

AGENDA

REGULAR MEETING OF COUNCIL

Monday, June 13, 2016

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



NORTH VANCOUVER
DISTRICT

THIS PAGE LEFT BLANK INTENTIONALLY

REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, June 13, 2016
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Live broadcast on Shaw channel 4
- Re-Broadcast on Shaw channel 4 at 9:00 a.m. Saturday
- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 7984 – Rezoning 3568-3572 Mt. Seymour Parkway
- Bylaw 8142 – Rezoning Employment Zone – Lynn Creek Light Industrial
- Bylaw 8159 – OCP 1103, 1109, 1123 Ridgewood Drive & 3293 Edgemont Boulevard
- Bylaw 8160 – Rezoning 1103, 1109, 1123 Ridgewood Drive & 3293 Edgemont Boulevard

1. ADOPTION OF THE AGENDA

1.1. June 13, 2016 Regular Meeting Agenda

Recommendation:

THAT the agenda for the June 13, 2016 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

3.1. District Dialoguers Month – June 2016

p. 9

4. RECOGNITIONS

5. DELEGATIONS

6. ADOPTION OF MINUTES

6.1. May 17, 2016 Public Hearing – Employment Zone – Lynn Creek Light Industrial p. 13-17

Recommendation:

THAT the minutes of the May 17, 2016 Public Hearing are received as amended.

6.2. May 30, 2016 Regular Council Meeting p. 19-26

Recommendation:

THAT the minutes of the May 30, 2016 Regular Council meeting are adopted.

7. RELEASE OF CLOSED MEETING DECISIONS

8. COUNCIL WORKSHOP REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

*Staff suggestion for consent agenda.

Recommendation:

THAT items _____ be included in the Consent Agenda and be approved without debate.

9.1. Bylaws 8163 and 8164: Delegation of Authority to Grant Exemptions to the Noise Regulation Bylaw p. 29-42
File No.16.8620.01/016.000

Recommendation:

THAT "Noise Regulation Bylaw 7188, 2000, Amendment Bylaw 8163, 2016 (Amendment 7)" is given FIRST, SECOND and THIRD Readings;

AND THAT "Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8164, 2016 (Amendment 28)" is given FIRST, SECOND and THIRD Readings.

9.2. Sport and Recreation Travel Grants p. 43-47
File No.

Recommendation:

THAT the achievement of the Hollyburn Cross Country Ski Team be supported by awarding a Sport and Recreation Travel Grant of \$1,000;

AND THAT the achievement of District of North Vancouver resident Katie Wong be supported by awarding a Sport and Recreation Travel Grant of \$200.

9.3. District of North Vancouver 2015 Annual Report
File No. 01.0645.20/001 .000

p. 49-52

Recommendation:

THAT the District of North Vancouver 2015 Annual Report be received, including: the 2015 consolidated audited financial statements, permissive tax exemptions, progress report on municipal services and operations, and municipal objectives for the period 2015 to 2018.

10. REPORTS

10.1. Mayor

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the June 13, 2016 Regular Meeting of Council for the District of North Vancouver be adjourned.

THIS PAGE LEFT BLANK INTENTIONALLY

PROCLAMATIONS

THIS PAGE LEFT BLANK INTENTIONALLY



PROCLAMATION

“District Dialoguers Month” (June 2016)

- WHEREAS:** Toastmasters International is a non-profit educational organization that teaches speaking and leadership skills through clubs around the world; and this year more than 330,000 individuals are participating in Toastmasters; and
- WHEREAS:** The mission statement of Toastmasters International is to help people learn the arts of speaking, listening and thinking – vital skills that promote self-confidence and personal growth, enhance leadership potential, foster human understanding and contribute to the betterment of mankind; and
- WHEREAS:** This year marks the 20th anniversary of the District’s Toastmaster club, District Dialoguers; and
- NOW THEREFORE, I** Richard Walton, Mayor of the District of North Vancouver, do hereby proclaim the month of June 2016 as “DISTRICT DIALOGUERS MONTH” in the District of North Vancouver.

Richard Walton
MAYOR

Dated at North Vancouver, BC
This 13th day of June 2016

THIS PAGE LEFT BLANK INTENTIONALLY

MINUTES

THIS PAGE LEFT BLANK INTENTIONALLY

**DISTRICT OF NORTH VANCOUVER
PUBLIC HEARING**

Report of the Public Hearing held in the Council Chambers of the Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, May 17, 2016 commencing at 8:40 p.m.

Present: Mayor R. Walton
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks (8:41pm)
Councillor D. MacKay-Dunn
Councillor L. Muri

Absent: Councillor R. Bassam

Staff: Mr. D. Milburn, Acting General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. J. Paton, Manager – Development Planning
Ms. S. Dal Santo, Section Manager – Planning Policy
Ms. A. Reiher, Confidential Council Clerk
Mr. R. Taylor, Planner

The District of North Vancouver Rezoning Bylaw 1335 (Bylaw 8142)

Purpose of Bylaw:

Bylaw 8142 proposes to amend the District's Zoning Bylaw to create a new Employment Zone – Lynn Creek Light Industrial (EZ-LC) and rezone a portion of the light industrial lands within the Lynn Creek Town Centre from Light Industrial Zone – I3 and Comprehensive Development Zone 8 (CD 8) to Employment Zone – Lynn Creek Light Industrial (EZ-LC), to accommodate a mix of manufacturing and service uses as well as a limited range of commercial uses.

1. OPENING BY THE MAYOR

Mayor Walton welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community and staff on the proposed bylaw as outlined in the Notice of Public Hearing.

In Mayor Walton's preamble he addressed the following:

- All persons who believe that their interest in property is affected by the proposed bylaw will be afforded a reasonable opportunity to be heard and to present written submissions;
- Use the established speakers list. At the end of the speakers list, the Chair may call on speakers from the audience;
- You will have 5 minutes to address Council for a first time. Begin your remarks to Council by stating your name and address;
- After everyone who wishes to speak has spoken once, speakers will then be allowed one additional five minute presentation;

- Any additional presentations will only be allowed at the discretion of the Chair;
- All members of the audience are asked to refrain from applause or other expressions of emotion. Council wishes to hear everyone's views in an open and impartial forum;
- Council is here to listen to the public, not to debate the merits of the bylaw;
- Everyone at the Hearing will be provided an opportunity to speak. If necessary, the Hearing will continue on a second night; and,
- At the conclusion of the public input Council may request further information from staff which may or may not require an extension of the hearing, or Council may close the hearing after which Council should not receive further new information from the public.

Mr. James Gordon, Manager – Administrative Services, stated that:

- The binder containing documents and submissions related to this bylaw is available on the side table to be viewed; and,
- The Public Hearing is being streamed live over the internet and recorded in accordance with the *Freedom of Information and Protection of Privacy Act*.

2. INTRODUCTION OF BYLAW BY CLERK

Mr. James Gordon, Manager – Administrative Services, introduced the proposed bylaw stating that Bylaw 8142 proposes to amend the District's Zoning Bylaw to create a new Employment Zone – Lynn Creek Light Industrial (EZ-LC) and rezone a portion of the light industrial lands within the Lynn Creek Town Centre from Light Industrial Zone – I3 and Comprehensive Development Zone 8 (CD 8) to Employment Zone – Lynn Creek Light Industrial (EZ-LC), to accommodate a mix of manufacturing and service uses as well as a limited range of commercial uses.

Councillor MURI left the meeting at 8:40 pm and returned at 8:41 pm.

Councillor HICKS arrived at this point of the proceedings.

3. PRESENTATION BY STAFF

Mr. Dan Milburn, Acting General Manager – Planning, Properties & Permits, provided an overview of the proposal noting that the study area for the proposed rezoning is the Industrial (I-3) zoned area immediately west of Mountain Highway and centred around Crown Street, and that the area is a smaller, fine-grained lot pattern allowing for greater diversity of small businesses.

It was noted that the area typically has older buildings enabling more affordable rents, is located immediately adjacent to the Lynn Creek Town Centre core and that the potential benefits may include:

- An increased demand for local goods and services;
- Providing a source of employment for local residents; and,
- A diversity of businesses providing interest and vitality to the Town Centre.

Mr. Milburn reported that the types of existing businesses in the proposed area for rezoning include:

- Automobile service/repair shops;
- Goods manufacturing;
- Communications equipment;
- Catering services;
- Craft beer and hobby wine businesses;
- Consulting services; and,
- Warehouses.

Ms. Sarah Dal Santo, Section Manager – Planning Policy, reported that through a series of stakeholder workshops, business operators and land owners commented that the Lynn Creek area provides a valuable service to the community which has evolved over time. However, stakeholders identified the need to:

- Keep residential uses outside of the industrial area to prevent potential use conflicts and redevelopment pressures;
- Relax zoning regulations to enable more intensive use of existing space;
- Permit greater flexibility of complementary retail uses that are related to industrial uses;
- Relax zoning regulations to enable greater use of outdoor patio space; and,
- Seek to address parking challenges in the area.

Ms. Dal Santo noted that these are the issues that the new zoning regulations seek to address and noted that the overall challenges include:

- General housekeeping amendments for alignment with the definitions in the Zoning Bylaw; and,
- Formatting changes to ensure consistency of the EZ-LI Zoning that Council has endorsed for other Employment Zones in the District.

Ms. Dal Santo noted that key changes from the existing I3 Zone are mostly fine-tuning changes which include:

- Having a broader category of principal uses that enable a greater diversity of industrial uses than the specific uses under the I3 Zoning;
- Enabling office spaces to be used as a principal use, limited to the upper floor of a building;
- Permitting limited retail, whether principal or accessory use, to a maximum size of 500m² per parcel;
- Allowing retail as a conditional use, limited to auctioneer, building supply, equipment sales, rental and garden supply;
- Permitting restaurant seating to a maximum of 20 seats, and outdoor seating to a maximum of 12 seats;
- Caretaker units would be limited to the upper floor in the new proposed zoning; and,
- The new zoning would change the maximum site coverage to 100%.

Ms. Dal Santo noted that the following items would remain unchanged from the existing I3 Zoning:

- The maximum floor space of a building would stay at an FSR of 1.2;
- Building height would remain at 40 feet and lot coverage would stay unchanged at 60%;
- Accessory uses are still limited to a maximum of 25% of the floor area; and,

- On-site parking requirements would stay unchanged.

Mr. Milburn commented that the new zoning seeks to confirm businesses and industries as a first priority to the area. It was noted the proposed zoning would preserve business uses, and would provide:

- Greater flexibility for manufacturing use;
- Place conditions on retail uses, limiting the amount of retail space; and,
- Enable businesses to make full use of the available space.

Mr. Milburn noted that the proposed zoning reflects stakeholders input, addresses the need to protect the industrial function of the lands, enables businesses to expand, and makes the best use of the building and lot.

5. REPRESENTATIONS FROM THE PUBLIC

5.1. Mr. Raffaele Panzetta, 400 Block Mountain Hwy: **COMMENTING**

- Expressed concern that the new zoning could potentially increase the property value which may in turn increase property taxes;
- Expressed concern regarding caretaker suites in an industrial zone;
- Commented that the proposed zoning may cause an increase to traffic in the area; and,
- Stated that the lots are small and increasing uses for offices may further limit parking.

5.2. Mr. Peter Larsen, 100 Block Rupert Street: **COMMENTING**

REVISED

- Mentioned that there are three gyms in the area;
- Expressed concern that rezoning the proposed area may increase rent forcing their business to leave; and,
- Expressed concern regarding parking.

5.3. Mr. Corrie Kost, 2800 Block Colwood Drive: **COMMENTING**

- Commented that better guidelines on property use would be needed; and,
- Spoke to the Metro Vancouver Industrial Lands report in relation to the District.

6. QUESTIONS FROM COUNCIL

In response to a question regarding lot sizes, staff advised that a minimum parcel size has been included to prevent existing lots from becoming non-conforming under the proposed zoning.

In response to a question regarding the ongoing use of schools in the I3 Zone, staff advised that they can specify the school type as an accessory use for training, and that the proposed rezoning would allow trade schools under service use.

In regards to a social gathering use of a building, staff advised that in order to obtain a liquor license, a resolution from Council would need to be passed. It was also noted that any tenancy has the right to apply for a liquor license.

In response to a question regarding offensive smells from industrial businesses, staff advised that these may be reduced and controlled through various measures including keeping smells contained and requiring appropriate ventilation. In addition, co-locating similar industrial uses is important to limit potential impacts from the types of noises and smells that are normal and anticipated in a busy industrial area.

7. COUNCIL RESOLUTION

MOVED by Councillor BOND

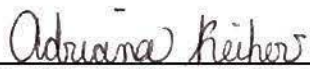
SECONDED by Councillor HANSON

THAT the May 17, 2016 Public Hearing be closed;

AND THAT "The District of North Vancouver Rezoning Bylaw 1335 (Bylaw 8142)" be returned to Council for further consideration.

CARRIED
(9:19 p.m.)

CERTIFIED CORRECT:



Confidential Council Clerk

THIS PAGE LEFT BLANK INTENTIONALLY

**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:01 p.m. on Monday, May 30, 2016 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor L. Muri

Absent: Councillor D. MacKay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. C. Grant, General Manager – Corporate Services
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. D. Milburn, Acting General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. J. Paton, Manager – Development Planning
Ms. S. Dale, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. May 30, 2016 Regular Meeting Agenda

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the agenda for the May 30, 2016 Regular Meeting of Council for the District of North Vancouver be adopted.

CARRIED

2. PUBLIC INPUT

2.1. Mr. Alborz Jaberolansar, 400 Block West Keith Road:

- Spoke to item 9.3 regarding the Heritage Revitalization Agreement; and,
- Spoke in support of the Thomson house.

2.2. Mr. Glen Robitaille, 300 Block East Windsor Road:

- Spoke in opposition to the proposed subdivision of 360 East Windsor Road; and,
- Expressed concerns with regards to increased traffic.

2.3. Mr. Peter Miller, North Shore Heritage Preservation Society:

- Spoke as the President of the North Shore Heritage Preservation Society;
- Spoke in support of preserving the Thomson House; and,
- Urged Council to proceed to a Public Hearing.

- 2.4. Mr. Shan Gal, 300 Block East Queens Road:**
- Spoke in opposition to item 9.3;
 - Opined that the proposal will have negative impacts on the neighbourhood;
 - Expressed concerns that the application will set a precedent for future subdivisions;
 - Suggested that the park-like charm of the neighbourhood will be lost;
 - Noted that the neighbourhood does not have resources to support increased density; and,
 - Urged Council to not proceed with the proposal.
- 2.5. Ms. Kyla Gardner, 200 Block West 6th Street:**
- Spoke in support of item 9.3 regarding the proposed Heritage Revitalization Agreement for Thomson house;
 - Commented that the proposed development is a win-win for the community as it will preserve the heritage home and provide a new residence;
 - Opined that the proposal will preserve the unique character of the neighbourhood;
 - Spoke in support of heritage preservation; and,
 - Urged Council to consider the positive impacts the proposal will have on the community.
- 2.6. Mr. Reimar Kroechun, 500 Block East Kings Road:**
- Spoke in support of preserving heritage homes; and,
 - Spoke in opposition to subdividing lots.
- 2.7. Mr. Robert Blaney, 100 Block West 23rd Street:**
- Spoke as the architect of the Thomson House project;
 - Noted that the new residence was designed under the guidance of the District of North Vancouver and a heritage consultant;
 - Commented that the proposal will meet the needs of the family today and for the future; and,
 - Noted that heritage elements will be incorporated into the proposed new home.
- 2.8. Mr. Darryl Nelson, 300 Block East Windsor Road:**
- Spoke in opposition to item 9.3;
 - Expressed concerns with regards to the proposed subdivision;
 - Opined that the proposed subdivision will alter the character of the neighbourhood; and,
 - Urged Council to defeat the proposed bylaws.
- 2.9. Mr. Scott Sweatman, 300 Block East Windsor Road:**
- Spoke in opposition to item 9.3;
 - Urged Council to preserve the character of the neighbourhood; and,
 - Expressed concerns with regards to increased traffic.
- 2.10. Mr. Don Luxton, 1300 Block Hornby Street, Vancouver:**
- Spoke in support of item 9.3;
 - Stated that a Heritage Revitalization Agreement will not set a precedent; and,

- Commented that the Thomson House is an important part of the character of the neighbourhood.

With the consent of Council, Mayor Walton varied the agenda as follows:

9.3. Bylaws 8180 and 8181: Heritage Revitalization Agreement and Heritage Designation: 360 East Windsor Road (Thomson House)

File No. 08.3060.20/009.16

Public Input:

Mr. Donato D'Amici, 300 Block East Windsor Road:

- Spoke in support of the proposed bylaws;
- Noted that historical features have been incorporated in the design of the proposed new home;
- Commented that the proposed development is in keeping with the smaller homes located in surrounding areas;
- Noted that they have worked with the District to address density concerns; and,
- Spoke to the proposed landscape plan.

Mr. Stan Feingold, 300 Block East St. James Road:

- Spoke in opposition to the proposed subdivision; and,
- Opined that the proposed development will alter the character of the neighbourhood.

MOVED by Councillor BASSAM

SECONDED by Mayor WALTON

THAT "Heritage Revitalization Authorization Agreement Bylaw 8180 – Thomson House", to allow for the subdivision and redevelopment of the property under a Heritage Revitalization Agreement, is given FIRST Reading;

AND THAT "Heritage Designation Bylaw 8181 – 360 East Windsor Road, Bylaw 8181, 2016", to allow for the Heritage Designation of the heritage house, is given FIRST Reading;

AND THAT Bylaws 8180 and 8181 are referred to a Public Hearing.

CARRIED

Opposed: Councillor MURI

Council recessed at 8:04 pm and reconvened at 8:08 pm.

3. PROCLAMATIONS

Nil

4. RECOGNITIONS

Nil

6. ADOPTION OF MINUTES

6.1. May 9, 2016 Regular Council Meeting

MOVED by Councillor MURI
SECONDED by Councillor BOND

THAT the minutes of the May 9, 2016 Regular Council meeting are adopted.

CARRIED

6.2. May 17, 2016 Public Hearing – Employment Zone – Lynn Creek Light Industrial

MOVED by Councillor MURI
SECONDED by Councillor BOND

THAT the minutes of the May 17, 2016 Public Hearing are received.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. COUNCIL WORKSHOP REPORT

Nil

9. REPORTS FROM COUNCIL OR STAFF

MOVED by Councillor BASSAM
SECONDED by Councillor MURI

THAT items 9.1, 9.4, 9.5, 9.6 and 9.7 be included in the Consent Agenda and be approved without debate.

CARRIED

9.1. Acting Mayor June 24 – July 3, 2016

File No. 01.0115.30/002.000

MOVED by Councillor MURI
SECONDED by Councillor BASSAM

THAT Councillor Bassam is designated as Acting Mayor for the period June 24 – July 3, 2016 inclusive;

AND THAT Councillor Hanson is designated as Acting Mayor for the period September 6 – 15, 2016 inclusive.

CARRIED

9.4. Request for Noise Bylaw Variance – Cates Landing Roadwork

File No. 11.5460.01/000.001

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT Council relax the provision of Noise Regulation Bylaw 7188, which regulates construction noise during the night and on weekends, to complete traffic disrupting road works for the Polygon's Cates Landing site located on the 3900 block of Dollarton Hwy for the period from May 31st to June 30th, 2016.

CARRIED

9.5. Request for Noise Bylaw Variance – Capilano Main No. 9 (Phase 2) Construction

File No. 11.5210.01/000.000

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT Council approve an extension to the relaxation of Noise Regulation Bylaw 7188 for Capilano Water Main project, effective until May 31, 2017, as follows:

- Extend work hours on Saturday from 7 am to 8 pm, if required;
- Generators for power and pumps to run 24 hours per day, 7 days per week provided measures are taken to reduce noise to as low as reasonably practical approaching the requirements of the noise regulation bylaw using shrouding or other means to the satisfaction of the Municipal Engineer;
- Extended work hours beyond 8 pm for emergency situations and to complete concrete placement for the project's three valve chambers; and,
- Possible use of equipment that exceeds the noise limits such as hydro vacuum truck, which can reach noise levels of 110dBA, only between the hours of 8 am to 5 pm Monday to Friday.

AND THAT, should it be required, authority be delegated to the Municipal Engineer to consider and/or approve an extension to the requested noise variance past May 31, 2017.

CARRIED

9.6. Request for Noise Bylaw Variance – Drum Gate Resurfacing Project at Cleveland Dam and East Abutment E2 Shaft Replacement Project at Cleveland Dam

File No. 01.0470.35/019.008

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT

1. A noise bylaw variance for Metro Vancouver for the Drum Gate Resurfacing Project at Cleveland Dam, effective until October 31, 2016, as described in the May 30, 2016 report of the Project Coordinator entitled Request for Noise Bylaw Variance – Drum Gate Resurfacing Project at Cleveland Dam and East

Abutment E2 Shaft Replacement Project at Cleveland Dam, be approved as follows:

- Extend work hours from 8:00 pm to 7:00 am, Monday to Saturday for the works, which may require the use of noise emitting equipment. This will be used after residents are advised of such activity;
- Use of generators and dehumidifiers to run 24 hours a day, seven days a week;
- Possible use of equipment that exceeds the noise limits such as hydro vacuum truck, which can reach noise levels of 110dBA, only between the hours of 8:00 am to 5:00 pm Monday to Friday; and,
- Extended work hours beyond for emergency situations.

2. A noise bylaw variance associated with the construction of the Cleveland Dam East Abutment E2 Shaft Replacement Project, effective until December 31, 2016, as described in the May 30, 2016 report of the Project Coordinator entitled Request for Noise Bylaw Variance – Drum Gate Resurfacing Project at Cleveland Dam and East Abutment E2 Shaft Replacement Project at Cleveland Dam, be approved as follows:

- Extended work hours from 8:00 pm to 7:00 am, seven days a week; and,
- Generators for power and pumps to run 24-7, provided measures are taken to reduce noise to as low as reasonably practical approaching the requirements of the noise regulation bylaw to the satisfaction of the Municipal Engineer.

AND THAT, should it be required, authority be delegated to the Municipal Engineer to consider and/or approve an extension to both of the requested noise variances.

CARRIED

9.7. BC Bike Fest – July 10-11, 2016 – Parkgate Park
File No.

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the Parks Control Bylaw 2733 be relaxed to permit overnight camping in Parkgate Park for the BC Bike Race on July 10, on a pilot basis for 2016.

CARRIED

5. DELEGATIONS

5.1. Mr. Patrick Stafford-Smith, North Vancouver Chamber of Commerce
Re: Update on Economic Partnership North Vancouver Program

Mr. Patrick Stafford-Smith, Economic Partnership North Vancouver Program, provided an updated on the Economic Partnership North Vancouver Program and responded to questions from Council.

MOVED by Councillor MURI
SECONDED by Councillor BASSAM

THAT the delegation from the North Vancouver Chamber of Commerce is received.

CARRIED

9.2. Bylaw 8142: Employment Zone – Lynn Creek Light Industrial
File No. 13.6480.30/002.001

MOVED by Councillor MURI
SECONDED by Councillor BASSAM

THAT “The District of North Vancouver Rezoning Bylaw 1335 (Bylaw 8142)” is given no further Readings.

DEFEATED

Opposed: Mayor WALTON and Councillors BOND and HICKS

10. REPORTS

10.1. Mayor

Nil

10.2. Chief Administrative Officer

Nil

10.3. Councillors

Councillor Bond reported on Bike to Work Week which is May 30-June 5, 2016.

Councillor Muri reported on her attendance with the Mayor at the grand opening of Stong’s Grocery Store in Maplewood.

10.4. Metro Vancouver Committee Appointees

Nil

11. ANY OTHER BUSINESS

Nil

12. ADJOURNMENT

MOVED by Councillor MURI
SECONDED by Councillor BOND

THAT the May 30, 2016 Regular Meeting of Council for the District of North Vancouver be adjourned.

CARRIED
(8:56 p.m.)

Mayor




Municipal Clerk

REPORTS

THIS PAGE LEFT BLANK INTENTIONALLY

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>June 13, 2016.</u>
<input type="checkbox"/> Workshop (open to public)	Date: _____

9.1

 Dept. Manager	 GM/ Director	 CAO
--	---	---

The District of North Vancouver REPORT TO COUNCIL

June 13, 2016
File: 16.8620.01/016.000

AUTHOR: Carolyn Drugge, M. A., Construction Traffic Management Program Manager

SUBJECT: **Delegation of authority to grant exemptions to the Noise Regulation Bylaw 7188 for construction activities to staff and increase of fines associated with violations of the bylaw.**

RECOMMENDATION:

1. That Bylaw 8163 amending Noise Regulation Bylaw 7188 be given 1st, 2nd, and 3rd readings.
2. That Bylaw 8164 amending the Bylaw Notice Enforcement Bylaw 7458 be given 1st, 2nd, and 3rd readings.

BACKGROUND:

With increased construction activity in the District, exemptions to the Noise Regulation Bylaw are required more frequently than in past years. These exemptions are sought only when the works required will cause extreme disruption to the neighbourhood and/or traffic, if carried out during the day, and when that disruption can be significantly reduced by carrying out the works after hours.

The current process for obtaining Council approval of these requests consumes a large amount of staff time, and can be ineffective during the high construction season that coincides with the Council summer break. Delegating the authority to temporarily exempt projects from the Noise Regulation Bylaw, when required by construction activity, to the senior staff level will allow the District to better manage the impacts of construction on neighbourhoods and the road network, while still maintaining a rigorous review and approval process.

Many major municipalities in the lower mainland have delegated noise regulation bylaw exemptions to the senior staff level. These include:

City of North Vancouver	City of Vancouver	City of Burnaby	City of Coquitlam
City of Richmond	City of Surrey	City of Port Moody	

SUBJECT: Delegation of authority to grant exemptions to the Noise Regulation Bylaw

February 16, 2016

Moreover, the existing fine of \$100 is considered not high enough to encourage compliance with the Noise Regulation Bylaw particularly with construction projects and is lower than most other municipalities in the region.

Current Noise Regulation Bylaw Fines for Construction Noise

District of North Vancouver	\$100	City of Vancouver	\$500
District of West Vancouver	\$450	City of Burnaby	\$400
City of North Vancouver	\$500	City of Richmond	\$200
City of Surrey	\$500		

Current Noise Regulation Bylaw Fines – other than construction noise

District of North Vancouver	\$100	City of Vancouver	\$200
District of West Vancouver	\$100 - \$200	City of Burnaby	\$200
City of North Vancouver	\$150	City of Richmond	\$200
City of Surrey	\$200		

EXISTING POLICY:

Noise Regulation Bylaw 7188 allows exemption for construction-related activities if the associated works would be more disruptive to vehicular traffic if carried out during the day, or when such activities would not enable the timely completion of critical public utilities projects if carried out during the day. This relaxation of the bylaw can only be granted by Council resolution.

The District's ability to set fines is limited under the *Local Government Bylaw Notice Enforcement Act* to a maximum of \$500 via Bylaw Notice under the Adjudication process and the *Community Charter* with a maximum of \$1000 via Municipal Ticketing Information (MTI), as heard in Provincial Court.

ANALYSIS:

Delegation of Authority:

As the amount of private developments and major infrastructure improvement projects increase over the next few years, requests for exemptions to the Noise Regulation Bylaw are also increasing.

The standard process to obtain an exemption via a report to Council can take several weeks. During the summer break, which coincides with ideal seasonal construction conditions, Council is not available to consider an exemption to the bylaw. Due to timing issues, recent practice has included polling Mayor and Council via e-mail or telephone to respond to requests. For example in 2016, Council has been polled 11 times regarding exemptions. Both processes consume considerable staff resources.

SUBJECT: Delegation of authority to grant exemptions to the Noise Regulation Bylaw

February 16, 2016

Delegation of the authority to grant an exemption to the senior staff level will reduce the amount of time staff and Council devote to processing requests and allow the District to respond more nimbly.

Requests for exemptions will be assessed on:

- 1) The amount of disruption likely to be experienced if the works were carried out during the permitted construction hours.
- 2) Whether or not the required works can be completed within the permitted construction hours.
- 3) The degree of impact to the surrounding community if the works are performed outside of the permitted construction hours.

Whereas currently requests from development sites can only be considered based on whether or not traffic will be significantly disrupted, these additional criteria will allow requests to be assessed on the overall impact to the community as a whole. These broader criteria will allow the District to respond to construction needs in ways that reduce the overall impact on the community in which the activity is taking place. The District's primary concern is ensuring that residents and businesses are not unduly disrupted as the result of construction activity while achieving the implementation of the OCP.

The suggested procedure will have staff seeking the recommendation of an exemption from the Municipal Engineer and the Chief Administrative Officer. When an exemption is recommended, Mayor and Council would be notified and have a two day period in which to request further review. If there are no requests for further review, an exemption would be granted. If further review is requested, staff will respond accordingly.

It is anticipated that Mayor and Council would be consulted for direction on noise bylaw exemption requests that are for long duration or are anticipated to have other major impacts on the community.

Instituting a process that more efficiently assesses requests will allow staff to better manage construction impacts across the District especially with respect to impacts on traffic flows in and around town centres and near major infrastructure project sites.

Fines:

Currently the fine for violating the Noise Regulation Bylaw is \$100. This is considered too low to serve as an effective deterrent. Staff recommend a progressive approach to the fines associated with violations of the noise bylaw with respect to construction noise.

To optimize our ability to penalize construction projects that violate the Noise Regulation Bylaw and keep within the confines of the *Local Government Bylaw Notice Enforcement Act* and the *Community Charter* which set the limits for fines, the proposed amendments to the Noise Regulation Bylaw define an occurrence as each 60 minute period or portion thereof.

Bylaw 8164 will set this fine at \$500 per occurrence (every 60 minute period or portion thereof) via the Bylaw Notice Enforcement process. Enforcement policy will be structured

SUBJECT: Delegation of authority to grant exemptions to the Noise Regulation Bylaw

February 16, 2016

such that the \$500 fine will apply for typical construction related noise violations. However, if in the opinion of the enforcement officer or the Municipal Engineer the situation warrants escalation, the construction project could be issued a \$500 fine for each occurrence during the first 12 hours and a \$1000 fine for each subsequent occurrence through the Municipal Ticket Information process. In this way, penalties for violations of the noise bylaw quickly become meaningful even for well-financed projects.

Staff also recommend that the fines associated with other violations of the Noise Regulation Bylaw receive a general increase from \$100 to \$200. This would be in keeping with most other municipalities in the region. Staff also recommend adding an offence for obstruction of enforcement of the bylaw.

Designated Expression	Current fine	Recommended Fine
Construction Noise at Night	\$100	\$500
Construction Noise on Construction Project on Sunday or Statutory Holiday	\$100	\$500
Making disturbing noise and other noise offences	\$100	\$200
Obstruction	-	\$300

Additionally staff recommend increasing limits to fines for offences available through the provincial court process from \$500 minimum and \$2000 maximum, to \$2000 minimum to \$10,000 maximum. These fines would only be applicable in egregious cases that the District would be prepared to pursue through provincial court.

Additional amendments can be considered housekeeping items that do not change the intent or meaning of the bylaw.

Concurrence:

Staff in the Engineering Division have worked with the Chief Bylaw Officer and the legal team in Corporate Services to develop these bylaw amendments and enforcement policy.

Liability/Risk:

These amendments will reduce the risk of construction activities taking place outside of the permitted construction hours without authorization.

Increasing fines associated with violations of the Noise Regulation Bylaw will help mitigate the risk of occurrences.

Options:

Option 1:

- That Council delegates the authority to grant exemptions to the Noise Regulation Bylaw for construction related activities to the senior staff level; and

SUBJECT: Delegation of authority to grant exemptions to the Noise Regulation Bylaw

February 16, 2016

- That Council approves the recommended increases to the fines for violating the Noise Regulation Bylaw

Option 2:

- That staff continue to seek Council resolution to relax the Noise Regulation Bylaw with limited success in managing impacts to neighbourhoods and the road network.
- That the current fines remain unchanged.

Option 3:

Any combination of Option 1 and Option 2

Respectfully submitted,



Carolyn Drugge, M.A.
Construction Traffic Management Program Manager

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Environment _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Human Resources _____		

The Corporation of the District of North Vancouver

Bylaw 8163

A bylaw to amend Noise Regulation Bylaw 7188, 2000

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Noise Regulation Bylaw 7188, 2000, Amendment Bylaw 8163, 2016 (Amendment 7)".

2. Amendments

2.1 Noise Regulation Bylaw 7188, 2000 is amended by:

2.1.1 deleting "s. 724 of the *Municipal Act*, R.S.B.C. 1996 c. 323" from the Preamble and substituting "sections 8(3)(h) and 64 of the *Community Charter*, SBC 2003, c. 26."

2.1.2 inserting the following definitions in alphabetical order to section 2:

"Bylaw Enforcement Officer" means person(s) designated as bylaw enforcement officers in the Bylaw Notice Enforcement Bylaw 7458, as amended or replaced;

"Chief Administrative Officer" means the person appointed as the District's Chief Administrative Officer or a designate;

"Community Charter" means the *Community Charter*, S.B.C. 2003, c.26;

"District" means the District of North Vancouver;

"General Manager of Engineering, Parks and Facilities" means the person appointed as the General Manager of Engineering, Parks and Facilities or a designate;

"Program Manager – Construction Traffic Management" means the person appointed as a Program Manager – Construction Traffic Management or a designate;

"Statutory Holiday" means those days defined as a "holiday" in the *Interpretation Act*, RSBC 1996, c. 238, as amended or replaced;

2.1.3 deleting "holiday" in the definitions of "Day" and "Night" in section 2 and substituting "Statutory Holiday";

2.1.4 deleting the definitions of "Earth-Moving Equipment" and "GVWD Property" from section 2 and deleting Schedules A and B accordingly;

- 2.1.5 deleting sections 3 and 4 in their entirety and substituting the following and re-numbering the remaining sections of the bylaw accordingly:
- “Noise Regulation**
3. No person, including an owner or occupier of real property, shall make or cause, or permit to be made or caused, any noise or sound which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the vicinity or which exceeds the Sound Levels prescribed in this bylaw.”
- 2.1.6 deleting “sections 3 or 4” from the new section 4 (*formerly section 5*) and substituting “section 3”;
- 2.1.7 deleting “section 6” from the new section 4 (*formerly section 5*) and substituting “section 5”;
- 2.1.8 deleting “sections 3 and 4” from the new section 5 (*formerly section 6*) and substituting “section 3”;
- 2.1.9 inserting “, where such noise or sound is audible from premises other than the premises from which the noise or sound originates” to:
- (a) the end of the new subsection 5(b) (*formerly subsection 6(b)*);
 - (b) the end of the new subsection 5(c) (*formerly subsection 6(d)*);
 - (c) following “any noises or sounds” in the new subsection 5(d) (*formerly subsection 6(d)*); and
 - (d) following “outside of a building structure” in the new subsection 5(e) (*formerly subsection 6(e)*);
- 2.1.10 deleting the new subsection 5(b)(i) (*formerly subsection 6(b)(i)*) and substituting the following:
- “i) a Construction Noise, except where an exemption has been issued pursuant to section 8 of this bylaw.”
- 2.1.11 deleting “or” and substituting a “,” and adding “or other power tools;” to the end of the new subsection 5(b)(ii) (*formerly 6(b)(ii)*);
- 2.1.12 adding “, compactors or other ancillary equipment or vehicles;” to the end of the new subsection 5(b)(iii) (*formerly 6(b)(iii)*);
- 2.1.13 capitalizing “Statutory Holiday” in the new subsection 5(c)(i) (*formerly subsection 6(c)(ii)*);

- 2.1.14 deleting the period at the end of the new subsection 5(c)(ii) (*formerly subsection 6(c)(ii)*) and adding "except where an exemption has been issued pursuant to section 8 of this bylaw." on the line below the new subsection 5(c)(ii) (*formerly subsection 6(c)(ii)*);
- 2.1.15 adding ", where audible from a premise other than the premises from which such noise or sound originates" after "any noises or sounds" in the new subsection 5(d) (*formerly subsection 6(d)*);
- 2.1.16 deleting the new subsection 5(a)(v) (*formerly subsection 6(a)(v)*) and substituting:
- "v) a radio, music/audio player, television, sound playback device, musical instrument or any other instrument or apparatus for the production or amplification of sound which can be easily heard by a person outside the Motor Vehicle;"
- 2.1.17 deleting the new subsection 5(d)(iii) (*formerly subsection 6(d)(iii)*) and substituting:
- "iii) a radio, music/audio player, television, sound playback device, musical instrument or any other instrument or apparatus for the production or amplification of sound;"
- 2.1.18 deleting the new subsections 5(f), 5(g) and 5(h) (*formerly subsections 6(f), 6(g) and 6(h)*) in their entirety and re-numbering the remaining subsection accordingly;
- 2.1.19 deleting the new subsection 5(f) (*formerly subsection 6(i)*) and substituting the following:
- "5(f) any noise that exceeds the Sound Levels set out below:"
- 2.1.20 deleting the new subsection 6(b) (*formerly subsection 7(b)*) and Schedule C accordingly, adding the word "and" to the end of the subsection 6(a) (*formerly subsection 7(a)*) and re-numbering subsection 6(c) as subsection 6(b);
- 2.1.21 deleting the semicolon and word "or" at the end of the new subsection 7(c) (*formerly subsection 8(c)*) and substituting a period;
- 2.1.22 deleting the new subsection 7(d) (*formerly subsection 8(d)*) in its entirety;
- 2.1.23 deleting the new sections 8 through to and including section 12 (*formerly sections 9 through 13*) and substituting the following and re-numbering the remaining section accordingly:

"Exemption for Construction Noise

8.
 - (a) A person may apply to the District for a temporary exemption from the date and time restrictions related to Construction Noise contained in subsections 5(b) and (c) of this bylaw.
 - (b) The Chief Administrative Officer and the General Manager of Engineering, Parks and Facilities are authorized to issue exemptions from the time restrictions applicable to Construction Noise in subsections 5(b) and (c) of this bylaw where satisfied, in their sole discretion, that:
 - (i) carrying out the proposed construction activity within the time restrictions in this bylaw would pose a danger to worker or public safety or cause undue traffic congestion; or
 - (ii) it is impossible, impractical or unsafe to carry out the proposed construction within the time restrictions in this bylaw;and
 - (iii) issuing such an exemption would not impose an undue inconvenience or disruption to members of the public.
 - (c) An exemption granted pursuant to subsection 8(b) of this bylaw may be granted for the period and on such terms and conditions as the Chief Administrative Officer or the General Manager of Engineering, Parks and Facilities considers appropriate or necessary.
 - (d) An application for an exemption pursuant to subsection 8(a) of this bylaw must be submitted to the District at least 10 business days before the proposed construction work.

Obstruction

9. A person must not interfere with, delay, obstruct or impede a Bylaw Enforcement Officer or designate or other person lawfully authorized to enforce this Bylaw in the performance of duties under this Bylaw.

Enforcement

10. Bylaw Enforcement Officers, Property Use Inspectors/Business Licence Coordinators, Animal Welfare Officers, the General Manager of Engineering, Parks and Facilities, Park Rangers, Program Managers – Construction Traffic Management, Traffic Technologists, Traffic Technicians, members of Royal Canadian Mounted Police, and public health inspectors for Vancouver Coastal Health are authorized to enforce this Bylaw and for that purpose may enter at all reasonable times any real property to ascertain whether the provisions of this Bylaw are being complied with.

Penalty

11. A person who:
 - (a) violates or fails to comply with this bylaw;

- (b) owns, operates, possesses, harbours, or is in control of any animal, bird or thing which emits noises or sounds in contravention of this bylaw;
- (c) is the owner or occupier of premises from which noises or sounds are emitted in contravention of this bylaw

is guilty of an offence and upon conviction is liable to a fine of at least \$2,000 and up to \$10,000.

Designation of Bylaw

- 12. This bylaw is designated pursuant to section 264 of the *Community Charter* as a bylaw that may be enforced by means of a ticket in the form prescribed and may be enforced by any person listed in section 10 of this bylaw.

Municipal Ticket Enforcement (“MTI”)

- 13. The words or expressions listed below in the Designated Expression column are authorized to be used on a ticket issued pursuant to 264 of the *Community Charter* to designate an offence against the respective section of this bylaw appearing opposite in the Section column. The amounts appearing in the Fine column and Late Penalty Fine column are the fines set pursuant to section 265 of the *Community Charter* for contravention of the respective section of this bylaw appearing opposite in the Section column.

Section number	Designated Expression (Short-Form Description)	MTI Fine	Late Penalty Fine (if Fine unpaid after 30 days)
3	Making disturbing noise	\$200.00	\$300.00
5(a)(i)	Engine or exhaust noise	\$200.00	\$300.00
5(a)(ii)	Horn or warning device noise	\$200.00	\$300.00
5(a)(iii)	Squeal of tires noise	\$200.00	\$300.00
5(a)(iv)	Load or tow noise	\$200.00	\$300.00
5(a)(v)	Amplified sound from a Motor Vehicle	\$200.00	\$300.00
5(b)(i)	Construction Noise at Night	\$500 for each hour or portion thereof that violation continues, for up to 12 hours; after 12 hours, the fine increases to \$1,000 for each one-hour period in violation	\$750.00
5(b)(ii)	Garden tool noise at Night	\$200.00	\$300.00
5(b)(iii)	Mechanical noise at Night	\$200.00	\$300.00

5(c)	Construction Noise on Construction Project on Saturday, Sunday or Statutory Holiday	\$500 for each hour or portion thereof that violation continues, for up to 12 hours; after 12 hours, the fine increases to \$1,000 for each one-hour period in violation	\$750.00 for late payment of \$500 fine
5(d)(i)	Raised voices noise	\$200.00	\$300.00
5(d)(ii)	Dog/animal noise	\$200.00	\$300.00
5(d)(iii)	Amplified sound	\$200.00	\$300.00
5(d)(iv)	Alarm noise	\$200.00	\$300.00
5(e)	Public address system noise	\$200.00	\$300.00
9	Obstruction	\$300.00	\$450.00

2.1.24 deleting Schedule D in its entirety; and

2.1.25 amending the miscellaneous cross references throughout Bylaw 7188 as necessary and amending the numbering style of Bylaw 7188 to be the same as set out in section 2.1.23.

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

The Corporation of the District of North Vancouver

Bylaw 8164

A bylaw to amend the Bylaw Notice Enforcement Bylaw 7458, 2004

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

- 1.1. This bylaw may be cited as “Bylaw Notice Enforcement Bylaw 7458, 2004, Amendment Bylaw 8164, 2016 (Amendment 28)”.

2. Amendments

- 2.1. Subsection 8(b) of Bylaw Notice Enforcement Bylaw 7458, 2004 (“Bylaw 7458”) is amended by:
 - 2.1.1. adding the following to the list of persons that may be appointed as screening officers: “Business Licence Inspector”, “Traffic Technologist”, “Traffic Technician”, “Program Manager, Construction Traffic Management”, “Program Coordinator – Utilities”, and “Property Use Inspector”; and
 - 2.1.2. deleting “Section Manager – Parks Planning” and substituting “Section Manager – Natural Parkland and Operations”.
- 2.2. Section 10 of Bylaw 7458 is amended by deleting subsections (b) and (c) and substituting the following and re-numbering the remaining subsections of section 10 accordingly:
 - “(b) Bylaw Enforcement Officer, Parking Control Officer, Animal Welfare Officer, Park Ranger, Section Manager – Environmental Services, Environmental Protection Officer, Environmental Control Technician, Field Arborist, Community Forester, Property Use Inspector, Business Licence Inspector, Building Inspector, Mechanical Inspector, Electrical Inspector, Traffic Technologist, Traffic Technician, Program Manager - Construction Traffic Management, Program Coordinator – Utilities and Water Conservation Officer.”

2.3. The Noise Regulation Bylaw 7188, 2000 section of Schedule A to Bylaw 7458 is deleted and substituted with the following:

“

Bylaw Section	Description	A1 Penalty Amount (\$)	A2 Discounted Penalty: Within 14 days (\$)	A3 Late Payment: After 28 days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Discount
Noise Regulation Bylaw 7188, 2000						
		\$	\$	\$		
3	Making disturbing noise	200	150	300	NO	N/A
5(a)(i)	Engine or exhaust noise	200	150	300	NO	N/A
5(a)(ii)	Horn or warning device noise	200	150	300	NO	N/A
5(a)(iii)	Squeal of tires noise	200	150	300	NO	N/A
5(a)(iv)	Load or tow noise	200	150	300	NO	N/A
5(a)(v)	Amplified sound from a Motor Vehicle	200	150	300	NO	N/A
5(b)(i)	Construction Noise at Night for each hour or portion thereof in violation	500	375	750	NO	N/A
5(c)	Construction Noise on Construction Project on Saturday, Sunday or Statutory Holiday for each hour or portion thereof in violation	500	375	750	NO	N/A
5(d)(i)	Raised voices noise	200	150	300	NO	N/A
5(d)(ii)	Dog/animal noise	200	150	300	NO	N/A
5(d)(iii)	Amplified sound	200	150	300	NO	N/A
5(d)(iv)	Alarm noise	200	150	300	NO	N/A
9	Obstruction	300	225	450	NO	N/A

“

READ a first time

READ a second time

READ a third time

ADOPTED

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk



North Vancouver Recreation & Culture Commission

May 25, 2016

Mayor Richard Walton and District Council
 District of North Vancouver
 355 West Queens Road
 North Vancouver BC V7N 4N5

Dear Mayor Walton and Councillors:

Re: Motions Passed by the North Vancouver Recreation & Culture Commission

The North Vancouver Recreation & Culture Commission passed the following motions:

THAT the Commission recommends that North Vancouver District Council supports the achievement of the Hollyburn Cross Country Ski Team by awarding a Sport and Recreation Travel Grant of \$1,000.

THAT the Commission recommends that North Vancouver District Council supports the achievements of District of North Vancouver resident Katie Wong by awarding a Sport and Recreation Travel Grant of \$200.

The staff reports upon which the motions were based are attached for your information.

We hereby request that District Council consider the Commission's recommendations to award the above applicants with Sport and Recreation Travel Grants as noted.

If further information or clarification is required, please do not hesitate to contact me.

Sincerely,

Heather A. Turner
 Director of Recreation & Culture

Attachments

c. Ron Holbrook, Coordinator



North Vancouver Recreation & Culture Commission

Commission Meeting Date:

April 21, 2016

Subject: Sport and Recreation Travel Grant Application

RECOMMENDATION:

THAT the Commission recommends that North Vancouver District Council supports the achievement of The Hollyburn Cross Country Ski Team by awarding a Sport and Recreation Travel Grant of \$1,000.

BACKGROUND:

The City and District of North Vancouver have a Sport and Recreation Travel Grant Program (SRTG) that recognizes and encourages the efforts of all who pursue excellence in sport and recreation in significant out-of-province and international championship events.

Commission staff review travel grant requests from citizens of the two North Vancouver communities and make recommendations to the Commission. The Commission's motion is forwarded to the applicable Council for the purpose of allocating travel grant funds if recommended.

The SRTG Program recognizes individuals and teams who have achieved championship status and are advancing to interprovincial, national or international championship competition.

DISCUSSION:

A Sport and Recreation Travel Grant application was received on behalf of the Hollyburn Cross Country Ski Team. Five members of the team are District of North Vancouver residents, and have been selected to represent Team B.C. in the 2016 National Championships in Whitehorse, Yukon Territory, March 16-27.

Supporting documentation verifying the regional qualification and cost of travel were submitted by the sport organization and the application meets the criteria of the SRTG guidelines.

BUDGET IMPLICATIONS:

There are no budget implications for the Commission. The City and District of North Vancouver have budgets for this grant program.

CONCURRENCE & COMMUNICATION PLAN:

The Commission's recommendation will be communicated to the District of North Vancouver Council.

POLICY/AUTHORITY:

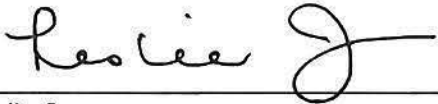
In 1992, the City and District Councils authorized the Recreation Commission to review and make recommendations to the Councils on the merits of applications for Sport and Recreation Travel Grants.

CONCLUSION:

The recommended team award is the maximum allowable according to the Travel Grant Guidelines of the District of North Vancouver and the City of North Vancouver.



Ron Holbrook
Recreation Coordinator



Leslie June
Manager of Recreation & Culture



Heather A. Turner
Director of Recreation & Culture



North Vancouver Recreation & Culture Commission

Commission Meeting Date:

May 19, 2016

Subject: Sport and Recreation Travel Grant Applications

RECOMMENDATION:

THAT the Commission recommends that North Vancouver District Council supports the achievements of District of North Vancouver resident Katie Wong by awarding a Sport and Recreation Travel Grant of \$200.

THAT the Commission recommends that North Vancouver City Council supports the achievements of City of North Vancouver residents Ty Barbieri and Aidan Wiebe by awarding Sport and Recreation Travel Grants of \$200.

BACKGROUND:

The City and District of North Vancouver have a Sport and Recreation Travel Grant Program (SRTG) that recognizes and encourages the efforts of all who pursue excellence in sport and recreation in significant out-of-province and international championship events.

Commission staff review travel grant requests from citizens of the two North Vancouver communities and make recommendations to the Commission. The Commission's motion is forwarded to the applicable Council for the purpose of allocating travel grant funds if recommended.

The SRTG Program recognizes individuals and teams who have achieved championship status and are advancing to interprovincial, national or international championship competition.

DISCUSSION:

A Sport and Recreation Travel Grant application was received on behalf of District of North Vancouver resident Katie Wong, and City of North Vancouver residents Ty Barbieri and Aidan Wiebe, who have been chosen to represent Team Canada at the 2016 World Junior Ultimate Championships in Wroclaw, Poland from July 31 to August 6.

Supporting documentation verifying the regional qualification and cost of travel were submitted by the sport organization and the applications meet the criteria of the SRTG guidelines.

BUDGET IMPLICATIONS:

There are no budget implications for the Commission. The City and District of North Vancouver have budgets for this grant program.

CONCURRENCE & COMMUNICATION PLAN:


The Commission's recommendation will be communicated to the City and District of North Vancouver Councils.

POLICY/AUTHORITY:

In 1992, the City and District Councils authorized the Recreation Commission to review and make recommendations to the Councils on the merits of applications for Sport and Recreation Travel Grants.

CONCLUSION:

The recommended individual awards are the maximum allowable according to the Travel Grant Guidelines of the District of North Vancouver and the City of North Vancouver.



Ron Holbrook
Recreation Coordinator



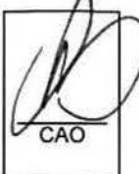
Leslie June
Manager of Recreation & Culture



Heather A. Turner
Director of Recreation & Culture

THIS PAGE LEFT BLANK INTENTIONALLY

COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date:	Item #	
<input checked="" type="checkbox"/> Regular	Date: <u>June 13, 2016</u>	Item #	
<input type="checkbox"/> Agenda Addendum	Date:	Item#	
<input type="checkbox"/> Info Package			
<input type="checkbox"/> Council Workshop	DM#	Date:	Mailbox:

Dept. Manager	Director	 CAO
------------------	----------	--

The District of North Vancouver REPORT TO COUNCIL

May 31, 2016
File: 01.0645.20/001.000
Tracking Number: RCA -

AUTHOR: Charlene Grant, General Manager, Corporate Services

SUBJECT: District of North Vancouver 2015 Annual Report

RECOMMENDATION:

THAT the District of North Vancouver 2015 Annual Report be received, including: the 2015 consolidated audited financial statements, permissive tax exemptions, progress report on municipal services and operations, and municipal objectives for the period 2015 to 2018.

REASON FOR REPORT:

In accordance with section 98 of the Community Charter, Council must, before June 30th of each year, prepare an annual report, make it available for public inspection and consider it, along with submissions from the public, at an annual meeting.

SUMMARY:

The 2015 Annual Report was made publicly available May 27, 2016 and the annual meeting is scheduled for June 13, 2016. The report, available at dnv.org/annualreport2015/, includes:

- The consolidated audited annual financial statements
- A list of permissive tax exemptions provided by Council, including the amount of tax that would have been imposed had the exemption not been granted
- Review of municipal services and operations in 2015, through a comprehensive set of performance and activity measures
- Summary of progress in 2015 on previously-established objectives, by reference to the 2015-2018 Corporate Plan
- A statement of municipal objectives that will be used to determine the District's performance in 2016, 2017 and beyond, based upon the existing Corporate Plan
- Supplemental information including five-year performance trends for key indicators of the District's fiscal health, select performance and benchmark measures.

There are no declarations of disqualification made under section 111 to report.

EXISTING POLICY:

Community Charter Part 4, Division 5, Section 98.

ANALYSIS:

The 2015 Annual Report meets the requirements of the Community Charter. It includes the consolidated annual financial statements for 2015 and a detailed listing of permissive tax exemptions for that year. The 2015-2018 Corporate Plan is referenced to both report on progress against established municipal objectives and to outline future objectives. Beginning in 2015, we are reporting on eleven strategic priorities identified by the leadership team and directed towards: *Achieving the Community Vision of the OCP, Providing Strong Governance and Service and Protecting and Enhancing the Environment and Building Resilience.*

Municipal services and operations continue to be described by the same set of activity measures as those provided in previous annual reports, with few minor adjustments.

Supplemental financial information includes five-year trends and descriptions for key indicators, such as results from operations, taxation, debt financing, surpluses and reserves. Additional information is provided in the form of select performance measures including: municipal taxes per capita and benchmarked, operating costs for governance, solid waste diversion rates, water consumption and crime rate.

The entire online report is in PDF format and printable, including all required and supplemental documents. Complete hard copies are available for viewing at District Hall and libraries, where staff can assist viewing in either format.

Concurrence:

Production of the 2015 Annual Report involved the participation of all District divisions, with particular coordination between Corporate Planning and Finance and Technology.

Financial Impacts:

Costs of producing the 2015 annual report were minimized by using in-house resources and totalled approximately \$2,200, for the provision of the printed references and advertising.

Public Input, Timing and Approval Process:

The Community Charter requires that the annual report be made available for public inspection a minimum of two weeks before holding the annual meeting to consider it, along with submissions from the public. The report was available online and in hard copy at District Hall and Libraries on May 27, 2016 and is to be considered at the June 13, 2016 Regular Meeting of Council. Public notice was provided in accordance with Community Charter requirements. Stand-alone ads were booked in the June 1, 3, 8 and 12 issues of the North Shore News. Notification was also provided through website and social media, to raise awareness of the report and meeting, and to encourage public input.



Charlene Grant
General Manager, Corporate Services

Attachment: 2015 Annual Report

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

2015 Annual Report dnv.org/annualreport2015/

From dnv.org (*online*)

The screenshot shows the website's navigation bar with links for Contact Us, Online Services, GEOweb, Work for the District, News, Events, and a search bar. Below the navigation bar is a breadcrumb trail: Home > Our Government > Government information. On the left is a sidebar menu with items like Corporate policies, Budgets and financial reports, Annual report (highlighted with a right arrow), Freedom of information (FOI), Maps and open data (GEOweb), Our partners, Web privacy, Celebrating 125 years, and Municipal elections. The main content area features the heading "2015 Annual report" and a paragraph stating that the report provides all elements of annual reporting as outlined in the Community Charter, including:

- audited financial statements
- permissive tax exemptions
- progress reporting on previously stated objectives
- a statement of objectives that will measure performance for the current and following year
- information on municipal services and operations

Below the list, it notes that the Community Charter also requires reporting on disqualifications of Councillors and provides a link to "Download the 2015 Annual Report". On the right side of the page, there are social media share icons for Twitter, Facebook, Google+, and Email.

At District Hall and Libraries (*hard copy version*)

