

AGENDA

COMMITTEE OF THE WHOLE

Monday, May 25, 2015

7:00 p.m.

Committee Room, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Mathew Bond

Councillor Jim Hanson

Councillor Robin Hicks

Councillor Doug MacKay-Dunn

Councillor Lisa Muri



NORTH VANCOUVER
DISTRICT

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COMMITTEE OF THE WHOLE

7:00 p.m.
Monday, May 25, 2015
Committee Room, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

1. ADOPTION OF THE AGENDA

1.1. May 25, 2015 Committee of the Whole Agenda

Recommendation:

THAT the agenda for the May 25, 2015 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. ADOPTION OF MINUTES

2.1. May 11, 2015 Committee of the Whole

p. 7-9

Recommendation:

THAT the minutes of the May 11, 2015 Committee of the Whole meeting be adopted.

3. REPORTS FROM COUNCIL OR STAFF

3.1. Traffic Calming

File No.

Materials to be circulated via agenda addendum.

3.2. Recommended New Names for Lower Lynn Town Centre, Lower Capilano Marine Village Centre and the New Community Recreation Facility in Delbrook

p. 15-28

File No. 01.0380.20/074.000

Recommendation:

THAT it be recommended to Council:

THAT Council endorse "Bridge District" as the new name for the Lower Lynn Town Centre;

THAT Council endorse "Capilano Village" as the new name for the Lower Capilano Marine Village Centre;

AND THAT the Committee of the Whole provides direction to staff on the naming of the new community recreation centre on the William Griffin site.

4. PUBLIC INPUT

(maximum of ten minutes total)

5. RISE AND REPORT

Recommendation:

THAT the May 25, 2015 Committee of the Whole rise and report.

MINUTES

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**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 7:09 p.m. on Monday, May 11, 2015 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Bond
Councillor J. Hanson
Councillor R. Hicks
Councillor D. MacKay-Dunn (7:15 pm)
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Ms. N. Deveaux, General Manager – Finance & Technology
Ms. C. Grant, General Manager – Corporate Services
Mr. J. Gordon, Manager – Administrative Services
Mr. L. Jensen, Manager – Engineering Operations
Mr. S. Ono, Manager – Engineering Services
Ms. K. O'Malley, Assistant Manager – Waste Reduction
Ms. S. Dale, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. May 11, 2015 Committee of the Whole Agenda

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the agenda for the May 11, 2015 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

Absent for Vote: Councillor MACKAY-DUNN

2. ADOPTION OF MINUTES

2.1. April 13, 2015 Committee of the Whole

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the April 13, 2015 Committee of the Whole meeting be adopted.

CARRIED

Absent for Vote: Councillor MACKAY-DUNN

2.2. April 21, 2015 Committee of the Whole

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the April 21, 2015 Committee of the Whole meeting be adopted.

CARRIED

Absent for Vote: Councillor MACKAY-DUNN

2.3. April 27, 2015 Committee of the Whole

MOVED by Councillor MURI

SECONDED by Councillor BOND

THAT the minutes of the April 27, 2015 Committee of the Whole meeting be adopted.

CARRIED

Absent for Vote: Councillor MACKAY-DUNN

3. REPORTS FROM COUNCIL OR STAFF

3.1. Single Family Garbage and Organics Collection

File No. 11.5400.01/000.000

Mr. Len Jensen, Manager – Operations, provided an update on the District's garbage collection goals which are based on service levels, environmental considerations and cost to residents. Mr. Jensen highlighted the goals and opportunities of the District which include:

- Retain service capacity;
- Move towards 70% diversion rate;
- Reduce conflict with wildlife;
- Reduce container confusion and violations;
- Improve community aesthetics;
- Reduce lifting to ease movement;
- Provide flexibility based on usage;
- Manage utility rates; and,
- Differential pricing which will recognize and incentivize behavior change.

Councillor MACKAY-DUNN arrived at this point in the proceedings.

Mr. Jensen advised that most municipalities are seeing changes in their solid waste procedures. Mr. Jensen noted that most municipalities are shifting to wheeled carts, bi-weekly garbage pick-up and providing a variety of recycling options.

Staff sought Council's direction on:

- Cart options for organics;
- Garbage collection frequency;
- Cart options for garbage; and,

- Support for differential pricing.

Council provided comments regarding single family garbage and organics collection as follows:

- Spoke in support of continuing weekly garbage collection;
- Spoke in support of offering two container sizes for organic and garbage collection;
- Spoke in support of differential pricing based on container size;
- Expressed concern regarding the environmental impact of residential garbage bins that are no longer in use; and,
- Noted the importance of educating the public.

Mr. Jensen advised that once the model is finalized staff will report back at a future meeting.

4. PUBLIC INPUT

Nil

5. RISE AND REPORT

MOVED by Councillor BOND

SECONDED by Councillor MURI

THAT the May 11, 2015 Committee of the Whole rise and report.

CARRIED
(8:13 pm)

Mayor

Municipal Clerk

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REPORTS


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Traffic Calming

Materials to be circulated via agenda addendum.

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Committee of the Whole	Date: <u>May 25/2015</u>
<input type="checkbox"/> Finance & Audit	Date: _____
<input type="checkbox"/> Advisory Oversight	Date: _____
<input type="checkbox"/> Other:	Date: _____


Dept.
Manager


GM/
Director


CAO

The District of North Vancouver

REPORT TO COMMITTEE

May 16, 2015

File: 01.0380.20/074.000

AUTHOR: Sarah Dal Santo, Section Manager Policy Planning and
Karen Rendek, Policy Planner and Chair of the Place Naming Committee

SUBJECT: Recommended new names for Lower Lynn Town Centre, Lower Capilano
Marine Village Centre, and the new community recreation facility in Delbrook

RECOMMENDATION:

THAT the Committee of the Whole recommends to Council:

THAT Council endorse "Bridge District" as the new name for the Lower Lynn Town Centre,

THAT Council endorse "Capilano Village" as the new name for the Lower Capilano Marine Village Centre,

AND THAT the Committee of the Whole provides direction to staff on the naming of the new community recreation centre on the William Griffin site.

REASON FOR REPORT:

At the Committee of the Whole session on 26 January 2015, Council provided feedback to staff on the proposed place naming procedures and a prioritized list of places/streets/parks/ and facilities to be named. Subsequently, at the 16 February 2015 Regular Council meeting, Council approved the "Naming Selection Criteria and Procedures" Corporate Policy.

As guided by the naming selection criteria and procedures in this new policy, and as requested by Council, the Place Naming Committee is ready to report to Council on the naming process and recommended new names for Lower Lynn Town Centre and Lower Capilano Marine Village Centre. Staff is also seeking Council direction on the naming of the new community recreation centre on the William Griffin site.

SUMMARY:

This report updates Council on the naming selection and engagement processes to rename two key centres within the District. It includes recommendations from the Place Naming Committee to Council to consider renaming Lower Lynn Town Centre as "Bridge District" and

SUBJECT: Recommended new names for Lower Lynn Town Centre, Lower Capilano Marine Village Centre, and the new community recreation facility in Delbrook

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Lower Capilano Marine Village Centre as "Capilano Village". This report also seeks Council's direction on the process for naming the new community recreation facility on the William Griffin site.

BACKGROUND:

Finding new names for "Lower Lynn Town Centre", the "Lower Capilano Marine Village Centre" and the new community recreation centre on the William Griffin site have been identified as high priority items for naming in 2015.

The "Naming Selection Criteria and Procedures" Corporate Policy advises that the Place Naming Committee should consider names that:

- have a strong connection to the local community;
- reflect cues from the local context and have historical, social or cultural relevance;
- may reference local geographic and environmental features;
- engender a positive image or a connection to the local community;
- consider the emerging identity/character for town and village centres (as applicable);
- contribute to the establishment of community identity/sense of place (as applicable);
- are not the same as or sound similar to existing North Shore names;
- avoid duplicating existing MetroVancouver names, where possible;
- generally avoid honourific names (may be well suited to interior rooms, public art);
- avoid difficult pronunciation and spelling; and
- do not lend themselves to inappropriate abbreviations or acronyms.

The policy also outlines a flexible approach to public engagement depending on the level of community significance and/or the number of community members who may have an interest in the name selection. For larger-scale naming or renaming projects (such as a community facility or town centre) the public engagement process may include a larger portion of the District or possibly the entire District. The policy also recognizes that unless otherwise specified, Council retains final decision-making authority for the approval of new names.

EXISTING POLICY: Naming Selection Criteria and Procedures Corporate Policy.

ANALYSIS:

Lower Lynn Town Centre

Origins of Existing Name

Earliest documented reference to the "Lower Lynn" area appears to be in the 1993 Lower Lynn Official Community Plan (rescinded in 2011) which used this name to refer to the area encompassing the Lynnmour South and Keith Lynn neighbourhoods. Use of the term "Lower Lynn" continued in the current Official Community Plan (OCP Bylaw 7900, 2011) and in the Lower Lynn Town Centre Implementation Plan (2013) though the boundaries for this area

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were changed to primarily encompass the Lynnmour South neighbourhood, that is the area bounded by the TransCanada Highway to the north and east, Lynn Creek to the west and the CN railway tracks to the south.

While useful as a planning construct, “Lower Lynn” was not intended to be the official community name for this area. Ongoing use of the term “Lower” is undesirable as it may connote something “lesser”, and the name “Lynn” has already been extensively applied in the Lynn Valley area. The TransCanada Highway remains a significant barrier between the Lynnmour North and Lynnmour South communities and the latter is emerging as a very distinct, and more urban Town Centre. Planning and redevelopment interest in revitalizing this area, as guided by the Lower Lynn Town Centre Implementation Plan, has precipitated the need to find a new name for this emerging Town Centre.

Engagement

In 2013, as part of the engagement strategy for the Lower Lynn Town Centre Implementation Plan, staff sought community and stakeholder input on potential names for this centre. Feedback received included the following ideas:

- Names of people who built the original community
- First nation names
- Lynn Creek Town Centre
- Early settlers
- Reflect local history and community context
- Seylynn Town Centre

In considering these ideas, the Place Naming Committee felt that given the significant changes and revitalization anticipated in this community, names that reflect the historical context of this community would be out of place with the future, contemporary vision for this centre. Historical “marine industrial” themes have already been embraced in Lower Lonsdale. “Lynn Creek”, while providing useful geographic context, perpetuates the overuse of “Lynn” and “Seylynn” could be confused with the Seylynn Village.

Further inspiration for a new name arose at a multi-stakeholder Lower Lynn Town Centre (LLTC) “Branding” workshop in April 2014. Here an assembled group of approximately 20 marketing and urban design consultants, architects, planning, parks and Arts Office staff set out to creatively explore the vision for the LLTC; and, in particular, to define and illustrate a set of attributes that describe the future look, feel and experience of this place. Key ideas arising from this workshop included concepts of:

- **Connectivity** – building connections to Lynn Creek, Seylynn and Bridgman Parks, Lynnmour School, adjoining neighbourhoods, key destinations, jobs and transit;
- **Embracing small local business** – recognizing key part in energizing, animating, infusing new ideas and building excitement in LLTC;
- **Eclectic nature** – celebrating eclectic, random, funky, organic and somewhat unruly nature of current and future development;
- **Active living** – moving people out of cars and embracing active living including walking and cycling; and
- **Promoting social interaction and neighbourliness** – social gathering spaces, community amenities, “outdoor living rooms” for people to gather and meet.

From this focussed workshop discussion, participants derived and resoundingly supported “Bridge District” as a new name for this exciting, contemporary, connected and active Town Centre that will have more than 5 bridges in its immediate vicinity.

Recommendation

The Place Naming Committee recommends “Bridge District” as the preferred, innovative name that supports the vision for this emerging area as an exciting, new, contemporary and connected place. This proposed name satisfies the naming selection criteria in the Naming Selection Criteria and Procedures Corporate Policy by taking cues from the local context, invoking a strong positive connection, embracing the emerging identity and character for the town centre, and contributing to the establishment of community identity and sense of place.

Lower Capilano Marine Village Centre

Origins of Existing Name

The “Lower Capilano” area referred to in the 1996 Lower Capilano Local Plan includes a large area bounded by the TransCanada Highway to the north, Burrard Inlet to the south, and the City of North Vancouver and District of West Vancouver boundaries to the east and west respectively. The Lower Capilano Marine Village Centre Implementation Plan (2013) subject area is a much smaller area bounded by the Capilano River to the north, the District of West Vancouver boundary to the west, Marine Drive to the south and Garden Avenue to the east.

Similarly with Lower Lynn, ongoing use of the term “Lower” is undesirable as it tends to connote something “lesser”. Planning and redevelopment interest in revitalizing this area, as guided by the Lower Capilano Marine Village Centre Implementation Plan, has precipitated the need to find a new name for this emerging Village Centre.

Engagement

A request for suggested names was posted with engagement displays on the 2013 Lower Capilano Village Implementation Plan and public realm design elements. Feedback received from the community included the following ideas:

- | | |
|----------------------------|--|
| - Capilano Village | - Marine Cap Village Centre |
| - The Village at Cap | - Marine Village |
| - The Centre at Capilano | - Lions Gate Village |
| - Capilano Gateway | - 3 Van Centre |
| - Capilano Gateway Village | - Cap Mar Centre or Village |
| - Capilano Crossroads | Other ideas: River Village or Rivers Edge. |

The Place Naming Committee felt that this village centre, while located at Marine Drive and Capilano Road, is emerging as very distinct from the Marine Drive corridor and hence “Marine” should be unbundled from the village centre name. “Lions Gate” was not favoured as this name takes cues from an existing neighbourhood that is undergoing significant change, and from a regionally significant bridge. References to “Crossroads” or “Gateway”

were seen as somewhat challenging as not all residents may identify with these conceptual locators.

Recommendation

A strong connection of this community to the Capilano River has emerged as a key design principle and design elements in the public realm strategy reflect strong cues to river system circulation and flow. With this in mind the Place Naming Committee members felt that the name “Capilano” remained a familiar and critical connection to this community both in terms of reflecting the local context and geography and strong ties to the Capilano River.

As such, the Place Naming Committee recommends “Capilano Village” as the preferred name for this village centre. This proposed name satisfies the naming selection criteria in the Naming Selection Criteria and Procedures Corporate Policy by taking cues from the local context, invoking a strong positive connection to the Capilano River and contributing to the establishment of the emerging community identity and sense of place. This name has already been used in communications to this community for some time now, with no challenges raised.

Other names suggested by the community, will be explored further in the naming of streets, plazas, community facilities and parks in this village centre.

Community Recreation Centre on the William Griffin site

While the new community recreation centre is scheduled to open in the Fall of 2016, ongoing public communications regarding the status of the project and need for signage on the site has elevated naming of this facility to high priority.

Besides the general selection criteria (summarized in the Background section of this report) the Naming Selection Criteria and Procedures Corporate Policy offers the following community facility specific selection criteria to guide the work of the Place Naming Committee. Consider names that:

- reflect geographic location (e.g. well-known street, natural feature, neighbourhood);
- reflect or share the name of an adjacent park;
- commemorate an historic event or event of cultural significance;
- help create an identity appropriate to public communications and marketing as well as civic and community goals;
- reflect user programs and services as a secondary naming consideration; and
- generally avoid the use of honourific names.

In applying both the general and community facility specific naming selection criteria, the Place Naming Committee considered and evaluated a number of different names for this new community recreation facility. “William Griffin” was excluded given that redevelopment permits an opportunity to find a new name for this new facility that is also not an honourific name. “Queens” and “Mosquito Creek” were considered given the location on Queens Road

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and adjacency to Mosquito Creek. While taking cues from the geographic and natural context, neither of these names resonated with the Committee. Instead, the Committee recommended consideration of “Edgemont” and “Delbrook” as residents already identify with and feel connected to these given names for surrounding neighbourhoods. In particular, the committee, and other consulted staff, felt that “Delbrook” was preferred given the continuity with the Delbrook Community Centre (assuming that this site will be rebuilt) and also given that the services from this facility will be transferred to the new community recreation facility once built. For ease of way finding, and to avoid confusion with nearby Delbrook Park, the artificial turf field would remain as “William Griffin”.

Areas for Council Direction

To date, no engagement has been undertaken on a name for this new community recreation facility, and the Place Naming Committee is seeking direction from Council on next steps. Council may decide to endorse “Delbrook” as the new name for this facility, or Council may choose to suggest an alternative name. Should Council request community consultation on the name for this facility, there is an opportunity for on-line, District-wide engagement with the launch of our new District website, in addition to a display board posting at the existing Delbrook Community Centre.

Timing/Approval Process: A new name for the community recreation facility on the William Griffin site is needed given stage of the capital works underway and preparations in progress to design signage for the new facility. New names for the Lower Lynn Town Centre and Lower Capilano Village Centre are also needed for ongoing communications with these communities about these emerging centres.

Concurrence: Outside of the Place Naming Committee, Planning, Parks, Facilities and North Vancouver Recreation and Culture Commission staff have been consulted and provided input to the selection of names as described in this report.

Social Policy Implications: Well selected community names engender a strong positive image of the community, and play an important part in the establishment of community identity, sense of place and community pride.

CONCLUSION:

Guided by the procedures in the Naming Selection Criteria and Procedures Corporate Policy, the Place Naming Committee has explored new names for the Lower Lynn Town Centre, the Lower Capilano Marine Village Centre, and the new community recreation facility on the William Griffin site. Through this report, staff is seeking Council endorsement of recommended new names for the centres, and endorsement or further direction on the naming of the community recreation facility.

SUBJECT: Recommended new names for Lower Lynn Town Centre and Lower Capilano Marine Village Centre

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Respectfully submitted,



Sarah Dal Santo
Section Manager Policy Planning



and Karen Rendek, Policy Planner and
Place Naming Committee Chair

Attachment: Naming Selection Criteria and Procedures Corporate Policy

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Facilities _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____



Title	Naming Selection Criteria and Procedures
Section	Corporate Administration

POLICY

It is the policy of Council that there be Naming Selection Criteria and Procedures to provide a consistent and transparent approach to the naming of streets, parks, community facilities and places in the District of North Vancouver and to inform the work of the Place Naming Committee and Council decision making regarding name selection.

Policy approved on:

PROCEDURE

The following procedures are used to implement this policy, but do not form part of the policy. These procedures may be amended from time to time at the discretion of the Chief Administrative Officer.

General procedures apply to the naming of all categories - streets, parks, community facilities and places. Specific procedures that follow provide additional detail that applies to individual categories only.

Definitions:

For the purposes of this policy:

“Community facilities” shall include community recreational or social facilities may include community recreational facilities, indoor/outdoor sports facilities (e.g. tennis courts) libraries, theatres, galleries, arts and other facilities and public buildings as well as interior rooms or spaces, that serve as places for social, recreational, cultural and other related purposes and may be District owned and operated, or operated by the North Vancouver Recreation Commission, Library Services or other agency or non-profit for the benefit of District residents.

“Parks” shall include District park land and park assets such as sports fields, golf courses, playgrounds, fountains, trails, multi-use pathways and bridges, natural open space and village greens.

“Places” shall include town and village centres, neighbourhoods and may also include public plazas and public art.

“Streets” shall include public and private roads, highways, lanes, bridges and other road designations as per Appendix A. May also include trails and multi-use pathways that are not park land.

General Name Selection Criteria:

Consider names that:

- have a strong connection to the local community;
- reflect cues from the local context and have historical, social or cultural relevance;
- may reference local geographic and environmental features such as mountains, rivers, creeks, coves, flora and fauna;
- engender a positive image;
- are not the same as or sound similar to existing North Shore names;
- avoid duplicating existing MetroVancouver names, where possible;
- generally avoid honourific or personal names except in occasional circumstances as warranted;
- avoid difficult pronunciation and spelling; and
- do not lend themselves to inappropriate abbreviations or acronyms.

General Consideration of Honourific or Personal Names:

Consideration of honourific names will first be deliberated by Council prior to community engagement.

Where honouring of special persons and use of personal names is warranted, then names should only be considered:

- a. posthumously for those individuals who have been deceased for at least two years, with exceptions to be approved by Council;
- b. with informed written consent of the named party's next of kin;
- c. where there is indication of broad District or neighbourhood support for this name;
- d. when the nominated person is well-respected, well-recognized and has made an exceptional positive contribution to community civic and/or community health and well-being; and
- e. where there is a clear connection between the community contribution of the individual or family and the street, park, facility or place being named.

Persons currently holding elected office, persons currently working for the District, persons actively serving the District on and standing or advisory committees, or local developers, shall not be considered for naming.

If an honourific name is selected, the family of the individual or family who is being honoured by the naming will be invited to a Council meeting and the Mayor will read and present a framed naming proclamation or plaque.

These procedures for honourific naming are not intended to provide direction for corporate and sponsorship name recognition which are instead addressed in the Corporate Sponsorship Policy.

Engagement Process:

The public engagement used for any given project will be determined by the level of community significance and/or the number of community members potentially impacted by, or who may have an interest in the name selection.

For smaller-scale naming or renaming projects (e.g. local streets or a neighbourhood park) the public engagement process may include input from the local neighbourhood surrounding the site.

For larger-scale naming or renaming projects (e.g. community facility or town centre) the public engagement process may include a larger portion of the District or possibly the entire District.

Both scenarios will include multiple channel opportunities for public input including online, in person, by phone and in writing.

Decision Making and Approval Process:

Council retains final decision making authority for the approval of all new names, unless specified otherwise by Council.

Council may, at its discretion and at any time, determine if a new or existing name (honourific or otherwise) is no longer appropriate and move to consider a new name.

Facilities, places and other areas for Corporate Sponsorship and Place Naming consideration are to be coordinated on an annual basis and reviewed by the Executive Committee.

Administration of New Name:

Following the selection of a new name, District staff will notify relevant public utility organizations, government agencies, emergency responders, internal departments (for updates to databases and GeoWEB), Google Maps, and other groups as needed, of this change. Updates to various plans and/or bylaws may also be needed, as appropriate.

SPECIFIC PROCEDURES

The following specific procedures apply to individual categories as identified only.

Street Naming Procedures:

Street Name Selection Criteria

In addition to the general criteria listed above, the following criteria will also be considered for street naming:

- The name should be concise and easy to pronounce.
- Extensions of a common name should generally be limited to one duplication (e.g. Byron Road and Byron Place) and take into account the Road Designations per Appendix A.
- Where a collector street changes direction, it shall retain its same name.

Street Name Administration Process

1. Naming of new private roads does not require bylaw adoption and can be implemented by the Planning Department through the Development Permit process, prior to building addressing.
2. New public road names are generally, however not mandatorily, introduced through the subdivision application process.
3. Naming or renaming of public streets that are not identified on Development Permit plans will be approved by Council by bylaw.
4. Once such bylaw is adopted, the District will send notification to property owners and residents and advise them to change their address and notify any contacts. (Canada Post generally provides a one-year grace period).

Parks Naming Procedures:

Parks Related Definitions:

“Ease of Locating” means a name that assists in the finding of a park by citizens unfamiliar with its location within the District.

“Special Person” means a person(s) who has broad District or broad neighbourhood recognition and acceptance for their community work, and is recommended for such recognition in a public manner, in a public place.

Parks Name Selection Criteria

In addition to the general criteria listed above, the following criteria will also be considered for park naming:

- The District of North Vancouver will name parks after adjacent streets or known neighbourhoods for ease of locating;
- Existing parks that are already named are generally not to be renamed after special persons either living or dead;
- Parks that are not named at the time of their approval, (through the appropriate dedication or zoning) or later, at their time of development or any other time, are only to be given names that follow adjacent street names or the names of the neighbourhood in which they are located, or adjacent geographic features such as mountains rivers, creeks and coves, or names of adjacent community centres.
- Small, locally used parkettes may be exempted from the policy, only if they do not currently have a name and there is a direct association of the parkette and the community contribution of the individual being honoured.

Use of Honourific Names

Honourific or personal names should not be considered for the naming of public parks, but may be considered for assets within parks such as sports fields, golf courses, play grounds, fountains, trails, benches, park facilities, multi-use pathways and bridges, picnic shelters and gardens, as long as there is a clear connection between the community contribution of the individual and the facility or area being named.

- The funding of the approved means to honour a special person (i.e. plaques, landscape amenities, etc. and all the installation or renovation costs) is generally to be fully covered by the proponents.

Administration Process for Naming Parks

Council approval, but no bylaw is needed to administer the name change.

Consultation with potentially affected local or community groups and the general public on name ideas may occur if, and as directed by Council.

Community Facility Naming Procedure:

Community Facility Selection Criteria

In addition to the general criteria listed above, the following criteria will also be considered for community facility naming. The name may:

- reflect the geographic location of the facility including but not limited to: a well-known street, natural feature, neighbourhood or subdivision;
- reflect or share the name of an adjacent park;
- commemorate an historic event (e.g. centennial) or event of cultural significance (e.g. Olympics);
- help create an identity appropriate to public communications and marketing as well as civic and community goals; and
- reflect user programs and services as a secondary naming consideration.

Features and spaces within a facility can be named separately from the facility.

Use of Honourific Names

Honourific or personal names should not be considered for the naming of community recreation facilities, libraries, theatres, galleries, arts and other facilities centres, but may be considered for the naming of individual rooms and interior spaces within these facilities.

Where a facility is operated by NVRC, Libraries, other agency or non-profit group for the benefit of District residents, Council may at its discretion, consider the names of special persons or other names recommended by these agencies for the interior spaces and rooms within community facilities; or Council may delegate the naming of these interior spaces and rooms to the relevant organization or agency.

Administration Process for Naming Community Facilities

Council approval, but no bylaw is needed to administer the name change.

Consultation with potentially affected local or community groups and the general public on name ideas may occur if, and as directed by Council.

Place Naming Procedure:

Place Naming Selection Criteria

In addition to the general criteria listed above, the following criteria will also be considered for place naming. The name should:

- take cues from the local, geographic, historical, social or cultural context;
- have a strong positive connection to the local community;
- consider the emerging identity and character for town and village centres; and
- contribute to the establishment of community identity and sense of place.

It is anticipated that place naming will require substantive community engagement.

Use of Honourific Names

Honourific or personal names should not be considered for the naming of neighbourhoods, towns or village centres, but may be considered for the naming of outdoor spaces and public plazas.

Administration Process for Naming Places

Council approval, but no bylaw is needed to administer the name change.

Consultation with potentially affected local or community groups and the general public on name ideas may occur if, and as directed by Council.

Appendix A: Types of Road Designations

Road Designation	Description	Example
Avenue	Straight through-road, generally north-south	Tatlow Avenue
Boulevard	Landscaped major road	Grand Boulevard
Close	Short cul-de-sac	Ashley Close
Court	Cul-de-sac	Francisco Court
Crescent	Curved through road	Tempe Crescent
Drive	Continuous route of some length	Marine Drive
Gardens	Centrally landscaped residential road	Ottawa Gardens
Gate	Entrance road to a subdivision	Parkgate
Highway	Provincial arterial road	TransCanada Highway
Lane	Basic legal term for a narrow public way	Parkside Lane
Parkway	Ideally, a landscaped or scenic highway	Mount Seymour Parkway
Path	Basic legal term for a public pedestrian way	Bridal Path
Place	Single or double cul-de-sac	Trillium Place
Point	Central road on a promontory of land	Lookout Point
Road	Basic legal term for a public way	Lynn Valley Road
Street	Straight through-road, generally east-west	29 th Street
Trail	Wooded pedestrian way	Baden-Powell Trail
Way	Meandering residential road	Starlight Way
Walk	Improved pedestrian way	Sea Walk