POLICY

1. When extensions of time constraints for commencement of construction are granted to purchasers of municipal building lots a documentation fee of $205 will be charged to the Purchaser in addition to a standard fee of $200 to recover administrative expenses.

2. The Manager-Lands will grant extensions of time constraints for commencement of construction on municipal building lots for periods of not more than three months for purchasers who are clearly acting in good faith and making progress towards the development of their lots.

3. Council will be notified of every extension granted for the commencement of construction.

REASON FOR POLICY

To allow a reasonable opportunity for those purchasers, who are acting in good faith and are making satisfactory progress in the development of their lots, an extension of time for commencement of construction.

AUTHORITY TO ACT

Delegated to Staff

PROCEDURE

1. The owner requests an extension of the commencement date in writing and provides the Manager-Lands with evidence that they are acting in good faith and attempting to proceed with development of the lot.

2. Upon payment of the required fees, the Manager-Lands grants the extension and so advises Council.