

# AGENDA

## *COMMITTEE OF THE WHOLE*

**Monday, May 11, 2015**

**7:00 p.m.**

**Committee Room, Municipal Hall**

**355 West Queens Road,**

**North Vancouver, BC**

**Council Members:**

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



NORTH VANCOUVER  
DISTRICT

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## COMMITTEE OF THE WHOLE

7:00 p.m.  
Monday, May 11, 2015  
Committee Room, Municipal Hall,  
355 West Queens Road, North Vancouver

### AGENDA

#### 1. ADOPTION OF THE AGENDA

##### 1.1. May 11, 2015 Committee of the Whole Agenda

*Recommendation:*

THAT the agenda for the May 11, 2015 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

#### 2. ADOPTION OF MINUTES

##### 2.1. April 13, 2015 Committee of the Whole

p. 7-11

*Recommendation:*

THAT the minutes of the April 13, 2015 Committee of the Whole meeting be adopted.

##### 2.2. April 21, 2015 Committee of the Whole

p. 13-17

*Recommendation:*

THAT the minutes of the April 21, 2015 Committee of the Whole meeting be adopted.

##### 2.3. April 27, 2015 Committee of the Whole

p. 19-21

*Recommendation:*

THAT the minutes of the April 27, 2015 Committee of the Whole meeting be adopted.

#### 3. REPORTS FROM COUNCIL OR STAFF

##### 3.1. Single Family Garbage and Organics Collection

File No. 11.5400.01/000.000

Materials to be circulated via agenda addendum.

#### 4. PUBLIC INPUT

(maximum of ten minutes total)

**5. RISE AND REPORT**

*Recommendation:*

THAT the May 11, 2015 Committee of the Whole rise and report.

# MINUTES

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**DISTRICT OF NORTH VANCOUVER  
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 7:09 p.m. on Monday, April 13, 2015 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

**Present:** Mayor R. Walton  
Councillor M. Bond  
Councillor J. Hanson  
Councillor R. Hicks  
Councillor D. MacKay-Dunn  
Councillor L. Muri

**Absent:** Councillor R. Bassam

**Staff:** Mr. D. Stuart, Chief Administrative Officer  
Mr. B. Bydwell, General Manager – Planning, Properties & Permits  
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities  
Mr. D. Milburn, Deputy General Manager – Planning and Permits  
Mr. J. Gordon, Manager – Administrative Services  
Ms. S. Rogers, Manager – Parks  
Ms. L. Brick, Deputy Municipal Clerk  
Ms. S. Dal Santo, Section Manager – Planning Policy  
Ms. E. Geddes, Section Manager – Transportation  
Mr. D. Rose, Section Manager – Parks Planning  
Ms. K. Rendek, Policy Planner  
Ms. S. Vukelic, Confidential Council Clerk

**Also in**

**Attendance:** Ms. C. Brenneis, Consultant, Ramsay Worden Architects  
Ms. M. Farevaag, Consultant, PFS Studio

**1. ADOPTION OF THE AGENDA**

**1.1. April 13, 2015 Committee of the Whole Agenda**

**MOVED by Councillor MURI**

**SECONDED by Councillor BOND**

THAT the agenda for the April 13, 2015 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

**2. ADOPTION OF MINUTES**

Nil

### 3. REPORTS FROM COUNCIL OR STAFF

#### 3.1. Seylynn and Bridgman Parks Conceptual Master Plan Update

File No.

Mr. Douglas Rose, Section Manager – Parks Planning, provided an update regarding the Seylynn and Bridgman Park Conceptual Master Plan.

Mr. Douglas Rose outlined the following:

- The parking strategy would optimize existing parking in nearby parks with directional signage to advise the public of locations; upgrade the Bridgman parking lot, with time limits explored in parking lots;
- Both Bridgman and Seylynn playgrounds will be retained to address needs of a growing community. Staff noted that the Bridgman Park playground may be reconsidered after the Seylynn Park playground is installed. Staff advised that the Bridgman and Seylynn Park playgrounds are to be similar in size and the estimated cost for each park is in the range of \$50,000 to \$75,000..
- Find an alternate site for wood chips and storage in Bridgman Park in 2015, and restore the area to parkland once an alternative site is identified. In short term, reduce the footprint and potentially fence for safety, if required.

Ms. Erica Geddes, Section Manager – Transportation, spoke regarding the Hunter Creek Crossing project that will form part of the Spirit Trail. She noted that the new trail will be paved, 4 metres wide and able to accommodate cyclists.

Mr. Douglas Rose advised the timeline of the short and medium term phasing of the Master Plan elements.

Mr. Gavin Joyce, General Manager – Engineering, Parks & Facilities, advised that the funding for the Hunter Creek bridge was allocated in the 2015 budget.

Staff advised that the Crown Street bridge would be put on hold if the Hunter Street bridge goes ahead.

Public Input:

Resident of the District of North Vancouver commented on:

- Expressed her concern regarding the Crown Street bridge being installed at a later date; and,
- Noted that cyclists have a difficult time crossing Main Street to Crown Street.

Mr. Lyle Craver:

- Expressed concern with the District pursuing the Crown Street bridge without the approval of the Squamish First Nation.



**MOVED by Councillor BOND  
SECONDED by Councillor HANSON**

THAT the March 25, 2015 joint report of the Park Planner and Section Manager – Parks Planning entitled Seylynn and Bridgman Parks Conceptual Master Plan Update be received for information.

**CARRIED**

**3.2. Draft Lynn Valley Town Centre Public Realm and Design Guidelines**  
File No. 13.6480.30/002.005

Ms. Karen Rendek, Policy Planner, provided an update on the Lynn Valley Town Centre Public Realm and Design Guidelines. She noted that extensive public consultation provided the framework for the guidelines.

Ms. Cindy Brenneis, Consultant, Ramsay Worden Architects, and Ms. Marta Farevaag, Consultant, PFS Studio, presented on the design principles and objectives for Lynn Valley Town Centre. They noted that the design guidelines are to encourage a design that clearly reflects and responds to Lynn Valley's unique mountain setting and local climate.

Their presentation highlighted the principles of the Design Guidelines:

- The use of natural materials that integrate locally and regionally available materials;
- Choice of colours and materials inspired by the forest and mountains;
- Provide a vibrant mix of uses for High Street as the economic hub of the community;
- Integrate innovative and effective storm water management into the design of the architecture;
- Create a mountain village theme;
- Provide a network of streets providing connections within the town centre and surrounding community;
- Safe, walking, cycling and driving routes;
- Curved streets and pathways through the town centre;
- Plenty of greenways on paths, streets and through the town centre;
- Public plazas for community events;
- Park structures which reflect the mountain village theme; and,
- A variety of indigenous plants integrated into the landscaping.

Ms. Karen Rendek advised that:

- The Streetscape Design Guidelines contained in Bylaw 7157 will need to be repealed; and,
- The District of North Vancouver Servicing Bylaw, Bylaw 7388 will need to be amended to align with the Design Guidelines.

Council suggested the following comments:

- That staff identify ways of merging the different modes of transportation on the High Street to create a shared space and improve the pedestrian orientation;
- Use a model or other graphics to show how the multi-modal movement networks will function;
- Consider limiting parking within the central core and possibly including pay parking; and,
- Explore the use of stamped concrete rather than pavers on walk ways.

Council expressed concern:

- With the removal of graffiti on natural landscaping/rocks;
- Regarding the placement of lampstands on the sidewalks; and,
- Potential late night gatherings in the evening once the park is closed.

#### **4. PUBLIC INPUT**

**4.1.** Mr. Dan Ellis:

- Commented that he supports the Design Guidelines; however, would prefer pedestrian orientation be included as a guiding design principle and the concept of shared space is used in designing the High Street.

**4.2.** Mr. Doug Curran:

- Requested that the sidewalks be designed wider and the roadway narrower.

**4.3.** Mr. John Gilmour:

- Suggested that retail space for store fronts be limited in size, and not used by one tenant; and,
- Suggested that more commercial space be placed near the bus stop on 27th Street to encourage more 'eyes on the street'.

**4.4.** Mr. Corrie Kost:

- Requested that documents for meetings be provided well before the meeting;
- Recommended that the guidelines include lighting limitations, roll over curbing, receptacles for food waste and places to eat.

**MOVED by Councillor MURI**

**SECONDED by Councillor HICKS**

THAT the April 7, 2015 report of the Policy Planner, entitled Draft Lynn Valley Town Centre Public Realm and Design Guidelines be received for information;

AND THAT staff report back at a future meeting.

**CARRIED**

**5. RISE AND REPORT**

**MOVED by Councillor MURI**

**SECONDED by Councillor BOND**

THAT the April 13, 2015 Committee of the Whole rise and report.

**CARRIED**  
(8:51 pm)

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Mayor

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Municipal Clerk

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**DISTRICT OF NORTH VANCOUVER  
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 5:01 p.m. on Tuesday, April 21, 2015 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

**Present:** Mayor R. Walton  
Councillor R. Bassam  
Councillor M. Bond  
Councillor J. Hanson  
Councillor R. Hicks  
Councillor L. Muri

**Absent:** Councillor D. MacKay-Dunn

**Staff:** Mr. D. Stuart, Chief Administrative Officer  
Mr. B. Bydwell, General Manager – Planning, Properties & Permits  
Ms. C. Grant, General Manager – Corporate Services  
Mr. D. Milburn, Deputy General Manager – Planning and Permits  
Mr. S. Ono, Deputy General Manager and Manager – Engineering Services  
Ms. L. Brick, Deputy Municipal Clerk  
Ms. E. Geddes, Section Manager – Transportation  
Mr. D. Rose, Section Manager – Parks Planning  
Ms. T. Smith, Transportation Planner  
Ms. S. Vukelic, Confidential Council Clerk

**1. ADOPTION OF THE AGENDA**

**1.1. April 21, 2015 Committee of the Whole Agenda**

**MOVED by Councillor MURI**

**SECONDED by Councillor BASSAM**

THAT the agenda for the April 21, 2015 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

**2. ADOPTION OF MINUTES**

**2.1. March 31, 2015 Committee of the Whole**

**MOVED by Councillor MURI**

**SECONDED by Councillor BOND**

THAT the minutes of the March 31, 2015 Committee of the Whole meeting be adopted.

### 3. REPORTS FROM COUNCIL OR STAFF

#### 3.1. Sunset Boulevard – Alternative Measures

File No. 16.8620.30/000.002

Ms. Erica Geddes, Section Manager – Transportation, reported on the proposed recommendations regarding the Sunset Boulevard Alternative Traffic Calming and Speed Reduction Measures.

Her presentation highlighted the following options for Council to consider as alternative measures for Sunset Boulevard:

- Speed humps;
- Raised crosswalks or tables;
- Traffic circles;
- Curb bulges;
- Centre medians;
- Slow pavement symbols;
- Transverse bars;
- Speed reader boards;
- Reduced speed limits;
- Police enforcement; and,
- Centre delineators.

Council discussion ensued and the following remarks were made:

- Raised crosswalks and delineators could be useful tools for encouraging lower speeds, especially on the downhill section;
- Raised crosswalk may be a safety concern for those riding downhill on skateboards;
- Speed readers are an excellent idea;
- Design of road should be reviewed;
- Staff could consider the possibility of narrowing the crossing for pedestrians and reduce the speed of cars; and,
- Concern expressed that noise might be created when speed humps are installed.

Staff advised that delineators can be problematic for snow plows and that traffic circles are more expensive to install.

#### Public Input

Mr. Corrie Kost queried:

- If the District has authorization to change speed limits on the street.

Staff advised that the default speed limit on residential streets is 50 km per hour; however, the Municipal Engineer can change the posted speed limit.

Resident of North Vancouver queried:

- What is the predicted speed of vehicles with these measures in place?

Staff advised that they expect the speed table will result in drivers travelling between 40 and 48 km per hour.

**MOVED by Councillor BOND**

**SECONDED by Councillor MURI**

THAT it be recommended to Council:

THAT staff implement the five alternative measures listed in the April 7, 2015 report of the Supervisor - Transportation Engineering, entitled Sunset Boulevard – Alternative Traffic Calming;

AND THAT staff also be directed to improve centreline delineation at appropriate locations on Sunset Boulevard;

AND THAT the Sunset Boulevard traffic calming measures be installed at the District's expense;

AND THAT staff be directed to organize a Committee of the Whole meeting regarding the District's Traffic Calming Policy (11-8620-1).

**CARRIED**

Councillor HANSON declared a potential conflict of interest in the following item due to his ownership in property on Indian Arm which he accesses through Deep Cove. He left the meeting at 5:30 pm.

Council recessed at 5:31 pm and reconvened at 5:41 pm.

### **3.2. Deep Cove Parking and Access Implementation Plan**

File No. 16.8620.20/045.000

Ms. Erica Geddes presented regarding the Deep Cove Parking and Access Implementation Plan.

She advised that work has begun on the following "Quick Starts" approved by Council at the March 30, 2015 Regular Council Meeting:

- Increased bylaw enforcement;
- Parking protocols for special events;
- A review of parking regulations in general;
- Exploring the option of pay parking;
- Use of North Vancouver School District parking lots on weekends and evenings;
- Deep Cove Marina is being encouraged to add more parking;
- The District website and signage around Deep Cove is being updated to reflect the parking lots available in Deep Cove; and,

- The addition of ten more parking spaces in the Rockcliff Road and Panorama Drive parking lots.

Ms. Tegan Smith, Transportation Planner, reported on the long term initiatives that can be explored and implemented after further monitoring has taken place.

The long term initiatives include:

- Further study of an additional parking lot for Quarry Rock hikers;
- Additional parking to be explored if any redevelopments occur;
- Monitoring and refining requirements for event parking;
- Consideration of overnight parking; and,
- Finalizing the Panorama Drive resident parking allocation for non-District residents who live in Indian Arm.

Ms. Smith advised that monitoring of the Panorama Drive permit process will be conducted over the next few years; however, Panorama Drive residents seem satisfied with the current process.

She advised that the marina in Deep Cove has a parking deficit and therefore some water-access only residents of the District, Belcarra and Electoral Area A have been parking on Panorama Drive.

Ms. Smith noted that District residents with water-access only are entitled to one parking pass for Panorama Drive. She advised that there are less than five non-District residents who are requesting a pass at this time.

Ms. Smith reported that the Panorama Drive parking passes have been issued as follows:

- 113 Panorama Drive residents;
- 85 visitor passes for Panorama Drive residents; and,
- 34 Indian Arm water-access only residents who live in the District.

She noted that there are 55 parking spots on Panorama Drive which are currently 85% to 100% full in the evenings and on weekends.

Council discussion ensued and the following concerns were expressed:

- The safety of hikers using the Quarry Rock Trail and the environmental impact that the hikers have on the Trail;
- Regarding the possibility of a new parking lot on Indian River Drive;
- Regarding parking on Panorama Drive during the winter season; and,
- The monetary value of researching and implementing a solution to the parking issue within Deep Cove.

Council discussion ensued and the following suggestions were noted:

- District residents should have priority to parking passes issued for Panorama Drive and the remaining passes could be sold at market rate;
- Concerns of people who work and live in Deep Cove should be addressed over tourist needs;
- The importance of using school parking lots on the weekends and evenings; and,



- Prioritizing Drive parking passes for residents who do not have parking stalls on their property.

**MOVED by Councillor MURI**

**SECONDED by Councillor BOND**

THAT it be recommended to Council:

THAT the April 7, 2015 report of the Transportation Planner entitled Deep Cove Parking and Access Implementation Plan be received;

AND THAT the long term initiatives identified in the April 7, 2015 report of the Transportation Planner entitled Deep Cove Parking and Access Implementation Plan be supported with the following adjustments:

THAT no further action be taken at this time to pursue a new parking lot off of Indian River Road for Quarry Rock hikers; and,

THAT five of the twelve new parking passes issued for Panorama Drive be made available to non-District residents.

**CARRIED**

OPPOSED: Councillor BASSAM  
Absent for Vote: Councillor HANSON

**4. PUBLIC INPUT**

Nil

**5. RISE AND REPORT**

**MOVED by Councillor BOND**

**SECONDED by Councillor MURI**

THAT the April 21, 2015 Committee of the Whole rise and report.

**CARRIED**

Absent for Vote: Councillor HANSON  
(6:26 pm)

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Mayor

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Municipal Clerk

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**DISTRICT OF NORTH VANCOUVER  
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 5:01 p.m. on Monday, April 27, 2015 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

**Present:** Mayor R. Walton  
Councillor R. Bassam  
Councillor M. Bond  
Councillor J. Hanson  
Councillor R. Hicks  
Councillor L. Muri

**Absent:** Councillor D. MacKay-Dunn

**Staff:** Mr. D. Stuart, Chief Administrative Officer  
Mr. B. Bydwell, General Manager – Planning, Properties & Permits  
Ms. N. Deveaux, General Manager – Finance & Technology  
Ms. C. Grant, General Manager – Corporate Services  
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities  
Mr. A. Wardell, Director – Financial Services  
Mr. D. Milburn, Deputy General Manager – Planning and Permits  
Ms. J. Paton, Manager – Development Planning  
Ms. M. Welman, Manager – Strategic Communication & Community Relations  
Ms. L. Brick, Deputy Municipal Clerk  
Ms. S. Dal Santo, Section Manager – Policy Planning  
Ms. S. Dale, Confidential Council Clerk  
Mr. J. Moreau, Digital Communications Advisor

**1. ADOPTION OF THE AGENDA**

**1.1. April 27, 2015 Committee of the Whole Agenda**

**MOVED by Councillor BASSAM**

**SECONDED by Councillor BOND**

THAT the agenda for the April 27, 2015 Committee of the Whole be adopted as amended.

**CARRIED**

**2. ADOPTION OF MINUTES**

**2.1. March 30, 2015 Committee of the Whole**

**MOVED by Councillor BASSAM**

**SECONDED by Councillor BOND**

THAT the minutes of the March 30, 2015 Committee of the Whole meeting be adopted.

**CARRIED**

### 3. REPORTS FROM COUNCIL OR STAFF

#### 3.1. Shared Services

File No.

This item was withdrawn from the agenda.

#### 3.2. Development Applications – Early Input Opportunity for Council

File No.

Mr. Brian Bydwell, General Manager – Planning, Properties & Permits, provided an update on the revision to the existing development review process to allow Council an opportunity for early input. Mr. Bydwell advised that this input would be presented at regularly scheduled, quarterly meetings of the Committee of the Whole. It is anticipated that this early input opportunity would focus on projects that are of a significant scale, require an OCP amendment, situated in a prominent location or of particular public interest. At the same meeting, staff would present the Quarterly Development Report for Council's information and comment.

Council commented on the benefits of receiving development applications early in the application processing phase. Council requested that related development applications be received together to get a better understanding of how the development will affect an area.

**MOVED by Councillor HANSON**

**SECONDED by Councillor BOND**

THAT it be recommended to Council:

THAT the Municipal Clerk schedule quarterly Committee of the Whole meetings dedicated to providing Council:

- a. An opportunity to provide input on key Preliminary Planning Applications; and,
- b. To receive, and comment on, the highlights of the Quarterly Development Report.

**CARRIED**

#### 3.3. Draft Lynn Valley Town Centre Public Realm and Design Guidelines

File No.

Mr. Brian Bydwell, General Manager – Planning, Properties & Permits, provided an update on the Lynn Valley Town Centre Public Realm and Design Guidelines.

Mr. Bydwell advised that the overall design framework:

- Reinforces the crossroads as the historic/future civic centre of activity;
- Creates a vibrant pedestrian-oriented shopping district and High Street;
- Creates a neighbourhood park for active play; and,
- Connects with a fine-grained mobility network.

Mr. Bydwell sought Council's feedback with regards to parking on High Street. Council commented on the importance of having parking near businesses and suggested implementing short-term parking in key areas.

### 3.4. Web Refresh Update

File No.

Mr. John Moreau, Digital Communications Advisor, and Ms. Mairi Welman, Manager – Strategic Communication & Community Relations, provided an update on the launch of the new District website. Mr. Moreau advised that the new website will launch on May 26, 2015.

Mr. Moreau highlighted that the new website will:

- Give citizens an easy, direct way to contact and connect with the District;
- Provide access to timely, relevant information; and,
- Help citizens complete key tasks quickly.

Council provided comments regarding the new website as follows:

- Noted the importance of optimized searches;
- Spoke regarding the importance of not losing valuable information in the transition;
- Noted the importance of providing efficient self-services; and,
- Questioned if transaction costs will be reduced.

## 4. PUBLIC INPUT

Nil

## 5. RISE AND REPORT

**MOVED by Councillor BASSAM**

**SECONDED by Councillor BOND**

THAT the April 27, 2015 Committee of the Whole rise and report.

**CARRIED**  
(6:55 pm)

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Mayor

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Municipal Clerk

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## REPORTS

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**Single Family Garbage and Organics Collection**

Materials to be circulated via agenda addendum.

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