



CORPORATE POLICY MANUAL

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Title:	SPORT & RECREATION TRAVEL GRANTS	4

POLICY

The District of North Vancouver will provide sport and recreation travel grants to any organization deemed by Council to be contributing to the general interest and advantage of the municipality, in accordance with the criteria established.

REASON FOR POLICY

1. To encourage deserving North Vancouver residents to compete in significant out-of-province championship events by the provision of travel funding assistance on a shared basis, and
2. To demonstrate, through municipal financial support, a recognition of the pursuit of excellence.

AUTHORITY TO ACT

Retained by Council

PROCEDURE

1 Criteria

The following criteria will be used in determining eligibility for application to the Sport and Recreation Travel Funding Program:

1.1 "Community Group" Requirement

Organizations must meet the "Community Group" requirements of the Recreation Commission Policy (#15) which includes provision of membership data and the annual budget from the previous year or season.

1.2 Residency Requirement

Of a team with non-North Vancouver residents, only those who reside in the City or the District of North Vancouver will be eligible for a grant.

1.3 Championship Status

The team or individual must have achieved regional or higher championship status recognized by an authorized sport or recreation organization (e.g. Sport B.C.), and be advancing to finals competition at a western Canada, national or international championship. The term "recreation" is to include appropriate non-sport recreation programs (e.g. chess, Olympics of the mind, aerobics, etc.)

1.4 Demonstration of Fundraising

The organization or individual must demonstrate an attempt to seek alternate funding sources, (including self-financing).

2 Process

Application must be made by a provincial or Nationally recognized support organization (such as a league or association), where one exists.

The appropriate organizations will be apprised of the availability of the program through communication with the Community Sport and Recreation Advisory Council (formerly Recreation Advisory Committee).

The application process is outlined in the following steps:

- 2.1 Application forms will be available through the Recreation Commission.
- 2.2 The Recreation Commission will receive grant applications and refer them to the Sport and Recreation Grant Committee. The Committee will be made up of the Commission appointees to the District Advisory Committee for Community Services and the City Social Planning Advisory Committee, and one Recreation Commission staff member, usually the Community Services Co-ordinator.
- 2.3 The Sport and Recreation Grant Committee will meet prior to regular Commission meetings or as necessary to review applications. Where possible, all information will be provided to the Committee members prior to meeting. A recommendation may go forward to the Commission meeting which immediately follows providing that:
 - an immediate response is required;
 - the Commission agenda permits; and
 - a recommendation may be determined without further information.
- 2.4 The Recreation Commission will make recommendation to Councils as required.
- 2.5 The Recreation Commission will hear appeals from rejected applications, as necessary.

3 Levels of Funding

Using a formula reflecting the population proportions of the two municipalities, base funding of \$2,000 from the District and \$1,000 from the City was established for the initial year of the grant program. In subsequent years, the base funding figure will be approved by the respective Councils in the annual Financial Plan supported by recommendations from the Recreation Commission substantiating the need for any increase in the base budget figures.

In making allocation recommendations, the level of funding available to each eligible District resident has been set at \$200 per team player or individual to a maximum of \$1,000 per team each year. The level of funding available to each eligible City resident has been set at \$100 per team player or individual to a maximum of \$500.

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2. Amendment Date:	December 11, 1995	Approved by:	Regular Council
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