



**THE CORPORATION OF THE
DISTRICT OF NORTH VANCOUVER**

AGENDA

PARCEL TAX ROLL REVIEW PANEL

**Council Chamber
Municipal Hall
355 West Queens Road, North Vancouver**

Tuesday, April 16, 2013 – 5:00 p.m.

- 1. Call to Order**
- 2. Election of Chair**
- 3. Adoption of Minutes**
- 4. Hearing of Appeals**
- 5. Confirmation and Authentication of 2013 Parcel Tax Roll**
- 6. Adjournment**

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Present:

Members of the Parcel Tax

Roll Review Panel:

Councillor Robin Hicks
Councillor Doug MacKay-Dunn
Councillor Lisa Muri

Staff:

Mr. E. Iorio, Revenue & Taxation Manager
Mr. S. Ono, Manager of Engineering Services
Mr. D. Doyle, Section Manager – Engineering Development Services
Ms. N. Letchford, Deputy Municipal Clerk
Ms. V. Hardcastle, Lead Accounting Clerk - Taxes
Ms. L. Brick, Confidential Council Clerk

1. CHAIR

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT Councillor MURI be appointed to act as Chair of the Parcel Tax Roll Review Panel.

CARRIED

2. MINUTES

MOVED by Councillor MACKAY-DUNN,

SECONDED by Councillor HICKS

THAT the Minutes of the March 29, 2011 Parcel Tax Roll Review be ADOPTED.

CARRIED

The Chair opened the Review Panel to deal with and hear complaints received pursuant to the *Community Charter*.

3. HEARING OF APPEALS

Mr. Iorio clarified the process regarding the Parcel Tax Roll Review and provided the grounds that the Panel may hear complaints as outlined in the *Community Charter* section 205(1) as follows:

205 (1) Subject to subsection (2), a person may make a complaint to the parcel tax roll review panel on one or more of the following grounds:

- (a) there is an error or omission respecting a name or address on the parcel tax roll;
- (b) there is an error or omission respecting the inclusion of a parcel;

- (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel;
- (d) an exemption has been improperly allowed or disallowed.

Mr. Iorio advised that no appeals have been received to date.

4. CONFIRMATION AND AUTHENTICATION OF 2012 PARCEL TAX ROLL

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT the 2012 Parcel Tax Roll be confirmed and authenticated as presented.

CARRIED

BYLAW

Bylaw 7882

TYPE OF WORK

Lane Paving

LOCATION

1200 Block West 21st Street between Bridgman Avenue and Pemberton Avenue

5. ADJOURNMENT

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT the April 3, 2012 Parcel Tax Roll Review Panel be adjourned.

CARRIED
(5:04 p.m.)

Chair

Deputy Municipal Clerk