

AGENDA

REGULAR MEETING OF COUNCIL

Monday, June 18, 2012

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Robin Hicks

Councillor Mike Little

Councillor Doug MacKay-Dunn

Councillor Lisa Muri

Councillor Alan Nixon



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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, June 18, 2012
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Live broadcast on Shaw channel 4
- Rebroadcast on Shaw channel 4 at 9:00 a.m. Saturday
- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Rezoning Bylaw 1277: Rezoning for Proposed Triplex Development – (3068 Fromme Road)

1. ADOPTION OF THE AGENDA

1.1. June 18, 2012 Regular Meeting Agenda

Recommendation:

THAT the agenda for the June 18, 2012 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of two minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

- 3.1. Keep Well Society of the North Shore Week – June 18-22, 2012** **p. 9**

4. RECOGNITIONS

Nil

5. DELEGATIONS

- 5.1. Heather Johnstone, Table Matters Network** **p. 13 - 33**
Re: North Shore Food Charter and Food Policy Council
- 5.2. Sioned Dyer, North Shore Family Court Youth Justice Committee** **p. 35 - 36**
Re: Presentation of committee mandate and Annual Report

6. ADOPTION OF MINUTES

6.1. April 23, 2012 Council Workshop **p. 39 - 43**

Recommendation:

THAT the minutes of the April 23, 2012 Council Workshop be received.

6.2. May 7, 2012 Regular Council Meeting **p. 45 - 53**

Recommendation:

THAT the minutes of the May 7, 2012 Regular Council meeting be adopted.

6.3. May 14, 2012 Special Meeting **p. 55 - 56**

Recommendation:

THAT the minutes of the May 14, 2012 Special meeting be adopted.

6.4. May 14, 2012 Council Workshop **p. 57**

Recommendation:

THAT the minutes of the May 14, 2012 Council Workshop be received.

6.5. May 15, 2012 Public Hearing **p. 59 - 64**

Recommendation:

THAT the minutes of the May 15, 2012 Public Hearing be received.

6.6. May 15, 2012 Public Hearing **p. 65 - 67**

Recommendation:

THAT the minutes of the May 15, 2012 Public Hearing be received.

6.7. May 29, 2012 Council Workshop **p. 69 - 71**

Recommendation:

THAT the minutes of the May 29, 2012 Council Workshop be received.

7. RELEASE OF CLOSED MEETING DECISIONS

May 7, 2012 Special Closed Meeting

3.1. Grant Connell Tennis Centre Expansion Project Update

THAT staff be directed to proceed with the 3 court expansion to the existing Grant Connell Tennis Centre to be funded on an interim basis from the Replacement Reserve with the final funding structure included in the Financial Plan Amendment Bylaw before the end of the year.

8. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

*Staff suggestion for consent agenda.

Recommendation:

THAT items _____ be included in the Consent Agenda and be approved without debate.

8.1. **Demonstration of DNV Tax Information Web Portal** **p. 75 - 76** File No.

Recommendation:

THAT Council receive this June 4th, 2012 report "Demonstration of the District of North Vancouver Tax Information Web Portal" for information only.

8.2. **Bylaw 7939: Zoning Bylaw Text Amendment – The Corner Store, 2230 Lloyd Avenue** **p. 77 - 87** File No. 08.3060.20/037.12

Recommendation:

THAT Bylaw 7939 "The District of North Vancouver Rezoning Bylaw 1282 (Bylaw 7939)" is given FIRST reading;

AND THAT Bylaw 7939 "The District of North Vancouver Rezoning Bylaw 1282 (Bylaw 7939)" be referred to a Public Hearing.

8.3. **Bylaw 7938: Rezoning Bylaw 1281 – 1515 Barrow Street Light Industrial Development** **p. 89 - 96** File No. 08.3060.20/019.12

Recommendation:

THAT

1. "The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938)" rezoning the property located at 1515 Barrow Street from Comprehensive Development Zone (CD48) to Employment Zone – Light Industrial (EZ-LI) is given FIRST Reading; and,
2. "The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938)" be referred to a Public Hearing.

- 8.4. Bylaw 7922: Rezoning Bylaw for 3053 to 3059 Edgemont Blvd. (North Shore Credit Union)** p. 97 - 104
File No. 09.3900.01/000.000

Recommendation:

THAT “The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922)” is given THIRD reading.

- 8.5. Bylaws 7930 & 7883: 1131 Frederick (Argyle School) OCP Amendment & Rezoning – Four Townhouse Units** p. 105 - 117
File No. 08.3060.20/063.10

Recommendation:

THAT the “District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3)” is given SECOND and THIRD reading;

AND THAT Bylaw 7883 “Rezoning Bylaw 1265” is given SECOND and THIRD reading;

AND THAT Council direct staff to work with the applicant to secure a trail right of way from Wendel Place to Baird Road for future use and construct sidewalks on the west side of 3300 block Baird Road.

- 8.6. Bylaw 7941: Proposed Amendment of Development Procedures Bylaw** p. 119 - 125
File No. 16.640.30/006.000

Recommendation:

THAT “Development Procedures Bylaw 7738, 2008, Amendment Bylaw 7941, 2012 (Amendment 2)” is given FIRST, SECOND, and THIRD reading.

- 8.7. BC Gas Tax Fund – 2012 Grant Applications** p. 127 - 129
File No.

Recommendation:

THAT Council approve the 2012 submission of two grant applications to the BC Gas Tax Agreement’s Innovation Fund Program (IF) for a water utility planning project and a community energy project.

- * 8.8. Sport and Recreation Travel Grants** p. 131 - 139
File No. 05.1850.01/000-General

Recommendation:

THAT Council grant the following Sport and Recreation Travel Grants:

- Katie Weaver, Hollyburn Cross Country Ski Club, \$200;
- Fred Weaver, Hollyburn Cross Country Ski Club, \$200; and,
- Lucas Putnam-Rea, Hollyburn Cross Country Ski Club, \$200.

- * **8.9. Cates Park/Whey-ah-Wichen, Tsleil Waututh Nation, Canoe Race Event** **p. 141 - 143**
File No. 12.5810.01/000.000

Recommendation:

THAT Council relax the Parks Control Bylaw #2733 to allow for overnight camping by visiting canoe race teams in Cates Park/Whey-ah-Wichen for the Tsleil Waututh Canoe Race Event to be held on July 6th, 7th, and 8th, 2012.

- * **8.10. Filing Under the Financial Information Act – 2011 Statement of Financial Information (SOFI)** **p. 145 - 169**
File No.

Recommendation:

THAT the 2011 Statement of Financial Information (SOFI) of the District of North Vancouver be approved as per the recommendation of the Finance and Audit Standing Committee.

- * **8.11. Council Remuneration and Expenses Paid During 2011** **p. 171 - 172**
File No. 05.1800.01/000.000

Recommendation:

THAT the report Council Remuneration and Expenses Paid During 2011 be approved as per the recommendation of the Finance and Audit Standing Committee.

- 8.12. District of North Vancouver 2011 Annual Report** **p. 173 - 176**
File No. 01.0645.20/001.000

Recommendation:

THAT the District of North Vancouver Annual Report for 2011 be received, including: the 2011 audited financial statements, permissive tax exemptions, progress report on municipal services and operations, and municipal objectives for 2012-2013.

9. REPORTS

9.1. Mayor

9.2. Chief Administrative Officer

9.3. Councillors

9.4. Metro Vancouver Committee Appointees

10. ANY OTHER BUSINESS

11. ADJOURNMENT

Recommendation:

THAT the June 18, 2012 Regular Meeting of Council for the District of North Vancouver be adjourned.

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PROCLAMATION

“Keep Well Society of the North Shore Week” (June 18 – 22, 2012)

- WHEREAS:** This year will mark the 25th anniversary for the North Shore Keep Well Society; and
- WHEREAS:** The Keep Well Society performs a much needed and appreciated service to over 350 seniors at facilities throughout the North Shore each week, there are still many seniors who are at risk of isolation, are unaware of this program and could benefit greatly from it; and
- WHEREAS:** It is widely acknowledged that physical and mental fitness contributes significantly to continuing good health and that people who have friends and support in the community stay healthier and live longer; and
- NOW THEREFORE I,** Richard Walton, Mayor of the District of North Vancouver, do hereby proclaim **June 18 – 22, 2012** as **“Keep Well Society of the North Shore Week”** in the District of North Vancouver.

Richard Walton
MAYOR

Dated at North Vancouver, BC
This 18th Day of June 2012

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DELEGATIONS

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Delegation to Council Request Form

District of North Vancouver
Clerk's Department
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Name of person or group wishing to appear before Council: Table Matters Network

Title of Presentation: North Shore Food Charter and Food Policy Council

Purpose of Presentation:

- ☐ Information only
☐ Requesting a letter of support
☒ Other (provide details below)

Please describe.

The NS. Table Matters Reference group is providing an update on our activities and requesting DNV council to consider supporting the creation of a North Shore Food Charter and establishing a North Shore Food Policy Advisory Committee. Attach separate sheet if additional space is required

Contact person (if different than above):

Heather Johnstone

Daytime telephone number:

604-987-8138 ext 231

Email address:

heather@ediblegardenproject.com

Will you be providing supporting documentation?

☒ Yes

☐ No

If yes:

- ☒ PowerPoint presentation
☐ DVD
☒ Handout

Note: All supporting documentation must be provided 12 days prior to your appearance date.

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment.

Technical requirements:

- ☒ Laptop
☒ Multimedia projector

Delegation to Council Request Form

Rules for Delegations:

1. Scheduled by the Clerk after receipt of a request submitted in writing and addressed to Mayor and Council.
2. If a delegation request concerns a matter previously decided by Council or concerns an issue which is being or has been dealt with in a public participation process, the delegation's request to appear before Council may be placed on the appropriate agenda for Council direction.
3. Supporting submissions for the delegation should be provided to the Clerk by noon 12 days preceding the scheduled appearance.
4. A maximum of 3 delegations will be permitted at any Regular Council meeting.
5. Delegations will be allowed a maximum of five minutes to make their presentation.
6. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
7. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Heather Johnstone
Name of Delegate or Representative of Group

[Signature]
Signature

June 8/2012
Date

For Office Use Only	
<input type="radio"/> Approved	<input type="radio"/> Rejected
By: Signature: _____	<input type="radio"/> Municipal Clerk <input type="radio"/> Deputy Municipal Clerk
Appearance date if applicable: _____	
Applicant informed of approval/rejection on (date): _____	
By (signature): _____	Date: _____

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

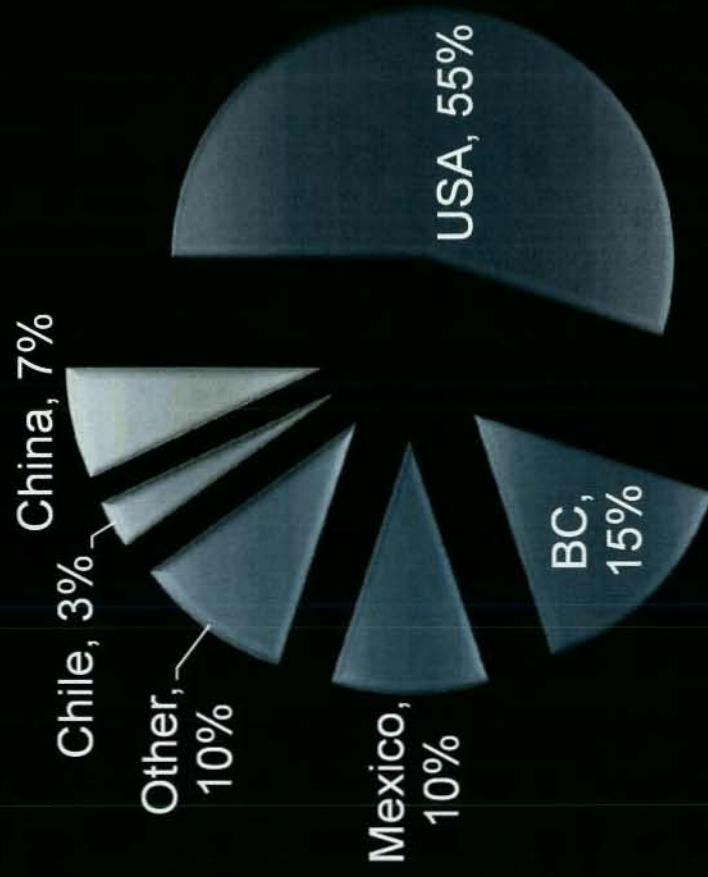


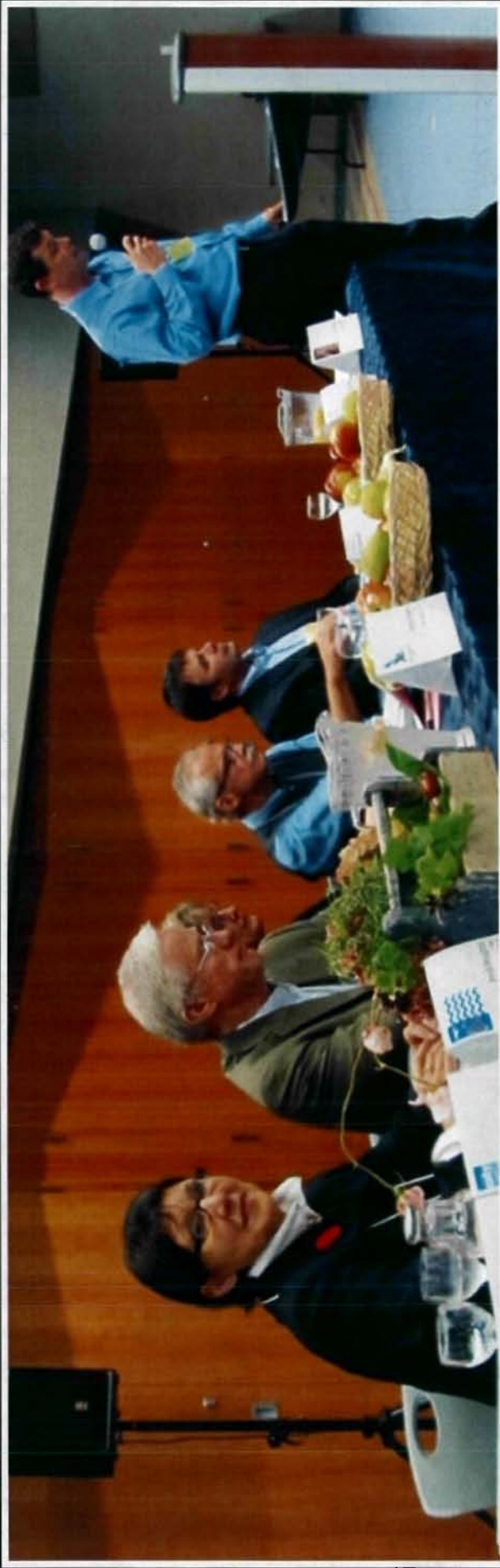
TABLE MATTERS NETWORK

NORTH SHORE FOOD CHARTER AND FOOD POLICY COUNCIL

WHY FOOD?

FRUIT AND VEGETABLE SUPPLY IN BRITISH COLUMBIA



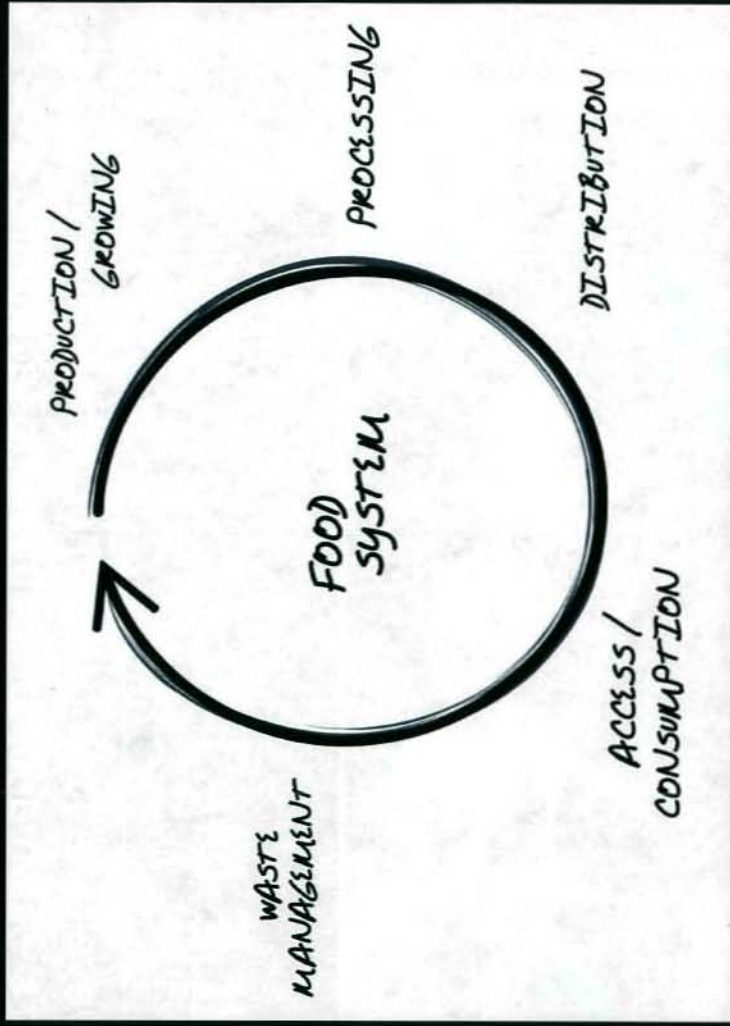


NORTH SHORE TABLE MATTERS NETWORK

“Develop a food policy that defines the District’s vision and commitment to facilitating a food system that supports long-term community and environmental health”

- DNV Official Community Plan, P.55

FOOD AND CITIES



Food can play an important role in creating vibrant and healthy cities

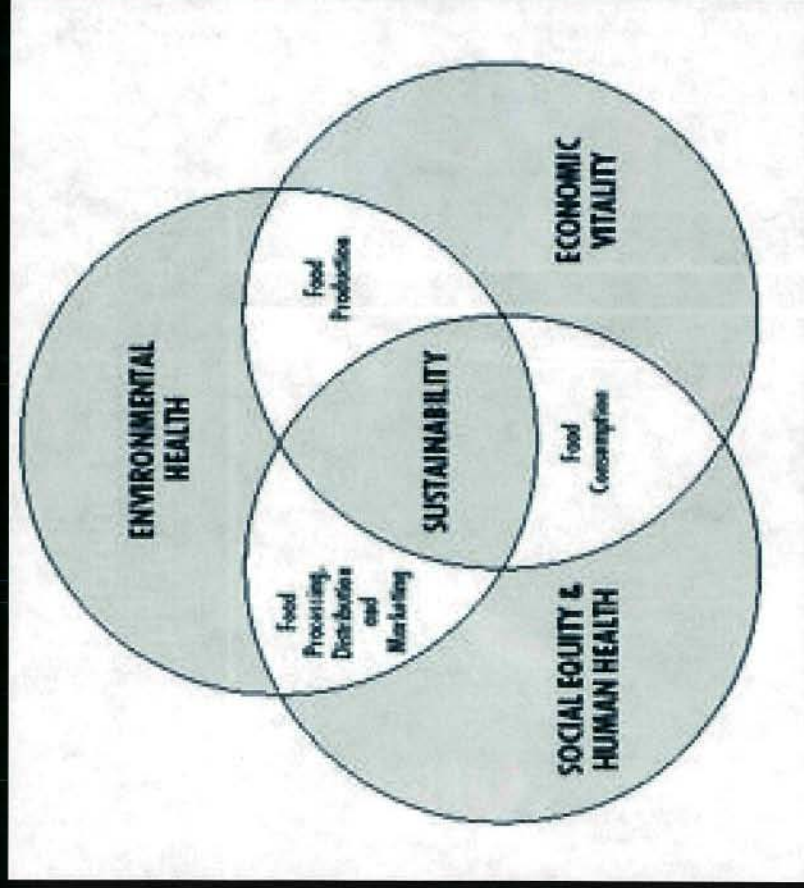


FOOD CHARTER



A Food Charter combines a vision statement, principles and broad action goals to guide policy work. It provides guidance for municipal staff.

FOOD POLICY ADVISORY COMMITTEE



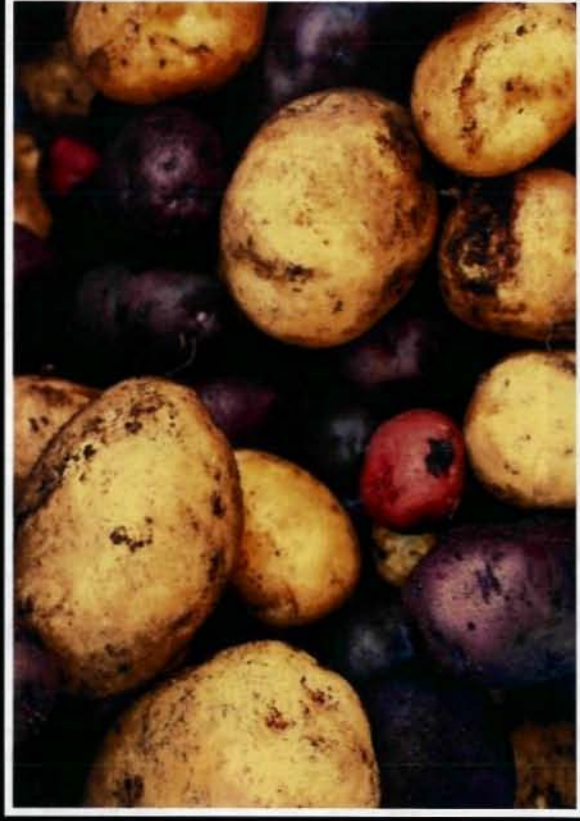
<http://vancouver.ca/commsvcs/socialplanning/initiatives/foodpolicy/systems/just.htm>



A food policy advisory body is a voluntary committee that can examine how a food system operates and provide ideas, actions and policy recommendations on how to improve it.

IMPACTS

- Meeting broad goals that have been set by the municipality.
- Supporting municipal staff in policy development and implementation
- Small financial input, substantial impact





Before exploring what food policy councils are and the types of activities they engage in, it is important to first understand the broader context of the urban food systems within which they operate.

The challenge of feeding 21st century cities

Food systems, understood as the ways that food is produced, processed, distributed, consumed, and disposed, have historically played a central role in cities. Beyond providing nourishment, food and food systems have often come to represent a society's beliefs and struggles with social redistribution, justice, and democracy itself.

Over the past half century, a number of factors have combined to break down the connections between cities and food. These factors include intensive rural-to-urban migration, loss of productive land, intensive mechanized farming, and refrigeration, which allows for long-distance food transportation. Added to these pressures are global issues including climate change, environmental degradation, and public health crises (not only hunger but also obesity and other preventable diseases).

Urban food systems: A concern for all

In response to these challenges and in recognition of how central food is to the health and well-being of our cities, food systems are making a comeback as an issue of major significance. Recent decades have seen a surge in demands from urban dwellers to participate in community gardens, farmers' markets, urban orchards, community kitchens, and community food events as well as take part in canning and preserving workshops, keep backyard hens, and participate in education programs about where their food comes from.

The renewed interest in urban food systems means that new processes and mechanisms are being developed to make decisions about food and encourage governments and citizens to actively participate in how these decisions are implemented in communities. After all, food policies (referring to decisions and implementation tools related to the food system) affect opportunities to grow food in the city, the ability of all citizens to access nutritious and affordable food at grocery stores or farmers' markets, and the ability to manage food waste, among other sustainability and health concerns. Although many mechanisms have emerged to help re-think urban food systems, one of the most effective is said to be the creation of food policy councils.

What is a food policy council?

A food policy council (FPC) is a voluntary body made up of stakeholders from across the food system. Typically, the mandate of a FPC is to examine how a food system operates and provide ideas, actions, and policy recommendations on how to improve it.

FPCs typically include representatives from across the food system: producers, processors, distributors, and food waste managers. They can include stakeholders from sectors including health, nutrition, anti-poverty, education, environment, business, and agriculture. FPCs can also include members from community and grassroots organizations who recognize the important role food can play in bringing together diverse groups of stakeholders who may not otherwise work together toward common goals.

With such a wide range of stakeholders and participants, one of the defining characteristics of FPCs is the creation of strong partnerships and collaborations between citizens, community agencies, non-governmental organizations, businesses, and government officials that, together, give voice to food system concerns and goals and create joint strategies to address them.



Food policy councils in the United States and Canada

The first FPC began about 30 years ago in the city of Knoxville, Tennessee. According to the Community Food Security Coalition, there are now approximately 100 FPCs across the USA. In Canada, the numbers are also growing. The first FPC in Canada was established in Toronto in 1991. Since then, numerous FPCs have been created in cities and regions across Canada. Many food policy councils and coalitions have also been struck at the provincial and national levels.

Box 1: Local and regional food policy councils, coalitions, and networks in Canada

[Vancouver Food Policy Council](#)

[Kamloops Food Policy Council](#)

[Quesnel Food Policy Council](#)

[North Thompson Valley Food Coalition](#)

[South Okanagan & Similkameen Food Coalition](#)

[Kaslo Food Security Project](#)

[Shushwap Food Action](#)

[Calgary Food Policy Council](#)

[Just Food Edmonton](#)

[Grande Prairie Food Security Network](#) (website under construction)

[Saskatoon Food Coalition](#)

[Prince Albert Food Coalition](#)

[Winnipeg Food Policy Council](#)

[Toronto Food Policy Council](#)

[Toronto Youth Food Policy Council](#)

[Just Food Ottawa](#)

[Waterloo Region Food Systems Roundtable](#)

[Rainy River Valley Food Policy Council](#)

[Sudbury Food Connections Network](#)

[Guelph Wellington Food Round Table Policy working group](#)

[Halton Food Council](#)

[Haliburton Highlands Local Food Coalition](#)

[Thunder Bay Food Action Network](#)

[Food Security Research Network](#)

People's Food Policy Project, 2009.

Structure and governance of food policy councils

There is no single structure or model of governance for FPCs. Some food policy councils are embedded within governments, while others operate independently of government as non-profit, grassroots organizations. Still others have a hybrid status as entities accountable to both government and community organizations.

Whatever the model, it is important to note that the **location** of a food policy council greatly impacts the types of activities it engages in. For instance, the food policy councils listed in Box 1 operate at the local or regional level, which means that they typically focus on policies and actions that are within the jurisdiction of local or regional governments. This does not mean that local food policy councils do not address food system issues that fall under a provincial or national jurisdiction. Rather, it means that a local food policy council might coordinate with a provincial or national food policy council, advocating for change at those higher levels.

Activities

Local and regional food policy councils engage in a wide range of activities of relevance to the cities and regions in which they are located. This includes public awareness campaigns, education programs, research, community food assessments, advising on policy, improving coordination between existing food policies or programs, publicizing community food resources, and hosting public forums on food system topics. Examples of specific initiatives are described in Boxes 2, 3 and 4.

Box 2: Food Secure Vancouver (Vancouver Food Policy Council)

In 2008, the Vancouver Food Policy Council (VFPC) embarked upon a two-year research project called Food Secure Vancouver. The VFPC wanted to identify, review and analyze the key factors that support and enhance Vancouver's food security. The resulting study established an integrated and ongoing review, analysis, and reporting process to monitor the status of Vancouver's food security, inform citizens and decision makers of that status, and identify priority actions for improving and

maintaining the sustainability and security of all aspects of Vancouver's food system.

Vancouver Food Policy Council, 2011.

Box 3: Community Gardening Network of Ottawa (Just Food Ottawa)

Just Food Ottawa (Ottawa's Food Policy Council) supports and liaises with the Community Gardening Network of Ottawa (CGN), an information and resource-sharing network that supports the sustainable development of community gardens within the City. The central activities of the CGN are to:

- Assist in the establishment of two or more community gardens each year, including building skills and capacity through its "How to Start a Community Garden" workshops and resources;
- Work with private and public landowners to increase access to land for community gardens in the city;
- Keep food and gardening information flowing between Just Food, the community garden coordinators, and the gardeners;
- Develop gardening skills in the city through its beginner-level gardening workshops;
- Encourage food preservation following the summer's harvest through its canning and food preservation workshops;
- Raise awareness in the city about community gardening through online newsletters and special events such as the annual Urban Agriculture Bike Tour; and
- Celebrate the season by organizing a harvest party.

Just Food, 2011.

Box 4: Kamloops Food Action Initiative (Kamloops Food Policy Council)

The Interior Health Authority, the City of Kamloops and the Kamloops Food Policy Council partnered to undertake the Community Food Action Initiative project in 2006. The goal was to engage stakeholders in efforts to strengthen and support food planning, policy, and practices in the Kamloops Region. The Community Food Action

Initiative involved the following five project elements:

1. Inventory of resources and food action projects;
2. Community consultation and policy review;
3. Food Action Forum to review policy and develop actions;
4. Draft Plan;
5. Evaluation using the Food Security Report Card tool.

BC Interior Health Authority, City of Kamloops & Kamloops Food Policy Council, 2006.

Policy implementation

As far as policy implementation is concerned, it is typically more accurate to say that food policy councils **advise** or **partner** on policy formulation and implementation. FPCs do this by spearheading research, community education campaigns, and education programs that **inform** and **enable** policy implementation. For instance, in the case of the Food Secure Vancouver initiative, research results are being used to inform the VFPC's continued input into the City of Vancouver's food policies, including the goals of Greenest City 2020, a major policy currently under development. This is not to suggest that FPCs play a lesser role in policy implementation. On the contrary, FPCs often play a central role in galvanizing citizens, raising awareness, and bringing local communities' voices into the policy process. They can also play a key role in providing governments with feedback and suggestions for improvements as new policies are being implemented. FPCs can also play an important role when citizen forums are convened to discuss and debate ideas.

Challenges faced by food policy councils

In spite of their many successes, food policy councils face a number of challenges. These include:

- Unstable funding for operations and staffing,
- Lack of clearly defined roles and responsibilities for FPC members,
- Lack of clearly defined accountabilities,
- Balancing program and policy outcomes,
- Pressure to achieve "quick, visible wins,"

- Adapting to changing political environments,
- Navigating organizational structures of local governments, and
- Jurisdictional challenges.

Strengths and opportunities

The very nature and structure of food policy councils present a number of natural strengths and opportunities. Because of their inherently multi-faceted nature, food system issues can help link a number of public policy and development goals, including environmental sustainability, food security, public health, social inclusion, and economic development. This coordinating function is seen as one of the key strengths of a food policy council. Other strengths and opportunities include FPCs' ability to:

- Bring together diverse stakeholders around common goals;
- Affect local and regional food policies and advocate for changes to provincial, national, and even international food policies; and
- Raise broad public awareness of food system issues.

Impact of food policy councils on public health practice

The connections between FPCs and public health issues are notable. It is no coincidence that many FPCs adopt the language of "healthy, just and sustainable food systems" in their vision statements and goals. Furthermore, the notion of "food security" typically underpins the work of FPCs. Food security, as defined by the United Nations, is said to exist when "all people, at all times, have physical and economic access to sufficient, safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life" (FAO, 1996).

The impact of FPCs on public health practice can be seen in FPC programs and activities that emphasize the importance of healthy communities, improved nutrition, equitable food access, community development, and environmental health. FPC membership also ensures strong links to public health practice, with public health professionals commonly being represented at the table.

Both of these factors enable strong collaborations and partnerships with public health authorities and organizations. For instance, the Toronto Food Policy Council operates administratively under the auspices of Toronto Public Health, and came into being after the City of Toronto signed on to the United Nations Healthy Cities movement in 1991. Another example can be found in the Kamloops Food Policy Council, which partnered with the City of Kamloops and the BC Interior Health Authority to produce the Kamloops Food Action Initiative (Box 4).

Concluding remarks

FPCs are coalitions that share a common interest in improving local food systems. Through their diverse representation, partnerships with decision makers, and keen attention to the public health impacts of how food is produced, processed, distributed, consumed, and disposed-of, FPCs will continue to play an important leadership role in improving the health and sustainability of our food systems.

References

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- Borron, S. M. (2003). *Food Policy Councils: Practice and possibility*. Eugene, Oregon: Congressional Hunger Center.
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- Mendes, W. (2008). Implementing social and environmental policies in cities: The case of food policy in Vancouver, Canada. *International Journal of Urban and Regional Research*, 32(4), 942-967.
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- Pothukuchi, K. & Kaufman, J. (2000). The food system: A stranger to the planning field. *Journal of the American Planning Association*, 66(2), 112 – 24.
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- Vancouver Food Policy Council. (2011). *Food Secure Vancouver*. Retrieved from: <http://foodsecurevancouver.ca/>.
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March 2011

Author: Wendy Mendes, School of Community & Regional Planning, University of British Columbia

ACKNOWLEDGEMENTS

The National Collaborating Centre for Healthy Public Policy (NCCHPP) gratefully acknowledges the helpful comments of Jérôme-Antoine Brunelle and Erika Mundel.

The NCCHPP seeks to increase the expertise of public health actors across Canada in healthy public policy through the development, sharing and use of knowledge. The NCCHPP is one of six centres financed by the Public Health Agency of Canada. The six centres form a network across Canada, each hosted by a different institution and each focusing on a specific topic linked to public health. In addition to the Centres' individual contributions, the network of Collaborating Centres provides focal points for the exchange and common production of knowledge relating to these topics. The National Collaborating Centre for Healthy Public Policy is hosted by the Institut national de santé publique du Québec (INSPQ), a leading centre in public health in Canada.

Production of this document has been made possible through a financial contribution from the Public Health Agency of Canada through funding for the National Collaborating Centre for Healthy Public Policy (NCCHPP). The views expressed herein do not necessarily represent the views of the Public Health Agency of Canada.

Publication N°: 1400

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sur les politiques publiques et la santé
National Collaborating Centre
for Healthy Public Policy

Institut national
de santé publique

Québec



VANCOUVER FOOD CHARTER

January 2007

The Vancouver Food Charter presents a vision for a food system which benefits our community and the environment. It sets out the City of Vancouver's commitment to the development of a coordinated municipal food policy, and animates our community's engagement and participation in conversations and actions related to food security in Vancouver.

VISION

The City of Vancouver is committed to a just and sustainable food system that

- contributes to the economic, ecological, and social well-being of our city and region;
- encourages personal, business and government food practices that foster local production and protect our natural and human resources;
- recognizes access to safe, sufficient, culturally appropriate and nutritious food as a basic human right for all Vancouver residents;
- reflects the dialogue between the community, government, and all sectors of the food system;
- celebrates Vancouver's multicultural food traditions.

PREAMBLE

In a food-secure community, the growing, processing and distribution of healthy, safe food is economically viable, socially just, environmentally sustainable and regionally based.

Some members of our community, particularly children, do not have reliable access to safe and nutritious food. In addition, much of the food we eat travels long distances from where it is grown and processed and is dependent on fossil fuels at every stage. Dependency on imports for our food increases our impact on the environment and our vulnerability to food shortages from natural disasters or economic set-backs. Overall food security is increasingly influenced by global factors that affect our community's ability to meet our food system goals.

Community food security needs the involvement of all members of our community, including citizens, consumers, businesses and governments. When citizens are engaged in dialogue and action around food security, and governments are responsive to their communities' concerns and recommendations, sound food policy can be developed and implemented in all sectors of the food system and the community.

In 2002, the City of Vancouver adopted sustainability as a fundamental approach for all the City's operations. The goal of a just and sustainable food system plays a significant role in achieving a "Sustainable Vancouver".

PRINCIPLES

Five principles guide our food system:

Community Economic Development

Locally-based food systems enhance Vancouver's economy. Greater reliance on local food systems strengthens our local and regional economies, creates employment, and increases food security.

Ecological Health

A whole-system approach to food protects our natural resources, reduces and redirects food waste, and contributes to the environmental stability and well-being of our local, regional, and global communities.

Social Justice

Food is a basic human right. All residents need accessible, affordable, healthy, and culturally appropriate food. Children in particular require adequate amounts of nutritious food for normal growth and learning.

Collaboration and Participation

Sustainable food systems encourage civic engagement, promote responsibility, and strengthen communities. Community food security improves when local government collaborates with community groups, businesses, and other levels of government on sound food system planning, policies and practices.

Celebration

Sharing food is a fundamental human experience. Food brings people together in celebrations of community and diversity.

To create a just and sustainable food system, we in Vancouver can:

- Be leaders in municipal and regional food-related policies and programs
- Support regional farmers and food producers
- Expand urban agriculture and food recovery opportunities
- Promote composting and the preservation of healthy soil
- Encourage humane treatment of animals raised for food
- Support sustainable agriculture and preserve farm land resources
- Improve access to healthy and affordable foods
- Increase the health of all members of our city
- Talk together and teach each other about food
- Celebrate our city's diverse food cultures

Table Matters Network: North Shore Food Charter and Food Policy Council

In recent months and years, municipal councils have seen an increasing number of delegations and had requests from a range of community groups around food ranging from community gardens, to bees, to urban farms to municipal green waste. DNV Council has committed in the Official Community Plan to “Develop a food policy that defines the District’s vision and commitment to facilitating a food system that supports long-term community and environmental health” – we would like to support this process and assist the city in meeting this commitment.

NS Table Matters is a network of people interested in urban agriculture, food security and sustainable food systems on the North Shore. We support the adoption of a North Shore Food Charter and the creation of a North Shore Food Policy Advisory Council to support the development of effective and comprehensive food policy on the North Shore.

The Table Matters Network was founded in partnership with Vancouver Coastal Health and brings together people from the community, local businesses, local government, community organizations, and schools and are contributing to growing a sustainable food system on the North Shore. We hope to broaden the discussion around food from a focus simply on urban agriculture to include all aspects of the food system (i.e. procurement, waste, transportation, local processing, and access).

Food Policy Council

A Food Policy Council is made up of stakeholders from across the food system that can provide policy recommendations, feedback and take action in the community. It is an effective way for north shore municipal staff to get the support and input on policies under development, and in other jurisdictions has proven to be a very productive group of volunteers and a great opportunity for civic engagement. Creating a food policy council or advisory body is an effective, low cost way to ensure that North Shore municipalities are moving forward effectively in this new policy area.

Currently, there are 25 municipalities across the country that have created advisory bodies around food to help municipalities move forward in this emerging area. (see attached paper by Wendy Mendes for additional information on Food Policy Councils)

Food Charter

A Food Charter is a high level policy tool that combines a vision statement, principals and broad action goals that guides future policy work. Having a shared statement across North Shore Municipalities will provide a strong framework to support the innovative work already happening in this sector. (see City of Vancouver Food Charter, attached)

Both establishing a North Shore Food Policy Council and developing a North Shore Food Charter would further support the work happening around the Metro Vancouver Regional Food System Strategy, while at the same time helping the municipality to achieve commitments made in the Official Community Plan.

Sincerely,

Heather Johnstone - Edible Garden Project, North Shore Neighbourhood House
Margaret Broughton - Vancouver Coastal Health
Scott Rowe - New Hope Chef Program – Salvation Army
Gord Trousdell - Teacher, West Vancouver Secondary
Evonne Strowold - Chair, Courthouse Area Residents Association
Lisa Hubbard - Executive Director, North Shore Neighbourhood House
Kelly Sexsmith - Boulevard Gardener and EGP Volunteer
Karen Morton - EcoUrbia Network
Sharon-Lee Mitchell – North Shore Resident (DNV), employed in the CNV
Karen Wickerson - Hollyburn Family Services, Program Manager Youth Safe House Garden
Rubina Jamal - North Shore Resident (DNV)
Nicholas Scapillati - Executive Director, FarmFolk CityFolk
Ric Erikson - Beefriendly Native Bee Conservation Society
Andrea Winterbottom - Congregate Meals Program Coordinator, Parkgate Community Health Centre
Emily Jubenvill – Edible Garden Project
Ursula Bowditch
Krista Tulloch
Kelly Smith – Owner, MarketPlace IGA, Lower Lonsdale
Charles Holmes – Cool North Shore
Paul Lang – Harmony Garden, Squamish First Nation
Cease Wyss – Harmony Garden, Squamish First Nation
Diana Thompson
Marianne Brophy – Takaya
Elizabeth Jones – Executive Director, North Shore Multicultural Society
Sue Bauman – Executive Director, Family Services of BC
Lianne Shyry – Two Bees Apiary, Village Vancouver
Katie McAleer – Family Physician
Michele Romano
Sharon Lisette – BeeFriendly.ca
Erin Williams – North Shore Fruit Tree Project
Tom Walker – North Shore Fruit Tree Project
Yutaro Ryan Oka
Shauna Mokelki
Sharron O'Brien
Lillian Trousdell
Tovah Paglaro

Benjamin Woodyatt - President, North Van Urban Forum
Arzeena Hamir – Vancouver Food Policy Council
Judith Brook – Village North Shore
John Gilmour
Jason Black – Great Canadian Landscaping Company
Jennifer Meilleur – DNV Resident
Cinthia Pagé – Can You Dig It?
Annika Treffner, BSc. R.D. Consulting Dietitian, AMT Nutrition Consulting
Marianne Ketchen – North Van Urban Forum
Laurie Reichert – Teacher, Brooksbank School
*Lisa Reinders – Executive Director/ Community Recreation Coordinator, Parkgate
Community Centre*

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Delegation to Council Request Form

District of North Vancouver
Clerk's Department
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
Form submission: Submit to address above or Fax: 604.984.9637

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Name of person or group wishing to appear before Council: N.S. Family Court Youth Justice Committee

Title of Presentation: Presentation of committee mandate and Annual Report

Purpose of Presentation:

- ☒ Information only
☐ Requesting a letter of support
☐ Other (provide details below)

Please describe.

The intent of the presentation is to briefly explain the mandate of the North Shore Family Court Youth Justice Committee (NSFCYJC) and to highlight the work of the committee over the course of the year. We also will be presenting our Annual Report to council.

Attach separate sheet if additional space is required

Contact person (if different than above): Sioned Dyer

Daytime telephone number: 604-619-9462

Email address: sionedyer@hotmail.com

Will you be providing supporting documentation?

☒ Yes

☐ No

If yes:



PowerPoint presentation



DVD



Publication in agenda (one original due 12 days prior to your appearance date)

Arrangements can be made, upon request, for you to familiarize yourself with the Council Chamber equipment.

Technical requirements:



Laptop



Multimedia projector

Delegation to Council Request Form

Rules for Delegations:

1. Scheduled by the Clerk after receipt of a request submitted in writing and addressed to Mayor and Council.
2. If a delegation request concerns a matter previously decided by Council or concerns an issue which is being or has been dealt with in a public participation process, the delegation's request to appear before Council may be placed on the appropriate agenda for Council direction.
3. Supporting submissions for the delegation should be provided to the Clerk by noon on the Monday preceding the scheduled appearance.
4. Following the delegation, Council may either
 - i. refer the issue for a report; or
 - ii. refer the issue to a specific meeting of Council.
5. A maximum of 3 delegations will be permitted at any Regular Council meeting.
6. Delegations will be allowed a maximum of five minutes to make their presentation, and any delegation wishing to express the opposing viewpoint will also be allowed five minutes.
7. Any questions to delegations by members of Council will seek only to clarify a material aspect of a delegate's presentation.
8. Persons invited to speak at the Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- do not expect an immediate response to a request
- multiple-person presentations are still five minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Council Clerk may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Signed Dyer

Name of Delegate or Representative of Group

Signature

Date

APRIL 30th / 12

For Office Use Only	
<input checked="" type="radio"/> Approved	<input type="radio"/> Rejected
By: Signature: <u>[Signature]</u>	<input type="radio"/> Municipal Clerk <input checked="" type="radio"/> Deputy Municipal Clerk
Appearance date if applicable:	<u>June 18, 2012</u>
Applicant informed of approval/rejection on (date):	<u>April 30, 2012</u>
By (signature): <u>[Signature]</u>	Date: <u>April 30, 2012</u>

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MINUTES

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DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop of the Council for the District of North Vancouver held at 6:12 p.m. on Monday, April 23, 2012 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor D. MacKay-Dunn
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor M. Little

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. B. Dwyer, Manager – Development Services
Mr. J. Gordon, Manager – Administrative Services
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Jenkins – Energy Project Manager
Mr. R. Boase, Environmental Protection Officer
Ms. L. Brick, Confidential Council Clerk
Mr. M. Brown, Community Forester
Ms. T. Guppy, Community Planner

1. Opening by the Mayor

Mayor Walton opened the meeting and welcomed members of the public.

2. Development Permit Area Regulations: Protection of the Natural Environment

File No. 13.6480.2/002.000

Presentation: Tamsin Guppy, Community Planning

Report: Tamsin Guppy, Community Planning

Ms. Susan Haid, Manager - Sustainable Community Development, advised that this is the second workshop in a series of Development Permit Area workshops regarding protection of the natural environment. She noted that this work will be brought forward at a regular Council meeting as an amendment to the OCP.

Ms. Tamsin Guppy, Community Planner, reported that one of the key findings from the Official Community Plan process is the importance of the natural character of the North Shore neighbourhoods. The Development Permit regulations serve to limit construction in protected areas, minimize and mitigate the impact in those protected areas where building is unavoidable.

Ms. Guppy outlined the proposed changes to the Protection of the Natural Environment Development Permit and the Streamside Protection Development Permit as follows:

Protection of the Natural Environment Development Area map changes:

- Blanket (parcel based) approach for lots which include defined environmental features;
- Bluffs which are visual assets such as the Eldon Park/Sunset Bluff, Berkley Escarpment, and Pemberton Escarpment are now included;
- Wildlife corridors, including BC Hydro right of ways, are included;
- Corrections based on existing patterns of development;
- Removal of lands which are included in the Streamside Development Permit Area;
- Inclusion of mapped sensitive ecosystems that are in the District's inventory; and,
- Maplewood area industrial lands and water lot areas have been removed.

Protection of the Natural Environment Development Area text changes:

- Clarification of what is protected inside mapped sites, including mature stands of trees, habitat for species at risk, wetlands, raptor nesting sites, and wildlife corridors;
- Exemption language is now included to allow for renovations and regular maintenance; and,
- Guidelines added for development within the protected areas.

Streamside Protection Development Permit continues to:

- Recognize that there are some properties which were built prior to implementation of the plan in 1991 and are existing non-conforming;
- Improve consistency with provincial regulations;
- Allow for exemptions for renovations and regular maintenance;
- Provide clear guidelines and illustrations to identify building restrictions; and,
- Allow staff the ability to issue minor development permits.

Staff advised that the next steps include a public workshop on the proposed Development Permit Areas and consideration of the bylaw at a regular meeting of Council.

Council Discussion:

Staff advised they are not aware of any Federal changes to stream definition; however there have been changes to the Canadian Environmental Approval process. Mr. Stuart advised that some of the changed definitions will clarify if a stream has value to fish, and the highest protection will be afforded to those streams.

Ms. Guppy advised that many municipalities do not have environmental development permit areas; however, those that do extend them into privately owned properties. Of the 26,000 parcels in the District, 4,861 are in the Development Permit Area.

Public Input:

Mr. Corrie Kost;

- Queried what the fee process would be for applicants within the Development Permit Area to make changes to their property.

Staff confirmed that a fee would only be charged if an application were made to make changes to property within the defined area.

Mr. Bill Tracey;

- Expressed concern regarding repairs to property which is within the streamside protection area.

Mr. John Hunter;

- Commented on the definition of stream in the environmental bylaw;
- Queried the time period involved for declaring raptor nests empty; and,
- Expressed concern regarding the short notice for the open house.

Discussion ensued regarding the definition of streams and ditches; staff noted that the definitions are consistent with common practice and provincial wording.

Mr. Peter Thompson:

- Requested a sponsor for workshops to encourage participation and attendance.

Concern was expressed regarding drainage ditches emptying into local streams and the environmental impact; staff advised they have worked towards mitigating this practice in many areas through holding areas, plantings, etc.

The meeting recessed at 6:59 pm and reconvened at 7:03 pm.

3. Development Permit Area Regulations:
Wildfire Interface Development Permit Area Regulation
File No. 13.6480.01/001.000

Presentation: Susan Haid, Manager – Sustainable Community Development, and Mark Brown, Community Forester

Report: Mark Brown, Community Forester

Ms. Susan Haid, Manager – Sustainable Community Development, advised that this item is returning to Council for further discussion following the February 28, 2012 Council Workshop and incorporates the suggestions made by Council.

Mr. Mark Brown, Community Forester, presented the proposed Wildfire Interface Development Permit Area regulations advising that the objectives for the regulations are:

- Protect people, property and the environment;
- Manage developments to reduce risk of interface fires; and,
- Implement the 2007 Community Wildfire Protection Plan, including post fire landslides, debris flow hazards, floods, and erosion.

Mr. Brown advised that the Wildfire Interface Development Permit Area regulations only apply to new home construction within 125 metres of the identified wildfire interface area.

The focus of the guidelines are to implement FireSmart practices in building construction and vegetation management; to develop community resilience to protect homes and assets; and lower the risk profile for interface areas.

Mr. Brown reported that key changes to the Wildfire Development Permit Area include:

- Combining the natural hazard regulations;
- Updating exemptions including defining renovation, repair, and additions to be consistent with other Development Permit Areas;
- Primary and secondary risk areas are combined as the wildfire interface area where qualified professionals determine appropriate mitigation; and,
- Updating maps to ensure they are consistent with the Environment Development Permit map and making them parcel based.

Staff advised that the next steps include:

- A final review of the draft Development Permit Area bylaws and maps;
- Public open house;
- Introduction of bylaws in June and referral to a public hearing;
- Incorporating the Development Permit Area process into the development review procedures; and,
- Increasing public, developer, and builder education.

Council Discussion:

Staff advised that the threshold for a single isolated stand of forest is anything greater than 5 hectares and many isolated parcels within the District which are no longer included in the Development Permit Area. Staff further noted that the guidelines speak to defensible space adjacent to housing structures and the mitigation strategies for that defensible space.

Staff noted that most residents value the forest canopy and realize the expense involved with maintaining the forest environment. Site specific solutions are necessary with an intent to raise awareness and have professionals be aware for new home construction.

Council inquired how many homes have been captured by the map for the interface area; staff advised that there are 6,800 homes in the interface area. Staff clarified that the wildfire interface Development Permit Areas applies to new construction only.

Public Input:

Mr. Bill Tracey:

- Queried what the definition of renovation, repairs, and additions will be; and,
- Asked if stands of trees along Mt. Seymour Road are considered part of the park.

Staff advised that mixed stands of trees are not considered high hazard areas, but noted that there will be anomalies within the District.

Councillor MACKAY-DUNN left the meeting at 7:38 pm and returned at 7:40 pm.

Public Input:

Mr. Lyle Craver:

- Commented that residents were made aware of the dangers when the forest was closed during the summer of 2003; and,
- Opined that the education process is significant to reassure residents that the regulations apply to new builds not renovations.

Staff advised that new homes require non-combustible materials; however, permits are not issued for roofs and siding on renovations and bylaws cannot contain building specifications.

Mr. Peter Thompson:

- Expressed concern for any unintended consequences due to the proposed regulations; and,
- Queried if the regulations will affect people's home insurance.

Staff advised that Ms. Fiona Dercole has investigated the question and was advised that of the agencies surveyed they did not consider this designation as a high risk for home insurance compared to other natural hazards. Staff noted that the proposed changes will increase the safety of the homes in the area.

Mr. John Hunter:

- Requested that the existing bylaws be black lined for the proposed changes.

Mr. Corrie Kost:

- Commented on the science based vs. technical based approach;
- Expressed concern regarding the measuring of the distance from the edge of the forest; and,
- Queried if this area is included or exempted from GVRD sprinkling regulations during the summer.

In response to concerns raised, staff noted that the edge of the forest line was digitized using the forest canopy based on the forest fuel types, not intrusion of deciduous canopy. Sprinkling permits are issued by the District.

In response to a Council inquiry, staff confirmed there was an interface fire twenty years ago at the base of Grouse Mountain; a fire occurred in October 2011 at the VanTan Club at the top of Mountain Highway; and West Vancouver has had several interface fires.

4. Adjournment

The meeting adjourned at 7:57 pm

Council Clerk

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**DISTRICT OF NORTH VANCOUVER
REGULAR MEETING OF COUNCIL**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:08 p.m. on Monday, May 7, 2012 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor A. Nixon

Absent: Councillor D. MacKay-Dunn
Councillor L. Muri

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Ms. N. Deveau, General Manager – Finance and Technology
Mr. G. Joyce, General Manager – Engineering, Parks and Facilities
Mr. B. Dwyer, Manager – Development Services
Ms. S. Haid, Manager – Sustainable Community Development
Mr. S. Ono, Manager – Engineering Services
Ms. L. Brick, Confidential Council Clerk
Ms. A. Mauboules, Social Planner

Also in

Attendance: Ms. F. Stratton, Chair, North Vancouver School Board
Mr. B. Forward, Vice-Chair, North Vancouver School Board
Ms. C. Gerlach, North Vancouver School Board
Mr. M. McGraw, North Vancouver School Board
Ms. B. McLean, Cultural Development Officer, The Arts Office
Mr. J. Rice, Cultural Development Officer, The Arts Office

1. RECOGNITIONS

1.1. 2012 Civic Youth Awards

Youth Recognition

Faraz Borghei
Mieka Halliday-Gunn
Hailley Loughlin
Katie Neal
Paris Robichaud

Asha Diaz
Kaitlin Ho
Emily & Zoe Luba
Sharon Oceguela
Eden Sterling

Community Enhancement

Tamo Campos
Ellahi Musani

George Hill

Supporter of Youth

Chris Dufficy
Stephen Tressider

Maggie Mason

Youth Team**North Vancouver Outdoor School Alumni Society**

Genny Bailey
Katherine Olson
Jacilyn Edgar
Meghan Brommeland
Aleicia Sharp
Lesley Zirk
David Dovell

Emma Leonard
Atena Amiry
Jason Bigelow
Brendan Brooks
Ning Yan
Alexandra Kalewska
Trenton Galozo

Seylynn Committee

Jessie Ewing
Andrew Berry
Emily Matrick
Julian Gricksch
Carter Sheehan
Emily Castellanos

Sandra Grove
Jake Swift
Genevieve Fleming
Grehanna Ortiz
Jessica Wemyss

Neonolgy Initiative

John K. Yoo
Behdad Mahichi

Bruno Souza
Hyman Shu

The meeting recessed at 7:39 pm and reconvened at 7:42 pm.

2. ADOPTION OF THE AGENDA**2.1. May 7, 2012 Regular Meeting Agenda**

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT the agenda for the May 7, 2012 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

3. PUBLIC INPUT**3.1 Ms. Diana Bellhouse, 500 Block Granada Crescent**

- Spoke in support of Item 8.5 Public Assembly Lands;
- Spoke on behalf of the Delbrook Neighbourhood Association; and,
- Noted that zoning is under the jurisdiction of the District of North Vancouver.

3.2 Ms. Carol Hartnett, 3400 Block Calder Avenue

- Spoke in support of Item 8.5 Public Assembly Lands;
- Expressed concern regarding the impact of traffic on the neighbourhood; and,

- Queried if the recommendations brought forward in the traffic study conducted by the School Board would be implemented.
- 3.3 Mr. Troy Vassos, 3300 Block Redfern Place**
- Spoke in support of Item 8.5 Public Assembly Lands;
 - Opined that the lands may be needed for future generations of students; and,
 - Urged that Council support the resolution.
- 3.4 Ms. Lisa Falloon, 500 Block West Windsor Road**
- Spoke in support of Item 8.5 Public Assembly Lands;
 - Commented that the lands should be retained for public use; and,
 - Queried if the School Board has received a building permit for proposed renovations to the Balmoral School and requested clarification of the possible uses of the Balmoral site.
- 3.5 Mr. Keith Collyer 400 Block West Windsor Road**
- Spoke in support of Item 8.5 Public Assembly Lands;
 - Urged Council to support the proposed motion to preserve the ambience and nature of the neighbourhood; and,
 - Commented on the public input process regarding the change in use of Balmoral School.
- 3.6 Mr. Barry Forward, 600 Block Montroyal Road**
- Spoke regarding Item 8.5 Public Assembly Lands;
 - Commented on the challenges facing schools regarding traffic issues; and,
 - Urged collaboration between the District and School Board to find solutions to these challenges.
- 3.7 Mr. Rick Burns, 900 Block Hendecourt Road**
- Spoke in support of Item 8.5 Public Assembly Lands;
 - Opined that declining school populations may be due to students going to other school districts or private schools; and,
 - Commented that enrolment may increase in the future.
- 3.8 Ms. Deirdre Smith, 100 Block Carisbrooke Crescent**
- Commented on Item 8.5 Public Assembly Lands;
 - Spoke on behalf of the Norwood Queens Community Association;
 - Supports the preservation of public land; and,
 - Urged that quality public education be supported in the District of North Vancouver.
- 3.9 Mr. Brent Zaparniuk, 1200 Block Frederick Road**
- Spoke in support of Item 8.5 Public Assembly Lands; and,
 - Urged that the use of the school lands for public education be preserved for future generations.
- 3.10 Mr. John Harvey, 1900 Block Cedar Village Crescent**
- Requested that the public input period time be adjusted to reflect the number of speakers;

- Spoke regarding the North Vancouver RCMP; and,
- Requested that the Police Committee be expanded to include a member of the public.

3.11 Ms. Lynn Prestash, 900 Block Hendecourt Road

- Thanked Council and staff and commented on the improvements the traffic calming initiatives have made in the Fromme Road and Hendecourt Road area.

4. PROCLAMATIONS

4.1. MS Awareness Month – May 2012

4.2. Youth Week – May 1 – 7, 2012

4.3. Public Works Week – May 20 – 26, 2012

4.4. National Missing Children's Day – May 25, 2012

4.5. Day of the Honey Bee – May 29, 2012

5. DELEGATIONS

5.1. Mr. Peter Thompson, Community Monitoring Advisory Committee

Re: Highlights from the 2011 Annual Report of Activities and Results

Mr. Peter Thompson and Mr. Raymond Penner spoke regarding the Community Monitoring Advisory Committee highlighting the projects which have been implemented during 2011.

Mr. Thompson spoke in support of the proposed changes to the CMAC terms of reference.

MOVED by Councillor HICKS

SECONDED by Councillor NIXON

THAT the 2011 Annual Report of the Community Monitoring Advisory Committee be received.

CARRIED

6. ADOPTION OF MINUTES

6.1. April 3, 2012 Council Workshop

MOVED by Councillor HICKS

SECONDED by Councillor NIXON

THAT the minutes of the April 3, 2012 Council Workshop be received.

CARRIED

6.2. April 16, 2012 Regular Council Meeting

MOVED by Councillor HICKS

SECONDED by Councillor NIXON

THAT the minutes of the April 16, 2012 Regular Council meeting be adopted.

CARRIED

6.3. April 17, 2012 Council Workshop

MOVED by Councillor HICKS

SECONDED by Councillor NIXON

THAT the minutes of the April 17, 2012 Council Workshop be received.

CARRIED

6.4. April 17, 2012 Public Hearing

MOVED by Councillor HICKS

SECONDED by Councillor NIXON

THAT the minutes of the April 17, 2012 Public Hearing be received.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. REPORTS FROM COUNCIL OR STAFF

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT items 8.3, 8.7, 8.8, and 8.9 be included in the Consent Agenda and be approved without debate.

CARRIED

8.10 Business-Led Mission to Guro, Korea

File 13.6750.20/003.000

MOVED by Councillor HICKS

SECONDED by Councillor BASSAM

THAT the May 3, 2012 report of Councillor Mike Little be received for information.

CARRIED

8.1 2011 Audited Financial Statements

File No. 05.1870.20/000.000

Councillor LITTLE left the meeting at 8:34 pm and returned at 8:35 pm.

MOVED by Councillor HICKS
SECONDED by Councillor NIXON

THAT the 2011 Audited Consolidated Financial Statements of the District of North Vancouver be approved as per the recommendation of the Finance and Audit Standing Committee.

THAT the 2011 Financial Statements of the North Vancouver Recreation Commission be approved as per the recommendation of the Finance and Audit Standing Committee.

CARRIED

8.2 Bylaw 7932: Tax Rates Bylaw
File No. 05.1970.90/000.000

MOVED by Councillor HICKS
SECONDED by Councillor NIXON

THAT "Tax Rates Bylaw 7932, 2012" is given FIRST, SECOND, and THIRD readings.

CARRIED

OPPOSED: Councillor BASSAM

8.3 Bylaw 7931: Sewer Bylaw
File No. 05.1830.20/002.000

MOVED by Councillor LITTLE
SECONDED by Councillor BASSAM

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 7931, 2012 (Amendment 20)" is ADOPTED.

CARRIED

8.4 Bylaw 7902 and Bylaw 7903: Eliza Kuttner Park
File No. 08.3060.20/056.11

MOVED by Councillor NIXON
SECONDED by Councillor LITTLE

1. THAT "The District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7902, 2011 (Amendment 1)" is given SECOND and THIRD reading and is ADOPTED; and,
2. THAT "The District of North Vancouver Rezoning Bylaw 1276 (Bylaw 7903)" is given SECOND and THIRD reading and is ADOPTED

CARRIED

The meeting recessed at 8:58 pm and reconvened at 9:05 pm.

8.5 Public Assembly Lands: Parking and Land Use at School Sites

File No. 08.3060.20/000.000

Public Input:

Mr. Eric Andersen, 2500 Block Derbyshire Way

- Spoke in support of the proposed motion; and,
- Expressed concern regarding the sale of public land and rezoning if the land were sold.

Ms. Franci Stratton, Chair, North Vancouver School District

- Commented on the impacts the bylaw may have on the School Board; and,
- Expressed concern that the School Board may not be able to move forward with plans as funding becomes available if there are restrictions placed on school lands through the zoning bylaw.

Mr. Barry Forward, Vice Chair, North Vancouver School District

- Spoke in support of collaborative consultation going forward.

MOVED by Councillor BASSAM

SECONDED by Councillor NIXON

THAT WHEREAS School District 44 has closed schools and repurposed school sites and intends to continue closing and repurposing school sites in the future;

AND WHEREAS traffic, parking and safety concerns and other neighbourhood impacts and effects and broader community interests should be examined when repurposing of school sites is being considered:

THEREFORE BE IT RESOLVED THAT staff be instructed to prepare a bylaw to amend the District's Zoning Bylaw in relation to school sites:

- (a) to generally prohibit uses other than existing school uses on existing school sites if such other uses would or could result in increased traffic or parking demand;
- (b) to address traffic, parking and safety concerns and other community impacts and neighbourhood effects associated with repurposing of school sites; and,
- (c) to ensure that any change of permitted use include appropriate public engagement.

AND FURTHER BE IT RESOLVED THAT staff be directed to submit to Council any building permit and/or business license application received after May 14, 2012, and which staff consider is in conflict with the bylaw under preparation, for Council consideration of a resolution that the building permit be withheld for 30 days and business license be withheld for 90 days under Section 929 of the Local Government Act.

CARRIED

OPPOSED: Councillor LITTLE

8.6 Arts Office: Operating & Project Grant Recommendations, 2012

File No. 10.4974.90/006.000

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

1. THAT Operating Grants totalling \$107,500 be approved to support the operations and year-round programming of fifteen local arts, cultural and heritage groups;
2. THAT \$65,000 in Project Grants be approved to support a mix of twelve arts projects, community celebrations and cultural events;
3. THAT a further \$19,500 in Civic Event Grants be approved to support three annual civic events: Canada Day, the Canada Day Parade and Remembrance Day; and,
4. THAT the District 50% contribution to these grants be released for payment, pending confirmed approval of these recommendations with the City.

CARRIED

8.7 Centennial Bursary Trust Fund

File No. 05.1610.01/000.000

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT Council award bursaries to six students from the District of North Vancouver based on Option 2 of the April 23, 2012 report of the Manager of Financial Services.

CARRIED

8.8 Advisory Oversight Committee Meeting

File No. 01.0360.20/076.000

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT the April 27, 2012 report on the Advisory Oversight Committee Meeting be received for information.

CARRIED

8.9 Board of Variance Appointment

File No. 01.0360.20/002.001

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT Carol Hale be re-appointed to the Board of Variance for a three year term, commencing June 12, 2012.

CARRIED

9. REPORTS

9.1. Mayor

Nil

9.2. Chief Administrative Officer

Nil

9.3. Councillors

9.3.1 Councillor Little reported on the upcoming Blueridge Good Neighbour Day;

9.3.2 Councillor Hicks reported on the upcoming Lynn Valley Day; and,

9.3.3 Councillor Nixon reported on the upcoming Lonsdale Spring Celebration.

9.4. Metro Vancouver Committee Appointees

Nil

10. ANY OTHER BUSINESS

Nil

11. ADJOURNMENT

MOVED by Councillor LITTLE

SECONDED by Councillor HICKS

THAT the May 7, 2012 Regular Meeting of Council for the District of North Vancouver be adjourned.

CARRIED
(9:57 pm)

Mayor

Municipal Clerk

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DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop of the Council for the District of North Vancouver held at 7:00 p.m. on Monday, May 14, 2012 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor D. MacKay-Dunn
Councillor L. Muri
Councillor A. Nixon

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. L. Carter, Manager – Utilities
Ms. N. Letchford, Deputy Municipal Clerk
Ms. S. Carroll, Section Manager – Utility Technology Services
Ms. S. Berardo, Confidential Council Clerk

1. Opening by the Mayor

Mayor Walton welcomed members of the public and staff to the meeting.

2. Utilities Workshop – Sewer Use Bylaw Amendments

File No.

Presentation: Gavin Joyce, General Manager – Engineering, Parks, & Utilities

Ms. Shaun Carroll, Section Manager – Utility Technology Services, defined the terms inflow and infiltration. Ms. Carroll advised that the purpose of this meeting is to educate Council on the inflow and infiltration process and is the second of three workshops.

Benefits of reducing Inflow & Infiltration include:

- Increased accommodation of OCP growth;
- Defer or eliminate capital projects;
- Anticipating metro rate structure changes;
- Develop DNV I & I reduction relationships;
- Support design for Lions Gate Waste Water Treatment Plant;
- Achieve our mandated Integrated Liquid Waste and Resource Management Plan actions; and,
- Infrastructure and environmental stewardship.

Councillor LITTLE left the meeting at 7:34 pm and returned at 7:35 pm.

Mr. Lorn Carter, Manager – Utilities advised Council that Lynn Valley will be the pilot project due to the area being most problematic. Testing found that nine out of twenty-

seven storm drain laterals are contributing flow to the sanitary sewer in one of the worst areas. The larger Lynn Valley Program will solidify local information and provide direction on the scope of future work in the District of North Vancouver.

Next steps include:

- Lynn Valley Program;
- Consider and select approach and funding for Private Lateral Program;
- Return for Council's support; and,
- Sewer Use Bylaw update.

Councillor HICKS left the meeting at 8:05 pm and returned at 8:07 pm.

Public Input:

Mr. Corrie Kost, 2800 Block Colwood Drive,

- Commented on equality and would like to see the chosen program implemented fairly across the municipality.

Mr. Lyle Craver, 4700 Block Hoskins Road,

- Expressed concern that the District of North Vancouver will spend money on the program and will still be required to purchase a holding tank.

3. Adjournment

The meeting adjourned at 8:08 pm.

Confidential Council Clerk

**DISTRICT OF NORTH VANCOUVER
SPECIAL MEETING OF COUNCIL**

Minutes of the Special Meeting of the Council for the District of North Vancouver held at 6:45 p.m. on Monday, May 14, 2012 in the Council Chambers of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor D. Mackay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. N. Deveau, General Manager – Finance & Technology
Ms. N. Letchford, Deputy Municipal Clerk
Ms. S. Berardo, Confidential Council Clerk

1. REPORTS FROM COUNCIL OR STAFF

1.1. Tax Rates Bylaw 7932, 2012

File No. 05.1970.90/000.000

MOVED by Councillor MURI

SECONDED by Councillor HICKS

THAT "Tax Rates Bylaw 7932, 2012" is ADOPTED.

CARRIED

Opposed: Councillor BASSAM

2. ADJOURNMENT

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

That the Special Meeting of Council for the District of North Vancouver be adjourned.

CARRIED

(6:46 pm)

Mayor

Municipal Clerk

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DISTRICT OF NORTH VANCOUVER PUBLIC HEARING

REPORT of the Public Hearing held in the Council Chamber of the District Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, May 15, 2012 commencing at 7:47 pm.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor D. MacKay-Dunn

Staff: Ms. N. Letchford, Deputy Municipal Clerk
Ms. J. Paton, Section Manager – Development Planning
Mr. R. Boase, Environmental Protection Officer
Ms. L. Brick, Confidential Council Clerk
Mr. S. Petersson, Community Planner

Bylaw 7930 The District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3)

Purpose: Bylaw 7930 proposes to amend the OCP Land use map to designate a small portion of land north of Hastings Creek from *Residential level 3: Attached Residential* to *Institutional*, and the Hastings Creek corridor to *Parks, Open Space, and Natural Areas*.

Bylaw 7883 The District of North Vancouver Rezoning Bylaw 1265 (Bylaw 7883)

Purpose: Bylaw 7883 rezones the subject site from *Public Assembly* to *Comprehensive Development 66*, to enable the development of four townhouse units, and the adjoining riparian area from *Public Assembly* to *Natural Parkland*.

1. **OPENING BY THE MAYOR**

Mayor Walton welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community on the proposed amendments to the District Official Community Plan and Zoning Bylaw as outlined in the notice of Public Hearing. He also informed those in attendance of the procedural rules that will be followed this evening.

2. **INTRODUCTION OF BYLAWS BY CLERK**

Ms. Natasha Letchford, Deputy Municipal Clerk, introduced the proposed bylaws.

3. **PRESENTATION BY STAFF**

Presentation: Steven Petersson, Community Planner

Mr. Steven Petersson presented the proposed development project highlighting that the proposal includes a gift of property to the District which will be zoned Parks, Open Space. Mr. Petersson reviewed the history of the development outlining the previous proposals. Mr. Petersson noted that the Fisheries and Oceans Canada environmental impact assessment identified that there will be no harmful impacts to the riparian areas and improved environmental features to the site and stream. He advised that the existing pedestrian bridge will be decommissioned and will be replaced with an alternate crossing directly to Baird Road. Mr. Petersson highlighted two proposed options for improved trail connectivity in the proposal.

4. PRESENTATION BY APPLICANT

Mr. Jamie Fox, Wedgewood Developments,

- Spoke in support of the proposed development;
- Reviewed the history of the project and the parameters which were identified during the marketing of the property by the School Board and the mitigation efforts which have been implemented to address the concerns of the District and residents; and,
- Noted that the riparian portion of the property will be gifted to the District.

5. REPRESENTATIONS FROM THE PUBLIC

5.1 Mr. Bob Gelling, 3300 Block Fromme Road OPPOSED

- Spoke in opposition to the proposed development; and,
- Expressed concern regarding the effect of the development on Hastings Creek.

5.2 Mr. Jeff Calvert, 3300 Block Baird Road OPPOSED

- Expressed support for the concept of creek protection; and,
- Commented on the displacement of the informal meeting area for students, expressing concern that they will move to other areas in the neighbourhood.

5.3 Ms. Jan Beesley, 1100 Block Wendel Place COMMENTING

- Commented on the proposed walkway to Wendel Place, noting that the cul-de-sac has a short turning radius and could pose a hazard to pedestrians; and,
- Expressed concern regarding the negative impact to the residents at the end of Baird Road.

5.4 Ms. Barb Woodley, 1100 Block Wendel Place COMMENTING

- Spoke in support of the development but objected to the trail;
- Expressed concern regarding the safety of pedestrians on Wendel Place;
- Noted that there have been issues with vandalism and loitering in the area;
- Requested that an alternate pathway be included in the redevelopment of Argyle Secondary; and,
- Read a letter into the record from Jack Bellingham, 1100 Block Wendel Place, supporting the building of homes but not the pathway to Wendel Place.

5.5 Ms. ZoAnn Morten, 1800 Block Beaulynn Place OPPOSED

- Spoke in support of the Streamkeeper Program and the detailed assessment of Hastings Creek;

- Expressed concern that the constructed buildings and patios will be located inside the riparian area; and,
- Opined that the property should be used as a community amenity area for the neighbourhood.

5.6 Ms. Julie Wytrwal, 3300 Block Baird Road COMMENTING

- Spoke in support of the proposed development, expressed concern regarding the location of the bridge and footpath;
- Expressed concern regarding traffic congestion on Baird Road and Wendel Place; and,
- Commented on the Department of Fisheries and Oceans report.

5.7 Mr. Fred Wytrwal, 3300 Block Baird Road COMMENTING

- Spoke in support of a connector path but in opposition to the location of the footbridge; and,
- Expressed concern regarding the relocation of the informal gathering place of the students.

5.8 Mr. Ron Beesley, 1100 Block Wendel Place OPPOSED

- Commented on the impact of Argyle students on the neighbourhood;
- Opined that not locating a bridge across the creek may not stop people from crossing the creek;
- Suggested that the development is to benefit the school financially; and,
- Spoke in opposition to the development.

5.9 Mr. Salim Hirji, 1100 Block Wendel Place IN FAVOUR

- Spoke in support of the development;
- Expressed concern regarding informal gatherings in the area and is opposed to the walkway to Wendel Place; and,
- Commented on the traffic congestion and safety in the neighbourhood.

5.10 Mr. Dan Ellis, 900 Block Hendecourt Road IN FAVOUR

- Requested confirmation of the submission of letters from the Lynn Valley Community Association and Ms. Gabriel Mazoret;
- Commented on the proposed relocation of the school and the impact on the neighbourhood; and,
- Expressed concern regarding the trail issue and opined on the greater community impact of the trail link.

The meeting recessed at 8:46 pm and reconvened at 8:52 pm

5.11 Mr. Eric Miura, 1400 Block Frederick Road IN FAVOUR

- Spoke as the president of the Lynn Valley Community Association in favour of the proposed development; and,
- Spoke in support of the proposed trail route on Wendel Place as the best option.

Councillor HICKS returned at 8:53 pm.

Councillor NIXON returned at 8:55 pm.

5.12 Ms. Roxanne Davies, 1100 Block Wendel Place, OPPOSED

- Spoke in opposition to a trail to Wendel Place; and,
- Expressed concern for the safety of the children on Wendel Place.

- 5.13 Mr. John Washington, 3300 Block Baird Road IN FAVOUR**
- Suggested an alternate trail route on school property to Mountain Highway;
 - Expressed concern regarding traffic safety on Baird Road; and,
 - Requested that no bridge be placed on Baird Road.
- 5.14 Mr. Bob McCormick, 3300 Block Baird Road IN FAVOUR**
- Commented on accessibility for seniors and handicapped in the neighbourhood.
- 5.15 Mr. Doug Hammond, 1100 Block Wellington Ave. OPPOSED**
- Requested that the status quo be maintained for the bridge; and,
 - Expressed concern regarding environmental damage if the bridge were moved.
- 5.16 Mr. John Gillmour, 2900 Block Bushnell Place IN FAVOUR**
- Spoke in favour of the project and of the relocation of the bridge;
 - Suggested improvements be made to the Wendel Place cul-de-sac to improve safety.
- 5.17 Mr. David Freestone, 3300 Block Baird Road COMMENTING**
- Expressed concern regarding the environmental impact of moving the bridge;
 - Noted that the issues are similar for both Wendel Place and Baird Road; and,
 - Spoke in favour of an east/west trail connector.
- 5.18 Ms. Francis Lauritzen, 3300 Block Baird Road IN FAVOUR**
- Spoke in favour of the proposed development; and,
 - Expressed concern regarding the proposed relocation of the bridge.
- 5.19 Ms. Helen Wilson, Baird Road COMMENTING**
- Expressed concern for the safety of students walking on Baird Road.
- 5.20 Mr. Bill Ostland, Baird Road COMMENTING**
- Expressed concern for the safety of pedestrians on Baird Road; and,
 - Encouraged staff to reroute pedestrian traffic to Fromme Road or Mountain Highway.
- 5.21 Ms. Judy Wytrwal SPEAKING FOR A SECOND TIME**
- Commented that there are no drop off areas for students on Frederick or Fromme Roads.
- 5.22 Mr. Ron Beesley SPEAKING FOR A SECOND TIME**
- Commented there is a need for sidewalks on Baird Road;
 - Queried if there would be basement suites permitted in the proposed development; and,
 - Requested adequate space be provided outside the garages to allow cars to turn easily.
- 5.23 Mr. Jeff Calvert SPEAKING FOR A SECOND TIME**

- Commented on the north/south traffic issues for students; and
- Requested that adequate sidewalks be installed on Baird Road.

5.24 Ms. ZoAnn Morten SPEAKING FOR A SECOND TIME

- Commented on the riparian area setback requirements; and,
- Expressed concern regarding possible liability and responsibility issues of the District ownership of this property.

5.25 Mr. Dan Ellis SPEAKING FOR A SECOND TIME

- Commented on the north/south traffic in the future; and,
- Opined that all the connections available may be required as the Town Centre develops.

5.26 Mr. Eric Miura SPEAKING FOR A SECOND TIME

- Advised that the Lynn Valley Community Association will further consider the comments made this evening; and,
- Expressed a need in Lynn Valley for further trail connectivity between park.

5.27 Mr. John Gillmour SPEAKING FOR A SECOND TIME

- Commented on the cul-de-sac design; and,
- Urged Council to approve the proposed development proposal.

5. QUESTIONS FROM COUNCIL

In response to a Council query regarding the safeguards in place to protect creek during construction Mr. Boase advised that the District requires detailed mitigation measure plans approved prior to issuance of building permits and for those measures to be in place during the construction process.

Mr. Boase confirmed that there are requirements in place for the approval process to ensure the stream corridor is protected during the relocation of the pedestrian footbridge.

Ms. Paton read a copy of the letter received from the School District outlining the preferred alignment of the trail system on school property noting they support an east/west connection.

Staff advised that basement suites are not permitted in multi-family zoned properties.

Ms. Paton noted that currently the blacktop set back is 0 metres. The proposed set back of the buildings would vary from 7 ½ to 10 metres. Part of the proposal is for the installation of a fence at the 5 metre setback line.

6. COUNCIL RESOLUTION

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the May 15, 2012 Public Hearing be Closed;

AND THAT Bylaw 7930 – The District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3), be returned to Council for further consideration;

AND THAT Bylaw 7883 – The District of North Vancouver Rezoning Bylaw 1265, be returned to Council for further consideration.

CARRIED
OPPOSED: Councillor NIXON

7. CLOSING

Mayor Walton requested that staff seek clarification whether Council could continue to receive input in regards to the trail system.

Mayor Walton declared the Public Hearing in respect of Bylaws 7930 and 7883 CLOSED at 9:47 p.m.

CERTIFIED CORRECT:

Confidential Council Clerk

DISTRICT OF NORTH VANCOUVER PUBLIC HEARING

REPORT of the Public Hearing held in the Council Chamber of the District Municipal Hall, 355 West Queens Road, North Vancouver, B.C. on Tuesday, May 15, 2012 commencing at 7:02 pm.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor M. Little
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor D. MacKay-Dunn

Staff: Ms. N. Letchford, Deputy Municipal Clerk
Ms. J. Paton, Section Manager – Development Planning
Mr. R. Boase, Environmental Protection Officer
Ms. L. Brick, Confidential Council Clerk
Mr. S. Petersson, Community Planner

Bylaw 7922 The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922)

Purpose: Bylaw 7922 proposes to rezone the commercial property at Edgemont Boulevard and West Queens Road to Comprehensive Development Zone 65 (CD 65) to allow for the development of a three-storey retail, service, and office building.

1. OPENING BY THE MAYOR

Mayor Walton welcomed everyone and advised that the purpose of the Public Hearing was to receive input from the community on the proposed amendments to the Zoning Bylaw as outlined in the notice of Public Hearing. He also informed those in attendance of the procedural rules that will be followed this evening.

2. INTRODUCTION OF BYLAW BY CLERK

Ms. Natasha Letchford, Deputy Municipal Clerk, introduced the proposed bylaw.

3. PRESENTATION BY STAFF

Presentation: Steven Petersson, Community Planner

Mr. Petersson outlined the proposal highlighting the proposed zoning changes, noting the current site use, retention of the on-site park, and proposed building plans. Mr. Petersson addressed the proposed mitigation measures to the adjoining neighbours including set-backs and building cladding. He further noted that there are no parking variances requested for this development and the applicant supplied traffic study indicates that the street has capacity to accommodate the increased traffic from the development.

4. PRESENTATION BY APPLICANT

Mr. Tom Bell, GBL Architects, and Mr. Joe Khalifa, Kevington Building Corporation,

- Spoke in support of the application;
- Highlighted the building standards to be implemented including the open air court in the middle of the building and a rooftop garden space; and,
- Noted that the entry to the underground parkade is through the laneway.

5. REPRESENTATIONS FROM THE PUBLIC

5.1 Mr. Randal MacDonald, Osborne Avenue

OPPOSED

- Spoke in opposition to the proposal.

5.2 Mr. Peter Thompson, 900 Block Clements Avenue

IN FAVOUR

- Spoke in support of the proposed development; and,
- Commented on parking issues in Edgemont Village.

5.3 Ms. Margaret McLaughlin, 3000 Block Highland Boulevard

OPPOSED

- Expressed concern regarding the impact the proposed building may have on the neighbouring building and possible decreases in property values;
- Expressed concern regarding the public meeting process conducted by the developer; and,
- Requested that the proposed plan be reconsidered.

5.4 Dr. Corrie Kost, 2800 Block Colwood Drive

IN FAVOUR

- Opined that the 6' setback to the adjacent building was equitable as it is equal to the 6' setback to the adjacent building's wall;
- Expressed concern regarding parking requirements for the building and neighbourhood;
- Queried if the proper public hearing notification process was adhered to; and,
- Spoke in support of the proposal in general.

6. QUESTIONS FROM COUNCIL

Council inquired if the parking area will be accessible on weekends to the public; Mr. Khalifa advised that there will be two levels of parking, the second level will be dedicated to the building staff and the first level may be open to the general public.

In response to a Council query if commitments to ongoing mitigation of construction debris and nuisance have been established, staff advised they have not discussed this with the proponent at this point but will make arrangements prior to issuance of permits.

The applicant confirmed that underground garage is accessible from the main floor of the building; the elevator door opens at grade outside of the building on the street and the stairwell access is accessible from the street adjacent to the front door of the building.

Staff advised a planner has been assigned to the Edgemont community and is beginning a refresh of the Edgemont Village Community Plan.

Staff noted that the form, character, and size of this building is not anticipated to set a precedent for other projects in the area.

7. COUNCIL RESOLUTION

MOVED by Councillor MURI

SECONDED by Councillor NIXON

THAT the May 15, 2012 Public Hearing be Closed;

AND THAT Bylaw 7922 – The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922), be returned to Council for further consideration.

CARRIED

8. CLOSING

Mayor Walton declared the Public Hearing in respect of Bylaw 7922 CLOSED at 7:41 p.m.

CERTIFIED CORRECT:

Confidential Council Clerk

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DISTRICT OF NORTH VANCOUVER COUNCIL WORKSHOP

Minutes of the Council Workshop of the Council for the District of North Vancouver held at 5:06 p.m. on Tuesday, May 29, 2012 in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Little (5:11 pm)
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor R. Hicks
Councillor D. Mackay-Dunn

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. R. Boulton, Manager – Parks
Mr. B. Dwyer, Manager – Development Services
Ms. N. Letchford, Deputy Municipal Clerk
Ms. M. Weston, Section Manager – Strategic Initiatives
Ms. K. Larsen, Planner
Ms. S. Berardo, Confidential Council Clerk

1. Opening by the Mayor

Mayor Walton welcomed members of the public and staff to the meeting.

2. District of North Vancouver Heritage Register Workshop

File No. 13.6800.01/000.000

Report: Kathleen Larsen, Community Planner

Ms. Kathleen Larsen, Community Planner, provided Council with an update of the results of the Public Information Meeting regarding the Heritage Register held on March 27, 2012. Ms. Larsen noted that a Heritage Register is a list of properties that are formally recognized by local government for their heritage value or character and must be adopted by Council by way of resolution. The meeting, facilitated by Heritage Consultant Donald Luxton, was intended to improve understanding and awareness of the Register as a heritage conservation tool, review common misconceptions, and to inform owners of the opportunities and any constraints associated with a listing on the Register. Approximately ninety people attended the meeting. Owners of fifty-three of the listed properties were at the meeting.

At the meeting staff and Mr. Luxton provided clarification on issues which included:

- Perceived impacts on property and redevelopment rights;
- Clarification regarding the difference between the Heritage Register and Heritage Designation;
- Potential tax incentives for those properties on the Heritage Register;

- Potential increase in funding available in 2012 through the District of North Vancouver Heritage Grants Program to encourage participation on the Register; and,
- The Building Permit process and potential impacts of Building Code Equivalencies on Heritage Register Properties.

Following the meeting, staff received written requests from eight property owners to not be included on the proposed Heritage Register.

Staff advised that the next steps include:

- Notifying residents listed on the Heritage Register;
- Holding a Public Meeting; and,
- Adoption of the Heritage Register.

Council discussed the community benefits of including properties on the Heritage Register versus the individual property rights to not be included on the registry.

Council recessed at 5:58 pm and returned at 6:00 pm.

3. Adopt-a-Program

File No.

Presentation: Gavin Joyce, General Manager – Engineering, Parks & Facilities

Ms. Michelle Weston, Section Manager – Strategic Initiatives, provided an overview of the existing volunteer based Beautification Program for District of North Vancouver streets, parks, and trails.

The proposed Beautification Program intends to:

- Centralize all projects under one cohesive program;
- Implement Adopt-a-Street and Bike Trail Litter Program;
- Expand Adopt-a-Bulge Program to lanes and streets;
- Create a Community Beautification Award Program;
- Fund utility box wrapping and seek additional corporate sponsorship;
- Actively market volunteer opportunities on social media and the District's website; and,
- Promote community partnerships and sponsorships.

Mayor WALTON left the meeting at 6:28 pm and returned at 6:29 pm.

Council requested that different ideas be looked at to better recognize volunteer's efforts.

4. RCMP

File No.

Presentation: David Stuart, Chief Administrative Officer

Mr. David Stuart, Chief Administrative Officer, provided Council with an update regarding the Police Unit Agreement. In March 2012 the Province provided municipalities policed by the RCMP with a new contract to replace the current twenty year agreement which

expired March 31, 2012. In April, the Province confirmed that they had reached agreement with the Federal Government on a new RCMP contract and gave the municipalities until May 31, 2012 to approve the Police Unit Agreements. Since that time staff has worked with a sub-committee of Council and other staff around the region to identify issues, analyze available material, attend numerous meetings, and engage in direct communication with Ministry staff in an attempt to get as many answers as possible. As of last week, according to Ministry staff, only fifteen municipalities in the Province had not signed the agreements.

The three key objectives for the negotiations were:

- Relationship change from client based to one of true partnership;
- Improved transparency and accountability of the RCMP; and,
- Cost containment and control.

Issues include:

- Provincial policing resources;
- Allocation of resources and costs for joint or shared detachments;
- The North Shore's utilization of, and financial contribution to, the Integrated Teams; and,
- The Province's willingness to consider alternative policing models for North Vancouver.

Mr. Stuart advised that next steps would include:

- Requesting an extension of the deadline to get the outstanding questions addressed;
- Meeting with the City of North Vancouver to discuss options;
- Signing the Municipal Police Unit Agreement;
- Engaging consultants to complete detailed operational and cost analysis; and,
- If an alternative option is preferred, begin discussion and consultation with the public, interested parties, and agencies.

5. Adjournment

The meeting adjourned at 7:04 pm.


Confidential Council Clerk

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REPORTS

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Dept. Manager	Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

June 4, 2012

File:

Tracking Number: RCA -

AUTHOR: Andy Wardell, Manager Financial Services

SUBJECT: Demonstration of DNV Tax Information Web Portal

RECOMMENDATION:

THAT Council receive this June 4th, 2012 report "Demonstration of the District of North Vancouver Tax Information Web Portal" for information only.

REASON FOR REPORT:

In an ongoing effort to improve communication with residents and to provide them with a better understanding of how the municipal tax system works and how property assessments affect their taxes, staff revised the Tax Information web portal on the District website. In conjunction with the newly revised property tax insert the website should answer the majority of residents frequently asked questions.

The new Tax Information Web Portal was presented to the Finance and Audit Standing Committee on May 28th, 2012. The committee noted that the website and tax insert are a good first start in communicating more effectively with residents and requested that staff present the new Tax Information web page to a full meeting of Council for their information.

The website features an interactive tool which allows residents to explore how changes in their property assessment affects the municipal taxes they pay. The website also outlines how the municipal property tax system works and shows that the total property tax bill includes taxes from other agencies, such as Metro Vancouver and the Provincial government.

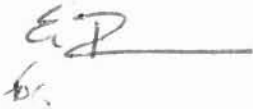
SUBJECT: Demonstration of DNV Tax Information Web Portal

June 4, 2012

Page 2

As of June 4th the website has received over 2,200 visits and Tax Department staff have received feedback from residents that the website is aiding in their understanding of taxes, assessed value and how the system works.

At this point the nature of phone calls appears to be shifting from challenging staff on tax increases to positive interactive questions on individual tax notices.



Andy Wardell
Manager, Financial Services

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<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
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<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
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The District of North Vancouver REPORT TO COUNCIL

May 31, 2012
File: 3060-20/37.12

Tracking Number: RCA -

AUTHOR: Doug Allan, Community Planner

SUBJECT: **BYLAW 7939 - ZONING BYLAW TEXT AMENDMENT - THE CORNER STORE, 2230 LLOYD AVENUE**

RECOMMENDATION:

It is recommended that Bylaw 7939, amending the text of the C1B Zone to allow for the introduction of accessory cafe use regulations unique to 'The Corner Store', 2230 Lloyd Avenue:

1. be given First Reading; and
2. be referred to a Public Hearing.

REASON FOR REPORT:

As the proposal requires an amendment to the Zoning Bylaw and a Public Hearing, Council's consideration is required.

SUMMARY:

The owner of The Corner Store, a local commercial use at 2230 Lloyd Avenue, has applied to amend the Zoning Bylaw to allow for: an increase in the size of the accessory cafe use; the sale of a limited range of alcoholic beverages under a food primary liquor licence; and, the on-site preparation of a limited range of foods for sale in conjunction with a permitted accessory café use. This will require amendments to the



**SUBJECT: BYLAW 7939 - ZONING BYLAW TEXT AMENDMENT - THE CORNER
STORE, 2230 LLOYD AVENUE**

May 31, 2012

Page 2

text of the C1B Zone. The proposal is supported by staff and has been widely supported by local residents and the Pemberton Heights Community Association.

EXISTING POLICY:

District OCP:

The District OCP designates the subject site as Commercial Residential Mixed use Level 1 which permits a range of commercial and residential uses up to a maximum FSR of approximately 1.75. The existing uses are consistent with this designation.

Zoning:

The site is zoned 'Corner Store Commercial Zone 1B (C1B). The intent of this zone is to accommodate the day to day convenience shopping needs of local residents at three specified locations, including the subject store at 2230 Lloyd Avenue. Permitted principal uses include *local commercial purposes* and *residential use*. Permitted accessory uses include *cafe use* which is limited to 10% of the area of the local commercial purpose.

SITE AND SURROUNDING AREA:

The Corner Store is a local commercial establishment located at the corner of W. 22nd Street and Lloyd Avenue in Pemberton Heights. In addition to the local commercial use, the operation includes an accessory café use, an outdoor customer service area and two residential units above. The surrounding area consists of developed single family properties as illustrated by the following aerial photograph



ANALYSIS:

The Proposal:

As outlined in the letter from the owner (Attachment A), the proposal is to allow for the sale of foods prepared on site and the sale of alcoholic beverages under a food-primary licence. In addition, the existing accessory cafe use area exceeds the 10% limitation. To implement the proposal, the owner has applied to amend the text of the C1B Zone. In support of the proposal, the applicant has provided a petition containing approximately 550 names. The following images illustrate the existing cafe use area.



Bylaw 7939 (Attachment B) amends the C1B Zone by creating a new subsection 616.3.4 which:

- permits an increase in the floor space devoted to cafe use from 10% to 30% of the gross floor area of the local commercial purpose area, excluding all outdoor seating areas;
- establishes an upper limit of 30 seats in the cafe use, excluding all outdoor seating areas;
- permits the on-site preparation of a limited range of foods for sale; and
- permits the sale of a limited range of alcoholic beverages under a food-primary liquor licence until 9p.m.

As the existing store does not have a commercial kitchen venting system, staff have advised the applicant that a restrictive covenant will be required prior to bylaw adoption which prohibits the preparation of foods that create grease laden vapours.

These changes to the C1B Zone are applicable only to The Corner Store business at 2230 Lloyd Avenue, not the other two C1B-zoned sites.

The food primary liquor licence requires the approval of the BC Liquor Control Board. If Council supports proceeding with the Zoning Bylaw amendment, the required Council motion will be forwarded to the Liquor Board following Bylaw adoption.

**SUBJECT: BYLAW 7939 - ZONING BYLAW TEXT AMENDMENT - THE CORNER
STORE, 2230 LLOYD AVENUE**

May 31, 2012

Page 4

Concurrence:

The application has been reviewed by the Property Use Inspector and the Commercial Plans Reviewer and there are no concerns. The bylaw amendments were forwarded to the RCMP for review and there were no concerns with the proposal to sell liquor under the food primary liquor licence.

Public Input:

A notification letter was sent to the owners/occupants within a 75m radius in accordance with the Public Notification Policy. A total of 59 notices were sent to owners and occupants of 38 properties. Written comments from 8 area residents and 2 verbal comments were received, all in support of the proposal citing the importance of keeping the store alive and the benefits to the community it provides. One respondent expressed concern over the sale of liquor at late evening hours. As a result, Bylaw 7939 proposes that the consumption of alcoholic beverages use be permitted only until 9p.m. The Pemberton Heights Community Association was notified of the proposal and have advised that, as the store is a key component of the neighbourhood, they are supportive of the proposal. A copy of the Association's comments is included as Attachment C.

Conclusion:

Staff have reviewed this proposal and, on balance, find that this operator continues to expand their local commercial services in ways to which the neighbourhood has responded positively and therefore, support the proposal. The application has also been positively received by the surrounding community and the Pemberton Heights Community Association. As a result, Bylaw 7939 (Attachment B) may be considered for First Reading and referral to Public Hearing.

**SUBJECT: BYLAW 7939 - ZONING BYLAW TEXT AMENDMENT - THE CORNER
STORE, 2230 LLOYD AVENUE**

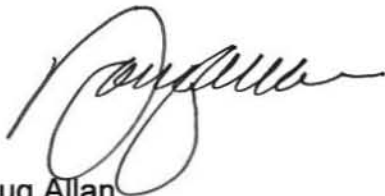
May 31, 2012

Page 5

Options:

The following options are available for Council's consideration:

1. that Bylaw 7939, amending the text of the C1B Zone to allow for the introduction of accessory cafe use regulations unique to 'The Corner Store', 2230 Lloyd Avenue be given First Reading and referred to a Public Hearing; or
2. that the proposal be rejected.



Doug Allan
Community Planner
da/
attach.

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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May 10, 2012

Dear District of North Vancouver Council,

I am the owner of the Pemberton Height's Corner Store and I am interested in pursuing a text amendment to my existing C1A zoning enabling The Corner Store to offer patrons an expanded food menu and the opportunity to purchase a glass of wine, beer, cider or liqueur – similar to a Food Primary license.

I have now owned The Corner Store for almost 6 years and while we play an important role in the community and are treasured by the people in the neighborhood we are still a very small business and are constantly faced with the prospect of going out of business. In the time that I have owned the business, it has been a 'labor of love' - I have never taken a dime and cannot continue to do this indefinitely. Without the ability of new revenue streams the store will be sold with a strong possibility of closure.

I firmly believe a corner store plays a vital role in a healthy community but unfortunately under the current model most stores of this type are 'at risk of' or going out of business. The attempt to keep the store in Pemberton Heights alive was a significant reason for my initial purchase. We are not just a convenience store we are the 'hub' of the neighborhood. It is for this reason that I sought and continue to look for additional revenue streams to try and make the business viable. As well, the idea of having beer & wine available has been a common request.

The Corner Store is very unique whereby we know approximately 90% of the customers, they are our neighbors and friends, and feel that these expanded offerings will enhance the business not detract from the special place that we have become. Enabling people to walk to the store to enjoy a bite and drink of their choice without having to get into their car and drive. As well, The Corner Store is the only retail point in the neighborhood. However with limited access - our market is also limited – therefore we need to find new ways to increase revenue and meet our customer needs.

Where we have come from . . .

I have included photos of the building when I purchased it as well as photos of the property today. There have been significant improvements along with the addition of wonderful gardens surrounding the store and a commemorative hopscotch, initiatives by the store and with the valuable input of the District and the community.

Three years ago, The Corner Store was nominated and presented the Community Collaborator 'Heart of the Community' award by the North Shore Neighborhood House and the past two years we have been nominated for the business excellence award 'Community Contribution' through the North Shore Chamber of Commerce. I am actively involved in the community, sit on the executive of the Pemberton Heights Neighborhood Associations and recently purchased a home with my partner one block away from the store furthering my commitment to the store and the neighborhood.

What I Am Looking For . . .

I would like to see the current license amended to a Food Primary license enabling The Corner Store to prepare food onsite and offer an adult beverage thereby truly embracing the idea of 'community living'. Intended hours of operation will remain 7am (8am on Sat & Sun) - 6:30pm during the winter months and 9pm during the summer. We may wish to expand the hours Thursday, Friday and Saturday evenings until 9pm and for special events - depending upon the demand.

Without the opportunity for the store to expand its offerings, The Corner Store in its current form will be out of business.

I appreciate your consideration.

Sincerely,



Tracey Cochrane
Owner,
The Corner Store

Cc. Brian Bydwell
Director of Planning

Brett Dwyer
Manager Development Services

The Corporation of the District of North Vancouver**Bylaw 7939**

A bylaw to amend The District of North Vancouver Zoning Bylaw 3210, 1965
(Pemberton Heights)

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "The District of North Vancouver Rezoning Bylaw 1282 (Bylaw 7939)".

2. Amendments

The District of North Vancouver Zoning Bylaw 1965, Part 6 Commercial Zone Regulations is amended by adding a new subsection 616.3.4 as follows:

- 616.3.4 In the case of the corner store in Pemberton Heights at 2230 Lloyd Avenue (Lot 26, Block 4, District Lot 552, Plan 3412, PID: 012-916-595):
- (a) the floor space devoted to cafe use is limited to 30% of the gross floor area of that part of the building used for local commercial purposes, excluding all outdoor seating areas;
 - (b) the maximum number of seats in a cafe use, excluding all outdoor seating areas, is limited to 30;
 - (c) the on-site preparation of a limited range of foods for sale is permitted; and
 - (d) the sale of a limited range of alcoholic beverages under a food-primary liquor licence is permitted up to 9p.m.

READ a first time this the

PUBLIC HEARING held this the

READ a second time this the

READ a third time this the

Certified a true copy of "Rezoning Bylaw 1282 (Bylaw 7939)" as at Third Reading

Municipal Clerk

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE
this the

ADOPTED this the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

From: Colin.Metcalf@pch.gc.ca
Sent: Monday June 04, 2012 8:25 AM
To: Brian Bydwell; Brett Dwyer; Doug Allan
Cc: Herman Mah; Leslie Landell; Jo-Anne Burleigh; Paul Tubb; Gordon Simms
Subject: The Cornerstore alcohol application - Letter of support from the Pemberton Hts Community Assoc.

Dear Sirs,

On behalf of the Pemberton Heights Community Association, I am writing to support Tracy Cochran's Cornerstore application to serve alcohol.

This store has struggled over the years, prior to Ms. Cochran's ownership. Even with the tremendous support of our neighbourhood under Ms. Cochran's management, the store has had a difficult time turning a profit. Our Association is extremely concerned that we will soon face the unfortunate reality of seeing the store close if something isn't done. This application will not only help ensure the store survives, but will ensure that we do not lose a key component to our great neighbourhood.

The Cornerstore is a very special place and we must take every step, however unique, to protect this neighbourhood meeting place.


Ms. Cochran recently advised the neighbourhood of this application at a meeting where over 65 neighbours attended. There was widespread support for her application during that report. So on behalf of the neighbours that our Association represent, please see this letter as support for this application.

Regards,

Colin Metcalfe
President
Pemberton Heights Community Assoc.
604-506-5145

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Dept.
Manager


Director


CAO

The District of North Vancouver REPORT TO COUNCIL

May 16, 2012

File: 3060-20-19.12

Tracking Number: RCA -

AUTHOR: Tamsin Guppy, Community Planning

**SUBJECT: BYLAW 7938 – REZONING BYLAW 1281 - 1515 BARROW STREET
LIGHT INDUSTRIAL DEVELOPMENT**

RECOMMENDATION:

That:

1. The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938) rezoning the property located at 1515 Barrow Street from Comprehensive Development Zone (CD48) to Employment Zone - Light Industrial (EZ-LI) be given First Reading; and
2. The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938) be referred to a Public Hearing.

SUMMARY:

1515 Barrow Street, the site of Lynnwood Hotel and Pub, is proposed to be rezoned to Employment Zone – Light Industrial in order to accommodate a new light industrial building.

The proposed change in land use is in accordance with the Official Community Plan, and is in keeping with the mix of light industrial buildings that are found along Barrow Street.



**SUBJECT: BYLAW 7938 – REZONING BYLAW 1281 - 1515 BARROW STREET
LIGHT INDUSTRIAL DEVELOPMENT**

May 16, 2012

Page 2

ANALYSIS:



Plan is not anticipated to change land uses.

Land Use Context:

The subject site is designated Light Industrial Commercial (LIC) in the Official Community Plan and is inside the Lower Lynn Town Centre Boundary, shown in orange. The existing zoning is Comprehensive Development 48 which permits the existing Lynnwood Hotel and Pub. The proposed zoning is Employment Zone – Light Industrial (EZ-LI). Once the Lower Lynn Town Centre planning work is complete it is anticipated that the Light Industrial areas will be rezoned to Employment Zone – Light Industrial (EZ-LI) as part of the light industrial zoning work that was undertaken by the District last year. In this case, the applicant wants to move forward at this time, which staff support given that this part of the Town Centre

Site and Surrounding Area:

The site is located at the corner of Barrow Street and Mountain Highway. Neighbouring properties along the south side of Barrow Street are light industrial. On the north side of Barrow Street, the Lynnwood's parking lot will be redeveloped, as part of a separate development application.

The north side of the Barrow Street road allowance is currently occupied by a railway spur line, and south of the site are the main rail lines. The lane next to the rear of the site, known as "Railway Street" is owned by the Port and leased to CN. CN is not in support of public use of Railway Street, so vehicle access to this site is required to be from Barrow Street.



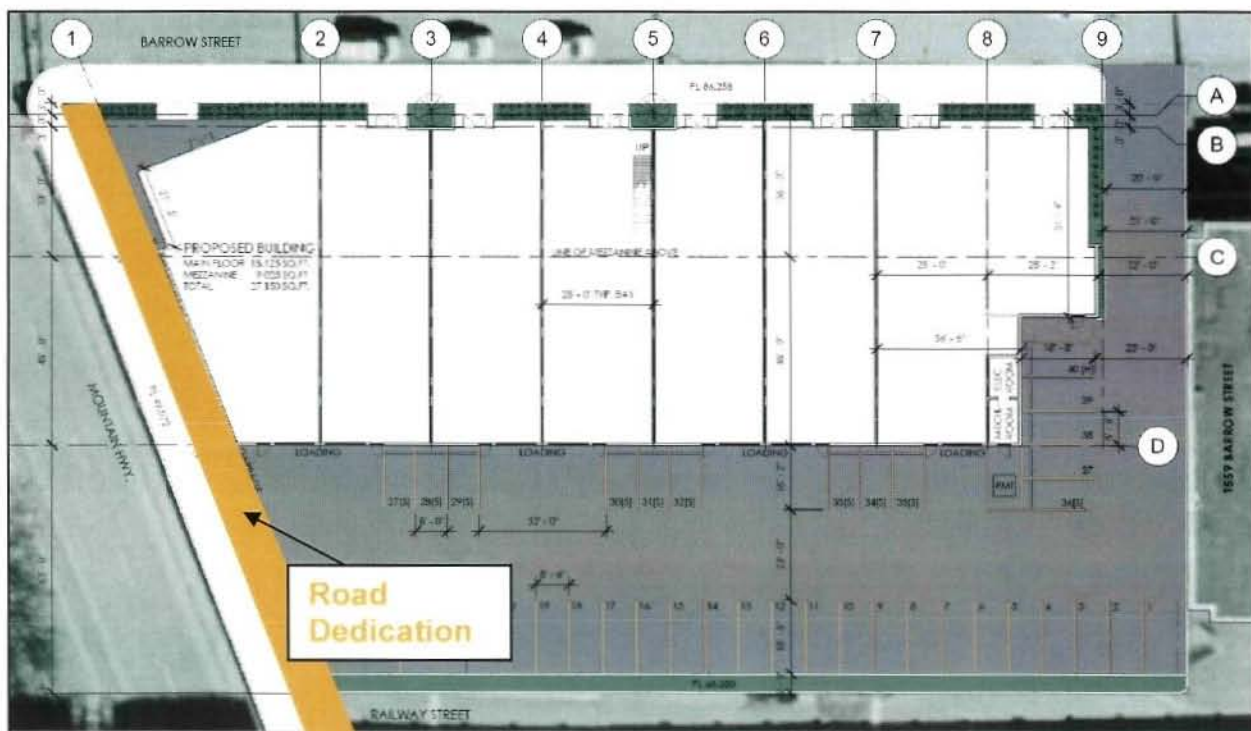
Project Description:



The proposal is to rezone the site to light industrial (EZ-LI) for a multi-tenant light industrial building that is approximately 25,000 square feet in size. The building would be 2 stories in height with second floor mezzanines in each unit.

The land use is in keeping with the Official Community Plan and compliments the industrial uses found along the south side of Barrow Street.

The building is proposed to be located at the front of the site, which will create a more pedestrian friendly site, and a more prominent street presence to achieve better urban design.



Parking and loading is located at the rear of the site, and will be accessed from a driveway off of Barrow Street at the eastern edge of the property. The lane at the rear of the property, known as "Railway Street" is not municipal right of way, but rather Port land under CN's control. When contacted, CN refused to permit access onto Railway Street.

A road dedication along Mountain Highway is required, to accommodate future expansion of Mountain Highway, and improvements to the Barrow Street frontage will also be part of this application's requirements.

Flood Construction Requirements:

This site is in the flood plains for both Seymour River and Lynn Creek. As a result a flood construction level of 4.95 m has been established, which is below the existing grade on site, and will therefore not impact the design of the development.

Chemical Plant Implications:

The subject site is located between the 10^{-5} and 10^{-6} risk hazard contours related to the chlorine plant located at 100 Amherst Avenue and established through the Canexus Technology Conversion Process. The proposed use of the site for light industrial is in keeping with the MIACC Guidelines. However, the ventilation system will be required to include an emergency alarm and shut-off system that will be triggered in the event of a chlorine spill.

Community Amenity Contributions:

The rezoning of this site from the existing CD use which permits hotel and pub use to a light industrial zone, will not generate an increase in market value, and therefore a community amenity contribution is not required.

The site will still be contributing towards the Public Art program and is currently considering a potential design along the west side of the building facade and fence.

Green Building:

In keeping with District policy this project is required to build to the LEED Gold building performance baseline and the related energy performance baseline. This will be the first industrial building in the District of North Vancouver attempting to achieve LEED Gold.

Advisory Design Panel

The Advisory Design Panel reviewed this project at the April meeting, and complimented the applicant on the design of this industrial building. The Panel supported the project moving forward subject to the applicant addressing some minor issues to the satisfaction of staff prior to bringing the Development Permit forward for Council's consideration, following Bylaw Adoption.

**SUBJECT: BYLAW 7938 – REZONING BYLAW1281 - 1515 BARROW STREET
LIGHT INDUSTRIAL DEVELOPMENT**

May 16, 2012

Page 5

Public Input:

A public information meeting was held on April 26, 2012. While there are few immediate neighbours to this site, the two of the three adjacent industrial businesses did attend the meeting, and two additional neighbours submitted input in writing. In general the comments were as follows:

- General support for the design and the freshening up of the site;
- Concerns about traffic in the area, and a desire from one neighbour to be able to use both Railway Street and the subject site to access the rear of their property.

Financial Implications:

As this property is changing from a commercial use to a light industrial use with a smaller building size, there is not expected to be any significant increase in property taxes, nor are any Development Cost Charges to be paid.

Conclusion:

The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938) rezoning the subject site from the existing hotel and pub use to light industrial use is ready for Bylaw Introduction and referral to a Public Hearing. The land use is both in keeping with the Official Community Plan and the pattern of development in the area.


Tamsin Guppy
Community Planning

Attachment: The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938)

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<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
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<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
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The Corporation of the District of North Vancouver

Bylaw 7938

A bylaw to amend The District of North Vancouver Zoning Bylaw 3210, 1965
(1515 Barrow Street)

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "The District of North Vancouver Rezoning Bylaw 1281 (Bylaw 7938)".

2. Amendments

The Zoning Map is amended to rezone from Comprehensive Development (CD48) to Employment Zone – Light Industrial (EZ-LI) the land as illustrated in Schedule 1 to this bylaw and legally described as follows:

Lot C, Explanatory Plan 8906, Block 39, District Lot 204, Plan 1340,
PID: 009-744-711

READ a first time this the

PUBLIC HEARING held this the

READ a second time this the

READ a third time this the

Certified a true copy of "Rezoning Bylaw 1281 (Bylaw 7938)" as at Third Reading

Municipal Clerk

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE
this the

ADOPTED this the


Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

COUNCIL AGENDA/INFORMATION			
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 Dept.
Manager


 Director


 CAO

The District of North Vancouver REPORT TO COUNCIL

May 29, 2012

File: 09.3900.01/000.000

AUTHOR: Natasha Letchford, Deputy Municipal Clerk

SUBJECT: Bylaw 7922: Rezoning Bylaw for 3053 to 3059 Edgemont Blvd. (North Shore Credit Union)

RECOMMENDATION:

THAT "The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922)" is given THIRD reading.

BACKGROUND:

The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922) received first reading on March 26th. The Bylaw was given second reading, as amended, on April 16th. A Public Hearing was held on May 15th and was closed that evening. The bylaw is now ready to be considered for third reading by Council. If the bylaw receives third reading, it will come forward for adoption once the development permit is ready.

Regards,



Natasha Letchford
Deputy Municipal Clerk

Options:

1. Provide 3rd reading to the Bylaw; or,
2. Abandon the bylaw at 3rd reading.

The Corporation of the District of North Vancouver

Bylaw 7922

A bylaw to amend The District of North Vancouver Zoning Bylaw 1278 (Bylaw 3210) to rezone a commercial property at Lot B, Block 41, District Lot 599, Plan 13502, PID 008-581-231 (3053-3059 Edgemont Boulevard) to CD65 to permit commercial and office development.

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "The District of North Vancouver Rezoning Bylaw 1278 (Bylaw 7922)".

2. Amendments

1. The following amendments are made to the "District of North Vancouver Zoning Bylaw 1965" as they affect:

- a) Part 2 by replacing:

"For definitions applicable to the Employment Zones and Village Commercial Zones see Part 2A, for all other zones see below."

With:

"For definitions applicable to the Employment Zones, Village Commercial Zones and Comprehensive Development Zone 65 see Part 2A, for all other zones see below."

- b) Part 2A by replacing:

"Definitions Applicable to the Employment Zones and Village Commercial Zones (Sections 600-A, 600-B, 750 and 770)

The following definitions apply in the Employment Zones and Village Commercial Zones (Section 600-A, 600-B, 750 and 770) only:"

With:

"Definitions Applicable to the Employment Zones, Village Commercial Zones, and Comprehensive Development Zone 65 (Sections 600-A, 600-B, 750, 770, and 4B370 to 4B385)

The following definitions apply in the Employment Zones, Village Commercial Zones and Comprehensive Development Zone 65 (Sections 600-A, 600-B, 750, 770, and 4B370 to 4B385) only:

- c) Section 301(2) by inserting the following zoning designation:

"Comprehensive Development Zone 65 (CD 65)"

- d) Part 4B by inserting the following:

"4B370 Comprehensive Development Zone 65 (CD65)"

The CD 65 Zone is applied to:

Lot B, Block 41, District Lot 599, Plan 13502, PID: 008-581-231 (3053-3059 Edgemont Boulevard)

4B371 Intent

The purpose of the CD65 zone is to permit commercial and office development in Edgemont Village.

4B372 Uses

The following *principal uses* shall be permitted in the Comprehensive Development 65 Zone:

(a) Uses Permitted without Conditions:

Not applicable

(b) Conditional Uses:

The following *principal uses* are permitted:

Office use

Personal service use

Retail use (with the exception of liquor store use as defined in Part 2 of the Zoning Bylaw)

Take-out Restaurant

Service use

(c) Prohibited Uses

The following uses are not permitted:

Liquor Store

4B373 Conditions of Use:

(a) All uses: all uses of land, buildings, and structures are only permitted when the following conditions are met:

- i. All aspects of use are completely contained within an *enclosed building* except for:
 - a. Parking and loading areas and external corridors
 - b. *Outdoor customer service areas*
 - c. The display of goods limited to 5m² (54 sq ft) per commercial unit
 - d. Glass elevator
 - e. *Outdoor amenity areas* (balconies, patios or roof decks).
- ii. Noise, glare, odour and air pollution generated on a parcel shall not be detectable from the parcel's property line, and shall comply with Part 4, Section 414 of the Zoning Bylaw.
- iii. Any outdoor customer service areas must comply with the regulations found in Section 413.

4B374 Accessory Use

(a) Accessory Uses are permitted.

4B375 Density

- a) The density in the CD 65 zone is limited to a Floor Area Ratio of 1.0.
- b) Despite Subsection 4B375 (a), Floor Area Ratio in the CD 65 Zone is increased to a maximum of 1.84 if \$312,975 is contributed to the municipality to be used for community amenities (such as public realm, park, trail, recreation improvements and the Affordable Housing Fund, with allocation to be determined by the municipality at its sole discretion), plus \$95,000 in off-site landscaping and construction of park improvements and dedication of a Statutory Right of Way to formalize the seating park adjacent to the site (at the corner of Edgemont Blvd and West Queens Rd).
- c) For the purpose of calculating Floor Area Ratio, the following are exempted:
 - i. Covered or enclosed parking and loading bays
 - ii. Bicycle storage
 - iii. Up to 11m² (119 sf) of the rooftop garden shed
 - iv. Glass elevator shaft

4B376 Maximum Principal Building Size

Not applicable.

4B377 Setbacks

Side Setback 1.8m (6 ft), applying only to the second and third storey, from the Edgemont Boulevard property line, extending 9.75m (32 feet) along the north-west property line, as illustrated on Bylaw 7922 Attachment 1: Level 2 & 3 Setbacks.

4B378 Building Orientation

Not applicable.

4B379 Building Depth and Width

Not applicable.

4B380 Coverage

- a) Building Coverage shall not exceed a maximum of 85%.
- b) Site Coverage shall not exceed a maximum of 90%.

4B381 Height

- a) The maximum building height is 14 meters (46 feet) inclusive of any roof slope bonus permitted in Part 2 of the Zoning Bylaw.

4B382 Landscaping

- a) All land areas not occupied by buildings, structures, parking spaces, loading spaces, driveways, manoeuvring aisles and sidewalks shall be landscaped or finished in accordance with an approved landscape plan; and
- b) All electrical kiosks and garbage and recycling container pads not located underground or within a building shall be screened with landscaping.

4B383 Subdivision Requirements

Minimum Lot Area (m ²)	Minimum Lot Width (metres)	Minimum Lot Depth (metres)
1,100	30	45

4B384 Additional Accessory Structure Regulations

Not applicable.

4B385 Parking and Loading Regulations

a) Parking spaces shall be provided in accordance with Part 10 of this Bylaw.

e) The Zoning Map is amended in the case of the lands illustrated on the attached map by rezoning the land from Commercial-2 (C-2) to Comprehensive Development Zone 65 (CD 65).

READ a first time this the 26th day of March, 2012

READ a second time as amended this the 16th day of April, 2012

PUBLIC HEARING held this the 15th day of May, 2012

READ a third time the day of

APPROVED by the Ministry of Transportation the day of

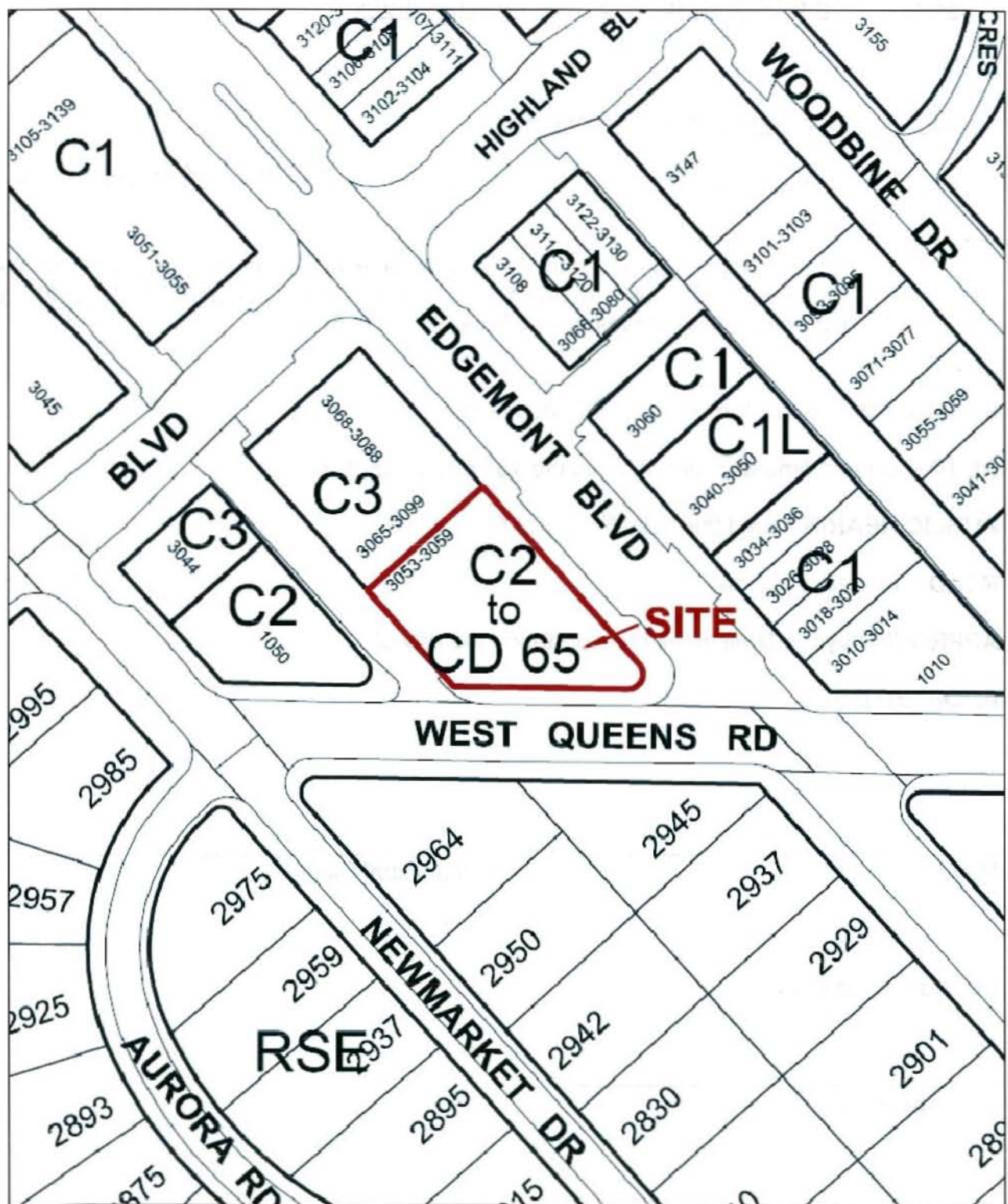
ADOPTED the

Mayor

Municipal Clerk

Certified a true copy

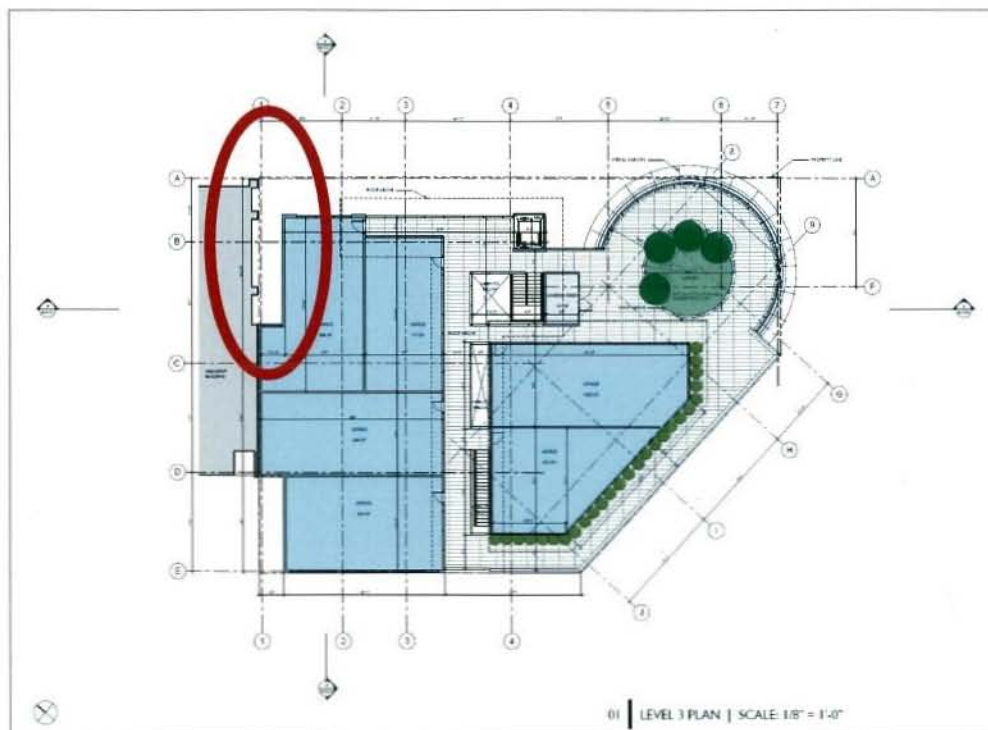
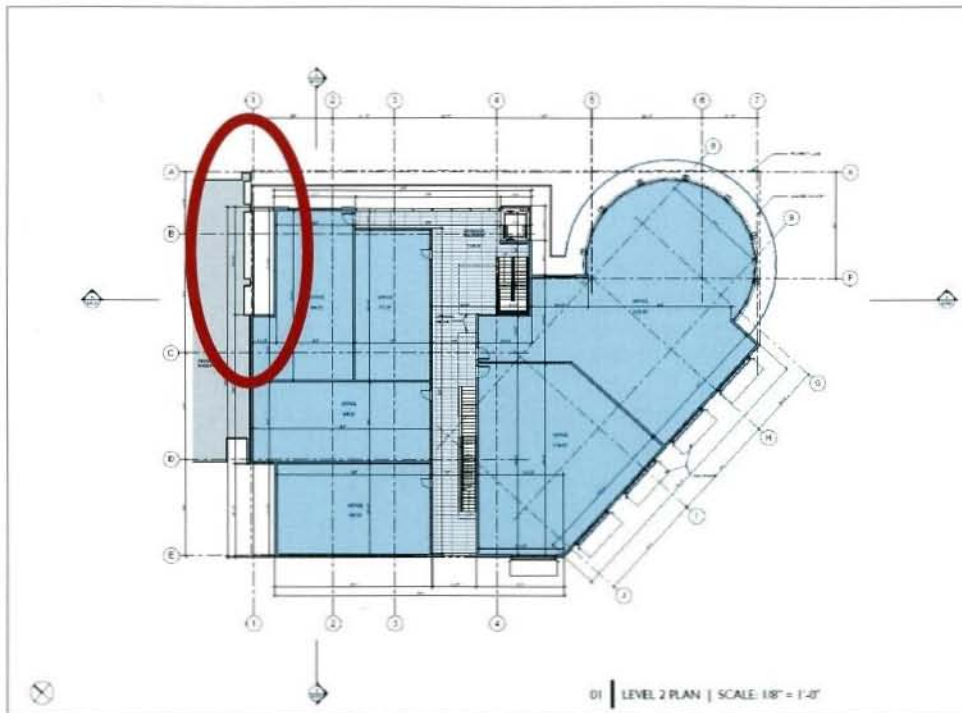
Municipal Clerk



3053 - 3059 Edgemont Blvd
 Bylaw 7922 Rezone From C2 to CD 65



Bylaw 7922 Attachment 1: Level 2 & 3 Setbacks



COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date:	Item #	
<input checked="" type="checkbox"/> Regular	Date: <u>JUNE 18, 2012</u>	Item #	
<input type="checkbox"/> Agenda Addendum	Date:	Item#	
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[Signature]
Dept.
Manager

[Signature]
Director

[Signature]
CAO

The District of North Vancouver REPORT TO COUNCIL

June 6, 2012
File: 3060-20-63.10
Tracking Number: RCA -

AUTHOR: Steven Petersson, Development Planner

SUBJECT: Bylaws 7930 & 1265: 1131 Frederick (Argyle School) OCP Amendment & Rezoning – Four Townhouse Units

RECOMMENDATIONS:

1. THAT the District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3) be given be given 2nd and 3rd reading;
2. AND THAT Rezoning Bylaw 1265 be given 2nd and 3rd reading;
3. AND THAT Council direct staff to work with the applicant to secure a trail right of way from Wendel Place to Baird Road for future use and construct sidewalks on the west side of 3300 block Baird Road.

REASON FOR REPORT:

This report was written to provide a summary of the issues discussed at the Public Hearing, for Council to consider second and third readings of the bylaws and for Council to provide direction on pedestrian improvements in the area.

PURPOSE:

The purpose of these bylaws is to permit the applicant to develop four townhouses on a surplus portion of School District land on the Argyle School site. The Official Community Plan amendment designates the riparian area of Hastings Creek (5m from top of bank north and south of the creek) Parks, Open Space and Natural Areas. This land will be given to the District for a park. The rezoning bylaw is to permit 4 townhouses. The development proposal also includes re-location of the pedestrian bridge to the end of Baird Road and a pedestrian pathway connecting Baird Rd



and Wendel Place. This development will lead to the removal of the asphalt at top of bank, planting of native species and creation of a small wetland to improve drainage into the creek.

PUBLIC HEARING: OCP AND ZONING BYLAWS:

At the public hearing there was general support expressed for both bylaws however speakers expressed concerns regarding proposed pedestrian network improvements.

TRAILS

The site is a key location in the Lynn Valley pedestrian network. The existing on-site pedestrian bridge is proposed to be re-located to the foot of Baird Road, linking the school site with Baird Road and the Lynn Valley Town Centre. The site's location also presents an opportunity to improve east-west trail connectivity, linking trails from the Lynn Valley Town Centre and adjacent to Hastings Creek with trails in Hunter Park going to higher elevations.

At First Reading, staff recommended that a trail, linking Baird Road and Wendel Place, be re-established on the southern portion of the development site. In response to feedback from Wendel Place residents, Council directed staff to meet with Wendel Place residents and the School District to identify a second pedestrian trail option, which was presented at the Public Hearing. The second option provides a future east-west trail connection through the Argyle School property onto Fromme Road, which will be improved when the school is re-built. The School District is willing to work with the District to improve this trail connection if the school is reconstructed as proposed.

SUMMARY OF INPUT AT PUBLIC HEARING

At the Public Hearing the following input was received from the Lynn Valley Community Association, Wendel Place residents, Baird Road residents and members of the North Shore Streamkeepers.

Lynn Valley Community Association representatives spoke in support of the re-located pedestrian bridge and the proposed pedestrian path linking Wendel Place and Baird Road.

Wendel Place residents expressed concerns about the proposed Wendel – Baird pedestrian path as follows:

- the driveway grades at the end of the Wendel Place cul-de-sac coupled with panhandle lot configuration and pathway width could create sightline and safety issues;
- there are no sidewalks on Wendel Place to accommodate increased pedestrian activity;
- due to a history of loitering and vandalism in the area, Wendel Place residents previously asked the School District to erect a fence to prevent this route from being used by students; and
- the proposed Wendel-Baird trail may be difficult to police.

Baird Road residents expressed concerns about the relocated pedestrian bridge as follows:

- the current location of the bridge facilitates large volumes of student pedestrian traffic using Baird Road;
- since there are no sidewalks for some of the route along Baird Road, students walk on the street;
- when students are walking on the street in large volumes, it is difficult to drive on Baird Road; and
- that the activities which currently take place on the parking lot south of Argyle School may re-locate after development to the proposed bridge at the end of Baird Road.

Two members of the North Shore Streamkeepers expressed concerned about development adjacent to Hastings Creek.

POTENTIAL SIDEWALK ON BAIRD ROAD

Re-locating the pedestrian bridge from the parking lot to the foot of Baird Road should not significantly increase the existing pedestrian traffic volumes and is required to ensure safe access to the school across the creek. Re-locating the bridge will also protect the riparian area replanting proposed by the applicant.

Sidewalks are currently installed along 2/3 of the block of Baird Road between Ross Road and Harold Road (2 blocks south of the proposed development) and sidewalks will be required on the balance of that block when the land redevelops.



Development site at the end of Baird Rd, looking west at the former parking lot

Although Baird Rd north of Harold Rd is designated for single family use in the OCP, the Lynn Valley Local Plan reference document designates these lands "short-term single family". This means that these two blocks could be considered for multi-family residential use at some point in the future. Multi-family residential developments are responsible for provision of sidewalks along their frontage. Since multi-family development of this area is uncertain and may not happen for several years, the District could consider installation of sidewalks to accommodate current pedestrian traffic volumes.

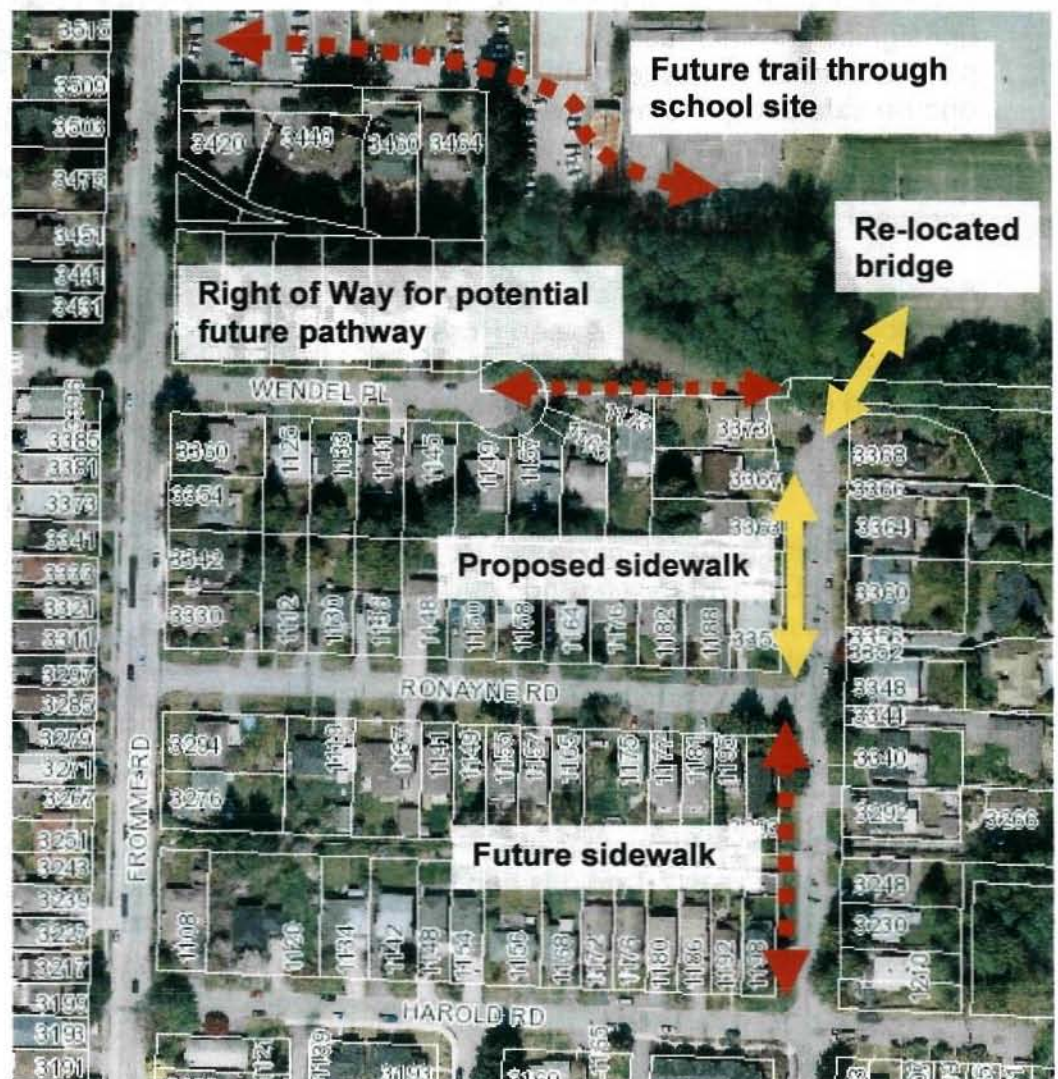
The estimated cost for installation of sidewalks, curbs and gutters along this 2 block segment of Baird Road north of Harold is approximately \$90,000. The developer has indicated a willingness to install one block of sidewalks in lieu of constructing the Wendel-Baird connecting path.

Options for sidewalk installation for the remaining block include: a local improvement project partially funded by the residents on Baird Rd and using CAC funds from other projects in Lynn Valley.

FUTURE BAIRD-WENDEL TRAIL CONNECTION

Wendel Place residents noted concerns with implementing a Wendel-Baird trail as proposed because in their opinion the trail width is too narrow, there may be conflicts with driveway configurations and there are concerns about driving on a small cul-de-sac with large pedestrian volumes without sidewalks. Should Council wish to provide for a future Wendel-Baird trail connection the District could take a pedestrian right of way along the south portion of the development site but not construct the trail at this time. Trail construction could be considered in the future if and when the adjacent single family lots are redeveloped for a higher density land use. At that time, additional right of way width could be obtained from the lots to the south and added to the proposed right of way on the subject site. This approach retains the option for a future pedestrian pathway when the lands to the south develop.

The map (right) shows the concepts discussed above with potential future connections in red dashed lines and proposed connections in yellow solid lines.



CONCLUSION:

There is general support for the proposed development of the underutilized parking lot south of Argyle School. Resolution of proposed trail connections was the issue most frequently raised at the public hearing. By adding sidewalks to Baird Rd where a significant pedestrian volume currently exists and by allowing for the future construction of an east-west pedestrian pathway (either through the school site when redeveloped or through a future redevelopment of the single family homes) pedestrian connectivity will be improved both in the short term, with opportunities for further improvements in the future.

RECOMMENDATION:

Option 1:

1. THAT the District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3) be given 2nd and 3rd reading;
2. AND THAT Rezoning Bylaw 1265 be given 2nd and 3rd reading;
3. AND THAT Council direct staff to work with the applicant to secure a trail right of way from Wendel Place to Baird Road for future use and construct sidewalks on the west side of the 3300 block Baird Road (staff recommendation); or

Option 2:

Council provide second and third reading to the bylaws (Resolutions 1 and 2 above) and provide staff alternate direction with regards to trail connections in the area;

Option 3:

THAT Council choose not to provide any further readings to the bylaws and abandon the bylaws at 1st reading.



Steven Petersson
Development Planner

Attachments

- a) Bylaw 7930 – OCP Amendment Bylaw
- b) Bylaw 7883 – Rezoning Bylaw

SUBJECT: Bylaws 7930 & 1265: 1131 Frederick (Argyle School) OCP Amendment & Rezoning – Four Townhouse Units

June 6, 2012

Page 6

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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The Corporation of the District of North Vancouver

Bylaw 7930

A bylaw to amend The District of North Vancouver Official Community Plan Bylaw 7900, 2011

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as “The District of North Vancouver Official Community Plan Bylaw 7900, 2011, Amendment Bylaw 7930, 2012 (Amendment 3)”.

2. Amendments

1. The following amendments are made to the “District of North Vancouver Official Community Plan Bylaw 7900, 2011”:

- a. Map 2 Land Use Map: as illustrated on Schedule A, designating the portion of 1131 Frederick Road (PID: 007-601-981) from 5m north of the Hastings Creek top of bank **Institutional**, and the Hastings Creek Corridor **Parks, Open Space and Natural Areas**.

READ a first time this the 2nd day of April, 2012.

PUBLIC HEARING held this the 15th day of May, 2012

READ a second time this the

READ a third time this the

ADOPTED this the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

112

The Corporation of the District of North Vancouver

Bylaw 7883

A bylaw to amend the District of North Vancouver Zoning Bylaw 1265 (Bylaw 3210) to rezone a portion of Public Assembly property at 1131 Frederick Road to CD66 to permit development of four townhouses, and a portion to Natural Park Land.

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as “**Rezoning Bylaw 1265**”.

2. Amendments

1. The following amendments are made to the “District of North Vancouver Zoning Bylaw 1965” as they affect:

- a) Section 301(2) by inserting the following zoning designation:

“Comprehensive Development Zone 66 (CD 66)”

- b) Part 4B by inserting the following:

“4B386 Comprehensive Development Zone 66 (CD66)”

The CD 66 Zone is applied to:

A portion of 1131 Frederick Road, legally described as Lot A, Blocks 11 and 12, District Lot 2023, Plan 16008, PID: 007-601-981 (shown as Lot 1 on the attached subdivision plan)

4B387 Intent

The purpose of the CD66 zone is to permit development of four multiple family residential units in a townhouse format.

4B388 Uses

(a) Uses Permitted without Conditions:

Ground-oriented multiple-family residential units

(b) Conditional Uses:

Not applicable.

4B389 Conditions of Use:

Not applicable.

4B390 Accessory Use

- (a) **Accessory Uses** are permitted in a building provided that, in combination, they occupy less than 25% of the floor area of each unit.
- (b) **Home occupations** are permitted in residential *dwelling units* in this zone.

4B391 Density

- a) The density in the CD 66 zone is limited to one residential unit per 400m² of site area.
- b) The Floor Space Ratio in the CD 66 zone is limited to 0.55.

4B392 Maximum Principal Building Size

Not applicable.

4B393 Setbacks

Setback	Buildings and Structures
Front	Minimum: 1.25 m (4 ft) Maximum: Not applicable
Rear on a lane	Not applicable
Rear	Minimum: 1.25 m (4 ft)
Side	Minimum: 1.25 m (4 ft)
Side facing a street	Not applicable
Setback to a Creek Top of Bank	Minimum: 7m (23 feet)
Setback from an Ocean Natural Boundary Line	Not applicable

4B394 Building Orientation

Not applicable.

4B395 Building Depth and Width

Not applicable.

4B396 Coverage

- a) Building Coverage shall not exceed a maximum of 35%.
- b) Site Coverage shall not exceed a maximum of 50%.

4B397 Height

- a) The maximum building height is 8 meters (26 feet)
- b) In the case of a roof, the slope of which is 2 in 12 or greater, the maximum permitted height may be increased by 15%.

4B398 Landscaping

- a) All land areas not occupied by buildings, structures, parking spaces, loading spaces, driveways, manoeuvring aisles and sidewalks shall be landscaped or finished in accordance with an approved landscape plan; and
- b) All electrical kiosks and garbage and recycling container pads not located underground or within a building shall be screened with landscaping.

4B399 Subdivision Requirements

- a) Subdivision standards are as stipulated in Schedule A: Subdivision Plan

4B400 Additional Accessory Structure Regulations

Not applicable.

4B401 Parking and Loading Regulations

- a) Parking spaces shall be provided in accordance with Part 10 of this Bylaw.
-
- 2. The Zoning Map is amended in the case of the lands illustrated on the attached map by rezoning a portion of the land from Public Assembly (PA) to Comprehensive Development 66 (CD-66).
 - 3. The Zoning Map is amended in the case of the lands illustrated on the attached map by rezoning a portion of the land from Public Assembly (PA) to Natural Park Land (NPL).

READ a first time this the 2nd day of April, 2012

PUBLIC HEARING held this the 15th day of May, 2012

READ a second time this the

READ a third time this the

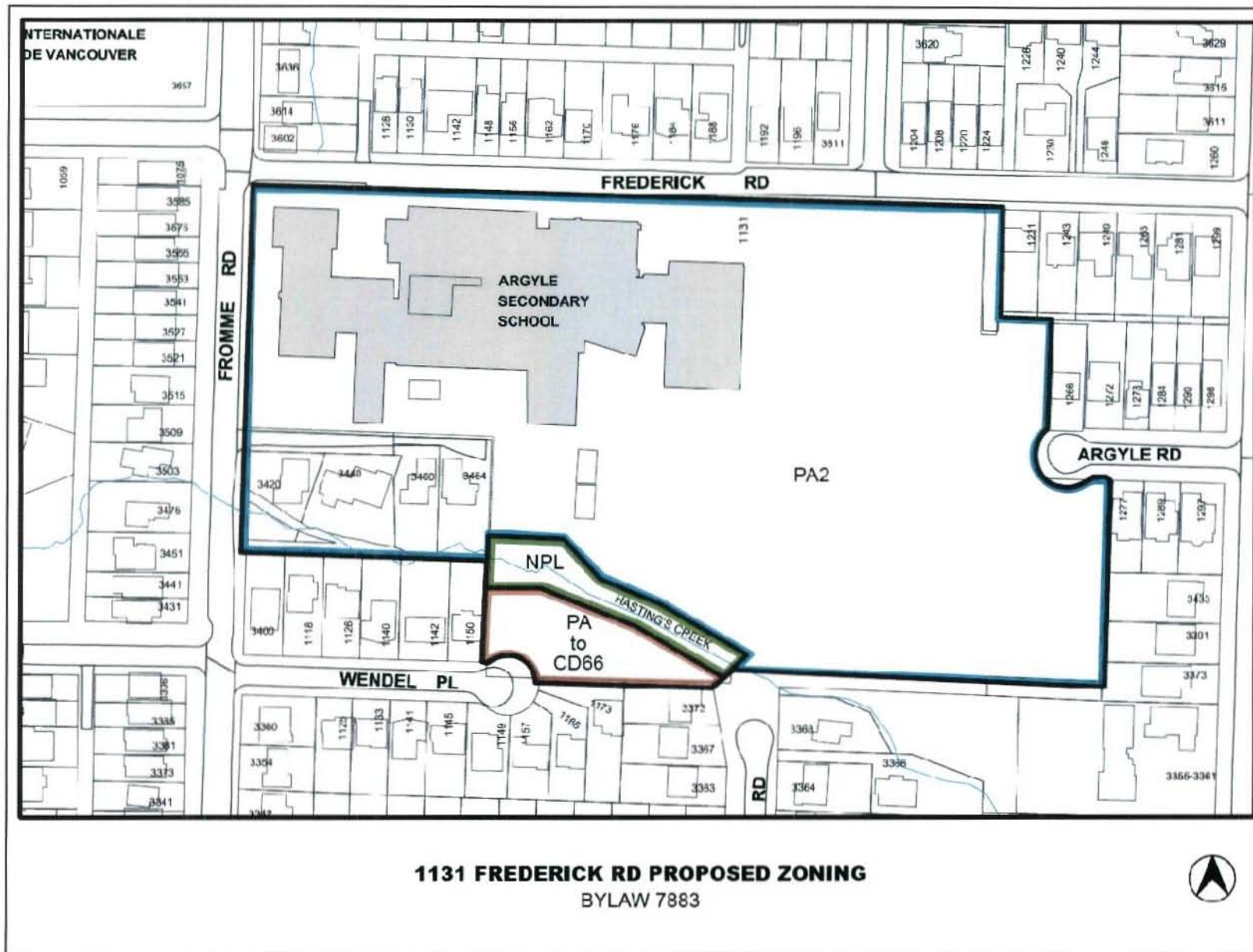
ADOPTED this the

Mayor

Municipal Clerk


Certified a true copy

Municipal Clerk



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COUNCIL AGENDA/INFORMATION			
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<input checked="" type="checkbox"/> Regular	Date: <u>JUNE 18.12</u>	Item # _____	
<input type="checkbox"/> Agenda Addendum	Date: _____	Item# _____	
<input type="checkbox"/> Info Package	_____	_____	
<input type="checkbox"/> Council Workshop	DM# _____	Date: _____	Mailbox: _____


Dept.
Manager


Director


CAO

The District of North Vancouver

REPORT TO COUNCIL

June 8, 2012

File: 13.6480.30/006.000.000

Tracking Number: RCA -

AUTHORS: Ross Taylor, Policy Planner
Karen Rendek, Policy Planner

SUBJECT: Proposed Amendment of Development Procedures Bylaw

RECOMMENDATION:

THAT "Development Procedures Bylaw 7738, 2008, Amendment Bylaw 7941, 2012 (Amendment 2)" is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT:

Amendment of the Development Procedures Bylaw deleting section 11 "Delegation of Authority to Issue Development Permits" will bring this bylaw into alignment with the proposed amendment of Schedule B to the OCP (Amending Bylaw 7934), which was given second reading on June 11.

ANALYSIS:

Section 11 of the Development Procedures Bylaw delegates authority to issue development permits in respect of the Streamside Development Permit Area to the Director of Planning in cases where the development permit does not involve a zoning variance; where the land is not also designated as part of another Development Permit Area; and providing that the parcel of land in question is not greater than 0.5 hectares in area.

This provision becomes redundant upon adoption of OCP Amending Bylaw 7934 because Part One of the new Schedule B spells out the conditions under which the Director is delegated the authority to issue development permits for all applicable categories of Development Permit Areas, including Streamside Protection.

Because neither land use nor density is affected by the Development Procedures Bylaw, amendments to this bylaw do not require a public hearing. The recommendation is to give

three readings to Bylaw 7738 in advance of the June 19th public hearing in readiness for final reading and adoption at the same meeting subsequent to the public hearing when Council considers final adoption of the new Schedule B.

Timing/Approval Process:

First, second and third reading on June 18 allows for the concurrent final adoption of Bylaws 7738 and 7934 following the June 19 public hearing.

Options:

1. THAT "Development Procedures Bylaw 7738, 2008, Amendment Bylaw 7941, 2012 (Amendment 2)" is given FIRST, SECOND, and THIRD reading;

OR

2. Council can choose not to provide first reading to "Development Procedures Bylaw 7738, 2008, Amendment Bylaw 7941, 2012 (Amendment 2)" and advise staff on a different course of action.


Ross Taylor
Policy Planner


Karen Rendek, MCIP
Policy Planner

Attachments:

Section 11 of the Development Procedures Bylaw
Excerpts from Part One, Section C of Schedule B

REVIEWED WITH: <input checked="" type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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The Corporation of the District of North Vancouver

Bylaw 7941

A bylaw to amend the Development Procedures Bylaw 7738

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Development Procedures Bylaw 7738, 2008, Amendment Bylaw 7941, 2012 (Amendment 2)".

2. Amendments

2.1. Development Procedures Bylaw 7738 is amended as follows:

- a) by deleting section 11 **Delegation of Authority to Issue Development Permits** in its entirety.

READ a first time the

READ a second time the

READ a third time the

ADOPTED this the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Excerpt From Development Procedures Bylaw 7738 (section to be deleted):

Delegation of Authority to Issue Development Permits

11. a) Subject to subsection (b), Council delegates to the Director of Planning, Permits and Bylaws or his or her designate (the "Director") the powers of the Council under s.920(2) of the Local Government Act to issue Development Permits in respect of Streamside Protection Development Permit Areas established in the District Official Community Plan, including the powers of Council to require that the applicant provide security for the purposes of s.925 of the Local Government Act, provided that:

- i) the Development Permit does not involve a variance to the District of North Vancouver Zoning Bylaw 1965; and
- ii) the land is not designated as part of another Development Permit Area in addition to the Streamside Protection Development Permit Area; and
- iii) the Development Permit does not involve parcels that are greater than 0.5 hectares in size located on or adjacent to the Capilano River, Lynn Creek or Seymour River, or located on or adjacent to Mackay Creek at any point south of Marine Drive.

b) The Director may refer any application for a Development Permit to Council for decision, and in that event the provisions of this section related to reconsideration do not apply to the application.

c) The Director may require the applicant to provide security to be applied by the District to the cost of :

- i) providing landscaping, including vegetation and trees provided to preserve, protect, restore or enhance riparian areas, that the permit requires to be provided;
- ii) correcting an unsafe condition that has resulted as a consequence of the contravention of a condition in the permit; and
- iii) correcting damage to the environment that has resulted as a consequence of the contravention of a condition in the permit.

d) The amount of the security shall be 120% of the amount determined by the Director to be required to provide the landscaping, or to correct the unsafe condition or damage that the Director determines might reasonably be expected to result from a contravention of a condition in the permit.

e) In imposing the security requirements set out in subsection (c), the Director may require security to be maintained for so long as there is a reasonable possibility of contravention of a landscaping condition, the creation of an unsafe condition, and the

causing of harm to the environment in connection with the development authorized by the permit.

f) An owner of land whose Development Permit application is subject to this section may, within 10 business days of being notified in writing of the Director's decision, request Council to reconsider the Director's decision by giving notice in writing to the Municipal Clerk setting out the grounds on which the applicant considers the decision is inappropriate and what decision, including what development permit conditions and what amounts of security Council ought to substitute, and paying the application fee set out in Schedule "W" of the District of North Vancouver Fees and Charges Bylaw 6481.

(7806)

g) The Municipal Clerk must place each request for reconsideration on the agenda of a meeting of the Council to be held not earlier than 2 weeks from the date on which the request for reconsideration was delivered.

h) The Municipal Clerk must notify the Director of each request for reconsideration and the Director must:

i) prior to the date of the meeting at which the reconsideration will occur, provide a written report to the Council setting out, at the level of detail the Director considers appropriate, the rationale for the Director's decision; or

ii) at the meeting at which the reconsideration occurs, provide an oral report on the rationale for the Director's decision.

i) The Municipal Clerk must notify the applicant of the date of the meeting at which the reconsideration will occur.

j) The Council may either confirm the decision of the Director or substitute its own decision, including development permit conditions and amounts of security.

Excerpt From Proposed Bylaw 7934 Amending OCP Schedule B:

(Note: this would replace Section 11 of Development Procedures Bylaw 7738)

C. Delegation of Authority to Issue Development Permits

In accordance with Section 920 of the *Local Government Act*, the *Council* hereby delegates to the *director* the powers of the *Council* to:

1. issue development permits with or without conditions in connection with the *Protection of the Natural Environment DPA*; *Streamside Protection DPA*; *Wildfire Hazard DPA*; *Creek Hazard DPA*; *Slope Hazard DPA*; and *Energy and Water Conservation and GHG Emission Reduction DPA*;
2. issue minor development permits with or without conditions in connection with the *Form and Character DPA*; and
3. provide any approval, acceptance or consent, form any opinion or determination, or require, provide or accept any reports, information or other items in connection with the foregoing as required or permitted in this document,

all in accordance with the applicable guidelines set out in this *document*, provided that:

4. the development permit does not involve any variances of the *Zoning Bylaw*;
5. in the case of a streamside protection development permit, the development permit does not involve parcels that are greater than 0.5 hectares in size located on or adjacent to the *Capilano River*, *Lynn Creek* or *Seymour River*, or located on or adjacent to *Mackay Creek* at any point south of *Marine Drive*;
6. the director may refer any *DPA* application to *Council* for decision, and in that event the provisions of this section related to reconsideration do not apply to the application.
7. the director may, in accordance with the applicable guidelines herein, require the applicant to provide security to be applied by the *District* to the cost of:
 - a) providing landscaping, including vegetation and trees provided to preserve, protect, restore or enhance riparian areas, that the permit requires to be provided;
 - b) correcting an unsafe condition that has resulted as a consequence of the contravention of a condition in the permit; and
 - c) correcting damage to the environment that has resulted as a consequence of the contravention of a condition in the permit;
8. in imposing the security requirements set out in section 7, the director may require security to be maintained for so long as there is a reasonable possibility of contravention of a landscaping condition, the creation of an unsafe condition, and the causing of harm to the environment in connection with the development authorized by the permit;
9. within 10 business days of being notified in writing of the director's decision regarding a development permit application, the applicant may, upon paying the application fee set out in Schedule "W" of the *District Fees and Charges Bylaw 6481 (7806)*, as amended from time to time, request *Council* to reconsider the director's decision by giving notice in writing to the *District's* corporate officer setting out:
 - a) the grounds on which the applicant considers the decision is inappropriate; and
 - b) the decision that the applicant considers would be appropriate for *Council* to make having regard to the applicable guidelines herein, including development permit conditions and security conditions that the applicant considers would be appropriate;
10. the *District's* municipal clerk must place each request for reconsideration on the agenda of a meeting of the *Council* to be held not earlier than 2 weeks from the date on which the request for reconsideration and payment of the applicable application fee was received;
11. the *District's* municipal clerk must notify the director of each request for reconsideration and the director must:
 - a) prior to the date of the meeting at which the reconsideration will occur, provide a written report to the *Council* setting out, at the level of detail the *director* considers appropriate, the rationale for the *director's* decision; or
 - b) at the meeting at which the reconsideration occurs, provide an oral report on the rationale for the *director's* decision;

12. the District's municipal clerk must notify the applicant of the date of the meeting at which the reconsideration will occur; and
13. the Council may either confirm the decision of the director or substitute its own decision, including with respect to development permit conditions and amounts of security.

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The District of North Vancouver REPORT TO COUNCIL

June 7, 2012

File: 1860813

Tracking Number: RCA -

AUTHOR: Michelle Weston, Parks, Engineering and Facilities, Strategic Initiatives Section Manager

SUBJECT: BC GAS TAX FUND – 2012 Grant Applications

RECOMMENDATION:

That Council approve the 2012 submission of two grant applications to the BC Gas Tax Agreement's Innovation Fund Program (IF) for a water utility planning project and a community energy project.

REASON FOR REPORT:

To be eligible for submission for a 2012 Gas Tax Fund project, the applications must include a Council resolution demonstrating support and approval of the projects.

SUMMARY:

Two projects have been submitted to the Province, the Lynn Valley Inflow and Infiltration Planning Study for \$1,413,000 and the Community Energy Project at Karen Magnussen Recreation Center for \$632,000.

BACKGROUND:

Lynn Valley Inflow & Infiltration Study

Rainfall Dependent Inflow and Infiltration (I&I) from the District's Lynn Valley sanitary sewer system has been identified as the primary cause of sewer overflows at Metro Vancouver's Lynn Branch location. These overflows pose a significant environmental and public health issue.

This project consists of a cooperative pilot study to holistically review the sewer infrastructure and address its problems at the source. As a multijurisdictional approach to infrastructure management, this study will ultimately reduce redundant planning initiatives by multiple levels of government and optimize costs for tax-payers. The results of this planning project will be critical to the subsequent remedial works by District forces to address the sources of I&I.

In support of this project, the BC Ministry of Environment has deferred a mandated Metro Vancouver project to construct a \$15 Million concrete sewage retention tank. This will allow the DNV time to implement its study and complete \$7 Million in remedial sewer works to eliminate the need for the concrete tank. The DNV has therefore initiated this study with approval from the Ministry of Environment, Metro Vancouver and the support of the City of North Vancouver and the District of West Vancouver in an effort to establish a regional best practice.

The goal of this project is to reduce the level of I&I into municipal and regional sewage infrastructure, resulting in improved sewer capacities and a reduction in the frequency of sewage overflows. The costs of the sewer lateral inspections and subsequent analysis are expected to total to \$1,413,000.

Community Energy Project

The District of North Vancouver is investing in innovative technology to meet the community's energy needs while reducing its greenhouse gas (GHG) emissions. This project involves the implementation of a pyrolysis gasification system (MAGS) at the Karen Magnussen Recreation Centre, to capture energy from wood waste to heat the centre's swimming as well as generate electricity for local needs.

Based on the success of this pilot project, the District may replicate this system or plan for a larger-scale implementation at other strategic locations within the municipality. Vendors have been identified and implementation is scheduled for the summer-fall of 2012, with costs estimated at \$632,000.

Project benefits include:

- 1. Replacement of a conventional energy source with a clean, renewable source.**
 - Through this project, natural gas that is currently used to heat the pool would be replaced by syngas produced from wood chip waste.
- 2. Reduction of greenhouse gas (GHG) emissions.**
 - Organic waste releases GHG emissions as it decomposes in landfills. GHGs and air pollution is also generated from vehicles used to transport organic waste through the waste stream. By reducing the amount of organic waste transported to landfills, a significant reduction in GHGs can be achieved.
- 3. Scalability and potential adoption by other businesses and jurisdictions.**
 - The introduction of this technology as a municipal asset serves as an example to encourage other businesses and / or jurisdictions to adopt the technology for their own applications.

ANALYSIS:

Both these projects provide potential for cost savings to DNV residents and demonstrate innovative infrastructure management for local government. Both projects meet the intent of the BC Gas Tax Fund which requires projects to be scored and ranked based on innovative

infrastructure investment that leads to reduced greenhouse gas emissions, cleaner air and cleaner water.

Timing/Approval Process:

Applications were submitted by the May 31, 2012 deadline. Council resolutions in support of projects may be submitted in June 2012.

Concurrence:

Grant applications are prepared with the assistance of the Financial Services Division.

Financial Impacts:

Both projects would be funded by the BC Gas Tax Fund without a local match component.

Environmental Impacts:

Both projects provide positive benefits to the environment. The I&I project would reduce the amount of sewer overflows and resultant damage to the environment. The community energy project would reduce the amount of organic waste transported to landfills, which would result in a significant reduction in greenhouse gas emissions.

Conclusion:

Both projects are consistent with DNV goals to provide efficient water utility and innovative alternative energy sources. These submissions to the BC Gas Tax grant fund will provide benefits to DNV residents if funded by the province.

Options:

- a. Council approval for the submission of the projects.
- b. Council can choose not to approve the projects which would make the grant applications ineligible for submission under the BC Gas Tax funding guidelines.


Respectfully Submitted,


Michelle Weston,
Section Manager Strategic Initiatives
Parks, Engineering and Facilities,

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

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Dept.
Manager


Director


CAO

The District of North Vancouver REPORT TO COUNCIL

May 25, 2012

File: 05.1850.01/000-General

Tracking Number: RCA -

AUTHOR: James Gordon, Manager of Administrative Services

SUBJECT: Sport and Recreation Travel Grants

RECOMMENDATION:

THAT Council grant the following Sport and Recreation Travel Grants:

- Katie Weaver, Hollyburn Cross Country Ski Club, \$200;
- Fred Weaver, Hollyburn Cross Country Ski Club, \$200; and,
- Lucas Putnam-Rea, Hollyburn Cross Country Ski Club, \$200.

REASON FOR REPORT:

The reason for this report is to grant three Sport and Recreation Travel Grants in accordance with a recommendation from the North Vancouver Recreation Commission.

BACKGROUND:

Sport and Recreation Travel Grants are granted by the District upon recommendation of the North Vancouver Recreation Commission. The budget for these grants is administered by the Clerk's Office and is set at \$2,500 for 2012. To date, no grants have been given this calendar year.

EXISTING POLICY:

Applications are made to the Recreation Commission's Sport and Recreation Travel Grant Review Committee which makes recommendations to the Recreation Commission Board. The Board, in turn, makes recommendations to the District Council.

OPTIONS:

There are three options available to Council:

1. Approve the three grants as per the recommendation of the North Vancouver Recreation Commission;
2. Approve the three grants but substitute an amount Council feels is more appropriate;
or,
3. Deny the grant requests.



James Gordon
Manager of Administrative Services

<u>REVIEWED WITH:</u>	<u>REVIEWED WITH:</u>	<u>REVIEWED WITH:</u>	<u>REVIEWED WITH:</u>
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		



North Vancouver Recreation Commission

May 9, 2012

Mayor Richard Walton and District Council
District of North Vancouver
355 West Queens Road
North Vancouver BC V7N 4N5

Dear Mayor Walton and Councillors:

Re: Motion Passed by the North Vancouver Recreation Commission

The North Vancouver Recreation Commission recently passed the following motion:

"THAT the North Vancouver Recreation Commission recommends that District Council supports the achievement of District residents Katie Weaver, Fred Weaver and Lucas Putnam-Rea of the Hollyburn Cross Country Ski Club by awarding Sport and Recreation Travel Grants of \$200 each."

The staff report upon which the motion was based is attached for your information.

We hereby request that District Council consider the Commission's recommendation to award the above applicants with Sport and Recreation Travel Grants as noted.

If further information or clarification is required, please do not hesitate to contact me.

Sincerely,

Heather A. Turner
Director of Recreation

Attachment
cc Tom Walker, Community Recreation Coordinator, NVRC



North Vancouver Recreation Commission

Commission Meeting Date:

May 3, 2012

Subject: Sport and Recreation Travel Grant Applications

RECOMMENDATION:

THAT the Commission recommends that North Vancouver City Council support the achievement of Sawyer Plato of the Canada Snowboard Federation by awarding a Sport and Recreation Travel Grant of \$100;

AND THAT the Commission recommends that North Vancouver District Council supports the achievement of District residents Katie Weaver, Fred Weaver and Lucas Putnam-Rea of the Hollyburn Cross Country Ski Club by awarding Sport and Recreation Travel Grants of \$200 each.

BACKGROUND:

The City and District of North Vancouver have a Sport and Recreation Travel Grant Program (SRTG) that recognizes and encourages the efforts of all who pursue excellence in sport and recreation in significant out-of-province and international championship events.

Commission staff review travel grant requests from citizens of the two North Vancouver communities and make recommendations to the Commission. The Commission's motion is forwarded to the two Councils for the purpose of allocating travel grant funds if recommended.

The SRTG Program deals with individuals and teams who have achieved local championship status and are proceeding to interprovincial, national or international championship competition.

DISCUSSION:

The City of North Vancouver resident selected from the Canada Snowboard Federation to compete in the 2012 SBX/SX Canada Snowboard Nationals in Nakiska, Alberta is Sawyer Plato. The recommended grant for the member of this organization is the maximum grant permitted under the SRTG Guidelines.

The three District of North Vancouver residents selected from the Hollyburn Cross Country Ski Club to Team BC to compete in the 2012 Cross Country Ski Nationals in Quebec City/Mont Ste. Anne, Quebec are Katie Weaver, Fred Weaver and Lucas Putnam-Rea. The recommended grant for each District member of this club is the maximum grant permitted per team player under the SRTG Guidelines.

Supporting documentation verifying the regional qualification and cost of travel has been submitted by both organizations and meets the criteria of the SRTG Program.

BUDGET IMPLICATIONS:

There are no budget implications for the Commission. The City and District of North Vancouver have budgets for this grant program.

CONCURRENCE & COMMUNICATION PLAN:

The Commission's recommendation will be communicated to the Councils of the City and the District of North Vancouver.

POLICY/AUTHORITY:

In 1992, the City and District Councils authorized the Recreation Commission to review and make recommendations to the Councils on the merits of applications for Sport and Recreation Travel Grants.

CONCLUSION:

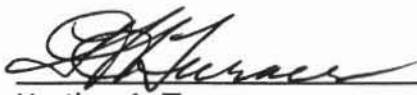
Staff recommends that a travel grant of \$100 be awarded by the City of North Vancouver to the City resident member of the Canadian Snowboard Federation which is the maximum allowable under the City's Travel Grant guidelines; Similarly, staff recommends that a travel grant of \$200 per individual be awarded by the District of North Vancouver to each of the three District resident members of the Hollyburn Cross Country Ski Club which is the maximum grant per team player or individual allowable under the District's Travel Grant guidelines.



Tom Walker, Recreation and
Community Services Coordinator



Leslie June, Manager
Recreation & Community Services



Heather A. Turner
Director of Recreation



The City of North Vancouver



The District of North Vancouver

SPORT AND RECREATION TRAVEL GRANTS APPLICATION

Please complete the application in full. If you have any questions, please contact the Recreation Commission Community Sport Co-ordinator (604-983-6485).

Attach only

- ◆ Latest financial statement (revenues and expenditures, assets and liabilities)
- ◆ Membership information (roster)
- ◆ Travel budget for competition below (minus municipal grant)

Organization Name: Hollyburn Cross Country Ski Club Date: February 6, 2012

Mailing Address: 1419 West Keith Road, North Vancouver, B.C.

Postal Code: V7P 1Y9

Individual submitting application: Jake Weaver

Phone: 604-988-3164

Position: Head Coach

Competition type:

National Championship
International Championship
Other (please specify)

Name of Competition: Cross Country Ski Nationals 2012

Date of Competition: March 17-24, 2012

Location: Quebec City / M^{re}. Ste. Anne

Number of Members on team: 10

Number of City residents: 0

Number of District residents: 6

(Please provide a list of names and addresses of North Vancouver members on reverse of form)

Amount of travel funding requested: \$1,000

Other funding sources acquired or being pursued: Club support \$ 500 / person

\$ _____
\$ _____
\$ _____

Return to: **Community Sport Co-ordinator**
North Vancouver Recreation Commission
600 West Queens Road
North Vancouver, B.C., V7N 2L3 (Fax: 604-980-3028)

FOR OFFICE USE ONLY:

Date received: _____

Grant Recommended: City \$ _____

Approved \$ _____

District \$ _____

Approved \$ _____

Applicant notified (date): _____

By: _____

AddressThis image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Address

Katie Weaver	1419 West Keith Road N.V. V7P 1Y9
Fred Weaver	1419 West Keith Road N.V. V7B 1Y9
Kayden Sim	784 Sylvan Ave. N.V. V7R 2G1
Jennifer Wildi	2406 Riverside Drive N.V. V7H 1V9
Quinn Wildi	2406 Riverside Drive N.V. V7H 1V9
Lucas Putnam-Rea	4136 Dollar Road N.V. V7G 1A6

[illegible]

HOLLYBURN CROSS COUNTRY SKI CLUB
BALANCE SHEET
for the year ended August 31, 2011

		2011	2010
ASSETS			
	Cash	98,674	69,960
	Fixed Assets, net		
	Van	10,088	14,411
	Hut	33,692	35,465
	Total Fixed Assets	43,779	49,876
	Prepaid Expense	0	1,081
Total Assets		<u>\$142,453</u>	<u>\$120,917</u>
LIABILITIES & SURPLUSES			
	Accounts Payable	0	9,840
	Van Replacement Fund	5,000	0
	Prior Year Surpluses	106,077	73,011
	Current Year Surplus	31,376	38,066
Total Liabilities and Surpluses		<u>\$142,453</u>	<u>\$120,917</u>



Trip Information Package 2012 Canadian National Championships

DATES: March 14th/15th – March 24th/25th, 2012

LOCATION: Mont Ste-Anne, Quebec

TEAM SIZE: 40

COACHES: Dave Wood (Team Leader), Chris Werrell (Bulkley Valley Nordics), Jake Weaver (Hollyburn Ski Club), Dave Battison (Strathcona Nordics), Adam Elliott (Telemark Ski Club). In addition, there will be five other coaches supporting the team.

TRIP FEE

The trip fee is **\$2500.00** (this includes accommodation at Chalet-Villages in Mont Ste Anne from March 14th/15th – 23rd/24th, flights, ground transportation, race fees, meal allowance, coaching support and waxing).

Please reply by December 2nd to the Technical Coordinator at techcoord@crosscountrybc.ca if you want to be part of the 40 person team.

Another notice will then be sent out with the registration form, waiver and drug use form. **These forms and a deposit of \$800 must be received by December 15th to confirm your place.**

If more than 40 athletes indicate interest then CCBC will look at the feasibility of adding more athletes and coaches to the team depending on the availability of suitable accommodation.

TRAVEL INFORMATION

Athletes and coaches will be travelling from either Kelowna or Vancouver on March 14th/15th to Quebec City. Return flights will be March 24th/25th. Athletes from the North will be flown to one of these airports to connect with the rest of the team. Hotel accommodation in either Vancouver or Kelowna will be provided for those athletes who have to drive a long distance/or fly.

ACCOMMODATION

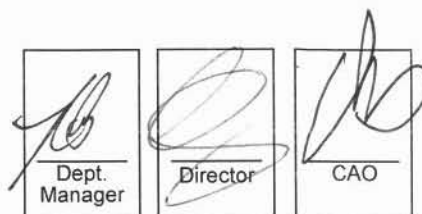
You will be staying at Chalets-Village in Mont Ste-Anne. We have rented the whole lodge which can accommodate 50 people. See their website for more details: www.chalets-villages.com.

RACE SCHEDULE

As a BC Team athlete attending the National Championships you are expected to ski in all four individual races. Your race registration for those four races and the purchase of your banquet ticket will be handled by Cross Country BC. **DO NOT** register yourself.

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The District of North Vancouver REPORT TO COUNCIL

May 31, 2012

File: 5810-01

Tracking Number: RCA – N/A

AUTHOR: Richard Boulton, Manager, Parks

SUBJECT: Cates Park / Whey-ah-Wichen, Tsleil Waututh Nation, Canoe Race Event

RECOMMENDATION:

THAT Council relax the Parks Control Bylaw # 2733 to allow for overnight camping by visiting canoe race teams in Cates Park / Whey-ah-Wichen for the Tsleil Waututh Canoe Race Event to be held on July, 6th, 7th and 8th, 2012.

REASON FOR REPORT:

The Canoe Race Event is hosted by the Tsleil Waututh Nation and they have requested overnight camping in the park for First Nation Canoe Race Teams who will be arriving here from around the Province. This would require Council to relax the Parks Control Bylaw #2733 because the Park closes at 10 pm – 6 am and overnight camping is not allowed under the present Parks Bylaw.

SUMMARY:

The Tsleil Waututh Nation Canoe Race Event has been a long, rich cultural tradition in Cates Park / Whey-ah-Wichen. The Nation has been re-establishing their cultural event and the last two years, 2010 and 2011, the Canoe Race event has been very successful. Previous events have also included overnight camping by visiting canoe race teams and this has been approved in the past by Council. Parks staff support the July 6th, 7th, and 8th, 2012 weekend event and the Nation's request for Council to relax the Parks Bylaw #2733 to allow for overnight camping by the visiting canoe race teams.

BACKGROUND:

The Tsleil Waututh Nation have hosted an annual Canoe Race in Cates Park / Whey-ah-Wichen on a weekend in July for many years. First Nation Canoe Race Teams from around the lower mainland and Vancouver Island come to race their ocean going canoes and they camp out overnight in the park. Local Peacekeepers and Canoe Club members watch over the park on the July weekend event. The Canoe Race event has been one of our most popular and successful Community Events. It is supported, booked and organized through our Recreation Commission Parks Events office and roughly, 500 + people will gather in the park to watch and participate in the canoe races.

EXISTING POLICY:

Community Events in Parks and Open Spaces: 12-5900-02

ANALYSIS:

The Tsleil Waututh Nation encourages their youth to be healthy and physically fit by joining their Canoe Club and being involved in their traditional July canoe racing event. The Canoe Club has re-established their traditional canoe racing event in July and had very successful canoe race events in the last two years. This park event supports the principles of the Cates Park / Whey-ah Wichen protocol agreement and has the full support of the Parks Staff and the Cates Park Whey-ah-Wichen Co-Management Committee.

The previous canoe races held in the park had overnight camping permitted and this has helped keep the costs of travel relatively low for the canoe race teams. There have not been any incidents or issues in the history of the canoe race events. The local Peace Keepers and Tsleil Waututh Canoe Club members will close the park each night and watch over the park during the July weekend. The Canoe Race event is free for anyone to come and watch. The canoe races can be well viewed from the Concession area or shoreline areas. There are traditional ceremonies and events throughout the weekend and it is a very friendly, competitive event with prizes and trophies for the winning teams.

Timing/Approval Process:

The Parks Control Bylaw needs to be relaxed by Council before the Canoe Race Event held on July 6th, 7th, and 8th.

Social Policy Implications:

The Cates Park / Whey-ah-Wichen Protocol Agreement encourages and supports the Tsleil Waututh Cultural Events and activities within the Park.

Public Input:

The Cates Park / Whey-ah-Wichen Master Plan, which had an extensive public process that promotes and supports more Tsleil Waututh cultural events and activities within the park, such as the traditional canoe race event.

Conclusion:

The Tsleil Waututh Nation Canoe race Event is a wonderful First Nation athletic event that follows a long tradition of canoe races in Cates Park / Whey-ah-Wichen and has the full support of the Recreation Events and Parks staff.

Options:

- 1) THAT Council relax the parks Control Bylaw # 2733 to allow for overnight camping in Cates Park / Whey-ah-Wichen for the Tsleil Waututh Canoe Race Event on July, 6, 7, and 8th.
- 2) THAT Council does not support overnight camping in Cates Park / Whey-ah-Wichen and the relaxation of the Parks Control Bylaw for the Tsleil Waututh Canoe Race Event on July 6, 7, and 8th.

Richard Boulton
Manager, Parks

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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COUNCIL AGENDA/INFORMATION			
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<input type="checkbox"/> Agenda Addendum	Date:	Item #	
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<input type="checkbox"/> Council Workshop			

Dept. Manager	Director	CAO
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The District of North Vancouver REPORT TO COUNCIL

May 07, 2012

File:

Tracking Number: RCA -

AUTHOR: Andy Wardell, Manager, Financial Services

SUBJECT: Filing under the Financial Information Act - 2011 Statement of Financial Information (SOFI)

RECOMMENDATION:

THAT the 2011 Statement of Financial Information (SOFI) of the District of North Vancouver be approved as per the recommendation of the Finance and Audit Standing Committee.

REASON FOR REPORT:

The Financial Information Act requires every local government in British Columbia to submit a SOFI to the Ministry of Community, Sport and Cultural Development by June 30th of each year.

Under the Financial Information Regulations of SOFI, Municipal Councils must approve the financial information submitted to the Ministry.

Attached and recommended for Council approval is the following information:

- a) List of remuneration and expenses paid to or on behalf of elected officials
- b) List of remuneration in excess of \$75,000 and expenses paid to or on behalf of those employees
- c) Consolidated total of all remuneration paid to all employees reconciled to the financial statements
- d) List of the total amount paid to each supplier of goods and services during the fiscal year in excess of \$25,000 plus consolidated total of all payments made to suppliers for goods and services during the fiscal year
- e) List of grants and contributions paid during the year in excess of \$25,000
- f) Consolidated total of all payments, grants and contributions paid during the year in excess of \$25,000 reconciled to the financial statements
- g) Other statements as required by regulations.

**THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
STATEMENT OF FINANCIAL INFORMATION
AS AT DECEMBER 31, 2011**

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 1 to 4
AS AT DECEMBER 31, 2011

Per attached audited financial statements

(Previously approved at May 7, 2012 Regular Council Meeting, so not included in this package)

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 5(4)
AS AT DECEMBER 31, 2011

Schedule of Guarantees and Indemnity Agreements

A Schedule of Guarantees and Indemnity Payments has not been prepared because this organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(a)
AS AT DECEMBER 31, 2011

Schedule of Remuneration and Expenses - Elected Officials

		Remuneration*	Expenses
Bassam, Roger	COUNCILLOR	\$ 39,592	\$ 3,199
Hicks, Robin D.	COUNCILLOR	38,970	4,177
Little, Mike	COUNCILLOR	39,918	4,901
MacKay-Dunn, Doug	COUNCILLOR	39,773	521
Muri, Lisa A.	COUNCILLOR	40,535	-
Nixon, Alan	COUNCILLOR	39,555	2,904
Walton, Richard S.B.	MAYOR	93,806	8,948
Total		<u>\$ 332,149</u>	<u>\$ 24,650</u>

*Remuneration includes non-taxable allowance of 1/3rd of total

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
	\$	\$
Accili, Denis Leslie	91,498	-
Adamson, Thomas	85,525	-
Aiello, Osvaldo	91,242	607
Alexander, Chris Scott	95,500	-
Allan, Darron	78,884	-
Allan, Douglas Earl	89,220	690
Arbeider, Gary M	82,108	355
Armstrong, Montgomery	89,193	651
Ayin, Suzanne	97,162	690
Bahari, Rod	80,536	-
Ballard, Raymond	80,810	-
Barabash, Brock	79,252	-
Bartel, Blake Ernest	104,907	14
Beckett, Douglas George M.	99,731	-
Bennett, Kenneth Gordon	117,210	2,032
Berg, Kenneth Robert Frank	105,981	539
Bernier, Marcel Louis	175,939	231
Bittel, Rita	116,484	3,396
Boase, Richard James	99,962	741
Bolton, Ian	78,801	-
Bonneville, James Guy	126,286	1,907
Boulton, Richard C.	136,801	25
Bratina, Jeanine	95,846	522
Breakey, Charles Conrad	77,957	178
Bremner, Curtis Roland	121,288	4,339
Broadbent, Kevin Charles	94,424	-
Brouwer, Nick	113,347	868
Brown, Mark W.	86,607	389
Bryans, David Anthony John	75,226	4,415
Bydwell, Brian Anthony	182,543	2,076
Byrom, Christopher	78,311	-
Cadwell, Shane	80,615	-
Cairns, Michael Douglas	123,295	1,276
Cannon, Michael	75,801	-
Cappellini, Dennis	76,684	245
Carlisle, Neil	75,996	2,077
Carmichael, Brian David	126,427	-
Carmichael, Randy Don	97,289	-
Carnaby, Anthony	93,278	-
Carnie, Glenford	75,437	-
Carter, Lorn James	123,090	4,801

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Chapman, Philip Thomas	90,638	2,037
Chiesa, Fabio	96,817	-
Chilton, Rory	86,172	-
Chow, Warren Steven	77,759	290
Clift, Susan	126,386	1,394
Coombes, Arthur William	112,491	50
Corcoran, Donna	99,596	331
Crombie, Mary Charlotte	116,485	3,044
Dal Santo, Sarah	108,627	2,307
Dales, David	84,147	1,637
Danyluk, Richard B.	137,145	1,031
Dapavo, Steven M.	91,951	123
Davies, Ian I.D.	75,018	-
Davis, Larry M.	117,210	2,692
Dear, Mark	79,806	-
Dennis, David Edward	89,419	-
Derban, Dwayne	92,207	-
Dercole, Fiona	90,968	2,028
DeRoy, Jason P.	104,827	265
DesLauriers, Paul	75,478	-
Deveaux, Nicole	182,846	4,565
Dickie, Craig	82,169	-
Dickson, Matthew Paul	92,922	14
Dioszeghy, Jozsef L.	188,729	961
Douglas, Richard Edward	104,296	-
Doyle, Doug	108,020	1,449
Duncan, Cameron B.	85,608	115
Dunlop, Shayne Patrick	108,478	-
Durnin, Andrew	82,357	1,187
Dwyer, Brett	133,036	38
Edmonds, Trevor	78,182	-
Elias, Renata	94,895	1,116
Estrada, Ariel	97,162	3,864
Ewart, Jared	83,361	-
Fairbrother, Michael F.	105,349	1,297
Falso, Danny	82,032	-
Fawcett, Sean Mason	78,434	-
Feenstra, Steven	235,741	1,585
Ferguson, Scott	80,640	-
Fitzpatrick, Michael A.	83,675	-

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Fletcher, Glen	78,718	-
Franco, David Joachim	109,628	-
Frizzell, Scott	78,000	-
Furrer, Frederik Jozef	95,027	-
Gaudette, Bradley	78,701	-
Geddes, Erica	84,641	4,147
Gerela, Ted	87,543	-
Girard, Carolyn	85,015	2,497
Gonev, Christopher G	97,920	2,861
Gordon, James	133,515	1,781
Gosling, Blair	84,777	-
Gowans, W. Keiller	78,697	115
Granander, John	81,679	1,423
Grant, Charlene Marie B.	132,350	586
Guppy, Tamsin Wendy Frances Sue	89,285	2,711
Gwozd, Dale Gerrard	88,537	-
Haggard, Steve	97,018	1,290
Haid, Susan	132,630	3,330
Haines, Matthew	82,030	403
Harrington, Brian P	97,162	697
Harrop, Scott Thomas	77,253	-
Hartford, Michael A.	89,127	556
Hawkins, David	77,116	527
Hayre, Balraj	107,057	845
Hibbard, David Robert	106,836	647
Hightower, John Weldon	78,574	534
Hummel, Robert Peter	75,463	1,712
Humphries, Matthew Thomas	91,100	-
Hunter, Brian Craig	152,252	-
Ingimundson, Brad	80,037	50
Iorio, Elio	117,210	3,664
Jensen, Lennart	132,553	426
Johnson, David	81,354	-
Johnstone, Ron	79,165	-
Joyce, Gavin Michael	191,927	6,434
Karimabadi, Al	111,968	3,559
Keks, Christopher	75,591	50
Kennedy, Wayne Hugh	127,584	1,871

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Kerr, Ronald Bruce	81,623	-
Koenig, Ryan	79,884	-
Kramer, Gunter	83,121	61
Kriel, Marque	80,695	-
Kruysse, Marten	135,787	218
Laforet, Chad	89,507	-
Lancaster, Tom	82,549	1,744
Larsen, Kathleen Janet	82,000	459
LaSalle-Lowe, Adrian	75,702	-
Lascu, Lance	84,101	225
Law, Duncan	80,735	-
Law, Ian	75,160	2,313
Leamont, Todd	78,792	-
Leavold, Brian Russell	98,815	11
Letchford, Natasha	91,259	8,712
Little, Christopher Brett	96,441	-
Lu, Vincent	101,155	-
Lucks, Shaun Vincent	86,472	-
Lynch, Allen Malcolm	104,455	6,353
Macauley, Kevin	95,368	-
Mah, Gary B.	91,304	1,767
Malcolm, Ryan Paul	84,646	-
Manderscheid, Ronald Raymond	76,625	-
Marosevich, Kimberly	85,152	437
Mason, Dorit	128,759	3,203
Mastandrea, Bert	76,882	563
Mattarollo, Paolo	82,167	-
Mauboules, Annie	89,913	1,556
Mayer, Jeff	83,073	-
McCall, Ronald Roy	95,909	-
McCarthy, Trisha	78,775	726
McKay, Sean Blair	78,846	-
McLean, Shane	78,096	-
McLeod, Shawn Michael	106,762	3,304
McMurray, Ryan	81,123	-
Meslo, Brian	108,381	273
Milek, Alexander Chester	89,244	1,403
Miller, William Todd	82,607	-
Mills, Christie Michelle	79,356	589
Mills, Timothy Michael	98,125	50
Montecalvo, Tony	89,793	-

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Morgan, Trevor James	95,300	900
Moyes, Scott Alexander	95,082	193
Munro, Thomas Edward	98,308	11
Murphy, Patrick Neil	94,397	1,306
Murray, Blair Alexander	98,641	123
Nedergard, Gary U.	106,762	1,587
Nikas, Danny	80,314	-
Noakes, Bonita Jean	95,457	211
Nobbs, Lee V.F.	93,205	-
Nordman, Derek	78,063	-
Olorenshaw, Derek	106,875	4,364
O'Mailey, Kathleen	76,753	1,851
Pain, Mark	78,362	2,088
Pante, Mario	81,611	-
Parr, Richard	146,724	2,247
Pasko, David	81,811	629
Paton, Jennifer Lynn	106,762	2,226
Pavlovic, Ivan	77,684	1,379
Penman, Carla Lorraine	86,998	-
Penman, Victor	148,220	2,281
Petersson, Steven	84,537	459
Postle, Gordon Robert	85,527	685
Pratt, Rick Clark	131,827	204
Rexworthy, Russell Alan	101,205	14
Ridley, Scott	75,842	49
Roberts, Alan Edward	94,502	-
Roberts, Gregory Alan	98,815	11
Rodgers, Anthony	86,088	3,223
Rogers, Cindy	142,573	1,504
Rogers, Susan	106,036	1,996
Rucci, Cristina	87,301	1,214
Schmalzer, Oliver	80,525	-
Shad, Ben	82,931	-
Slee, Graeme Christopher	93,205	-
Smele, Rodney	76,361	-
Smith, Adam Philip	76,075	-
Smith, Grant James	95,950	-
Snelling, Bradley	85,990	190

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Snow, Chandra	84,482	1,229
Soanes, Howard William	110,631	-
Sobolewski, Mark Henry	94,263	-
Spence, Ronald Thomas	120,418	-
Steacy, Brent W.	95,970	-
Stewart, Alan	78,466	80
Stewart, Ryan	82,156	225
Stuart, David Charles	288,777	7,908
Sundher, Randall	80,795	-
Sutherland, Doug	88,441	1,198
Svendsen, Ryan	85,078	-
Swant, Robert Sydney	96,597	-
Tarr, Sean Fraser	77,370	-
Taylor, Gus	77,804	-
Taylor, Ross Eric	90,433	-
Te, Zenaída Jaurigue	81,280	-
Trussler, Doug	184,715	4,840
Tylla, Paul Patrick	81,771	178
Urquhart, Scott D.W.	89,648	62
Valdes, Nathalie F	75,808	-
van Eck, Renee	85,035	1,099
Walker, Carol	107,782	60
Walker, Nathan	89,914	496
Wardell, Andrew	133,825	2,552
Warner, Walter	83,099	-
Wei, Michael	97,162	3,649
Weinberger, Michael	78,418	-
Wergeland, Chris	89,131	-
Whitworth, Christopher M.	103,437	-
Wiebe, Rodney	79,697	-
Wilson, Benjamin	77,425	3,104
Wilson, Jason	81,029	-
Wiskar, Paul Raymond	83,819	331
Woronchak, Kevin D.	83,500	225
Yard, David	81,384	-
York, Neville D	79,410	1,239
Young, Shirley	97,162	2,802
Yu, Daeyul	90,341	-

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(b) & (c)
AS AT DECEMBER 31, 2011

Schedule of remuneration and expenses - Employees

	Remuneration	Expenses
Zhou, An	96,681	2,006
Zijadic, Svetlana	82,108	-
Zuckermann, Rachel	97,162	1,881
Section 6(2)(b) over \$75,000	23,186,823	<u>\$ 209,271</u>
Section 6(2)(c) under \$75,000	20,263,967	
Total - Section 6(2)(b) and Section 6(2)(c)	<u>\$ 43,450,790</u>	

CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(2)(d)
AS AT DECEMBER 31, 2011

Salary Reconciliation

Remuneration reported Sec 6(2)(a)	\$ 332,149
Remuneration reported Sec 6(2)(b) & (c)	43,450,790
	<u>43,782,939</u>

Add:

Salaries and Benefits

District of North Vancouver Municipal Public Library	3,903,843
North Vancouver Recreation Commission	12,018,330
Museum & Archives Commission	343,292
Arts Office	217,501
North Shore Recycling Services	339,419
North and West Vancouver Emergency Services	243,884
CDNV benefits	9,115,755
2011 salary accrual	1,582,698
2011 various liability top ups	1,062,959
Suppliers charged through accounts payable not included in T4's	72,279
Non taxable remunerations included as expenses	322,005
Community Policing salary costs paid to City of North Vancouver	84,692

Less:

2010 salary accruals	(902,985)
2010 various liability top-ups	(47,646)
Salaries charged to capital accounts	(2,246,708)
Salary amounts charged to liability accounts	(1,074,226)
Employer paid amounts already included in total remuneration as well as benefits amount	(1,124,040)
Employees employed by other entities included in 6(2) schedules not in financial statements	(991,078)
Capital overhead eliminated on consolidation	(1,835,602)

Salaries and benefits per consolidated financial statements note 13	\$ <u><u>64,867,311</u></u>
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THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 6(7)(a)&(b)
AS AT DECEMBER 31, 2011

Statement of Severance Agreements

There was one severance agreement under which payment commenced between The Corporation of the District of North Vancouver and its non-unionized employees during fiscal year 2011.

The agreement represents seven months compensation based on the value of salary and benefits.

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

ABC Transmissions Ltd	\$	58,574
Acklands Grainger Inc		25,598
ADT Security Services Canada Inc		26,581
AECOM Canada Ltd		35,478
Agrium Advanced Technologies		28,999
Andrew Sheret Limited		306,448
Ansan Industries Ltd		196,605
Arrow Equipment Ltd		34,855
Associated Fire & Safety Inc		78,746
AstroTurf West Distributors Ltd		435,490
Atlantic Industries Limited		55,790
B A Blacktop Ltd		4,384,737
B C Assessment Authority		1,788,243
B C Communications Inc		52,604
Bartle & Gibson Co Ltd		25,857
Bay Hill Contracting Ltd		101,528
BC Hydro		1,071,388
BC Hydro & Power Authority		92,021
Beatty Floors Ltd		37,640
Bell Canada		42,904
Bell Mobility Inc		44,188
BGC Engineering Inc		65,971
Broadway Roofing		34,151
Brown Crawshaw Inc		33,472
Bruno Colacone		106,196
Burley Boys Tree Service Ltd		35,648
Business Pro Computers		29,279
Callaway Golf Canada Ltd		40,927
Cam Clark Ford Lincoln Ltd		110,137
Canada MiniBins.com Ltd		74,187
CAP Ventures Ltd		207,846
Capilano Highway Services Company		742,561
Celco Controls Ltd.		39,174
Century 21 Prudential Estates (RMD) Ltd		52,350
Certified Coating Specialists Inc		109,688

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

Chemposite Inc.	63,333
Chevron Canada Ltd	763,745
Christina Rollke	33,007
Canadian Imperial Bank of Commerce	40,581
City of Surrey	209,791
City of Vancouver	54,463
Coastal Training Consultants Ltd	35,002
Cobra Electric	383,266
Colacone Trucking Ltd	124,092
Colliers International	46,640
Columbia Bitulithic	136,177
Combined Painting (1985) Ltd	28,844
Corix Water Products Limited Partnership	216,225
CTH Systems Inc	50,596
Cummins Western Canada	52,698
Custom Air Conditioning	66,728
Cyclone Diamond Products	27,943
DA Architects + Planners	44,691
Davey Tree Expert Co of Canada Ltd	112,283
Deepak Management Ltd.	82,443
Delcan Corporation	244,776
Dillon Consulting	28,802
Direct Energy Marketing Limited	38,531
Direct Equipment West Ltd	33,119
District of North Vancouver Public Library	5,351,334
DMD & Associates Ltd	50,111
Dobney Foundry Ltd	37,106
Dougness Holdings Ltd	150,693
DTM Systems Corporation	39,423
Eastwood & Company in Trust	3,195,276
EBA Engineering Consultants Ltd	33,258
EComm911	171,756
Econolite Canada Inc	53,375
Edgewater Site Contracting Ltd	220,622
Empire Plumbing & Heating Ltd	39,460

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

ESRI Canada Limited	70,030
Evergro Canada Inc	28,778
FireWorks Consulting Inc.	71,551
FortisBC	135,752
Fraser City Installations (1989) Ltd	104,073
Fraser Richmond Soil & Fibre Ltd	35,364
Fred Surridge Ltd	150,786
FTC Fitness Equipment	106,642
Global Payments Canada GP	121,837
Great West Life Assurance Company	202,127
Greater Vancouver Regional District	12,933,460
Greater Vancouver Sewerage & Drainage	2,405,490
Greater Vancouver Water District	10,304,852
Habitat Systems Inc	173,428
Hanley Agencies Ltd	45,642
HB Lanarc	28,727
Headwater Management Ltd	160,844
Heatherbrae Restoration Co. Ltd	48,463
Heritage Office Furnishings Ltd	53,962
Horizon Engineering Inc	89,320
IBI Group	26,474
ICBC	245,741
Inlailawatash Forestry Ltd Partnership	61,180
Insight Software.com, Inc.	114,427
Interprovincial Traffic Services Ltd	87,624
Jalate Contracting	28,985
Jardine Lloyd Thompson Canada Inc	234,656
Jensen Sign Artistry Ltd	45,568
Johnston Davidson Architecture Ltd.	30,426
Jones Bros Cartage Ltd	137,986
Kal Tire	109,489
Kassel Painting Limited	63,033

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

KDS Construction Ltd	86,576
Kerr Wood Leidal Associates Ltd	236,704
KPMG LLP, T4348	49,527
Langley Concrete Limited Partnership	57,304
Lehigh Hanson Materials Ltd.	308,907
Lidstone & Co.	25,854
Lions Gate Fabricare C	26,111
Lornco Electric Ltd	172,986
LSE Construction Group	119,060
M J Pawlowski and Associates	28,588
Mainroad Maintenance Products	227,522
Mancorp Industrial Sales Ltd	78,170
Marine Repair & Maintenance	52,239
Mastercraft Projects	26,780
Matra Construction Inc	165,995
Matrix Video Communications Corp/MVCC	32,989
Mercedes Benz Canada	164,380
Merletti Construction (1999) Ltd	127,127
Metro Blasting Inc	31,381
Metro Motors Ltd	259,424
Microserve	342,479
Mills Basics	100,872
Minister of Finance	31,529,428
Mission Contractors Ltd	528,753
Mitchell Installations Ltd.	112,139
MMM Group Ltd	160,932
Morris The Tree Man Ltd	218,597
Multigraphics Ltd	54,355
Municipal Finance Authority of BC	3,723,031
Municipal Insurance Association	615,502
Municipal Pension Plan	3,840,034
N W Industries Ltd.	28,913
National Fitness Products	66,120
Neopost/POC acct. 3481006	40,497

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

Norske Corrosion & Inspection Services L	28,186
North Construction Ltd	710,275
North Shore Emergency Management	317,436
North Shore News	88,790
North Shore Parts & Industrial Supplies	68,232
North Shore Recycling Program	2,160,633
North Vancouver Chamber of Commerce	90,159
North Vancouver Museum & Archives	494,392
North Vancouver Recreation Commission	7,335,657
Nunzio Trucking	93,701
Oakcreek Golf & Turf Inc	107,457
Olympic Projects Ltd.	158,539
Omni Engineering Inc	33,095
Open Text Corporation	125,043
Opus Dayton Knight Consultants Ltd	38,760
Oracle Corporation Canada Inc	171,901
Orca Bay Suzuki	39,577
Pacific Blasting & Demolition Ltd	36,187
Pacific Blue Cross	1,085,897
Parker Pacific Equipment Sales	139,590
Petro Canada	57,085
Premier Pacific Seeds Ltd	39,076
Pro Can Construction Group Co	952,207
Prudential Sussex Realty	45,321
PW Trenchless Construction Inc	229,807
R D M Enterprises Ltd	173,766
R F Binnie & Associates Ltd	141,002
Ray Contracting Ltd	626,456
Raybern Erectors Ltd	26,456
RDH Building Engineering Ltd	49,492
Receiver General for Canada	1,933,447
Rempel Bros Concrete Ltd	152,479
Rogers AT&T Wireless	79,797
Rollins Machinery Limited	61,758

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

Royal Canadian Mounted Police	10,978,128
Safe Guard Fence Ltd	53,342
Sandra Hanson Design	28,382
Scottish Line Painting	93,655
Seal Tec Industries Ltd	43,208
Shape Architecture Inc	26,344
Sharp's Audio-Visual Ltd	38,430
SHI Canada ULC	107,810
Software Training Solutions	34,864
South Coast BC Transportation Authority	10,826,387
Southwest Contracting Ltd	232,233
Spectrum Skyworks	89,417
Speedy Printing Center	49,002
Standard Building Supplies Ltd	29,217
Sterling Fleet Outfitters	27,670
Surfwood Equipment L.P.	48,019
Surjeet Sidhu	27,800
Suttle Recreation Inc	114,787
Sutton Road Marking Ltd	42,362
Synovate	25,410
Take A Break	36,873
Target Products Ltd	90,407
TEK Roofing Ltd	32,145
TELUS Communications (BC) Inc	66,767
TELUS Services Inc	63,690
Tempest Development Group	78,423
Terrasol Environment Inc.	27,678
The Corp of the City of North Vancouver	3,968,340
Tina G McCabe	27,970
Transtar Sanitation Supply Ltd	30,171
Trumer Schutzbauten Canada Ltd.	36,416
Turnbull Construction Services Ltd	55,849
Unifirst Canada Ltd	34,540
Union of BC Municipalities	31,903

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(1)(a)&(b)
AS AT DECEMBER 31, 2011

Schedule of payments to suppliers of goods and services

United Library Services Inc	100,269
Universal Flagging	164,680
Urban Systems Ltd	49,259
Vancouver Fraser Port Authority	533,160
Vancouver North Shore Tourism Assn	198,604
Vancouver's North Shore Tourism Associat	178,163
Vector Corrosion Technologies Ltd	34,467
Vimar Equipment Ltd	25,332
Wajax Equipment	111,311
Wasteline Containers Ltd	30,447
Web Engineering	144,421
Wilco Civil Inc	1,751,214
Wimmer Trucking Inc	93,938
Winvan Paving Ltd	51,125
Wolseley Canada Inc	39,692
Workers Compensation Board	727,597
Xylem Canada Company	231,609
Young, Anderson	125,776
Zagreb Construction Inc	376,566
Section 7(1)(a) over \$25,000	145,318,955
Section 7(1)(b) under \$25,000	5,406,577
Total Section 7(1)(a)&(b)	<u>\$ 150,725,532</u>

CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Sections 7(2)(b)
AS AT DECEMBER 31, 2011

Schedule of grants and contributions

Boys & Girls Clubs of Greater Vancouver	\$	44,890
Capilano Community Services Society		134,093
City of North Vancouver		429,545
Family Services of the North Shore		49,650
Lynn Valley Senior Association		43,500
North Shore Community Resources Society		67,134
North Shore Neighbourhood House		121,045
Parkgate Community Services		217,445
Silver Harbour Centre Society		105,818
<hr/>		
Section 7(2)(b) over \$ 25,000		1,213,120
Section 7(2)(b) under \$ 25,000		217,361
<hr/>		
Total Section 7(2)(b)	\$	<u>1,430,481</u>

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 7(1)(c)
AS AT DECEMBER 31, 2011

Reconciliation of Supplier Payments to Financial Statements

Payment to Suppliers 7(1)(a) & (b)	\$	150,725,532
Payment to suppliers 7(2)(b)		1,430,481
Employee expenditures included in Section 6(2)(a)		200,067
Employee expenditures included in Section 6(2)(b)		24,651
Total payments per Statement of Financial Information		<u>152,380,731</u>

Add:

CDNV Salaries & Benefits	50,047,750
Expenditures incurred by consolidated entities	7,892,158
Interest expense tax installments	81,919
Net change in inventories held for consumption	87,929
Property Taxes on own properties	62,260
Depreciation of tangible capital assets	15,374,361
Amortization of other assets	136,426

Less:

Net change in prepaid expenses	(263,876)
Provisions, accruals and other net adjustments	(233,895)
Acquisition of tangible capital assets and deferred expenses	(24,843,583)
Employer portion of employee benefits included in salaries	(7,789,101)
Payments to others for revenue sharing & DCC's, not expenses	(351,214)
Payments made to other taxing authorities	(45,910,684)
Debt principal payments included in GVRD vendor amount not an expense	(4,928,526)
Balance per Consolidated Statement of Operations	<u>\$ 141,742,655</u>

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 9(2)
AS AT DECEMBER 31, 2011

Statement of Financial Information approval

The undersigned, as authorized by the Financial Information regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

Nicole Deveau
Chief Financial Officer
June 18, 2012

Council Member on behalf of Council
June 18, 2012

CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
Statement of Financial Information
FIR Schedule 1, Section 9(3)
AS AT DECEMBER 31, 2011

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance and Audit Standing Committee. The Committee meets periodically throughout the year as required.

The District's internal auditor has the responsibility for assessing the management systems and practices of the organization.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance and Audit Standing Committee.

On behalf of the District of North Vancouver

Nicole Deveau, BA, BBA, CA
Chief Financial Officer
June 18, 2012

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COUNCIL AGENDA/INFORMATION		
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<input checked="" type="checkbox"/> Regular	Date: <u>June 18</u>	Item # _____
<input type="checkbox"/> Info Package	Date: _____	Item # _____
<input type="checkbox"/> Agenda Addendum	Date: _____	Item # _____

Dept. Manager	Director	Municipal Manager
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The Corporation of the District of North Vancouver

REPORT TO COUNCIL

April 30, 2012

File: 05.1800.01/000.000

AUTHOR: Andy Wardell, Manager, Financial Services

SUBJECT: COUNCIL REMUNERATION AND EXPENSES PAID DURING 2011

RECOMMENDATION:

THAT the report Council Remuneration and Expenses Paid During 2011 be approved as per the recommendation of the Finance and Audit Standing Committee.

REASON FOR REPORT:

Council must prepare a report each year in compliance with Section 168.1 of the Community Charter. The 2011 report must be available for public inspection at the Municipal Hall during its regular office hours until June 30, 2013.

Section 168.1 of the Community Charter requires that:

At least once a year, a council must have prepared a report separately listing the following for each council member by name:

- (a) the total amount of remuneration paid to the council member for the discharge of the duties of office, including any amount specified as an expense allowance;
- (b) the total amount of expense payments for the council member made to the council member as reimbursement for expenses incurred by the council member or as an allowance that is not reported under paragraph (a);
- (c) the total of any benefits, including insurance policies and policies for medical or dental services, provided to the council member or the member's dependants."
- (d) any contracts reported under Section 107 (disclosure of contracts with Council members and former Council members), including a general description of their nature.

REPORTING OF REMUNERATION AND EXPENSES

Council Member	Total Amount of Remuneration Paid Under Sec. 168.1 (a)	Total Amount of Expenses Paid Under Sec. 168.1 (b)
Bassam, Roger	39,592	3,199
Hicks, Robin D.	38,970	4,177
Little, Mike	39,918	4,901
MacKay-Dunn, Doug	39,773	521
Muri, Lisa A.	40,535	-
Nixon, Alan	39,555	2,904
Walton, Richard S.B.	93,806	8,948
Grand Total	332,149	24,650

Section 168.1(c)

No expenses

Section 107

No Section 107 contracts exist.

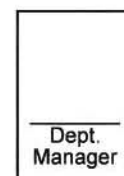
Respectfully Submitted,



Andy Wardell, Manager of Financial Services

<u>REVIEWED WITH:</u> <input type="checkbox"/> Communications <input type="checkbox"/> Env. Protection <input type="checkbox"/> Human Resources <input type="checkbox"/> Eng. Public Works <input type="checkbox"/> Eng. Admin. <input type="checkbox"/> Eng. Parks	<u>REVIEWED WITH:</u> <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Legislative Services <input type="checkbox"/> Land <input type="checkbox"/> Permits & Licenses <input type="checkbox"/> Planning <input type="checkbox"/> Social Planning	<u>REVIEWED WITH:</u> External Agencies: <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Library Board <input type="checkbox"/> Health Dept. <input type="checkbox"/> RCMP <input type="checkbox"/> Other: _____	<u>REVIEWED WITH:</u> Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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COUNCIL AGENDA/INFORMATION			
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The District of North Vancouver REPORT TO COUNCIL

June 4, 2012

File: 01.0645.20/001.000

Tracking Number: RCA -

AUTHOR: Charlene Grant, Manager, Corporate Planning and Services

SUBJECT: District of North Vancouver 2011 Annual Report

RECOMMENDATION:

THAT the District of North Vancouver Annual Report for 2011 be received, including: the 2011 audited financial statements, permissive tax exemptions, progress report on municipal services and operations and municipal objectives for 2012-2013.

REASON FOR REPORT:

In accordance with section 98 of the Community Charter, Council must, before June 30th of each year, prepare an annual report, make it available for public inspection and consider it, along with submissions from the public, at an annual meeting.

SUMMARY:

The 2011 Annual Report was made publicly available June 1, 2012 and the annual meeting is scheduled for June 18, 2012. The report, available at <http://www.dnv.org/annualreport2011/> provides a comprehensive review of the District's financial position for the year ended December 31, 2011, progress on previously stated Corporate Plan objectives and municipal activities across the organization. The report includes:

- The audited annual financial statements
- A list of permissive tax exemptions provided by Council and the amount of tax that would have been imposed had the exemption not been granted
- Review of municipal services and operations in 2011
- Summary of progress on established objectives and measures in 2011, through reference to the 2009-2011 Corporate Plan
- A statement of municipal objectives that will be used to determine the District's performance in 2012 and 2013
- Supplemental information including 5-year performance trends for key indicators of the District's fiscal health, select performance and benchmark measures.

There are no any declarations of disqualification made under section 111 to report.

EXISTING POLICY:

Community Charter Part 4, Division 5, Section 98.

ANALYSIS:

The 2011 Annual Report meets the requirements of the Community Charter. It includes the annual financial statements for 2011 and a detailed listing of permissive tax exemptions. The 2009-2011 Corporate Plan is again referenced to report on progress against established municipal objectives and future objectives in three key areas are set out: Implementing the Official Community Plan (OCP), Building Strong Foundations and Improving the Way We Do Business. The same set of activity measures as those provided in the previous three annual reports continue to be used to describe municipal services and operations. There are no declarations of disqualification made against individual Council members in the previous year.

Supplemental financial information includes 5-year trends and descriptions for key indicators, such as results from operations, taxation, debt financing, surpluses and reserves. Enhanced information is provided in the form of select performance measures including: municipal taxes per capita and benchmarked, operating costs for governance, solid waste diversion rates, water consumption and crime rate.

Every page of the online report is printable and the required and supplemental documents (financial statements, permissive tax exemptions, Corporate Plan report, supplemental financial information and performance and activity measures) are printable as PDFs.

Concurrence:

Production of the 2011 Annual Report involved the participation of all District divisions, with particular coordination between the CAO's office, Corporate Planning, Communications and Finance. Advice and direction were provided by the Finance and Audit Standing Committee.

Financial Impacts:

Costs of producing the 2011 annual report were minimized by using in-house resources exclusively.

Public Input, Timing and Approval Process:

The Community Charter requires that the annual report be made available for public inspection a minimum of two weeks before holding the annual meeting to consider it, along with submissions from the public. The report was available on-line and in print at District Hall and Libraries on June 1, 2012 and is to be considered at the June 18, 2012 Regular Meeting of Council. Public notice was provided in accordance with Community Charter requirements. Ads were published in the June 3 and June 10 issues of the North Shore News and in the June 8 District Dialogue. In addition, notification was provided to all Community Associations and website notices and social media have all been employed to raise awareness of the report and meeting, and to encourage public input.



Charlene Grant
Manager, Corporate Planning and Services

Attachment: 2011 Annual Report

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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2011 Annual Report
<http://www.dnv.org/annualreport2011/>

From www.dnv.org



At District Hall and District Libraries

