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Present:

Members of the Parcel Tax

Roll Review Panel:

Councillor Robin Hicks
Councillor Doug MacKay-Dunn
Councillor Lisa Muri

Staff:

Mr. E. Iorio, Manager - Revenue & Taxation
Mr. A. Wardell, Manager - Financial Services
Ms. N. Letchford, Deputy Municipal Clerk
Ms. V. Hardcastle, Lead Accounting Clerk - Taxes
Ms. S. Berardo, Confidential Council Clerk

1. Election of Chair

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT Councillor MURI be appointed to act as Chair of the Parcel Tax Roll Review Panel.

CARRIED

2. Adoption of Minutes

MOVED by Councillor HICKS

SECONDED by Councillor MACKAY-DUNN

THAT the Minutes of the April 3, 2012 Parcel Tax Roll Review be ADOPTED.

CARRIED

The Chair opened the Review Panel to deal with and hear complaints received pursuant to the *Community Charter*.

3. Hearing of Appeals

Mr. Iorio clarified the process regarding the Parcel Tax Roll Review and provided the grounds that the Panel may hear complaints as outlined in the *Community Charter* section 205(1) as follows:

- 205 (1) Subject to subsection (2), a person may make a complaint to the parcel tax roll review panel on one or more of the following grounds:
- (a) there is an error or omission respecting a name or address on the parcel tax roll;
 - (b) there is an error or omission respecting the inclusion of a parcel;
 - (c) there is an error or omission respecting the taxable area or the taxable frontage of a parcel;
 - (d) an exemption has been improperly allowed or disallowed.

Mr. Iorio advised that no appeals have been received to date.

4. **Confirmation and Authentication of 2013 Parcel Tax Roll**

MOVED by Councillor HICKS

SECONDED by Councillor MACKAY-DUNN

THAT the 2013 Parcel Tax Roll be confirmed and authenticated as presented.

BYLAW

Bylaw 7944

TYPE OF WORK

Lane Paving

LOCATION

2400 Block MacKay Avenue

5. **Adjournment**

MOVED by Councillor MACKAY-DUNN

SECONDED by Councillor HICKS

THAT the April 16, 2013 Parcel Tax Roll Review Panel be adjourned.

CARRIED

(5:04 pm)

Chair

Deputy Municipal Clerk