

AGENDA ADDENDUM

REGULAR MEETING OF COUNCIL

Monday, December 11, 2017

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



NORTH VANCOUVER
DISTRICT

www.dnv.org

THIS PAGE LEFT BLANK INTENTIONALLY

REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, December 11, 2017
Council Chamber, Municipal Hall
355 West Queens Road, North Vancouver

AGENDA ADDENDUM

THE FOLLOWING LATE ITEMS ARE ADDED TO THE PUBLISHED AGENDA

9. REPORTS FROM COUNCIL OR STAFF

9.10 Budget Discussion - Introduction of Financial Plan Workbook

File No. 2018 Budget

Recommendation:

THAT the December 7, 2017 report of the Acting General Manager – Finance & Technology entitled Draft 2018-2022 Financial Plan Workbook, along with the Draft Financial Plan Workbook, are received for information and considered by Council and the public prior to the adoption of the 2018 Financial Plan Bylaw.

The Draft Financial Plan Workbook will be circulated on table.

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: _____
<input type="checkbox"/> Other:	Date: _____

Dept. Manager	GM/ Director	CAO
------------------	-----------------	-----

The District of North Vancouver REPORT TO COUNCIL

December 7, 2017
File: 2018 Budget

AUTHOR: Andy Wardell, Acting General Manager, Finance & Technology / CFO

SUBJECT: Draft 2018 - 2022 Financial Plan Workbook

RECOMMENDATION:

That this report be received for information and considered by Council and the public, along with the Draft Financial Plan workbook, prior to adoption of the 2018 Financial Plan bylaw.

REASON FOR REPORT:

To meet community charter requirements for an annual Financial Plan.

SUMMARY:

The overall property tax rate increase for 2018 is 3% or \$64 on the average home. This includes 2% for inflation on municipal operations and 1% for asset renewal. This increase sustains community levels of service and continues to support renewal of community assets under Council's stewardship. The Draft Financial Plan workbook also includes the prudent management of resources that support changes facing the community. Together with our OCP and Corporate Plan, the Financial Plan ensures that the District is working towards the kind of community its residents envisage in a liveable and sustainable manner.

Throughout the fall season, Council provided direction to staff on a number of plans, services and initiatives for inclusion in the 2018 Financial Plan bylaw. Early adoption accelerates project planning and implementation resulting in more competitive pricing, improved outcomes, and more timely opportunities to provide Council progress updates during the year. Early adoption is a Government Finance Officers Association best practice.

The workbook is tabled with Council on December 11th, the last Council meeting before January 15th. This officially starts public consultation and allows both Council and the public an extended period to review the Draft Financial Plan workbook. Council receives public comments on January 15th followed by Council deliberations. With or without amendment adoption is planned for February 5th, 2018 followed by an Approved Financial Plan workbook. Given our dynamic operating environment, we will target updates to an Approved Financial Plan in the spring and fall of 2018.

BACKGROUND:

In the latter half of 2017 staff and Council took stock of the OCP and Corporate Plan implementation experience to date and refreshed priorities. Specific priorities are outlined in the Municipal Services sections of the Draft Financial Plan workbook. The District has reprioritized resources to respond to key areas. Focus is on key areas such as:

- Refining Town Centre construction management strategies and parking policy
- Updating the District childcare policy
- Targeting resources to safe and active transportation projects while advocating with partners for a range of transportation improvements, and
- Continuing to advance good governance practices within the organization and with partners

Council direction in 2017 with financial impacts include the following: Maplewood Plan, Transportation, Sports Fields, Development Cost Charges, Front Load Solid Waste, Short Term Rentals, Non-Market Housing, Utility Rates, Fees and Charges, various development agreements, and 2018 Priorities. The Draft Financial Plan reflects Council directions including select financial provisions that support decisions requiring further review.

In addition, projects and initiatives with prior Council direction are included in this multi-year plan including design and construction of the new Maplewood Fire facility.

EXISTING POLICY:

Policies and guidelines followed in the preparation of the Financial Plan are included in the workbook. Highlights and new items for this year are:

- Growth management
 - Growth in taxes due to OCP development reaches \$1.7 million. This funding will grow over the five years and fund future impacts on services such as the new Lions Gate Community Centre opening in 2019
 - Growth in taxes not attributable to the OCP is invested in Active Transportation improvements outside the centres (\$1 million in 2018, reaching \$2 million by 2021)
- Revenue
 - Utility rates and fees and charges are adjusted for latest information including Metro Vancouver's new five-year Financial Plan. Combined utility rate increases are 3.8% for single family homes and 1.6% for multi-family homes
 - To ensure development charges keep pace with the costs of growth, the Development Cost Charges (DCC's) bylaw will receive a major refresh and the Community Amenity Contribution (CAC) policy will be revised for latest economic assumptions and amenity cost estimates
 - Artificial Turf fields at Inter River Park and Argyle School are included in the multi-year plan with funding support from sports users that is currently under discussion.

- Surplus and Reserves
 - General surplus is allocated to support one-time items including major transportation and policy planning studies and initiatives
 - Growing Development operations pressures are stabilized through development related reserves
 - A provision is allocated for non-market housing agreements, leveraging District owed lands in partnership with service providers supported by grants
- Debt management
 - Debt levels are unchanged until 2019 when debt issue #69 matures. Funds then continue to support future capital replacements
 - Staff will review financing options for major capital projects currently excluded from the five-year Financial Plan in the spring of 2018
- Asset renewal
 - 1% of the previous year's tax levy is added for asset renewal (\$900k) as part of our sustainable service delivery best practices

Public Input:

In addition to public input received at the January 15th regular meeting of Council, public input received between December 11th and January 15th will be summarized by staff for Council's consideration prior to adoption of the Financial Plan.

Conclusion:

That this report be received for information and considered by Council and the public, along with the Financial Plan Workbook, prior to adoption of the 2018 Financial Plan bylaw.

Respectfully submitted,

Andy Wardell
 Acting General Manager, Finance and Technology / CFO

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> NVRC _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____	<input type="checkbox"/> Real Estate _____	

THIS PAGE LEFT BLANK INTENTIONALLY