

**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

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Minutes of the Committee of the Whole Meeting for the District of North Vancouver held at 7:00 p.m. on Tuesday, December 10, 2013 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor D. MacKay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. J. Gordon, Manager – Administrative Services
Ms. C. Grant, Manager – Corporate Planning & Projects
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Ono, Manager – Engineering Services
Ms. S. Dal Santo, Section Manager – Planning Policy
Ms. E. Geddes, Section Manager – Transportation
Ms. S. Lunn, Social Planner
Ms. C. Rucci, Social Planner
Ms. T. Smith, Transportation Planner
Ms. S. Berardo, Confidential Council Clerk

Also in

Attendance: Glenda Burrows, Vancouver Coastal Health
Jeffery Bushby, Senior Manager, Infrastructure Planning, TransLink
Margaret Gibbs, TransLink, Project Manager

1. ADOPTION OF THE AGENDA

1.1. December 10, 2013 Committee of the Whole Agenda

**MOVED by Councillor MURI
SECONDED by Councillor LITTLE**

THAT the agenda for the December 10, 2013 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

2.1. November 19, 2013 Committee of the Whole

**MOVED by Councillor MURI
SECONDED by Councillor NIXON**

THAT the minutes of the November 19, 2013 Committee of the Whole meeting be adopted.

3. REPORTS FROM COUNCIL OR STAFF

3.1. Phibbs Exchange Update

File No.

Ms. Margaret Gibbs, Project Manager – TransLink, provided an update on the current Marine Drive transit lane. Ms. Gibbs noted that Marine Drive is the busiest frequent transit corridor in the District of North Vancouver. TransLink’s review of the Marine Drive transit lane indicates that overall the lane is working well. However, buses are being delayed by general purpose traffic congestion as far back as Philip Avenue in the afternoon peak period, and so are delayed in reaching the transit priority lane. Ms. Gibbs advised that it would be beneficial for the District to continue working within the existing Marine Drive plan and ensure buildings on Marine Drive are setback enough for the transit lane to be extended.

Mr. Jeffery Bushby, Senior Manager, Infrastructure Planning - TransLink, provided Council with an update on the Phibbs Exchange study.

Mr. Bushby advised the main objectives of Phibbs Exchange include:

- Improve passenger security, access, circulation, access, and comfort;
- Accommodate current and future transit capacity needs, making it more efficient, and improving access for all modes;
- Integrate the exchange into the existing and future context of Lower Lynn so it feels a part of the community;
- Celebrate and restore ecological systems; and,
- Ensure best stewardship of public funds through cost effective design.

Mr. Bushby noted that the preferred charrette options include:

- Closer connection with Lower Lynn community;
- Off-ramp moved west;
- Larger facility and more efficient operations;
- More on-street bus activity;
- Better passenger safety and amenity; and,
- Access to Park and Ride from Main Street (east of exchange).

TransLink has continued to work closely with the District of North Vancouver and the Ministry of Transportation and Infrastructure to develop a final design concept for Phibbs Exchange. The refined concept:

- Responds to Council feedback that the exchange be a quality town centre place with weather protection and lighting and that a Park-and-Ride be considered in relation to the project;
- Responds to the Ministry of Transportation and Infrastructure’s input and can move forward with or without significant interchange improvements; and,
- Addressed TransLink’s future transit operating and customer needs.

Next steps include:

- Finalize conceptual design study report, including alternative option without moving off-ramp;
- Undertake further technical review of Park-and-Ride access and intersections with Ministry of Transportation and Infrastructure, including potential for alternative Park and Ride access to east;
- Continue to review demand potential for Park and Ride; and,
- Continue to work with Ministry of Transportation and Infrastructure to build transit-supportive

case for the project.

Council Discussion:

- Noted the importance of a designated Park-and-Ride area;
- Stated that a representative from the Ministry of Transportation and Infrastructure should be present to answer questions;
- Commented that Main Street would be an ideal location for a taxi drop off area;
- Stated that it is critical for the MLA's to be involved in this process;
- Commented on the importance of weather protection; and,
- Requested providing community shuttle buses to students trying to get to Capilano University.

Public Input:

- Commented that this is the North Shore's major transportation exchange and should be done right;
- Commented that the District of North Vancouver needs to look at long term solutions; and,
- Commented on the importance of the District of North Vancouver, the Ministry of Transportation and Infrastructure, and TransLink meeting together.

MOVED by Councillor BASSAM

SECONDED by Councillor MURI

THAT it be recommended to Council:

THAT Council Direct staff to:

Continue to work with TransLink to finalize a Phibbs Exchange design that:

- Works with or without significant highway interchange improvements; and,
- Maintains the ability to entertain alternative options for park-and-ride entry in the long term.

MOVED by Councillor LITTLE

SECONDED by Councillor NIXON

THAT it be recommended to Council:

THAT Council Direct staff to:

Consider funding options with TransLink and senior governments to expedite completion of Phibbs Exchange improvements.

CARRIED

3.2. Group Child Care in Single-Family Residential Zones

File No. 10.4750.20/001.000

Ms. Cristina Rucci, Social Planner, and Ms. Suzy Lunn, Social Planner, provided an overview of group child care in single-family zones which is defined as more than eight children in care by the Provincial legislation. Ms. Rucci highlighted a number of opportunities to strengthen and enhance current practices and guidelines which include:

- Creation of a new Development Services Bulletin on Child Care Building Code Requirements;
- More robust child centred design criteria added to the Planning Guidelines for child care in residential zones;
- Enhanced engagement process with the neighbours at the early planning stages;
- Creation of a letter of introduction template for applicants' use;

- New parking requirements; and,
- New application checklist including the requirement for submission of information relating to transportation needs.

Ms. Glenda Burrows, Vancouver Coastal Health, spoke to requirements for approving and assessing Child Care programs. Vancouver Coastal Health has the primary role in approving child care operating licences in British Columbia, though municipal zoning and building requirements must be met. Child care falls under provincial legislation, the *Community Care and Assisted Living Act* and *Child Care Licencing Regulation*. Licenced child care provides care for three or more children. The regulations sets out health and safety requirements, licence application requirements, staffing qualifications, staff to child ratios, group sizes and program standards for licenced child care settings. Additionally, schedules include a list of approved Early Childhood Education programs and first aid requirements.

Once the child care operating licence is issued, Vancouver Coastal Health conducts regular inspections of the child care facilities. An inspection report is provided to the facility operator after each inspection that outlines their compliance with the requirements of the *Community Care and Assisted Living Act* and the *Child Care Licencing Regulations*.

During inspections, licencing officers look for items typically divided into ten broad categories: physical facility, equipment and furnishings, staffing, policies and procedures, care and/or supervision, nutrition and food services, medication, hygiene and communicable disease control, records and reporting, licencing and program.

Council Discussion:

- Commented that generally there is a good response from neighbours;
- Commented that most concerns are dealt with and challenges are overcome;
- Noted that siblings want to go to the same daycare;
- Commented that certain areas are saturated with daycares;
- Expressed concerns with traffic;
- Acknowledged the need to make people that are opposed to the situation comfortable in expressing their views;
- Commented on the need for quantitative guidelines;
- Would like to see a definition of a child care facility in different areas;
- Commented that a childcare cannot be solely judged by the facility as the operator is the most important aspect;
- Spoke in support of open houses;
- Commented that it is critical that a staff member or facilitator is in attendance at open houses; and,
- Commented that traffic and parking issues need to be addressed early in the process.

Staff advised that this item will be discussed at a Regular Council meeting in the New Year.

MOVED by Councillor BASSAM

SECONDED by Councillor HICKS

THAT it be recommended to Council:

THAT Council approve the enhanced planning guidelines and process for considering applications for group child care in single-family residential zones as outlined in the report of the Social Planner dated December 2, 2013.

CARRIED

4. RISE AND REPORT

MOVED by Councillor BASSAM
SECONDED by Councillor NIXON

THAT the December 10, 2013 Committee of the Whole rise and report.

CARRIED
(9:08 pm)

Mayor

Municipal Clerk