

AGENDA ADDENDUM

REGULAR MEETING OF COUNCIL

Monday, December 2, 2013

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Robin Hicks

Councillor Mike Little

Councillor Doug MacKay-Dunn

Councillor Lisa Muri

Councillor Alan Nixon



NORTH VANCOUVER
DISTRICT

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7:00 p.m.
Monday, December 2, 2013
Council Chamber, Municipal Hall
355 West Queens Road, North Vancouver

AGENDA ADDENDUM

THE FOLLOWING LATE ITEMS ARE ADDED TO THE PUBLISHED AGENDA

9. REPORTS FROM COUNCIL OR STAFF

9.4. Annual Review of Fees - 2014

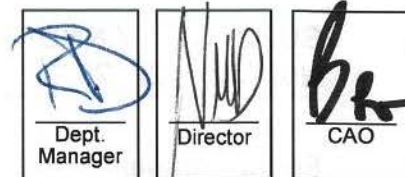
File No.

Recommendation:

THAT Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8020, 2013 (Amendment 39) is given FIRST, SECOND, and THIRD reading.

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COUNCIL AGENDA/INFORMATION		
<input type="checkbox"/> In-Camera	Date: _____	Item # _____
<input type="checkbox"/> Regular	Date: _____	Item # _____
<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____



The District of North Vancouver REPORT TO COUNCIL

November 22, 2013

AUTHOR: Paul Hundal, Section Manager Financial Planning

SUBJECT: ANNUAL REVIEW OF FEES - 2014

RECOMMENDATION:

THAT Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8020, 2013 (Amendment 39) – is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT: Annual review and establishment of fees in accordance with financial plan objectives.

SUMMARY: This report reviews fees for a number of municipal services which are in part or in full supported by user fees. Non-utility user fees represent 16% of operating revenue. Sources of user fee revenue not covered in this report are noted on page 3.

The review considers service costs and comparisons to other municipalities and organizations. This year's review largely reflects a 1.8% increase in proposed fees relating to inflation (actual increases of rates may be slightly different due to rounding of fees). Implementation of the recommended fees combined with projected activity levels and new fees will result in fee based revenue of \$6.5 million in 2014, which is an increase of \$261k (or 4.1%) over 2013 budget. The impact of the proposed fee changes is illustrated in the table below. Exceptions to the 1.8% increase are listed in Appendix "1".

Fee Increases

Revenue Type	% Proposed Fee Increase	Projected Revenue \$(000's)		% change Revenue*
		2013 Budget	2014 Projected	
Corporate and Finance [a]	11.3%	255	286	12.0%
Development and Permitting	1.8%	2,977	3,088	3.7%
Licencing and Film [b]	4.4%	1,700	1,769	4.0%
Parks and Recreation [c]	4.5%	1,132	1,178	4.1%
Protective Services [d]	0.4%	130	133	1.8%
Transportation	1.8%	105	106	1.8%
Total		6,299	6,560	4.1%

[a] Average fee increase 10.5%. Individual increases: Financial Services 19%, Record Searches/Corporate Services 1.8%

[b] Average fee increase 4.4%. Film 4%, Business Licences 5%, Dog Licences 1.8%

[c] Average fee increase 0.4%. Maplewood Farm 8%, Ecology Center/Boat Launch/Parking fees 1.8%

[d] Average fee increase 0.4%. Fire 1.8%, Police 0%

* Rounded

Corporate and Finance – a 1.8% inflationary increase is proposed for corporate fees, whereas financial service fees including property tax certificates and property tax demand notices increase at higher rates based on benchmarking reviews with lower mainland municipalities (19% increase). The rate increase combined with expected activity levels increases 2013 revenue by \$31k (12%).

Development and Permitting Revenue – revenue increases by \$111k over the 2013 budget (3.7%) and reflects activity level adjustments for development and a 1.8% inflationary fee rate increase.

Licencing and Film – business licence and film activity revenue increases by \$69K over the 2013 budget (4.0%) primarily from fee rate increases. Fee rate increases of 4.4% reflect business licence rate increases of 5%, consistent with cost of service reviews from 2013 concluding a 5% increase to the business licence fee per year for 3 years (2013-2015), as well as film rate increases of 4%.

Parks and Recreation – revenue in this group is derived from Maplewood Farm, Ecology Centre, sport fields, boat launch and parking fees. Maplewood Farm continues to implement strategies to increase revenues with the long term goal of subsidy reduction. For 2014 Maplewood Farm proposes an 8% increase in fees contributing to revenue increase of \$35K in 2014. Ecology Centre group program fees, as well as Gallant Wharf and Cates Boat Launch fees reflect a 1.8% inflationary increase.

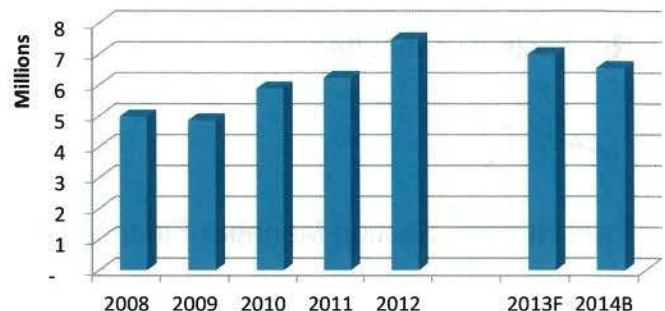
Protective Services – revenue in this group is derived from Fire and RCMP Services. Fire service related fees reflect a 1.8% inflationary increase. As a first step towards a more comprehensive cost of service review planned for 2014, the RCMP rates have been harmonized with the City of North Vancouver. As a result, some rates increased, while others decreased, and new fees are being introduced with a net result of no significant fee increase compared to 2013.

BACKGROUND: In accordance with the authority granted by the Community Charter, the District charges fees for service or regulatory requirements. These fees have typically been set on either a cost recovery or a user's ability to pay basis and are considered in the context of what comparable fees are charged by other municipalities in the region.

Fee Revenue History: For the five (5) year period ending December 31st, 2012, revenues from District fees and charges increased at an average of 10%, reflecting both activity and price increases. Fee revenues are traditionally budgeted conservatively due to the unpredictable nature of demand for some services.

Projected revenues to the end of the 2013 are expected to be \$7.0 million, or \$690k favourable to budget due to strong development and permit activity, and stronger filming revenue (driven by a lease for filming a TV series in the Old Lynn Valley library building).

Fees & Charges Revenue



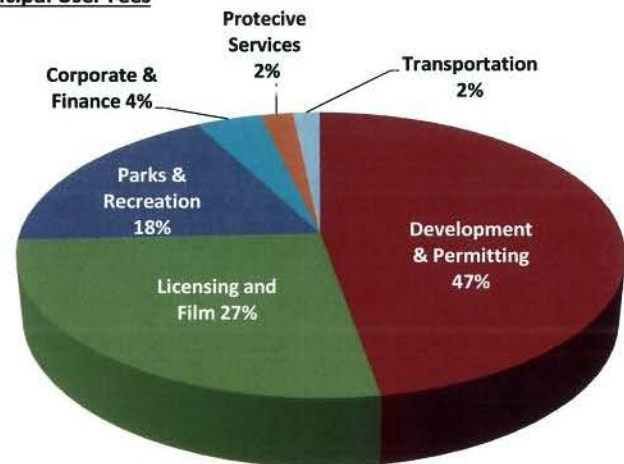
Fee Revenue Composition: Of the total revenue generated by fees and charges, 92% of the revenue comes from three service areas:

- Development & Permitting
- Licensing & Film
- Parks & Recreation

Fees Not Covered: Other substantial sources of user fee revenue for services not covered in this report include:

- Golf Facilities
- Library Services (NVDPL)
- Properties
- Recreation Services (NVRC)
- Utilities

Municipal User Fees



These fees are determined through alternative approval processes in accordance with their governance structure or the adopted funding model.

EXISTING POLICY: The Community Charter enables Council, by bylaw, to impose a fee payable in respect of:

- (a) All or part of a service of the municipality,

- (b) The use of municipal property, or
- (c) The exercise of authority to regulate, prohibit or impose requirements.

TIMING / APPROVAL PROCESS: New fees should be approved before the year-end and take effect on January 1st, 2014. Timing of approval is critical so that notices can be delivered as soon as possible. The final report is scheduled to be tabled for adoption at the Regular Council meeting on December 9th, 2013.

Respectfully submitted,



Paul Hundal, Section Manager Financial Planning

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Economic Development _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____

Proposed User Fee - 2014

Schedule of Exceptions to 1.8% Increase*

Schedule & Fee Description	2013 Bylaw Fee	2014 Proposed Fee	Y:Y Fee Change	% Change
Schedule A - Corporate & Finance				
G. Financial Services				
Tax demand notice	17.00	20.00	3.00	18%
Certificate of tax status and related information - obtained through the web tax certificate system	32.00	40.00	8.00	25%
Certificate of tax status and related information - prepared manually	37.00	45.00	8.00	22%
Tax refund to non-property owner	22.00	30.00	8.00	36%
Tax levy data file (electronic)	0.01	0.02	0.01	100%
Researching historical property related information	42.00	45.00	3.00	7%
Returned cheques or payments	27.00	30.00	3.00	11%
Schedule B - Development and Permitting				
Development Applications				
Preliminary				
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	10,000.00	10,500.00	500.00	5%
Schedule C - Parks and Recreation				
Ecology Center				
Eco-Quest, Forest Quest Activity (Individual)	2.50	2.50	0.00	0%
Individual Programs	8.25	8.25	0.00	0%
Maplewood Farm				
Adult	6.70	7.19	0.49	7%
Child/Senior	4.02	4.33	0.31	8%
Peak Period (Adult)	7.70	8.30	0.60	8%
Peak Period (Child)	4.52	4.90	0.38	8%
Special Events (Adult)	7.70	8.30	0.60	8%
Special Events (Child)	5.02	5.40	0.38	8%
Annual Family Membership	111.61	120.50	8.89	8%
Behind the Scenes General	21.43	23.10	1.67	8%
Behind the Scenes Member	11.16	12.10	0.94	8%
Pony Ride (per hour)	84.82	91.60	6.78	8%
Prepayment Plan				
Group size 0-8	110.49	119.30	8.81	8%
Group size 9-15	220.54	238.20	17.66	8%
Group size 16-25	330.80	357.30	26.50	8%
Group size 26-50	661.61	714.50	52.89	8%
Group size 51-75	882.14	952.70	70.56	8%
Group size 76-100	1,102.68	1,190.90	88.22	8%
Schedule D - Protective Services				
North Vancouver RCMP Services				
Criminal Record Check	57.00	57.50	0.50	1%
Police Certificate (Including prints if required)	54.00	57.50	3.50	6%
Fingerprints Taken (up to 2 sets – additional sets @ \$5.25 each)	54.00	57.50	3.50	6%
Local Police Records Checks	54.00	57.50	3.50	6%
Name Change Applications	54.00	57.50	3.50	6%
Taxi Permit Application	57.00	57.50	0.50	1%
Taxi Permit (lost/replacement fee)	28.50	28.75	0.25	1%
MV 6020 – Motor Vehicle Accident Report	60.00	57.50	-2.50	-4%
Preliminary Collision/Traffic Analyst Report	60.00	57.50	-2.50	-4%
Full Collision/Traffic Analyst Report	661.00	600.00	-61.00	-9%
Field Drawing Reproduction	36.00	40.00	4.00	11%
Measurements	240.00	207.00	-33.00	-14%
Crash Data Retrieval Report	180.00	155.00	-25.00	-14%
Mechanical Inspection Report	60.50	57.50	-3.00	-5%
Police Reports	60.50	57.50	-3.00	-5%

Proposed User Fee - 2014

Page 6

Schedule of Exceptions to 1.8% Increase continued*

Schedule & Fee Description	2013 Bylaw Fee	2014 Proposed Fee	Y:Y Fee Change	% Change
Passport Letters	60.50	57.50	-3.00	-5%
Insurance Claim Letter	60.50	57.50	-3.00	-5%
Court Ordered File Disclosure (in addition to copying charge)	60.50	57.50	-3.00	-5%
Photographs (each – 4 x 6)	2.40	2.75	0.35	15%
Video Reproduction				
First hour	60.50	52.00	-8.50	-14%
Per hour after first hour	30.00	26.00	-4.00	-13%
Cost of CD/DVD	6.00	16.00	10.00	167%
Audio Reproduction				
First hour	60.50	52.00	-8.50	-14%
Per hour after first hour	30.00	26.00	-4.00	-13%
Cost of CD/DVD	6.00	5.00	-1.00	-17%
Forensic Video Analysis – Cost per hour	119.50	105.00	-14.50	-12%
File Research – Cost per hour	42.00	50.00	8.00	19%
Schedule E - Licencing and Film				
Filming				
Park fee – per film day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	1,200.00	1250.00	50.00	4%
Park fee – Half day rate maximum 12 Hrs– Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	900.00	935.00	35.00	4%
Park fee – prep/wrap per day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	600.00	625.00	25.00	4%
Large Park fee – per film day – all other large parks	800.00	830.00	30.00	4%
Large Park fee – Half day rate maximum 12 Hrs	600.00	625.00	25.00	4%
Large Park fee – prep/wrap per day	400.00	415.00	15.00	4%
Neighbourhood Park fee – per film day	400.00	415.00	15.00	4%
Neighbourhood Park fee – Half day rate maximum 12 Hrs	300.00	310.00	10.00	3%
Neighbourhood Park fee – Prep/wrap per day	200.00	250.00	50.00	25%
Commerical Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	250.00	255.00	5.00	2%
Park Liaison Fee per hour	65.00	66.00	1.00	2%
RCMP per hour and member (Corporal)	95.00	98.00	3.00	3%
RCMP per hour and member (Sergeant)	115.00	118.00	3.00	3%
Fire Officer per hour	124.00	127.00	3.00	2%
Firefighter per hour	114.00	117.00	3.00	3%
Permit fee per location	220.00	230.00	10.00	5%
Street filming user fee	150.00	155.00	5.00	3%
On street parking per 100 ft per day	55.00	56.00	1.00	2%
Signs (new and replacement) per sign	15.00	15.50	0.50	3%
Modification of existing signs (per sign)	5.00	5.50	0.50	10%
Fire hydrant usage per day	55.00	57.00	2.00	4%
Garbage disposal (as needed)	60.00	70.00	10.00	17%
Business Licences	varied	varied	varied	5%

*Note - Appendix 1 details rate increases that differ from the inflationary increase of 1.8% (rounded for ease of administration).

Proposed User Fee - 2014

Schedule of New Fees

Fee Description	2014 Bylaw Fee
Schedule A - Corporate and Finance Fees	
Property Records provided to solicitors, lending institutions and other individuals or organizations	
All other buildings	
Each additional hour (after first three hours) [Note 1]	\$ 70.00
Schedule D - Protective Services Fees	
North Vancouver RCMP Services	
Visa Application [Note 2]	\$ 57.50
Security Licencing [Note 2]	\$ 57.50
Photocopying charge per page [Note 2]	\$ 0.75
Shipping Charge [Note 2]	\$ 5.00 (Cost plus)
CD of Photographs [Note 2]	\$ 20.00
Taxi-Biennial (2yr) permit [Note 3]	\$ 115.00
Schedule E - Licencing and Film Fees	
Impound and Maintenance Fees	
Second Impoundment within 365 days	
Licenced/Unlicenced Dog [Note 4]	\$ 275.00

Note 1: Property record searches are charged a flat rate of \$225 for commercial/industrial/multi-family buildings, however the administrative time & cost can exceed this fee for more complex developments. This proposed fee for 2014 reflects cost recovery associated with these larger/complex developments. 2014 revenues generated would be low as occurrences are not expected in large volumes.

Note 2: These fees are to provide cost recovery for the services requested and currently provided but not charged for. Occurrences and expected revenue are low.

Note 3: Taxi-Biennial permit supports improved customer service, and cuts red tape by allowing a 2 year permit (fee reflects double the annual taxi permit fee).

Note 4: The bylaw in 2013 contained a fee for first (\$95) and subsequent impoundments (\$500). The proposed fee for 2014 adds a "second" impoundment; occurrences of a second or subsequent impoundment are low.

The Corporation of the District of North Vancouver

Bylaw 8020

A bylaw to amend the Fees and Charges Bylaw

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 8020, 2013 (Amendment 39)".

2. Amendments

The Fees and Charges Bylaw 6481, 1992 is amended as follows:

- a. by deleting Schedules A through F in their entirety and replacing them with new Schedules A through F as attached to this Bylaw as Attachment 1.

3. Effective Date

This bylaw comes into force and takes effect January 1, 2014.

READ a first time this the

READ a second time this the

READ a third time this the

ADOPTED this the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

ATTACHMENT 1
TO BYLAW 8020

Schedule A

CORPORATE AND FINANCE FEES

Copies		
Council minutes, reports, related correspondence and general photocopying	\$0.30	per page

Human Resources		
Request from solicitors for employment information	\$107.40	

Fees for Maps and Digital Data Projects		
Standard paper map (small to medium size)	\$10.20	

Properties Department - Services		
Registerable Documents (Land Title Office)	\$335.00	
Unregistered Documents	\$335.00	
Administration Recovery Fee (A fee to recover extraordinary staff time spent on processing instruments on behalf of private owners)	\$520.00	
Administration for Highway Abandonments (sale of laneways)	\$2,150.00	flat fee
Release of District charges on title for review plus recovery of related LTO costs	\$155.00	for review plus recovery of related Land Title Office Costs
Documentation/Advertising fee for leases and lease renewals		recovery of actual costs
Registration of legal documentation		recovery of actual costs

Building Department - Record Searches		
Property Records provided to solicitors, lending institutions and other individuals or organizations		
Single-Family Residential Buildings	\$113.00	
All other buildings		
First three hours	\$225.00	
Each additional hour	\$70.00	

Change of Address and New Address		
Change of Address and New Address	\$495.80	

Financial Services		
Tax demand notice	\$20.00	per folio
Certificate of tax status and related information - obtained through the web tax certificate system	\$40.00	per folio
Certificate of tax status and related information - prepared manually	\$45.00	per folio
Tax refund to non-property owner	\$30.00	per folio
Tax levy data file (electronic)	\$0.02	per folio
Researching historical property related information	\$45.00	per hour (\$45 minimum)
Returned cheques or payments	\$30.00	per item
Interest on overdue (non-tax) accounts receivable	2%	per month

Amended by: 6835 7349 7365 7432 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960 8020

Schedule B

DEVELOPMENT AND PERMITTING FEES

Building Permits		
The fees payable for the issuance of a permit or renewal of a permit for the erection, addition, alteration, repair, removal or demolition of any building or structure, or any part thereof including other building service systems or regulated by the Building Code, are as follows:		
First \$1000 value of the work	\$70.00	
Each \$1,000 or part thereof by which the value of work exceeds the sum of \$1,000 up to a maximum of \$15,000, add	\$14.30	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$15,000 up to a maximum of \$50,000, add	\$12.20	
Each \$1,000 or part thereof by which the value of the work exceeds the sum of \$50,000, add	\$11.20	
Recheck fee (minimum 1 hour)	\$70.00	
The Building Permit fee is increased where construction commenced before the Building Inspector issued a permit by:		
For work valued up to \$15,000.00	\$287.10	
For work valued up to \$50,000.00	\$578.20	
For work valued up to \$100,000.00	\$1,156.40	
For work valued up to \$500,000.00	\$2,310.90	
For work valued up to \$1,000,000.00	\$5,777.20	
For work valued greater than \$1,000,000.00	\$11,553.30	
Re-inspection Fee	\$116.10	
A Building Permit may be extended pursuant to clause 5.51 of the Building Regulation Bylaw		10% of original fee or \$70.00, whichever is greater
Preliminary Plan Review	\$140.00	
Review of Equivalents - Up to two equivalency items included in one submission (this includes a single review of a single revision required from the primary review)	\$432.00	
For each equivalency item review exceeding the first two items included in the single submission	\$140.50	
Each additional revision submission of any single item	\$70.00	
Transfer of Building Permit - Single Family Residential Building	\$70.00	
Transfer of Building Permit - Other building type	\$140.50	
Secondary Suite Inspection Fee	\$145.60	
Land Title Search Fee	\$20.40	
Plan Review and Summary Letter (reviewed for Board of Variance application)	\$238.00	
A Special inspection (per 5.49.2 of the Building Regulation Bylaw) payable in advance	\$70.00	per hour

An inspection (per 5.49.3 of the Building Regulation Bylaw)	\$196.50	
Plus \$70 in excess of 4 hours	\$70.00	per hour
Drawing Imaging Fee	\$5.10	

Board of Variance

Application Fee	\$396.00	
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Chimney and Fuel Burning Appliances

A chimney with one flue, including factory-built chimney	\$70.00	
Each additional flue or chimney in a building	\$20.40	
A fireplace and flue, including factory-built fireplace	\$70.00	
Solid fuel burning appliances	\$70.00	

Mechanical Permits

For the installation of fixtures, each roof drain, hot water tank, sump and interceptor being classed as a fixture, as follows:		
One fixture	\$70.00	
Each additional fixture up to ten	\$25.50	
Each additional fixture over ten	\$22.40	
For the installation or replacement of water service	\$70.00	
For the installation of perimeter foundation drains:		
For single or two family residential buildings up to 250'	\$70.00	
For each additional 250'	\$36.60	
For other than single or two family residential buildings, for each 100' or portion thereof to 500'	\$70.00	
For each additional 250'	\$36.60	
For the alteration of plumbing where no fixtures are involved, for each 10 metres of house drain installed or portion thereof	\$70.00	
In every case where, due to non-compliance with the provisions of this bylaw or to unsatisfactory workmanship, more than two inspections are necessary, for each inspection after the second inspection	\$116.10	
Special inspections to establish the fitness of the plumbing	\$83.50	per hour
For the installation of plumbing fixtures by other than the original permit holder	\$70.00	
For the installation of domestic water for fire lines in other than single family dwellings:		
For the first 30 metres or portion thereof	\$70.00	
For each additional 30 metres	\$36.60	
For each fire hydrant, alarm valve, dry valve and flow switch	\$35.60	
For first hose connection, Siamese	\$35.60	
For the connection of the municipal water supply to an hydraulic equipment	\$70.00	
For the installation of pressure vacuum breakers, approved double check valve assemblies and reduced pressure backflow preventers	\$70.00	

For the installation of a house sewer and building sanitary drain where the length:		
Up to 30 metres	\$70.00	
Each additional 30 metres or part thereof	\$36.60	
A storm sewer and building storm drain:		
Up to 30 metres	\$70.00	
Each additional 30 metres or part thereof	\$36.60	
For the installation of either or both when under a common permit:		
Storm Sewer House Service Connection	\$294.20	
Sanitary Sewer House Service Connection	\$294.20	
For the installation of Sprinkler System:		
Fee for the first head	\$70.00	
For each additional head	\$3.80	
For the installation of a forced air heating duct distribution system:		
Per 1000 btu	\$3.10	
Minimum	\$70.00	
Maximum	\$230.10	
For the installation of a hydronic heating pipe distribution system:		
Per 1000 btu	\$3.10	
Minimum	\$70.00	
Maximum	\$230.10	

Electrical Permits

The fees payable for the issuance of an electrical permit are based on the total value of the proposed electrical installation including all material and labour as follows:

More Than	Not More Than		
\$ 0	\$500.00	\$70.00	
\$500.00	\$750.00	\$99.20	
\$750.00	\$1,000.00	\$127.10	
\$1,000.00	\$2,000.00	\$127.10	+ \$10.73 / \$100 or part thereof greater than \$1,000
\$2,000.00	\$3,500.00	\$234.30	+ \$8.75 / \$100 or part thereof greater than \$2,000
\$3,500.00	\$7,000.00	\$364.60	+ \$6.54 / \$100 or part thereof greater than \$3,500
\$7,000.00	\$10,000.00	\$594.50	+ \$4.40 / \$100 or part thereof greater than \$7,000
\$10,000.00	\$50,000.00	\$726.60	+ \$3.28 / \$100 or part thereof greater than \$10,000

\$50,000.00	\$100,000.00	\$2,036.80	+ \$3.28 / \$100 or part thereof greater than \$50,000
\$100,000.00	\$250,000.00	\$3,674.50	+ \$1.93 / \$100 or part thereof greater than \$100,000
\$250,000.00	\$500,000.00	\$6,572.80	+ \$1.92 / \$100 or part thereof greater than \$250,000
\$500,000.00	\$750,000.00	\$11,377.50	+ \$1.60 / \$100 or part thereof greater than \$500,000
\$750,000.00	\$1,000,000.00	\$15,381.00	+ \$0.90 / \$100 or part thereof greater than \$750,000
over \$1,000,000.00		\$17,525.50	+ \$0.80 / \$100 or part thereof greater than \$1,000,000
If applicant makes an erroneous declaration of the permit value to obtain a lesser permit fee, the permit shall be revoked and a new permit issued using the corrected value. The new permit shall be calculated according to the corrected permit value and a 50% administrative fee shall be added to the calculated fee.			
Temporary Power Pole - for a maximum period of 120 days (an extension is the same rate)		\$70.00	
Temporary to Permanent Connection		\$70.00	
Electrical Sign Connection		\$70.00	
Circus, Carnivals, Trade, Conventions, Exhibit, or similar shows		\$124.20	
Annual permits where the connected load in calculated horsepower is:			
1,000 HP or less		\$252.50	
Each additional 100 HP or part thereof		\$22.90	
Maximum fee		\$2,449.30	
Hourly Inspection Fee - for each inspection of electrical work in respect of which no specific fee is hereby prescribed, payment shall be made on the bases of time actually spent in making such inspections, as follows:			
For each hour or part thereof		\$70.00	
Re-inspection Fee - For each inspection necessary for examining electrical installations where errors or omissions were found at a previous inspection, a fee of		\$116.10	
Permit Fee Refund - Where no work has been performed under the permit, the fee less 15% may be returned when a request in writing is made for refund otherwise a fee is not refundable.			
Movie Locations			
One location (valid for 90 days from the first day of filming)		\$70.00	

Two locations (valid for 90 days from the first day of filming)	\$139.50	
Three locations (valid for 90 days from the first day of filming)	\$207.70	
Four locations (valid for 180 days from the first day of filming)	\$276.90	
Five locations (valid for 180 days from the first day of filming)	\$345.10	
Six Locations (valid for 180 days from the first day of filming)	\$416.40	
Seven locations (valid for 270 days from the first day of filming)	\$488.60	
Eight locations (valid for 270 days from the first day of filming)	\$553.80	
Nine locations (valid for 270 days from the first day of filming)	\$623.00	
Annual permit - unlimited locations	\$709.50	

Gas Permits

Domestic Type Installations:

For the first appliance	\$70.00	
For each additional appliance	\$29.50	
For each inspection exceeding two in number where a re-inspection permit is issued in respect of any installation or alteration	\$116.10	

Commercial and Industrial Installations for each appliance installed on the one permit:

Equipment with input of 20 kW or less	\$70.00	
Equipment with input greater than 30 kW to 120 kW	\$78.40	
For each re-inspection on any commercial or industrial installation due to faulty workmanship or materials	\$87.50	
For each inspection exceeding two in number made on any commercial or industrial installation	\$70.00	
For inspection outside normal working hours, per hour	\$139.50	
For vent and/or furnace plenum (no appliance)	\$70.00	
For piping (no appliance):		
For first 30 metres or part thereof	\$70.00	
For every 30 metres or part thereof	\$30.50	

Blasting Permits

The fees payable for the issuance of a blasting permit for blasting on any one parcel are as follows:

For a period not longer than ten days from the date issued	\$70.00	
For a period longer than ten days but no longer than thirty days from the date issued	\$116.10	
For a period longer than thirty days but no longer than sixty days from the date issued	\$173.10	

Installation, Replacement, Renewal, Alteration or Repair of Oil Burning Appliances or Tanks		
Oil Burning Appliances:		
20 kW or less	\$70.00	
Greater than 20 kW to 60 kW	\$74.30	
Over 60 kW	\$77.40	
Oil Storage Tank	\$70.00	
Compressed Gas Appliance and Storage Tank:		
First appliance	\$70.00	
Each additional appliance	\$32.60	
Underground Storage Tank for the storage of gasoline	\$70.00	

Engineering Construction		
Sidewalk Panels (measured in linear metres, 1.5 metres wide):		
First 3 metres or portion	\$1,178.00	
Each subsequent metre	\$261.00	
Curb and Gutter (measured in linear metres):		
First three metres or portion	\$1,364.00	
Each subsequent metre	\$285.00	
Extruded Driveway Curb (each, up to 6 metres wide)	\$806.00	
Each subsequent metre of extruded driveway curb over 6 metres	\$77.00	
R-9 Driveway Crossing (each, up to 6 metres wide)	\$4,278.00	
Extruded Curb (measured in linear metres, redevelopments above \$200,000 require a new extruded driveway crossing and new extruded curbing along the whole frontage):		
First metre of extruded curb	\$297.00	
Each subsequent metre of extruded curb	\$56.00	

Development Applications		
Preliminary		
Required as a first step in most development applications	\$765.00	
Proforma evaluation for applications within designated Centres where Community Amenity Contribution policy stipulates	\$10,500.00	at cost (deposit)
Early consultation for applications where required	\$2,000.00	
Rezoning (including text or map amendments) and Heritage Revitalization Agreements		
Base Fee	\$3,565.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$1,625.00	
Scanning Fee	\$230.00	
Total	\$5,420.00	
Multi-Family – base fee plus	\$25.00	per residential unit

Official Community Plan Amendment		
Base Fee	\$3,565.00	
Public Hearing Fee (refundable if the application is withdrawn prior to municipal notification of the Public Hearing)	\$1,625.00	
Scanning Fee	\$230.00	
Total	\$5,420.00	
For change in land use or increased residential density - base fee plus	\$55.00	per 100m ² of floor area
Additional Public Hearing Fees		
Additional Public Hearing (where required for a Rezoning, or Official Community Plan Amendment application)	\$1,625.00	
Additional Public Hearing Signs (where required to ensure good visibility)	\$520.00	
Development Permit - Minor		
Minor façade or design changes to an issued DP;	\$1,100.00	
Additions of less than 1000 sq.ft. (93 m ²) in DP area; and		
Telecommunications facilities involving changes to existing facilities		
Scanning fee	\$55.00	
Total	\$1,155.00	
Minor Development Permit Exemption Letter	\$305.00	
Sign Permits		
Application for new sign(s) that is/are in accordance with the Sign Bylaw, and may be reviewed and issued by staff (including review of the sign package)	\$125.00	for the first sign
Each additional sign	\$80.00	
Application for an alteration to a sign permit	\$65.00	for the first sign
Each additional sign	\$35.00	
Minor Development Permit for a sign or sign package where the sign(s) is/are not in accordance with either the Sign Bylaw or the approved Development Permit	\$535.00	per site
Development Permit – Major (some applications may require more than one Development Permit application and fee)		
Form and Character		
Form and character for multi-family, commercial or industrial developments	\$3,750.00	
DP for new telecommunications facilities involving new tower		
Scanning fee	\$230.00	
Total	\$3,980.00	
Multi family <u>where no rezoning</u> – base fee plus	\$25.00	per residential unit

Environmental or Hazardous Conditions		
Single Family: (For single family (RS) zoned properties involving more than one development permit, where new development is occurring, the fee for all the Development Permits shall be the fee of the highest value Development Permit plus \$105 for each additional Development Permit fee)		
Protection of the Natural Environment DPA	\$105.00	per parcel for renovations on the existing parcel
	\$530.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Streamside Protection DPA – Single Family	\$105.00	per parcel for renovations on the existing parcel
	\$530.00	per new single family dwelling or per new single family parcel in a proposed subdivision
In stream restoration or habitat enhancements	\$0.00	
Wildfire Hazards DPA:	\$260.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Creek Hazards DPA:	\$105.00	per parcel for renovations on the existing parcel
	\$530.00	per new single family dwelling or per new single family parcel in a proposed subdivision

Slope Hazards DPA:	\$105.00	per parcel for renovations on the existing parcel
	\$530.00	per new single family dwelling or per new single family parcel in a proposed subdivision
Scanning fee	\$50.00	
Development Permit Exemption Letter	\$50.00	
Other than single family		
Environmental, or Hazardous Conditions	\$600.00	per 10,000 sq.ft. (929 m ²) of affected site area with a minimum fee of \$600
Scanning fee	\$230.00	
Development Permit Exemption Letter	\$50.00	
Development Variance Permit		
Single Family		
For three variances or less	\$605.00	
Scanning fee	\$30.00	
Total	\$635.00	
For four variances or more	\$895.00	
Scanning fee	\$30.00	
Total	\$925.00	
Other than Single Family	\$1,200.00	
Scanning fee	\$230.00	
Total	\$1,430.00	
Temporary Use Permit	\$1,200.00	
Scanning fee	\$230.00	
Total	\$1,430.00	
Subdivision		
Subdivisions	\$1,300.00	base fee (includes parent parcels)
Fee per new lot created	\$250.00	per additional lot
Scanning fee	\$230.00	
Strata-titling of currently occupied buildings	\$3,000.00	
Consolidation or lot line adjustment	\$1,020.00	
Subdivision creating an air space parcel	\$3,050.00	per air space parcel
Scanning fee	\$230.00	
Subdivision Conditions Letter extension	\$350.00	
Signing Fee (payable with the submission of the subdivision plans)	\$920.00	

Resubmissions		
This fee may be levied for additional reviews of building, landscape, engineering, survey or tree plans.		
First submission	\$345.00	
Per subsequent submission	\$560.00	
Amendments		
Amendments to approved applications, where the amendment will require staff review and/or a public notification process, including:		
Applications to amend Subdivisions or Development Variance Permits; and,	\$610.00	
Applications to amend existing restrictive covenants.		
Liquor Related Applications		
Special Occasion Licences		
Temporary change to a liquor licence	\$107.00	
Special Occasion Licence		
A private function (not open to the public and no more than 100 people in attendance)	\$27.00	
A public function (including not for profit events that are open to the public)	\$107.00	
Permanent Liquor Licences		
Applications for a new liquor licence or an amendment to an existing licence	\$1,730.00	
Public Notification Fee	\$1,630.00	
Legal Documents		
Site Specific Legal Documentation		
Fees for legal documents will be based on the costs associated with their preparation. When possible, standardized documents will be used.		charged at actual cost
Standard Servicing Agreement	\$615.00	
Renewal of Standard Development Servicing Agreement	\$615.00	
Special Services		
Where extraordinary work is required including municipal survey work, mediation work, or extraordinary public meetings.		charged at actual cost
Custom Research: Requests for detailed research of one or more properties.	\$115.00	per hour
Confirmation Letters: Requests for letters confirming the land use designation in the Official Community Plan or the Zoning of a particular site are requested but where no additional research is required.	\$75.00	

Administration Fees For Development Servicing		
An administration fee required in connection with all administrative costs incurred by the District in connection with the "Works" as defined in the Development Servicing Bylaw.	5.1%	up to and including \$100,000
	4.1%	on amount in excess of \$100,000
A design revision fee required in connection with incomplete design drawing submissions for review costs incurred by the District - Minimum charge 1 hour	\$86.50	per hour

Permits Pursuant to the Environmental Protection and Preservation Bylaw		
Aquatic Area Permit	\$320.00	
Soil Permit		
Single Family Residential	\$184.00	
Industrial, Commercial, Multi-family	\$372.00	
Site Profile - for a Site Profile as specified on Schedule 1 of the Waste Management Act – Contaminated Sites Regulation	\$112.00	
Re-Inspection Fee		
Where it has been determined by the Environmental Protection Officer (EPO) that a site undertaking work governed by a permit issued pursuant to the Environmental Protection and Preservation Bylaw has not satisfactorily completed the work after the second inspection by the EPO then the following table of Inspection fees shall apply:		
First inspection to determine final compliance with EPPB Permit conditions; or EPO has to respond to a site regarding ineffective erosion control or other environmental damage complaint	\$0.00	
Second inspection to determine if deficiencies on first inspection have been corrected	\$0.00	
Third and all subsequent inspection(s) to determine if deficiencies on previous inspection(s) have been corrected	\$112.00	
Inspection Procedure		
The Environmental Protection Officer shall record all inspection records on an inspection sheet to be left with the operator in charge of the site and a copy to be filed with the Environment Department. The Environmental Protection Officer shall determine if an inspection fee is to be charged based on two previous inspections to the same site. Any requests for a third or any additional inspections shall be made through the Environment Department. Third and subsequent inspections shall not be conducted until the inspection fee has been received.		

Works Conducted Without a Permit		
If any works for which a permit is required by the Environmental Protection and Preservation Bylaw are commenced without a permit issued by the Director of Planning, Building, and Environment Services Division, the permit applicant for the proposed works shall pay double the fee prescribed as set out in the Fee section of this Bylaw.		
Preliminary Site Review		
Environmental Requirements - A preliminary plan review and/or site inspection including required liaison with other jurisdictions. The service includes an analysis of a proposed development, building, or structure for compliance with Bylaw 6515: Environmental Protection and Preservation Bylaw and/or other requirements as related to stream or waterfront setbacks.	\$132.00	

Tree Permits Pursuant to the Tree Protection Bylaw		
For tree(s) meeting the criteria outlined in Section 14(a) in the Tree Protection Bylaw		
To cut protected tree(s) or large-diameter tree(s)	\$82.00	
For each protected tree or large-diameter tree to be removed up to and including four trees	\$72.00	
For the removal of five or more protected trees or large-diameter trees	\$340.00	
For development involving the removal of ten or more protected trees or large-diameter trees on a parcel greater than 1 hectare	\$1,760.00	
Inspection and Re-inspection Fees		
The following fees shall apply for inspections undertaken to determine whether or not to release a security deposit held under the Tree Protection Bylaw:		
First inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order to Comply, copy of which shall be left at the site.	\$0.00	
Second Inspection - To determine final compliance with tree permit conditions. Deficiencies are noted on an Environmental Inspection Report and/or an Order To Comply, a copy of which shall be left at the site.	\$0.00	
Third Inspection - After expiration of an Order to Comply given on the second inspection, the third and all subsequent inspections will be undertaken to determine if deficiencies noted on previous inspections have been corrected. Deficiencies are noted on an Order to Comply left at the site.	\$112.00	

Where it has been determined that work or development permitted pursuant to the Tree Protection Bylaw has not been satisfactorily completed, the following fees shall apply with respect to inspections:		
Inspection relating to tree protection barrier, retained tree or replacement tree	\$112.00	
Inspection to determine compliance with tree permit or bylaw	\$112.00	
The environmental compensation fee payable pursuant to section 15(b) of the Tree Protection Bylaw	\$520.00	
Installation of Street Tree(s)	\$682.00	

Amended by: 7365 7516 7581 7632 7691 7740 7794 7814 7871 7911 7917 7960 8020

Schedule C

PARKS AND RECREATION FEES

Cates Park Boat Launch		
Annual Pass – non-resident	\$240.20	
Annual Pass – resident	\$156.80	
Daily Launch	\$18.29	

Gallant Wharf – Prepaid Moorage Recommended Rates/Foot		
Winter		
Monthly	\$7.50	
3 Months	\$21.40	
6 Months	\$38.70	
Summer		
Monthly	\$10.20	
3 Months	\$28.60	
6 Months	\$50.90	

Gallant Wharf Ticket Machine Recommended Rates		
Rate (Up to 16 ft.)		
2 hour	\$3.38	
6 hour	\$10.86	
12 hour	\$22.00	
Rate (Over 16 ft. up to 20 ft.)		
2 hour	\$4.29	
6 hour	\$12.71	
12 hour	\$25.48	
Rate (Over 20 ft. up to 24 ft.)		
2 hour	\$4.76	
6 hour	\$14.29	
12 hour	\$28.58	
Rate (Over 24 ft. up to 28 ft.)		
2 hour	\$5.19	
6 hour	\$15.90	
12 hour	\$31.76	
Rate (Over 28 ft. up to 32 ft.)		
2 hour	\$5.90	
6 hour	\$17.48	
12 hour	\$35.00	
Rate (Over 32 ft. up to 36 ft.)		
2 hour	\$6.38	
6 hour	\$19.10	
12 hour	\$38.19	

Picnic Events		
Covered Shelter 100+ people – 4 hours	\$113.00	
Covered Shelter 60 people – 4 hours	\$89.60	
Covered Shelter 40 people or less – 4 hours	\$65.20	

Lynn Canyon Park		
Buses 24 seats and under	\$25.50	for two hours
Buses 25 seats and over	\$43.80	for two hours
Annual Bus Pass – (24 seats and under)	\$860.90	per bus per year
Annual Bus Pass – (24 seats and over)	\$1,180.90	per bus per year

Ecology Centre		
Eco-Quest, Forest Quest Activity (Individual)	\$2.50	
Individual Programs	\$8.25	
Children's Summer Mini-Camps	\$63.00	
Birthday Parties 10 students (price per group)	\$129.00	
Groups		
Students age 3 to 12 (12 students or less)	\$67.00	
Students age 3 to 12 (13 to 30 students)	\$119.00	
Students age 13 to adult (12 students or less)	\$78.00	
Students age 13 to adult (13 to 30 students)	\$150.00	
Students age 13 to adult (31 to 45 students)	\$216.00	

Maplewood Farm		
Adult	\$7.19	
Child/Senior	\$4.33	
Peak Period (Adult)	\$8.30	
Peak Period (Child)	\$4.90	
Special Events (Adult)	\$8.30	
Special Events (Child)	\$5.40	
Annual Family Membership	\$120.50	
Behind the Scenes General	\$23.10	
Behind the Scenes Member	\$12.10	
Pony Ride (per hour)	\$91.60	
Prepayment Plan		
Group size 0-8	\$119.30	
Group size 9-15	\$238.20	
Group size 16-25	\$357.30	
Group size 26-50	\$714.50	
Group size 51-75	\$952.70	
Group size 76-100	\$1,190.90	

Amended by: 7296 7365 7433 7516 7581 7632 7691 7740 7814 7871 7917 7960 8020

Schedule D

PROTECTIVE SERVICES FEES

Fire Services Fees Pursuant to Fire Services Bylaw		
Information requests	\$160.00	per civic address or request
Fire Safety Plan		
Review for new Fire Safety Plans	\$160.00	
Annual review of existing Fire Safety Plans	\$53.00	
Charge to developer for DNV to develop a Pre-Fire Plan	\$790.00	
Review Pre-Fire Plan	\$109.00	
Charge if submitted drawings are not in format acceptable to DNV	\$320.00	
Permit Fees		
The fees hereinafter specified must be paid to the District by all applicants for any Permit required by this Bylaw, or under the Fire Code adopted by this Bylaw, or by the regulations passed pursuant to the provisions of the Fire Services Act, as amended from time to time, and for inspection of any work or thing for which the said Permit is required:		
For any installation of gasoline tanks, oil tanks, diesel tanks and dispensing pumps:		
2,300 L (500 I.G.)	\$15.00	
2,301-4,600 L (501-1,000 I.G.)	\$20.00	
4,601-23,000 L (1,001-5,000 I.G.)	\$31.00	
23,001-46,000 L (5,001-10,000 I.G.)	\$41.00	
46,001-115,000 L (10,001-25,000 I.G.)	\$61.00	
115,001-230,000 L (25,001-50,000 I.G.)	\$102.00	
230,001-460,000 L (50,001-100,000 I.G.)	\$153.00	
460,001-920,000 L (100,001-200,000 I.G.)	\$204.00	
920,001-2,300,000 L (200,001-500,000 I.G.)	\$255.00	
Each dispensing pump	\$10.00	
Inspections and installation of domestic and commercial oil burners:		
Each domestic installation	\$5.00	
Each commercial installation	\$10.00	

North Vancouver RCMP Services		
Criminal Record Check	\$57.50	
Criminal Record Check – Volunteers – Local Residents	\$0.00	
Police Certificate (Including prints if required)	\$57.50	
Fingerprints Taken (up to 2 sets – additional sets @ \$5.25 each)	\$57.50	
Local Police Records Checks	\$57.50	
Name Change Applications	\$57.50	
Taxi Permit Application/Annual Review	\$57.50	
Taxi - Biennial (2 year) permit	\$115.00	
Taxi Permit (lost/replacement fee)	\$28.75	

MV 6020 – Motor Vehicle Accident Report	\$57.50	
Preliminary Collision/Traffic Analyst Report	\$57.50	
Full Collision/Traffic Analyst Report	\$600.00	
Field Drawing Reproduction	\$40.00	in addition to cost
Measurements	\$207.00	
Crash Data Retrieval Report	\$155.00	
Mechanical Inspection Report	\$57.50	in addition to cost
Police Reports	\$57.50	
Passport Letters	\$57.50	
Insurance Claim Letter	\$57.50	
Court Ordered File Disclosure (in addition to copying charge)	\$57.50	
Photographs (each – 4 x 6)	\$2.75	
Video Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$16.00	
Audio Reproduction		
First hour	\$52.00	
Per hour after first hour	\$26.00	
Cost of CD/DVD	\$5.00	
Forensic Video Analysis – Cost per hour	\$105.00	
File Research – Cost per hour	\$50.00	
Visa Application	\$57.50	
Security Licensing	\$57.50	
Photocopying charge per page	\$0.75	
Shipping Charge	\$5.00	in addition to cost
CD of Photographs	\$20.00	

Amended by: 7426 7434 7446 7581 7740 7814 7871 7917 7960 8020

Schedule E

LICENSING AND FILM FEES

Filming		
Park fee – per film day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$1,250.00	
Park fee – Half day rate maximum 12 Hrs– Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$935.00	
Park fee – prep/wrap per day – Cates Park, Lynn Canyon Park, Murdo Frazer Park and Cabin	\$625.00	
Large Park fee – per film day – all other large parks	\$830.00	
Large Park fee – Half day rate maximum 12 Hrs	\$625.00	
Large Park fee – prep/wrap per day	\$415.00	
Neighbourhood Park fee – per film day	\$415.00	
Neighbourhood Park fee – Half day rate maximum 12 Hrs	\$310.00	
Neighbourhood Park fee – Prep/wrap per day	\$250.00	
Commerical Media Usage Per Film Day - Still Photography, Reality TV, Corporate, Gaming, Lifestyle segments	\$255.00	
Park Liaison Fee per hour	\$66.00	
RCMP per hour and member (Corporal)	\$98.00	
RCMP per hour and member (Sergeant)	\$118.00	
Fire Officer per hour	\$127.00	
Firefighter per hour	\$117.00	
Permit fee per location	\$230.00	
Street filming user fee	\$155.00	
On street parking per 100 ft per day	\$56.00	
Signs (new and replacement) per sign	\$15.50	
Modification of existing signs (per sign)	\$5.50	
Fire hydrant usage per day	\$57.00	
Garbage disposal (as needed)	\$70.00	

Animal Control and Welfare Licences and Fees		
Spayed or neutered dog	\$27.00	annual fee
Not spayed or neutered dog	\$68.25	annual fee
Not spayed or neutered dog 3 to 6 months of age	\$27.00	
Spayed or neutered aggressive dog	\$80.25	
Fee increase – On or after February 1, in the current year, the annual fees contained in this table are increased by	\$10.00	
Fee reduction – On or after September 1, in the current year, the annual fees contained in this table shall be reduced by 50 percent where an owner provides satisfactory proof to the Collector that:		

the owner only established residency in the District of North Vancouver within 30 days of the application date; or,		
the dog, for which the licence is sought, was acquired by the owner within 30 days of the application date.		
Replacement licence	\$5.25	

Impound and Maintenance Fees

First Impoundment		
Licensed Dog	\$97.00	
Unlicensed Dog	\$160.00	
Second Impoundment within 365 days		
Licensed Dog	\$275.00	
Unlicensed Dog	\$275.00	
Subsequent Impoundment within 365 days		
Licensed Dog	\$510.00	
Unlicensed Dog	\$510.00	
Maintenance	\$26.00	(per day)
Additional Impound Fees for Aggressive Dogs (licensed or unlicensed) (These fees are in addition to the impound and maintenance fees set out above):		
First Impoundment	\$209.00	
Subsequent Impoundment	\$750.00	
Surrender Fees:		
Spayed or Neutered Dog (requires proof of spayed/ or neuter)		
With Medical Records	\$85.00	
Without Medical Records	\$107.00	
Not Spayed or Neutered Dog		
With Medical Records	\$220.00	
Without Medical Records	\$220.00	
Spayed or Neutered Cat		
With Medical Records	\$55.00	
Without Medical Records	\$82.00	
Not Spayed or Neutered Cat		
With Medical Records	\$155.00	
Without Medical Records	\$178.00	
Additional Fee for a Non-Resident of the District	\$315.00	

Adoption Fees

Canines six months of age or older	\$210.00	
Canines up to six months of age	\$320.00	
Felines six months of age or older	\$135.00	
Felines up to six months of age	\$185.00	

Annual Park Use Permit Fees		
Commercial Dog Walking Business - Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$560.00	
2	\$672.00	
3	\$789.00	
4	\$900.00	
Commercial Dog Walking Business - Not Located in the District of North Vancouver		
Number of Commercial Dog Walkers:		
1	\$830.00	
2	\$942.00	
3	\$1,064.00	
4	\$1,181.00	
Annual Commercial Dog Walker Permit Fees		
Annual Permit Fee	\$60.00	
Replacement Permit Fee (for name change)	\$30.50	

Horsekeeping Permit		
Impounding, transportation and maintenance	Full cost	
Horse Permit Application Fee (non-refundable)	\$120.00	

Fees For Business Licences

Schedule of Licence Fees A

Every person carrying on, maintaining, owning or operating within the municipality any business, trade, occupation, calling, undertaking or thing classified and set forth below shall pay to the municipality the amount of the licence fee set opposite to the business, trade, occupation, calling, undertaking or thing carried on, maintained, owned or operated by such person. The definitions in the Business Licence Bylaw 4567 apply to this bylaw.

Unless otherwise indicated the licence fee is for a twelve-month period – January 1st to December 31st.

Group 1 Miscellaneous		
Aquaculture	Environmental Technologist	
Advertising Agent	Funeral Parlour	
Agent or Canvasser	Golf Driving Range/Golf Course	
Auctioneer	Health Spa	
Banquet Hall	Ice Rink	
Bill Poster and Sign Company	Junk Yard	
Book Agent	Publishing	
Broker	Roller Rink	
Crematorium	Ski/Chairlift/Tram	
Dance Hall	Stevedoring	
Employment Agency	Tennis/Racquet Clubs	
Licence Fee		
One or two persons engaged in the business	\$269.90	
Three to five persons engaged in the business	\$396.90	
Six to ten persons engaged in the business	\$536.60	
Eleven to twenty persons engaged in the business	\$663.60	

Each additional ten persons engaged in the business	\$207.90	
Maximum	\$4,208.40	
Group 2 Financing and Various		
Banks	Mail Order	
Financing Agent	Money Lenders	
Guarantee or Bonding Company	Pawn Brokers	
Investment Company		
Licence Fee		
One to twenty-five persons engaged in the business	\$1,318.80	
Twenty-six to fifty persons engaged in the business	\$1,866.90	
Fifty-one to one hundred persons engaged in the business	\$2,387.70	
Each additional ten persons engaged in the business	\$269.90	
Maximum	\$4,208.40	
Group 3 Professional Services		
Accountant	Physiotherapist	
Architect	Podiatrist	
Barrister	Psychiatrist	
Chiropractor	Psychologist	
Dental Technician	Radiologist	
Dentist/Dental Surgeon	Registered Massage Therapist	
Engineer	Solicitor	
Lawyer	Surgeon	
Medical Practitioner or Specialist	Surveyor	
Notary Public	Veterinary Services	
Optometrist	Professional Services	
Orthodontist	Unclassified	
Physician		
Licence Fee		
One or two persons engaged in the business	\$269.90	
Three to five persons engaged in the business	\$752.90	
Six to ten persons engaged in the business	\$1,470.00	
Eleven to twenty persons engaged in the business	\$2,676.50	
Each additional ten persons engaged in the business	\$1,280.00	
Maximum	\$4,208.40	
Group 4 Social Escort Services		
Licence Fee	\$4,208.40	
Group 5 Licenced Beverage Establishments		
Liquor Primary Establishment		
For the first ten seats	\$740.30	
For each additional ten seats or any portion thereof	\$86.10	
To a maximum of	\$4,208.40	
Food Primary Establishment		
For the first ten seats	\$368.60	
For each additional ten seats or any portion thereof	\$26.30	
To a maximum of	\$4,208.40	

Schedule of Licence Fees B		
Group 1 Areas		
Rental Properties		
0 to 90 square metres	\$33.60	
Each additional 90 square metres or portion thereof	\$33.60	
Maximum	\$4,208.40	
Storage Areas		
0 to 860 square metres of ground space	\$395.90	
861 to 4,650 square metres of ground space	\$929.30	
4,651 to 7,440 square metres of ground space	\$1,408.10	
7,441 to 10,230 square metres of ground space	\$1,879.50	
10,231 to 13,020 square metres of ground space	\$2,353.10	
13,021 to 15,810 square metres of ground space	\$2,845.50	
15,811 to 18,600 square metres of ground space	\$4,208.40	
Each additional 2,790 square metres of ground space or portion thereof	\$326.60	
Maximum	\$4,208.40	
Warehousing		
0 to 930 square metres of floor space	\$584.90	
931 to 2,790 square metres of floor space	\$1,218.00	
2,791 to 4,650 square metres of floor space	\$1,866.90	
4,651 to 6,510 square metres of floor space	\$2,496.90	
6,511 to 8,370 square metres of floor space	\$3,130.10	
8,371 to 10,230 square metres of floor space	\$3,780.00	
10,231 to 12,090 square metres of floor space	\$4,200.00	
Each additional 1,860 square metres of floor space or portion thereof	\$521.90	
Maximum	\$4,208.40	
Group 2 Units		
Licence Fee		
Apartment	\$24.20	each space
Automobile Parking Lot	\$5.30	each space
Bed and Breakfast	\$71.40	each room
Billiard/Pool Hall	\$52.50	each table
Boarding House	\$12.60	each room
Bowling Alley	\$52.50	each alley
Coin Operated Coat Hanger Stands	\$27.30	each stand
Coin Operated Laundromat/Dry-Clean	\$15.80	each machine
Curling Rink	\$52.50	each machine
Dormitory	\$12.60	each room
Hotel/Rooming House	\$12.60	each room
Mobile Canteen	\$207.90	each unit
Motel	\$24.20	each unit
Marina		
Up to 50 leased spaces	\$133.40	
51 to 100 leased spaces	\$206.90	
101 to 200 leased spaces	\$348.60	

201 to 300 leased spaces	\$471.50	
301 to 400 leased spaces	\$616.40	
401 to 500 leased spaces	\$743.40	
501 to 600 leased spaces	\$868.40	
601 to 700 leased spaces	\$1,012.20	
701 to 800 leased spaces	\$1,137.20	
801 to 900 leased spaces	\$1,278.90	
901 to 1000 leased spaces	\$1,402.80	
Post Box Rental Agency	\$1.10	each post box
Theatre	\$1.10	each seat
Theatre – Drive-in	\$1.10	each stall
Vending Machine Fee		
Group 1 – no coin to operate	\$62.00	for each machine
Group 2 – \$0.06 to \$0.25 to operate	\$33.60	for each machine
Group 3 – \$0.26 to \$0.99 to operate	\$67.20	for each machine
Group 4 – \$1.00 or more to operate	\$95.60	for each machine
Group 5 – music systems	\$95.60	for each machine
Group 6 – amusement machines	\$219.50	for each machine
Maximum	\$4,208.40	
Group 3 Itinerants		
Licence Fee		
Carnival	\$119.70	for each day
Circus	\$119.70	for each day
Concert Hall	\$62.00	for each day
Dog or Cat Show	\$23.10	for each day
Exhibition	\$62.00	for each day
Horse or Pony Show	\$35.70	for each day
Musical Attraction	\$62.00	for each day
Promoter of Entertainment	\$119.70	for each day
Promoter of Sporting Event	\$240.50	for each day
Theatrical Show (when held in other than a duly licenced theatre)	\$13.70	for each day
Other form of itinerant show, entertainment, amusement or exhibition	\$62.00	for each day
Solicitation for Charity	\$5.30	for each day
Film Production (Non-Resident Business)	\$24.20	annually

Schedule of Licence Fees C

Group 1 Contractors

Accoustical	Intercommunications
Air Conditioning	Lawn Irrigation
Alarm Systems	Land Clearing
Arborite (Counter Tops)	Landscape/Gardening
Blacktopping	Land Surveyors
Blasting	Locksmith
Brickwork/Masonry	Logging
Building	Machine Shop

Bulldozing	Marble
Cabinets and Vanities	Millwork
Caulking	Overhead Doors
Ceramic Tile	Painting
Cement Finishing	Paving
Concrete	Plastering/Stucco
Crane Service	Power Sweeping
Cutting and Coring	Plumbing
Demolition	Refrigeration
Disposal Service	Road Marking
Ditching	Roofing
Door Sales/Installation	Sandblasting
Draft Sealing	Sanitary
Drainage	Sash and Door
Drilling	Siding
Drywall	Sign Painter
Electrical	Sprinkler
Electronics	Structural/Reinforcing Steel
Elevator/Skip Hoist	Tree Service
Excavating/Backfill	Upholstery
Fencing	Ventilation
Finish Carpentry	Waterproofing
Flooring	Weatherproofing
Framing	Welding
General Contractor	Window Sales/Installation
Glazing	Wrecking
Hauling	Wrought Iron
Insulation	
Licence Fee	
One or two persons engaged in the business	\$132.30
Three to five persons engaged in the business	\$268.80
Six to ten persons engaged in the business	\$396.90
Eleven to twenty persons engaged in the business	\$663.60
Each additional ten persons engaged in the business	\$268.80
Maximum	\$4,208.40
Group 2 Services	
Accounting Services	Interior Decorator
Appraisal Services	Junk Pick-Up Services
Auditing Services	Manufacturer's Agent
Audio/Video Production	Marine Service
Auto Accessories Sales/Installations	Marine Service Station
Auto Marine Towing	Marketing
Automobile Body Repair Shop	Mobile Hairdressing
Automobile Reconditioning/Polishing	Office Equipment Services
Automobile Service (Mobile)	Pedlars/Hawkers/Hucksters
Automobile Services Garage	Pest Control
Automobile Service Station	Pet Services

Bookkeeper/Stenographer	Photographer
Business Office	Property Management
Collection Agent	Real Estate Sales
Commercial Art	Recording Studio
Commercial/Industrial Sales	Representatives
Computer Services	Research Laboratory
Consulting Service	Restoration Services
Courier Service	Security Services
Disco Music Service	Swim School
Distributors	Tanning Studios
Dog-walking Business	Telephone Equipment Sales/Service
Drafting and Design Services	Tire Sales and Service
Driving School	Transfer/Express Company
Electro-plating/polishing	Vacuum Cleaner
Equipment rental	Vehicle Repair
Fuel Dealer	Vehicle Undercoating
Gold/Silversmiths	Vehicle/Boat Rental
Gym/Steam Baths	Weight Control Services
Importers/Exporters	Wheel Alignment
Instrument Sales/Service	Word Processing
Insurance Agency	
Licence Fee	
One or two persons engaged in the business	\$157.50
Three to five persons engaged in the business	\$284.60
Six to ten persons engaged in the business	\$425.30
Eleven to twenty persons engaged in the business	\$696.20
Each additional ten persons engaged in the business	\$284.60
Maximum	\$4,208.40
Group 3 General	
Appliance Repair	Music School
Boat Builders/Repairs	Nursing Home
Boat/Bus Charter	Oil Storage Depot
Boiler Sales/Service	Outboard Motors Sales/Service
Booming Ground	Piano Tuning/Repairs
Business College or Trades School	Plating
Carpet Cleaners	Pressure Cleaning
Carpet Sales/Installation	Private Hospital
Caterer	Printer
Child Care Facilities	Processor
Chimney Sweep	Pumps Sales/Service/Installation
Dancing Academy	Public Stenographer
Dental Mechanic	Recycling
Dressmaker	Riding Academy
Equipment Sales/Service/Installation	Salvage
Film Production	Shipyard
Fire Extinguishers Sales/Service	Spray Services
Fireplace Sales/Installation	Storage Facility

Furniture Stripping/Finishing	Taxi Services
Gas, Oil, Installations	Teacher
General Household Repairs	Tool Makers
Grain Storage	Telephone Answering Service
Heavy Duty Equipment, Sales/Service	Tour/Guide Services
Hobby Beer and Wine Making Establishment	T.V./Radio Repairs/Service
Home Crafts	Towel/Uniform Service
Janitorial Service	Underwater Services
Machinery Sales/Service Installation	Vacuum Cleaner Service
Masseur	Venetian Blinds Sales/Service
Mechanical Repairs	Watch Repair
Milk and Delivery Sales	Wholesaler
Manufacturer	Wood Stove Sales/Installation
Licence Fee	
One or two persons engaged in the business	\$132.30
Three to five persons engaged in the business	\$268.80
Six to ten persons engaged in the business	\$396.90
Eleven to twenty persons engaged in the business	\$663.60
Each additional ten persons engaged in the business	\$268.80
Maximum	\$4,208.40
Notwithstanding the number of persons engaged in a child care business, the fee payable shall not exceed \$132.30.	
Registered Society	
Adult Care Facilities (includes facility in a Single Family Residential Unit)	
Child Care Facilities (includes facility in a Single Family Residential Unit)	
Day Care	
Hospitals	
Schools	
Places of Religious Worship	
Business Office	
The fee for operators in this subsection is \$0	

Schedule of Licence Fees D

Group 1 Shops and Stores

Aesthetician	Restaurant
Automobile Dealer	Retail Food Services
Barber	Retail Trader
Cleaner and Dryer	Recreation Vehicle Sales/Service
Hair Salon	Second-Hand Dealer
Laundry	Shoe Repair
Mobile Home Sales/Service	Tailor
Marine Sales and Chandlery	Travel Agent
Nail Salon	Truck/Trailer Sales/Service
Photographic Studio	Video Rentals/Sales

Licence Fee		
First 70 square metres of sales, service, display and storage space or any portion thereof contained within the building	\$157.50	
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, up to 900 square metres	\$96.60	
Each additional 90 square metres of sales, service, display and storage space or any portion thereof contained within the building, in excess of 900 square metres	\$39.90	
Each 90 square metres or portion thereof of outside ground storage area adjacent to the building	\$14.70	
Maximum	\$4,208.40	

Schedule of Licence Fees E

Group 1 Unclassified

Every person carrying on within the Municipality any business, trade, employment, occupation, or calling not hereinbefore enumerated, shall pay to the Municipality a fee as follows:

One or two persons engaged in the business	\$132.30	
Three to five persons engaged in the business	\$268.80	
Six to ten persons engaged in the business	\$396.90	
Eleven to twenty persons engaged in the business	\$663.60	
Each additional ten persons engaged in the business	\$268.80	
Maximum	\$4,208.40	
Re-Inspection Fee	\$77.70	

Schedule of Licence Fees F

There is no Schedule of Licence Fees F

Schedule of Licence Fees G

The fee payable by any person for an Inter-Municipal Business Licence is the fee applicable to the specific category of business plus an administration fee of \$60.00

The categories of businesses which are eligible for an Inter-Municipal Business Licence are:

Accoustical	Janitorial Service
Air Conditioning	Land Clearing
Alarm Systems	Landscape/Gardening
Alterations and Repairs	Land Surveyors
Appliance Repair	Lathing
Arborite	Locksmith
Architects	Logging
Awnings	Marble
Blacktopping	Mechanical/Mechanical Equipment
Blasting	Metal Worker
Brickwork/Masonry	Millwork
Building	Moving (Building)
Building Movers	Oil Worker

Bulldozing	Ornamental Ironwork
Cabinets	Painting/Decorating
Cable Installation	Paving
Carpenter	Pest Control
Carpet Cleaner	Pile Driving
Caulking	Pipe Bending and Fabricating
Cement Finishing	Pipeline
Chimney Service	Plastering/Stucco
Cladding	Plastic
Concrete	Plumbing
Concrete Pumping	Power Sweeping/Vacuum
Construction Manager	Pressure Washing
Crane Operator	Pump Maintenance/Installation
Cutting and Coring	Rails
Decking	Refrigeration
Demolition	Reinforcing Steel
Disposal Service	Restoration
Ditching	Road Builders
Diving	Roofing
Doors - Overhead, etc.	Sandblasting
Draft Sealing	Sanitary
Drainage	Saunas
Drilling	Scaffolding
Drywall/Plasterer	Security and Alarms
Electrical	Sewers
Electronics	Sheet Metal
Elevator/Skip Hoist	Shingler
Engineers	Shoring
Excavating/Backfill	Siding
Fabricating (Metal)	Signs - all
Fencing	Skylights
Fibreglassing	Sprinkler
Finish Carpentry	Steamfitters
Fireplaces (non-masonry)	Steel Erection
Fireproofing	Store Fixtures and Decorations
Flagging Services/Traffic Control	Swimming Pools
Flooring	Tanks
Framing	Terrazzo
Furnace Repair	Tile
Gas	Toilet Partitions/Shelving
General Household Repair/Handyman Service	Tree Service
Glazing	Upholstering
Gutters	Ventilation
Hauling	Waterproofing
Heating/Sheet Metal	Weatherproofing
Inspection Services	Welding
Insulation	Wood Preserving

Intercommunications	Wood Stove Installer
Iron Worker	Wrecking
Irrigation	Wrought Iron

Licence Transfer Fees

Where any licence or licences is or are transferred, a fee equal to 20% of the total fee for such a licence or licences shall be charged except that the minimum fee for a transfer is \$44.10

Amended by: 7365 7433 7632 7691 7740 7794 7814 7856 7871 7917 7960 8020

Schedule F

TRANSPORTATION FEES

Permit		
Activities on Road Allowance due to adjacent Development	\$111.00	+0.50/m ² /week
Storage of Waste Disposal Bins on Road Allowance	\$47.00	+\$15/week
Construction on Road Allowance	\$62.00	per occurrence
Special Events, Filming and Community Signs	\$40.00	per occurrence
Highway Use Permit (block watch party)	\$0.00	
Highway Construction and Planting Permit	\$121.00	
Newspaper Box Permit	\$43.00	

Signage		
Way-finding signage (design, manufacture and installation)	\$305.00	

Removal and Detention of Chattels and Obstructions		
The following fees, costs and expenses shall be paid by the owner of any chattel or obstruction removed, detained or impounded under this Bylaw:		
Removal of construction materials, furnishings, newspaper boxes, portable toilets, shopping carts, and other small items.		
Per person per hour	\$76.00	
Per hour if excavating or lifting equipment required	\$132.00	
To Detain Per Day	\$11.00	per m ³
Removal of Industrial Waste Container, Construction Trailer, Portable Building and other large items:		
To Remove	\$1,120.00	
To Detain Per Day	\$76.00	

Amended by: 7794 7814 7856 7871 7917 7960 8020

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