



CORPORATE POLICY MANUAL

Section:	Administration	1
Sub-Section:	Council - Committees	0550
Title:	COUNCIL APPOINTMENTS TO COMMITTEES/ACTING MAYOR	2

POLICY

- Members of Council will submit to the Mayor, their preferences for Council appointments to Committees and for Acting Mayor periods by the 1st meeting in December each year.**
- the Mayor’s subsequent recommendations will be discussed at a Shirtsleeves meeting of Council prior to those recommendations appearing on a public Council Agenda for consideration**

REASON FOR POLICY

To provide Council members with an opportunity to discuss their preferences for Council appointments to Committees (including the Council appointments to the GVRD Board and Labour Relations Bureau as required by the *Community Charter*) and Acting Mayor periods in a timely manner.

AUTHORITY TO ACT

Retained by Council

PROCEDURE

The last week in November of each year the Municipal Clerk will forward the list of Committees to Council requesting that their preferences be submitted to the Mayor prior to the first meeting in December.

Approval Date:	February 6, 1995	Approved by:	Executive Committee
1. Amendment Date:	December 11, 1995	Approved by:	Regular Council
2. Amendment Date:		Approved by:	
3. Amendment Date:		Approved by:	