

AGENDA

REGULAR MEETING OF COUNCIL

Monday, May 6, 2013

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Robin Hicks

Councillor Mike Little

Councillor Doug MacKay-Dunn

Councillor Lisa Muri

Councillor Alan Nixon



NORTH VANCOUVER
DISTRICT

www.dnv.org

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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, May 6, 2013
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Re-Broadcast on Shaw channel 4 at 9:00 a.m. Saturday
- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Bylaw 7954 – Rezoning Lot B – Barrow Street/Lynnwood
- Bylaw 7962 – The District of North Vancouver Rezoning Bylaw 1287 (Old Dollarton/Front Street)

1. ADOPTION OF THE AGENDA

1.1. May 6, 2013 Regular Meeting Agenda

Recommendation:

THAT the agenda for the May 6, 2013 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of three minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

3.1. Tap Dance Day – May 25, 2013 **p. 9**

3.2. National Missing Children's Day – May 25, 2013 **p. 11**

4. RECOGNITIONS

4.1. 2013 Civic Youth Awards

5. DELEGATIONS

5.1. Ms. Teresa Canning, North Shore Restorative Justice Society **p. 15 - 16**
Re: North Shore Restorative Justice Annual Report.

6. ADOPTION OF MINUTES

6.1. April 8, 2013 Council Workshop **p. 19 - 21**

Recommendation:

THAT the minutes of the April 8, 2013 Council Workshop be received.

6.2. April 22, 2013 Council Workshop **p. 23 - 27**

Recommendation:

THAT the minutes of the April 22, 2013 Council Workshop be received.

7. RELEASE OF CLOSED MEETING DECISIONS

8. COMMITTEE OF THE WHOLE REPORT

9. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

*Staff suggestion for consent agenda.

Recommendation:

THAT items _____ be included in the Consent Agenda and be approved without debate.

*** 9.1. Bylaw 7991: Tax Rates Bylaw 7991, 2013** **p. 31 - 34**

File No. 09.3900.01/000.000

Recommendation:

THAT "Tax Rates Bylaw 7991, 2013" is ADOPTED.

9.2. Bylaw 7992: Heritage Park Lane Street Naming Bylaw 7992, 2013 **p. 35 - 39**

File No. 16.8620.00/001.000

Recommendation:

THAT "Heritage Park Lane Street Naming Bylaw 7992, 2013", a bylaw to rename the Frontage lane of the 2000 and 2100 blocks of Mount Seymour Parkway, is given FIRST, SECOND, and THIRD reading.

9.3. Arts Office: Project Grant Recommendations – 2013, Round Two **p. 41 - 57**

File No. 10.4794.90/006.000

Recommendation:

THAT \$63,000 in Project Grants be approved to support eleven distinct arts projects, community celebrations, cultural events and or festivals;

AND THAT \$20,500 in Civic Event Grants be approved to support the annual Canada Day Celebrations at Waterfront Park and Remembrance Day;

AND THAT a Civic Event Grant in the amount of \$2,500 be approved to support the Canada Day Parade, release of funds being subject to final confirmation of details with respect to the event organizer;

AND THAT the District's 50% contribution in the amount of \$43,000 be released in payment, pending confirmed approval of these same recommendations by the City.

9.4. Arts Office: Operating Grant Recommendations, 2013 **p. 59 - 70**
File No. 10.4794.90/006.000

Recommendation:

THAT Operating Grants totalling \$100,500 be approved to support the operations and year-round programming of twelve local arts, cultural and heritage groups;

AND THAT the District's 50% contribution to these grants in the amount of \$50,250 be released for payment, pending confirmed approval of these recommendations by the City.

9.5. Fullerton Avenue – Traffic Calming Plan **p. 71 - 75**
File No. 16.8620.30/015.000

Recommendation:

THAT Council receive the proposed traffic calming plan for Fullerton Avenue as presented in the report of the Supervisor – Transportation Engineering, dated April 22, 2013;

AND THAT Council direct staff to undertake due diligence to validate and document the level of community support for the proposed traffic calming plan pursuant to the Traffic Calming Policy;

AND THAT Council direct staff to report back with an implementation plan including funding sources and timing.

9.6. Longboarding Update from July 2012 to April 2013 **p. 77 - 84**
File No. 16.8620.01/012.000

Recommendation:

THAT the District maintain the status quo, continuing to enforce bylaws and monitor activity levels.

9.7. Remedial Action Requirements – 3005 St. Kilda Avenue **p. 85 - 89**
Dilapidated House – Unsafe Condition and Declared Nuisance
File No. 08.3220.20/018.000

Recommendation:

THAT Council:

1. Declare that Council considers the building located at 3005 St. Kilda Avenue and legally described as PID: 014-600-374, Lot 5, Block 14, District Lot 786, Plan 1479 (the "Property") creates an "unsafe condition";
2. Declare that the building (the "Building") located on the Property is a nuisance and that Council considers that the Building is so dilapidated and unclean as to be offensive to the community;
3. Issue a Remedial Action Order requiring the owner and administrators of the Property, Gottfried Helmut Martin Plank, Margrit Plank (his next of kin), and the administrator of his estate to:
 - a. Erect a safety fence to secure the Property and prevent unauthorized access;
 - b. Demolish and remove the Building and restore the Property to a neat and tidy condition; and,
 - c. Prior to demolition, the owner or administrator shall hire a qualified construction manager to coordinate and supervise all aspects of these Remedial Action Requirements, including but not limited to the following:
 - i. Obtaining demolition and environmental permits;
 - ii. Adhering to Worksafe BC requirements;
 - iii. Ensuring asbestos, mould and any other hazardous substance are removed by qualified cleaners and provide certification from a certified industrial hygienist that the Building is free to contaminants; and,
 - iv. Retaining the services of professional exterminators to ensure the Building is free of rodents prior to demolition(the "remedial Action Requirements").
4. Require that:
 - a. Item 3a. of the Remedial Action Requirements be completed to the satisfaction of the Chief Building Official by June 6, 2013; and,
 - b. The remaining items of the Remedial Action Requirements be completed to the satisfaction of the Chief Building Official by July 31, 2013.
5. Direct that if the Remedial Action Requirements are not satisfactorily completed by the dates specified above then:
 - a. The District of North Vancouver, its contractors or agents may enter the property and carry out the Remedial Action Requirements;
 - b. The charges incurred by the District of North Vancouver in carrying out the Remedial Action Requirements be recovered from the owner as a debt; and,
 - c. If the amount due to the District of North Vancouver under 3(b) above is unpaid on December 31 in any year, then the amount due shall be deemed to be property taxes in arrears under Section 258 of the *Community Charter*.

9.8. Review of the Civic Recognition Program

p. 91 - 106

File No. 01.0115.30/002.000

Recommendation:

THAT the Civic Recognition Program Policy, as attached to the April 26, 2013 report of the Deputy Municipal Clerk, be approved.

9.9. Recommendation from ACDI to support provision of Video Relay Service in Canada

p. 107 - 108

File No. 10.4792.01/011.012

Recommendation:

THAT Council provide a letter to the CRTC in support of implementation of Video Relay Service (VRS) in Canada.

10. REPORTS

10.1. Mayor

10.2. Chief Administrative Officer

10.3. Councillors

10.4. Metro Vancouver Committee Appointees

11. ANY OTHER BUSINESS

12. ADJOURNMENT

Recommendation:

THAT the May 6, 2013 Regular Meeting of Council for the District of North Vancouver be adjourned.

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PROCLAMATION

“Tap Dance Day”

May 25, 2013

- WHEREAS:** The art of Tap Dance is enjoyed by millions worldwide; and
- WHEREAS:** the art of Tap Dance is part of the cultural heritage of people across the globe; and
- WHEREAS:** the art of Tap Dance has proven beneficial in the health and personal development of thousands of Canadians; and
- WHEREAS:** communities across North American will be celebrating the joy of this unique art form on May 25th.
- NOW THEREFORE:** I, Richard Walton, Mayor of the District of North Vancouver, do hereby proclaim May 25, 2013 as “Tap Dance Day” in the District of North Vancouver.

A handwritten signature in blue ink, appearing to read 'M. Walton'.

Richard Walton
MAYOR

Dated at North Vancouver, BC
this 6th day of May 2013

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PROCLAMATION

“National Missing Children’s Day” (May 25, 2013)

- WHEREAS:** Child Find British Columbia, a Provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; and
- WHEREAS:** The mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; and
- WHEREAS:** Child find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; and
- WHEREAS:** Child Find’s annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children’s Day.
- NOW THEREFORE I,** Richard Walton, Mayor of the District of North Vancouver, do hereby proclaim **May 25, 2013** as **“National Missing Children’s Day”** in the District of North Vancouver.

Richard Walton
Mayor

Dated at North Vancouver, BC
This 6th day of May 2013

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DELEGATIONS

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*received
March 20, 2013*

Delegation to Council Request Form

5.1

District of North Vancouver

Clerk's Department

355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311

Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Name of person or group wishing to appear before Council: Teresa Canning

Title of Presentation: North Shore Restorative Justice Society

Purpose of Presentation:



Information only



Requesting a letter of support



Other (provide details below)

Please describe.

To update the district on North Shore Restorative Justice and to present them with the Annual Report.

Attach separate sheet if additional space is required

Contact person (if different than above): Teresa Canning

Daytime telephone number: 604 969 7462

Email address: teresa@nsrj.ca

Will you be providing supporting documentation?



Yes



No

If yes:



PowerPoint presentation



DVD



Publication in agenda (one original due 12 days prior to your appearance date)

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment.

Technical requirements:



Laptop



Multimedia projector

Delegation to Council Request Form

Rules for Delegations:

1. Scheduled by the Clerk after receipt of a request submitted in writing and addressed to Mayor and Council.
2. If a delegation request concerns a matter previously decided by Council or concerns an issue which is being or has been dealt with in a public participation process, the delegation's request to appear before Council may be placed on the appropriate agenda for Council direction.
3. Supporting submissions for the delegation should be provided to the Clerk by noon on the Monday preceding the scheduled appearance.
4. Following the delegation, Council may either
 - i. refer the issue for a report; or
 - ii. refer the issue to a specific meeting of Council.
5. A maximum of 3 delegations will be permitted at any Regular Council meeting.
6. Delegations will be allowed a maximum of five minutes to make their presentation, and any delegation wishing to express the opposing viewpoint will also be allowed five minutes.
7. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
8. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Teresa Canning

March 14th, 2013

Name of Delegate or Representative of Group

Date

Signature

For Office Use Only

☒ Approved

☐ Rejected

By: Signature:

☐ Municipal Clerk

☒ Deputy Municipal Clerk

Appearance date if applicable:

MAY 6

Applicant informed of approval/rejection on (date):

MARCH 20

By (signature):

Date: MARCH 20.

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

MINUTES

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DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop for the District of North Vancouver held at 7:02 p.m. on Monday, April 8, 2013 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor D. MacKay-Dunn
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor M. Little

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. R. Danyluk, Manager – Financial Planning
Mr. J. Gordon, Manager – Administrative Services
M. L. Jensen, Manager – Engineering Operations
Mr. B. Meslo, Section Manager – Solid Waste
Ms. L. Brick, Confidential Council Clerk
Mr. T. Calder, Sanitation

1. Opening by the Mayor

Mayor Walton welcomed staff and the public to the meeting and acknowledged the good work of the Sanitation Department.

2. Single Family Waste Collection and Recycling

File No.

Presentation: Len Jensen, Manager – Engineering Operations

Mr. Len Jensen, Manager – Engineering Operations, provided a review of the results from the curbside waste diversion program survey, noting that most residents surveyed indicated they are satisfied with the current level of service and would prefer one can per week pick up verses bi-weekly pick up. He further noted that crew feedback supports stable collection days, 77 litre cans for garbage, and 240 or 360 litre carts for organics and yard trimmings.

Mr. Jensen advised that the proposals for changes to the garbage schedule are:

1. Hold off on recycling changes until issues with the extended producer responsibility program for packaging and printed paper are resolved;
2. Stay with the semi-automated garbage and organics collection;
3. Improve service by moving to set day of the week collection schedule (Push-a-Day); and,
4. Retain the current tag system for extra garbage.

The proposal for organics is to:

- Continue weekly pick up;
- Provide each resident with a locking 240 litre cart,
- Residents may choose to opt for a 140 litre cart;
- Residents may use a 360 litre cart for additional yard trimmings;
- All organics must be in carts;
- Locking 240 litre cart must contain all kitchen waste; and,
- Maximum 2 carts for pick up.

The three options for consideration to improve the diversion rate are:

1. The equivalent of two 77 litre cans collected every two weeks;
2. One 77 litre can collected every week; or
3. The equivalent of three 77 litre cans collected every two weeks.

Mr. Rick Danyluk, Manager – Financial Planning, reviewed the options for implementation and the financial impacts of these options. The three options include:

1. Push-a-Day which will increase the annual collection schedule by twelve days and \$54,000;
2. Bi-weekly collection which will remove one truck (\$27,000) and divert 20% of garbage to organics (\$65,000) saving \$336,000; or,
3. Providing new bear proof carts for each home which will have a debt service of \$563,000, or \$4.9 million over ten years, and cart maintenance (\$141,000).

Staff recommended that the current organics limits and collection frequency be maintained, that residents be provided with a wildlife resistant 240 litre cart for weekly organics and that residents be permitted to use existing 360 litre carts or purchase an additional 240 litre cart for yard trimmings. Staff recommended implementing a bi-weekly garbage collection schedule using the standard locking 240 litre cart with a reduced cost to residents who choose to downsize to the 140 litre cans.

Council Discussion:

Council discussion ensued regarding regulations for unlocking of cans; staff noted that an at-curb unlocking service could be offered at an additional fee for residents who meet specific criteria for not being able to comply with the time restrictions for putting waste at the curbside. Staff clarified that bins would be identified using a chip tagging system.

Staff supported retaining the existing tag system for residents who are over the limit.

Council discussed the “Push-a-Day” schedule options; it was noted that the schedule could be set for either four days a week or five days a week. Staff noted that implementation of this option will provide certainty for residents and stabilize the collection schedule throughout the year.

It was noted that suites do not pay extra for garbage service; the limit is the same for all homes in the District so suites with additional garbage must purchase tags.

Staff advised that they are considering purchasing carts with chip tags already inserted so as to be prepared for technology advances.

Council inquired what the direct benefits of the proposed changes are to the taxpayer; staff advised that the changes will provide basic services to the community in the most cost efficient method possible and as a societal program it will eliminate waste going to the land fill.

Mr. Tony Caldwell of the Sanitation Department presented options for household collections supporting the once per week collection with the push-a-day system. He supports using the large carts for organics and green waste and a 77 litre can for garbage. He noted that the curbside pickup of green waste has increased the rate of waste by moving people away from composting. Mr. Caldwell spoke in opposition to the bi-weekly pick up as it will increase the length of the working day.

3. Adjournment

The meeting adjourned at 8:24 pm.

Confidential Council Clerk

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DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop for the District of North Vancouver held at 5:37 p.m. on Monday, April 22, 2013 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor D. MacKay-Dunn
Councillor A. Nixon

Absent: Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. J. Gordon, Manager – Administrative Services
Ms. C. Grant, Manager – Corporate Planning & Projects
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Ono, Manager – Engineering Services
Ms. E. Geddes, Section Manager – Transportation
Ms. T. Guppy, Planner
Ms. S. Lunn, Social Planner
Ms. T. Smith, Transportation Planner
Mr. R. Taylor, Planner
Ms. C. Walker, Chief Bylaw Officer
Ms. S. Berardo, Confidential Council Clerk

Also in

Attendance: Mr. Jan Voss, Creative Transportation Solutions Ltd.

1. Opening by the Mayor

2. Marine Drive Corridor Planning Update

File No.

Briefing Note: Marine Drive Corridor Planning Update

Mr. Brian Bydwell, General Manager - Planning, Properties & Permits, provided an update on the Marine Drive Corridor Plan.

Mr. Bydwell discussed the changes that have been put in place to support the revitalization of Marine Drive which include:

- Mixed land uses have been introduced to establish a more vibrant, complete community;
- Attractive sidewalks and boulevards for pedestrians;
- Developments implemented along the corridor with streetscape improvements;
- Lower Capilano Marine Village implementation plan is near completion;

- The region has identified Marine Drive as a Frequent Transit Development Area;
- The Marine Drive area traffic calming is nearly completed in three adjacent neighbourhoods; and,
- Marine Drive signal, safety, and paving improvements which include: new signal equipment and signal timing for efficiency, cycling accommodated by shared travel lanes and the 15th Street bikeway, and new left turn bays installed.

Staff have identified two key opportunities to improve the urban experience along the corridor which include establishing retail-friendly neighbourhoods and establishing neighbourhoods where people can park once and walk. There could be an opportunity to anchor the corridor with two vibrant neighbourhoods:

- Commercial District around Pemberton Avenue; and,
- Small retail node at McGuire Avenue, which provides a gateway into Lower Capilano Marine Village.

Having commercial services concentrated in neighbourhoods could have numerous benefits for retail performance which include creating a walkable node, distinct neighbourhood character, and locating commercial activates around future bus rapid transit stations.

Mr. Bydwell acknowledged that when retail is in a cluster, visitors to the area park once and use a variety of stores in the area. The District of North Vancouver could:

- Implement teaser parking pockets in the boulevard zone between street trees to entice shoppers;
- Explore the potential to establish a managed, shared parkade;
- Look into encouraging the establishment of a Business Improvement Association to manage parking in the area;
- Explore the feasibility of requiring knock-out panels in parkades so parking can be easily shared; and,
- Continue to support parking reductions for residential land uses but not for commercial.

Mr. Bydwell sought Council's feedback on opportunities for enhanced vibrancy of the Marine Drive Corridor.

Council Discussion:

- Expressed concern with off-street parking;
- Commented that there is not a lot of opportunity for community amenities as the existing zoning limits this;
- Discussed the possibility of sidewalk parking;
- Commented on the improved signalization on Marine Drive going eastbound;
- Noted that car dealerships add to the vibrancy of Marine Drive;
- Commented on the need for shared sidewalks for both cyclists and walkers;
- Commented that adding more height to residential condos would enhance livability;
- Commented on the need for better signage;
- Requested more information on nodes; and,
- Suggested dedicated bus lanes along Marine Drive.

Councillor LITTLE left the meeting at 6:18 pm and returned at 6:23 pm.

Public Input:

Corrie Kost:

- Suggested looking at teaser parking in Edgemont Village as it is working well; and,
- Stated that the area needs the vibrancy of the stores.

Lyle Craver:

- Expressed concern with traffic congestion on Marine Drive; and,
- Noted the drainage problems on 15th and Lloyd Avenue.

Councillor MACKAY-DUNN left the meeting at 6:29 pm.

Council recessed at 6:29 pm and reconvened at 6:38 pm.

3. Draft Lower Capilano – Marine Village Centre Implementation Plan

File No. 13.6480.30/002.004

Report: Susan Haid, Manager – Sustainable Community Development
Sarah DalSanto, Section Manager – Policy Planning

Ms. Susan Haid, Manager – Sustainable Community Development, presented the draft Lower Capilano Marine Village Centre Implementation Plan and reported on recent consultations. Ms. Haid advised that the key elements of the plan include:

- A land use concept plan that addresses Lower Capilano's housing needs and revitalizes the commercial activity in the area;
- A strategy for improved transportation within the neighbourhood; and,
- A community amenity strategy that will see the construction of a new community centre, new neighbourhood parks, a series of plazas, and a network of greenways and pedestrian connections.

The Lower Capilano Marine Village Centre has three main parts to the concept plan: the Heart, Cross Roads and Hotel Area, and the Gateway. The Village Centre Heart includes a plaza, village green, and a community centre. It is anticipated to be the hub of the centre with a vibrant mix of uses. The concept involves the creation of a cross roads at Capilano Road and McGuire Avenue that will lead to the new heart of the Village Centre. Council has also expressed a desire to see some hotel use retained in the area as hotels provide an important benefit to the community and the North Shore supporting tourism, the local economy, visiting sports teams, and the community during emergencies. The Parks and Open Space Network includes three new neighbourhood parks including the Village Green in the Heart, south of Curling Road, and a park connecting through to Belle Isle. It also includes a greenway from Fullerton to Curling and on to Marine, and another greenway along McGuire which would connect down towards the Spirit Trail.

Ms. Tegan Smith, Transportation Planner, advised that the District of North Vancouver is confident that there is a sound transportation plan for the area that will work well in the coming years. The Transportation Plan focusses on the opportunity to improve access into and out of the neighbourhood and capitalize on the Frequent Transit Network that runs past the village centre. Ms. Smith made the following comments:

- The study predicts that there will be a maximum of about ten new vehicle trips per minute travelling in the area by 2030;

- As a safety and capacity improvement, a new dedicated left turn lane is proposed from Capilano Road southbound to Marine Drive eastbound;
- Marine Drive is part of the regional Frequent Transit Network and Capilano Road is envisioned to be part of the Frequent Transit Network in the future;
- Currently very few trips in the area are made by walking and this can be attributed to challenges of crossing Capilano Road;
- Bike lanes are planned along Capilano Road and cycling will be integral in the design of all streets in the area;
- Parking levels would be matched with demand and provided underground. Some on-street parking would also be available; and,
- Each development will be responsible for establishing a construction management plan to minimize the impacts of development on traffic in the area.

Ms. Suzy Lunn, Social Planner, spoke on the community centre vision. The community centre is anticipated to be located in the heart of the Village Centre fronting onto the public plaza at the Cross Roads. Operations and services are expected to be delivered through a partnership model including the District of North Vancouver, the North Vancouver Recreation Commission, the North Vancouver District Public Library, and Capilano Community Services Society.

Ms. Tamsin Guppy, Planner, provided an overview of the design guideline framework. Ms. Guppy identified some clear themes that emerged from discussions with the community which include:

- The Village Centre should be distinct from Marine Drive;
- Celebrate the Capilano River through the use of public art and redevelopment opportunities;
- Incorporate water features to build on the connection to Capilano River and to add a sense of fun and beauty to new public spaces;
- Recognize the community's efforts of creating gardens on left over land by encouraging development to create lush landscapes; and,
- Encourage new development to feature natural materials, particularly wood.

Ms. Haid advised that next steps include:

- Naming the Village;
- Council consideration of approval of the Village Centre Plan; and,
- Exploring housing options in the peripheral area.

Council Discussion:

- Showed support of the Lower Capilano Marine Village Centre Implementation Plan;
- Suggested naming streets after the First Nations because of their close proximity to the area;
- Suggested creating more entering/exiting points to help alleviate traffic problems;
- Stated the need for a distinct neighbourhood;
- Expressed concerns with regards to traffic;
- Commented on viability of the hotels in the area; and,
- Urged staff to consider the acoustics in the community centre to ensure it can be used as a multi-purpose room.

Mayor Walton left the meeting at 7:41 pm and returned at 7:43 pm.

Public Input:

Corrie Kost:

- Expressed concern with traffic.

Doug Curran:

- Commented that unique opportunities require unique approaches;
- Commented on the importance of cross-roads;
- Commented that land swap and land exchanges will be required;
- Expressed concern with the Curling Road area;
- Commented on the importance of the hotels; and,
- Commented that pedestrians should be a key consideration when looking at this plan.

Renee Strong:

- Advised Council that residents of the Norgate area will be able to get to the Community Centre.

4. Adjournment

The meeting adjourned at 8:00 pm.

Committee Clerk

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REPORTS

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COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date:	Item #	
<input checked="" type="checkbox"/> Regular	Date: MAY 6, 2013	Item #	
<input type="checkbox"/> Agenda Addendum	Date:	Item#	
<input type="checkbox"/> Info Package			
<input type="checkbox"/> Council Workshop	DM#	Date:	Mailbox:


Dept.
Manager


Director


CAO

The District of North Vancouver REPORT TO COUNCIL

April 30, 2013

File: 09.3900.01/000.000

AUTHOR: Natasha Letchford, Deputy Municipal Clerk

SUBJECT: Tax Rates Bylaw 7991, 2013

RECOMMENDATION:

THAT "Tax Rates Bylaw 7991, 2013" is ADOPTED.


BACKGROUND:

Bylaw 7991 received FIRST, SECOND, and THIRD readings on April 29, 2013 and is now ready to be considered for adoption by Council.

Options:

1. Adopt the bylaw;
2. Abandon the bylaw at 3rd reading; or,
3. Rescind 3rd reading and debate possible amendments to the bylaw.

Respectfully submitted,



Natasha Letchford
Deputy Municipal Clerk

Attachment: Tax Rates Bylaw 7991, 2013

The Corporation of the District of North Vancouver

Bylaw 7991

A bylaw for imposing rates on lands and improvements in the District of Vancouver for 2013

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Tax Rates Bylaw 7991, 2013".

2. 2013 Tax Rates

The following tax rates are imposed for 2013 on the taxable land and improvements as set out in the assessment roll:

- (a) for all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the Schedule "A" attached hereto and forming a part hereof;
- (b) for provision of the monies required in 2013 under bylaws of the municipality to meet payments of interest and principal of debts incurred for which other provision has not been made, on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of Schedule "A" attached hereto and forming a part hereof; and,
- (c) for provision of the municipality's appropriate share of the monies required for Regional District purposes for the year 2013, for expenditures of the Greater Vancouver Regional District on the assessed value of land and improvements taxable for hospital purposes, rates appearing in column "C" of Schedule "A" attached hereto and forming a part hereof.

READ a first time this the 29th day of April, 2013

READ a second time this the 29th day of April, 2013

READ a third time this the 29th day of April, 2013

ADOPTED this the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

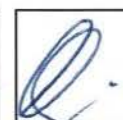
SCHEDULE "A" TO BYLAW 7991


2013 TAX RATES (\$'S OF TAX PER \$ 1,000 TAXABLE VALUE)

Property Class	A Municipal General	B Municipal Debt	Total Municipal	C Greater Vancouver Regional District
Residential	2.29671	0.07290	2.36961	0.06159
Utilities	38.76940	1.23060	40.00000	0.21558
Industrial (Major)	35.63515	1.13107	36.76622	0.20942
Industrial (Major)				
- Capped Properties	26.65400	0.84600	27.50000	0.20942
- Capped New Investment	21.80788	0.69212	22.50000	0.20942
Industrial (Light)	10.57462	0.33564	10.91026	0.20942
Business/Other	8.33668	0.26461	8.60129	0.15090
Recreation	5.90307	0.18738	6.09045	0.06159

COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date: _____	Item # _____	
<input type="checkbox"/> Regular	Date: _____	Item # _____	
<input type="checkbox"/> Agenda Addendum	Date: _____	Item# _____	
<input type="checkbox"/> Info Package			
<input type="checkbox"/> Council Workshop	DM# _____	Date: _____	Mailbox: _____


 Dept.
Manager


 Director


 CAO

The District of North Vancouver

REPORT TO COUNCIL

April 24, 2013

File: 16.8620.00/001.000

Tracking Number: RCA -

AUTHOR: Tegan Smith, MCIP, RPP, Transportation Planner

SUBJECT: Renaming of Mount Seymour Parkway Frontage Road

RECOMMENDATION:

THAT "Heritage Park Lane Street Naming Bylaw 7992, 2013", a bylaw to rename the frontage lane of the 2000 and 2100 blocks of Mount Seymour Parkway, is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT:

There has been confusion because properties on the south side of the 2000 and 2100 blocks of Mount Seymour Parkway are addressed on the Parkway but, are not accessible from the Parkway. These properties are only accessible through Maplewood Village Centre (via Riverside Drive, Old Dollarton Road and Seymour River Place).

Given recent development interest in these blocks, there is an opportunity to introduce a more intuitive street name that helps in locating these properties. The street name bylaw can be put in place now and implemented with redevelopment.

BACKGROUND:

In November, 2012, the Advisory Oversight Committee approved terms of reference for the Street Naming Committee. Since then, the Street Naming Committee has been working with OCP implementation efforts to identify streets needing naming and/or renaming in the near future. Public and staff street naming contests were held to generate ideas about area themes and a name bank.

The name bank was augmented with ideas from the Street Naming Committee. Then, the name bank was filtered against the Street Name Selection Criteria in the Committee's terms of reference (e.g. avoid difficult pronunciations/spellings, avoid duplication with Metro Vancouver street names, et cetera). From there Committee members applied subject matter expertise and local knowledge to screen names further.

EXISTING POLICY: Official Community Plan; Street Naming Committee Terms of Reference

SUBJECT: Renaming of Mount Seymour Parkway Frontage Road of Mount Seymour Parkway Frontage Road

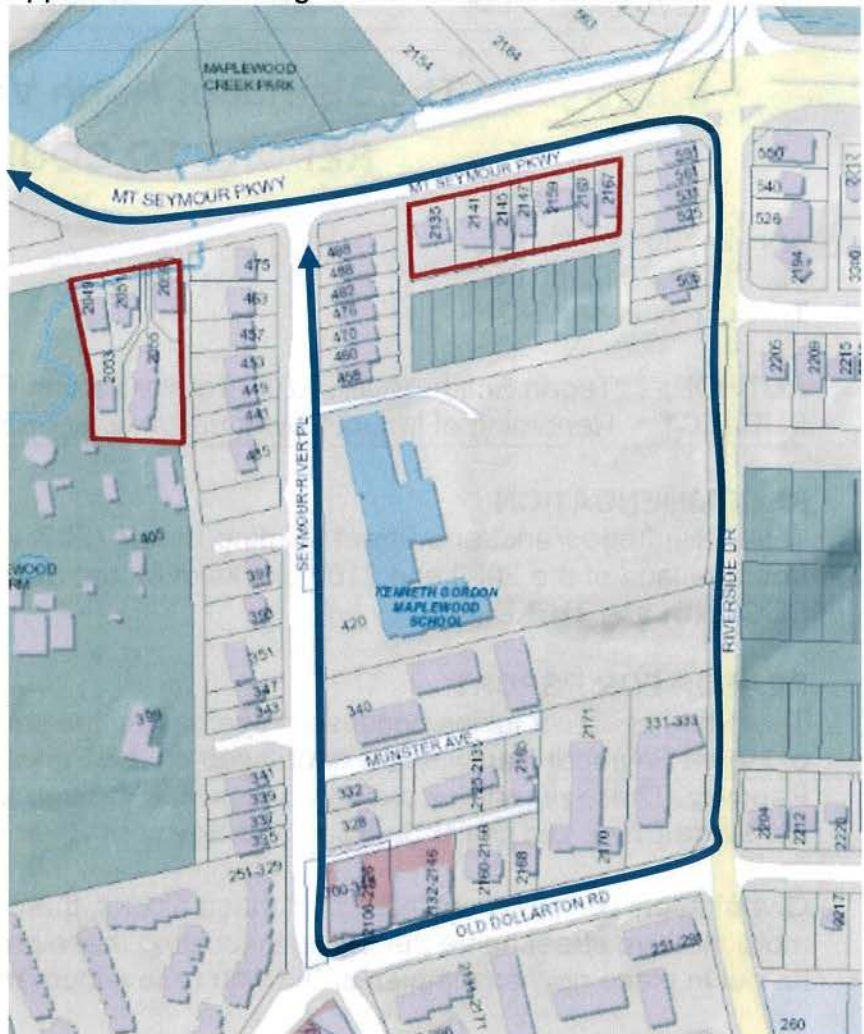
April 24, 2013

Page 2

ANALYSIS:

The Street Naming Committee supports the renaming of this street for two reasons:

1. To help people to access these properties in a more intuitive manner, a new name would be more appropriate. Properties on the south side of the 2000 and 2100 blocks of Mount Seymour Parkway are addressed on the Parkway but, are only accessible through Maplewood Village Centre(via Riverside Drive, Old Dollarton Road and Seymour River Place).
2. Properties addressed on this roadway are likely to redevelop in the near future and the new street name can be introduced in two phases, as each block develops.



Heritage Park Lane was determined by the Street Naming Committee to be the most suitable name for a road at this location because Heritage Park is accessed from this street. After the Mount Seymour Parkway bike lane project is implemented later this year, the street will be a just six meters wide and will function as an access lane.

Timing/Approval Process:

The new street name bylaw can be implemented now and the new street name can be implemented once redevelopment occurs.

Concurrence: Policy Planning; Fire Services; Building Department; Real Estate Department

Social Policy Implications:

The new street name is expected to make it easier to locate these properties and improves the local character of Maplewood Village Centre.

SUBJECT: Renaming of Mount Seymour Parkway Frontage Road of Mount Seymour Parkway Frontage Road

April 24, 2013

Page 3

Public Input: Property owners have been consulted as part of development applications and through the Mount Seymour Parkway bike lane project. The name change would be implemented with redevelopment and so, current property owners would no longer be living on this street.

Recommendation:

THAT "Heritage Park Lane Street Naming Bylaw 7992, 2013", a bylaw to rename the frontage lane of the 200 and 2100 of Mount Seymour Parkway, is given FIRST, SECOND, and THIRD reading.

Options:

1. That the 2000 and 2100 blocks Mount Seymour Parkway street name remain as Mount Seymour Parkway.



Tegan Smith
Transportation Planner

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input checked="" type="checkbox"/> Sustainable Community Development	<input checked="" type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input checked="" type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input checked="" type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input checked="" type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

The Corporation of the District of North Vancouver

Bylaw 7992

A bylaw to rename portions of a highway

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Heritage Park Lane Street Naming Bylaw 7992, 2013".

2. Renaming of Highway

The south frontage lane of the 2000-2100 blocks of Mount Seymour Parkway, as dedicated by deposit of Plan 1371 and shown outlined in attachment A of this bylaw, is hereby renamed Heritage Park Lane.

READ a first time the

READ a second time the

READ a third time the

ADOPTED this the

Mayor

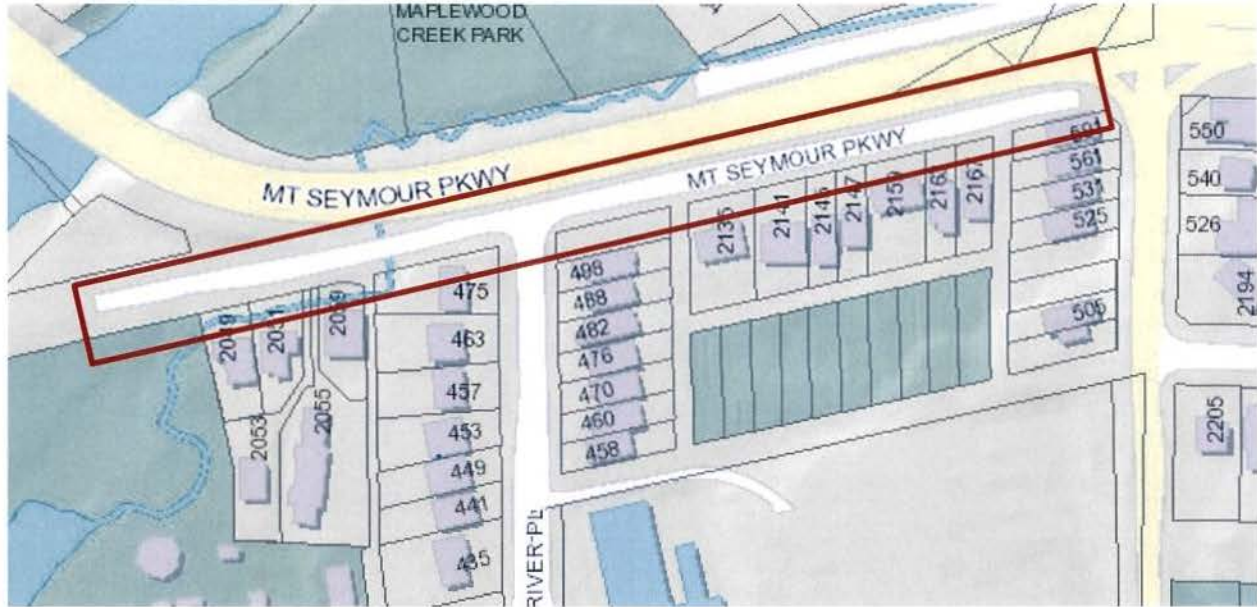
Municipal Clerk

Certified a true copy

Municipal Clerk

Attachment A to Bylaw 7992

South Frontage Lane 2000-2100 blocks Mount Seymour Parkway



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COUNCIL AGENDA/INFORMATION		
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<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____



9.3

North Vancouver Arts Office

REPORT TO THE DISTRICT OF NORTH VANCOUVER

File: 10-4794-90 / 006

April 22, 2013

AUTHORS: John Rice, Cultural Development Officer

SUBJECT: Arts Office: Project Grant Recommendations – 2013, Round Two.

RECOMMENDATION

It is recommended:

1. THAT \$63,000 in Project Grants be approved to support eleven distinct arts projects, community celebrations, cultural events and/or festivals;
 2. THAT \$20,500 in Civic Event Grants be approved to support the annual Canada Day Celebrations at Waterfront Park and Remembrance Day;
 3. THAT a Civic Event Grant in the amount of \$2,500 be approved to support the Canada Day Parade, release of funds being subject to final confirmation of details with respect to the event organizer;
- and
4. THAT the District's 50% contribution in the amount of \$43,000 be released in payment, pending confirmed approval of these same recommendations by the City.

REASON FOR REPORT

The purpose of this report is to secure Council's approval for the release of project grants and civic event grants within the projected budget for 2013.

EXISTING GRANTS POLICIES

Arts Assistance Grant Program (5-1850-1).

Community Investment Program: Events / Festivals (5-1850-5).

BACKGROUND: POLICY & PROCEDURE

Operating within the policy framework established under the 'Arts Assistance' and the 'Events

and Festivals' grants programs, the Arts Office administers arts, cultural and community grants on behalf of the District and City of North Vancouver.

Duration of Support: At their regular meeting of December 10th, 2012, Council for the District of North Vancouver directed staff to report back on grants evaluation criteria and to comment on the applicability of "sunset clauses" to arts grants arrangements.

The District's policy on funding for 'Events and Festivals' (5–1850–5) places a soft restriction on the term of funding: eligible organizations, it states, may receive funding on an annual basis up to a term of five (5) years. At the five-year mark it is anticipated that grant requests will be subject to review by the peer assessment jury, and that a recommendation will be made with respect to ongoing funding.

By way of comparison, however, neither the City's policy considerations for 'Special Events & Festivals' nor the bi-municipally endorsed 'Arts Assistance Grant Program' (AAGP) place any restrictions on the term of funding.

Placing term restrictions on grants funding to the non-profit arts organizations, to community groups or to festivals and events speaks directly to issues of long-term sustainability for the sector. It is an important policy question. And, while the existing policies of the District and City have – for the most part – served the municipalities well, the policy framework in this case contains a number of inconsistent and conflicting statements.

A comprehensive policy review of arts grants programs is scheduled for the late summer and fall of 2013. Staff will be better positioned to have a full workshop discussion with Councils on this and other matters at that time.

Canada Day Parade: In July 2012, shortly after last year's parade had wrapped up, the North Shore News ran an article citing the intention of leading parade organizers to step down. By January 2013, as no successor group had at that time stepped forward to take on the role of organizing the parade, directors of the Celebrate North Shore Society – the volunteer group responsible for coordinating the event – advised staff of their intent to dissolve the society. At the beginning of April 2013, a public statement was released to the effect that there would be no Canada Day Parade this year.

In response to the public fallout last month, representatives of the Royal Canadian Legion 118 have recently made a verbal commitment to take over the ongoing governance of the Celebrate North Shore Society (CNSS) and the task of organizing the Parade in 2013. Both these steps appear to be positive. First, the Legion expects to attract a renewed body of much-needed volunteers to assist with the event in 2013. Second, the transfer of society governance should ensure that the new organizing group has continued access to the operating (cash) as well as physical assets that the CNSS has accumulated over time.

At the time of writing this Report, the transition from one organizing group to its successor has not yet been finalized. For this reason staff recommends that grant funding in the amount of

\$2,500 be approved to support parade production costs, but that release of funds be made subject to final confirmation of details with respect to the organizing group.

SUMMARY: GRANTS JURY RECOMMENDATIONS

The Arts Office administers three grant intakes each year to process a broad range of operating and project grant requests – see: *Attachment A*. The current Report covers the second intake of project grants for 2013.

Peer Assessment: The provision of arms-length recommendations through an independent peer assessment jury is a core principle of the grants policies administered by the Arts Office. Members of the peer assessment jury can be identified, invited and/or nominated based on: their expertise in different arts disciplines, in professional arts or event management, in the volunteer sector or in community-based arts practises, as well as general knowledge of the community as a whole.

Adjudication Timeline: Fourteen eligible project grant requests were received by the posted deadline of March 4th, 2013. These grant requests, together with a package of program and jury guidelines were distributed to the peer assessment jury at least three weeks in advance of their meeting on April 9th, 2013.

Assessment Criteria: The Arts Office publishes detailed Program Guidelines every year that include all the assessment criteria. Prospective applicants are encouraged to meet with staff prior to the deadline, in order to discuss their proposals and to clarify questions that may come up in respect of their application(s).

Jury Process: The peer jury completes a detailed quantitative evaluation (assessment matrix) for each grant request, whereupon the collective aggregate of the jurors' "scores" is taken as a starting point for a thorough comparison and qualitative assessment of each grant request that in turn results in a recommendation of grant award for each applicant.

Civic Events Grants / Direct Award: In order to maintain sustainable and predictable support for important celebrations such as Canada Day, the Canada Day Parade and Remembrance Day, civic events grants are not subject to the fluctuations of annual jury review. Rather, Arts Office staff has worked closely with the community groups that produce these events year after year to undertake a baseline needs assessment, to reach a funding agreement and to ensure accountability through annual reporting.

Grants Recommendations: A detailed summary of project grant requests & recommendations, incl. the recent grant history for each applicant, is appended to this Report as *Attachment B*.

The following chart provides a brief summary of the jury's recommendations:

PROJECT GRANTS	Project Name	AWARD
Arts Projects / Events		
North Vancouver Urban Forum	LOT 5 CONTAINER EXHIBITION	DECLINED
Presentation House Theatre	SUSPENSION SERIES	DECLINED
Redshift Music Society	TRANSPONDINGS	\$ 5,000
Seymour Art Gallery	BIO / GRAPHIC	\$ 8,750
Smith Foundation	ALISTAIR BELL EXHIBIT	\$ 4,500
Vancouver Int'l Mountain Film Festival	V.I.M.F.F. FALL SERIES	\$ 3,500
Vancouver Inter-Cultural Orchestra	IMAGINED WORLDS, CONCERT	\$ 2,500
Community Art Projects		
Cascadia Society	FAIRY TALE CHRISTMAS	\$ 5,000
Silver Harbour Seniors' Activity Centre	SENIORS' DIGITAL STORYTELLING	DECLINED
Community Celebrations		
NV Community Arts Council	TROLLEY DANCES	\$ 5,000
Parkgate Community Services	PARKGATE FAMILY DAY	\$ 1,250
Major / Signature Festivals		
Artists for Conservation International	ARTISTS FOR CONSERVATION	\$ 9,500
Coho Society of the North Shore	COHO FESTIVAL	\$ 7,000
Trinidad & Tobago Cultural Society	CARIBBEAN DAYS	\$ 11,000
TOTAL		\$ 63,000

The following is a summary of the award recommendations for civic events:

CIVIC EVENT GRANTS	Event	AWARD
	CANADA DAY (WATERFRONT PARK)	\$ 18,500
	CANADA DAY PARADE	\$ 2,500
	REMEMBRANCE DAY	\$ 2,000
TOTAL		\$ 23,000

ANALYSIS: GRANT RECOMMENDATIONS

A set of Jury Notes (or a 'Summary of Projects') is attached to this Report as *Attachment C*. These notes provide brief project descriptions relating to each grant request, as well as the consensus funding recommendation provided by the jury in each case.

Non-Award of Grant: The jury recommends that three grant requests be declined.

'LOT 5 CONTAINER EXHIBITION' (North Vancouver Urban Forum): Incorporated as recently as last year, the North Vancouver Urban Forum proposed an interactive art exhibit located in a non-traditional "gallery" space, created out of industrial containers on Lot 5 in the Shipyards District. Curatorial leadership for the project is expected to develop from partnerships with the Café for Contemporary Art and the First Peoples' Cultural Council.

Although the project was generally considered to be interesting and to offer opportunities for community engagement, the jury does not recommend support. Reasons for this are: (a) the inability to identify revenues or other sources of funding beyond the current grant request; (b) the absence of relevant curatorial information with respect to the range of artists or types of artwork being contemplated for the project; and (c) the failure to discuss and confirm key deliverables with partners identified in the application.

'SUSPENSION SERIES' (Presentation House Theatre): Presentation House Theatre proposed a pilot project / "incubator series" that would be designed to support emerging, local talent and the development of new work. Combining staged readings with dramaturgy workshops and guest company presentations, while – at the same time – offering participating performers and artists access to space, artistic leadership and a range of administrative and technical support, grant support was requested to help PHT develop organizational capacity and to shape a working model for the series.

The jury found a great deal to support in the vision and intent behind the Theatre's proposal. After considerable deliberation, however, their consensus finding was that: while the pilot project contains exciting and interesting possibilities, and while it describes a range of positive outcomes, the proposal nevertheless lacks a clear critical path to ensure that project resources are well directed. The jury's recommendation is to decline the current application. PHT is encouraged to return to a subsequent intake with a re-worked application.

'SENIORS' DIGITAL STORYTELLING' (Silver Harbour Seniors' Activity Centre): Since its development in 2006 'Digital Storytelling' has become an established part of the creative programming for older adults at the Silver Harbour Centre.

In general terms the storytelling project was well-received. However, the jury expressed unanimous concern that project funding is totally dependent on only two grant requests. The jury's recommendation to decline support is based on the applicant's failure to demonstrate sustainability through a reliable, diversified base of revenues.

FINANCIAL IMPLICATIONS

The Arts Office budget for arts and cultural grants is funded on a 50/50 basis by both the City and the District of North Vancouver.

Grants Budget: The 2013 budget for all three intakes of project and operating grants, not including core funding support to the four major arts organizations, is projected at \$265,000. This is the same as 2011 and 2012, but represents a reduction of \$27,500 (-9.4%) compared to 2010. The District's share of this budget is: \$132,500.

Current Recommendations: The jury recommends that grants be awarded in the amount of \$63,000 to support eleven (11) projects. In addition, this Report brings forward a further recommendation for \$23,000 to support three (3) civic events. The District's share of these grants is \$43,000.

Available Funds: In December 2012 Councils for the District and City of North Vancouver approved a first round of Project Grant recommendations in the amount of \$60,000 (District share: \$30,000). At March 31st of 2013 the available funds remaining in the grants budget stood at \$204,475.

The total of recommendations forwarded in this Report is \$86,000 (\$43,000). Councils are currently also considering Operating Grant recommendations in the amount of \$100,500 (\$50,250). Both sets of recommendations are within the normal range for grant funding in their respective intakes, and the total of all grant recommendations is within the annual projected budget (see above).

Return on Investment. The proposed municipal investment of \$86,000 (\$63,000 in project grants and \$23,000 to support civic events) is expected to support projects and events with a total combined budget comfortably in excess of \$500,000. Representing a relatively modest 10–15% of the applicants' total budgets, these grants are nevertheless critical to the success of the projects they support, as they: support program capacity; facilitate events planning; make it possible to leverage investment from other funders and levels of government; and enable and strengthen program delivery.

Timing/Approval Process. In order to give applicants adequate time to plan and promote their events, Council approval is requested as soon as possible.

CULTURAL PLAN AND/OR POLICY IMPLICATIONS

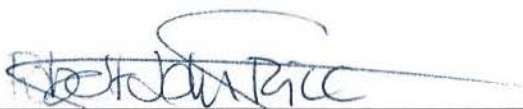
North Shore arts organizations are diverse, ranging from small community-based groups to major professional organizations. Arts and cultural events, in particular special events and festivals, feature in the current economic development and tourism strategies of both the City and the District, forming an integral part of both communities' goals for a more vibrant, diverse and liveable community.

New Cultural Plan: For the past year Arts Office staff has been focussed on the development of a new 'Cultural Plan' for North Vancouver. Staff proposes to bring the plan to Councils for a workshop discussion in summer and, at Councils' direction, for consideration and adoption in the fall. The *North Vancouver Cultural Plan, 2013-25* will be the working document, designed

to guide and direct the Arts Office to renew, refresh and re-envision plans that will support the ongoing development of arts and culture in the District and City of North Vancouver.

The development of a new 'Cultural Plan' has proven to be timely. A key guiding principle in the development of the plan has been to ensure that the goals, objectives and policy initiatives identified therein are all strongly aligned with the respective OCP's of the District and the City.


This work has confirmed for staff that this is an important opportunity: to re-think municipal funding and support for the arts; to ensure that granting policies and programs target and support broader policy objectives, goals and actions; and – ultimately – make certain that the rich culture, creativity and diversity inherent in the community is celebrated, sustainable and accessible to all. Following up on the Cultural Plan workshops scheduled for the summer, a comprehensive policy review of arts grants programs is targeted for the late summer and fall.



John Rice, Cultural Development Officer
North Vancouver Arts Office

Attachments:

- A. Arts Office: Grant Intakes for 2013 – Project & Operating Grant Programs.
- B. Arts Office: Project Grants – 2013 Round Two, Recommendations.
- C. Arts Office: Project Grants – 2013 Round Two, Jury Notes: Summary of Projects.

REVIEWED WITH: <input type="checkbox"/> Communications <input type="checkbox"/> Env. Protection <input type="checkbox"/> Human Resources <input type="checkbox"/> Eng. Trans/Public Works <input type="checkbox"/> Eng. Admin <input type="checkbox"/> Eng. Parks <input type="checkbox"/> Eng. Utilities	REVIEWED WITH: <input checked="" type="checkbox"/> Finance  <input type="checkbox"/> Fire Services <input type="checkbox"/> Legislative Services <input type="checkbox"/> Land <input type="checkbox"/> Building <input type="checkbox"/> Community Planning	REVIEWED WITH: External Agencies: <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Library Board <input type="checkbox"/> Health Dept. <input type="checkbox"/> RCMP <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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THE ARTS OFFICE

Arts & Events Grant Intakes for 2013

1. Project Grants – Round One

Submission Deadline: October 15, 2012

Council Report: December 10, 2012

PURPOSE: To support events and arts projects scheduled in the first six months of 2013.

2. Operating Grants

Submission Deadline: February 25, 2013

Council Report: May 6, 2013

PURPOSE: To support a portion of the operating or program costs for established arts and cultural organizations with a track record of service to North Vancouver.

3. Project Grants – Round Two

Submission Deadline: March 4, 2013

Council Report: May 6, 2013

PURPOSE: To support events and arts projects scheduled in the second half of 2013.



Photo: Courtesy of North Shore Celtic Ensemble

Attachment B

THE ARTS OFFICE

2013 PROJECT GRANTS, ROUND TWO

Three Year Grant History - Project Grants Only

Organization	Project Name	2010 Grant	2011 Grant	2012 Grant	2013 REQUEST	2013 AWARD
ARTS PROJECTS / EVENTS						
North Vancouver Urban Forum	LOT 5 CONTAINER EXHIBITS				\$ 13,085	DECLINED
Presentation House Theatre	SUSPENSION SERIES				\$ 12,500	DECLINED
Redshift Music Society	TRANSPONDINGS				\$ 5,000	\$ 5,000
Seymour Art Gallery	BIO / GRAPHIC				\$ 9,500	\$ 8,750
Smith Foundation					\$ 6,000	\$ 4,500
Vancouver Int'l Mountain Film Festival	V.I.M.F.F. FALL SERIES			\$ 3,500	\$ 7,500	\$ 3,500
Vancouver Inter-Cultural Orchestra					\$ 2,500	\$ 2,500
					\$ 56,085	\$ 24,250
COMMUNITY ARTS PROJECTS						
Cascadia Society	FAIRY TALE CHRISTMAS		\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000
Silver Harbour Seniors Activity Centre	DIGITAL STORYTELLING		\$ 1,800	\$ 1,500	\$ 4,000	DECLINED
					\$ 9,000	\$ 5,000
COMMUNITY CELEBRATIONS						
NV Community Arts Council	TROLLEY DANCES			DECLINED	\$ 7,500	\$ 5,000
Parkgate Community Services	PARKGATE FAMILY DAY	\$ 1,000	\$ 1,000		\$ 2,500	\$ 1,250
					\$ 10,000	\$ 6,250
MAJOR / SIGNATURE FESTIVALS						
Artists for Conservation	ARTISTS FOR CONSERVATION		DECLINED	\$ 8,500	\$ 17,500	\$ 9,500
Trinidad & Tobago Cultural Society	CARIBBEAN DAYS	\$ 10,000	\$ 11,000	\$ 11,000	\$ 16,000	\$ 11,000
Coho Society of the North Shore	COHO FESTIVAL	\$ 4,500	\$ 10,000	\$ 7,000	\$ 15,000	\$ 7,000
					\$ 48,500	\$ 27,500
TOTAL PROJECT GRANTS, 2013 - RD. 1					\$ 123,585	\$ 63,000



North Vancouver ARTS OFFICE

2013 PROJECT GRANTS, RD. 2

JURY NOTES: SUMMARY OF PROJECTS

ARTS PROJECTS / EVENTS

(1) LOT 5 CONTAINER EXHIBITIONS ~ North Vancouver Urban Forum (NVUF)

2011 Grant Award:	N/A	2012 Grant Award:	N/A
2013 Grant Request:	\$13,085	2013 Project Budget (est):	\$13,070
2013 Recommended:	DECLINED		

The NORTH VANCOUVER URBAN FORUM is a recently-incorporated group, formed from a coalition of Lower Lonsdale residents and business owners with a shared interest in the development of the City's waterfront and the animation of public spaces.

CURRENT PROJECT: NVUF proposes a temporary, interactive art exhibit to be located in an open, non-traditional gallery created in and between an installation of industrial shipping containers in the Shipyards District. Curatorial leadership for the project emerges from partnerships with the Café for Contemporary Art and the First Peoples' Cultural Council.

ATTENDANCE ESTIMATE: None provided. The accessible waterfront location and open, non-traditional nature of the gallery space offer a unique opportunity to engage passer-by traffic.

JURY RANK: LOW

RECOMMENDATION: DECLINE

NOTES: Although the project concept was generally considered interesting, the jury recommends that the funding request be declined on the grounds that the application failed to demonstrate the planning and operational capacity necessary to realize the project.

(2) SUSPENSION SERIES ~ Presentation House Theatre (PHT)

2011 Grant Award:	N/A	2012 Grant Award:	N/A
2013 Grant Request:	\$12,500	2013 Project Budget (est):	\$42,550
2013 Recommended:	DECLINED		

PRESENTATION CULTURAL SOCIETY has overseen the animation and management of the Presentation House Arts Centre and operated PRESENTATION HOUSE THEATRE (PHT), an intimate 158-seat theatre at the corner of 3rd Street West and Chesterfield Avenue since 1978. PHT produces and presents series in theatre, dance and music with an emerging focus on performing arts for young audiences.

CURRENT PROJECT: PHT proposes to develop an "incubator series" in support of emerging, local talent and the development of new work. The 'Suspension Series' would adopt a flexible approach, combining staged readings with dramaturgy workshops and guest company presentations, while – at the same time – offering participating performers and artists access to space, administrative support, technical assistance

and artistic mentorship. Funding is requested to provide organizational capacity and to develop a working model for the series.

ATTENDANCE ESTIMATE: 2,500 (over the course of a year).

JURY RANK: MEDIUM

RECOMMENDATION: DECLINE

NOTES: Despite the recommendation to decline PHT's grant request at this time, the jury notes that it would not be averse to considering the re-submission of a re-worked application at a subsequent intake.

(3) TRANSPONDINGS: VERTICAL ORCHESTRA PROJECT ~ Redshift Music Society (RMS)

2011 Grant Award:	N/A	2012 Grant Award:	N/A
2013 Grant Request:	\$5,000	2013 Project Budget (est):	\$30,775
2013 Recommended:	\$5,000		

REDSHIFT MUSIC SOCIETY is a North Vancouver based non-profit society with a focus on contemporary Canadian music. At the core of its mandate RMS commissions and develops new work, then presents that music through a range of different concert experiences. RMS is perhaps best known for creating unique music experiences in public venues such as arcades, plazas and shopping malls.

CURRENT PROJECT: consists of five concerts at five different venues, moving from Victoria to Vancouver to North Vancouver and including performances on the BC Ferries and Sea Bus crossings. RMS requests grant support for the North Vancouver leg of the project that will include unique performances on the Sea Bus and at Lonsdale Quay. New work, specifically commissioned for the project and composed by artists in North Vancouver, will be premiered at the event.

ATTENDANCE ESTIMATE: 500 + (staff estimate); the relocation of contemporary music from the concert hall to busy and distinctive public venues represents a unique opportunity to conduct outreach and provide a unique performance experience at the same time.

JURY RANK: HIGH.

RECOMMENDATION: FULL SUPPORT.

(4) BIO / GRAPHIC ~ Seymour Art Gallery (SAG)

2011 Grant Award:	N/A	2012 Grant (different project):	\$7,500
2013 Grant Request:	\$9,500	2013 Project Budget (est):	\$28,575
2013 Recommended:	\$8,750		

SEYMOUR ART GALLERY is a small core-funded, community gallery based in the Deep Cove Community Cultural Centre on the edge of Panorama Park in Deep Cove.

CURRENT PROJECT: SAG seeks support for a special exhibit of work by six local comic book artists. The project forms part of a series of guest- or partner-curated exhibits at the SAG and reflects an important new direction for the Gallery. Compared with the remainder of SAG's exhibition program – which reflects a high-quality but otherwise standard range of community gallery practices – this exhibit (and the series of which it forms a part) has been identified as an important tool in: (1) building new audiences; (2) promoting the Gallery across the region; (3) positioning the Gallery for funding from other levels of government; (4) fulfilling the Gallery's mandate to bring contemporary art practises to the community.

ATTENDANCE ESTIMATE: 2,500.

JURY RANK: MEDIUM-HIGH

RECOMMENDATION: STRONG SUPPORT

(5) ALISTAIR BELL EXHIBIT ~ Gordon and Marion Smith Foundation for Young Artists

2011 Grant Award:	N/A	2012 Grant (different project):	\$9,000
2013 Grant Request:	\$6,000	2013 Project Budget (est):	\$22,600
2013 Recommended:	\$4,500		

The SMITH FOUNDATION has, since its launch in 2002, been building an endowment fund to ensure sustainable support to the Artists for Kids' programs. With the development of Artists for Kids' new Gordon Smith Gallery of Canadian Art, the Smith Foundation expanded its mandate in 2012 to provide the public (adult) programming of the gallery.

CURRENT PROJECT: Alistair Bell was one of the pre-eminent BC printmakers of his or any other generation. Acknowledging the artist's strong family and creative connections to the North Shore, and celebrating the 100th anniversary of his birth, the Smith Foundation proposes an exhibit of his prints from the Artists for Kids collection. The exhibit program includes: special events, a curator's panel featuring prominent local printmakers of the current generation, printmaking workshops, and educational programming.

ATTENDANCE ESTIMATE: 1,500.

JURY RANK: HIGH.

RECOMMENDATION: STRONG SUPPORT.

(6) VIMFF FALL SERIES ~ Vancouver International Mountain Film Festival (VIMFF)

2011 Grant Award:	N/A	2012 Grant Award:	\$3,500
2013 Grant Request:	\$7,000	2013 Project Budget (est):	\$34,000
2013 Recommended:	\$3,500		

The VANCOUVER INTERNATIONAL MOUNTAIN FILM FESTIVAL, a ten-day celebration of mountain culture taking place in February each year, has rapidly established itself as a fixture in the North Shore calendar. In addition to the 40-50 "mountain" films screened each year, VIMFF also programs films and information sessions on a wide range of compatible topics: exploration, the environment, food and water security, etc.

CURRENT PROJECT: Building on the success of the main festival, VIMFF is seeking support to establish a Fall Series of films, workshops and speakers that will continue to build the festival's brand in the off-season.

ATTENDANCE ESTIMATE: 2,000+.

JURY RANK: MEDIUM-HIGH

RECOMMENDATION: PARTIAL SUPPORT

(7) IMAGINED WORLDS: CONCERT ~ Vancouver Inter-Cultural Orchestra (VICO)

2011 Grant Award:	N/A	2012 Grant Award:	N/A
2013 Grant Request:	\$2,500	2013 Project Budget (est):	\$6,225
2013 Recommended:	\$2,500		

The VANCOUVER INTER-CULTURAL ORCHESTRA is a professional concert orchestra devoted to creating and performing new "inter-cultural" music as a means of promoting connection and inclusion across ethnic and cultural communities as well as artistic disciplines.

CURRENT PROJECT: Having previously undertaken a series of successful skills-training and educational workshops in North Vancouver, VICO proposes to build on that work with a full concert presentation that includes a mix of existing compositions by professional musicians together with some of the new work from developing artists and student musicians that has emerged from the workshops.

ATTENDANCE ESTIMATE: 300

JURY RANK: MEDIUM

RECOMMENDATION: FULL SUPPORT

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COMMUNITY ART PROJECTS

(8) FAIRY TALE CHRISTMAS ~ Cascadia Society for Social Working

2011 Grant Award:	\$3,000	2012 Grant Award:	\$3,000
2012 Grant Request:	\$5,000	2012 Project Budget (est):	\$11,000
2012 Recommended:	\$5,000		

The CASCADIA SOCIETY FOR SOCIAL WORKING operates a number of residences and a day skills centre in North Vancouver to provide services for special-needs adults; these services range from life skills training to respite care and include a special emphasis on arts. Over the past few years the Cascadia Bell Choir has been able to work with a wide range of community and professional performers to create musical experiences that enrich the lives of performers and audiences alike.

CURRENT PROJECT: The proposal for 'Fairy Tale Christmas' brings together special needs adults with students from the Waldorf school to re-enact a traditional story/fairy-tale in music and movement. The process of having the students work together directly with the special needs companions to produce a unique celebration of creativity generates mutual recognition and respect.

ATTENDANCE ESTIMATE: 600-800.

PARTICIPATION: 80 participants, including 20-25 special-needs individuals and a similar number of students.

JURY RANK: MEDIUM HIGH

RECOMMENDATION: FULL SUPPORT.

(9) SENIORS' DIGITAL STORYTELLING ~ Silver Harbour Centre Society

2011 Grant Award:	\$1,800	2012 Grant Award:	\$1,500
2013 Grant Request:	\$4,000	2013 Project Budget (est):	\$13,600
2013 Recommended:	DECLINED		

SILVER HARBOUR CENTRE has been actively involved in the "Arts, Health and Seniors" project since its inception in 2006. The focus of this program is to explore and demonstrate how on-going involvement in arts and creative practices can improve the health and well-being of older adults.

SENIORS' DIGITAL STORYTELLING began as part of this larger project and has now become a recurring part of the creative programming for older adults at the Silver Harbour Centre. The Digital Storytelling program involves: instruction in the use of digital cameras as well as digital editing; guidance on how to structure a digital narrative; and a demonstration showing of the finished films for friends, family and other seniors.

PARTICIPATION: 12-15 seniors.

ATTENDANCE ESTIMATE: 150-200.

JURY RANK: MEDIUM

RECOMMENDATION: DECLINE

NOTES: The budget fails to demonstrate a reliable, diversified base of revenues that could make the project possible in the short term or sustainable in the longer term. The jury's recommendation to decline support at this intake reflects this concern.

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COMMUNITY CELEBRATIONS

(10) TROLLEY DANCES ~ North Vancouver Community Arts Council (NVCAC)

2011 Grant Award:	N/A	2012 Grant Award:	N/A
2013 Grant Request:	\$7,000	2013 Project Budget (est):	\$27,800
2013 Recommended:	\$5,000		

Founded in 1969, the NORTH VANCOUVER COMMUNITY ARTS COUNCIL is a grassroots organization dedicated to maximizing the intrinsic value of the arts in all media. Located at the CityScape Art Space in Lower Lonsdale, the NVCAC: programs a community art gallery, provides educational opportunities, coordinates events, provides guidance and marketing opportunities for artists, advocates for the arts and empowers youth to access creative opportunities.

CURRENT PROJECT / TROLLEY DANCES: The audience travels around North Vancouver on replica antique trolley buses to experience dance performances at four public outdoor sites. Dance sites and performers are kept a secret and only announced to ticket holders as they begin their journey; travel guides provide the cultural context for the upcoming sites being visited and the dances being performed.

ATTENDANCE ESTIMATE: 150-200 (staff estimate).

JURY RANK: MEDIUM.

RECOMMENDATION: PARTIAL SUPPORT

NOTE: While it may be an important feature of the event that sites and performers be kept secret until ticket holders are on the buses, the jury notes that the decision not to include that information for review represents a significant detriment to the application.

(11) PARKGATE DAYS ~ Parkgate Community Services Society (PCSS)

2011 Grant Award:	\$1,000	2012 Grant Award:	N/A
2013 Grant Request:	\$2,500	2013 Project Budget (est):	\$5,440
2013 Recommended:	\$1,250		

In 1999 PARKGATE COMMUNITY SERVICES SOCIETY entered into a partnership agreement with the North Vancouver Recreation Commission to program/manage the operations of the Parkgate Community Centre. PCSS provides community based services, recreation, education, community development and health promotion activities to residents of Seymour.

CURRENT PROJECT: is an annual community celebration, timed to coincide with the anniversary of the opening of Parkgate Community Centre.

ATTENDANCE ESTIMATE: 1,500–2,000.

JURY RANK: MEDIUM

RECOMMENDATION: PARTIAL SUPPORT

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MAJOR / PROFESSIONAL FESTIVALS

(12) ARTISTS FOR CONSERVATION WEEK ~ Artists for Conservation (AFC)

2011 Grant Award:	DECLINED	2012 Grant Award:	\$8,500
2013 Grant Request:	\$17,500	2012 Project Budget (est):	\$129,250
2012 Recommended:	\$9,500		

ARTISTS FOR CONSERVATION is a North Vancouver based non-profit organization that works with high-profile artists from the North Shore and world-renowned artists from over 25 countries to document and support a range of environmental causes.

CURRENT PROJECT: The 'Artists for Conservation Festival,' now entering its third year at Grouse Mountain, includes a week-long program of activities: a major exhibit of nature art by both international member artists and local guest artists; a keynote lecture and workshops by a senior artist (last year was Robert Bateman); screenings of a documentary films; expert panels and youth workshops.

PARTICIPATION: 750–1,000 youth workshop registrants

ATTENDANCE ESTIMATE: 20,000+

JURY RANK: MEDIUM.

RECOMMENDATION: PARTIAL SUPPORT.

NOTES: The applicant made a first-time grant request in 2011 that was declined, largely on the grounds that the event's location at Grouse Mountain created a barrier to community access. The jury's current rank and

recommendation reflect the event's significant potential value in terms of cultural tourism, while at the same time the jury continues to express concerns about access to the venue.

(13) CARIBBEAN DAYS ~ Trinidad & Tobago Cultural Society (TTCS)

2011 Grant Award:	\$11,000	2012 Grant Award:	\$11,000
2013 Grant Request:	\$16,000	2013 Project Budget (est):	\$172,350
2013 Recommended:	\$11,000		

The TRINIDAD & TOBAGO CULTURAL SOCIETY was founded in 1987 and subsequently incorporated under the Society Act of British Columbia on January 15, 1990. TTCS staged its first annual Caribbean Day Festival at Waterfront Park on July 30, 1988.

CURRENT PROJECT / CARIBBEAN DAYS is an outdoor celebration of Caribbean and culturally diverse music, dance and cultural entertainments in Waterfront Park. The two day event includes: a carnival parade, a main stage program, roving performers, an arts and crafts fair, community info booths, food vendors and a licensed beer garden. A ticketed concert performance on the first evening adds revenues that support the event.

As a significant percentage of the audience is off-shore, CARIBBEAN DAYS has become well established as a regional cultural tourism product. The event is coordinated and produced by volunteers; the project grant goes directly to support event production costs.

ATTENDANCE ESTIMATE: 25,000+.

JURY RANK: HIGH.

RECOMMENDATION: STRONG SUPPORT / maintain established levels.

(14) COHO FESTIVAL ~ Coho Society of the North Shore

2011 Grant Award:	\$10,000	2012 Grant Award:	\$7,000
2013 Grant Request:	\$15,000	2013 Project Budget (est):	\$102,500
2013 Recommended:	\$7,000		

THE COHO SOCIETY OF THE NORTH SHORE The Coho Society is celebrating its 34th year this year. The primary mandate of the Coho Society of the North Shore is: to create awareness regarding current and potential threats to local streams and waterways, and to engage residents to become actively involved in preservation activities and advocacy.

CURRENT PROJECT / COHO FESTIVAL has long been regarded as one of the signature cultural events on the North Shore. Taking place at Ambleside Park in West Vancouver, the event has traditionally consisted of: main stage and beach stage programs of music and entertainment, a salmon BBQ, roving performers and an environmental information fare.

ATTENDANCE ESTIMATE: 7,000–8,500.

JURY RANK: MEDIUM

RECOMMENDATION: PARTIAL SUPPORT

NOTES: While the jury recognizes and supports the strong values expressed through the Coho Festival (as the annual centre-piece of the society's awareness-building activities), growing concern has been expressed in the last couple of years that the festival program is in need of renewal if the festival is to continue to attract and engage audiences.

The applicant's project budget fails to identify grant support from the District of West Vancouver; the jury expresses considerable concern that West Vancouver appears to have withdrawn this support.

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<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____



North Vancouver Arts Office

REPORT TO THE DISTRICT OF NORTH VANCOUVER

File: 10 - 4794 - 90 / 006

April 22, 2013

AUTHORS: Barb McLean, Cultural Development Officer

SUBJECT: Arts Office: Operating Grant Recommendations, 2013.

RECOMMENDATION

It is recommended:

1. THAT Operating Grants totaling \$100,500 be approved to support the operations and year-round programming of twelve local arts, cultural and heritage groups;
and
2. THAT the District's 50% contribution to these grants in the amount of \$50,250 be released for payment, pending confirmed approval of these recommendations by the City.

REASON FOR REPORT

The purpose of this report is to secure Council's approval for the release of operating grants, within the projected budget for 2013.

EXISTING GRANTS FUNDS / POLICIES

Arts Assistance Grant Program (5-1850-1).

Community Investment Program: Events / Festivals (5-1850-5).

BACKGROUND

Operating within the policy framework established under the *Arts Assistance* and the *Events and Festivals* grants programs, the Arts Office administers arts, cultural and community grants on behalf of the District and City of North Vancouver.

Grants Intakes: The Arts Office administers three grants intakes each year to process a broad range of grant requests. These include one Operating Grants intake, and two Project Grant

intakes. Recommendations for the first intake of project grant requests were reviewed and approved by Councils on Monday December 12, 2012. A second intake of project grants was adjudicated on April 9, 2013 with approval by Councils pending. This report covers the intake for 2013 Operating Grant requests only.

Peer Assessment Juries: All of the recommendations presented to Councils are provided by an independent peer assessment jury. Jury members can be invited or nominated based on: their expertise in the arts, cultural and volunteer sectors; their understanding of community events and community-based arts practices; as well as their knowledge of the community as a whole.

Program Guidelines / Assessment Criteria: In order to guide the jury's assessment of grant requests, policy provides a basic framework that focuses on four basic questions:

- What is the **inherent value** of the proposed program, measured in terms of artistic merit, community benefit or creative cultural impact?
- What is the expected **instrumental value**, measured in terms of community access or impact, cultural-tourism benefit or creative community engagement?
- What is the **organizational capacity** of the applicant group, measured against such questions as financial need and/or accountability?
- What is the **strategic value** of the proposed project, in the context of the goals and objectives outlined in the Cultural Plan or in other municipal planning documents?

The Arts Office publishes detailed Operating Grant Program Guidelines that include all the assessment criteria that will be applied by the peer jury. Applicants are also encouraged to meet with Arts Office staff prior to the deadline, in order to discuss their activities and to clarify questions that may come up in respect of their application(s).

SUMMARY OF GRANT PROCESS & RECOMMENDATIONS

Receipt of Grants: Twelve eligible operating grant requests were received at the Arts Office by the published submission deadline of February 25, 2013.

Grant Adjudication: All eligible operating grant requests at this intake were reviewed by an independent, three-person jury on March 19th, 2013.

All materials (including applications, budgets, policy requirements and program guidelines) are forwarded to the peer jury a minimum of two weeks in advance of their meeting. The review process is extensive, and includes a detailed consideration of multiple factors: artistic merit, community benefit and financial viability. It is normal that members of the peer jury bring different perspectives to their analysis, and do not always agree on the relative merits of each and every application. Ultimately, however, the jury's final recommendations reflect a general

consensus, both in terms of the grant award and the feedback to be provided to each applicant organization.

Grants Recommendations: The chart below provides an outline summary of the jury's recommendations. A more detailed outline of all operating grant requests, including granting history and organizational budgets are appended to this Report. (*Attachment A: '2013 Operating Grants: Award Recommendations*).

Operating Grant Recommendations, 2013

Ambleside Orchestra Society	\$ 1,000
Artists for Kids Trust	\$ 13,500
Deep Cove Chamber Soloists Society / Pro Nova	\$ 2,000
Deep Cove Community Swing Band Society / Deep Cove Big Band	\$ 1,000
Deep Cove Heritage Society	\$ 6,000
Laudate Singers Society	\$ 11,000
Lions Gate Sinfonia Society	\$ 30,000
Musart Cultural Society	\$ 15,000
North Shore Celtic Ensemble	\$ 13,500
North Shore Chamber Music Society	\$ 1,500
North Shore Writers' Association	\$ 2,000
Pandora's Vox Vocal Society Ensemble	\$ 4,000
<hr/>	
OPERATING GRANTS, 2013 ~ RECOMMENDED, TOTAL	\$ 100,500

ANALYSIS / GRANT RECOMMENDATIONS

All grant recommendations provided to Councils reflect the consensus direction provided by independent, arms-length peer assessment juries. It is standard practice for this Report to provide comment on the jury's findings and on any notable recommendations.

Range of Artistic and Community Practice: The 2013 peer assessment juries are pleased to recognize the generally high standards practised by many arts and heritage groups in North Vancouver, whether viewed in terms of: artistic quality or production, ambition and innovation, organizational planning, or – most importantly – the impact of their work in the community.

Volunteer Contributions: It is important to note that the ongoing development and continuing success of community groups, and indeed all arts and heritage groups on the North Shore, depends heavily on the active participation of volunteers at all levels of the organization. While a small number of these organizations have some level of paid administration, the need to recruit and retain a sufficient pool of volunteers to assist with organizational activities, community outreach and fund raising is an ongoing challenge for most.

Accomplishments: Audience engagement and outreach efforts have improved considerably among the smaller community arts groups due, in part, to increasing use of social media – knowledge gained in some cases through workshops offered by the Arts Office. Among Operating Grant clients groups, the introduction of a youth orchestra program by **Lions Gate Sinfonia (LGS)** has provided orchestral training and performance opportunities for young musicians that live on the North Shore. The **North Shore Celtic Ensemble** and **Artists for Kids Trust** are lauded for their continuing development of excellent training and performance programs that have resulted in steady growth in recent years. Similarly, the **Laudate Singers** are recognized for their high performance standards and artistic collaborations.

Challenges: Over the past year, the **Lions Gate Sinfonia Society** has been dealing with issues relating to organizational capacity and audience development. While there have been some gains in securing new corporate sponsors and individual donors, ongoing fund raising efforts have been impacted due in part to a limited number of volunteers and staff. Declining ticket sales have prompted the Society to re-evaluate concert times, programming and community partnerships in order to respond to audience preferences and retention issues. Further, LGS is hopeful that the new youth orchestra program will also serve to attract new audiences for their main series concerts, and help to grow their volunteer and donor base. The jury recognizes the inherent value of having a professional chamber orchestra based on the North Shore but strongly recommends that in order for them to continue to be sustainable, LGS must develop a realistic plan to address these challenges for the coming season. Staff has met with LGS representatives to discuss these concerns and is encouraged by the high priority that the Society places on the situation, and on some of the directions being discussed to address these serious concerns. Staff will continue to monitor the situation as LGS embarks on a new season of activity in fall 2013.

Did Not Apply in 2013: **North Shore Chorus** decided to withdraw their application due to a re-assessment of their organizational needs for 2013. A good example of a volunteer-driven community organization, the North Shore Chorus will continue to offer a full season of activity.

Application Withdrawn in 2013: **Creative Dominion Society:** The Creative Dominion Society, in consultation with Arts Office staff, decided to suspend operations for 2013 and to undertake strategic planning with a view to developing a more sustainable organizational structure. Despite this hiatus, Creative Dominion does not intend to dissolve the Society and will advise the Arts Office of its options for future operations as a result of the planning process.

More detailed comments as they pertain to individual groups can be found in: *Attachment B: '2013 Operating Grants – Council Notes: Summary of Applicants'.*

ANALYSIS / POLICY AND PROGRAM

In total the jury recommends that grants totalling \$100,500 be approved to support twelve (12) operating grant clients in 2013. This compares with the Operating Grant intake in 2012 where grants totalling \$107,500 were awarded to support fourteen (14) operating grant clients.

Program Capacity / Percentage of Ask: One of the standard optics through which one can assess program capacity is to look at the “percentage of ask” supported from intake to intake. In the 2013 Operating Grant intake, the jury’s proposed award of \$100,500 represents 77.6% of total grant requests submitted (\$129,500). This is notably higher than the three-year historical norm which is between 65% and 70%. This increased level of support will provide operating clients with the ability to continue to build organizational capacity, as well as devote their energies towards artistic development, community outreach activities, audience development and volunteer recruitment.

While the available funds for 2013 grants is not sufficient to meet the full requests of all operating applicants, it is expected that the jury’s recommendations will be sufficient to ensure that each of the applicant groups can continue to operate and serve creative artists, community participants and local audiences on the North Shore.

Decline in Applications: Another measure is to compare the number of grant applications and the total funding requests from intake to intake. Over the past two years, there has been a decline in the number of operating grant requests. In the 2013 Operating Grants intake the number of applicants is reduced from fourteen in 2012 to twelve this year. As previously noted, this reduction reflects the decision of the Creative Dominion Society to withdraw their application for 2013; and the decision of the North Shore Chorus to not apply for the 2013 intake. Other reasons include a shift for some groups from the Operating to Project grant category based on a reduced level of seasonal activity or refocus on a specific project. A more in-depth analysis of the Operating Grants program will take place in the coming months as part of a larger review of all grants programs to determine whether they are continuing to serve the arts and cultural community.

Provincial Funding / Re-Instatement of Gaming Grant Support: In January 2012, the Province announced the re-instatement of \$15 million to BC Gaming. Based on the financial information submitted in this grant intake, seven of the twelve operating applicants have received various amounts of support through the program. This funding has enabled local groups to re-invest in artistic development initiatives particularly in the area of youth programming. While there are indications that the gaming grants program will continue for the foreseeable future, recipient organizations are aware that this could change and recognize the need to plan with some degree of flexibility.

FINANCIAL IMPLICATIONS

The Arts Office budget for arts and cultural grants is funded on a 50/50 basis by both the City and the District of North Vancouver.

Grants Budget: The 2013 budget for all three intakes of project and operating grants, not including core funding support to the four major arts organizations, is projected at \$265,000. This is the same as 2011 and 2012, but represents a reduction of \$27,500 (-9.4%) compared to 2010. The District’s share of this budget is: \$132,500.

Current Recommendations: For the Operating Grants portion of the budget, the jury recommends that \$100,500 be approved to support the operations and year-round programming of twelve local arts groups. The District's share of this budget is \$50,250.

Return on Investment: The proposed municipal investment in operating grants of \$100,500 is intended to support the artistic activities of twelve applicant groups with a total projected budget of approximately \$1,106,300. The \$100,500 grant award, representing approximately 9% of the applicants' total budgets, is critical to their success as it enables program delivery; supports capacity; and in some cases, makes it possible to leverage investment from other funders and levels of government.

Timing/Approval Process: In order to give applicants adequate time to plan and promote their activities, Council approval is requested as soon as possible.

CULTURAL PLAN AND/OR POLICY IMPLICATIONS


North Shore arts organizations are diverse, ranging from small community-based groups to major professional organizations. Arts and cultural activities currently feature in the economic development and tourism strategies for both the City and District and contribute to the vibrant, diverse and liveable community enjoyed by North Vancouver residents. A new Cultural Plan that will guide the ongoing development of arts and culture in the City and District of North Vancouver is currently underway. A new Plan will serve as a guiding tool to seize upon the abundance of existing and emerging talent, and on the wide array of creative assets and activities already enjoyed by North Vancouver residents. Success will be measured by an enhanced level of artistic activity coupled with the organizational capacity of arts and cultural organizations to deliver programs and services that will serve current needs and are flexible to the anticipated requirements of future generations.



Barb McLean,
Cultural Development Officer

Attachments:

- A. '2013 Operating Grants – Award Recommendations.'
- B. '2013 Operating Grants – Council Notes: Summary of Applicants.'

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Communications	<input checked="" type="checkbox"/> Finance 	External Agencies:	Advisory Committees:
<input type="checkbox"/> Env. Protection	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	<input type="checkbox"/> _____
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Legislative Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Trans/Public Works	<input type="checkbox"/> Land	<input type="checkbox"/> Health Dept.	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Admin	<input type="checkbox"/> Building	<input type="checkbox"/> RCMP	
<input type="checkbox"/> Eng. Parks	<input type="checkbox"/> Community Planning	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> Eng. Utilities			

ATTACHMENT A

OPERATING GRANTS AWARDS SUMMARY

	2010	2011	2012	2013 OPERATING		2013	2013 AWARD
ORGANIZATION	AWARD	AWARD	AWARD	REQUEST	AWARD	BUDGET	% BUDGET
SMALL-SIZE - COMMUNITY ARTS PRACTICE							
Ambleside Orchestra	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,960	7.7%
Deep Cove Community Swing Band Society	\$ 2,000	\$ 1,500	\$ 1,000	\$ 2,000	\$ 1,000	\$ 6,486	15.4%
North Shore Chamber Music Society	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 9,500	15.8%
North Shore Writers' Association	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 6,000	33.3%
	\$ 10,000	\$ 11,700	\$ 7,500	\$ 6,500	\$ 5,500	\$ 34,946	
SMALL/MID-SIZE - COMMUNITY, EMERGING & SEMI-PRO GROUPS							
Deep Cove Chamber Soloists Society	\$ 3,000	\$ 3,000	\$ 2,500	\$ 3,000	\$ 2,000	\$ 15,475	12.9%
Deep Cove Heritage Society	\$ 6,000	\$ 6,500	\$ 6,000	\$ 7,000	\$ 6,000	\$ 37,226	16.1%
Musart Cultural Society	\$ 15,000	\$ 15,000	\$ 14,500	\$ 20,000	\$ 15,000	\$ 108,430	13.8%
	\$ 39,500	\$ 38,500	\$ 28,000	\$ 30,000	\$ 23,000	\$ 161,131	
LARGER - PROFESSIONAL STANDARDS & PRACTICES							
Artists for Kids Trust	\$ 13,000	\$ 13,000	\$ 13,500	\$ 25,000	\$ 13,500	\$ 420,500	3.2%
Laudate Singers Society	\$ 9,000	\$ 10,000	\$ 10,000	\$ 12,000	\$ 11,000	\$ 73,081	15.1%
North Shore Celtic Ensemble	\$ 9,950	\$ 11,000	\$ 11,500	\$ 15,000	\$ 13,500	\$ 98,725	13.7%
Pandora's Vox	\$ 7,000	\$ 6,000	\$ 5,000	\$ 6,000	\$ 4,000	\$ 148,550	2.7%
Lions Gate Sinfonia Orchestra	\$ 30,000	\$ 30,000	\$ 32,000	\$ 35,000	\$ 30,000	\$ 169,405	17.7%
	\$ 68,950	\$ 70,000	\$ 72,000	\$ 93,000	\$ 72,000	\$ 910,261	
TOTALS							
% OF TOTAL GRANT REQUEST	\$ 118,450	\$ 120,200	\$ 107,500	\$ 129,500	\$ 100,500 77.6%	\$ 1,106,338	9.1%

THE ARTS OFFICE



ATTACHMENT B 2013 OPERATING GRANTS COUNCIL NOTES: SUMMARY OF APPLICANTS

A. SMALL SIZE / COMMUNITY ARTS PRACTICE

1. AMBLESIDE ORCHESTRA SOCIETY

www.van.bc.ca/amble/

2012 Operating Grant:	\$1,000	2013 Operating Request:	\$1,000
2013 Projected Operating Budget:	\$12,960	2013 Grant Recommendation:	\$1,000

JURY RANK: Medium

RECOMMENDATION: Maintain modest grant at existing level.

The Ambleside Orchestra was founded in 1992 and has since grown to approximately 35 regular members ranging in age from 15 to 90 years old. The orchestra provides a mix of free concerts in an expanding range of North Shore venues from seniors' residences to community centres, churches, libraries, and shopping malls. Since his appointment in 2010, Music Director Nicolas Krusek has worked to raise the performance level of the orchestra and recruit new members. The organization continues to seek out partnerships and performance opportunities across the North Shore.

2. DEEP COVE COMMUNITY SWING BAND SOCIETY

www.DeepCoveBigBand.com

2012 Operating Grant:	\$1,000	2013 Operating Request:	\$2,000
2013 Projected Operating Budget:	\$6,486	2013 Grant Recommendation:	\$1,000

JURY RANK: Medium

RECOMMENDATION: Maintain modest grant at existing level.

The Deep Cove Big Band was founded in 1997 and is a group composed of mainly retired North Vancouver residents. The group is dedicated to preserving and performing the 'big band' and 'swing' styles of music. Since 2000, the Band has retained a professional Music Director to provide direction, leadership and mentoring of the Band and its members. The Band provides a variety of free community concerts at North Vancouver events, including a number of regular concerts at seniors' homes, and at the Cypress Mountain Base Lodge.

3. **NORTH SHORE CHAMBER MUSIC SOCIETY** www.sites.google.com/site/nschamberorchestra/home

2012 Operating Grant:	\$1,500	2013 Operating Request:	\$1,500
2013 Projected Operating Budget:	\$9,500	2013 Grant Recommendation:	\$1,500

JURY RANK: Medium / High

RECOMMENDATION: Maintain grant at existing level.

North Shore Chamber Music has existed since 1972 and is composed of amateur string musicians most of whom reside on the North Shore. Their mandate includes performing live music at senior's centres and presenting affordable concerts for the general public. Under the musical leadership of a professional string player and conductor, the chamber orchestra offers performance opportunities for young aspiring musicians and adult amateur players.

4. **NORTH SHORE WRITERS' ASSOCIATION** www.nswriters.org

2012 Operating Grant:	\$2,000	2013 Operating Request:	\$2,000
2013 Projected Operating Budget:	\$6,000	2013 Grant Recommendation:	\$2,000

JURY RANK: Medium / High

RECOMMENDATION: Maintain grant at existing level.

The North Shore Writers' Association (NSWA) is dedicated to nourishing the literary community of the North Shore through teaching, skills development and knowledge sharing. They hold monthly meetings, offer a speaker series, writing workshops, and member. In addition, the group offers "open mic" nights at a local café, circulates a monthly newsletter to members, produces an annual anthology and organizes an annual writing contest. To increase awareness of their activities, the NSWA works with other literary groups and in partnership with libraries for the annual North Shore Writers Festival.

B. MID SIZE / COMMUNITY, EMERGING & SEMI-PROFESSIONAL

5. **DEEP COVE CHAMBER SOLOISTS SOCIETY (Pro Nova Ensemble)** www.pronova.ca

2012 Operating Grant:	\$2,500	2013 Operating Request:	\$3,000
2013 Projected Operating Budget:	\$15,475	2013 Grant Recommendation:	\$2,000

JURY RANK: Medium

RECOMMENDATION: Small reduction in grant based on demonstrated need.

Founded in 1983, Deep Cove Chamber Soloists Society with the Pro Nova Ensemble as its performing arm offers a season of professional chamber music with "by donation" admission. Concerts are presented in schools and in venues such as the Mount Seymour United Church in North Vancouver and the Kay Meek Theatre in West Vancouver. Programs feature works from the standard chamber musical repertoire to the works of local area composers. The Ensemble provides opportunities for students and young players to perform at select concerts throughout the season.

6. DEEP COVE HERITAGE SOCIETYwww.deepcoveheritage.com

2012 Operating Grant:	\$6,000	2013 Operating Request:	\$7,000
2013 Projected Operating Budget:	\$37,226	2013 Grant Recommendation:	\$6,000

JURY RANK: Medium

RECOMMENDATION: Maintain grant at existing level.

The Deep Cove Heritage Society (DCHS) has been in existence since 1985. Through the efforts of an active volunteer board, a part-time coordinator, and local partnerships, the Society archives house a collection of over 4,000 photographs, as well as manuscript materials, maps, documents, and oral and written interviews with the area's pioneers. Based in the Deep Cove Cultural Centre, the DCHS is a valuable resource for tourists providing information about the community both past and present. Their new book "Echoes Across Seymour" has been well received, contributing both sales revenue and awareness for the Society.

7. MUSART CULTURAL SOCIETYwww.musart.ca

2012 Operating Grant:	\$14,500	2013 Operating Request:	\$20,000
2013 Projected Operating Budget:	\$108,430	2013 Grant Recommendation:	\$15,000

JURY RANK: Medium / High

RECOMMENDATION: Small increase in grant.

Musart's mandate is to create and facilitate opportunities for artists of all genres, including exposure to local audiences, education and experience in the field. Every year, the Society produces a series of programs and events, most notably: the Cates Park Concert Series which consists of seven free, public, outdoor concerts that feature local bands and artists; and the Deep Cove Daze Community Festival at Panorama Park. Deep Cove Days is free-admission, family oriented and has a main stage with bands and entertainment, an artisan village and food fair.

C. LARGER / PROFESSIONAL STANDARDS & PRACTICES**8. ARTISTS FOR KIDS TRUST**www.artists4kids.com

2012 Operating Grant:	\$13,500	2013 Operating Request:	\$25,000
2013 Projected Operating Budget:	\$420,500	2013 Grant Recommendation:	\$13,500

JURY RANK: High

RECOMMENDATION: Maintain grant at existing level.

The Artists for Kids Trust (AFK) was established in 1989 and represents a partnership between North Vancouver School District 44 and some of Canada's finest visual artists. Now housed in the Gordon Smith Gallery of Canadian Art, AFK provides unique, high quality instruction by professional artists

and teachers for children, youth and adults. AFK offers a variety of community art programs including their after-school gallery programs, day camps, Paradise Valley Summer School, and various enrichment programs. The new "Smith" Gallery is becoming a cultural destination that provides residents of the North Shore with the opportunity to experience the collection and give the larger community a real sense of pride in its own contemporary art treasure.

9. LAUDATE SINGERS SOCIETY

www.laudatesingers.com

2012 Operating Grant:	\$10,000	2013 Operating Request:	\$12,000
2013 Projected Operating Budget:	\$73,081	2013 Grant Recommendation:	\$11,000

JURY RANK: High

RECOMMENDATION: Small increase in grant based on demonstrated need.

Founded in 1993, Laudate Singers is a professional choral ensemble committed to presenting high calibre performances of choral repertoire on the North Shore. In addition to its 3-concert subscription series, Laudate runs a number of innovative programs that speak to the unique cultural identity of the North Shore, including a composer-in-residence program as well as community outreach performances. Every year, the choir offers a free family Christmas concert and has partnered with other North Shore musical groups and artists as part of their ongoing outreach. Laudate have several professional CDs, have been recorded for broadcast on CBC, and continue to commission new work by Canadian composers.

10. NORTH SHORE CELTIC ENSEMBLE

www.nsce.ca

2012 Operating Grant:	\$11,500	2013 Operating Request:	\$15,000
2013 Projected Operating Budget:	\$98,725	2013 Grant Recommendation:	\$13,500

JURY RANK: High

RECOMMENDATION: Increase in grant based on demonstrated need.

The North Shore Celtic Ensemble (NSCE) was founded in 1999. Over the past decade the NSCE has developed a range of innovative programs to provide musical opportunities to a broad range of youth. Under the direction of professional musicians Claude Giguere and Jay Knutson, the NSCE's programming reflects a broad range of musical influences - celtic, jazz, classical, folk, and more - creating an exciting genre-spanning experience for the players and the audience. Three levels of training programs prepare young musicians for a range of artistic initiatives. The NSCE Community Concert series provides opportunities for the players to contribute to vital community initiatives and build a habit of giving back through music. In addition to a busy local performance schedule, NSCE has recorded a number of CDs and has toured regionally and internationally.

11. PANDORA'S VOX VOCAL SOCIETYwww.pandorasvox.ca

2012 Operating Grant:	\$5,000	2013 Operating Request:	\$6,000
2013 Projected Operating Budget:	\$148,550	2013 Grant Recommendation:	\$4,000

JURY RANK: Medium

RECOMMENDATION: Reduction in grant based on decrease in North Van based activity.

The choral group Pandora's Vox has been performing since 1989, while its companion choir Espiritu was formed in 2002. Both choirs are led by professional Artistic Director, Gillian Hunt, and although they are made up mostly of amateur singers, the choirs aspire to a high vocal standard and integrate stage choreography into their performances. Pandora's Vox and Espiritu run workshops for group members and are involved in a variety of community fund raising efforts through benefit concerts and other community engagements. Pandora's Vox has created a loyal North Shore following through the presentation of their annual Christmas concerts in West Vancouver, and through their annual spring public performances in North and West Vancouver.

12. LIONS GATE SINFONIA SOCIETYwww.lionsgatesinfonia.com

2012 Operating Grant:	\$32,000	2013 Operating Request:	\$35,000
2013 Projected Operating Budget:	\$169,405	2013 Grant Recommendation:	\$30,000

JURY RANK: Medium / High

RECOMMENDATION: Small decrease and feedback re. organizational capacity issues.

Founded in 1999, Lions Gate Sinfonia (LGS) is a professional chamber orchestra based in North Vancouver whose goal is to share the joy of live symphonic music with the community. Under its founding Music Director Clyde Mitchell, LGS presents a 5-concert subscription series at the Centennial Theatre, offers "side by side" performance opportunities for aspiring young musicians, as well as lectures, demonstrations, free open rehearsals and pre-concert talks. Through the development of a youth orchestra training program, LGS Music Director and musicians provide comprehensive instruction and performance opportunities for young North Shore musicians. With the support of a part-time professional General Manager, volunteers, and members of the Board, LGS continues to work on audience development strategies, community partnerships, and organizational capacity building.

AGENDA INFORMATION


☐ Regular Meeting

Date: _____

☐ Workshop (open to public)

Date: _____


 Dept.
Manager


 GM/
Director


 CAO

The District of North Vancouver

REPORT TO COUNCIL

April 22, 2013

File: 16.8620.30/015.000

AUTHOR: Alex Milek, Supervisor-Transportation Engineering**SUBJECT:** Fullerton Avenue - Traffic Calming Plan**RECOMMENDATION:**

THAT District Council receive the proposed traffic calming plan for Fullerton Avenue as presented in this report; and

THAT Council direct staff to undertake due diligence to validate and document the level of community support for the proposed traffic calming plan pursuant to the Traffic Calming Policy; and

THAT Council direct staff to report back with an implementation plan including funding sources and timing.

SUMMARY:

Since its inception in March of 2012, a community group named the Fullerton Avenue Streetscape Improvement Committee (FASIC) has worked with a transportation consultant to develop a streetscape and traffic calming plan for Fullerton Avenue. District Transportation staff have reviewed the proposed plan (shown in Attachment 1) that calls for the construction of curb extensions, a sidewalk, traffic circle, raised crosswalks and a speed hump on Fullerton Avenue. This plan has been presented to the community by the group at several meetings and has the support of the District Transportation Section.

BACKGROUND:

In March of 2012, Capilano Gateway Association (CGA) formed FASIC in response to the neighbourhood's desire to have lower vehicle speeds and improved conditions for pedestrians walking along Fullerton Avenue. FASIC's goal was to engage the community and develop a streetscape and traffic calming plan for Fullerton Avenue. The group engaged a transportation consultant to complete this work and consulted with District Transportation staff.

The proposed plan has been presented by FASIC at several community meetings and has the support of District Transportation staff.



Fullerton Avenue - Traffic Calming Plan

EXISTING POLICY:

Traffic Calming Policy 11-8620-1 states that traffic calming measures on local and collector streets can be funded by residents as a Local Area Service initiative provided there is two-thirds majority approval of benefitting property owners. This is per the Local Improvement Cost Sharing Bylaw 3711.

ANALYSIS:

Fullerton Avenue carries average weekday two-way traffic volumes of approximately 4,000 vehicles and as such, it was recently changed to a more appropriate classification, from a local to a collector road.

While the speed limit is 50 kilometres per hour, the horizontal road curve that runs through the intersection of Belle Isle Place contains curve warning and 30 kilometre per hour advisory speed limit signs on both approaches. An 85th percentile speed as high as 55 kilometres per hour has been recorded on this street which is evidence that operating speeds are higher than is desired in this neighbourhood.

The intersection of Belle Isle Place and Fullerton Avenue has been of particular concern to the neighbourhood because of its expansive nature and the presence of the horizontal road curve. This large intersection promotes higher vehicle speeds and results in pedestrian crossing distances that are longer than desired.

Staff have concluded that the proposed traffic calming measures could provide significant benefits in terms of lower overall vehicle speeds and improving pedestrian and cyclist safety. The highlights of the proposed plan found in Attachment 1 are described below.

- As there are presently no pedestrian crosswalks on the street, two new raised crosswalks will be introduced on Fullerton Avenue at the intersections of Sandown Place and Glenaire Drive. This is of particular benefit to pedestrians recognising that there is no sidewalk on the north/east sides of the street.
- Two new raised crosswalks combined with the installation of a new speed hump, traffic circle and curb extensions will have benefits for reducing overall vehicle speeds.
- Fullerton Avenue from Capilano Road to Belle Isle Place is a bike route and therefore the curb extensions will be designed to accommodate cyclists with curb to centreline widths of 4.3 metres.

Timing/Approval Process:

Should Council instruct staff to proceed, letters would be sent to all homes on Fullerton Avenue and the surrounding streets to confirm the level of community support for the plan. A funding source would also be sought.

Staff could report back to District Council in early fall of 2013 with a recommendation.

Concurrence:

The Fire Department has been advised of the proposed plan and have no issues or concerns.

Fullerton Avenue - Traffic Calming Plan

Financial Impacts:

The estimated cost for the implementation of the proposed streetscape and traffic calming plan is \$226,000 and is broken down in the Table 1. Work between Belle Isle Place and Sandown Place (second row) is expected to be built as part of the off-site improvements when development occurs in this block. The remaining work (approximately \$134,000) is currently unfunded.

TABLE 1

Section		Cost
Glenaire Drive to Belle Isle Place	Unfunded	\$134,000
Belle Isle Place to Sandown Place	Potential development off-site improvement	\$92,000
TOTAL		\$226,000

Should Council instruct staff to proceed with this project, a funding source will be required. Typical funding sources for traffic calming include:

- 1) DNV Capital (2014 earliest year);
- 2) Local Area Service initiative (benefitting residents pay through addition to property tax);
- 3) Community Amenities Contribution (CAC); and/or
- 4) Developer off-site improvement or other contribution.

Public Input:

- February 12, 2013 –FASIC presented draft plan at Capilano Rugby Club to an audience of approximately 80 residents. (DNV staff and Councillor Nixon in attendance)
- March 14, 2013 –FASIC presented draft plan at DNV Lower Capilano Open House at the Grouse Inn*
- March 26, 2013 –FASIC presented draft plan at DNV Lower Capilano Open House at Woodcroft*
- April, 2013 – FASIC circulated draft plan to 12 homeowners on Fullerton Avenue and surrounding streets. All property owners indicated support for the plan.

*Note: The combined audience for both of the DNV Open Houses was approximately 175 participants.

Respectfully submitted,

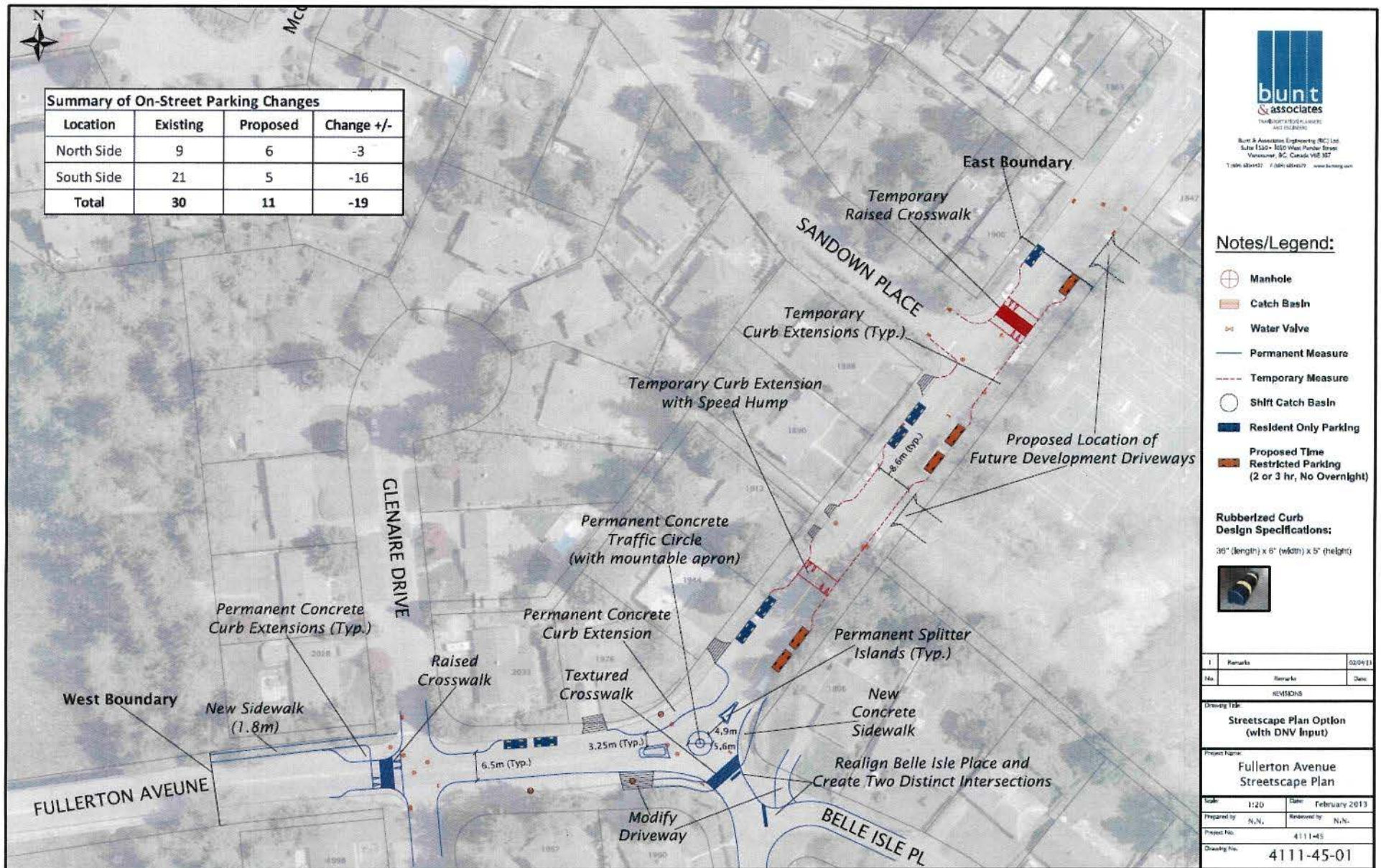


Alex Milek
Supervisor – Transportation Engineering

Fullerton Avenue - Traffic Calming Plan

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies: _____
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Economic Development _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____


Fullerton Avenue - Traffic Calming Plan



ATTACHMENT 1

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AGENDA INFORMATION	
<input type="checkbox"/> Regular Meeting	Date: <u>MAY 6, 2013</u>
<input type="checkbox"/> Workshop (open to public)	Date: _____


 Dept.
Manager


 GM/
Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

April 23, 2013
File: 16.8620.01/012.000

AUTHOR: Carol Walker, Chief Bylaw Officer
Erica Geddes, Section Manager - Transportation

SUBJECT: Longboarding update from July 2012 to April 2013

RECOMMENDATION:

That the District maintain the status quo, continuing to enforce bylaws and monitor activity levels.

REASON FOR REPORT:

To provide Council with an update on longboarding activities during the previous ten months and to confirm continuation of the current education and enforcement activities.

SUMMARY:

Although longboarding activities on streets throughout the District continue to generate some public concern, overall it appears that the District's strategy has been effective in creating a balance between the longboarding community's interest and the safety concerns.

BACKGROUND:

In 2011, District Council consulted with the longboarding community and the general public to develop a balanced approach to the presence of longboards on District roads. A community meeting was held on July 18, 2011 and on-line comments were collected.

On January 30, 2012, Council held a public workshop to discuss the proposed strategy to encourage the safe use of longboards on District road by:

- i. Continuing to communicate with the longboarding community;
- ii. Supporting the longboarding community as it educates riders;
- iii. Considering sanctioned events on closed roadways as appropriate; and
- iv. Revising the Street and Traffic Bylaw to clarify restrictions.

On March 26, 2012, Council adopted a change to the Street and Traffic Bylaw to clarify which behaviours are appropriate on District roads and to encourage compliance.

In response to on-going resident's concerns, on July 9, 2012 Council approved a prohibition to skateboarding (which includes longboarding) on a long corridor including Skyline Drive, Wavertree Road, and Glenview Crescent. This was immediately enacted through a traffic order issued by the Municipal Engineer and signs were posted. To date, the signs on the Skyline Drive corridor have been vandalized and replaced three times.

During the last two years, regular updates have been provided to Council including:

- Summaries of enforcement activities.
- A technical briefing note with supplemental information as to whether engineering measures could be applied to District roads to deter longboarding (dated July 18, 2012).

Finally, the District's preferred approach to communicate with the longboarding community, to encourage both rider and general public education, and to support sanctioned events is in place.

EXISTING POLICY:

The District's Street and Traffic Bylaw (Bylaw 7125) applies to longboarding, as the Motor Vehicle Act delegates authority to regulate skateboards to Municipalities. Longboards fall under the existing skateboard definition.

ANALYSIS:

Complaints and Enforcement

The recent restriction on the Skyline Drive corridor has been effective in reducing ridership on these streets. Riding and complaints are no longer concentrated on any one street, as described in the attached summary of recent complaints and observations.

Fewer complaints are now being received - generally related to riders on a variety of shorter corridors (FIGURE 1 illustrates the location of the public requests for enforcement). It appears that no one area or corridor is attracting riders from outside of the local area as the Skyline Drive corridor did.

During the review period, the District received 15 complaints on longboarding activities. A total of 162 patrols were made by Bylaw and RCMP officers. During these patrols, only 17 bylaw notices were issued – all for “failing to wear a helmet” - indicating general compliance with the bylaw.

Sanctioned Longboarding Events

No events have yet been applied for within the District of North Vancouver, but introductory discussions are underway for an event in the Inter River area. A longboarding race is included during Youth Week's CityFest on May 4th on streets within the City of North Vancouver.

Engineering Measures

Suggestions have been made to introduce engineering measures to deter longboarding on certain streets. A staff review recommended the use of stamped or imprinted asphalt should the education and enforcement measures be insufficient. This cost for such a pavement treatment does not appear to be justified at this time.

Timing/Approval Process:

This update is provided now as an increase in longboarding is expected with improving weather and the end of school. A full year has passed since the enactment of the Bylaw changes.

Concurrence:

Transportation and bylaws and RCMP support this approach.

Financial Impacts:

None expected at this time.

Liability/Risk:

As longboarding is a relatively new activity, data is unavailable to assess the risk quantitatively. However, one fatal longboarding crash has occurred within the District.

Social Policy Implications and Environmental Impact:

The use of longboards as a method of transportation can be supported for its health benefits and as an alternative to motorized travel.

Public Input:

Leaders in the longboarding community have been notified of the upcoming Council discussion.

Conclusion:

Staff recommends that the existing regulations and District approach remain.

Options:

1. Maintain status quo, continuing to enforce bylaws and monitor activity levels;
2. Prohibit riding on specific corridors that appear to attract large numbers and/or regional riders (corridors illustrated in FIGURE 1 could be considered); or
3. Consider alternative action as directed by Council.

Respectfully submitted,



Carol Walker

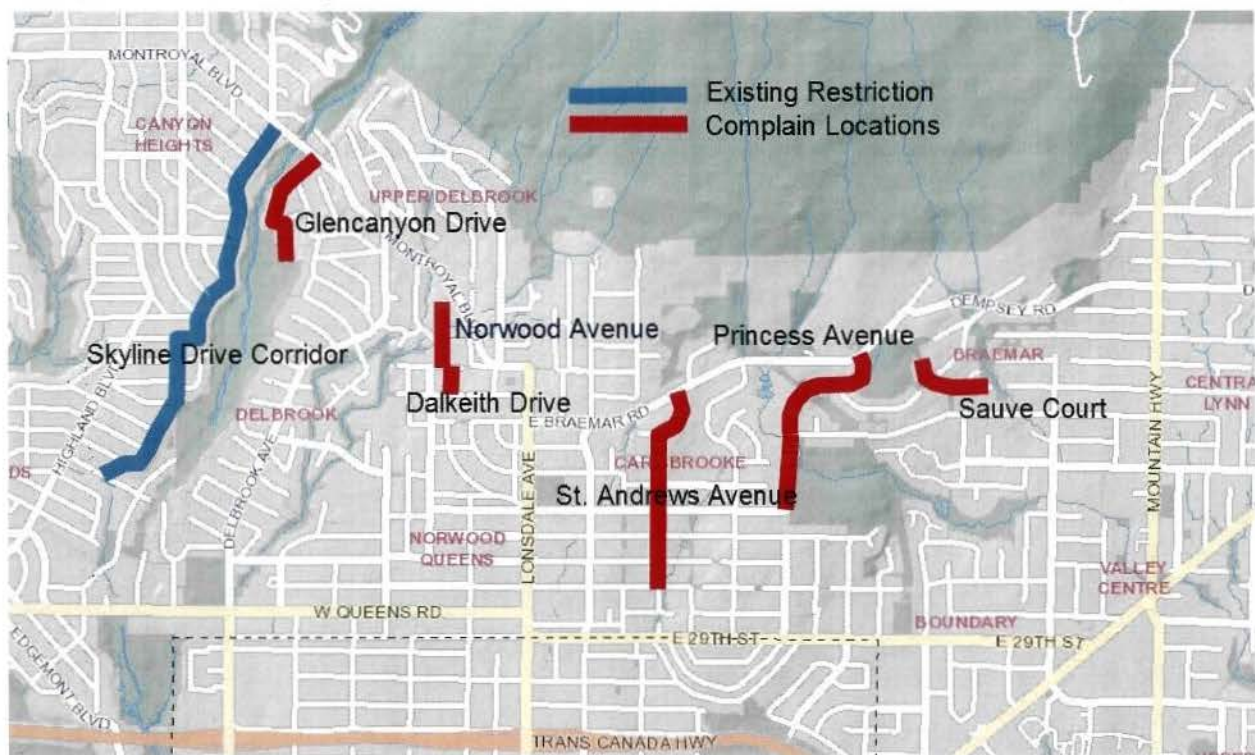
Chief Bylaw Officer

Erica Geddes

Section Manager – Transportation

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev.	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Development Services	<input type="checkbox"/>	
<input type="checkbox"/> Utilities	<input type="checkbox"/>	
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/>	
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<input type="checkbox"/> Finance	<input type="checkbox"/>	
<input type="checkbox"/> Fire Services	<input type="checkbox"/>	
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<input type="checkbox"/> Solicitor	<input type="checkbox"/>	
<input type="checkbox"/> GIS	<input type="checkbox"/>	
External Agencies:		
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<input type="checkbox"/> NS Health	<input type="checkbox"/>	
<input type="checkbox"/> RCMP	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Recreation Com.	<input type="checkbox"/>	
<input type="checkbox"/> Museum & Arch.	<input type="checkbox"/>	
<input type="checkbox"/> Other:	<input type="checkbox"/>	

FIGURE 1 LOCATIONS OF COMPLAINTS
 (July 2012 to April 2013, in addition to Skyline Drive)





Memo

April 25, 2013
File: 16.8620.01/012.000

TO: Erica Geddes, Section Manager, Transportation
Carol Walker, Chief Bylaw Officer

FROM: Janice Thomson, Supervisor, Bylaw Services

SUBJECT: Longboarding Update from July 9, 2012 to April 24, 2013

Following the latest update provided to Council on July 9, 2012, Bylaw Services and RCMP have continued to encourage both rider and general public education, respond to requests for service and conduct patrols. The following is a compilation of public concerns and the results of patrols.

Public Requests and Comments:

Number of Requests for Service:

2012 July - December	2013 January - April
1 - Norwood Avenue	1 - Skyline Drive
1 - Princess Avenue	1 - Glencanyon Drive
4 - Sauve Court	1 - Dalkeith Drive
2 - Skyline Drive	1 - Sauve Court
3 - St. Andrews Avenue	

Comments from Residents:

- 6 boarders travelling at high speed in the Norwood area. Would like boarding banned on all public roads.
- 1 boarder on Princess crouched down on his board so driver could not see and almost hit him.
- Groups of boarders skating down the middle of Sauve Court not stopping at corners, using spotters, or watching for cars. Would like boarding banned on Sauve as well.
- 10 boarders wearing safety gear but riding down the middle of Sauve Court.
- 5-6 boarders all wearing safety gear weaving across Sauve Court.
- 3 longboarders heading down Skyline despite the ban. First time boarders have been observed since the ban was put in effect two weeks prior.

- Longboarders using Marineview Crescent and Rialto Place and blowing the stop sign at Handsworth Avenue.
- 12 boarders heading down St. Andrews Avenue at very high speeds and down both sides of the road.
- 20 boarders coming down St. Andrews Avenue flying through stop signs. Would like activity banned like Skyline.
- Group of boarders seen swerving back and forth along Lynn Valley Road, from Dempsey Rd

Patrols and Observations from Bylaw Officers:

Patrols made in 2012 (after last update on July 9th):

- 9 patrols in the *Lynn Valley* area
 - 4 patrols – no boarders observed
 - 1 patrol – male skateboarding without helmet; had just moved to area. Advised to come to RCMP station by end of week with a helmet/receipt.
 - 1 patrol – skateboarder not wearing a helmet going south on Hoskins; stopped when asked & verbally advised. Male picked up his board and walked off.
 - 1 patrol – 3 males approximately 14-16 years on Westover Road hill. Once at the bottom they would walk back up. Wearing safety gear. All were given copies of regulation notices.
 - 1 patrol - Officer was driving south on Hoskins Road near Coleman Street and observed a younger male riding his board down Hoskins. Wearing helmet and gloves. Riding mostly on right but swerved to centre a few times. Officer stopped him and advised of regulations. When offered a copy of them, he said he had been given one already and is always polite to drivers. Used hand signal to turn left onto Ralph Street after Officer had finished speaking with him.
 - 1 patrol - 4 male youths (approximately 14-15 years old) observed skating down Hoskins. Some were swerving in middle of road and crouched on boards, but appeared to be in process of stopping. Two stopped and spoke to Officer but the other two kept going. One had already received one of our regulations and the other was given one at this time. They were advised if not following them, a ticket could be issued.
- 33 patrols in the *Norwood/Queens* and *Carisbrooke* area
 - 26 patrols – no boarders observed
 - 2 young males (helmets on) south on St. Georges then turned onto Carisbrooke. Both verbally advised of regulations.

- 5-7 male youth, travelling west onto W. Rockland Road from Norwood Avenue then immediate south onto Norwood. All had helmets. All standing except for one before the last turn. Stop sign at upper W. Rockland/Norwood intersection. Officer in area on another file and unable to get to them. Once done, Officer drove south on Norwood when leaving area. Did not see them again.
 - 4 males skating on south side of E. 29th towards Lonsdale Avenue, on sidewalk (CNV side). They never made it to Lonsdale so must have cut down a City side street. All were wearing safety gear.
 - 6 kids waiting at bus stop - eastside/north bound / yelled something at me as I drove by. Helmets-gloves-knee pads-boards and later observed boarding down 200 block E. Queens returning to bus stop. Requested RCMP to check out unable to attend further.
 - 3 young skateboarders - only 1 with a helmet - were advised to wear helmets
 - 16 year old male issued ticket for "skating w/out helmet" as he was also travelling on the left side facing the traffic
 - Observed 2 male boarders travelling ahead of Officer on the right side of road, wearing helmets and safety gear east on E. Osborne Road from Lonsdale Avenue to St. Andrews Avenue. Then south on St. Andrews to Queens; west on Queens to St. Marys; south on St. Marys to E. 29th Swerved out at corners to make the corner. Unable to catch up to talk to them as they disappeared at Queens & St. Marys.
- 75 patrols in *Skyline Drive* area
 - 60 patrols – no boarders observed
 - 1 observation on Fullerton Avenue - male heading home, no helmet, was verbally advised of regulations.

Patrols made in 2013:

- 23 patrols in the *Skyline Drive* area:
 - 21 patrols – no boarders observed
 - 1 patrol – boarder not wearing helmet – verbal warning issued
 - 1 patrol – 4 youths; 1 on scooter, 1 bike, 2 with boards observed departing residence in the 3700blk Glenview; helmets on; unable to make contact as they separated down side streets
- 19 patrols in the *Norwood* area:
 - 16 patrols – no boarders observed

- 1 patrol – 1 male, no helmet skating very slowly. Warned for helmet. Later observed 4 males (approximately 14 year old) skating south down Norwood. All had helmets and were advised of safety rules.
- 1 patrol – 4 males (with helmets) skating west on St James @ Norwood. Verbally advised of safety, etc.
- 1 patrol – Observed 4-5 boarders (approximately 14-15 year old) standing at top of Osborne (seen from Norwood), boards in hand. All wearing helmets.
- 3 patrols in the *Lynn Valley* area:
 - 3 patrols – 4 local kids in area; all without helmets. Verbally warned.

Bylaw Notices

- 17 issued for 617.2 “*skate without helmet*”, with two of the tickets issued in 2013. Generally, it is the skateboarders (not longboarders) and those using the board for “commuting” were found not wearing helmets.

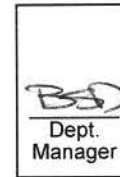
Totals for this update:

	1 st Report April 24, 2012 (post bylaw amendment)	2 nd Report April 27-June 5, 2012	3 rd Report June 6 – July 9, 2012 (Longboarding banned on Skyline corridor July 9)	4 th Report July 9, 2012 - April 24, 2013	Total
Complaints	7	5	7	15	34
Bylaw Notices	0	14	10	17	41
Patrols	16	60	56	162	294

During this period, Bylaw and RCMP officers continued to heavily patrol the District and respond to localized concerns raised by residents. The majority of the boarders that staff were able to speak with during this time period knew of the regulations and said they were from the local neighbourhood or were commuting to/from their school. While some boarders avoided contact, staff took every opportunity to discuss the issues with the longboarding community and remind them of traffic and safety concerns.

Janice Thomson

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>MAY 6, 2013</u>
<input type="checkbox"/> Workshop (open to public)	Date: _____



The District of North Vancouver REPORT TO COUNCIL

April 22, 2013
File: 08.3220.20/018.000

AUTHOR: Neville York, Building Inspector

SUBJECT: Remedial Action Requirements - 3005 St. Kilda Ave
Dilapidated House - Unsafe Condition and Declared Nuisance

RECOMMENDATION:

That Council:

1. Declare that Council considers the building located at 3005 St. Kilda Avenue and legally described as PID: 014-600-374, Lot 5, Block 14, District Lot 786, Plan 1479 (the "Property") creates an "unsafe condition";
2. Declare that the building (the "Building") located on the Property is a nuisance and that Council considers that the Building is so dilapidated and unclean as to be offensive to the community;
3. Issue a Remedial Action Order requiring the owner and administrators of the Property, Gottfried Helmut Martin Plank, Margrit Plank (his next of kin), and the administrator of his estate to:
 - a. Erect a safety fence to secure the Property and prevent unauthorized access;
 - b. Demolish and remove the Building and restore the Property to a neat and tidy condition; and
 - c. Prior to demolition, the owner or administrator shall hire a qualified construction manager to coordinate and supervise all aspects of these Remedial Action Requirements, including but not limited to the following:
 - i. Obtaining demolition and environmental permits;
 - ii. Adhering to Worksafe BC requirements;
 - iii. Ensuring asbestos, mould and any other hazardous substance are removed by qualified cleaners and provide certification from a certified industrial hygienist that the Building is free of contaminants; and
 - iv. Retaining the services of professional exterminators to ensure the Building is free of rodents prior to demolition

(the "Remedial Action Requirements").

April 22, 2013

4. Require that:
 - a. item 3a. of the Remedial Action Requirements be completed to the satisfaction of the Chief Building Official by June 6, 2013; and
 - b. the remaining items of the Remedial Action Requirements be completed to the satisfaction of the Chief Building Official by July 31, 2013
5. Direct that if the Remedial Action Requirements are not satisfactorily completed by the dates specified above then:
 - a. The District of North Vancouver, its contractors or agents may enter the property and carry out the Remedial Action Requirements;
 - b. The charges incurred by the District of North Vancouver in carrying out the Remedial Action Requirements be recovered from the owner as a debt; and
 - c. If the amount due to the District of North Vancouver under 3(b) above is unpaid on December 31 in any year, then the amount due shall be deemed to be property taxes in arrears under Section 258 of the *Community Charter*.

REASON FOR REPORT:

To address an unsafe condition related to a dilapidated home at 3005 St. Kilda Avenue by making a remedial action order to have the building demolished, removed and the site restored to a neat and tidy condition.

SUMMARY:

The dwelling situated on the subject property is in a dilapidated condition. Despite the roof being under tarps for a number of years, water egress has compromised the structural integrity of the roof system and main floor. The building is unoccupied, unsafe and vandals have entered on many occasions. A remedial action order is needed to require the owner or agent to address the situation and, failing that, authorizing the District of North Vancouver to undertake the required work and recover the costs from the owner or agent.

BACKGROUND:

The District has received a number of complaints from adjacent property owners in regard to the unsafe and dilapidated home. The elderly owner made attempts to address the unsafe condition but passed away in October 2011. The building at 3005 St. Kilda Avenue is currently unoccupied.



**SUBJECT: Remedial Action Requirements - 3005 St. Kilda Ave
Dilapidated House - Unsafe Condition and Declared Nuisance**

April 22, 2013

Page 3

The deceased owner's next of kin reside in Germany however there is a local lawyer in Vancouver representing the estate of the deceased and the next of kin in Germany. Written communication has been sent on several occasions to the owner's family overseas and to their lawyer requesting demolition and site clean-up.

A final letter was sent on March 4, 2013 requesting compliance by April 15, 2013, but no action has been taken to address the unsafe condition. The lawyer representing the next of kin has indicated that they are willing to undertake the work but as the will is still in probate they do not have the authority to take out the required permits. The lawyer has indicated that he expects the probate to be resolved with 90 days and has requested that the remedial action order reflect this date. Noting that the District cannot require the action to be undertaken in a period of less than 30 days, it is recommended by staff that the fencing be required after 30 days and the demolition and clean-up be required within the 90 days requested.

"Do Not Enter" signage has been posted by the Building Inspector on all exterior doors. Despite this, there have been reports to the RCMP regarding unauthorised access and vandalism.



Photo showing internal condition



Photo showing external condition at rear

EXISTING POLICY:

Section 72 of the *Community Charter* authorizes local governments to impose "remedial action requirements" with respect to hazardous conditions and declared nuisances. Council can require a person to remove, demolish, alter or otherwise deal with the matter in accordance with the directions of Council or a person authorized by Council.

Section 73 of the *Community Charter* specifically authorizes a municipality to impose remedial action requirements where Council considers a "*matter or thing contravenes the provincial building regulations or a bylaw under Section 8(3)(1) of Division 8 {building regulation} of this Part.*"

**SUBJECT: Remedial Action Requirements - 3005 St. Kilda Ave
Dilapidated House - Unsafe Condition and Declared Nuisance**

April 22, 2013

Page 4

Section 74 of the *Community Charter* authorizes a municipality to impose remedial action requirements in relation to declared nuisances, which may include “a building or other structure,” and pursuant to this section, a municipality may also impose remedial action requirements where Council considers that “a building or structure... is so dilapidated or unclean as to be offensive to the community.”

The resolution imposing a remedial action requirement must specify a time by which the required action must be taken which must be at least 30 days after notice of the order is sent. If the person wishes to appeal, they have 14 days to request reconsideration by Council.

If the remedial action requirements are not completed within the time permitted, the District can complete the requirements at the expense of the property owner (per Section 17 of the *Community Charter*). If the costs are unpaid at the end of the year, they may be added to the property taxes (Section 258 of the *Community Charter*).

Council has the authority to impose remedial action requirements as outlined above. The proposed remedial action requirements set out in the recommendations at the beginning of this report will require the owner or agent to secure the site, remove the unsafe structure and restore the property to a neat and tidy condition. If the owner or agent fails to comply, the District will complete the work at the owner's expense.

Timing/Approval Process:

In light of the risks posed by the condition of the building, it is recommended that the deadline for completing the remedial action requirements be as soon as possible. The *Community Charter* requires that the deadline cannot be earlier than 30 days after the notice of the remedial action requirements is sent to the owner or agent. As discussed earlier in the report staff recommends a deadline for safety fencing to be erected by June 6, 2013 and that the demolition and site clean-up be done by July 31, 2013.

Concurrence:

This report has been reviewed and is supported by the Municipal Solicitor.

Financial Impacts:

In the case of default, the District of North Vancouver may undertake the remedial action requirements at the expense of the owner and recover the costs as a debt (S. 17 of the *Community Charter*).

Liability/Risk:

This building is in an unsafe condition and failure to take action to remedy this unsafe condition may expose the District of North Vancouver to a claim.

Conclusion

The building on the property at 3005 St. Kilda Avenue is in an unsafe condition. Despite numerous demands that the owner or agent remove the building, it has not been removed and is on the verge of failure and collapse. With the reports of vandals congregating and

**SUBJECT: Remedial Action Requirements - 3005 St. Kilda Ave
Dilapidated House - Unsafe Condition and Declared Nuisance**

April 22, 2013


Page 5

entering the property, it is important for the District of North Vancouver to take action to address the unsafe condition at this property.

Options:

1. Council order the requested Remedial Action Requirements (recommended);
2. Council amend the terms of the requirements and issue an amended version of the Remedial Action Requirements order; or
3. Council not issue the Remedial Action Requirements and provide alternative direction to staff.

Respectfully submitted,


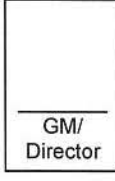


FOR Neville York,
DNV Building Inspector

REVIEWED WITH:		
<input checked="" type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Economic Development _____	<input checked="" type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____

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AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>MAY 6, 2013</u>
<input type="checkbox"/> Workshop (open to public)	Date: _____

9.8

 Dept. Manager	 GM/ Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

April 29, 2013
File: 01.0115.30/002.000

AUTHOR: Natasha Letchford, Deputy Municipal Clerk

SUBJECT: Review of the Civic Recognition Program

RECOMMENDATION

THAT the Civic Recognition Program Policy, as attached to the April 26, 2013 report of the Deputy Municipal Clerk, be approved.

REASON FOR REPORT

This report provides an overview of the changes to the Civic Recognition Program Policy as directed by Council.

BACKGROUND

Council requested the following changes to the policy:

- Do not make any changes to the Freedom of the District other than changing the gift provided to "as deemed appropriate by Council";
- Grant the Council's Award in the second year of Council's term;
- Use the aggregate scoring proposal for Award of Honour only;
- Council retains nominating rights for Freedom of the District and Council's Award; and,
- The Clerk's office will annually solicit names for all awards other than Freedom of the District and Council's Award and Council may then evaluate the nominees.

The Clerk's office initiated a review of existing Corporate and Administrative Policies. The Civic Recognition Policy is the first policy to be brought forward to Council for approval with the new format. This new format is part of a larger policy review project with a focus on updating and simplifying existing policies.

EXISTING POLICY

Civic Recognition Program Policy 1-0220-2.

ANALYSIS

An amendment to the Civic Recognition Program Policy is required to give effect to the recommendations.

Conclusion

In accordance with Council's request, a number of amendments to the policy are presented.

Options

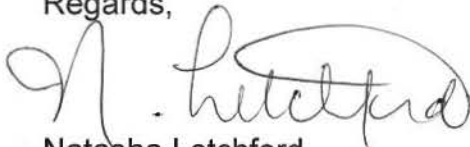
Recommended option:

1. THAT the Civic Recognition Program Policy, as attached to the April 26, 2013 report of the Deputy Municipal Clerk, be approved.

Options:

1. Council could direct staff to bring this item forward to a workshop for further discussion; or,
2. Council could choose to not make any changes to the Civic Recognition Program Policy.

Regards,



Natasha Letchford
Deputy Municipal Clerk

Attachments:

1. Civic Recognition Policy
2. Existing Civic Recognition Policy with edits shown

REVIEWED WITH:		
<input type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Economic Development _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____



The Corporation of the District of North Vancouver

COUNCIL POLICY

Title	Civic Recognition Program
Section	Corporate Administration

POLICY

It is the policy of Council that the District of North Vancouver has a multi-level formal Civic Recognition Program to acknowledge the accomplishments and achievements of individuals or organizations.

Policy approved on: December 4, 2006

Policy amended on: March 5, 2007

March 3, 2008

June 21, 2010

PROCEDURE

The following procedure is used to implement this policy but does not form part of the policy. This procedure may be amended from time to time at the discretion of the Chief Administrative Officer.

The Civic Recognition Program consists of the following levels of recognition:

1. Freedom of the District;
2. Council's Award;
3. Award of Honour;
4. Achievement Award; and,
5. Certificate of Appreciation.

There are many people who, through their exceptional personal or public efforts, have brought recognition, fame, achievement or have otherwise contributed to the District in many tangible or intangible ways, such as countless hours in volunteer capacities; athletes and teams achieving local, national or international levels; donors providing gifts of land or items; residents who have displayed acts of heroism or philanthropy, or residents serving on Councils, Boards or Advisory Committees.

DEFINITIONS

Civic Recognition Roll is a document in which the names of those recognized will be enscribed for historical reference. The Roll will be maintained by and held in the custody of the Clerk's Office. A copy of the Roll will be available on the District's website. The names of the recipients of the following awards will be entered in the Civic Recognition Roll.

1. Freedom of the District
2. Council's Award
3. Award of Honour
4. Achievement Award
5. Certificate of Appreciation

Civic Recognition Program

Council will provide nominees for Freedom of the District and Council's Award. Annually, the Clerk's office will seek broader input from the public for the Award of Honour, Achievement Award, and the Certificate of Appreciation by canvassing partner agencies, advertising in the local newspaper and through social media. Names will be considered annually at year end.

At the end of each calendar year, a Closed meeting will be set aside for Council to discuss and debate the various nominees for the awards.

1. Freedom of the District

As the highest honour granted by Council, the Freedom of the District status is conferred as a way of recognizing individuals or a distinguished unit of the Armed Forces of Canada or another nation, who have served the community with distinction, and whose exceptional contributions have helped to build the District.

In choosing residents for this honour, six criteria will be used:

1. Contributions

Relates to what the person has contributed or achieved that sets them apart.

2. Breadth of Recognition

Reflected in how well the person is known outside of the District of North Vancouver for a significant contribution or achievement.

3. Peer Recognition

Relates to when an individual's peers view his or her contributions as outstanding.

4. Worth

Looks at whether the person's contribution or achievement made a significant improvement to the District of North Vancouver's life and culture.

5. Duration

Considers the length of time a person has been actively involved in the community.

6. Personal Service

Relates to how people who have made a significant contribution to the District, Province or elsewhere through their sustained or outstanding personal service.

Section 158 of the *Community Charter* provides Council the authority to confer, by unanimous vote of Council, the Freedom of the Municipality upon distinguished persons, or a distinguished unit of the Armed Forces of Canada or another nation. The District of North Vancouver has historically taken a very strict position of reserving the honour for cases of exceedingly high merit only. The criteria outlined in this policy will be used in considering nominations for this award.

Annually, the Clerk's Office will issue a call to Council for nomination for Freedom of the District. Names of potential recipients will be put forward by Council members. These will then be reviewed at a Closed meeting of Council based on the established criteria. A unanimous vote of Council (by means of secret ballot) will be required in order to confer this award.

Recipients of this award will be recognized at a special ceremony where they will be presented with, a gift deemed suitable by Council. Recipients will also have their names inscribed in the Freedom of the District section of the "Civic Recognition Roll".

2. Council's Award

The purpose of this award is to recognize volunteer groups that have made outstanding contributions to the community. This includes sustained, significant contributions in sports, culture, philanthropy, health, social justice, or safety. This award is given to groups which are volunteer run and directed, with an understanding that the volunteer group may have some paid help, such as bookkeepers or accountants; however, they would be principally volunteer driven. This is a very distinguished award and will only be granted once every Council term.

Nominations for the award are submitted to the Clerk's Office by members of Council and are considered at a Closed meeting of Council. A two thirds (2/3) vote of all Council members (by means of a secret ballot) is required to give the Council's Award.

Recipients will be recognized at a ceremony during a Council meeting at which the Mayor will read and present the framed Council's Award. This will occur at the end of Council's second year in office. Recipients will also have their name inscribed in the Council's Award section of the "Civic Recognition Roll".

3. Award of Honour

The Award of Honour recognizes individuals or organizations that have made outstanding contributions to the community. This could include significant

achievements in sports, science, and culture either within the District and the Province or nationally or internationally. It could also include significant acts of philanthropy or heroism. This award is used in those instances where the achievement is significant, but does not warrant or qualify for Freedom of the District. Nominations for the award are submitted to the Clerk's Office, and are considered at a Closed meeting of Council. By secret ballot, each councillor will then provide a score for the nominee(s) out of five (5) for each of the six (6) criteria listed below. The Clerk will tally the scores and discard the highest and lowest scores. If the resulting aggregate score is greater than 24/30 the individual may be considered for an Award of Honour. Council, by secret ballot, will then vote on whether or not to confer the award; a minimum vote of 6/7 of Council is required.

1. **Contributions**

Relates to what the person has contributed or achieved that sets them apart.

2. **Breadth of Recognition**

Reflected in how well the person is known outside of the District of North Vancouver for a significant contribution or achievement.

3. **Peer Recognition**

Relates to when an individual's peers view his or her contributions as outstanding.

4. **Worth**

Looks at whether the person's contribution or achievement made a significant improvement to the District of North Vancouver's life and culture.

5. **Duration**

Considers the length of time a person has been actively involved in the community.

6. **Personal Service**

Relates to how people who have made a significant contribution to the District, Province or elsewhere through their sustained or outstanding personal service.

Recipients will be recognized at a ceremony during a Council meeting at which the Mayor will read and present the framed Award of Honour. This will occur at the last council meeting each year. Recipients will also have their names inscribed in the Award of Honour section of the "Civic Recognition Roll".

4. **Achievement Award**

The Achievement Award is presented to individuals, teams or groups who achieve provincial, national or international recognition in the areas of sports and culture, or perform a noteworthy deed which is considered of benefit to the community (e.g. an act of bravery).

The recognition of individuals and/or groups worthy of the Achievement Award may be suggested by any member of Council, staff or the public and is subject to the approval of the Mayor.

The recipient of an Achievement Award will receive a District of North Vancouver pin and certificate, presented during the Recognition section of a Regular Council meeting, annually at year-end. Recipients would also have their names inscribed in the Achievement Award section of the "Civic Recognition Roll".

5. Certificate of Appreciation

The Certificate of Appreciation represents the expression of appreciation of an individual or organization in recognition of the commitment and contribution that person or organization made towards the District of North Vancouver.

Similar to the Achievement Award, the recognition of individuals and/or groups worthy of the Certificate of Appreciation may be suggested by any member of Council, staff or the public and is subject to the approval of the Mayor. Certificates of Appreciation will be presented to the recipients by the Mayor during the Recognition section of a Regular Council Meeting annually at year-end, or during a special event organized for the recognition (such as the Volunteer Appreciation Reception).

Other Means of Recognition in the District of North Vancouver

In addition to the formal Civic Recognition Program, the District of North Vancouver has a number of other means for recognizing individuals and/or organizations:

- **Naming of Street to Honour Special Person**

Names of streets are selected by a staff committee which selects appropriate names for streets in accordance with the established guidelines. These guidelines indicate that streets will not be named after local developers or other living persons.

Requests for the naming of a street will be forwarded directly to the Street Naming Committee. Following consideration by the Street Naming Committee, a request to name a street in honour of an individual who is deceased will be forwarded to Council for approval.

The family of the individual or family who is being honoured by the naming of a street will be invited to a Council meeting and the Mayor will read and present the framed Street Naming Proclamation.

- **The Naming of Parks and Other Parks Related Means of Honouring Special Persons Policy**

Pursuant to Corporate Policy 12-5810-1, the District will name parks after adjacent streets or known neighbourhoods for ease of locating, however, special persons may be honoured by other park related means such as dedicating a fountain, bench, park facility, field etc. as long as there is a clear connection between the community contribution of the individual and the facility or area being named.

Requests are reviewed by staff and, if the submission fits with the Policy, it may be approved by either the Director of Parks and Engineering Services or the Manager of Parks. If the proposal does not fit with the Policy, the proponent may request a review by Council.

- **Centennial Bursary Awards (Academic)**

This program is intended to provide recognition to students who have excelled in their academic work. Local schools will provide recommendations to the Centennial Bursary Committee who will choose the recipients of the awards.

Recipients will be presented with a bursary cheque at a Council meeting.

- **Sports Awards**

Residents who make outstanding contributions to the sporting life of the North Shore may be recognized. The Sports Awards Committee, which consists of representatives from the North Vancouver Recreation Commission, the West Vancouver Parks and Recreation Commission, the North Vancouver Community Sport and Recreation Council and the West Vancouver Sport Council and two members at large from North Vancouver and West Vancouver receives nominations and makes recommendations for awards, naming of facilities, and other forms of recognition of those residents who contribute to the sporting life of the North Shore deemed to be appropriate.

Recipients of awards will be invited to a Sports Awards Ceremony which is held annually. On recommendation from the Sports Awards Committee, recipients may also be invited to a Council meeting where they will be presented with a framed Certificate.

- **Other Awards**

As part of their mandate, the various advisory committees, commissions and boards of Council may make recommendations for awards to individuals or groups of individuals in various categories. These may include, but are not limited to:

Advisory Design Panel Awards
Heritage Awards
Photo Award Contest
Youth Awards

The arrangements for the presentation of these awards will be undertaken by the staff liaison to the committee in cooperation with the Clerk's Office. The awards will be presented to the individual(s) at a Council meeting.

- **Certificate of Recognition**

Certificates of Recognition are awarded to recognize a wedding, anniversary, birthday or other personal milestones reached by a District resident; or if applicable, by clubs or organizations.

Requests for Certificate of Recognition are submitted directly to the Mayor's Office who will prepare and forward the Certificate to the recipient.

- **Civic Appreciation Reception**

A Civic Appreciation Reception will be held annually to show appreciation to the many volunteers who serve on advisory boards, committees and commissions of Council.

The Clerk's Office will maintain a list of the volunteers and ensure that each volunteer and guest is invited to the Reception.

District of North Vancouver Civic Recognition Program

Nomination for Recognition

Name of Nominee: _____

Name of Nominator: _____ Date: _____

Level of Recognition: ☐ Order of B.C. ☐ Achievement Award
 ☐ Freedom of the District ☐ Certificate of Appreciation
 ☐ Award of Honour ☐ Council's Award

Main Reason for Nomination: _____

Details of Nominee's Contribution (please provide as much detail as possible to justify your nomination as this is used as the biography to introduce the recipient at the recognition ceremony – use additional sheets if necessary): _____

Contacts of who may be able to verify contributions and/or contribute additional information to justify nomination:

Name	Telephone	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



The Corporation of the District of North Vancouver

CORPORATE POLICY MANUAL

Section:	Administration	1
Sub-Section:	Appreciation, Awards	0220
Title:	CIVIC RECOGNITION PROGRAM	2

POLICY

The District of North Vancouver has established a multi-level formal Civic Recognition Program consisting of the following:

1. Freedom of the District;
2. Council's Award;
3. Award of Honour;
4. Achievement Award; and,
5. Certificate of Appreciation.

REASON FOR POLICY

To establish a multi-level program of awards to give a degree of recognition to individuals or organizations commensurate with the level of accomplishment or achievement attained by the individual or organization.

There are many people who, through their exceptional personal or public efforts, have brought recognition, fame, achievement or have otherwise contributed to the District in many tangible or intangible ways, such as countless hours in volunteer capacities; athletes and teams achieving local, national or international levels; donors providing gifts of land or items; residents who have displayed acts of heroism or philanthropy, or residents serving on Councils, Boards or Advisory Committees.

AUTHORITY TO ACT

Retained by Council

DEFINITIONS

Civic Recognition Roll is a document in which the names of those recognized will be encribed for historical reference. The Roll will be maintained by and held in the custody of the Clerk's Office. A copy of the Roll will be available on the District's website. The names of the recipients of the following awards will be entered in the Civic Recognition Roll.

1. Freedom of the District
2. Council's Award
3. Award of Honour
4. Achievement Award
5. Certificate of Appreciation

PROCEDURE

Civic Recognition Program

Council will provide nominees for Freedom of the District and Council's Award. Annually, the Clerk's office will seek broader input from the public for the Award of Honour, Achievement Award, and the Certificate of Appreciation by canvassing partner agencies, advertising in the local newspaper and through social media. Names will be considered annually at year end.

At the end of each calendar year, a Closed meeting will be set aside for Council to discuss and debate the various nominees for the awards.

1. Freedom of the District

As the highest honour granted by Council, the Freedom of the District status is conferred as a way of recognizing individuals or a distinguished unit of the Armed Forces of Canada or another nation, who have served the community with distinction, and whose exceptional contributions have helped to build the District.

In choosing residents for this honour, six criteria will be used:

1. **Contributions**
Relates to what the person has contributed or achieved that sets them apart.
2. **Breadth of Recognition**
Reflected in how well the person is known outside of the District of North Vancouver for a significant contribution or achievement.
3. **Peer Recognition**
Relates to when an individual's peers view his or her contributions as outstanding.
4. **Worth**
Looks at whether the person's contribution or achievement made a significant improvement to the District of North Vancouver's life and culture.
5. **Duration**
Considers the length of time a person has been actively involved in the community.
6. **Personal Service**
Relates to how people who have made a significant contribution to the District, Province or elsewhere through their sustained or outstanding personal service.

Section 158 of the *Community Charter* provides Council the authority to confer, by unanimous vote of Council, the Freedom of the Municipality upon distinguished persons, or a distinguished unit of the Armed Forces of Canada or another nation. The District of North Vancouver has historically taken a very strict position of reserving the honour for cases of exceedingly high merit only. The criteria outlined in this policy will be used in considering nominations for this award.

Annually, the Clerk's Office will issue a call to Council for nomination for Freedom of the District. Names of potential recipients will be put forward by Council members. These will then be reviewed at a Closed meeting of Council based on the established criteria. A unanimous vote of Council (by means of secret ballot) will be required in order to confer this award.

Recipients of this award will be recognized at a special ceremony where they will be presented with, which consists of the reading and presentation of a gift deemed suitable by Council. framed scroll and the Freedom Key. Recipients will also have their names inscribed in the Freedom of the District section of the "Civic Recognition Roll".

2. Council's Award

The purpose of this award is to recognize volunteer groups that have made outstanding contributions to the community. This includes sustained, significant contributions in sports, culture, philanthropy, health, social justice, or safety. This award is given to groups which are volunteer run and directed, with an understanding that the volunteer group may have some paid help, such as bookkeepers or

accountants; however, they would be principally volunteer driven. This is a very distinguished award and will only be granted once every Council term.

Nominations for the award are submitted to the Clerk's Office by members of Council and are considered at a Closed meeting of Council. A two thirds (2/3) vote of all Council members (by means of a secret ballot) is required to give the Council's Award.

Recipients will be recognized at a ceremony during a Council meeting at which the Mayor will read and present the framed Council's Award. This will occur at the end of Council's second year in office. Recipients will also have their name inscribed in the Council's Award section of the "Civic Recognition Roll".

3. Award of Honour

The Award of Honour recognizes individuals or organizations that have made outstanding contributions to the community. This could include significant achievements in sports, science, and culture either within the District and the Province or nationally or internationally. It could also include significant acts of philanthropy or heroism. This award is used in those instances where the achievement is significant, but does not warrant or qualify for Freedom of the District.

~~Nominations for the award are submitted to the Clerk's Office by members of Council, and are considered at a Closed meeting of Council. A two thirds (2/3) vote of all Council members (by means of a secret ballot) is required to give the Award of Honour.~~

Nominations for the award are submitted to the Clerk's Office, and are considered at a Closed meeting of Council. By secret ballot, each councillor will then provide a score for the nominee(s) out of five (5) for each of the six (6) criteria listed below. The Clerk will tally the scores and discard the highest and lowest scores. If the resulting aggregate score is greater than 24/30 the individual may be considered for an Award of Honour. Council, by secret ballot, will then vote on whether or not to confer the award; a minimum vote of 6/7 of Council is required.

1. Contributions

Relates to what the person has contributed or achieved that sets them apart.

2. Breadth of Recognition

Reflected in how well the person is known outside of the District of North Vancouver for a significant contribution or achievement.

3. Peer Recognition

Relates to when an individual's peers view his or her contributions as outstanding.

4. Worth

Looks at whether the person's contribution or achievement made a significant improvement to the District of North Vancouver's life and culture.

5. Duration

Considers the length of time a person has been actively involved in the community.

6. Personal Service

Relates to how people who have made a significant contribution to the District, Province or elsewhere through their sustained or outstanding personal service.

Recipients will be recognized at a ceremony during a Council meeting at which the ~~annually at year end, at a Council meeting, in which~~ Mayor will read and present the framed Award of Honour. This will occur at the last council meeting each year. Recipients will also have their names inscribed in the Award of Honour section of the "Civic Recognition Roll".

4. Achievement Award

The Achievement Award is presented to individuals, teams or groups who achieve provincial, national or international recognition in the areas of sports and culture, or perform a noteworthy deed which is considered of benefit to the community (e.g. an act of bravery).

The recognition of individuals and/or groups worthy of the Achievement Award may be suggested by any member of Council, staff or the public and is subject to the approval of the Mayor.

The recipient of an Achievement Award will receive a District of North Vancouver pin and certificate, presented during the Recognition section of a Regular Council meeting, **annually at year-end**. Recipients would also have their names inscribed in the Achievement Award section of the "Civic Recognition Roll".

5. Certificate of Appreciation

The Certificate of Appreciation represents the expression of appreciation of an individual or organization in recognition of the commitment and contribution that person or organization made towards the District of North Vancouver.

Similar to the Achievement Award, the recognition of individuals and/or groups worthy of the Certificate of Appreciation may be suggested by any member of Council, staff or the public and is subject to the approval of the Mayor. ~~Unlike the Freedom of the District and the Award of Honour, a formal nomination and unanimous vote of Council would not be required for the conferment of this award.~~

Certificates of Appreciation will be presented to the recipients by the Mayor during the Recognition section of a Regular Council Meeting **annually at year-end**, or during a special event organized for the recognition (such as the Volunteer Appreciation Reception).

Other Means of Recognition in the District of North Vancouver

In addition to the formal Civic Recognition Program, the District of North Vancouver has a number of other means for recognizing individuals and/or organizations:

- **Naming of Street to Honour Special Person**

Names of streets are selected by a staff committee which selects appropriate names for streets in accordance with the established guidelines. These guidelines indicate that streets will not be named after local developers or other living persons.

Requests for the naming of a street will be forwarded directly to the Street Naming Committee. Following consideration by the Street Naming Committee, a request to name a street in honour of an individual who is deceased will be forwarded to Council for approval.

The family of the individual or family who is being honoured by the naming of a street will be invited to a Council meeting and the Mayor will read and present the framed Street Naming Proclamation.

- **The Naming of Parks and Other Parks Related Means of Honouring Special Persons Policy**

Pursuant to Corporate Policy 12-5810-1, the District will name parks after adjacent streets or known neighbourhoods for ease of locating, however, special persons may be honoured by other park related means such as dedicating a fountain, bench, park facility, field etc. as long as there is a clear connection between the community contribution of the individual and the facility or area being named.

Requests are reviewed by staff and, if the submission fits with the Policy, it may be approved by either the Director of Parks and Engineering Services or the Manager of Parks. If the proposal does not fit with the Policy, the proponent may request a review by Council.

- **Centennial Bursary Awards (Academic)**

This program is intended to provide recognition to students who have excelled in their academic work. Local schools will provide recommendations to the Centennial Bursary Committee who will choose the recipients of the awards.

Recipients will be presented with a bursary cheque at a Council meeting.

- **Sports Awards**

Residents who make outstanding contributions to the sporting life of the North Shore may be recognized. The Sports Awards Committee, which consists of representatives from the North Vancouver Recreation Commission, the West Vancouver Parks and Recreation Commission, the North Vancouver Community Sport and Recreation Council and the West Vancouver Sport Council and two members at large from North Vancouver and West Vancouver receives nominations and makes recommendations for awards, naming of facilities, and other forms of recognition of those residents who contribute to the sporting life of the North Shore deemed to be appropriate.

Recipients of awards will be invited to a Sports Awards Ceremony which is held annually. On recommendation from the Sports Awards Committee, recipients may also be invited to a Council meeting where they will be presented with a framed Certificate.

- **Other Awards**

As part of their mandate, the various advisory committees, commissions and boards of Council may make recommendations for awards to individuals or groups of individuals in various categories. These may include, but are not limited to:

Advisory Design Panel Awards
Heritage Awards
Photo Award Contest
Youth Awards

The arrangements for the presentation of these awards will be undertaken by the staff liaison to the committee in cooperation with the Clerk's Office. The awards will be presented to the individual(s) at a Council meeting.

- **Certificate of Recognition**

Certificates of Recognition are awarded to recognize a wedding, anniversary, birthday or other personal milestones reached by a District resident; or if applicable, by clubs or organizations.

Requests for Certificate of Recognition are submitted directly to the Mayor's Office who will prepare and forward the Certificate to the recipient.

- **Civic Appreciation Reception**

A Civic Appreciation Reception will be held annually to show appreciation to the many volunteers who serve on advisory boards, committees and commissions of Council.

The Clerk's Office will maintain a list of the volunteers and ensure that each volunteer and guest is invited to the Reception.

Approval Date:	December 4, 2006 (Freedom of the District)	Approved by:	Regular Council Meeting
1. Amendment Date:	March 5, 2007	Approved by:	Regular Council Meeting
2. Amendment Date:	March 3, 2008	Approved by:	Special (Closed) Meeting
3. Amendment Date:	June 21, 2010	Approved by:	Special (Closed) Meeting

District of North Vancouver Civic Recognition Program

Nomination for Recognition

Name of Nominee: _____

Name of Nominator: _____ Date: _____

Level of Recognition:

<input type="checkbox"/> Order of B.C.	<input type="checkbox"/> Achievement Award
<input type="checkbox"/> Freedom of the District	<input type="checkbox"/> Certificate of Appreciation
<input type="checkbox"/> Award of Honour	<input type="checkbox"/> Council's Award

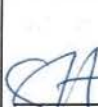
Main Reason for Nomination: _____

Details of Nominee's Contribution (please provide as much detail as possible to justify your nomination as this is used as the biography to introduce the recipient at the recognition ceremony – use additional sheets if necessary): _____

Contacts of who may be able to verify contributions and/or contribute additional information to justify nomination:

Name	Telephone	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

AGENDA INFORMATION	
<input checked="" type="checkbox"/> Regular Meeting	Date: <u>May 6, 2013</u>
<input type="checkbox"/> Workshop (open to public)	Date: _____


Dept.
Manager


GM/
Director


CAO

The District of North Vancouver REPORT TO COUNCIL

April 30, 2013

File: 10.4792.01/011.012

AUTHOR: Lisa Stalham, Clerk to ACDI
Phil Chapman, Social Planner

SUBJECT: Recommendation from ACDI to support provision of Video Relay Service in Canada

RECOMMENDATION:

THAT Council provide a letter to the CRTC in support of implementation of Video Relay Service (VRS) in Canada.

REASON FOR REPORT:

Council's ACDI is requesting that Council provide a letter of support for the continuation of VRS as part of the national consultation being held by the CRTC.

SUMMARY:

The ACDI is requesting that Council provide the letter in support of the continuation of VRS by May 17th 2013 which is the deadline established by the CRTC. Any cost for this service is expected to be covered by the subscribers' fees charged by the telecommunication providers.

ANALYSIS:

VRS is a service which enables persons who are deaf, hard of hearing or speech impaired to communicate with voice telephone users through video equipment.

Video relay service would enable people who use sign language to communicate with voice telephone users via an operator who relays the conversation from sign language to spoken language, and vice versa.

CRTC estimates that approximately 15,000 to 20,000 people would likely adopt and use VRS. According to the notice of consultation, the CRTC recognizes that VRS provides significant benefit to those people with hearing or speech impairments who communicate via sign language. Indeed, it would allow users equal access to communication with service far more advanced and user-friendly than the current Teletypewriter Relay Service (TTY Relay) in BC.

SUBJECT: Recommendation from ACDI to support provision of Video Relay Service in Canada

April 30, 2013

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Following a feasibility study and an 18-month trial, this service is now being evaluated by the CRTC. It is a service provided in the United States as well as other countries.

Timing/Approval Process:

Submissions to the CRTC Consultation must be received by May 17th 2013.

Social Policy Implications:

OCP Policy 6.1.2: Utilize effective and leading edge communication tools and outreach efforts to enhance citizen engagement.

Public Input:

The ACDI, as representatives of the District of North Vancouver, District of West Vancouver, and City of North Vancouver, are recommending that Council express support for the implementation of this service.

Options:

1. THAT Council provide a letter to the CRTC in support of implementation of Video Relay Service (VRS) in Canada
2. THAT Council not provide a letter to the CRTC.

Respectfully submitted,



Lisa Stalham, Clerk to ACDI
Phil Chapman, Social Planner

REVIEWED WITH:		
<input checked="" type="checkbox"/> Sustainable Community Dev. _____	<input type="checkbox"/> Clerk's Office _____	External Agencies:
<input type="checkbox"/> Development Services _____	<input type="checkbox"/> Communications _____	<input type="checkbox"/> Library Board _____
<input type="checkbox"/> Utilities _____	<input type="checkbox"/> Finance _____	<input type="checkbox"/> NS Health _____
<input type="checkbox"/> Engineering Operations _____	<input type="checkbox"/> Fire Services _____	<input type="checkbox"/> RCMP _____
<input type="checkbox"/> Parks & Environment _____	<input type="checkbox"/> ITS _____	<input type="checkbox"/> Recreation Com. _____
<input type="checkbox"/> Economic Development _____	<input type="checkbox"/> Solicitor _____	<input type="checkbox"/> Museum & Arch. _____
<input type="checkbox"/> Human resources _____	<input type="checkbox"/> GIS _____	<input type="checkbox"/> Other: _____