

**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

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Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 5:01 p.m. on Monday, April 27, 2015 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor L. Muri

Absent: Councillor D. MacKay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Ms. N. Deveaux, General Manager – Finance & Technology
Ms. C. Grant, General Manager – Corporate Services
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. A. Wardell, Director – Financial Services
Mr. D. Milburn, Deputy General Manager – Planning and Permits
Ms. J. Paton, Manager – Development Planning
Ms. M. Welman, Manager – Strategic Communication & Community Relations
Ms. L. Brick, Deputy Municipal Clerk
Ms. S. Dal Santo, Section Manager – Policy Planning
Ms. S. Dale, Confidential Council Clerk
Mr. J. Moreau, Digital Communications Advisor

1. ADOPTION OF THE AGENDA

1.1. April 27, 2015 Committee of the Whole Agenda

**MOVED by Councillor BASSAM
SECONDED by Councillor BOND**

THAT the agenda for the April 27, 2015 Committee of the Whole be adopted as amended.

CARRIED

2. ADOPTION OF MINUTES

2.1. March 30, 2015 Committee of the Whole

**MOVED by Councillor BASSAM
SECONDED by Councillor BOND**

THAT the minutes of the March 30, 2015 Committee of the Whole meeting be adopted.

CARRIED

3. REPORTS FROM COUNCIL OR STAFF

3.1. Shared Services

File No.

This item was withdrawn from the agenda.

3.2. Development Applications – Early Input Opportunity for Council

File No.

Mr. Brian Bydwell, General Manager – Planning, Properties & Permits, provided an update on the revision to the existing development review process to allow Council an opportunity for early input. Mr. Bydwell advised that this input would be presented at regularly scheduled, quarterly meetings of the Committee of the Whole. It is anticipated that this early input opportunity would focus on projects that are of a significant scale, require an OCP amendment, situated in a prominent location or of particular public interest. At the same meeting, staff would present the Quarterly Development Report for Council's information and comment.

Council commented on the benefits of receiving development applications early in the application processing phase. Council requested that related development applications be received together to get a better understanding of how the development will affect an area.

MOVED by Councillor HANSON

SECONDED by Councillor BOND

THAT it be recommended to Council:

THAT the Municipal Clerk schedule quarterly Committee of the Whole meetings dedicated to providing Council:

- a. An opportunity to provide input on key Preliminary Planning Applications; and,
- b. To receive, and comment on, the highlights of the Quarterly Development Report.

CARRIED

3.3. Draft Lynn Valley Town Centre Public Realm and Design Guidelines

File No.

Mr. Brian Bydwell, General Manager – Planning, Properties & Permits, provided an update on the Lynn Valley Town Centre Public Realm and Design Guidelines.

Mr. Bydwell advised that the overall design framework:

- Reinforces the crossroads as the historic/future civic centre of activity;
- Creates a vibrant pedestrian-oriented shopping district and High Street;
- Creates a neighbourhood park for active play; and,
- Connects with a fine-grained mobility network.

Mr. Bydwell sought Council's feedback with regards to parking on High Street. Council commented on the importance of having parking near businesses and suggested implementing short-term parking in key areas.

3.4. Web Refresh Update

File No.

Mr. John Moreau, Digital Communications Advisor, and Ms. Mairi Welman, Manager – Strategic Communication & Community Relations, provided an update on the launch of the new District website. Mr. Moreau advised that the new website will launch on May 26, 2015.

Mr. Moreau highlighted that the new website will:

- Give citizens an easy, direct way to contact and connect with the District;
- Provide access to timely, relevant information; and,
- Help citizens complete key tasks quickly.

Council provided comments regarding the new website as follows:

- Noted the importance of optimized searches;
- Spoke regarding the importance of not losing valuable information in the transition;
- Noted the importance of providing efficient self-services; and,
- Questioned if transaction costs will be reduced.

4. PUBLIC INPUT

Nil

5. RISE AND REPORT

MOVED by Councillor BASSAM

SECONDED by Councillor BOND

THAT the April 27, 2015 Committee of the Whole rise and report.

CARRIED
(6:55 pm)

Mayor

Municipal Clerk