

**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

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Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 7:08 p.m. on Wednesday, February 24, 2014 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Acting Mayor R. Hicks
Councillor R. Bassam
Councillor M. Little
Councillor D. MacKay-Dunn

Absent: Mayor R. Walton
Councillor L. Muri
Councillor A. Nixon

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Ono, Manager – Engineering Services
Ms. E. Geddes, Section Manager – Transportation
Ms. T. Smith, Transportation Planner
Mr. R. Taylor, Policy Planner
Ms. A. Mauboules, Social Planner
Ms. S. Berardo, Confidential Council Clerk

Also in

Attendance: Ms. Leslie June, Recreation Manager – North Vancouver Recreation Commission
Ms. Joyce Parkin, Coordinator – North Vancouver Recreation Commission
Mr. Peter Jarvis, President – Capilano Community Services Society
Mr. David Porter, Vice President – Capilano Community Services Society
Ms. Renee Strong, Executive Director – Capilano Community Services Society

1. ADOPTION OF THE AGENDA

1.1. February 24, 2014 Committee of the Whole Agenda

**Moved by Councillor BASSAM
Seconded by Councillor LITTLE**

THAT the agenda for the February 24, 2014 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

2.1. January 27, 2014 Committee of the Whole

**Moved by Councillor BASSAM
Seconded by Councillor LITTLE**

THAT the minutes of the January 27, 2014 Committee of the Whole meeting be adopted.

CARRIED

2.2. February 5, 2014 Committee of the Whole

Moved by Councillor BASSAM
Seconded by Councillor LITTLE

THAT the minutes of the February 5, 2014 Committee of the Whole meeting be adopted.

CARRIED

3. REPORTS FROM COUNCIL OR STAFF

3.1. Marine Drive Lane Policy

File No. 16.8620.15/001.002

Ms. Tegan Smith, Transportation Planner, reported on the proposed Marine Drive Lane Policy regarding the implementation of a network of lanes parallel to Marine Drive. Ms. Smith noted that there is limited ability for traffic to access properties along the Marine Drive corridor which presents challenges for the retail businesses.

A recent review of Marine Drive corridor development and the District's Transportation Plan identified the benefits of a network of lanes parallel to Marine Drive. The most important factor in creating a vibrant retail neighbourhood is convenient access to at-grade parking. Residents of the Marine Drive area neighbourhoods have expressed concern that lanes need to be designed so that they do not become shortcuts to avoid Marine Drive or allow traffic to intrude into the neighbourhood.

Ms. Smith summarized key input from members of area community associations who have been involved in planning for the corridor for many years which include:

- Supporting the retail businesses is crucial to the success of Marine Drive;
- Once some strong retailers are established, there will likely be a snowball effect and the shopping node will be strengthened;
- Easy access to retail will help businesses to be attracted to the area;
- Lanes need to be designed to not become shortcuts to avoid Marine Drive;
- There is community support for parking in lanes;
- Underground parking is less desirable than on-street parking; and,
- Residents feel Marine Drive area traffic calming has been effective.

Ms. Smith identified the benefits of both one-way lanes and two-way lanes.

One-way lanes:

- Provide a basic level of access;
- Discourage short-cutting;
- May provide space for at-grade parking on public land; and,
- Perception of less access into adjacent community.

Two-way lanes:

- Provide full access to properties, in support of retail;
- Collision risk reduced due to slower speeds and rules more likely to be regarded;
- At-grade parking typically needs to happen on private land; and,
- Fewer vehicle kilometres travelled on Marine Drive to access businesses.

Ms. Smith advised that decisions regarding laneway direction should:

- Support a vibrant retail neighbourhood;
- Discourage short-cutting to bypass traffic congestion;
- Discourage retail patrons from driving into adjacent neighbourhoods;
- Consider traffic calming or other measures to reduce collision risk;
- Minimize traffic delays on Marine Drive; and,
- Facilitate lane parking, considered in combination with private property.

Council requested more information from staff before finalizing the policy.

Mr. David Stuart, Chief Administrative Officer, advised this item will return to a future public meeting.

Moved by Councillor LITTLE

Seconded by Councillor BASSAM

THAT it be recommended to Council:

THAT the February 12, 2014 joint report of the Transportation Planner and Policy Planner be received for information;

AND THAT this item return to a future public meeting.

CARRIED

**3.2. Draft Memorandum of Understanding for a Partnering
Collaboration for the proposed Lower Capilano Community
Centre**

File No. 13.6480.20/003.000

Ms. Annie Mauboules, Social Planner, provided an update on the draft *Memorandum of Understanding for a Partnering Collaboration for the proposed Lower Capilano Community Centre*. Ms. Mauboules advised that the draft Memorandum of Understanding is meant to be a non-binding agreement between the future operators of the Lower Capilano Community Centre and serve as a bridging document to a more detailed partnership arrangement to be developed closer to the time the facility is built. Partners to date include: North Vancouver Recreation Commission, North Vancouver District Public Libraries, and Capilano Community Services Society.

The goals of the partnership include:

- To facilitate a healthy and engaged Lower Capilano community;
- To celebrate and leverage the strengths of all partners while seamlessly delivering quality programs and services to the community;
- To work collaboratively and synergistically in the provision of programs and services;
- To continue to enhance and strengthen the relationship between the partners;
- To ensure ongoing communication between the partners;
- To link with other organizations to maximize financial and other resources;
- To leverage volunteer contributions and enhancement of volunteer leadership;
- To maximize the use of existing spaces in Lower Capilano to the greatest extent possible; and,
- To engage the community in fulfilment of all above goals.

Staff sought Council's feedback regarding the draft Memorandum of Understanding. Following this, any necessary refinements would be made and the proposed Memorandum of Understanding would

be conveyed to Council for approval and to all partners for signing.

Council congratulated the partners on the draft Memorandum of Understanding. Council also encouraged the partners to have a detailed partnership agreement developed before the opening of the community centre.

Moved by Councillor LITTLE

Seconded by Councillor BASSAM

THAT it be recommended to Council:

THAT Council approve the *Memorandum of Understanding for a Partnering Collaboration for the proposed Lower Capilano Community Centre* as attached to the February 17, 2014 report of the Social Planner.

CARRIED

4. PUBLIC INPUT

5. RISE AND REPORT

Moved by Councillor LITTLE

Seconded by Councillor BASSAM

THAT the February 24, 2014 Committee of the Whole rise and report.

CARRIED
(8:13 pm)

Mayor

Municipal Clerk