

AGENDA

COMMITTEE OF THE WHOLE

Tuesday, April 8, 2014

6:00 p.m.

Committee Room, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Robin Hicks

Councillor Mike Little

Councillor Doug MacKay-Dunn

Councillor Lisa Muri

Councillor Alan Nixon



NORTH VANCOUVER
DISTRICT

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COMMITTEE OF THE WHOLE

6:00 p.m.
Tuesday, April 8, 2014
Committee Room, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

1. ADOPTION OF THE AGENDA

1.1. April 8, 2014 Committee of the Whole Agenda

Recommendation:

THAT the agenda for the April 8, 2014 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. ADOPTION OF MINUTES

2.1. February 11, 2014 Committee of the Whole

p. 7-9

Recommendation:

THAT the minutes of the February 11, 2014 Committee of the Whole meeting be adopted.

2.2. February 24, 2014 Committee of the Whole

p. 11-14

Recommendation:

THAT the minutes of the February 24, 2014 Committee of the Whole meeting be adopted.

3. REPORTS FROM COUNCIL OR STAFF

3.1. Tax Distribution

File No.

Presentation: Nicole Deveaux, General Manager – Finance & Technology

Materials to be circulated via agenda addendum.

4. PUBLIC INPUT

(maximum of ten minutes total)

5. RISE AND REPORT

Recommendation:

THAT the April 8, 2014 Committee of the Whole rise and report.

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MINUTES

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**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole of the Council for the District of North Vancouver held at 5:03 p.m. on Tuesday, February 11, 2014 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor D. MacKay-Dunn (5:05 pm)
Councillor L. Muri
Councillor A. Nixon

Staff: Ms. N. Deveaux, General Manager – Finance & Technology
Ms. J. van Dyk, Director of Library Services
Ms. N. Letchford, Deputy Municipal Clerk
Ms. L. Brick, Confidential Council Clerk

Also in

Attendance: Ms. Lucy Cayuela, Chair, Municipal Library Board
Ms. Gopi Chande, Municipal Library Board
Mr. Matthew De Bock, Municipal Library Board
Mr. Frank Sullivan, Municipal Library Board
Mr. Sanford Osler, Municipal Library Board
Ms. Fiona Kelly, Municipal Library Board
Mr. Ken Lim, Municipal Library Board
Mr. Mike McGraw, Municipal Library Board
Ms. Corinne McConchie, North Vancouver District Library
Ms. Susan Larsen, North Vancouver District Library
Ms. Kate Grossman, North Vancouver District Library
Ms. Helen Kaiser, North Vancouver District Library
Ms. Leanne Erickson, North Vancouver District Library

1. ADOPTION OF THE AGENDA

1.1. February 11, 2014 Committee of the Whole Agenda

**MOVED by Councillor LITTLE
SECONDED by Councillor NIXON**

THAT the agenda for the February 11, 2014 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

Nil

3. REPORTS FROM COUNCIL OR STAFF

Councillor MACKAY-DUNN arrived at this point in the proceedings.

3.1. Municipal Library Board

File No.

Ms. Lucy Cayuela, Chair, Municipal Library Board, presented a video highlighting the Library Board's vision for the future of library services. It was noted that 2014 is the 50th anniversary of the District Library.

The Library Board is changing the direction of the library from a conventional library service to a place of open learning and supporting the community and will be revisiting their strategic plan. There is a vision to become a more active partner with the District to help achieve the goals of the community and work to facilitate conversations about the issues which face the community.

It was noted that the Library Board is faced with the challenge to move past the traditional vision of library services and work within the community to create broader engagement. Discussion ensued regarding opportunities to overcome these challenges. The opportunities identified include:

- Community kiosks;
- Library discussion groups;
- Increased visibility as a source of accurate and evidence based information;
- Improved conversation areas in the libraries; and,
- Creating a cross connection between the Library and the North Vancouver Museum and Archives.

The Library Board advised they are working with the School Board to facilitate integration of library programs into the schools.

Council queried what the Library Board's vision is for Council's role in the governance and strategic direction of libraries; the Board advised that they envision a more meaningful partnership with Council, continued alignment of the values of the Official Community Plan and the Library Board. The Library Board challenged Council to advise them what additional programs they envision the library offering to the community moving forward into the future.

The ideas which were expressed included:

- Strengthening the image of the library as a meeting place for the community;
- Providing higher visibility for the research expertise and information finding services that are offered by the librarians;
- That the Library Board develop a vision of what a library would look like in 2040 and present this vision to Council; and,
- Review what municipal services could be delivered at the library.

Discussion ensued regarding improvement opportunities to Capilano Library; it was suggested that this building should be redesigned.

Council inquired about how the library has changed its services to serve the financially disadvantaged in the community; members of the Library Board

advised that the library has become more valuable to the community since other services such as book stores and video rental stores have closed. A social inclusivity study was commissioned recently to identify ways which the library can become more relevant to different socio-economic levels. The library has also implemented a Teen Advisory Council to assist in engaging youth.

The Library Board is conducting strategic planning sessions to find new ways to measure services. It was noted that there is a changing use of the libraries; the current trend is that people stay longer and for different reasons.

In conclusion the Library Board advised that they are starting a strategic process to develop their vision; the Library Board will return to Council to present the completed vision.

4. PUBLIC INPUT

4.1. Mr. Corrie Kost,

- Encouraged improved access to scholarly sites on the internet; and,
- Spoke regarding the importance of libraries in the community.

5. RISE AND REPORT

MOVED by Councillor LITTLE

SECONDED by Councillor NIXON

THAT the February 11, 2014 Committee of the Whole rise.

CARRIED
(7:00 pm)

Mayor

Municipal Clerk

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**DISTRICT OF NORTH VANCOUVER
COMMITTEE OF THE WHOLE**

Minutes of the Committee of the Whole Meeting of the Council for the District of North Vancouver held at 7:08 p.m. on Wednesday, February 24, 2014 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Acting Mayor R. Hicks
Councillor R. Bassam
Councillor M. Little
Councillor D. MacKay-Dunn

Absent: Mayor R. Walton
Councillor L. Muri
Councillor A. Nixon

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Ono, Manager – Engineering Services
Ms. E. Geddes, Section Manager – Transportation
Ms. T. Smith, Transportation Planner
Mr. R. Taylor, Policy Planner
Ms. A. Mauboules, Social Planner
Ms. S. Berardo, Confidential Council Clerk

Also in

Attendance: Ms. Leslie June, Recreation Manager – North Vancouver Recreation Commission
Ms. Joyce Parkin, Coordinator – North Vancouver Recreation Commission
Mr. Peter Jarvis, President – Capilano Community Services Society
Mr. David Porter, Vice President – Capilano Community Services Society
Ms. Renee Strong, Executive Director – Capilano Community Services Society

1. ADOPTION OF THE AGENDA

1.1. February 24, 2014 Committee of the Whole Agenda

**Moved by Councillor BASSAM
Seconded by Councillor LITTLE**

THAT the agenda for the February 24, 2014 Committee of the Whole be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. ADOPTION OF MINUTES

2.1. January 27, 2014 Committee of the Whole

**Moved by Councillor BASSAM
Seconded by Councillor LITTLE**

THAT the minutes of the January 27, 2014 Committee of the Whole meeting be adopted.

CARRIED

2.2. February 5, 2014 Committee of the Whole

**Moved by Councillor BASSAM
Seconded by Councillor LITTLE**

THAT the minutes of the February 5, 2014 Committee of the Whole meeting be adopted.

CARRIED

3. REPORTS FROM COUNCIL OR STAFF

3.1. Marine Drive Lane Policy

File No. 16.8620.15/001.002

Ms. Tegan Smith, Transportation Planner, reported on the proposed Marine Drive Lane Policy regarding the implementation of a network of lanes parallel to Marine Drive. Ms. Smith noted that there is limited ability for traffic to access properties along the Marine Drive corridor which presents challenges for the retail businesses.

A recent review of Marine Drive corridor development and the District's Transportation Plan identified the benefits of a network of lanes parallel to Marine Drive. The most important factor in creating a vibrant retail neighbourhood is convenient access to at-grade parking. Residents of the Marine Drive area neighbourhoods have expressed concern that lanes need to be designed so that they do not become shortcuts to avoid Marine Drive or allow traffic to intrude into the neighbourhood.

Ms. Smith summarized key input from members of area community associations who have been involved in planning for the corridor for many years which include:

- Supporting the retail businesses is crucial to the success of Marine Drive;
- Once some strong retailers are established, there will likely be a snowball effect and the shopping node will be strengthened;
- Easy access to retail will help businesses to be attracted to the area;
- Lanes need to be designed to not become shortcuts to avoid Marine Drive;
- There is community support for parking in lanes;
- Underground parking is less desirable than on-street parking; and,
- Residents feel Marine Drive area traffic calming has been effective.

Ms. Smith identified the benefits of both one-way lanes and two-way lanes.

One-way lanes:

- Provide a basic level of access;

- Discourage short-cutting;
- May provide space for at-grade parking on public land; and,
- Perception of less access into adjacent community.

Two-way lanes:

- Provide full access to properties, in support of retail;
- Collision risk reduced due to slower speeds and rules more likely to be regarded;
- At-grade parking typically needs to happen on private land; and,
- Fewer vehicle kilometres travelled on Marine Drive to access businesses.

Ms. Smith advised that decisions regarding laneway direction should:

- Support a vibrant retail neighbourhood;
- Discourage short-cutting to bypass traffic congestion;
- Discourage retail patrons from driving into adjacent neighbourhoods;
- Consider traffic calming or other measures to reduce collision risk;
- Minimize traffic delays on Marine Drive; and,
- Facilitate lane parking, considered in combination with private property.

Council requested more information from staff before finalizing the policy.

Mr. David Stuart, Chief Administrative Officer, advised this item will return to a future public meeting.

Moved by Councillor LITTLE

Seconded by Councillor BASSAM

THAT it be recommended to Council:

THAT the February 12, 2014 joint report of the Transportation Planner and Policy Planner be received for information;

AND THAT this item return to a future public meeting.

CARRIED

3.2. Draft Memorandum of Understanding for a Partnering Collaboration for the proposed Lower Capilano Community Centre

File No. 13.6480.20/003.000

Ms. Annie Mauboules, Social Planner, provided an update on the draft *Memorandum of Understanding for a Partnering Collaboration for the proposed Lower Capilano Community Centre*. Ms. Mauboules advised that the draft Memorandum of Understanding is meant to be a non-binding agreement between the future operators of the Lower Capilano Community Centre and serve as a bridging document to a more detailed partnership arrangement to be developed closer to the time the facility is built. Partners to date include: North Vancouver Recreation Commission, North Vancouver District Public Libraries, and Capilano Community Services Society.

The goals of the partnership include:

- To facilitate a healthy and engaged Lower Capilano community;
- To celebrate and leverage the strengths of all partners while seamlessly delivering quality programs and services to the community;
- To work collaboratively and synergistically in the provision of programs and services;
- To continue to enhance and strengthen the relationship between the partners;
- To ensure ongoing communication between the partners;
- To link with other organizations to maximize financial and other resources;
- To leverage volunteer contributions and enhancement of volunteer leadership;
- To maximize the use of existing spaces in Lower Capilano to the greatest extent possible; and,
- To engage the community in fulfilment of all above goals.

Staff sought Council's feedback regarding the draft Memorandum of Understanding. Following this, any necessary refinements would be made and the proposed Memorandum of Understanding would be conveyed to Council for approval and to all partners for signing.

Council congratulated the partners on the draft Memorandum of Understanding. Council also encouraged the partners to have a detailed partnership agreement developed before the opening of the community centre.

Moved by Councillor LITTLE
Seconded by Councillor BASSAM
THAT it be recommended to Council:

THAT Council approve the *Memorandum of Understanding for a Partnering Collaboration for the proposed Lower Capilano Community Centre* as attached to the February 17, 2014 report of the Social Planner.

CARRIED

4. PUBLIC INPUT

5. RISE AND REPORT

Moved by Councillor LITTLE
Seconded by Councillor BASSAM

THAT the February 24, 2014 Committee of the Whole rise and report.

CARRIED
(8:13 pm)

Mayor

Municipal Clerk

REPORTS

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Tax Distribution

Presentation: Nicole Deveaux, General Manager – Finance & Technology

Materials to be circulated via agenda addendum.

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