

**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

Click on icon to view complete council meeting 

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 7:17 p.m. on Monday, April 14, 2014 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor D. MacKay-Dunn
Councillor L. Muri

Absent: Councillor A. Nixon

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Ms. C. Grant, General Manager – Corporate Services
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. J. Gordon, Manager – Administrative Services
Mr. S. Ono, Manager – Engineering Services
Ms. M. Welman, Manager – Strategic Communications & Community Relations
Ms. E. Geddes, Section Manager, Transportation
Ms. C. Walker, Chief Bylaw Officer
Ms. K. O'Malley, Assistant Manager – Waste Reduction, North Shore Recycling
Ms. L. Brick, Confidential Council Clerk
Ms. N. Foth, Transportation Planning Technologist
Ms. J. Meilleur, Communications, Marketing & Program Coordinator, North Shore Recycling

1. ADOPTION OF THE AGENDA

1.1. April 14, 2014 Committee of the Whole Agenda

MOVED by Councillor MURI

SECONDED by Councillor MACKAY-DUNN

THAT the agenda for the April 14, 2014 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

Nil

3. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, Mayor Walton varied the agenda as follows:

3.2. Highway Use Permits

File No.

Ms. Nicole Foth, Transportation Planning Technologist, provided an overview of the framework recommended by staff to address issues relating to highway use permits and the fines and fees charged for use of District roads. Staff noted that concerns have been raised regarding the management of traffic around construction sites, the unauthorized placement of bins or other materials on the road ways, and the obstruction of traffic for loading and off-loading of materials.

The presentation highlighted:

- The current fine for unauthorized use of a road space is \$90; Bylaw Officers can also issue stop work orders, call the RCMP to intervene, or have vehicles or items towed from the road way;
- Fines can be issued for bins or containers placed on the roadway, signs or banners, delivery vehicles parked on the road, and things which are blocking the sidewalk or bike lane;
- In 2013 607 permits were granted for road use and 58 fines issued for unauthorized road use;
- Staff recommend increasing the fine to \$500 for arterial roads and \$250 for local and collector roads as well as implementing a deposit and fee system to manage traffic around construction projects.

Discussion ensued regarding methods to deter unauthorized occupation of road ways and the concerns and frustrations of residents when they encounter these obstructions.

Council expressed concern that road ways have been closed for invalid reasons and requested that applicants demonstrate a bona fide need for the closure. Council spoke in support of large deposits for road closures and that stop work orders be implemented if the rules are not adhered to. Further concern was expressed regarding traffic management and resident safety when road ways are obstructed unlawfully.

Council inquired if fines could be applied for multiple infractions in the same day; staff noted that multiple offences are listed in the Offence Act as daily events and cannot be fined more than once in 24 hours.

In response to a Council query, staff advised that utility companies will not be required to apply for highway use permits.

Staff advised that the GIS Department has been tracking construction sites, road closures, and road use permits to ensure a minimum of disruption.

Council requested that road closures and road use be scheduled outside of peak hours and that an awareness of school zones and timing must be considered in allowing road use disruptions.

Staff advised that they will report back with the proposed bylaw changes which can be tied to a fine system. It was noted that collector roads will be included with the arterial roads for the fine system.

Staff reported that they have recently submitted an RFP for flagging companies and the issues identified by Council will be forwarded to these companies for consideration.

MOVED by Councillor MURI
SECONDED by Councillor MACKAY-DUNN
THAT it be recommended to Council:

1. THAT staff bring forward amendments to the Street and Traffic Bylaw and Bylaw Notice Enforcement Bylaw in order that, for smaller projects, fines are increased to \$500 for unauthorized use of main arterial roads and \$250 for unauthorized use of local-serving roads.

2. THAT staff report back to Council on a framework to implement a system whereby a fee is charged for unauthorized use of roads and withdrawn from a security deposit that the District receives for a building permit or servicing agreement, and a potential deposit system for specific business licenses.

CARRIED

3.2. Recycling Update

File No. 11.5370.01/000.000

Mr. Steve Ono, Manager – Engineering Services, spoke regarding the Multi-Material BC (MMBC) program which will come into effect on May 19, 2014.

Ms. Jen Meilleur, Communications, Marketing & Program Coordinator, North Shore Recycling, provided an outline of the new regulations for material accepted at the curbside under MMBC and the communication plan to residents.

It was noted that in 2011 the Provincial recycling regulations were changed to make manufacturers responsible for the recycling of their products and packaging material. The program is designed to encourage manufacturers to use less material in packaging their products.

Staff advised that there will be several new items added to the recycling stream; however, the new requirements call for glass to be separated from the recycling stream and be directed by residents to recycling depots. Staff are continuing to explore options for handling glass at curb side. Staff advised that the concern from MMBC is that the automated collection system, or single stream system, used by many municipalities causes glass to contaminate the other materials; it was noted that the District has a three stream system which minimizes the cross contamination.

The communication program includes an information insert mailed to residents with the utility bills and a flyer attached to blue boxes.

Staff noted that the City of Coquitlam has signed with MMBC; however, the Township of Langley and Corporation of Delta have opted out entirely. The District and several other municipalities have opted for a combined program and are taking advantage of the incentives which are being offered.

Council commented that if glass is removed from the recycling stream there is a high likelihood that it will be placed in the waste stream; concern was raised that this shift would increase the waste stream costs more than if the District continued to collect glass separately in the recycling stream.

In response to a query about the best practice for dealing with glass it was noted that glass is viewed, almost universally, as a contaminant but the separate stream method creates a cleaner end product. It was noted that, Metro Vancouver is further ahead regarding recycling than many areas of North America.

Mr. Ono advised that staff will hold public meetings to identify the community's values regarding recycling and report back in the fall with an update on the process and suggestions for going forward.

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT it be recommended to Council:

THAT the April 7, 2014 report of the Communications and Community Programs Coordinator North Shore Recycling Program be received for information.

CARRIED

4. PUBLIC INPUT

Nil

5. RISE AND REPORT

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT the April 14, 2014 Committee of the Whole rise and report.

CARRIED

(8:27 pm)

Mayor

Municipal Clerk