

AGENDA

REGULAR MEETING OF COUNCIL

Monday, January 23, 2012

7:00 p.m.

Council Chamber, Municipal Hall

355 West Queens Road,

North Vancouver, BC

Council Members:

Mayor Richard Walton

Councillor Roger Bassam

Councillor Robin Hicks

Councillor Mike Little

Councillor Doug MacKay-Dunn

Councillor Lisa Muri

Councillor Alan Nixon



www.dnv.org

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REGULAR MEETING OF COUNCIL

7:00 p.m.
Monday, January 23, 2012
Council Chamber, Municipal Hall,
355 West Queens Road, North Vancouver

AGENDA

BROADCAST OF MEETING

- Broadcast on Shaw channel 4 at 9:00 a.m. Saturday
- Online at www.dnv.org

CLOSED PUBLIC HEARING ITEMS NOT AVAILABLE FOR DISCUSSION

- Rezoning Bylaw 1277: Rezoning for Proposed Triplex Development – (3068 Fromme Road)

1. ADOPTION OF THE AGENDA

1.1. January 23, 2012 Regular Meeting Agenda

Recommendation:

THAT the agenda for the January 23, 2012 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

2. PUBLIC INPUT

(limit of two minutes per speaker to a maximum of thirty minutes total)

3. PROCLAMATIONS

3.1. Nil

4. RECOGNITIONS

4.1. Nil

5. DELEGATIONS

5.1. Cheryl Olney, North Shore Schizophrenia Society Re: 2012 Mental Illness Awareness Week

p. 9-10

6. ADOPTION OF MINUTES

6.1. December 12, 2011 Regular Council Meeting p. 13-21

Recommendation:

THAT the minutes of the December 12, 2011 Regular Council meeting be adopted.

6.2. December 15, 2012 Special Meeting of Council p. 23-24

Recommendation:

THAT the minutes of the December 15, 2012 Special Meeting of Council be adopted.

7. RELEASE OF CLOSED MEETING DECISIONS

December 15, 2011 Special Closed Meeting

3.4 Grant Application: Mount Seymour Parkway Improvement Project

THAT Council supports the provision of the cycling link on Mount Seymour Parkway and authorizes the project to proceed, subject to a successful funding application, to:

- Widen the bridge over the Seymour River; and,
- Provide bike lanes between Seymour Boulevard and Riverside Drive.

8. REPORTS FROM COUNCIL OR STAFF

With the consent of Council, any member may request an item be added to the Consent Agenda to be approved without debate.

If a member of the public signs up to speak to an item, it shall be excluded from the Consent Agenda.

*Staff suggestion for consent agenda.

Recommendation:

THAT items _____ be included in the Consent Agenda and be approved without debate.

8.1. Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 7920 (Amendment 7) p. 27-31

File No. 11.5400.01/000.000

Report: L.M. Jensen, Manager – Engineering Operations

Recommendation:

THAT Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 7920 (Amendment 7) is given FIRST, SECOND, and THIRD reading.

8.2. Core Funding/Operating Support for Arts Organizations: p. 33-39
Interim Funding, 2012.
File No. 10.4794.90/001.000

Recommendation:

THAT the four recognized, core-funded arts organizations receive interim grant support in the amount of \$317,492, this amount being equivalent to 50% of their 2011 bi-municipal Core Funding/Operating Support grants;

THAT the District's portion of this interim instalment, totalling \$148,746 in operating grants, be approved for release to the City of North Vancouver;

AND THAT the balance of the 2011 Core Funding/Operating Support grants be disbursed in full in June, following Council's final approval of the budget.

8.3. Council Funding for Miscellaneous Requests p. 41-45
File No.

Recommendation:

THAT the new "Miscellaneous Funding Requests to Council Policy 5-1850" as recommended by the Finance and Audit Standing Committee during the December 9, 2011 meeting, be approved.

8.4. Traffic Calming Policy p. 47-55
File No. 16.8620.30/010.000

Recommendation:

THAT General Local Improvement Cost-Sharing Bylaw 3711, 1968, Amendment Bylaw 7919, 2012 (Amendment 13) is read a FIRST, SECOND, and THIRD time.

AND THAT Traffic Calming Policy 11-8620-1 be revised as follows:

- Traffic calming on collector streets can be funded as a local area service;
- Two-thirds majority approval of benefitting property owners is required.

8.5. School Traffic and Safety Studies p. 57-66
File No. 11.5460.82/002.000

Recommendation:

THAT Council receive the December 19, 2011 report of the Transportation Planner for information regarding the 2011 School Traffic and Safety Study for Braemar, Ross Road and Cleveland Elementary Schools as well as an update on improvements around Seymour Heights, Lynn Valley, and Upper Lynn Elementary Schools.

9. REPORTS

9.1. Mayor

9.2. Chief Administrative Officer

9.3. Councillors

9.4. Metro Vancouver Committee Appointees

10. ANY OTHER BUSINESS

11. ADJOURNMENT

Recommendation:

THAT the January 23, 2012 Regular Meeting of Council for the District of North Vancouver be adjourned.

DELEGATIONS

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Programs and Services

Family Support Centre

- ✧ Opened in 1995, the Family Support Centre serves as the operating centre for all North Shore Schizophrenia Society programs.
- ✧ Provides a haven for family members coping with an ill relative.
- ✧ Includes a meeting space, a private space for one-on-one counselling, and administrative offices.
- ✧ Has a wide range of printed information, documents, videos and books on serious mental illness and on available services and programs.

Family Peer Counselling

- ✧ One-on-one counselling of family members dealing with the illness, often in crisis situations.
- ✧ Provides advice and support in procuring treatment for an ill relative, including involuntary committal where appropriate.
- ✧ Welcomes family members as equals.
- ✧ Provides the insight and understanding of those who have gone through it themselves.

Family Support Groups

- ✧ An open sharing of experiences, lessons learned, practical tips and insights.
- ✧ Provides the ongoing support of a group.
- ✧ Allows catharsis for those struggling with difficult situations.
- ✧ Facilitated by peers, which encourages openness and frankness.
- ✧ Support group meetings in West Vancouver for residents of the Metro Vancouver area and in Squamish for residents of the Sea to Sky Corridor.

Family-to-Family Education Course

- ✧ A 12-part structured education course going into all aspects of severe mental illness.
- ✧ Taught by trained peer instructors.
- ✧ Covers the biological, scientific and pharmaceutical aspects of serious mental illness as well as symptomology, diagnosis, crisis management, and advocacy.
- ✧ Provides family members with the knowledge base to interact more productively with professionals and to help generate better outcomes.
- ✧ Raises levels of confidence and know-how.

Public Lecture Series

- ✧ Held at Lions Gate Hospital four times a year.
- ✧ Covers services for the mentally ill, the latest in research, new medications, innovations in diagnosis and treatment, what families need to know and want to know, and much more.
- ✧ Started in 1984, this is the longest continuous lecture series in Canada on serious mental illness.

Partnership Program

- ✧ First-person presentations by a patient and a family member to North Shore high schools and Capilano University.
- ✧ Relates in an immediate and moving way what it's like to fall ill and what it's like to have a member of your family fall ill.
- ✧ Breaks down barriers and fear, encouraging those who may see someone falling ill to act quickly to get help for that person.

The Notepad

- ✧ A regular newsletter for members on events, developments and issues.
- ✧ Distributed to other organizations dealing with mental illness in B.C., many other non-profits, selected professionals, and interested members of the public.
- ✧ Provides a forum for commentary on crucial issues touching on the treatment and recovery of the seriously mentally ill.

www.northshoreschizophrenia.org

- ✧ A specially designed website giving people quick and easy access to information on serious mental illness and on the Family Support Centre's programs and services.

Walk the World For Schizophrenia

- ✧ Annual walk for members, patients, friends and family along the West Vancouver Sea Walk.
- ✧ Helps raise public awareness about serious mental illness, and NSSS programs and services.

Awareness

- ✧ Participation in the West Vancouver Community Day Parade and the North Shore Canada Day Parade; leaflets in doctors' offices, libraries, community centres and elsewhere; Family Support Centre tours; presentations to service clubs, members of the community and employee groups; exhibits at special events such as the North Shore Festival of Volunteers, and other outreach.

Social events

- ✧ The annual North Shore Schizophrenia Society Christmas banquet, bringing together the mentally ill, their families and friends....and Santa Claus.
- ✧ Restaurant outings and picnics for the mentally ill and their families.

Legal issues

- ✧ Information and support for family members whose ill relatives are caught up in the justice system.
- ✧ Active monitoring of trials and inquests involving the mentally ill in British Columbia.
- ✧ Ensuring where possible that both defence counsel and crown prosecutors are familiar with, and understand, serious mental illness where it's an issue in trials.

Advocacy

- ✧ Promoting best practices, in particular the sharing of information with families and the inclusion of family members as part of the treatment team.
- ✧ Advocating for early intervention and a pro-active approach to treatment, to reduce the ravages of the illness and produce better outcomes.
- ✧ Promoting proper usage of the pro-treatment provisions of the B.C. Mental Health Act.
- ✧ Promoting adequate treatment and services for the mentally ill, including housing.
- ✧ NSSS *Advocacy Bulletin* distributed to members as an insert in *The Notepad*, and to professionals throughout North America by email.

MINUTES

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**DISTRICT OF NORTH VANCOUVER
REGULAR COUNCIL MEETING**

Minutes of the Regular Meeting of the Council for the District of North Vancouver held at 7:01 p.m. on Monday, December 12, 2011 in the Council Chamber of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor M. Little
Councillor D. MacKay-Dunn
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor R. Hicks

Staff: Mr. D. Stuart, Chief Administrative Officer
Mr. B. Bydwell, General Manager – Planning, Properties & Permits
Ms. N. Deveaux, General Manager – Finance & Technology
Mr. G. Joyce, General Manager – Engineering, Parks & Facilities
Mr. I. Forsyth, Director – The Arts Office
Mr. L. Carter, Manager – Utilities
Mr. B. Dwyer, Manager – Development Services
Ms. C. Grant, Manager – Corporate Planning & Projects
Mr. L. Jensen, Manager – Engineering Operations
Ms. N. Letchford, Deputy Municipal Clerk
Mr. A. Lynch, Section Manager – Waste Reduction
Ms. J. Paton, Section Manager – Development Planning
Ms. S. Berardo, Confidential Council Clerk

1. ADOPTION OF THE AGENDA

1.1. December 12, 2011 Regular Meeting Agenda

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT the agenda for the December 12, 2011 Regular Meeting of Council for the District of North Vancouver be adopted as circulated, including the addition of any items listed in the agenda addendum.

CARRIED

2. PUBLIC INPUT

2.1 Mr. Alan Platts, 3100 Block Beverly Crescent:

- Spoke regarding the Solid Waste Removal Bylaw;
- Commented that curb site garbage requirements should be changed for winter months; and,
- Remarked that the Solid Waste Removal Bylaw needs to be amended.

2.2 Mr. Barry Harris, 2200 Block Caledonia Avenue:

- Spoke in favour of Development Permit 55.11 – 4310 Gallant Avenue; and,
- Acknowledged that the developers have done a good job working with the community.

2.3 Mr. John Bitter, 2200 Block Caledonia Avenue:

- Spoke in opposition of Development Permit 55.11 – 4310 Gallant Avenue;
- Expressed concern that traffic will become a problem;
- Stated that high density will lead to a loss of privacy;
- Commented that this will set a precedent for future developments; and,
- Urged Council to follow the new OCP guidelines.

3. PROCLAMATIONS

Nil

4. RECOGNITIONS

Nil

5. DELEGATIONS

5.1. Sally de la Rue Brown, Citizens for Safe Technology

Re: Smart Meters

Ms. Sally de la Rue Brown and Diana Gossling, Citizens for Safe Technology, provided an overview on Smart Meters and urged Council to support the UBCM motion to ask for a moratorium on Smart Meters

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the delegation from the Citizens for Safe Technology be received.

CARRIED

5.2. IAAF Presentation of Helmets

Re: Presentation of Helmets

Brian Leopold, President North Vancouver Firefighters and Tim Mills, Vice-President, presented helmets to Councillors Robin Hicks, Mike Little, and Doug Mackay-Dunn for their participation in the Fire-Ops 101 at the Vancouver Fire Training Centre.

MOVED by Councillor NIXON

SECONDED by Councillor BASSAM

THAT the delegation from the IAAF be received.

CARRIED

6. ADOPTION OF MINUTES

6.1. November 7, 2011 Regular Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the minutes of the November 7, 2011 Regular Council meeting be adopted.

CARRIED

6.2. December 5, 2011 Inaugural Council Meeting

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the minutes of the December 5, 2011 Inaugural Council meeting be adopted.

CARRIED

6.3. December 6, 2011 Public Hearing - 926 Montroyal Boulevard

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the minutes of the December 6, Public Hearing be received.

CARRIED

6.4. December 6, 2011, Public Hearing – 1160 Ridgewood Drive

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the minutes of the December 6, Public Hearing be received.

CARRIED

6.5. December 6, 2011, Public Hearing – 3068 Fromme Road

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the minutes of the December 6, Public Hearing be received.

CARRIED

7. RELEASE OF CLOSED MEETING DECISIONS

Nil

8. REPORTS FROM COUNCIL OR STAFF

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT items 8.8 and 8.9 be included in the Consent Agenda and be approved without debate.

CARRIED

Mayor Walton changed the agenda order as follows:

8.1. Development Permit 55.11 – 4310 Gallant Avenue

File No. 08.3060.20/055.11

Public Input:

Ms. Anthea Yeo, 4300 Block Gallant Avenue:

- Spoke in favour of Development Permit 55.11 – 4310 Gallant Avenue; and,
- Commented that the developer has done a good job considering the restrictions.

Ms. Rowena Slack, 2100 Block Panorama Drive:

- Thanked Council for their extensive consultation with the community; and,
- Commented that this should not set precedence for future development.

MOVED by Councillor NIXON

SECONDED by Councillor LITTLE

THAT Council issue Development Permit 55.11 for a commercial and multi-family mixed-use building at 4310 Gallant Avenue

CARRIED

8.2. Annual Review of Fees - 2012

File No. 05.1715.20/003.000

MOVED by Councillor BASSAM

SECONDED by Councillor NIXON

THAT Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 7917, 2011 (Amendment 31) is given FIRST, SECOND, and THIRD reading.

CARRIED

Opposed: Councillor NIXON

8.7 2012 Utility Rates

File No. 05.1715.20/020.000

MOVED by Councillor LITTLE

SECONDED by Councillor MACKAY-DUNN

THAT Council receive this report for information.

CARRIED

8.3. Waste Collection and Recycling Services Fees - 2012

File No. 11.5400.01

MOVED by Councillor NIXON

SECONDED by Councillor MURI

THAT Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 6 (Bylaw 7912) given FIRST, SECOND, and THIRD reading.

CARRIED

8.4. Sewer and Drainage User Charges and Sewer Connection Fees – 2012, Bylaw 7913

File No. 05.1850.20/000.000

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT Bylaw 7913, “Sewer Bylaw, Amending Bylaw 18”, be given FIRST, SECOND, and THIRD reading.

CARRIED

8.5. Water User Charges and Water Connection Fees – 2012 Bylaw 7914

File No. 05.1830.20/000.000

Public Input:

Mr. Corrie Kost, 2800 Block Colwood Drive:

- Suggested the need for a public workshop;
- Commented that water consumption has been reduced; however, charges are still rising; and,
- Stated that Council should conduct a full review of water user changers and water connection fees.

Mr. Lorn Carter, Manager – Utilities, notified Council of a change to Appendix B in the Water Connection Fees prior to first reading.

MOVED by Councillor LITTLE

SECONDED by Councillor BASSAM

THAT Bylaw 7914, “The Waterworks Regulation Bylaw, 1957, Amending Bylaw 53”, be given FIRST, SECOND, and THIRD reading.

CARRIED

8.6. Proposed Amendment to Schedule C of Building Regulation Bylaw 7353

File No. 09.3900.30/000.000

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT Bylaw 7918 to amend Schedule C of the Building Regulation Bylaw 7353 is given FIRST, SECOND, and THIRD reading.

CARRIED

8.8 Municipal Advisory Committees - Appointments

File No.

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT Cedric Burgers, Nastaran Maradinejad, Eric Sandberg, and Lynne Werker are appointed to the Advisory Design Panel for a two year term commencing January 2012;

AND THAT Lianne McKenna and Beau Jarvis are appointed to the Advisory Design Panel for a two year term commencing January 2012.

THAT Joe Rommel is re-appointed to the Board of Variance for a three year term commencing January 2012.

THAT Lucy Cayuela and Frank Sullivan are re- appointed to the Municipal Library Board for a two year term;

AND THAT Gopi Chande; Matthew Debock; and Sanford Osler are appointed to the Municipal Library Board for a two year term.

THAT Allison Rzen is re- appointed to the North Vancouver Recreation Commission for a three year term commencing January 2012;

AND THAT Michael Sommers; Doug Green; and James Heth are appointed to the North Vancouver Recreation Commission for a three year term commencing January 2012.

CARRIED

8.9 Interim Funding for Selected Agencies for 2012

File No. 05.1850.20/002.000

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT the following core funded organizations receive interim funding totalling \$289,500 in January 2012, which is equivalent to approximately one half of the proposed 2012 Operating Grant, and distributed as follows:

Capilano Community Services Society	\$53,500
North Shore Neighbourhood House	\$52,000
Boys' and Girls' Clubs of Greater Vancouver (Norvan)	\$10,500
Parkgate Community Services Society (East & West Seymour)	\$99,500
Silver Harbour Centre Society	\$52,000
Mollie Nye House	\$21,500

THAT the balance of the 2012 operating grant be paid in June following approval of the budget; and,

THAT if any increases requested by the above agencies are approved as part of the 2012 budget process, that these increases are reflected in the final payment provided to each agency in the final disbursement in June 2012 as described above.

CARRIED

Council recessed at 8:52 p.m. and reconvened at 8:58 p.m.

8.10 Arts Office: Project Grant Recommendations – 2012, Rd One.

File No. 10.4794.90/006.000

Public Input:

Ms. Fran Jones, 900 Block Marine Drive:

- Spoke on behalf of the North Shore Community Resources; and,
- Thanked Council for supporting the grant recommendations.

MOVED by Councillor MURI

SECONDED by Councillor LITTLE

THAT arts project and community-cultural event grants totalling \$69,500 be approved as outlined in this report; and,

THAT \$34,750, representing the District's 50% contribution to these grants, be released in payment to the City of North Vancouver.

CARRIED

**8.11 Rezoning Bylaw 1273: Zoning Bylaw Text Amendment
(Subdivision Regulations) – 926 Montroyal Boulevard**

File No. 08.3060.20/045.11

MOVED by Councillor NIXON

SECONDED by Councillor BASSAM

THAT "The District of North Vancouver Rezoning Bylaw 1273 (Bylaw 7897)" is given a SECOND and THIRD reading.

CARRIED

MOVED by Councillor BASSAM

SECONDED by Councillor NIXON

THAT "The District of North Vancouver Rezoning Bylaw 1273 (Bylaw 7897)" is ADOPTED.

CARRIED

**8.12 Rezoning Bylaw 1277: Rezoning for Proposed Triplex Development
(3068 Fromme Road)**

File No. 08.3060.20/036.11

MOVED by Councillor MURI

SECONDED by Councillor NIXON

THAT “The District of North Vancouver Rezoning Bylaw 1277, 2011 (Bylaw 7907) is given a SECOND and THIRD reading;

AND THAT “The District of North Vancouver Rezoning Bylaw 1277,2011 (Bylaw 7907) is not to be brought forward for adoption until the following conditions are met:

- a) a Section 219 Covenant is registered requiring the Developer to undertake a structural survey and assessment, by a qualified engineer, of the pool and dwelling foundation of the property located at 3080 Fromme Rd prior to issuance of any building permit provided the owners of the property at 3080 Fromme Rd consent to this structural survey and assessment

CARRIED

8.13 Bylaws 7908 and 7909: 1160 Ridgewood Drive – Heritage Revitalization Agreement and Heritage Designation
File No. 08.3060.20/059.11

MOVED by Councillor MURI
SECONDED by Councillor NIXON

1. THAT “Heritage Revitalization Authorization Agreement Bylaw 7908, 2011” is given SECOND reading, as amended, by deleting clause 16 of Schedule A in its entirety and replacing it with the following:
 16. Prior to the issuance of any building permits for the Lands, the Owner agrees;
 - a) To submit a maintenance plan acceptable to the Director for future maintenance of all improvements on the Lands; and,
 - b) The owner grants to the District a section 219 covenant and a rent charge in form and substance acceptable to the Director to receive the owner’s maintenance obligations, which said section 219 covenant must be registered against title to the lands in priority to all financial charges
2. THAT “Heritage Revitalization Authorization Agreement Bylaw 7908, 2011” is given THIRD reading.
3. THAT “Heritage Revitalization Authorization Agreement Bylaw 7908,2011” is ADOPTED.

MOVED by Councillor MURI
SECONDED by Councillor NIXON

4. THAT “Heritage Designation Bylaw 7909, 2011 – 1160 Ridgewood Drive” is given SECOND and THIRD reading;
5. THAT “Heritage Designation Bylaw 7909, 2011 – 1160 Ridgewood Drive” is ADOPTED.

CARRIED

9 REPORTS

9.7 Mayor

9.8 Chief Administrative Officer

9.9 Council Representatives on Committees

- 9.9.1 Councillor Little provided an update on Operation Red Nose and reported that all donations received goes towards North Shore Youth Safe House and North Shore Youth Athletics.

10 ANY OTHER BUSINESS

11 ADJOURNMENT

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT the December 12, 2011 Regular Meeting of Council for the District of North Vancouver be adjourned.

CARRIED
(9:28 p.m.)

Mayor

Municipal Clerk

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**DISTRICT OF NORTH VANCOUVER
SPECIAL MEETING OF COUNCIL**

Minutes of the Special Meeting of the Council for the District of North Vancouver held at 7:01 p.m. on Thursday, December 15, 2011 in the Council Chamber of the District Hall, 355 West Queens Road, North Vancouver, British Columbia.

Present: Mayor R. Walton
Councillor R. Bassam
Councillor R. Hicks
Councillor D. MacKay-Dunn
Councillor L. Muri
Councillor A. Nixon

Absent: Councillor M. Little

Staff: Mr. D. Stuart, Chief Administrative Officer
Ms. N. Letchford, Deputy Municipal Clerk
Ms. L. Brick, Confidential Council Clerk

1. REPORTS FROM COUNCIL OR STAFF

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT items 1.1.2, 1.1.3, 1.1.4, and 1.2 be included in the Consent Agenda and be approved without debate.

CARRIED

1.1. Utilities and Fees & Charges

**1.1.1 Fees and Charges Bylaw, Amending Bylaw 7917,
Schedule Amendments**
File No. 09.3900.01/000.000

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT "Fees and Charges Bylaw 6481, 1992, Amendment Bylaw 7917, 2011 (Amendment 31)" is ADOPTED.

CARRIED

Opposed: Councillor NIXON

**1.1.2 Solid Waste Removal Bylaw, Amending Bylaw 7912
Housekeeping Amendments**
File No. 11.5400.01/000.000

MOVED by Councillor MURI

SECONDED by Councillor BASSAM

THAT "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 7912, 2011 (Amendment 6)" is ADOPTED.

CARRIED

**1.1.3 Sewer Bylaw, Amending Bylaw 7913
House Keeping Amendments**
File No. 09.3900.01/000.000

**MOVED by Councillor MURI
SECONDED by Councillor BASSAM**

THAT "Sewer Bylaw 6656, 1994, Amendment Bylaw 7913, 2011
(Amendment 19)" is ADOPTED.

CARRIED

**1.1.4 Waterworks Regulation Bylaw, Amending Bylaw 7914
Housekeeping Amendments**
File No. 09.3900.01/000

**MOVED by Councillor MURI
SECONDED by Councillor BASSAM**

THAT "Waterworks Regulation Bylaw 2279, 1958, Amendment Bylaw 7914,
2011 (Amendment 56)" is ADOPTED.

CARRIED

**1.2. Building Regulation Bylaw, Amending Bylaw 7918 –
House Keeping Amendments**
File No. 09.3900.30/000.000

**MOVED by Councillor MURI
SECONDED by Councillor BASSAM**

THAT "Building Regulation Bylaw 7353, 2003, Amendment Bylaw 7918, 2011
(Amendment 11)" is ADOPTED.

CARRIED

2. ADJOURNMENT

**MOVED by Councillor MURI
SECONDED by Councillor MACKAY-DUNN**

THAT the December 15, 2011 Special Meeting of Council for the District of North
Vancouver be adjourned.

**CARRIED
(7:03 pm)**

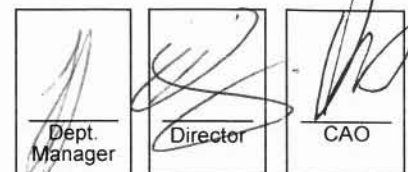
Mayor

Municipal Clerk

REPORTS

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COUNCIL AGENDA/INFORMATION			
<input type="checkbox"/> In Camera	Date: _____	Item # _____	
<input type="checkbox"/> Regular	Date: _____	Item # _____	
<input type="checkbox"/> Agenda Addendum	Date: _____	Item# _____	
<input type="checkbox"/> Info Package			
<input type="checkbox"/> Council Workshop	DM# _____	Date: _____	Mailbox: _____



The District of North Vancouver REPORT TO COUNCIL

January 13, 2012

File: 11.5400.01

Tracking Number: RCA -

AUTHOR: L.M. Jensen, Manager - Engineering Operations

SUBJECT: Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 7920
(Amendment 7)

RECOMMENDATION

THAT Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 7920 (Amendment 7) is given FIRST, SECOND, and THIRD reading.

REASON FOR REPORT

The Solid Waste Removal Bylaw was adopted, in conjunction with other utility bylaws, on December 15, 2011. Two minor changes need to be made to the bylaw to ensure that the proper fees and penalties are listed.

SUMMARY

The current bylaw lists the cost for a 360 litre Bear Resistant cart at \$330 when in fact the fee should only be \$230. The amendment will correct this error.

The second change is to the "Penalties for Offences" section. Under the current bylaw, there is no provision for penalties under Section 28 which deals with wildlife resistant containers (see Section 28 below). Staff will continue to focus on education; this amendment simply provides staff with the authority to write a ticket in the rare times that education, communication, and engagement fail to bring about compliance.

**SUBJECT: Solid Waste Removal Bylaw 7631, 2007, Amending Bylaw 7920
(Amendment 7)**

January 13, 2012

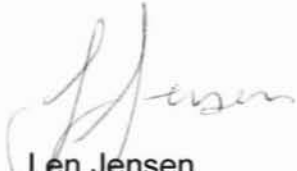
Page 2

Section. 28 of Solid Waste Bylaw 7631

Where *garbage* is stored outside a building, the *solid waste container(s)* for the *garbage* must be stored in a *wildlife resistant enclosure*, except during such times that the *solid waste container(s)* are put out for collection in accordance with this bylaw.

Options

1. Council may choose to provide three readings to the Bylaw (recommended option)
2. Council may choose not to provide three readings to the Bylaw and leave the current bylaw unchanged.



Len Jensen

Manager – Engineering Operations

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

The Corporation of the District of North Vancouver

Bylaw 7920

A bylaw to amend the Solid Waste Removal Bylaw 7631 (2007)

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "Solid Waste Removal Bylaw 7631, 2007, Amendment Bylaw 7920, 2012 (Amendment 7)".

2. Amendments

Solid Waste Removal Bylaw 7631 (2007), is amended as follows:

- a. Section 1 of Schedule A "Fees for Solid Waste Collection" is deleted in its entirety and replaced with a new Section 1 as follows:

1. Solid Waste Collection Fees

Description	Single Family Property	Multi-Family Property
Garbage and yard trimmings collection	\$ 199.50	N/A
Recyclable material collection	\$ 83.50	\$ 80.72 per unit
Residential garbage Carts – 140 litres (Fee includes applicable taxes and delivery)	\$129.00	N/A
Bear resistant residential garbage Carts – 140 litres (Fee includes applicable taxes and delivery)	\$199.00	N/A
Bear resistant residential organic Carts – 240 litres (Fee includes applicable taxes and delivery)	\$215.00	N/A
Bear resistant residential organic Carts – 360 litres (Fee includes applicable taxes and delivery)	\$230.00	N/A
Residential Garbage Tag (For garbage in excess of 154 litres)	\$3.00	N/A

- b. Schedule B "Penalties for Offences to Solid Waste Bylaw 7631" is deleted in its entirety and replaced with a new Schedule B "Penalties for Offences to Solid Waste Bylaw 763" as attached in Schedule 1 of this bylaw.

3. Effective Date

The effective date of this bylaw is January 1, 2012.

READ a first time the

READ a second time the

READ a third time the

ADOPTED the

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Schedule 1 to Bylaw 7920

SCHEDULE B

PENALTIES FOR OFFENCES TO SOLID WASTE BYLAW 7631

<u>Column 1</u> Offence	<u>Column 2</u> Section No.	<u>Column 3</u> Fine (\$)
Accumulation of garbage	3	200.00
Dumping or burying of garbage	4	500.00
Transport garbage without securing	5	500.00
Improper disposal of recyclable material or yard trimmings	6	100.00
Placing for collection hazardous waste	7	500.00
Placing for collection other prohibited substance	7	200.00
Depositing solid waste on highway	8	200.00
Scavenging	9	200.00
Obstruct or interfere with District employee	13	500.00
Failure to remove garbage after notice	14	200.00
Putting out liquids	22	50.00
Failure to clean up	24	100.00
Improper storage of solid waste	25 and 28	100.00
Solid waste containers not placed or removed in a timely fashion	37	100.00
Improper disposal of waste	46	100.00

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COUNCIL AGENDA/INFORMATION

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<input type="checkbox"/> Info Package	Date: _____	Item # _____
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**North Vancouver Arts Office****REPORT TO THE DISTRICT OF NORTH VANCOUVER**

January 9th, 2012

File: 10.4794.90/001.000

AUTHORS: John Rice, Cultural Development Officer.

SUBJECT: Core Funding / Operating Support for Arts Organizations: Interim Funding, 2012.

RECOMMENDATION.

It is recommended:

1. THAT the four recognized, core-funded arts organizations receive interim grant support in the amount of \$317,492, this amount being equivalent to 50% of their 2011 bi-municipal Core Funding/Operating Support grants;
2. THAT the District's portion of this interim instalment, totalling \$148,746 in operating grants, be approved for release to the City of North Vancouver;
3. AND THAT the balance of the 2011 Core Funding/Operating Support grants be disbursed in full in June, following Council's final approval of the budget;

REASON FOR REPORT.

To secure the release of interim operating grant support to the four core-funded arts agencies in North Vancouver: (1) the North Vancouver Community Arts Council; (2) Presentation House Gallery; (3) Presentation House Theatre; and (4) the Seymour Art Gallery.

EXISTING POLICY.

Operational Support for Major Arts Organizations; 5-1850-7 (2003).

SUMMARY: Core Funding Policy and Calculation of Interim Support.

The District and City of North Vancouver recognize four core-funded arts organizations that operate municipally owned arts facilities, and/or that provide core arts and cultural services for the residents of North Vancouver. These groups are:

- (1) North Vancouver Community Arts Council;
- (2) BC Photography and Media Arts Gallery / Presentation House Gallery;
- (3) Presentation House Cultural Society / Presentation House Theatre; and
- (4) Seymour Art Gallery.

Core Funding consists of a combination of Operational Support Grants and Facility Grants in lieu of rent. Council Policy requires that Operational Support Grants be reviewed every three years by an independent peer assessment jury, to provide the municipalities with recommendations in respect of funding priorities over the course of a three-year funding cycle. That review took place in November 2010 for the 2011 fiscal year, and the jury's funding recommendations were adopted in the 2011 budget.

As outlined in policy, core-funded arts organizations generally receive an interim payment (or advanced instalment) on their operating grant early in the calendar year, while the balance of approved grants funds are disbursed upon final approval of the municipal budgets. Interim funding is calculated at 50% of the previous year's approved grant.

Chart 1 (below) summarizes the interim operating grant calculations for 2012. The District's portion of the proposed interim payments consists of \$148,746 in direct operating grants plus an additional \$10,000 in facility grants (in lieu of rent); the City's portion consists of \$103,754 in operating grants and \$54,992 in facility grants. For a more detailed breakdown of facility and operating grants by organization, please see *Attachment A*.

Chart 1: Interim Operating Grant Calculations, 2012

Operating Support Grants	2011 Approved Grants	2012 Interim Payment Bi-Municipal	2012 Interim Payment DNV Share
North Vancouver Arts Council	\$ 205,000	\$ 102,500	\$ 55,150
Presentation House Gallery	\$ 145,000	\$ 72,500	\$ 40,183
Presentation House Theatre	\$ 115,000	\$ 57,500	\$ 48,413
Seymour Art Gallery	\$ 40,000	\$ 20,000	\$ 5,000
	\$ 505,000	\$ 252,500	\$ 148,746

BACKGROUND: Provincial Cuts to BC Gaming Grants.

On a number of occasions over the last couple of years the Arts Office has reported to Councils regarding the impact of provincial funding cuts on a wide range of arts organizations and other community-based groups in North Vancouver.

On July 11, 2011 Skip Triplett was appointed to lead an arms-length, Province-funded review into the allocation of funding through Community Gaming Grants. Terms of reference for this work were to: review legislation that governs gaming grant funding; re-examine and provide funding formula options; review criteria/eligibility for applicant organizations; assess and provide options regarding the processes involved with applying for and receiving community gaming grants; consider and provide options for a multi-year funding model; and review and provide options for the future role of government in community gaming grants.

The Triplett Report was submitted to the Province on October 31, 2011 with the expectation that his recommendations would be made public by year end. Since then, the release of the Triplett Report has been delayed, but – at the time of writing this report – the Province has just issued a statement, announcing that arts programs for adults will again be eligible for support through Gaming grants. Staff will provide an update when the full response has been published and more details are available.

ANALYSIS: Report on the Operating Position of Core-Funded Arts Groups.

In the context of ongoing funding shortfalls from the BC Gaming Direct Access grants program, all four core-funded arts organizations have been required to respond to a new funding reality for the non-profit arts and culture sector.

North Vancouver Community Arts Council: In 2010 the Arts Council responded to provincial funding cuts by eliminating one full time position and carefully cutting back on a selection of unfunded programs or projects – including popular community events such as the Lantern Festival in Edgemont Village. Although the Arts Council has done all it can to backfill capacity by extending the responsibilities of existing staff and by increasing volunteer recruitment and participation, service levels remain reduced. At the end of its 2010–11 fiscal year the Arts Council posted a modest operating surplus and continues to maintain a healthy balance in cash and restricted fund reserves.

Presentation House Gallery: Working closely with the City of North Vancouver, the Gallery is actively exploring options to move out of the Presentation House building at 333 Chesterfield, and to relocate to a renovated or purpose-built facility on the waterfront. Currently the Gallery is undertaking a fundraising feasibility study with respect to the anticipated capital costs of facility development at the Cates Tugs building adjacent to Lonsdale Quay.

In a difficult funding environment the Gallery has generally been very successful at positioning itself for both private sector donations and public sector grants. At the end of 2010 the Gallery registered an \$83,000 deficit due to the deferral of their annual fundraiser into the next fiscal year. The decision seems to have paid off; the fundraising event took place in February 2011 and netted revenues in excess of \$200,000 – more than covering the previous year's deficit and setting the Gallery well on its way to its 2011 fundraising target.

Presentation House Theatre: In October 2010, Councils for the District and City of North Vancouver provided the Theatre with emergency, one-time funding in the amount of \$50,000. As a condition of support District Council passed a motion, requiring the Theatre to develop a business plan that would outline the steps necessary: (a) to achieve financial stability in the short term; and (b) to build operational sustainability over the longer term.

Presentation House Theatre presented their business plan to Council in June 2011. The plan, entitled *A Path to the Future*, included update reports on the Theatre's operating position, and set out a strategy towards regaining financial strength. Further to its review of PHT's business plan, District Council approved ongoing support for the Theatre through core funding. Some of the key elements of the plan included:

- Diversification of Revenue Streams / New Programs: Recognizing the need to control its financial dependency on box office revenues, in 2011 PHT introduced a couple of theatre camp programs as revenue-generating business units.
- Immediate Fundraising: A successful "Drive for 25" fundraising campaign in the Spring of 2011 contributed to a 250% increase in fundraising revenues in 2010–11 (\$54,672) vs. 2009–10 (\$21,797).
- Long-Term Fundraising: PHT met its 2010–11 targets and continues to implement a multi-year fundraising plan, developed in conjunction with Pharos Consulting in 2010.
- Corporate Partnerships: Through its partnership with the Chamber of Commerce, PHT has secured a three year commitment as beneficiary of the Governors' Gala at the Pinnacle Hotel. In 2011 the event raised approximately \$30,000.
- Audience Development: In 2011, PHT was successful in receiving a BC Arts Council grant to support the hiring of a marketing staff position.

Since taking over at Presentation House Theatre in August 2011, new Artistic Director (Kim Selody) and General Manager (Bill Crook) have undertaken a thorough review of the Theatre's current position. Subsequently, the Theatre has recently announced that it will be: cancelling one show (*In the Wake*) from the posted 2011–12 season; and deferring another (*My Mother's Story*) into the 2012–13 season. While these actions are certainly significant steps to take, staff recognizes that they are both prudent and necessary to ensure that PHT continues to re-build towards a position of long-term financial stability.

At year end for 2010–11, the Theatre posted a modest surplus of \$8,169. Looking ahead to year-end 2011–12, the above-noted steps should enable the Theatre to at least break even or post another modest surplus.

Seymour Art Gallery: 2011 has been a year of careful re-building for the Seymour Art Gallery. Following the elimination of Gaming revenues and the subsequent departure of their long-time

Curator/Director (both in 2010), the Gallery has completely re-thought its staffing model. Over the course of 2011, the Gallery was able: (1) to secure the services of, and then to extend the hours for, a gallery coordinator with experience in community arts practice; and (2) to offer a limited contract for a guest curator to develop a couple of unique, exciting professional shows. As a result of this new structure the Gallery has been able to maintain its excellent standards in community arts practice, continues to act as a showcase for the many talented local artists, and has built on the success of its popular, annual shows and activities. At the same time, in October 2011, the Gallery presented a photo-montage installation by internationally renowned artist, Danny Singer. Notably, that one show ('Drive-By') generated as much profile for the Gallery regionally as all its other activities combined, and it is hoped that the Gallery will be able to build on that interest to build new audiences.

Operationally, at the close of 2010 the Gallery had registered a healthy surplus of \$24,932, and projects to break even or make a small surplus in 2011.

FINANCIAL IMPLICATIONS.

The total projected budget for Core Funding in 2012 is \$634,983, consisting of \$505,000 in Operating Grants and \$129,983 in Facility Grants. This figure includes zero grant increases to the core-funded groups and is within the projected Arts Office budget for the year.

Risk/Liability: As municipal budgets for the year have not yet been approved, the advance of interim funding precludes the municipalities' ability to completely eliminate these grants in the Financial Plan, but does allow some flexibility to adjust grant amounts in response to budget priorities.

Timing: Release of funds is requested as soon as possible in the calendar year. Without the advance of interim support, arts organizations may face hardship in financing their first six months of operation without an appropriate indicator of support from the municipalities.

Reporting Requirements: Policy requires that core-funded agencies provide an annual report including detailed financial statements. Each of the organizations subject to this report has met its reporting requirements, and their statements have been reviewed by Arts Office staff.

Concurrence: The recommendation to release funds at this time has been reviewed by the District's Finance Department. Release of funds requires Council approval.

CULTURAL PLAN / POLICY IMPLICATIONS.

The provision of operating and facility grants to agencies responsible for the programming of arts spaces and cultural facilities is integral to the realization of a number of goals and benefits outlined in municipal planning documents, including: *'Vancouver's North Shore Strategic Tourism Plan'* (2008), which prioritizes arts facilities (galleries and performing arts venues) as

January 9th, 2012

Page 6


key components of a successful tourism economy; and the '*North Vancouver Cultural Plan*' (2002), which outlines the benefits of a vibrant arts and culture sector in respect of: quality of life, cultural development, community identity, sense of place, economic development and cultural tourism.



John Rice, Cultural Development Officer

Attachment.

A. Core/Operating Support for Arts Organizations: Calculation of Interim Support 2012.

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Communications	<input checked="" type="checkbox"/> Finance 	External Agencies:	Advisory Committees:
<input type="checkbox"/> Env. Protection	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	<input type="checkbox"/> _____
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Legislative Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Trans/Public Works	<input type="checkbox"/> Land	<input type="checkbox"/> Health Dept.	<input type="checkbox"/> _____
<input type="checkbox"/> Eng. Admin	<input type="checkbox"/> Building	<input type="checkbox"/> RCMP	
<input type="checkbox"/> Eng. Parks	<input type="checkbox"/> Community Planning	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> Eng. Utilities			

Attachment A.

Core/Operating Support for Major Arts Organizations: Calculation of Interim Support, 2012

	2011 ACTUAL			2012 PROPOSED			INTERIM FUNDING @ 50% OF 2011			First Instalment (Jan. 2012)
	CNV	DNV	Combined	CNV	DNV	Combined	CNV	DNV	Combined	
North Vancouver Community Arts Council										
Operating Grant, Arts Council	53,450	69,050	122,500	53,450	69,050	122,500	26,725	34,525	61,250	
Operating Grant, Cityscape Community Art Space	41,250	41,250	82,500	41,250	41,250	82,500	20,625	20,625	41,250	102,500
Facility Grant in Lieu of Rent	15,600		15,600	15,600		15,600	7,800		7,800	
Core Funding Support to Organization	110,300	110,300	220,600	110,300	110,300	220,600	55,150	55,150	110,300	
BC Photography & Media Arts Society										
Operating Grant, Presentation House Gallery	64,635	80,366	145,000	64,635	80,366	145,000	32,317	40,183	72,500	72,500
Facility Grant in Lieu of Rent	15,731		15,731	15,731		15,731	7,866		7,866	
Core Funding Support to Organization	80,366	80,366	160,731	80,366	80,366	160,731	40,183	40,183	80,366	
Presentation House Cultural Society										
Operating Grant, Presentation House Theatre	18,174	96,826	115,000	18,174	96,826	115,000	9,087	48,413	57,500	57,500
Facility Grant in Lieu of Rent	78,652		78,652	78,652		78,652	39,326		39,326	
Core Funding Support to Organization	96,826	96,826	193,652	96,826	96,826	193,652	48,413	48,413	96,826	
Seymour Art Gallery										
Operating Grant, Seymour Art Gallery	30,000	10,000	40,000	30,000	10,000	40,000	15,000	5,000	20,000	20,000
Facility Grant in Lieu of Rent		20,000	20,000		20,000	20,000		10,000	10,000	
Core Funding Support to Organization	30,000	30,000	60,000	30,000	30,000	60,000	15,000	15,000	30,000	
TOTAL GRANT SUPPORT										
Operating Grant Support, TOTAL	207,509	297,492	505,000	207,509	256,242	505,000	103,754	148,746	252,500	252,500
Facility Grants in Lieu of Rent, TOTAL	109,983	20,000	129,983	109,983	20,000	129,983	54,992	10,000	64,992	
Core Funding Support to Arts Organizations, TOTAL	317,492	317,492	634,983	317,492	317,492	634,983	158,746	158,746	317,492	

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 Dept. Manager	 Director	 CAO
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The District of North Vancouver REPORT TO COUNCIL

January 12, 2012

File:

Tracking Number: RCA -

AUTHOR: Andy Wardell, Manager, Financial Services

SUBJECT: Council Funding for Miscellaneous Requests

RECOMMENDATION:

THAT the new "Miscellaneous Funding Requests to Council Policy 5-1850" as recommended by the Finance and Audit Standing Committee during the December 9, 2011 meeting, be approved.

SUMMARY:

The following report was provided to the Finance and Audit Standing Committee on December 9, 2011 in response to a request by Council to have a mechanism through the Mayor's office that enables the Mayor to handle small miscellaneous funding requests.

After consideration of the report the Finance and Audit Standing Committee passed the following resolution:

THAT the Finance and Audit Committee endorse the referral of the Miscellaneous Funding Requests to Council Policy 5-1850 to Council;

AND THAT the policy will authorize the Mayor to spend to a maximum of \$2,500 (plus applicable taxes) per request;

AND THAT the Mayor's Office, at its discretion, will consult and/or inform Council of any requests;

AND THAT any request in excess of \$2,500 (plus applicable taxes) will require the approval of Council;

SUBJECT: Council Funding for Miscellaneous Requests

January 12, 2012

Page 2

AND THAT a Council Operating Contingency of \$10,000 be established via budget reallocation from existing Council Operating Contingency which may be used in any given year to fund miscellaneous requests received through the Mayor's office;

AND THAT in the event that any request results in the \$10,000 limit (plus applicable taxes) being exceeded the approval of Council be required.

Andy Wardell
Manager, Financial Services

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<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input type="checkbox"/> Finance	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
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_____ Dept. Manager	_____ Director	_____ CAO
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The District of North Vancouver

REPORT TO FINANCE AND AUDIT STANDING COMMITTEE

November 22, 2011

File:

Tracking Number: RCA -

AUTHOR: Andy Wardell, Manager, Financial Services

SUBJECT: Council Funding for Miscellaneous Requests

Executive Summary:

In 2011, Council expressed a desire to have a mechanism through the Mayor's office that enables the Mayor to deal with small miscellaneous funding requests.

Background

Council receives delegations that often request funding in support of any number of worthy purposes. It has been proposed that a simple policy be created that enables the Mayor to decide if a particular cause is supportable and enable Council to focus more time on strategic matters that require their attention.

Draft Resolution

"That the Finance and Audit Standing Committee recommends to Council:

That the Mayor be authorized to spend to a maximum of \$2,500 (plus applicable taxes) per request and that any request in excess of \$2,500 (plus applicable taxes) will require the approval of Council.

And that a Council Operating Contingency of \$10,000 be established via budget reallocation from existing Council Operating Contingency which may be used in any given year to fund miscellaneous requests received through the Mayor's office.

And that in the event that any request results in the \$10,000 limit (plus applicable taxes) being exceeded the approval of Council be required"

On acceptance of this resolution by Council, staff will prepare a Corporate Policy to be approved by Finance and Audit Standing Committee at the next regular meeting.

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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CORPORATE POLICY MANUAL

Section:	Finance	5
Sub-Section:	Grants	1850
Title:	Miscellaneous Funding Requests to Council	X

REASON FOR POLICY

Council receives occasional miscellaneous funding requests from the community at large. In general these requests and the discussion to either support or not support a particular request draws limited Council time away from their strategic focus.

AUTHORITY TO ACT

Through Council resolution, the Mayor is authorized to spend to a maximum of \$2,500 (plus applicable taxes) per request. Any request in excess of \$2,500 (plus applicable taxes) will require the approval of Council. A Council Operating Contingency of \$10,000 will be established and may be used in any given year on a one-off basis, to fund miscellaneous requests received through the Mayor's office. In the event that any request results in the \$10,000 limit (plus applicable taxes) being exceeded the approval of Council is required.

At the Mayor's discretion the Mayor may decide to consult, inform and/or assess support for a particular request prior to taking action.

The Chief Financial Officer co-signs expenditure requests to release funds.

PROCEDURE

If the Mayor supports a request, the Mayor's office will engage staff to ensure that no other funding options are available and confirm that the requestor is not eligible or has not received funding from other District sources (eg: the District's annual grant funding process or the Art's Office).

- If a request is not eligible for, or has not received other funding from the District, the Mayor shall advise the requestor in writing that the funding is "one-time" only and that no other District funding will be made available to this requestor in the current year.
- If a request is eligible for District funding from other sources, the Mayor shall advise the requestor in writing that the funding is "one-time" only and that any further funding requests should be made through normal grant funding channels. Consideration to fund a request eligible for funding from other sources should include the timing of the annual grant funding application and approval process.

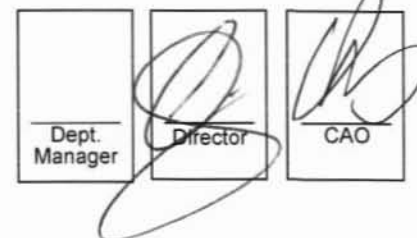
OVERSIGHT

The Mayor will advise Council quarterly on the nature of each funding request that has received support and the amount of funding supporting each request. For greater clarity reporting will be in April, July, October and January.

Approval Date:		Approved by:	Council
Amendment Date:		Approved by:	
Amendment Date:		Approved by:	

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The District of North Vancouver REPORT TO COUNCIL

January 13, 2012
File: 16.8620.30/010.000
Tracking Number: RCA -

AUTHOR: Tegan Smith, Transportation Planner

SUBJECT: Traffic Calming Policy Review

RECOMMENDATION:

1. That General Local Improvement Cost-Sharing Bylaw 3711, 1968, Amendment Bylaw 7919, 2012 (Amendment 13) is read a FIRST, SECOND, and THIRD time.
2. That Traffic Calming Policy 11-8620-1 be revised as follows:
 - Traffic calming on collector streets can be funded as a local area service;
 - Two-thirds majority approval of benefitting property owners is required.

REASON FOR REPORT:

At the November 28th, 2011 Council workshop, staff shared findings of an extensive review of the District's traffic calming policy (Policy No. 11-8620-1) and sought input on policy changes that could potentially be supported by Council. This report responds to Council discussion about the need to allow the option for local area service funding for traffic calming improvements on both local and collector roads and the need to increase the required level of public support for traffic calming implemented as a local area service.

SUMMARY:

Staff have completed an extensive review of the District's traffic calming policy. Potential policy changes were discussed with Council at the November 28th, 2011 Council workshop. Staff recommend that the District's Traffic Calming Policy and General Local Improvement Cost-Sharing Bylaw be amended to allow the option of local area service funding for traffic calming improvements on collector roads and require higher levels of public support for traffic calming implemented as a local area service.

This proposed change would not limit the District's ability to make traffic safety improvements within neighbourhoods as needed.

BACKGROUND:

Over the past several months, an extensive review of the District's traffic calming policy has been undertaken. The review looked at:

- Whether previous traffic calming improvements have been effective;
- Lessons learned from neighbourhood traffic calming initiatives as well as traffic calming improvements implemented through the local area service;
- Industry best practices and experiences of other municipalities in the region;
- All outstanding traffic calming requests and appropriate means of resolving those requests given competing priorities for transportation investment; and
- Council input on potential changes to the District's policy.

Neighbourhood-Wide Traffic Calming

The District's traffic calming policy framework looks at speed, volumes, collision and pedestrian and cycling activity in neighbourhoods. Since the policy was implemented in 2007, this framework has been used to identify which neighbourhood-wide studies would be completed first.

Over the past five years, the District invested significant staff time and funding developing customized solutions in five neighbourhoods and made extensive progress in addressing the most pressing traffic calming matters in the District. An average of \$130,000 per year has been spent on neighbourhood-wide traffic calming. Reaching consensus on solutions has sometimes been challenging. Both Council and staff have worked through those challenges and are now seeing the results of that work. For the most part, we expect that these will be resolved by next year.

Local Area Service (previously “Local Improvement Program”)

The District has worked with residents to advance improvements that did not emerge as high priority neighbourhoods for District investment in traffic calming, as a local area service. Resident funding of local traffic calming improvements under this program has been well-supported in the District (in the range of 65 to 80 percent).

The timeframe from project conception to construction was less than one year. With the District contributing the planning and engineering work, front-ending the capital improvement and recovering costs from benefiting property owners, the average cost per household ranged from \$79 to \$128 over five years.

A number of residents of collector roads have also expressed interest in advancing traffic calming as a local area service – largely to address speeding in their neighbourhoods.

Best Practices

As part of the review of the District's policy, staff looked into industry best practices and consulted other municipalities in the region.

The *Canadian Guide to Neighbourhood Traffic Calming* (Transportation Association of Canada, 1998) and *US Traffic Calming Manual* (Ewing & Brown, 2009) are the predominant industry resources on traffic calming. Staff have examined these sources as well as numerous research articles and found that the District's traffic calming policy follows industry best practices.

Staff consulted with municipal staff in Vancouver, City of North Vancouver, Richmond, Surrey, Delta, and Victoria. Clearly, other municipalities share the challenges of reaching consensus within neighbourhoods on appropriate solutions. The only substantive difference between the District's policy and the policies of other municipalities is that the District requires 50 percent support for local area service funded traffic calming improvements to advance, whereas others require over 60 percent support for any traffic calming improvements to advance.

EXISTING POLICY:

- Traffic Calming Policy (Policy No. 11-8620-1)
- General Local Improvement Cost-Sharing Bylaw (Bylaw 3711)

ANALYSIS:

Staff have reviewed all previous neighbourhood traffic calming requests and believe that most remaining potential neighbourhood improvements are much more limited in scope (such as addressing speeds on a single collector road).

As part of the District's work in developing the draft Transportation Plan, a process for deciding transportation funding priorities is being developed. It is likely that some outstanding traffic calming requests will be implemented through the District's road safety, pedestrian and cycling programs or as part of school safety initiatives. Other outstanding traffic calming requests could be advanced as a local area service, provided this program can be used for improvements on both local and collector roads.

To improve communications with residents about the local area service process for traffic calming improvements, a draft list of procedures that will be followed and provided to residents has been developed, as shown in Attachment 3.

Traffic calming measures will continue to be developed through an engineering review process led by the District and projects will only be advanced where an appropriate solution is possible. Council approval of a local area service would continue to be required.

Approval Process:

The Community Charter (s. 212(3)) requires that for a petition for a local area service to be certified as sufficient and valid (a) the petition must be signed by the owners of at least 50 percent of the parcels that would be subject to the local service tax, and (b) the persons signing must be the owners of parcels that in total represent at least 50 percent of the assessed value of land and improvements that would be subject to the local service tax.

The Charter specifically requires counting the number of parcels as well as the assessed value and we cannot apply a different method, such as frontage or area. If the District wants to increase the approval threshold to two-thirds of parcels, that is done by revision of the traffic calming policy. This increased threshold will apply to traffic calming and not to local improvements generally.

The proposed revision of the District's traffic calming policy (Policy No. 11-8620-1) is shown in Attachment 1 and can be approved by a resolution of Council.

Section 1(q) of the General Local Improvement Cost-Sharing Bylaw (3711) can be amended by adding the words "or collector" after the word "local" as shown in Attachment 2. The General Local Improvement Cost-Sharing Bylaw amendment can be approved subject to first, second and third reading by Council.

Concurrence:

The District's Legal department has provided advice on the proposed revision of the policy and has drafted the proposed bylaw amendment. Input from Finance staff has also been incorporated into the proposed policy change.

Financial Impacts:

After the Council-approved traffic calming projects are complete in the Lower Capilano, and Boundary/Kirkstone neighbourhoods, staff will not bring forward further budget requests for neighbourhood traffic calming unless substantive changes in traffic patterns occur such that funding of improvements is warranted. Going forward, the District's contribution to neighbourhood traffic calming would be staff time for the design process and is estimated at about 20 percent of the value of the project.

Public Input:

Different residents of various neighbourhoods with concerns about speeds on collector roads have expressed interest in advancing traffic calming as a local area service. Residents representing these neighbourhoods are generally receptive to the idea that their neighbourhood could potentially fund these improvements themselves. Some residents may still be of the view that all improvements should be funded by the District.

The Transportation Consultation Committee (formerly called the Transportation Planning Advisory Committee) is generally supportive of using the local area service to fund lower priority neighbourhood improvements to enable a greater allocation of financial and staff resources for implementation of priority projects that are emerging through the development of the draft Transportation Plan.

Conclusion:

Based on discussion with Council on the traffic calming policy review in November 2011, the following policy changes are recommended at this time:

1. Allowing traffic calming on collector streets to be funded as a local area service.

Residents living adjacent to traffic calming improvements are the beneficiaries of the improvements and will pay 100 percent of the physical improvements. Traffic calming measures will continue to be developed through an engineering review process led by the District and projects will only be advanced where an appropriate solution is possible.

2. Increasing the resident approval threshold for a local improvement initiative to require two thirds majority approval of the benefitting properties (from 50 percent).

This change to the District's traffic calming policy is consistent with the level of support that the District had for the three successful improvements (over 65 percent) and resident support needed by other municipalities (over 60 percent). Council approval will continue to be required for a local area service to proceed.

Options:

Preferred Option

- That Council give three readings to the District's General Local Improvement Cost-Sharing Bylaw (3711) such that traffic calming on collector streets can be funded 100 per cent as a local area service.
- That the District's traffic calming policy be revised:
 - a) such that traffic calming on collector streets can be funded as a local area service;
 - b) to require two thirds majority approval of the benefitting property owners.

Business as usual

- That the District's traffic calming policy and the local improvement bylaw continue to allow funding through the local area service of traffic calming along local and not collector roads;
- That traffic calming improvements on collector roads be implemented at the District's cost and only as warranted as a high priority; and
- That the District's traffic calming policy retain the requirement for 50 percent resident approval for traffic calming implemented through the local area service.



Tegan Smith, MCIP
Transportation Planner

REVIEWED WITH: <input type="checkbox"/> Sustainable Community Development <input type="checkbox"/> Development Services <input type="checkbox"/> Utilities <input type="checkbox"/> Engineering Operations <input type="checkbox"/> Parks & Environment <input type="checkbox"/> Economic Development	REVIEWED WITH: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> Corporate Services <input type="checkbox"/> Communications <input checked="" type="checkbox"/> Finance <i>MS</i> <input type="checkbox"/> Fire Services <input type="checkbox"/> Human resources <input type="checkbox"/> ITS <input type="checkbox"/> Solicitor <input type="checkbox"/> GIS	REVIEWED WITH: External Agencies: <input type="checkbox"/> Library Board <input type="checkbox"/> NS Health <input type="checkbox"/> RCMP <input type="checkbox"/> Recreation Commission <input type="checkbox"/> Other: _____	REVIEWED WITH: Advisory Committees: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
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3. Financing the Initiative

Funding by the District of North Vancouver

Any requests for District-funded traffic calming studies that are authorised by the Municipal Engineer and are supported through the neighbourhood survey process will be forwarded to Council to consider during the annual budget deliberations. This request will include the multi-year funding implications of studies and construction. However, funding for traffic calming initiatives is constrained by the limits of the District's revenue generation abilities and the competing needs for funding of other services and capital programs.

Funding by the Neighbourhood

Residents of a neighbourhood may elect to fund traffic calming measures ~~on local streets~~ as a local area service initiative as outlined in the Local Improvement Cost Sharing Bylaw. These improvements do not have to meet the criteria specified in Table 2.3, but must be approved by the Municipal Engineer. ~~Traffic calming plans on collector streets cannot be funded through Local Improvements.~~ The cost of the traffic calming plan would be amortised over a 10, 15 or 20 year period and added to the property taxes of the properties that front the section of improved street. A ~~Local Improvement initiative~~ local area service requires a ~~50 percent~~ two thirds majority approval of the parcels, representing at least 50 percent of the assessed value of land and improvements that would be subject to the local service tax, recommendation from staff and the approval of Council to proceed to implementation. Once approved by Council, traffic calming will be installed on the street in a manner that is at the sole discretion of the Municipal Engineer.

The Municipal Engineer will review requests for Local Improvements and determine which ones are suitable to proceed to the neighbourhood petition stage. Following receipt of the petitions, the Municipal Engineer's recommendations for traffic calming projects funded through the Local area service will be consolidated and forwarded to Council in a single report on an annual basis. Local improvement projects cannot be combined with Council-funded projects.

The Corporation of the District of North Vancouver

Bylaw 7919

A bylaw to amend General Local Improvement Cost-Sharing Bylaw (3711)

The Council for The Corporation of the District of North Vancouver enacts as follows:

1. Citation

This bylaw may be cited as "General Local Improvement Cost-Sharing Bylaw 3711, 1968, Amendment Bylaw 7919, 2012 (Amendment 13)".

2. Amendments

Section 1(q) of the General Local Improvement Cost-Sharing Bylaw (3711) is amended by adding the words "or collector" after the word "local".

READ a first time this

READ a second time this

READ a third time this

ADOPTED this

Mayor

Municipal Clerk

Certified a true copy

Municipal Clerk

Traffic Calming Local Area Service Procedures for Residents

1	Applicant submits neighbourhood request to Engineering Services Department
2	District staff and residents meet to discuss issues and potential solutions
3	DNV staff conduct engineering review and design appropriate solution
4	DNV staff prepare neighbourhood LIP petition package with letter describing design and cost
5	Applicant canvasses neighbourhood with package and returns to Municipal Clerk with signatures 2/3 in support
6	Petitioning residents advised of Council date and successful petitions presented to Council
7	DNV construction of traffic calming improvement
8	Residents pay actual cost on property tax through lump sum or over period of years

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8.5
Dept. Manager
Director
CAO

The District of North Vancouver REPORT TO COUNCIL

December 19, 2011
File: 11.5460.82/002.002.000
Tracking Number: RCA -

AUTHOR: Tegan Smith, Transportation Planner

SUBJECT: SCHOOL TRAFFIC AND SAFETY STUDIES - 2011 UPDATE

RECOMMENDATION:

That Council receive this report for information regarding the 2011 School Traffic and Safety Study for Braemar, Ross Road and Cleveland Elementary Schools as well as an update on improvements around Seymour Heights, Lynn Valley, and Upper Lynn Elementary Schools.

REASON FOR REPORT:

This report is to:

- present the results of the second joint school traffic and safety study for Braemar, Ross Road and Cleveland Elementary Schools;
- provide an update on improvements around Seymour Heights, Lynn Valley and Upper Lynn Elementary Schools; and
- share information about school vehicle trip reduction initiatives underway in the District.

SUMMARY:

The District of North Vancouver and School District (NVSD) 44 have collaborated on a study to identify strategies to improve routes to Braemar, Ross Road and Cleveland Elementary Schools. The process has been successful in identifying high priority improvements with support of school administration and parent advisory councils and to prepare "safe routes to school" maps as a resource for school communities.

Findings of past studies for Seymour Heights, Lynn Valley, Upper Lynn Elementary Schools continue to be implemented as funding allows.

Besides District support, programs aimed at increasing walking, cycling and transit trips (and reducing vehicle trips) to schools require the support of parents, school administration and other partners and these efforts are ongoing.

STATUS UPDATE:

2011 School Studies

At this time, staff have received a draft consulting study looking at transportation issues near Braemar, Ross Road and Cleveland Elementary Schools, which was a follow-up to a similar study done in 2010 at Seymour Heights, Lynn Valley and Upper Lynn Elementary. These schools were selected jointly with the NVSD as they are French immersion schools. The recommendations of the draft report do not reflect implications of any proposed changes at Balmoral school.

Specific examples of types of improvements proposed for each school is included in Attachment 1. Some of the key improvements include:

- Sidewalks, crosswalks, and curb extensions,
- Signage and pavement markings,
- Signal modifications,
- Bike racks, and
- Program and in-class initiatives, such as involvement in TravelSmart for Schools.

Short term infrastructure, education, encouragement, enforcement, and evaluation priorities were identified for each school. While infrastructure recommendations are to be implemented by the District, other recommendations are to be implemented by the NVSD, the school and others. For each school, some infrastructure priorities are identified, like signage and pavement markings that can be implemented easily within the District's current operating budget. Additional infrastructure improvements are also identified for consideration should funding opportunities become available.

The consultant also developed draft map of preferred routes for walking and cycling to each school, as shown in the example map for Ross Road School included in Attachment 2. Once finalized, these maps will be passed along to school administration as a resource for parents.

2010 School Studies

At the June 20th, 2011 regular Council meeting, staff presented a report on the 2010 school safety studies, which identified a number of potential safety improvements around Seymour Heights, Lynn Valley and Upper Lynn Elementary Schools.

In the second half of 2011, a number of improvements were implemented at all three schools as summarized in the table below.

Seymour Heights Elementary School

- ✓ Implemented new four-way stop at the intersection of Carnation Street and Emerson Way

- ✓ Implementing new LED pedestrian signals complete with countdown timers in 2012 at Mount Seymour Parkway and Emerson Way and Mount Seymour Parkway and Lytton Street
- ✓ Requesting capital for signal upgrade at Mount Seymour Parkway and Broadview Drive (installation likely in 2013)
- ✓ Currently looking into installing a speed reader board on Mount Seymour Parkway, like the current one on southbound Capilano Road
- ✓ Explored a potential pilot school bus program with NVSD, school administration and parent representatives

Lynn Valley Elementary School

- ✓ New concrete pedestrian landing area installed on Institute Road at drop-off/pick-up zone with access to existing sidewalk
- ✓ 30km/h school zone signage installed along the northern section of Institute Road and extended on the school zone on Mountain Highway
- ✓ Review completed of current crossing timing at Mountain Highway and Lynn Valley Road and this signal now meets current crossing standards



Upper Lynn Elementary School

- ✓ Installed new signage to restrict parking
- ✓ Visibility improvements completed through bush trimming
- ✓ Crosswalks will be marked at the intersection of Hoskins Road and Coleman Street in 2012
- ✓ Yellow curb fronting the school will be repainted in 2012
- ✓ Crosswalk study to be completed at the intersection of Hoskins Road and Dempsey Road to determine whether crosswalks are required at this location.

At the June 20th, 2011 meeting, Council passed the following resolution:

THAT staff work with the School District, the Parent Advisory Committees, and possible funding partners to develop an implementation plan for a six-month pilot school bus program commencing in January 2012 and report back to Council.

Subsequently, DNV staff initiated discussion with NVSD staff to develop a plan for a pilot school bus program, beginning with identification of potential schools to be involved. NVSD staff highlighted the need for school administration to support a school bus serving

their school. Only Seymour Heights and Blueridge administration supported the idea of a pilot school bus service at their school.

NVSD carried out a feasibility study and determined that the potential school bus service would be most appropriately delivered in partnership with parents. A survey was distributed by NVSD through School Administration and parents groups and key findings were shared with the NVSD staff, the Principals of both Seymour Heights and Blueridge and a parent representative. Fifty-nine families from Seymour Heights and 108 families from Blueridge completed the survey. The survey found that:

- ✓ For most families, their current way of getting to and from school works well;
- ✓ Twenty-two respondents indicated at Seymour Heights and Blueridge Elementary Schools some level of interest in using one school bus for both schools;
- ✓ The level of interest could fluctuate depending on cost, morning and afternoon pick-up and drop-off times, presence of supervision on the bus, walking distance to the bus stop, and time spent on the bus; and
- ✓ There may be latent demand for expansion of the walking school bus program.

As operation of school transportation is outside the purview of municipal services, and based on preliminary findings and subsequent discussions with the Principals of both Seymour Heights and Blueridge and a parent representative, this initiative is now in the hands of the school community. The Principals intend to include feedback on the survey findings and a call to identify potential parent champion(s) in the upcoming school newsletters.

Other Initiatives

Besides District support, programs aimed at increasing walking, cycling and transit trips (and reducing vehicle trips) to schools require the support of parents, school administration and other partners and these efforts are ongoing.

Staff intend to continue to suggest NVSD support of the TravelSmart for Schools program. TransLink's TravelSmart for Schools program recently began in the District and TransLink leads this initiative directly with schools. This program does not involve District staff. The program includes education and encouragement activities aimed at shifting travel to walking, cycling and transit. Thusfar, Cleveland Elementary, Boundary Elementary, and Windsor Secondary have been involved in the program.

EXISTING POLICY:

The school traffic and safety initiative is a key action towards achieving the OCP transportation target of increasing the mode share of resident trips made by walking, cycling and transit from 21 to 35 percent by 2030.

The OCP articulates that:

The District's objective is to ensure safe and comfortable opportunities to walk are provided for pedestrians throughout the community for a variety of trip purposes.

Related to this, a key policy identified in section 5.2 of the OCP is to:

Work with schools to provide safe walking and cycling routes to schools.

ANALYSIS:

Financial Impacts:

Minor improvements around Braemar, Cleveland, and Ross Road elementary schools can be completed through operating budgets. Recommended improvements for 2012 include:

Braemar Elementary

- ✓ Implementation of traffic restrictions;
- ✓ Increased Bylaw enforcement; and
- ✓ Exploration of options for future implementation of sidewalk on Evergreen Place to support the introduction of a valet program.

Ross Road Elementary

- ✓ Implementation of traffic restrictions; and
- ✓ Increased Bylaw enforcement.

Cleveland Elementary

- ✓ Implementation of traffic restrictions; and
- ✓ Increased Bylaw enforcement.

Additional improvements could be implemented over the long term through the capital program in future years.

Public Input:

Recommendations of the 2010 and 2011 school traffic and safety studies were developed in collaboration between District staff and NVSD as well as school administration and parent groups of each school and will continue to be implemented through this collaborative approach. Adjacent residents will continue to be consulted by letter as needed for specific improvements, such as new sidewalks.

The potential for a pilot school bus service was explored in consultation with the NVSD, Principals at Seymour Heights and Blueridge Elementary Schools, and parent representatives.

Conclusion:

The school traffic and safety studies provide an effective process for the District of North Vancouver to work together with the NVSD and parents to improve safety around schools. The District will continue to implement improvements to address conditions around schools, as funding is available. In addition, staff intend to continue to suggest NVSD support of the TravelSmart for Schools program.



Tegan Smith, MCIP
Transportation Planner

REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:	REVIEWED WITH:
<input type="checkbox"/> Sustainable Community Development	<input type="checkbox"/> Clerk's Office	External Agencies:	Advisory Committees:
<input type="checkbox"/> Development Services	<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Library Board	<input type="checkbox"/> _____
<input type="checkbox"/> Utilities	<input type="checkbox"/> Communications	<input type="checkbox"/> NS Health	<input type="checkbox"/> _____
<input type="checkbox"/> Engineering Operations	<input checked="" type="checkbox"/> Finance <i>NAD</i>	<input type="checkbox"/> RCMP	<input type="checkbox"/> _____
<input type="checkbox"/> Parks & Environment	<input type="checkbox"/> Fire Services	<input type="checkbox"/> Recreation Commission	
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Human resources	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> ITS		
	<input type="checkbox"/> Solicitor		
	<input type="checkbox"/> GIS		

Attachment 1 – DRAFT Proposed Improvements (Subject to Revisions)

Table 5.3: Short-Term Improvements – Ross Road Elementary

Recommended Improvements	Primary Responsibility			
	DNV	NVSD	School	Other
Ross Road at Allan Road: Upgrade temporary curb extension to permanent curb extension on the northwest corner of intersection; at the existing sidewalk	✓			
Engage in the TravelSmart program (TransLink) for elementary schools		✓	✓	✓
Pursue opportunities for in-class education such as active field trips, Active and Safe routes to school elementary classroom activities				
Issue announcements/reminders to parents on traffic rules and/or safety improvements			✓	
Promote (and/or continue to promote) events such as bike/walk to school week, Winter Walk day, IWalk club, with contests and class prize incentives				
School Grounds: Install additional bicycle racks near Allan Road entrance, and replace existing racks at the rear of school (south grounds)		✓	✓	
Promote a Walking School Bus program		✓	✓	
Allan Road (cul-de-sac): Implement traffic restrictions - "Local Traffic Only" during 8:30-9:30 am and 2:30-3:30pm (2 signs)	✓			
Consider a traffic safety patrol program			✓	
Simplify signs in drop-off and pick-up area (8 signs)				
Bylaw officer enforcement upon changes to parking / traffic regulations	✓			
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

Engineering Education Encouragement Enforcement Evaluation

Table 5.6: Medium and Long-Term Improvements – Ross Road Elementary

Recommended Improvements	Responsibility			
	DNV	NVSD	School	Other
Ross Road: Construct sidewalk between Allan Road and Hoskins Road (360m)	✓			
Ross Road at Bushnell Place: New marked crosswalk in conjunction with sidewalk improvement	✓			
Kilkenny Road at Hoskins Road: Curb extensions on south side of intersection, at existing crosswalk	✓			
Kilkenny Road: Construct sidewalk on north side (165m)				
Bushnell Place: Construct sidewalk on east side (80m)	✓			
Bushnell Place at Kilkenny Road: Upgrade existing crosswalk to raised crosswalk	✓			
Continue in-class safe routes/active transportation learning activities			✓	
Yearly promotion of walk/cycle to school events		✓	✓	
East 27 th Street: New marked crosswalk to trail head	✓			
East 27 th : Extend existing sidewalk on south side of street to connect sidewalk to trail	✓			
Continue in-class safe routes/active transportation learning activities		✓	✓	
Yearly promotion of walk/cycle to school events		✓	✓	
Wayfinding signs at the entrance of East 27 th trail	✓			
Bushnell Place/Kilkenny Road: Crossing guard at crosswalk to school entrance			✓	
Bushnell Place cul-de-sac: "Local Traffic Only" restrictions 8:30-9:30 a.m., 2:30-3:30 p.m	✓			
Allan Road cul-de-sac: Repaint yellow curb to make no-parking restrictions more visible	✓			
Kilkenny Road at Hoskins Road: "No-left turn" signs during peak hours onto Kilkenny Road	✓			
Kilkenny Road: Install "No Idling" signs	✓			
Random enforcement checks on an ongoing basis for traffic/parking violations	✓			
Ross Road at Allan Road: Study feasibility of new 4-way stop	✓	✓		
Ross Road at Hoskins Road: Study feasibility of new 4-way stop	✓			
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

Engineering Education Encouragement Enforcement Evaluation

Table 5.1: Short-Term Improvements – Braemar Elementary

Recommended Improvements	Responsibility			
	DNV	NVSD	School	Other
Evergreen Place, between Everglade Place and Mahon Avenue: Construct sidewalk on the north side (65m)	✓			
Engage in the TravelSmart program (TransLink) for elementary schools		✓	✓	✓
Pursue opportunities for in-class education such as active field trips, and Active and Safe Routes elementary classroom activities		✓	✓	
Issue announcements/reminders to parents on traffic rules and/or safety improvements			✓	
Evergreen Place: Potential valet program , with drop-offs occurring on and older students escorting younger students to the school entrance			✓	
Promote a Walking (or Cycling) School Bus program		✓	✓	
Promote events (and/or continue to promote) such as bike/walk to school week, Winter Walk day, iWalk club, with contests and class prize incentives			✓	
Calder Place cul-de-sac: Implement traffic restrictions - "Local Traffic Only" 8:30-9:30 am and 2:30-3:30pm (2 signs)	✓			
Consider a traffic safety patrol program			✓	
Bylaw officer enforcement upon changes to parking / traffic regulations	✓			
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

 Engineering
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  Encouragement
  Enforcement
  Evaluation

Table 5.4: Medium and Long-Term Improvements – Braemar Elementary

Recommended Improvements	Responsibility			
	DNV	NVSD	School	Other
Mahon Avenue at Evergreen Place: Curb extensions on northwest and southwest corner	✓			
Mahon Avenue at Evergreen Place: Raise crosswalk at existing crosswalk on north leg	✓			
Delbrook Avenue at Saville Crescent: Curb extensions at existing crosswalk	✓			
Delbrook Avenue at Evergreen Place: Curb extensions at existing crosswalk	✓			
Continue in-class safe routes/active transportation learning activities		✓	✓	
Yearly promotion of walk/cycle to school events		✓	✓	
West Braemar Road/Calder Avenue trail: Complete paved trail and trim vegetation		✓	✓	
Crossing guard (in absence of valet program) and pylons during the school day			✓	
Evergreen Place: Install "No U-Turn" signs in conjunction with bylaw enforcement (2 signs)	✓			
Evergreen Place (south side): Implement " No Parking " restrictions 8:30-9:30 a.m., 2:30-3:30 p.m. (4 signs)	✓			
Everglade Place: Implement traffic restrictions "Local Traffic Only" 8:30-9:30 a.m., 2:30-3:30 pm (2 signs)	✓			
Random enforcement checks on a on-going basis by bylaw offices	✓			
Delbrook Avenue at Saville Crescent: Feasibility study of crosswalk improvements	✓	✓		
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

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Table 5.2: Short-Term Improvements – Cleveland Elementary

Recommended Improvements	Primary Responsibility			
	DNV	NVSD	School	Other
Eldon Road at Bracknell Place: Raise existing crosswalk	✓			
Eldon Road (in front of school entrance): Raise existing crosswalk	✓			
Ruby Avenue at Hillcrest Avenue: Raise existing crosswalk	✓			
Install a stop sign at Loraine Avenue and Lewister Road (1 sign)	✓			
Engage in the TravelSmart program (TransLink) for elementary schools		✓	✓	✓
Pursue opportunities for in-class education such as active field trips, Active and Safe routes to school elementary classroom activities				
Issue announcements/reminders to parents on traffic rules and/or safety improvements			✓	
Promote (and/or continue to promote) events such as bike/walk to school week, Winter Walk day, IWalk club, with contests and class prize incentives				
Install more bicycle racks on the school grounds		✓	✓	
Consider a park and walk or Walking School Bus program from the Eldon Park parking lot to the entrance of Cleveland Elementary entrance		✓	✓	
More frequent/prominent 30 km/hr signs around Eldon Park (Ruby Ave)	✓			
Consider a traffic safety patrol program			✓	
Bylaw officer enforcement upon changes to parking / traffic regulations	✓			
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

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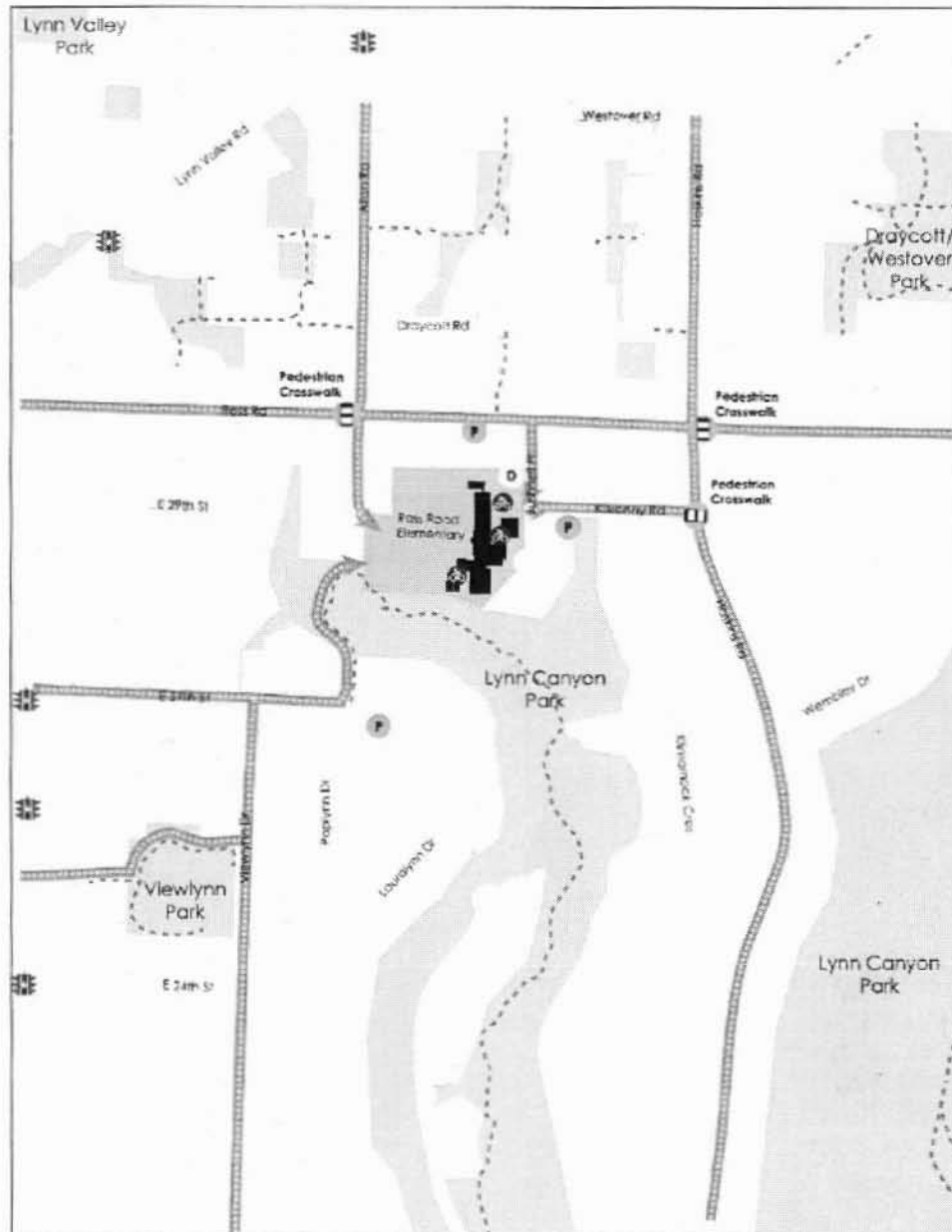
Table 5.5: Medium and Long-Term Improvements – Cleveland Elementary

Recommended Improvements	Responsibility			
	DNV	NVSD	School	Other
Eldon Road at Capilano Road: Curb extensions on south side of intersection (existing crosswalk)	✓			
Eldon Road at Capilano Road: Consider crosswalk on north side of intersection	✓			
Eldon Road at Capilano Road: Install a loop detector for Eldon Road traffic turning southbound onto Capilano Road	✓			
Eldon Road at Bracknell Place: Curb extensions on east side of intersection at existing crosswalk	✓			
Bracknell Place: Construct sidewalk on the east side (60m)	✓			
Mount Crown Road: Construct sidewalk on south side of road to Lewister Road (150m)	✓			
Mount Crown Road: Consider crosswalk at trail entrance	✓			
Sunset Blvd: At Ruby Avenue: Install curb extensions or crosswalk at existing stop sign	✓			
At Pelly Road / Virginia: Install permanent curb extensions at existing crosswalk, and potential traffic circle	✓			
Continue in-class safe routes/active transportation learning activities		✓	✓	
Yearly promotion of walk/cycle to school events		✓	✓	
Mount Crown Road: Install "No U-Turn" signs at intersection with Lewister Road (2 signs)	✓			
Random enforcement checks on an ongoing basis for traffic/parking violations	✓			
Mount Crown Road: Install wayfinding sign at trailhead to school (1 sign)	✓			
Eldon Road at Bracknell Crescent: Feasibility study of crosswalk at this intersection	✓			
At Edgemont Boulevard: Conduct separate study on intersection safety/treatments	✓			
Evaluate if safety improvements are achieving goals and if adjustments are required	✓	✓	✓	

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  Education
  Encouragement
  Enforcement
  Evaluation

Attachment 2 – Sample “Safe Routes to School” Map

DRAFT Ross Road Elementary School (Subject to Revisions)



Legend

- | | |
|---------------------|---------------------|
| School | Best Walking Routes |
| Park | Trail |
| Pedestrian Crossing | Sidewalk |
| Traffic Signal | Drop-Off Area |
| Park and Walk | Bicycle Parking |