevards and Unopened Rd. Allowances	130	100	195	NO	N/A
729	Cut or prune except as authorized	130	100	195	NO	N/A
732	No planting or improvements to interfere with DNV works	130	100	195	NO	N/A
738	Interfere with DNV removal of private works on Highway	300	225	450	NO	N/A
801	Solid rubber tires	200	150	300	NO	N/A
802	Projecting attachments to tires/wheels	200	150	300	NO	N/A
803.1	Drive combination of vehicles	200	150	300	NO	N/A
803.2	Load more than 1m in front	200	150	300	NO	N/A
803.3	Load more than 2m behind back	200	150	300	NO	N/A
803.4	Load beyond side of vehicle	200	150	300	NO	N/A
806.1	Fail to stop for weighing	200	150	300	NO	N/A
806.2	Fail to drive to weigh scales	200	150	300	NO	N/A
806.3	Fail to rearrange load	200	150	300	NO	N/A
808	Insecure load	200	150	300	NO	N/A
809	Insecure load on commercial vehicle	200	150	300	NO	N/A
810	Insufficient number of tie downs	200	150	300	NO	N/A
811	Commercial vehicle carrying drums	200	150	300	NO	N/A
812	Uncovered loads	200	150	300	NO	N/A
813	Load on rollers	200	150	300	NO	N/A
814	Insecure cargo container	200	150	300	NO	N/A
815	Improper tie downs	200	150	300	NO	N/A
819	No bulkhead or cab protector	200	150	300	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
820	Inadequate bulkhead or cab protector	200	150	300	NO	N/A
822	Drive large vehicle on Garden Ave, West Keith Rd or West 17th St	200	150	300	NO	N/A
823	Drive large vehicle on Capilano Road or Lillooet Rd	200	150	300	NO	N/A
824	Drive large vehicle southbound Mountain Hwy or eastbound Mount Seymour Pkwy	200	150	300	NO	N/A
826	Use engine brakes	200	150	300	NO	N/A
828	Oversize/overweight vehicle permit	200	150	300	NO	N/A
830	Overloaded vehicle	200	150	300	NO	N/A
902	Carry dangerous goods except as designated	200	150	300	NO	N/A
903	Stop while carrying dangerous goods	200	150	300	NO	N/A
1001	Pedestrians to use marked crosswalks at intersections	130	100	195	NO	N/A
1002	Soliciting on a highway from a vehicle	130	100	195	NO	N/A
1003	Pedestrian response to emergency vehicle	130	100	195	NO	N/A
1004	Obstruction of free passage	130	100	195	NO	N/A
1005	Cause persons to congregate	130	100	195	NO	N/A
1006	Engage in sport that interferes or obstructs traffic	130	100	195	NO	N/A
1007	Loiter that interferes or obstructs traffic	130	100	195	NO	N/A
1101.1	Ride cycle on sidewalk	130	100	195	NO	N/A
1101.2	Ride cycle on crosswalk	75	55	115	NO	N/A
1101.3	Leave cycle on sidewalk	75	55	115	NO	N/A
1101.4	Cycle stands not used	75	55	115	NO	N/A
1101.5	Ride cycle where prohibited	75	55	115	NO	N/A
1102	Cyclist has same duties as driver	75	55	115	NO	N/A
1211	Interfere with DNV removal of chattel	300	225	450	NO	N/A
1302	Fail to comply with Stop Work Order	300	225	450	NO	N/A
Taxicab Regulation Bylaw 7613, 2006						
4.1	No Chauffeurs Permit	150	115	225	NO	N/A
4.7	No Valid Photo Identification	100	75	150	NO	N/A
5.4	Fail To Permit Inspection	150	115	225	NO	N/A
10.3	Failure To Provide Service	150	115	225	NO	N/A
12.1(a)	Failure To Provide Adequate Facilities	100	75	150	NO	N/A
12.1(c)	Failure To Keep Daily Record	100	75	150	NO	N/A
12.1(e)	Failure To Provide or Maintain Hydraulic Lift or Ramp	100	75	150	NO	N/A
18.1	Failure To Comply With Notice	200	150	300	NO	N/A
18.4	Failure To Submit Vehicle	200	150	300	NO	N/A


Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
Tree Protection Bylaw 7671, 2012						
5a, 6a	Cut tree without permit	500	375	750	NO	N/A
5b, 6b	Cut tree contrary to permit	500	375	750	NO	N/A
5a, 6a	Damage tree without permit	500	375	750	NO	N/A
5b, 6b	Damage tree contrary to permit	500	375	750	NO	N/A
8a or e	Failure to install/maintain tree protection barrier	250	190	375	NO	N/A
5a or b	Damage retained tree	500	375	750	NO	N/A
15a, 17c, or 18	Failure to provide replacement tree	500	375	750	NO	N/A
Waterworks Regulation Bylaw 2279, 1957						
12(a)	Leaky Pipe	50	40	75	NO	N/A
12(b)	Inaccurate water meter	50	40	75	NO	N/A
12(c)	Fault or use of water system that causes waste of water	50	40	75	NO	N/A
24	Using fire hydrant	50	40	75	NO	N/A
26	Watering other premises	50	40	75	NO	N/A
	Use of water contrary to Water Shortage Response Plan:					
27(b)(ix)	- Restriction Stage 1	100	75	150	NO	N/A
27(b)(x)	- Restriction Stage 2	200	150	300	NO	N/A
27(b)(xi)	- Restriction Stage 3	300	225	450	NO	N/A
27(b)(xii)	- Restriction Stage 4	400	300	600	NO	N/A
28	Using water for sprinkling streets	75	55	115	NO	N/A
Wharf Regulation Bylaw 7333, 2002						
8(a)	Obstruct a person on wharf	100	75	150	NO	N/A
8(b)	Dangerous behavior on wharf	100	75	150	NO	N/A
8(c)	Animal on wharf	100	75	150	NO	N/A
8 (d)	Crabbing or fishing on wharf	100	75	150	NO	N/A
9	Noise on wharf	100	75	150	NO	N/A
10	Liquor on wharf	100	75	150	NO	N/A
11	Sign on wharf	100	75	150	NO	N/A
12(a)	Damage a wharf	200	150	300	NO	N/A
12(b)	Remove notices	100	75	150	NO	N/A
12(c)	Garbage on wharf	100	75	150	NO	N/A
13	Store material on wharf	100	75	150	NO	N/A
14(a)	Vessel unattended in loading zone	100	75	150	NO	N/A
14(b)	Fail to vacate in emergency	100	75	150	NO	N/A
14(c)	Vessel in loading zone for more than 15 minutes	100	75	150	NO	N/A


Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
15(a)	Sell goods on wharf	300	225	450	NO	N/A
15(b)	Moor commercial boat	300	225	450	NO	N/A
16	Structure on a wharf	100	75	150	NO	N/A
17(a)	Moored overnight	200	150	300	NO	N/A
17(b)	Permanently secure berth	100	75	150	NO	N/A
18(a)	Fail to pay fee	200	150	300	NO	N/A
18(b)	Fail to display ticket	200	150	300	NO	N/A
19(a)	Moor dangerous goods at wharf	300	225	450	NO	N/A
19(b)	Dispose of hazardous materials	300	225	450	NO	N/A
21	Boat over-length	200	150	300	NO	N/A
22	Load or unload commercial vessels	300	225	450	NO	N/A
23	Abandoned boat	300	225	450	NO	N/A
24(a)	Repair boat on wharf	200	150	300	NO	N/A
24(b)	Toxic materials on wharf	300	225	450	NO	N/A
24(c)	Impede use of wharf	200	150	300	NO	N/A
24(d)	Live-aboard activity at wharf	300	225	450	NO	N/A
24(e)	Encroach on foreshore	300	225	450	NO	N/A
24(f)	Obstruct other vessels	100	75	150	NO	N/A
24(g)	Improper Tying of Lines	100	75	150	NO	N/A
25(c)	Contravene an order	200	150	300	NO	N/A
25(d)	Fail to move when ordered	200	150	300	NO	N/A
25(e)	Obstruct a Manager	200	150	300	NO	N/A
Zoning Bylaw 3210, 1965						
403A(1) (a)	Commercial Agriculture	200	150	300	NO	N/A
403A(1) (b)(i)	Keeping Poultry	100	75	150	NO	N/A
403A(1) (b)(ii)	Boarding Animals	100	75	150	NO	N/A
403A(1) (b)(iii)	Keeping Animals	100	75	150	NO	N/A
403A(1) (b)(iv)	Fish Farming	200	150	300	NO	N/A
403A(1) (c)	Processing Waste	250	190	375	NO	N/A
403A(1) (e)	Producing Malodorous/ Toxic/ Noxious Matter	250	190	375	NO	N/A
403A(1) (e)	Generating Vibration/ Heat/ Glare	200	150	300	NO	N/A
403A(1) (f)	Manufacturing Hazardous Substance	500	375	750	NO	N/A

Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount (\$)
403A(1)(g)	Operating Video Lottery Terminal Game	200	150	300	NO	N/A
403A(1)(h)	Bingo and Casino Gaming	200	150	300	NO	N/A
403A(3)	Using Recreational Vehicle as Dwelling Unit	100	75	150	NO	N/A
405	Nonconforming Home Occupation	100	75	150	NO	N/A
409(3)	Over-height Retaining Wall	100	75	150	NO	N/A
409(4)	Over-height Fence	100	75	150	NO	N/A
411(1)(a)	Excess Number of Commercial Vehicles	100	75	150	NO	N/A
411(1)(a)	Oversize Commercial Vehicle	100	75	150	NO	N/A
411(1)(b)	Commercial Vehicle not in Building	100	75	150	NO	N/A
411(2)	More than 1 RV	100	75	150	NO	N/A
411(3)	RV/Boat for Commercial Purposes	100	75	150	NO	N/A
411(4)	RV/Boat on Property in Contravention	100	75	150	NO	N/A
411(5)	RV/Boat Too Close to Property Line	100	75	150	NO	N/A
413	Nonconforming Outdoor Customer Service Area	100	75	150	NO	N/A
501.1(b)(ii)	Excess Boarders or Lodgers	200	150	300	NO	N/A
501.1(b)(iii)a)	Secondary Suite in Un-permitted Zone	200	150	300	NO	N/A
501.1(b)(iii)b)	More than One Secondary Suite	200	150	300	NO	N/A
501.1(b)(iii)c)	Secondary Suite Not Owner Occupied	200	150	300	NO	N/A
501.1(b)(iii)d)	Un-permitted Boarder/Lodger	200	150	300	NO	N/A
502.3	Un-permitted Secondary Suite	200	150	300	NO	N/A
502.4	Secondary Suite Exceed Floor Area	200	150	300	NO	N/A

(7547, 7575, 7582, 7596, 7615, 7630, 7641, 7681, 7710, 7744, 7741, 7852, 7916, 7982, 8044, 8116, 8154)

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 14, 2015</u>
<input type="checkbox"/> Committee of the Whole	Date: _____


 Dept.
 Manager


 GM/
 Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

December 8, 2015
 File: 09.3900.20/000.000

AUTHOR: Linda Brick, Deputy Municipal Clerk

SUBJECT: Bylaw 8155: Development Cost Charges Bylaw 7135, 2000

RECOMMENDATION:

THAT "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)" is ADOPTED.

BACKGROUND:

Bylaw 8155 received First, Second and Third Readings on December 7, 2015. Bylaw 8155 is now ready to be considered for Adoption by Council.

OPTIONS:

1. Adopt the bylaw;
2. Abandon the bylaw at Third Reading; or
3. Rescind Third Reading and debate possible amendments to the bylaw.

Respectfully submitted,



Linda Brick
 Deputy Municipal Clerk

Attachments:

- Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)
- Staff Report – dated November 18, 2015

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

The Corporation of the District of North Vancouver

Bylaw 8155

A bylaw to amend Development Cost Charges Bylaw 7135

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)".

2. Amendments

2.1 Development Cost Charges Bylaw 7135, 2000 is amended as follows:

- a) Schedule A, Development Cost Charges Applicable to The District of North Vancouver, is deleted in its entirety and replaced with a new Schedule A, Development Cost Charges Applicable to The District of North Vancouver, as set out in Schedule 1 to this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time December 7th, 2015

READ a second time December 7th, 2015

READ a third time December 7th, 2015

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8155

Schedule A

Development Cost Charges Applicable to The District of North Vancouver

CLASS OF LAND USE	ROADS	SANITARY SEWERS	WATER WORKS	DRAINAGE	PARKS	TOTAL DCCs RECOVERABLE
SINGLE FAMILY RESIDENTIAL USE per dwelling unit	\$4,630.07	\$2,106.11	\$2,482.32	\$4,256.79	\$2,233.53	\$15,708.82
RESIDENTIAL MULTI-FAMILY USE, GROUND ORIENTED per square metre of gross floor area	\$25.80	\$16.32	\$19.24	\$14.44	\$17.31	\$93.11
RESIDENTIAL MULTI-FAMILY USE, APARTMENT per square metre of gross floor area	\$30.52	\$17.00	\$20.04	\$13.02	\$18.02	\$98.60
COMMERCIAL USE per square metre of gross floor area	\$36.32	\$6.32	\$7.45	\$7.74	\$1.00	\$58.83
INDUSTRIAL USE per square metre of gross floor area	\$22.70	\$5.61	\$6.61	\$7.74	\$0.52	\$43.18
INSTITUTIONAL USE per square metre of gross floor area	\$18.15	\$4.21	\$4.96	\$8.84	\$0.56	\$36.72

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>Dec 7/15</u>
<input type="checkbox"/> Committee of the Whole	Date: _____

Dept.
Manager

GM/
Director

CAO

The District of North Vancouver REPORT TO COUNCIL

November 18, 2015
File: 05.1930

AUTHOR: Elio Iorio, Manager Revenue and Taxation

SUBJECT: Development Cost Charge Rate CPI Adjustment – Bylaw Amendment 5

RECOMMENDATION:

“THAT Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)” – is given FIRST, SECOND, and THIRD reading on recommendation from the Finance and Audit Standing Committee;

AND THAT the Municipal Clerk be directed to file a copy of Bylaw 8155 with the Inspector of Municipalities following adoption.

REASON FOR REPORT:

Best practices recommend that development cost charge programs incorporate a yearly adjustment to development levies to ensure the program is protected from a general rise in inflation costs. Our yearly review process of fees and charges will now incorporate the addition of the Vancouver consumer price index increase to development cost levies as specified through legislation.

TIMING/APPROVAL PROCESS:

Updated rates require approval prior to year-end for an effective date of January 1st, 2016. The final report is scheduled for adoption at the Regular Council meeting on December 14, 2015.

Financial Impacts:

See attached report.

Respectfully submitted,



Elio Iorio
Manager Revenue and Taxation

The Corporation of the District of North Vancouver

Bylaw 8155

A bylaw to amend Development Cost Charges Bylaw 7135

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Development Cost Charges Bylaw 7135, 2000, Amendment Bylaw 8155, 2015 (Amendment 5)".

2. Amendments

2.1 Development Cost Charges Bylaw 7135, 2000 is amended as follows:

- a) Schedule A, Development Cost Charges Applicable to The District of North Vancouver, is deleted in its entirety and replaced with a new Schedule A, Development Cost Charges Applicable to The District of North Vancouver, as set out in Schedule 1 to this Bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2016.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 8155

Schedule A

Development Cost Charges Applicable to The District of North Vancouver

CLASS OF LAND USE	ROADS	SANITARY SEWERS	WATER WORKS	DRAINAGE	PARKS	TOTAL DCCs RECOVERABLE
SINGLE FAMILY RESIDENTIAL USE per dwelling unit	\$4,630.07	\$2,106.11	\$2,482.32	\$4,256.79	\$2,233.53	\$15,708.82
RESIDENTIAL MULTI-FAMILY USE, GROUND ORIENTED per square metre of gross floor area	\$25.80	\$16.32	\$19.24	\$14.44	\$17.31	\$93.11
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INSTITUTIONAL USE per square metre of gross floor area	\$18.15	\$4.21	\$4.96	\$8.84	\$0.56	\$36.72

The District of North Vancouver

SUPPLEMENTAL INFORMATION REPORT

BACKGROUND:

In early 2013 Council approved a new development cost charge bylaw that identifies levies required to recover development costs for new infrastructure related with growth. Increases to DCC rates can be necessary if major rate reviews are not undertaken regularly. A comprehensive review of the rates requires a detailed evaluation of long range development plans in accordance with the OCP and corresponding infrastructure and parks capital programs. To mitigate one time substantial rate increases that will impact the development community annual consumer price index (CPI) increases can be applied. Utilizing CPI adjustments moving forward ensures the DCC program will be protected from factors related to general inflation while also safeguarding the integrity of the development program.

ANALYSIS:

Recommended best practices suggest that minor amendments to a DCC bylaw should be made annually to reflect changes in construction costs, land purchase values, and the status of government supplied grants. A full process review of each of the variables utilized to generate the applicable levies is resource intensive and complex to complete yearly. To ease the burden of completing this undertaking, B.C. Reg. 130/2010 (attached) allows Council to approve an amendment to rates once each year, for up to four years after adoption of a newly reviewed bylaw. An amendment of this accord does not require approval of the Inspector of Municipalities as long as the amended increase does not exceed the Vancouver consumer price index as published by Statistics Canada.

The ability to adjust DCC rates on a yearly basis provides benefits to the overall program. In maintaining with inflation the development community will have continued certainty around DCC rates that could change moderately when a full review occurs. A comprehensive review could be undertaken once every five years with the knowledge those significant changes would be alleviated. The overall foundation of the program would be strengthened with the inclusion of general inflation keeping pace with the increasing demands on construction and labour costs. An annual amendment remains at the discretion of Council and can be considered yearly based on current circumstances and conditions present.

Timing:

Pursuant to the provisions of the Regulation 130/2010 amendments to the bylaw to include CPI increases can be implemented once each year for up to 4 years preceding the next comprehensive review undertaken. For information purposes copy of the Bylaw amendment must be filed with the Inspector of Municipalities upon adoption.

Financial Impacts:

The financial impacts depend on the level of general inflation experienced in the Vancouver Area and the level of development activity occurring in the District. Based on the combined Vancouver consumer price index of 1.3% for both 2013 and 2014 and the average yearly DCC collections since 2013, the CPI impact is estimated at \$24,700 per year. It is recommended that development levies be adjusted annually as part of our routine yearly fees and charges review to offset the cost of inflation and provide certainty to developers constructing within the District.

DEVELOPMENT COST CHARGE AMENDMENT BYLAW APPROVAL EXEMPTION REGULATION

130/2010

B.C. Reg. 130/2010

[deposited June 4, 2010]

Contents

1. Definitions
2. Exemption – approval of development cost charge bylaws

[Provisions of the *Community Charter*, SBC 2003, c. 26, relevant to the enactment of this regulation: section 280 (2) and (3)]

Definitions

1. In this regulation:

"British Columbia consumer price index" means the annual average All-items Consumer Price Index for British Columbia, as published by Statistics Canada under the authority of the *Statistics Act* (Canada) for the previous calendar year;

"development cost charge amendment bylaw" means a bylaw that changes the amount of a development cost charge specified in a development cost charge bylaw;

"Vancouver consumer price index" means the annual average Consumer Price Index for Vancouver, as published by Statistics Canada under the authority of the *Statistics Act* (Canada) for the previous calendar year;

"Victoria consumer price index" means the annual average Consumer Price Index for Victoria, as published by Statistics Canada under the authority of the *Statistics Act* (Canada) for the previous calendar year.


Exemption – approval of development cost charge bylaws

2. (1) Subject to subsections (2) and (3), a development cost charge amendment bylaw is exempt from the approval requirement in section 937 [*adoption procedures for development cost charge bylaw*] of the *Local Government Act* if
 - (a) the bylaw changes the amount of one or more development cost charges once in a 12 month period after the date of the adoption of the bylaw, and
 - (b) the change in the amount of the development cost charge does not exceed
 - (i)

- in respect of a municipality in the Greater Vancouver Regional District or Fraser Valley Regional District, the percentage change in the Vancouver consumer price index.
 - (ii) in respect of a municipality in the Capital Regional District, the percentage change in the Victoria consumer price index, or
 - (iii) in respect of a municipality located anywhere else in British Columbia, the percentage change in the British Columbia consumer price index.
- (2) A local government may make use of an exemption under subsection (1) once each year for up to 4 years from
- (a) the date of the adoption of a development cost charge bylaw approved by the inspector, or
 - (b) the date of the adoption of a bylaw approved by the inspector that amends a development cost charge bylaw.
- (3) A copy of a development cost charge amendment bylaw under subsection (1) must be filed as soon as is reasonable with the inspector after the bylaw has been adopted.

[Provisions of the *Community Charter*, SBC 2003, c. 26, relevant to the enactment of this regulation: section 280 (2) and (3)]

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>December 14, 2015</u>
<input type="checkbox"/> Committee of the Whole	Date: _____

9.5			
	Dept. Manager	GM/ Director	 CAO

The District of North Vancouver REPORT TO COUNCIL

December 8, 2015
File: 16.8500.30/004.001

AUTHOR: Roger Bassam, Councillor

SUBJECT: Establishment of a New Transit Centre on the North Shore

RECOMMENDATION:

THAT a transit centre remain on the North Shore which is capable of supporting the operations of all or a portion of the North Shore fleet;

AND THAT staff be directed to search for any and all suitable lands for a new North Shore Transit Centre and report back to Council with the results;

AND THAT a copy of this resolution forwarded to the Federal Government, Provincial Government, TransLink, City of Vancouver, City of North Vancouver and the District of West Vancouver.

REASON FOR REPORT:

The North Vancouver Transit Centre, located on East 4th Street, is at its full capacity at 85 buses and is nearing the end of its useful life; TransLink has proposed to relocate the buses which serve the North Vancouver routes to the Burnaby Transit Centre.

TransLink estimates that 250 buses will be required to meet the growth projections estimated to serve the North Shore by 2028.

A centrally located North Shore Transit Centre not only serves the community with efficient and timely transit service; it also provides support to the Emergency Social Services in the event of emergencies and natural disasters by providing buses for use as sheltered waiting areas and processing facilities.

BACKGROUND:

On October 26, 2015 the City of North Vancouver passed a resolution to “advocate for a bus depot on the North Shore to replace the current bus depot located on 4th Street” and expressed a commitment to working with the North Shore Municipalities and TransLink to maintain a centrally located transit centre on the North Shore which will meet the long-term needs and ensure the efficiency of service to the North Shore.

On November 17, 2015 the City of Vancouver supported a resolution to request TransLink to keep a TransLink Bus Depot on the North Shore to replace the facility on East 4th Street.

ANALYSIS:**Conclusion:**

In conclusion, having a North Shore Transit Centre provides the flexibility to adapt to changing situations in the traffic patterns during the day, to provide high quality and efficient service to residents in the event of bridge closures and provide support in emergency situations.

Respectfully submitted,



Roger Bassam
Councillor

Attachments:

- November 17, 2015 City of Vancouver Resolution
- October 36, 2015 City of North Vancouver Resolution

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

REGULAR COUNCIL MEETING

MINUTES NOVEMBER 17, 2015

B. Motions on Notice

1. Keep a TransLink Bus Depot on the North Shore

MOVED by Councillor Meggs
SECONDED by Councillor Carr

WHEREAS

1. It is important for bus depots to be located around the Lower Mainland to reduce commuting time to routes and to allow bus operators to live close to where their workdays begin and end;
2. This strategy has the advantage of greater efficiency and overall network productivity, which benefits the travelling public;
3. TransLink has proposed to close its North Shore depot and move those operations to the Burnaby depot.

THEREFORE BE IT RESOLVED THAT Council endorse the unanimous decision of the North Vancouver City Council to advocate for a new TransLink Bus Depot on the North Shore to replace the facility now on 4th Street and communicate this decision to the TransLink Board.

CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER, CITY HALL, 141 WEST 14th STREET, NORTH VANCOUVER, BC, ON MONDAY, OCTOBER 26, 2015.

19. Compass Card and Transit Fare Changes – File: 16-8700-02-0002/2015

Report: Manager, Transportation, October 21, 2015

Moved by Councillor Bell, seconded by Councillor Keating

PURSUANT to the report of the Manager, Transportation, dated October 21, 2015, entitled "Compass Card and Transit Fare Changes":

WHEREAS a frequent, accessible, reliable and efficient transit service is essential for the City of North Vancouver to increase transit mode share, reduce vehicle use and achieve reductions in community GHG emissions;

WHEREAS the recent change for bus travel to a one-zone fare anywhere in the region may shift some SeaBus users to already crowded buses on the bridges due to the higher cost to travel via SeaBus across Burrard Inlet;

AND WHEREAS the Route 232 bus service has been recently identified by North Vancouver residents as not meeting the needs for transit users;

THEREFORE BE IT RESOLVED THAT TransLink be requested to introduce a temporary one-zone fare on the SeaBus in line with the bus system fare;

THAT Council express its concern to TransLink about the need at this time for improved service on the Route 232 bus service, with respect to frequency and late night hours and ask TransLink to provide a response to this request;

THAT Council advocate for a bus depot on the North Shore to replace the current bus depot located on 4th Street and that the City write to the 3 North Shore MP's requesting that any federal money allocated to bus service in the Lower Mainland include provisions for a North Shore bus depot.

AND THAT a copy of this resolution be forwarded to the District of North Vancouver, District of West Vancouver, City of Vancouver and North Shore MLA's for their support.

CARRIED UNANIMOUSLY